



County Council Meeting Beaufort County, SC

This meeting will be held both in person at Hilton Head Island High School's Auditorium, 44 School Road, Hilton Head Island, and also virtually through Zoom.

**Monday, February 28, 2022
6:00 PM**

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE AND INVOCATION - COUNCIL MEMBER CUNNINGHAM
3. PUBLIC NOTIFICATION OF THIS MEETING HAS BEEN PUBLISHED, POSTED, AND DISTRIBUTED IN COMPLIANCE WITH THE SOUTH CAROLINA FREEDOM OF INFORMATION ACT
4. APPROVAL OF AGENDA
- [5.](#) APPROVAL OF MINUTES- FEBRUARY 7, 2022
6. ADMINISTRATOR'S REPORT
- [7.](#) CHECK PRESENTATION FOR THE BEAUFORT BROADBAND EVERYWHERE PROJECT
- [8.](#) PRESENTATION OF THE FISCAL YEAR 2021 ANNUAL COMPREHENSIVE FINANCIAL REPORT

CITIZEN COMMENTS

9. **CITIZEN COMMENTS - (ANYONE who wishes to speak during the Citizen Comment portion of the meeting will limit their comments to no longer than three (3) minutes (a total of 15 minutes) and will address Council in a respectful manner appropriate to the decorum of the meeting, refraining from the use of profane, abusive, or obscene language)**

COMMITTEE REPORTS

10. LIASION AND COMMITTEE REPORTS

PUBLIC HEARINGS AND ACTION ITEMS

11. APPROVAL OF CONSENT AGENDA
12. MATTERS ARISING OUT OF THE CAUCUS EXECUTIVE SESSION

13. PUBLIC HEARING AND THIRD READING OF AN ORDINANCE AMENDING THE FY2022 BUDGET ORDINANCE FOR RECEIPT OF ARPA FUNDS - *FISCAL IMPACT: RECEIPT OF \$37,317,446 TO BE HOUSED IN A SPECIAL REVENUE FUND*
- Vote at First Reading on December 13, 2021- 11:0*
- Vote at Second Reading on January 10, 2021- 11:0*
14. PUBLIC HEARING AND THIRD READING OF AN ORDINANCE AMENDING BEAUFORT COUNTY ORDINANCE 2008/17 AND ADOPTING THE BUCKWALTER ACCESS MANAGEMENT PLAN
- Vote at First Reading on October 25, 2021- 11:0*
- Vote at Second Reading on January 10, 2021- 11:0*
15. PUBLIC HEARING AND THIRD READING OF AN ORDINANCE AMENDING THE FY 2022 GENERAL FUND BUDGET (GRAVES ROAD)
- Vote at First Reading on January 10, 2022- 7/4*
- Vote at Second Reading on January 24, 2022- 8/2 (1 abstained)*
16. PUBLIC HEARING AND THIRD READING OF AN ORDINANCE AMENDING THE FY 2022 GENERAL FUND BUDGET TO PURCHASE THE BCSO DOWLING LOTS
- Vote at First Reading on January 10, 2022- 9:2*
- Vote at Second Reading on January 24, 2022- 9:2*
17. PUBLIC HEARING AND THIRD READING OF AN ORDINANCE REGARDING A TEXT AMENDMENT TO BEAUFORT COUNTY CODE OF ORDINANCES: ARTICLE VII, DIVISION 4, SECTION 2-508; SECTION 2-509; SECTION 2-513; SECTION 2-517; AND SECTION 2-541 TO UPDATE ADMINISTRATIVE CHANGES, TO PROVIDE NECESSARY CONTRACT DOLLAR THRESHOLD CHANGES AND TO UPDATE EXEMPTION PROVISIONS AND PROCEDURES
18. PUBLIC HEARING AND SECOND READING OF AN ORDINANCE TO AMEND ARTICLE IX: GOVERNMENT-OWNED PROPERTY AND FACILITIES, DIVISION 2 OF BEAUFORT COUNTY'S CODE OF ORDINANCES TO INCLUDE A NEW SECTION: *SECTION 2-675. CAMPING PROHIBITED*
- Vote at First Reading on January 24, 2022- 11:0*
19. PUBLIC HEARING AND SECOND READING OF AN ORDINANCE AMENDING ARTICLE III, SECTION 2 OF THE 2020 BUSINESS LICENSE TAX ORDINANCE, SO THAT THE DEFINITION OF "BUSINESS" MEANS "ANY BUSINESS, CALLING, OCCUPATION, PROFESSION, OR ACTIVITY ENGAGED IN WITH THE OBJECT OF GAIN, BENEFIT, OR ADVANTAGE, EITHER DIRECTLY OR INDIRECTLY. IN ADDITION TO THE ABOVE-DESCRIBED ACTIVITIES CONSTITUTING DOING BUSINESS IN THE COUNTY, AN INDIVIDUAL OWNS AND RENTS TWO OR MORE RESIDENTIAL UNITS (OR HOLDS A PARTIAL INTEREST THEREIN) WITHIN THE COUNTY, EXCLUDING THE MUNICIPALITIES THEREIN. THIS APPLIES TO (30 DAYS OR MORE) ONLY."
- Vote at First Reading on January 24, 2022- 11:0*
20. PUBLIC HEARING AND SECOND READING OF AN ORDINANCE APPROVING THE CONVEYANCE OF PORTIONS OF THE RIGHT OF WAY KNOWN AS BOSTICK ROAD AND AUTHORIZES THE COUNTY ADMINISTRATOR TO EXECUTE THE NECESSARY DOCUMENTS
- Vote at First Reading on January 24, 2022- 11:0*
21. PUBLIC HEARING AND SECOND READING OF AN ORDINANCE APPROPRIATING FUNDS FROM ACCOMMODATIONS TAX FUND BASED ON RECOMMENDATIONS FROM THE ACCOMMODATIONS TAX(STATE 2%) BOARD TO TOURISM-RELATED ORGANIZATIONS IN THE AMOUNT OF \$800,000.

Vote at First Reading on January 24, 2022- 11:0

22. PUBLIC HEARING AND SECOND READING OF AN ORDINANCE AMENDING THE 2021-2022 BUDGET ORDINANCE TO APPROVE THE FUNDING OF THE BOUNDARY STREET TENNIS COURTS PROJECT, APPROVE THE RECOMMENDATION TO AWARD IFB# 112221E CONSTRUCTION CONTRACT, AND TO MAKE APPROPRIATIONS THEREFORE

Vote at First Reading on January 24, 2022- 11:0

23. FIRST READING OF AN ORDINANCE FOR APPROVAL OF A ZONING MAP AMENDMENT/REZONING REQUEST FOR NINETEEN (19) RURAL AND CRITICAL LANDS PRESERVATION PROGRAM PROPERTIES FROM VARIOUS ZONING DISTRICTS TO T1 NATURAL PRESERVE (T1NP)
24. FIRST READING OF AN ORDINANCE FOR APPROVAL OF A ZONING MAP AMENDMENT REQUEST FOR 6.26 ACRES (R100 027 000 0387 0000) 186 CHEROKEE FARMS ROAD FROM T2 RURAL TO T4 HAMLET CENTER OPEN
25. FIRST READING OF AN ORDINANCE FOR APPROVAL OF A TEXT AMENDMENT TO THE COMMUNITY DEVELOPMENT CODE (CDC): SECTIONS A.2.40 (PERMITTED ACTIVITIES), A.4.40 (PERMITTED ACTIVITIES), AND A.5.40 (PERMITTED ACTIVITIES) TO REVISE THE LADY'S ISLAND COMMUNITY PRESERVATION, LADY'S ISLAND NEIGHBORHOOD ACTIVITY CENTER, AND LADY'S ISLAND PROFESSIONAL OFFICE DISTRICTS TO INCLUDE SHORT-TERM RENTALS AS A SPECIAL USE.
26. FIRST READING OF AN ORDINANCE FOR APPROVAL OF A ZONING MAP AMENDMENT/REZONING REQUEST FOR 6.55 ACRES (R600 041 000 0172 0000) AT 28 BUCKINGHAM PLANTATION DRIVE FROM T4 HAMLET CENTER OPEN TO T4 NEIGHBORHOOD CENTER
27. FIRST READING FOR AN ORDINANCE AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE THE NECESSARY DOCUMENTS TO CONVEY A PORTION OF PROPERTY OWNED BY BEAUFORT COUNTY WITH TMS NO. R200 010 000 0170 0000
28. FIRST READING OF AN ORDINANCE TO AMEND THE 2021-22 BUDGET TO RECOGNIZE ARPA FUND EXPENDITURES
29. FIRST READING OF AN ORDINANCE FOR APPROVAL OF FY 2022 LOCAL ACCOMMODATIONS & LOCAL HOSPITALITY TAX GRANT AWARDS - *FISCAL IMPACT: RECOMMENDATIONS OF \$2,149,808 TO BE PROVIDED OUT OF THE LOCAL ACCOMMODATIONS TAX FUND AND THE LOCAL HOSPITALITY TAX FUND*
30. FIRST READING OF AN ORDINANCE OF THE COUNTY COUNCIL OF BEAUFORT COUNTY, SOUTH CAROLINA ("COUNCIL") ESTABLISHING AND ADOPTING AN EMERGENCY MEDICAL SERVICES ("EMS") DEVELOPMENT IMPACT FEE ("IMPACT FEE") TO BE IMPOSED ON ALL NEW DEVELOPMENT IN THE COUNTY EXCEPT FOR NEW DEVELOPMENT IN THE TOWN OF HILTON HEAD ISLAND; TO ENSURE THAT EMS FACILITIES (EMS STATIONS AND EMERGENCY VEHICLES) WILL BE AVAILABLE AND ADEQUATE TO ACCOMMODATE THE NEED EXPECTED TO BE GENERATED FROM NEW DEVELOPMENT IN THE COUNTY (EXCEPT WITHIN HILTON HEAD ISLAND) BASED ON THE COUNTY'S LEVEL OF SERVICE STANDARDS FOR EMS FACILITIES AND CAPITAL IMPROVEMENTS PLAN (CIP), AND TO ASSIGN THE COSTS OF SUCH EMS FACILITIES ON A PROPORTIONATE SHARE BASIS TO NEW DEVELOPMENT
31. FIRST READING OF AN ORDINANCE FOR APPROVAL OF A TEXT AMENDMENT TO THE BEAUFORT COUNTY CODE OF ORDINANCES, CHAPTER 82: IMPACT FEES, ARTICLE I, IN GENERAL; ARTICLE II, DEVELOPMENT IMPACT FEE PROCEDURES; ARTICLE, III, PARKS, AND RECREATION FACILITIES; ARTICLE V, LIBRARY FACILITIES; ARTICLE VI, FIRE FACILITIES; AND EFFECTIVE DATES
32. FIRST READING OF AN ORDINANCE FOR APPROVAL OF A TEXT AMENDMENT TO THE COMMUNITY DEVELOPMENT CODE (CDC): SECTION 4.1.70 (DRIVE-THOROUGH FACILITIES) TO CLARIFY THE STANDARDS FOR DRIVE-THROUGHS IN TRANSECT ZONES AND TO ADD/AMEND STANDARDS TO MANAGE THE DEVELOPMENT OF DRIVE-THROUGHS IN BOTH THE TRANSECT AND CONVENTIONAL ZONES.

- [33.](#) APPROVAL OF A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO ACCEPT AMERICAN RESCUE PLAN ACT 2021 (ARPA) GRANT FUNDS FOR HILTON HEAD ISLAND AIRPORT - FISCAL IMPACT: INCOMING GRANT FUNDS - \$1,995,069.
- [34.](#) APPROVAL OF A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO ACCEPT AMERICAN RESCUE PLAN ACT 2021 (ARPA) GRANT FUNDS FOR BEAUFORT EXECUTIVE AIRPORT (ARW) - *FISCAL IMPACT: INCOMING GRANT FUNDS - \$32,000*
- [35.](#) APPROVAL OF A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO PROVIDE FUNDING NOT TO EXCEED \$25,000 FOR A DESIGN PLANNING CHARRETTE TO DEVELOP DESIGN CRITERIA AND DRAWINGS TO ENHANCE THE IMPLEMENTATION OF THE LADY'S ISLAND PLAN
- [36.](#) APPROVAL OF A RESOLUTION TO ACCEPT 2022 PALMETTO PRIDE LITTER PREVENTION GRANT AWARD
- [37.](#) APPROVAL OF A RESOLUTION TO ACCEPT 2022 PALMETTO PRIDE KEEP SC BEAUTIFUL AFFILIATE SUPPORT GRANT AWARD
- [38.](#) APPROVAL OF A RESOLUTION FOR EMINENT DOMAIN FOR A PORTION OF PARCELS R600 039 000 130A AND R600 039 000 1704 TO INSTALL THE 2018 ONE-CENT SALES TAX PROJECT BLUFFTON PARKWAY PATHWAY EXTENSION.
- [39.](#) APPROVAL OF A RESOLUTION FOR THE ACCEPTANCE OF A GRANT AWARD FROM THE SC DEPARTMENT OF TRANSPORTATION FOR THE DAUFUSKIE ISLAND FERRY

CITIZEN COMMENTS

- 40. CITIZEN COMMENTS - (ANYONE who wishes to speak during the Citizen Comment portion of the meeting will limit their comments to no longer than three (3) minutes (a total of 15 minutes) and will address Council in a respectful manner appropriate to the decorum of the meeting, refraining from the use of profane, abusive, or obscene language)**
- 41. ADJOURNMENT

CONSENT AGENDA

Items Originating from the Executive Committee

1. RECOMMENDATION TO APPROVE CHANGE ORDER 2 TO MYRTLE PARK COMMERCIAL SITE DEVELOPMENT (IFB 021121E)

Items Originating from the Finance Committee

2. APPROVAL OF THE APPOINTMENT OF ROBERT BIBLE TO THE BOARD OF ASSESSMENT APPEALS FOR A FIRST-TERM WITH AN EXPIRATION DATE OF 2026
3. RECOMMENDATION FOR CONTRACT AWARD FOR EXTERNAL AUDITING SERVICES RFP 120121 FOR BEAUFORT COUNTY TO MAULDIN & JENKINS, SAVANNAH, GA - *FISCAL IMPACT: CONTRACT REQUEST IS \$260,500 FOR THE THREE-YEAR CONTRACT APPROVAL. THE FEES WILL BE SPLIT BETWEEN DSN, HILTON HEAD ISLAND AIRPORT AND FINANCE BASED ON THE BREAKDOWN OF THE FEES FROM THE PROPOSAL ON A YEARLY BASIS*

Items Originating from the Natural Resources Committee

4. APPROVAL OF THE REAPPOINTMENT OF ED PAPPAS TO THE BEAUFORT COUNTY PLANNING COMMISSION FOR A THREE-YEAR TERM WITH AN EXPIRATION DATE OF 2025
5. APPROVAL OF THE APPOINTMENT OF DANIEL RIEDEL TO THE BEAUFORT COUNTY PLANNING COMMISSION FOR A PARTIAL TERM WITH AN EXPIRATION DATE OF 2023
6. APPROVAL OF THE REAPPOINTMENT OF JAMES ATKINS AND JOHN MICHAEL BROCK TO THE BEAUFORT COUNTY DESIGN REVIEW BOARD EACH FOR A THIRD TERM WITH AN EXPIRATION DATE OF 2026
7. APPROVAL OF THE REAPPOINTMENT OF CHERYL STEELE TO THE BEAUFORT COUNTY HISTORIC PRESERVATION REVIEW BOARD FOR A SECOND TERM WITH AN EXPIRATION DATE OF 2026
8. APPROVAL OF THE APPOINTMENT OF AILEEN LeBLANC TO THE BEAUFORT COUNTY HISTORIC PRESERVATION REVIEW BOARD FOR A FIRST TERM WITH AN EXPIRATION DATE OF 2026

Items Originating from the Public Facilities Committee

9. RECOMMENDATION TO AWARD RFQ#083121E BURNT CHURCH ROAD IMPROVEMENTS DESIGN AND ENGINEERING SERVICES TO PARRISH AND PARTNERS, LLC - *FISCAL IMPACT OF \$1,411,333.91. THE CONTRACT WILL BE FUNDED FROM BLUFFTON ROAD IMPACT FEES ACCOUNT 23020011-51160 WITH A BALANCE OF \$4,075,828.14.*
10. RECOMMENDATION TO AWARD IFB #011322E YEAR 5 RESURFACING TO APAC-ATLANTIC, INC.- *FISCAL IMPACT: APAC ATLANTIC, INC TOTAL OF \$2,220,051 WITH A 10% CONTINGENCY OF \$220,000 FOR FDP ALLOWANCE OF \$50,000 FOR GOETHE ROAD REPAIR/RESURFACING FOR A TOTAL PROJECT COST OF \$2,492,052*
11. APPROVAL TO APPLY TO THE SC DHEC FY23 GRANTS: SOLID WASTE (GENERAL RECYCLING AND ORGANICS RECOVERY), USED OIL, AND WASTE TIRE
12. APPROVAL TO APPLY FOR US DEPARTMENT OF TRANSPORTATION SMALL COMMUNITY AIR SERVICE DEVELOPMENT PROGRAM (SCASDP) GRANT - *FISCAL IMPACT: \$25,000 AIRPORT PLEDGE (IF NEEDED AND LIKELY SPLIT OVER 2 YEARS); TOTAL GRANT AMOUNT: \$500,000. THE FUNDS WILL COME FROM THE AIRPORT'S MARKETING BUDGET, LINE ITEM 51000*
13. HILTON HEAD ISLAND AIRPORT – WORK AUTHORIZATION 2119-1803, AMENDMENT 2 - *FISCAL IMPACT: NOT TO EXCEED \$200,000; BUDGET ITEM 51160; ONLY \$20,000 PLANNED FOR CURRENT FY; LINE-ITEM BALANCE: \$227,000*

- [14.](#) APPROVAL OF THE REAPPOINTMENTS OF JEFF ALTHOFF, RANDY BOEHME, CHRISTOPHER CAMPBELL, PAMELA FLOYD, JEAN FRUH, JOAN GUALDONI, CAROL MURPHY, DIANE VOGUE TO THE KEEP BEAUFORT COUNTY BEAUTIFUL BOARD WITH AN EXPIRATION DATE OF 2026
- [15.](#) APPROVAL OF THE REAPPOINTMENTS OF STEVE ANDREWS AND ALLYN SCHNEIDER TO THE STORMWATER UTILITY BOARD WITH AN EXPIRATION DATE OF 2026
16. APPROVAL OF THE APPOINTMENT OF PAUL MANNING TO THE BEAUFORT COUNTY TRANSPORTATION COMMITTEE FOR A FIRST TERM WITH AN EXPIRATION DATE OF 2026
17. APPROVAL OF THE REAPPOINTMENT OF BARBARA CHILDS TO THE LOWCOUNTRY REGIONAL TRANSPORTATION AUTHORITY FOR A THIRD TERM WITH AN EXPIRATION DATE OF 2026
18. APPROVAL OF THE APPOINTMENT OF BRENDA MCFEE TO THE BEAUFORT COUNTY KEEP BEAUFORT COUNTY BEAUTIFUL BOARD FOR A FIRST TERM WITH AN EXPIRATION DATE OF 2026

END OF CONSENT AGENDA



Special Called Meeting of County Council Beaufort County, SC

This meeting was held both in person at the County Council Chambers, 100 Ribaut Road, Beaufort and also virtually through Zoom.

Monday, February 07, 2022
1:30 PM

MINUTES

1. **CALL TO ORDER**

Chairman Passiment called the meeting to order at 1:39 pm

PRESENT

Chairman Joseph F. Passiment
Vice-Chairman D. Paul Sommerville
Council Member York Glover
Council Member Chris Hervocho
Council Member Stu Rodman
Council Member Alice Howard
Council Member Mark Lawson
Council Member Lawrence McElynn
Council Member Gerald Dawson
Council Member Brian Flewelling
Council Member Logan Cunningham

2. **PLEDGE OF ALLEGIANCE AND INVOCATION**

Chairman Passiment led the Pledge of Allegiance

3. **PUBLIC NOTIFICATION OF THIS MEETING HAS BEEN PUBLISHED, POSTED, AND DISTRIBUTED IN COMPLIANCE WITH THE SOUTH CAROLINA FREEDOM OF INFORMATION ACT**

Chairman Passiment noted that the Public Notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act

4. **APPROVAL OF AGENDA**

Motion: It was moved by Council Member Flewelling, seconded by Council Member Glover to approve the agenda.

The Vote- The motion was approved without objection

5. **CITIZEN COMMENTS**

No Citizens comments

6. **RESOLUTION TO AMEND RESOLUTION 2022/10 ACCEPTING PROPOSED CHANGES TO THE CITIZEN'S ADVISORY COMMITTEE**

Motion: It was moved by Council Member Sommerville, seconded by Council Member Dawson to approve the Resolution to Amend Resolution 2022/10 Accepting proposed changes to the Citizen's Advisory Committee.

The Vote- The motion was approved without objection

To view the full discussion, please click the link below:

<https://beaufortcountysc.new.swagit.com/videos/154023>

7. **ADJOURNMENT**

The meeting adjourned at 1:43 pm

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: _____
Joseph F. Passiment, Jr., Chairman

ATTEST:

Sarah W. Brock, Clerk to Council
Ratified:



BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

ITEM TITLE:
Check Presentation for the Beaufort Broadband Everywhere project.
MEETING NAME AND DATE:
Council Meeting 2/28/2022
PRESENTER INFORMATION:
Patrick Hill – ACA -Communications and IT Division <i>10 Minutes</i>
ITEM BACKGROUND:
A check for 20,000.00 has been donated by Hargray to help bring high-speed internet to rural Beaufort County areas. Check to be presented to Chairman Passiment and ACA Patrick Hill from Richard Knoll and Hargray.
PROJECT / ITEM NARRATIVE:
FISCAL IMPACT:
N/A
STAFF RECOMMENDATIONS TO COUNCIL:
N/A
OPTIONS FOR COUNCIL MOTION:
(Motion to approve/deny “item title”) (Move forward to Council for First Reading/Approval/Adoption on date?)



BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

ITEM TITLE:
Presentation of the Fiscal Year 2021 Annual Comprehensive Financial Report
MEETING NAME AND DATE:
Finance Committee 02/22/2022
PRESENTER INFORMATION:
David Irwin, Partner, Mauldin & Jenkins, L.L.C. 30-35 Minutes
ITEM BACKGROUND:
Presentation to County Council of the Annual Comprehensive Financial Report for Fiscal Year 2021, period ending June 30, 2021.
PROJECT / ITEM NARRATIVE:
Beaufort County receives an annual audit from an Independent Auditor Mauldin & Jenkins.
FISCAL IMPACT:
Beaufort County had a change in net position of \$17,857,147 in the General Fund during Fiscal Year 2021.
STAFF RECOMMENDATIONS TO COUNCIL:
Staff recommends the County Council approve the Annual Comprehensive Financial Report for the Fiscal Year 2021 ended June 30, 2021.
OPTIONS FOR COUNCIL MOTION:
Motion to approve the presentation.



Annual Comprehensive
Financial Report
BEAUFORT COUNTY, SOUTH CAROLINA
For the Fiscal Year Ended
June 30, 2021

Issued by:
Beaufort County Finance Department
Post Office Box 1228
Beaufort, South Carolina 29901-1228

ANNUAL COMPREHENSIVE FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED JUNE 30, 2021

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BEAUFORT COUNTY, SOUTH CAROLINA

**ANNUAL COMPREHENSIVE FINANCIAL REPORT
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County Council of Beaufort County
Multi-Government Center ♦ 100 Ribaut Road
Post Office Drawer 1228
Beaufort, South Carolina 29901-1228
Telephone (843) 255-1000 FAX (843) 255-9422

January 19, 2022

To the Chairman, Members of Beaufort County Council,
 And Citizens of Beaufort County
 Beaufort, South Carolina

Presented herein is the Annual Comprehensive Financial Report of Beaufort County, South Carolina (the “County”) for the fiscal year ended June 30, 2021. This report has been prepared by the County’s Finance Department, and the responsibility for both the accuracy of the presented data and the completeness and fairness of the presentation, including all disclosures, rests with the County. We believe the data, as presented, is accurate in all material aspects; that it is presented in a manner designed to fairly set forth the financial position and results of operations of the County as measured by the financial activity of its various funds; and that all disclosures necessary to enable the reader to gain the maximum understanding of the County’s financial affairs are included.

Management assumes full responsibility for the completeness and reliability of the information contained in this report, based upon a comprehensive framework of internal control that it has established for this purpose. Because the cost of internal control should not exceed anticipated benefits, the objective is to provide reasonable, rather than absolute, assurance that the financial statements are free of any material misstatements.

Mauldin & Jenkins LLC, a firm of licensed certified public accountants, has issued an unmodified (“clean”) opinion on the County’s financial statements for the year ended June 30, 2021. The independent auditor’s report is located at the front of the financial section of this report.

Management’s discussion and analysis (“MD&A”) immediately follows the independent auditor’s report and provides a narrative introduction, overview, and analysis of the basic financial statements. The MD&A complements this letter of transmittal and should be read in conjunction with it.

PROFILE OF LOCAL GOVERNMENT

Beaufort County, which was founded in 1769, operates under the Council/Administrator form of government with Council members elected for four-year terms from each of the eleven single-member districts. This report includes all funds of Beaufort County that are controlled by this governing body, and are considered to be the “reporting entity” known as Beaufort County. The services provided by this reporting entity, and therefore reflected in this financial report, include, but are not limited to: General Government (general administrative services, tax assessment and collection, courts and criminal justice administration, economic development); Public Safety (law enforcement, detention center, emergency medical services, emergency management, building codes enforcement, animal services); Public Works (facilities and grounds maintenance, roads and drainage, engineering, solid waste); Public Health (mosquito control, alcohol and drug abuse programs, disabilities and special needs programs, various subsidies); Public Welfare (veterans services, social services, various subsidies); and Cultural and Recreation (library, parks and recreational services, education subsidies).

In light of GASB Statement 61, *The Financial Reporting Entity*, the County has excluded the school district, the various public service districts, the fire districts, and the municipalities located within its boundaries as County Council does not exercise oversight responsibility, and accordingly each entity has sufficient discretion in the management of its own affairs. The County Treasurer does collect property taxes and other forms of revenue on behalf of these other political entities. The results of the fiduciary responsibility are reported on the combined financial statements as Custodial Funds.

LOCAL ECONOMY

Beaufort County is located in the southeastern corner of the State of South Carolina, known as the “Lowcountry.” With a total area of approximately 923 square miles, of which approximately 576 square miles or 62% is land and approximately 347 square miles or 38% is water, it is bordered to the south and east by the Atlantic Ocean, to the west by Jasper County, and to the north by Hampton and Colleton Counties. Beaufort County stretches nearly 30 miles along the Atlantic Ocean and includes 64 major islands and hundreds of small islands.

The County is one of the fastest growing areas in South Carolina, with an estimated population of 187,117 in 2020, up from 162,233 in 2011 and 89,273 in 1991. The County is a center for tourism, retirement and the associated services, and the military in South Carolina. The County has a balanced and very stable economy, created by a diversity of public and private employers, with the unemployment rate well below the statewide average and that of the neighboring counties. The local tax base has grown an average of approximately 2% per year over the last five years (discounting the reassessment years).

In addition to the established resort community of Hilton Head Island, there are several major developments established in southern Beaufort County. These developments include Sun City Hilton Head, with more than 15,000 residents expected at build-out; Spring Island, Callawassie Island, Colleton River Plantation, Belfair, Berkeley Hall, Palmetto Bluff and Westbury Park. As expected, these developments have sparked an increase in commercial construction along the Highway 278 corridor, including a Home Depot, a Lowe’s, an expanded Factory Outlet Mall, a Dick’s Sporting Goods store, a Target department store, Sam’s Club Wholesale store, Wal-mart and several major supermarkets. Likewise, in northern Beaufort County, communities continue to develop at Dataw Island, Lady’s Island, Cat Island, Brays Island, and Habersham and throughout the City of Beaufort, as well as the Town of Port Royal.

Beaufort County is also the location for three major military installations, the U.S. Marine Corps Recruit Depot located at Parris Island, the Marine Corps Air Station-Beaufort, and the Beaufort Naval Hospital. These locations have benefited by the Department of Defense closing certain other military bases in the nation.

MAJOR INITIATIVES

Our number one goal is to make sure that Beaufort County remains financially sound and that we maintain a respectable contingency account to take care of the true emergencies that do arise from time to time; and to provide for a sufficient fund balance to enable our cash flow to carry us through those months prior to the billing and collection of property tax revenues. We have taken a systematic, businesslike approach to the running of Beaufort County. Additionally, we want to preserve our current “Aa1” Moody’s and “AA+” Standard & Poor’s bond ratings.

In December 2018, the County formally adopted written financial policy guidelines. This document provides policies and guidance for the County's operating budget, capital improvement projects ("CIP") budget, financial reserves including the general fund and debt service fund and a cash management and investment policy.

In December 1997, the County adopted a Comprehensive Plan for Beaufort County. A portion of this plan is a comprehensive land use study which proposes various "preservation areas and greenways". As a result, the County taxpayers approved five bond referendums totaling \$160,000,000 for the purchase of rural and critical lands. The County has issued the entire \$160 million of General Obligation bonds approved by the referendums. The County had expenditures of \$1,796,954 for this initiative during fiscal year 2021. The Comprehensive Plan was adopted again on November 15, 2021.

In November 2006, County voters approved a 1% sales tax referendum, with the proceeds, along with County road impact fees, funding various major road projects throughout Beaufort County. This 1% sales tax ended in 2013. These projects include the expansion of the Bluffton Parkway, Boundary Street improvements and the widening of South Carolina Highway 170. In addition to the sales tax and impact fee revenue, the County has obtained partial grant funding for these projects as well. The County had expenditures of \$78,791 for these projects during fiscal year 2021.

In November 2018, County voters approved a 1% sales tax referendum that became effective in May 2019 and will be in place for four years, or until a total of \$120 million in resulting revenue has been collected. This revenue will fund the repair and/or replacement of the Hilton Head Island bridge, roadway traffic improvements between the Woods Memorial Bridge and the Chowan Creek Bridge as outlined in the Lady's Island Corridor Study dated May 19, 2017, and install and repair sidewalks and multi-use pathways at multiple locations within Beaufort County to provide safe walking routes to schools and improved access to residential communities. The County collected a total of \$100,365,137 in sales tax from the referendum. The related expenditures for these projects in 2021 were \$1,548,673. Due to strong collections since inception, the County anticipates full collection and thus, early retirement of this tax by December 31, 2021.

LONG-TERM FINANCIAL PLANNING

In November 2014, the County issued \$19,450,000 of general obligation bonds bearing interest rates of 2.0% to 3.25% and with varying maturity dates through 2034. The proceeds of these bonds are currently being used for various planned facility upgrades including roof replacements, HVAC replacement, technology upgrades, a new Animal Services Facility that is centrally located within the County, as well as Hilton Head Island Airport Projects. The County had expenditures of \$20,000 for these projects during fiscal year 2021.

In March 2016, the County issued \$17,950,000 of general obligation advance refunding bonds bearing interest rates of 2.0% to 4.0% and with varying maturity dates through 2027. The bond proceeds were used to advance refund \$18,375,000 of outstanding 2007A general obligation bonds which had interest rates ranging from 4.0% to 4.75%.

In 2017, the County issued \$51,000,000 of general obligation bonds bearing interest rates of 3.13% to 5% and with varying maturity dates through 2037. \$31 million of the proceeds of these bonds will be used for various County and Stormwater Utility capital projects and \$20 million of the proceeds of these bonds will be used for the County's rural and critical land projects, as approved by referendum in November 2014. During fiscal year 2021, the County had expenditures of \$5,514,090 related to the capital projects funded by these bonds.

In 2019, the County issued \$11.25 million of general obligation bonds bearing interest rates of 2.75% to 5% and with varying maturity dates through 2039. The proceeds of these bonds will be used to replace and repair critical County facilities at the main administration building in Beaufort, South Carolina, security upgrades to the County's detention center, and improve information technology infrastructure. During fiscal year 2021, the County had expenditures of \$2,775,850 related to the capital projects funded by these bonds.

In August of 2020 the County issued \$36,775 million of general obligation bonds bearing interest rates of 1% to 5% and with various maturity rates through 2040. \$25 million of these bonds will be used to purchase real property in the County's Rural and Critical Land Program. The remaining \$11,775 million will be used to improve information technology infrastructure, construction of the Arthur Horne Building, purchase of a material recovery facility (MuRF), and renovations to the detention center. During fiscal year 2021, the County had expenditures of \$3,653,413 related to the capital projects funded by these bonds.

In May of 2021, the County transferred \$5,462,298 from the General Fund - Fund Balance to the Debt Service fund to defease the general obligation bond issued in 2012. The prepayment eliminated future interest payments of approximately \$3.63 million.

In June of 2021, the County refinanced the general obligation bond issued in 2011. The refinancing will result in a gross savings of \$1.35 million.

During fiscal year 2021, the County hired a consultant to conduct a facilities master plan for the major County facilities that house various administrative offices. The County is in the process of updating its capital project plan for which future debt will likely be incurred. There were 3 Options: Option 1 probable cost total \$194,984,332, Option 2 probable cost total \$329,581,994, and Option 3 probable cost total \$312,321,441.

In addition, the County is working with an outside firm to update its compensation and classification structure in an effort to recruit and retain highly-quality employees. The results of the compensation and classification study were included in the Fiscal Year 2022 operating budget.

RELEVANT FINANCIAL INFORMATION

The management of Beaufort County is responsible for developing and maintaining an internal control structure designed to ensure that the assets of the County are protected from loss, theft, or misuse and to ensure that adequate accounting data is compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles. The County's accounting system has given consideration to the adequacy of internal accounting controls. Internal accounting controls are designed to provide reasonable, but not absolute, assurance regarding the safeguarding of assets against loss from unauthorized use or disposition and the reliability of financial records for preparing financial statements and maintaining accountability for assets. This concept of reasonable assurance recognizes that the cost of control should not exceed the benefits likely to be derived and that the evaluation of costs and benefits requires estimates and judgments by management. Accordingly, management believes that the County's internal accounting controls adequately safeguard assets and provide reasonable assurance of proper recording of financial transactions.

AWARDS AND ACKNOWLEDGEMENTS

The Government Finance Officers Association of the United States and Canada (“GFOA”) is in the process of reviewing the Certificate of Achievement for Excellence in Financial Reporting to Beaufort County, South Carolina for its annual comprehensive financial report for the fiscal year ended June 30, 2020.

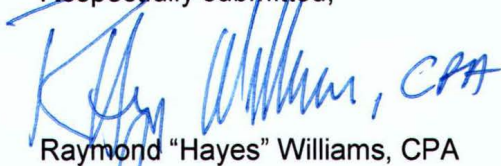
A Certificate of Achievement is valid for a period of one year only. We believe our current annual comprehensive financial report continues to meet the Certificate of Achievement Program’s requirements and we are submitting it to the GFOA to determine its eligibility for another certificate.

State statutes require an annual audit by independent certified public accountants or independent public accountants. The accounting firm of Mauldin & Jenkins LLC was selected and approved by County Council. In addition to meeting the requirements set forth in the statutes, the audit also was designed to meet the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (“Uniform Guidance”). The auditor’s report on the financial statements is included in the financial section of this report. The auditor’s reports, pertinent to the requirements of the Uniform Guidance, are included in the Single Audit Section.

The preparation of this Annual Comprehensive Financial Report could not have been accomplished without the professional and dedicated services of the entire staff of the Finance Department throughout the fiscal year. We sincerely appreciate the efforts of other department heads and their employees who contributed to this report.

Additionally, we would like to express our appreciation to the County Council, County Administrator, Deputy County Administrator and the County legal staff for their continued support and understanding of the benefits of professional financial operations and reporting.

Respectfully submitted,



Raymond “Hayes” Williams, CPA
Chief Financial Officer



Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

**Beaufort County
South Carolina**

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

June 30, 2020

Christopher P. Morill

Executive Director/CEO

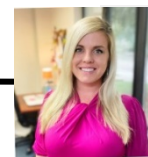


Beaufort County

Organization chart



County Council



Clerk to Council
Sarah Brock

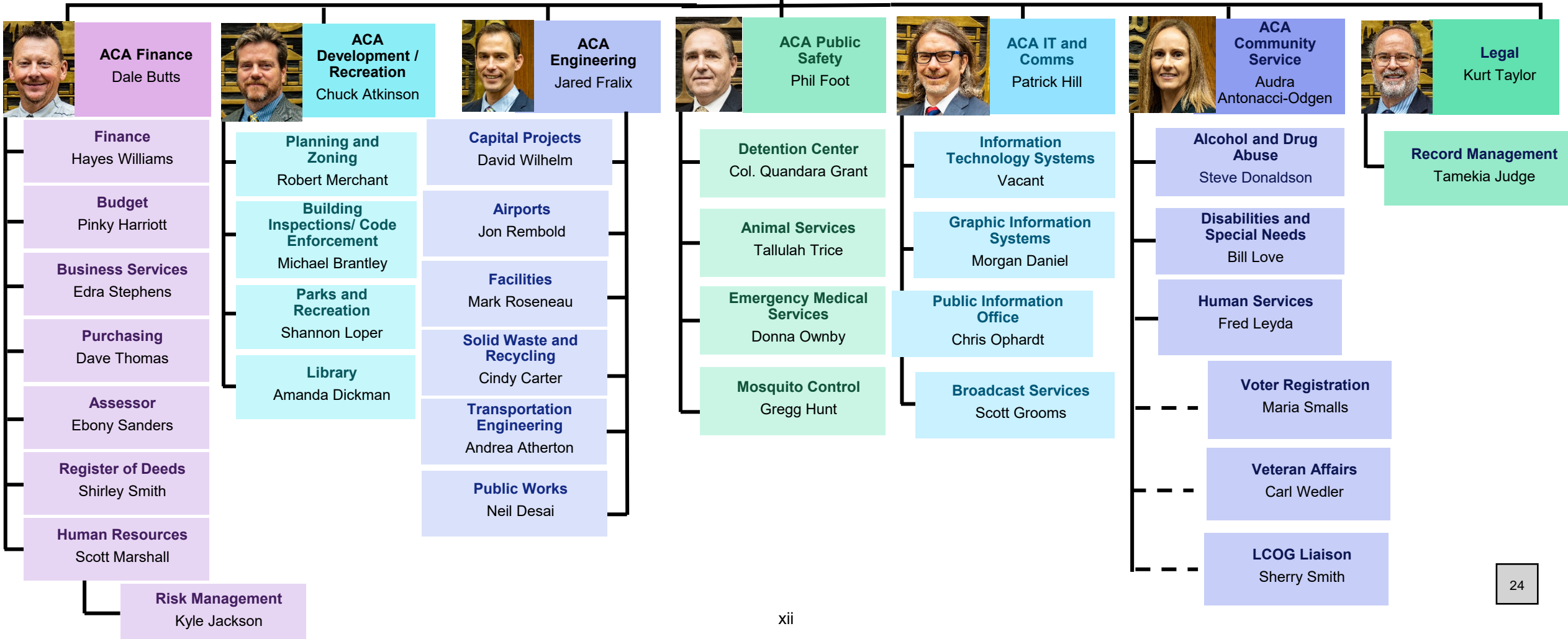
Item 8.



County Administrator
Eric Greenway



Deputy County Administrator
Whitney Richland



BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

**ELECTED AND APPOINTED OFFICIALS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

COUNTY COUNCIL

Joe Passiment, Chairman

D. Paul Sommerville, Vice – Chairman

Stu Rodman

Gerald Dawson

Brian E. Flewelling

York Glover, Sr.

Chris Hervochon

Alice G. Howard

Mark Lawson

Larry McElynn

Logan Cunningham

COUNTY ADMINISTRATOR

Eric Greenway

DEPUTY COUNTY ADMINISTRATOR

Whitney Richland

CHIEF FINANCIAL OFFICER

Hayes Williams

COUNTY AUDITOR

Jim Beckert

COUNTY TREASURER

Maria Walls, CPA

FINANCIAL SECTION



INDEPENDENT AUDITOR'S REPORT

**County Council
of Beaufort County
Beaufort, South Carolina**

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of **Beaufort County, South Carolina** (the "County"), as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise Beaufort County, South Carolina's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the County as of June 30, 2021, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 14, the County implemented Governmental Accounting Standards Board (“GASB”) Statement No. 84, *Fiduciary Activities*, as of July 1, 2020. This standard significantly changed the accounting for the County’s Fiduciary Funds. Our opinions are not modified with respect to this matter.

Other Matters*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the Management’s Discussion and Analysis (on pages 4 – 19), the Schedule of Modified Approach for Airport Infrastructure Assets (on page 82), the Schedule of County’s Proportionate Share of the Net Pension Liability (on page 80), the Schedule of County’s Pension Contributions (on page 81), and the Budgetary Comparison Schedules of the General Fund (on pages 76 – 78) and ARPA Fund (on page 79) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the GASB who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the County’s basic financial statements. The introductory section, the combining and individual fund financial statements and schedules, the statistical section, the Alcohol and Drug Abuse Programs Profit and Loss Statement, and the Daufuskie Ferry Schedule of Budgeted to Actual as listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The Uniform Schedule of Court Fines, Assessments, and Surcharges (per ACT 96) is presented for purposes of additional analysis as required by the State of South Carolina, and is not a required part of the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (the Uniform Guidance), and is also not a required part of the basic financial statements.

The combining and individual fund financial statements and schedules, the Alcohol and Drug Abuse Programs Profit and Loss Statement, the Daufuskie Ferry Schedule of Budgeted to Actual, the Uniform Schedule of Court Fines, Assessments, and Surcharges (per ACT 96), and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial statements and schedules, the Alcohol and Drug Abuse Programs Profit and Loss Statement, the Daufuskie Ferry Schedule of Budgeted to Actual, the Uniform Schedule of Court Fines, Assessments, and Surcharges (per ACT 96), and the schedule of expenditures of federal awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated January 19, 2022, on our consideration of the County's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the County's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the County's internal control over financial reporting and compliance.

Savannah, Georgia
January 19, 2022

Mauldin & Jenkins, LLC

MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2021

As management of Beaufort County, South Carolina (the "County"), we offer the readers of the County's financial statements this narrative overview and analysis of the financial activities of the County for the fiscal year ended June 30, 2021. We encourage the readers to consider the information presented here in conjunction with additional information that we have furnished in our letter of transmittal, which can be found on pages v – ix of this report.

FINANCIAL HIGHLIGHTS

- The assets and deferred outflows of resources of the County exceeded its liabilities and deferred inflows of resources at June 30, 2021 by \$571,610,328 (net position). The County's net position is categorized in three categories. Of the total net position, \$408,309,330 is the County's investment in capital assets less the related debt, \$260,399,114 is restricted for specific purposes and (\$97,098,116) is the County's unrestricted deficit.
- The government's total net position increased by \$93,278,980 during the fiscal year ended June 30, 2021 with an \$87,544,918 increase resulting from governmental activities and a \$5,734,062 increase resulting from business type activities.
- At the close of the current fiscal year, the County's governmental funds reported combined ending fund balances of \$332,067,469, an increase of \$102,229,251 in comparison with the prior year. Approximately 19.82%, \$65,802,045 is available for spending at the government's discretion (unassigned fund balance).
- At the end of the current fiscal year, the County's unassigned fund balance of the general fund was \$65,808,134, or approximately 52.78% of the general fund expenditures and transfers out.
- The County's net capital assets increased by \$8,038,540 during the current fiscal year. The increase in governmental activities net capital assets of \$4,613,381 was the result of significant building improvements, road improvements, and real property acquisition as part of the County's land preservation program. The increase in business type activities net capital assets of \$3,425,159 was primarily due to land acquisition at the Hilton Head Island Airport.

OVERVIEW OF THE FINANCIAL STATEMENTS

This Management's Discussion and Analysis ("MD&A") is intended to serve as an introduction to the County's basic financial statements. The County's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements – The *government-wide financial statements* are designed to provide readers with a broad overview of the County's finances, in a manner similar to a private-sector business.

MANAGEMENT'S DISCUSSION AND ANALYSIS

The *statement of net position* presents information on all of the County's assets, liabilities, and deferred inflows/outflows of resources, with the difference reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the County is improving or deteriorating.

The *statement of activities* presents information showing how the County's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both the government-wide financial statements distinguish functions of the County that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the County include general government, public safety, public works, public health, public welfare, and cultural and recreation. The business-type activities include the Stormwater Utility, the Lady's Island Airport, and the Hilton Head Island Airport. The business-type activities function for all practical purposes as departments of the County and, therefore, have been included as integral parts of the primary government.

The government-wide financial statements can be found on pages 20 – 22 of this report.

Fund financial statements – A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The County, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the County can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds – Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows* and *outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating the County's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

MANAGEMENT'S DISCUSSION AND ANALYSIS

Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balances for the general fund, the County-wide general obligation bonds fund, and the sales tax projects fund, all of which are considered to be major funds. Data from the other governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of *combining statements* following the notes to the financial statements in this report.

The County adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

The basic fund financial statements for governmental funds can be found on pages 23 – 26 of this report.

Proprietary funds – The County maintains four different types of proprietary funds, three of which are *enterprise funds*. Enterprise funds are used to report the same functions as *business-type activities* in the government-wide financial statements. The County uses enterprise funds to account for its Stormwater Utility, Lady's Island Airport and Hilton Head Island Airport operations. These funds report the services provided by the County for which the County charges a user fee or charge intended to recover all or a significant portion of their costs.

Proprietary fund financial statements provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for Stormwater Utility, Lady's Island Airport, and the Hilton Head Island Airport, all of which are considered to be major funds of the County.

Internal service funds are an accounting mechanism to accumulate and allocate costs internally for the County. The County uses internal service funds to account for its garage.

The basic proprietary fund financial statements can be found on pages 27 – 30 of this report.

Fiduciary funds – Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the County's own programs. The accounting used for the fiduciary funds is much like that used for proprietary funds.

The statement of fiduciary net position can be found on page 31 of this report.

Notes to financial statements – The notes provide additional information that is essential to a full understanding of the data provided in both the government-wide and the fund financial statements. The notes are presented on pages 33 – 75 of the report.

Other supplemental information – In addition to the basic financial statements and accompanying notes, this report also presents certain supplemental information that further supports the financial statements.

MANAGEMENT'S DISCUSSION AND ANALYSIS

The combining statements referred to earlier in connection with nonmajor governmental funds are presented within this section of this report and can be found on pages 85 – 171.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the County, assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$571,610,328 as of June 30, 2021.

Of this amount, \$408,309,330 (approximately 71.43%) reflects the County's investment in capital assets (land, buildings and equipment); less any related debt used to acquire those assets that is still outstanding. The County uses these capital assets to provide a variety of services to citizens. Accordingly, these assets are not available for future spending. Although the County's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to repay the debt.

An additional \$260,399,114 of the County's net position (approximately 45.60%) represents resources that are subject to external restrictions on how they may be used. Therefore, at the end of the current fiscal year, the County is able to report positive balances in two categories of net position, both for the government as a whole, as well as for its separate governmental and business-type activities.

The third category and remaining balance of net position is an unrestricted deficit of \$97,098,116 of which \$94,504,653 pertains to governmental activities and \$2,593,463 pertains to business-type activities. The unrestricted deficit in net position for governmental activities decreased in the current fiscal year while the unrestricted deficit in net position for business-type activities increased. Part of this increase is a result of the increased pension liability reported in fiscal year 2021. The pension liability is required to be measured and recognized in accordance with standards established by Governmental Accounting Standards Board ("GASB") Statement No. 68 and No. 71.

MANAGEMENT'S DISCUSSION AND ANALYSIS

Beaufort County's Net Position June 30, 2021 and 2020

	Governmental Activities		Business-Type Activities		Total		Percent Change
	2021	2020	2021	2020	2021	2020	
Current and other assets	\$ 356,364,046	\$ 230,402,560	\$ 19,728,980	\$ 19,011,255	\$ 376,093,026	\$ 249,413,815	50.8%
Capital assets	538,720,072	534,106,691	42,813,921	39,388,762	581,533,993	573,495,453	1.4%
Total assets	<u>\$ 895,084,118</u>	<u>\$ 764,509,251</u>	<u>\$ 62,542,901</u>	<u>\$ 58,400,017</u>	<u>\$ 957,627,019</u>	<u>\$ 822,909,268</u>	16.4%
Total deferred outflow s of resources	<u>\$ 27,714,525</u>	<u>\$ 20,944,862</u>	<u>\$ 982,802</u>	<u>\$ 752,911</u>	<u>\$ 28,697,327</u>	<u>\$ 21,697,773</u>	32.3%
Long-term liabilities	\$ 343,907,089	\$ 318,928,435	\$ 5,828,497	\$ 5,530,581	\$ 349,735,586	\$ 324,459,016	7.8%
Other liabilities	45,073,451	19,976,441	17,397,164	19,059,386	62,470,615	39,035,827	60.0%
Total liabilities	<u>\$ 388,980,540</u>	<u>\$ 338,904,876</u>	<u>\$ 23,225,661</u>	<u>\$ 24,589,967</u>	<u>\$ 412,206,201</u>	<u>\$ 363,494,843</u>	13.4%
Total deferred inflow s of resources	<u>\$ 2,428,233</u>	<u>\$ 2,704,285</u>	<u>\$ 79,584</u>	<u>\$ 76,565</u>	<u>\$ 2,507,817</u>	<u>\$ 2,780,850</u>	-9.8%
Net Position:							
Net investment in capital assets	\$ 365,495,409	\$ 357,355,623	\$ 42,813,921	\$ 39,388,762	\$ 408,309,330	\$ 396,744,385	2.9%
Restricted	260,399,114	102,903,269	-	-	260,399,114	102,903,269	153.1%
Unrestricted (deficit)	(94,504,653)	(16,413,940)	(2,593,463)	(4,902,366)	(97,098,116)	(21,316,306)	355.5%
Total Net Position	<u>\$ 531,389,870</u>	<u>\$ 443,844,952</u>	<u>\$ 40,220,458</u>	<u>\$ 34,486,396</u>	<u>\$ 571,610,328</u>	<u>\$ 478,331,348</u>	19.5%

The County's total net position increased \$93.28 million during the 2021 fiscal year. Key elements of this increase are as follows:

- The County's current and other assets increased by \$126.68 million as compared to fiscal year 2020. This increase is mainly due to an increase in the County's cash, investments and receivables. The County received proceeds of the 1% sales tax approved by referendum in November 2018 or repair and replacement of major roadways and bridges as well as traffic improvements, sidewalks and pathways. During fiscal year 2021, the County received nearly \$55.88 million in this particular sales tax. During 2021 the County received \$18.6 million in American Rescue Plan Act funding which will be used to make strategic investments in long lived asset, rebuild reserves to enhance financial stability, and cover temporary operating shortfalls.
- The County's net capital assets increased by \$8.03 million as compared to fiscal year 2020. This increase occurred mostly from building improvements, completion of significant road projects, and real property acquisition as part of the County's land preservation program. See the capital assets and debt administration section below for more detail.

The County's long-term liabilities increased by \$25.3 million. General obligation bonds were issued in 2021 totaling \$36.8 million, consisting of \$25.0 million for the Rural and Critical Land Program and \$11.8 million for various projects in the County. The County defeased the 2012 E General Obligation Bond by transferring \$5.5 million from the General Fund. The County also refunded the 2011 General Obligation Bond of \$8.9 million.

MANAGEMENT'S DISCUSSION AND ANALYSIS

- In fiscal year 2021, the County had \$28.7 million of deferred outflows of resources related to the inclusion of the County's proportionate share of its pension liability in accordance with GASB Statement No. 68 and No. 71. This is a \$7.0 million increase as compared to fiscal year 2020.

Beaufort County's Changes in Net Position

For the Fiscal Years Ended June 30, 2021 and 2020

	Governmental Activities		Business-Type Activities		Total	
	2021	2020	2021	2020	2021	2020
Revenues						
Program Revenues:						
Charges for services	\$ 43,726,738	\$ 38,494,314	\$ 11,787,639	\$ 11,190,238	\$ 55,514,377	\$ 49,684,552
Operating grants and	12,785,783	14,469,479	222,326	44,300	13,008,109	14,513,779
Capital grants and contributions	876,281	2,117,383	3,236,672	3,069,935	4,112,953	5,187,318
General Revenues:						
Property taxes	132,645,010	128,952,186	-	-	132,645,010	128,952,186
Sales taxes	55,879,745	45,195,996	-	-	55,879,745	45,195,996
Grants and contributions	9,674,443	9,547,798	-	-	9,674,443	9,547,798
Unrestricted investment earnings	3,402,559	5,044,088	50,257	181,486	3,452,816	5,225,574
Miscellaneous	3,975,765	3,617,284	-	-	3,975,765	3,617,284
Total Revenues	262,966,324	247,438,528	15,296,894	14,485,959	278,263,218	261,924,487
Program Expenses						
Governmental Activities:						
General government	55,786,602	50,963,220	-	-	55,786,602	50,963,220
Public safety	57,458,757	63,648,919	-	-	57,458,757	63,648,919
Public works	24,752,852	25,077,022	-	-	24,752,852	25,077,022
Public health	13,775,524	15,366,160	-	-	13,775,524	15,366,160
Public welfare	2,124,474	7,951,215	-	-	2,124,474	7,951,215
Cultural and recreation	15,727,019	17,948,284	-	-	15,727,019	17,948,284
Interest	5,796,178	6,065,977	-	-	5,796,178	6,065,977
Business-Type Activities:						
Stormwater Utility	-	-	4,364,704	4,796,915	4,364,704	4,796,915
Lady's Island Airport	-	-	811,405	548,152	811,405	548,152
Hilton Head Airport	-	-	4,386,723	2,945,805	4,386,723	2,945,805
Total Expenses	175,421,406	187,020,797	9,562,832	8,290,872	184,984,238	195,311,669
Change in net position	87,544,918	60,417,731	5,734,062	6,195,087	93,278,980	66,612,818
Net Position, beginning, as originally reported	443,844,952	383,427,221	34,486,396	28,291,309	478,331,348	411,718,530
Net Position, beginning	443,844,952	383,427,221	34,486,396	28,291,309	478,331,348	411,718,530
Net Position, ending	\$ 531,389,870	\$ 443,844,952	\$ 40,220,458	\$ 34,486,396	\$ 571,610,328	\$ 478,331,348

Governmental activities increased the County's net position by \$87.54 million, thereby accounting for 93.85% of the total increase in the net position of the County. Key elements in fiscal year 2021's activity are as follows:

- Charges for services increased by \$5.2 million, or 11.97%, in fiscal year 2021 as compared to fiscal year 2020. The increase in charges for services is due to increased recording fees. The increased recording fees are directly related to the growth of the economy in the County.

MANAGEMENT'S DISCUSSION AND ANALYSIS

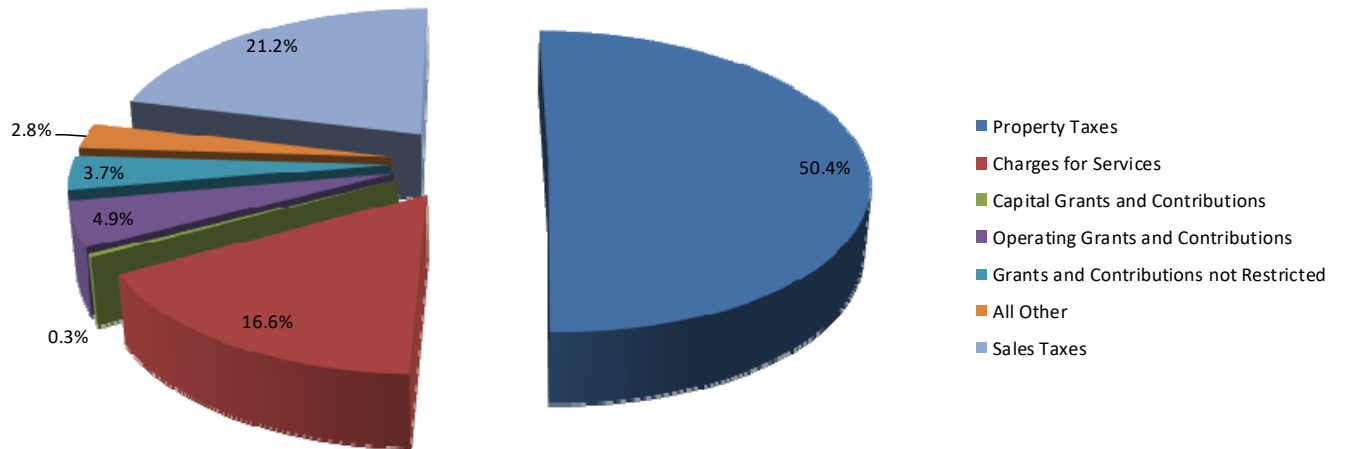
- Property tax revenues increased by \$3.7 million, or 2.78%, in fiscal year 2021 as compared to fiscal year 2020.
- During fiscal year 2021, the County received approximately \$55.8 million in sales tax revenues as a result of a referendum in November 2018 for which collections began in May 2019 for road, bridges and infrastructure repairs and replacements.

Business-type activities increased the County's net position by nearly \$5.7 million, accounting for 6.15% of the total growth in the net position of the County. Key elements of this increase are as follows:

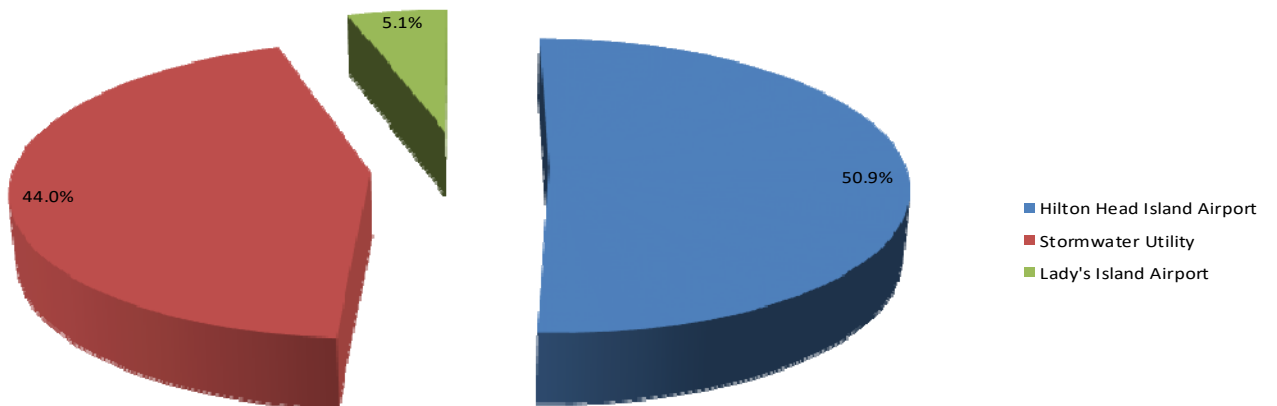
- Charges for services increased \$597 thousand, or 10.42%, in fiscal year 2021. This was primarily due to the increased revenue (\$517 thousand more in fiscal year 2021 than in fiscal year 2020) at the Hilton Head Airport.
- Additionally, both airports saw an increase in expenses during the fiscal year; the Lady's Island Airport's expenses increased in fiscal year 2021 by \$263 thousand as compared to fiscal year 2020; Hilton Head Airport's expenses increased \$1.44 million. These increases in expenses were due to airport improvement projects at the airports in the prior year that gave rise to increased expenses in that year.

MANAGEMENT'S DISCUSSION AND ANALYSIS

Revenues by Source - Governmental Activities

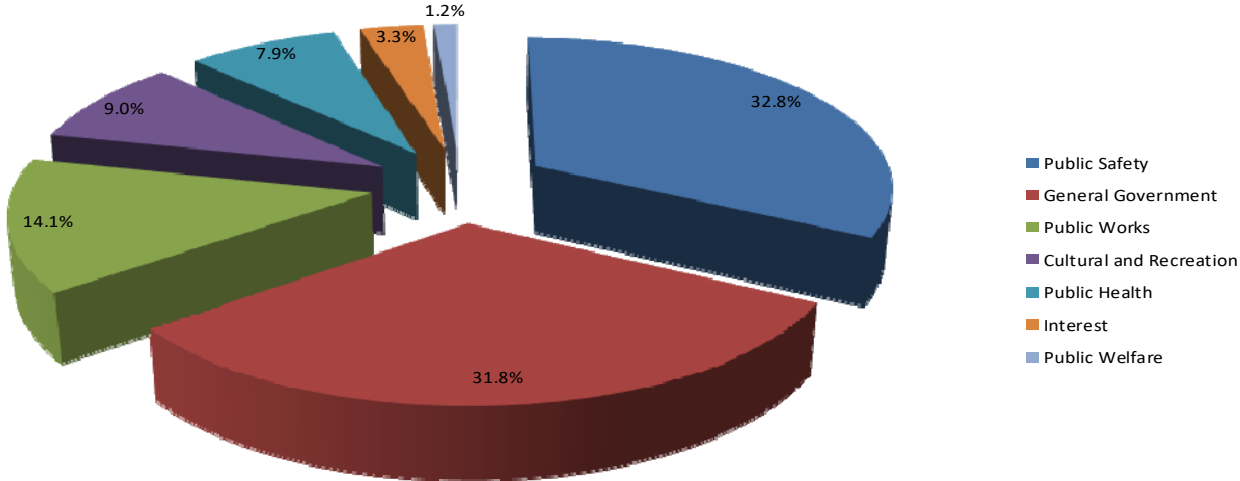


Revenues by Source - Business-Type Activities

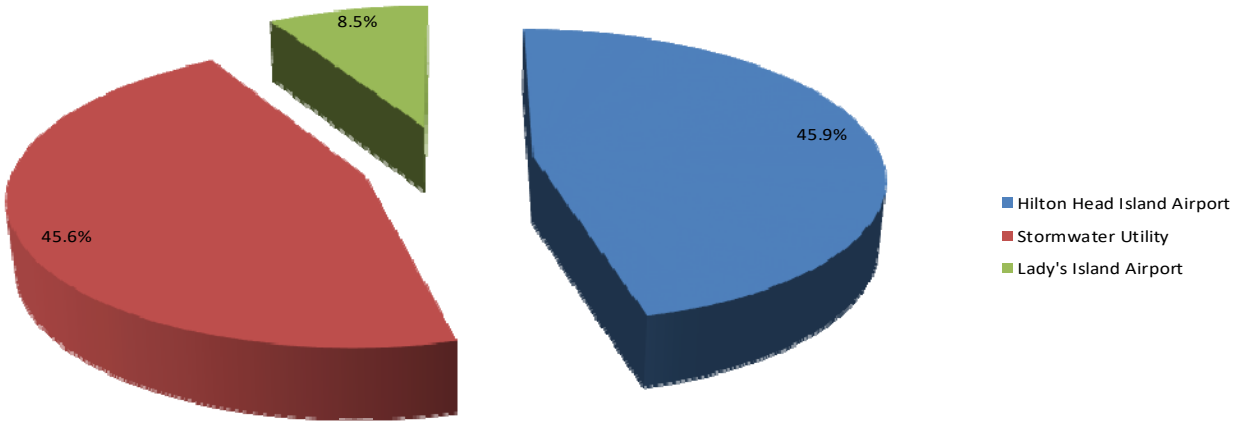


MANAGEMENT'S DISCUSSION AND ANALYSIS

Expenses by Program - Governmental Activities



Expenses by Source - Business-Type Activities



MANAGEMENT'S DISCUSSION AND ANALYSIS

FINANCIAL ANALYSIS OF THE GOVERNMENTAL FUNDS

As noted earlier, the County uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds – The focus of the County's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the County's financing requirements. In particular, *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At the end of the current fiscal year, the County's governmental funds reported combined ending fund balances of \$332,067,469, an increase of \$102,229,251, in comparison with the prior year. Approximately 19.82% of this total fund balance, \$65,802,045 constitutes unassigned fund balance, which is available for spending at the government's discretion. The remainder of the fund balance totaling \$266,265,424 is either nonspendable, restricted, committed, or assigned for specific spending. This includes \$2,100,954 "not in spendable form" for items that are not expected to be converted to cash within one year, such as prepaid items. The remainder includes \$264,164,470 restricted, committed, or assigned for programs.

General Fund – The general fund is the main operating fund of the County. As of the fiscal year ended June 30, 2021, the unassigned portion of the fund balance of the general fund was \$65,808,134, while the total fund balance was \$71,674,444. As a measure of the general fund's liquidity, a comparison is made of both unassigned fund balance and total fund balance to total fund expenditures. Unassigned fund balance represents approximately 56.05% of total general fund expenditures and transfers out, while the total fund balance represents approximately 61.04% of total general fund expenditures and transfers out. Refer to pages 23 – 25 for the key elements of fiscal year 2021's general fund activity. The increased fund balance as of June 30, 2021 is due to increased revenues from taxes, charges for services and miscellaneous sources above and beyond the budgeted amounts as well as decreased expenditures in general government, public works and capital outlays below the budgeted amounts.

ARPA Fund – Beaufort County received \$18,665,425 for the American Rescue Plan Act. At the end of 2021, no funds had been expended. 100% of the cash is recognized as deferred revenue until the expenditures are made.

County-wide General Obligation Bonds Fund – At the end of the current fiscal year, the total fund balance of the County-wide general obligation bonds fund was \$21,177,387. The County-wide general obligation bonds fund balance is restricted for debt service. This fund recognized revenues of \$11,593,711 and total expenditures of \$19,582,236 for a decrease in fund balance of \$303,465. While the County typically collects enough revenue through a combination of taxes, intergovernmental revenue and interest earnings to fully service the debt, sufficient revenue was not collected in fiscal year 2021 partially due to the decrease in interest rates and thus, interest earned, but also because the County realized sufficient fund balance in the prior year to service the debt during fiscal year 2021.

Sales Tax Project Fund – At the end of the current fiscal year, the total fund balance of the sales tax project fund was \$99,638,927 almost all of which was restricted for capital improvements as set forth in the County's adopted capital improvements plan. The sales tax project fund recognized revenues of \$55,797,558, total expenditures of \$1,627,460 for a change in fund balance of \$54,170,098.

MANAGEMENT'S DISCUSSION AND ANALYSIS

Further details of the County's major funds and nonmajor funds can be found in the notes to financial statements.

Proprietary funds – The focus of the County's proprietary funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the County proprietary funds' financing requirements. As restrictions, commitments, and other limitations on net position significantly affect the availability of fund resources for future use, unreserved net position may serve as a useful measure of a government's proprietary net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the County's proprietary funds reported combined ending net position of \$40,220,458, which is an increase of \$5,734,062 in comparison with the prior year. The proprietary funds recognized operating revenues of \$11,787,639 and operating expenses of \$9,268,418. Non-operating revenues and expenses totaled (\$21,831), while capital contributions totaled \$3,236,672 in fiscal year 2021, for a change in net position of \$5,734,062.

Stormwater Utility – At the end of the current fiscal year, the net position of the Stormwater Utility fund was \$12,155,521, of which \$2,912,602 was invested in capital assets, net of related debt, leaving a balance of \$9,242,919 in unrestricted net position. The Stormwater Utility Fund recognized operating revenues of \$6,593,342, total operating expenses of \$4,176,511, and (\$138,033) in net non-operating revenues for an increase in net position of \$2,364,985. The increase in net position within the Stormwater Utility Fund for the fiscal year ended June 30, 2021, was related to increased operating revenues that outpaced the rate of expenditure; few expenses for capital outlay were made. The county is working toward a comprehensive capital replacement plan under which expenses for capital outlay will be made in future fiscal years.

Beaufort Executive Airport – At the end of the current fiscal year, the net position of the Lady's Island Airport fund was \$2,586,074, of which \$4,254,080 was invested in capital assets, net of related debt, leaving a deficit balance of \$1,668,006 in unrestricted net position. The Beaufort Executive Airport recognized operating revenues of \$751,296, total operating expenses of \$776,141, and \$(35,259) in net non-operating expenses for a decrease in net position of \$30,104. The decrease in the Beaufort Executive Airport fund balance in the 2021 fiscal year was the result of decreased operating revenues and a lack of capital grants.

Hilton Head Island Airport – At the end of the current fiscal year, the net position of the Hilton Head Island Airport fund was \$25,478,863, of which \$35,647,239 was invested in capital assets, net of related debt, leaving a deficit balance of \$10,168,376 in unrestricted net position. The Hilton Head Island Airport recognized operating revenues of \$4,443,001, total operating expenses of \$4,315,766, \$151,461 in net non-operating expenses, and \$3,120,485 in capital contributions for an increase in net position of \$3,399,181. The increase in net position within the Hilton Head Island Airport fund in the 2021 fiscal year was related to increased capital contributions as well as operating revenues which is attributable to the previous expansion completed at the end of fiscal year 2018 that is slowly attracting more business to this airport.

MANAGEMENT'S DISCUSSION AND ANALYSIS

GENERAL FUND BUDGETARY HIGHLIGHTS

Original Budget to Final Budget Comparison for the Fiscal Year Ended June 30, 2021

	Original Budget	Final Budget	Variance with Final Budget Positive (Negative)
Revenues:			
Taxes	\$ 106,217,968	\$ 106,217,968	\$ -
Licenses and permits	3,244,160	3,244,160	-
Intergovernmental	9,058,838	9,058,838	-
Charges for services	8,862,160	8,862,160	-
Fines and forfeitures	749,500	749,500	-
Interest	442,805	442,805	-
Miscellaneous	180,000	147,194	(32,806)
Total Revenues	<u>128,755,431</u>	<u>128,722,625</u>	<u>(32,806)</u>
Expenditures:			
General government	41,744,196	42,662,730	(918,534)
Public safety	49,351,276	51,594,421	(2,243,145)
Public works	16,717,723	16,702,549	15,174
Public health	3,492,663	3,723,944	(231,281)
Public welfare	708,261	707,361	900
Cultural and recreation	13,279,123	13,344,933	(65,810)
Capital	2,388,740	933,428	1,455,312
Total Expenditures	<u>127,681,982</u>	<u>129,669,366</u>	<u>(1,987,384)</u>
Excess (deficiency) of revenues over expenditures	1,073,449	(946,741)	(2,020,190)
Other financing sources (uses)			
Transfers in	1,545,000	1,545,000	-
Transfers out	(2,618,449)	(2,186,747)	431,702
Total Other Financing Sources (Uses)	<u>(1,073,449)</u>	<u>(641,747)</u>	<u>431,702</u>
Net Change in Fund Balance	-	(1,588,488)	(1,588,488)
Fund balance - beginning	<u>53,817,297</u>	<u>53,817,297</u>	<u>-</u>
Fund balance - ending	<u>\$ 53,817,297</u>	<u>\$ 52,228,809</u>	<u>\$ (1,588,488)</u>

The County did prepare a final or amended budget for the general fund during fiscal year 2021. Increases in the revised budget relate to the carryover budget from 2020 that was approved by County Council.

MANAGEMENT'S DISCUSSION AND ANALYSIS

Final Budget to Actual Comparison for the Fiscal Year Ended June 30, 2021

	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues:			
Taxes	\$ 106,217,968	\$ 110,449,001	\$ 4,231,033
Licenses and permits	3,244,160	4,466,806	1,222,646
Intergovernmental	9,058,838	10,445,826	1,386,988
Charges for services	8,862,160	14,273,847	5,411,687
Fines and forfeitures	749,500	616,416	(133,084)
Interest	442,805	153,296	(289,509)
Miscellaneous	147,194	557,776	410,582
Total Revenues	<u>128,722,625</u>	<u>140,962,968</u>	<u>12,240,343</u>
Expenditures:			
General government	42,662,730	39,485,979	3,176,751
Public safety	51,594,421	43,320,600	8,273,821
Public works	16,702,549	15,986,745	715,804
Public health	3,723,944	3,375,347	348,597
Public welfare	707,361	636,593	70,768
Cultural and recreation	13,344,933	11,687,530	1,657,403
Capital	933,428	2,116,486	(1,183,058)
Total Expenditures	<u>129,669,366</u>	<u>116,609,280</u>	<u>13,060,086</u>
Excess (deficiency) of revenues over expenditures	(946,741)	24,353,688	25,300,429
Other Financing Sources (Uses)			
Transfers in	1,545,000	1,584,205	39,205
Transfers out	(2,186,747)	(8,080,746)	(5,893,999)
Total Other Financing Sources (Uses)	<u>(641,747)</u>	<u>(6,496,541)</u>	<u>(5,854,794)</u>
Net Change in Fund Balance	(1,588,488)	17,857,147	19,445,635
Fund balance - beginning	<u>53,817,297</u>	<u>53,817,297</u>	<u>-</u>
Fund balance - ending	<u>\$ 52,228,809</u>	<u>\$ 71,674,444</u>	<u>\$ 19,445,635</u>

The actual net position of the County's general fund varied from its final budget's net position by \$25.3 million. Key elements of this are as follows:

- The County's general fund actual revenues had a positive variance of \$12.24 million as compared to the final budget of fiscal year 2021. This positive variance is attributable to increased actual revenue as compared to expected revenue related to Property Taxes, Charges for Services, and Miscellaneous Revenues.
- The County's general fund actual expenditures had a positive variance of \$13.0 million as compared to the final budget of fiscal year 2021. This positive variance is directly related to decreased expenditures in the General Government, Public Works and Culture and Recreation functions.

MANAGEMENT'S DISCUSSION AND ANALYSIS

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets – The County's investment in capital assets for its governmental and business-type activities as of June 30, 2021 was \$581,533,993 (net of accumulated depreciation). This investment in capital assets includes land and easements, buildings and improvements, infrastructure, and equipment. The total increase in the County's investment in capital assets for the current fiscal year was 1.38%.

In lieu of annual depreciation, the County has elected to use the modified approach for its airport infrastructure assets, which include runways, taxiways, and aprons. As of June 30, 2021, 100% of airport runways in fair or better condition, 50% of taxiways in fair or better condition, 43% of Aprons in fair or better condition.

Additional information on the County's modified approach for airport infrastructure assets can be found on Schedule 1 on page 82 of this report.

Beaufort County's Capital Assets (Net of Depreciation)

June 30, 2021 and 2020

	Governmental Activities		Business-Type Activities		Total	
	2021	2020	2021	2020	2021	2020
Land	\$ 136,079,805	\$ 135,155,062	\$ 19,999,079	\$ 18,655,857	\$ 156,078,884	\$ 153,810,919
Easements	18,059,927	18,059,927	-	-	18,059,927	18,059,927
Construction in progress	25,920,184	16,843,535	6,590,183	4,121,319	32,510,367	20,964,854
Buildings and improvements	101,272,165	99,795,393	3,517,038	3,812,625	104,789,203	103,608,018
Infrastructure	243,072,492	248,971,439	10,176,812	10,176,812	253,249,304	259,148,251
Equipment	14,315,499	15,281,335	2,530,809	2,622,149	16,846,308	17,903,484
Total Capital Assets	<u>\$ 538,720,072</u>	<u>\$ 534,106,691</u>	<u>\$ 42,813,921</u>	<u>\$ 39,388,762</u>	<u>\$ 581,533,993</u>	<u>\$ 573,495,453</u>

Major capital asset events during the current fiscal year included the following:

- An additional \$1.3 million of land purchased for the Hilton Head Island Airport.

Additional information on the County's capital assets can be found in Note 4 on pages 51 – 53 of this report.

MANAGEMENT'S DISCUSSION AND ANALYSIS

Long-Term Debt – At the end of the current fiscal year, the County had \$363,714,787 of total long-term obligations outstanding. The total amount of general obligation debt is backed by the full faith and credit of the government.

Beaufort County's Outstanding Debt June 30, 2021 and 2020

	Governmental Activities	
	2021	2020
General Obligation Bonds	\$ 205,794,853	\$ 197,277,817
Net Pension Liability	141,587,040	125,657,105
Compensated Absences	3,912,128	4,504,195
Premiums	12,420,766	9,735,210
Total Outstanding Debt	\$ 363,714,787	\$ 337,174,327
Deferred Charge on Refundings	\$ 2,088,863	\$ 2,613,164

Major outstanding debt events during the current fiscal year included the following:

- The County's pension liability increased by \$15.92 million as compared to fiscal year 2020.

The County maintains an underlying, uninsured "AA+" bond rating from Standard & Poor's Rating Group for all of its general obligation bonds, an underlying, uninsured "Aa1" bond rating from Moody's Investors Service for all of its general obligation bonds.

State statutes limit the amount of general obligation debt a governmental entity may issue to 8% of its total assessed valuation less debt issued by referendum and debt issued and paid by other sources. The current debt limitation for the County is \$180,421,931. The County was \$105,016,675 under this legal limit at June 30, 2021.

Additional information on the County's long-term debt can be found in Note 5 on pages 53 – 58 of this report.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES

- The unemployment rate for the County was 3.6% at June 30, 2021, which is lower than the rate of 7.4% a year ago. This compares favorably with the State of South Carolina's average unemployment rate of 4.5% at June 30, 2021, and with the national average unemployment rate of 5.9% at June 30, 2021.
- The cost of living in this region still compares favorably to other areas of the country.

All of these factors were considered in preparing the County's budget for the 2022 fiscal year. As of June 30, 2021, the County's unassigned general fund balance was \$65,808,134. During fiscal year 2021, there was an increase to the County's general fund balance in the amount of \$17,857,147.

MANAGEMENT'S DISCUSSION AND ANALYSIS

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of Beaufort County's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Finance Department, Post Office Box 1228, Beaufort, South Carolina 29901-1228.

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

**STATEMENT OF NET POSITION
JUNE 30, 2021**

	<u>Governmental Activities</u>	<u>Business-Type Activities</u>	<u>Totals</u>
<u>ASSETS</u>			
Current assets			
Cash and equity in pooled cash and investments	\$ 218,078,562	\$ 17,259,106	\$ 235,337,668
Receivables	5,890,150	1,292,574	7,182,724
Due from other governments	20,285,351	978,427	21,263,778
Notes receivable	89,748	-	89,748
Inventories	-	195,631	195,631
Prepaid items	2,100,954	3,242	2,104,196
Other assets	1,888	-	1,888
Total current assets	<u>246,446,653</u>	<u>19,728,980</u>	<u>266,175,633</u>
Non-current assets			
Equity in pooled investments	109,533,243	-	109,533,243
Notes receivable	384,150	-	384,150
	<u>109,917,393</u>	<u>-</u>	<u>109,917,393</u>
Capital assets			
Non-depreciable	180,059,916	36,766,074	216,825,990
Depreciable	358,660,156	6,047,847	364,708,003
	<u>538,720,072</u>	<u>42,813,921</u>	<u>581,533,993</u>
Total non-current assets	<u>648,637,465</u>	<u>42,813,921</u>	<u>691,451,386</u>
Total assets	<u>895,084,118</u>	<u>62,542,901</u>	<u>957,627,019</u>
<u>DEFERRED OUTFLOWS OF RESOURCES</u>			
Deferred charge on refundings	2,088,863	-	2,088,863
Pension	25,625,662	982,802	26,608,464
Total deferred outflows of resources	<u>27,714,525</u>	<u>982,802</u>	<u>28,697,327</u>
Total assets and deferred outflows of resources	<u>\$ 922,798,643</u>	<u>\$ 63,525,703</u>	<u>\$ 986,324,346</u>
<u>LIABILITIES</u>			
Current liabilities			
Accounts payable	\$ 13,518,242	\$ 943,351	\$ 14,461,593
Accrued payroll	4,907,506	177,314	5,084,820
Accrued liabilities	3,295,868	-	3,295,868
Accrued compensated absences	547,698	19,677	567,375
Unearned revenue	18,668,087	-	18,668,087
Internal balances	(16,256,822)	16,256,822	-
Current portion of long-term debt	19,260,000	-	19,260,000
Due to others	1,132,872	-	1,132,872
Total current liabilities	<u>45,073,451</u>	<u>17,397,164</u>	<u>62,470,615</u>
Non-current liabilities			
Accrued compensated absences	3,364,430	120,877	3,485,307
Net pension liability	141,587,040	5,707,620	147,294,660
Long-term obligations	198,955,619	-	198,955,619
Total non-current liabilities	<u>343,907,089</u>	<u>5,828,497</u>	<u>349,735,586</u>
Total liabilities	<u>388,980,540</u>	<u>23,225,661</u>	<u>412,206,201</u>
<u>DEFERRED INFLOWS OF RESOURCES</u>			
Pension	2,428,233	79,584	2,507,817
Total deferred inflows of resources	<u>2,428,233</u>	<u>79,584</u>	<u>2,507,817</u>
<u>NET POSITION</u>			
Net investment in capital assets	365,495,409	42,813,921	408,309,330
Restricted for:			
General government programs	19,275,029	-	19,275,029
Public safety programs	7,537,057	-	7,537,057
Public works programs	36,758,894	-	36,758,894
Public health programs	5,295,784	-	5,295,784
Public welfare programs	104,118	-	104,118
Cultural and recreational programs	14,029,275	-	14,029,275
Capital projects	151,753,959	-	151,753,959
Debt service	25,644,998	-	25,644,998
Unrestricted (deficit)	<u>(94,504,653)</u>	<u>(2,593,463)</u>	<u>(97,098,116)</u>
Total net position	<u>531,389,870</u>	<u>40,220,458</u>	<u>571,610,328</u>
Total liabilities, deferred inflows of resources, and net position	<u>\$ 922,798,643</u>	<u>\$ 63,525,703</u>	<u>\$ 986,324,346</u>

The accompanying notes are an integral part of these financial statements.

BEAUFORT COUNTY, SOUTH CAROLINA

STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED JUNE 30, 2021

Functions/Programs	Expenses	Program Revenues		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions
Governmental activities:				
General government	\$ 55,786,602	\$ 21,407,672	\$ 2,771,451	\$ 876,281
Public safety	57,458,757	10,220,824	1,518,227	-
Public works	24,752,852	8,306,192	224,004	-
Public health	13,775,524	507,101	7,075,437	-
Public welfare	2,124,474	256,095	869,812	-
Cultural and recreation	15,727,019	3,028,854	326,852	-
Interest	5,796,178	-	-	-
Total governmental activities	<u>175,421,406</u>	<u>43,726,738</u>	<u>12,785,783</u>	<u>876,281</u>
Business-type activities:				
Stormwater utility	4,364,704	6,593,342	-	86,187
Beaufort Executive Airport	811,405	751,296	-	30,000
Hilton Head Airport	4,386,723	4,443,001	222,326	3,120,485
Total business-type activities	<u>9,562,832</u>	<u>11,787,639</u>	<u>222,326</u>	<u>3,236,672</u>
Total	<u>\$ 184,984,238</u>	<u>\$ 55,514,377</u>	<u>\$ 13,008,109</u>	<u>\$ 4,112,953</u>

General revenues
Property taxes
Sales taxes
Grants and contributions not restricted
Unrestricted investment earnings
Miscellaneous

Total general revenues

Change in net position

Net position, beginning

Net position, ending

The accompanying notes are an integral part of these financial statements.

Net (Expense) Revenue and Changes in Net Position		
Primary Government		
Governmental Activities	Business Type Activities	Totals
\$ (30,731,198)	\$ -	\$ (30,731,198)
(45,719,706)	-	(45,719,706)
(16,222,656)	-	(16,222,656)
(6,192,986)	-	(6,192,986)
(998,567)	-	(998,567)
(12,371,313)	-	(12,371,313)
(5,796,178)	-	(5,796,178)
<u>(118,032,604)</u>	<u>-</u>	<u>(118,032,604)</u>
-	2,314,825	2,314,825
-	(30,109)	(30,109)
-	3,399,089	3,399,089
-	<u>5,683,805</u>	<u>5,683,805</u>
<u>(118,032,604)</u>	<u>5,683,805</u>	<u>(112,348,799)</u>
132,645,010	-	132,645,010
55,879,745	-	55,879,745
9,674,443	-	9,674,443
3,402,559	50,257	3,452,816
<u>3,975,765</u>	<u>-</u>	<u>3,975,765</u>
<u>205,577,522</u>	<u>50,257</u>	<u>205,627,779</u>
87,544,918	5,734,062	93,278,980
<u>443,844,952</u>	<u>34,486,396</u>	<u>478,331,348</u>
<u>\$ 531,389,870</u>	<u>\$ 40,220,458</u>	<u>\$ 571,610,328</u>

BEAUFORT COUNTY, SOUTH CAROLINA

BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2021

	General	ARPA Fund	County Wide General Obligation Bonds	Sales Tax Project	Nonmajor Governmental Funds	Total Governmental Funds
ASSETS						
Cash and equity						
in pooled cash and investments	\$ 69,307,264	\$ 18,665,425	\$ 12,855,224	\$ 85,481,330	\$ 141,302,562	\$ 327,611,805
Receivables	3,839,530	-	385,086	-	1,386,458	5,611,074
Due from other governments	3,420,333	-	1,508	14,709,577	2,153,933	20,285,351
Advances to enterprise funds	8,657,525	-	7,599,297	-	-	16,256,822
Notes receivable	-	-	473,898	-	-	473,898
Prepaid items	2,100,954	-	-	-	-	2,100,954
Other assets	1,888	-	-	-	-	1,888
Total assets	<u>87,327,494</u>	<u>18,665,425</u>	<u>21,315,013</u>	<u>100,190,907</u>	<u>144,842,953</u>	<u>372,341,792</u>
LIABILITIES						
Accounts payable	8,332,352	-	-	550,986	4,324,989	13,208,327
Accrued payroll	4,053,414	-	-	994	851,472	4,905,880
Accrued liabilities	873,000	-	-	-	-	873,000
Due to others	1,043,091	-	-	-	89,781	1,132,872
Unearned revenue	2,662	18,665,425	-	-	-	18,668,087
Total liabilities	<u>14,304,519</u>	<u>18,665,425</u>	<u>-</u>	<u>551,980</u>	<u>5,266,242</u>	<u>38,788,166</u>
DEFERRED INFLOWS OF RESOURCES						
Unavailable revenue - property taxes	1,348,531	-	137,626	-	-	1,486,157
Total deferred inflows of resources	<u>1,348,531</u>	<u>-</u>	<u>137,626</u>	<u>-</u>	<u>-</u>	<u>1,486,157</u>
FUND BALANCE						
Nonspendable	2,100,954	-	-	-	-	2,100,954
Restricted	-	-	21,177,387	99,638,927	139,582,800	260,399,114
Assigned	3,765,356	-	-	-	-	3,765,356
Unassigned	65,808,134	-	-	-	(6,089)	65,802,045
Total fund balances	<u>71,674,444</u>	<u>-</u>	<u>21,177,387</u>	<u>99,638,927</u>	<u>139,576,711</u>	<u>332,067,469</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 87,327,494</u>	<u>\$ 18,665,425</u>	<u>\$ 21,315,013</u>	<u>\$ 100,190,907</u>	<u>\$ 144,842,953</u>	<u>\$ 372,341,792</u>

The accompanying notes are an integral part of these financial statements.

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

**RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TO THE STATEMENT OF NET POSITION
JUNE 30, 2021**

Total governmental fund balances:		\$ 332,067,469
Amounts reported for governmental activities in the statement of net position are different because of the following:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the government funds.		538,696,478
Other long-term assets are not available to pay for current period expenditures and, therefore, are deferred in the funds:		
Property taxes and other special assessments	\$ 1,486,157	
Deferred charge on refunding	2,088,863	
	<u>3,575,020</u>	3,575,020
Deferred outflows of resources are not due and payable in the current period and, therefore, are not reported in the funds. These deferred outflows of resources consist of pension related experience differences, assumption changes, and differences between projected and actual earnings on plan investments:		
Deferred outflows related to pensions		25,625,662
Long-term liabilities, including bonds payable and accrued interest, are not due and payable in the current period and, therefore, are not reported in the funds:		
General obligation bonds	\$ (205,794,853)	
Bond premiums	(12,420,766)	
Compensated absences	(3,912,128)	
Accrued interest	(2,422,868)	
Net pension liability	<u>(141,587,040)</u>	(366,137,655)
The internal service fund is used by management to charge the cost of the garage to individual funds. The assets and liabilities of the internal service fund are included in governmental activities in the statement of net position.		(8,871)
Deferred inflows of resources are not available to pay for current period expenditures and, therefore, are not reported in the funds. These deferred inflows of resources consist of pension related differences between projected and actual earnings on plan investments.		
Deferred inflows related to pensions		<u>(2,428,233)</u>
Net position of governmental activities		<u>\$ 531,389,870</u>

The accompanying notes are an integral part of these financial statements.

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

	General	ARPA Fund	County Wide General Obligation Bonds	Sales Tax Project	Nonmajor Governmental Funds	Total Governmental Funds
Revenues						
Property taxes	\$ 110,449,001	\$ -	\$ 11,432,854	\$ -	\$ 10,416,063	\$ 132,297,918
Licenses and permits	4,466,806	-	-	-	12,392,426	16,859,232
Intergovernmental	10,445,826	-	-	55,603,495	10,866,894	76,916,215
Charges for services	14,273,847	-	-	-	15,856,109	30,129,956
Fines and forfeitures	616,416	-	33,097	-	871,200	1,520,713
Interest	153,296	-	127,760	194,063	457,071	932,190
Miscellaneous	557,776	-	-	-	3,706,339	4,264,115
Total revenues	<u>140,962,968</u>	<u>-</u>	<u>11,593,711</u>	<u>55,797,558</u>	<u>54,566,102</u>	<u>262,920,339</u>
Expenditures						
General government services	39,485,979	-	-	-	7,012,972	46,498,951
Public safety services	43,320,600	-	-	-	7,900,832	51,221,432
Public works services	15,986,745	-	-	-	449,212	16,435,957
Public health services	3,375,347	-	-	-	9,093,469	12,468,816
Public welfare services	636,593	-	-	-	1,383,084	2,019,677
Cultural and recreation services	11,687,530	-	-	-	657,365	12,344,895
Debt service - principal	-	-	15,601,650	-	9,866,315	25,467,965
Debt service - interest and fees	-	-	3,980,586	-	4,133,947	8,114,533
Capital projects	2,116,486	-	-	1,627,460	20,780,977	24,524,923
Total expenditures	<u>116,609,280</u>	<u>-</u>	<u>19,582,236</u>	<u>1,627,460</u>	<u>61,278,173</u>	<u>199,097,149</u>
Excess (deficiency) of revenues over (under) expenditures	<u>24,353,688</u>	<u>-</u>	<u>(7,988,525)</u>	<u>54,170,098</u>	<u>(6,712,071)</u>	<u>63,823,190</u>
Other Financing Sources (Uses)						
Issuance of bonds	-	-	6,135,000	-	36,775,000	42,910,000
Payments to Refunding Debt Escrow Agent	-	-	(8,925,000)	-	-	(8,925,000)
Bond premiums	-	-	4,852,762	-	-	4,852,762
Transfers in	1,584,205	-	5,622,298	-	5,879,402	13,085,905
Transfers out	(8,080,746)	-	-	-	(5,436,860)	(13,517,606)
Total other financing sources (uses)	<u>(6,496,541)</u>	<u>-</u>	<u>7,685,060</u>	<u>-</u>	<u>37,217,542</u>	<u>38,406,061</u>
Net change in fund balance	17,857,147	-	(303,465)	54,170,098	30,505,471	102,229,251
Fund balance - beginning	53,817,297	-	21,480,852	45,468,829	109,071,240	229,838,218
Fund balance - ending	<u>\$ 71,674,444</u>	<u>\$ -</u>	<u>\$ 21,177,387</u>	<u>\$ 99,638,927</u>	<u>\$ 139,576,711</u>	<u>\$ 332,067,469</u>

The accompanying notes are an integral part of these financial statements.

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

Net change in fund balances - total governmental funds \$ 102,229,251

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.

Capital outlay	\$ 28,311,015	
Depreciation expense	<u>(23,557,205)</u>	4,753,810

The net effect of various miscellaneous transactions involving capital assets (i.e., sales, trade-ins, and donations) is to decrease net position. (140,533)

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds:

Property taxes and other special assessments		45,985
--	--	--------

The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. Governmental funds report the effect of premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities. The effects of these items are as follows:

Repayment of the principal of long-term debt	\$ 34,392,965	
Issuance of long-term debt	(47,794,021)	
Amortization of premium on long-term debt	2,198,465	
Amortization of deferred charge on refunding	<u>(524,274)</u>	(11,726,865)

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds. In addition, interest on long-term debt is not recognized under the modified accrual basis of accounting until due, rather than as it accrues. The following amounts represent the net liability changes using the full accrual method of accounting:

Pension liability	\$ (8,359,946)	
Compensated absences	592,067	
Accrued interest on long-term debt	<u>151,149</u>	<u>(7,616,730)</u>
		<u>\$ 87,544,918</u>

The accompanying notes are an integral part of these financial statements.

STATEMENT OF NET POSITION
 PROPRIETARY FUNDS
 JUNE 30, 2021

	Business-Type Activities - Enterprise Funds				Internal
	Stormwater	Beaufort	Hilton Head	Totals	Service Fund
	Utility	Executive Airport	Airport		Garage
ASSETS					
Current assets:					
Cash and cash equivalents	\$ 17,258,856	\$ 250	\$ -	\$ 17,259,106	\$ -
Receivables, operating	106,923	69,184	1,116,467	1,292,574	279,076
Receivables, federal and state grants	86,187	-	892,240	978,427	-
Inventories	163,037	32,594	-	195,631	-
Prepayments	-	-	3,242	3,242	-
Total current assets	17,615,003	102,028	2,011,949	19,728,980	279,076
Capital assets	6,287,747	5,526,329	47,455,099	59,269,175	445,159
Accumulated depreciation	(3,375,145)	(1,272,249)	(11,807,860)	(16,455,254)	(421,565)
	2,912,602	4,254,080	35,647,239	42,813,921	23,594
Total assets	20,527,605	4,356,108	37,659,188	62,542,901	302,670
DEFERRED OUTFLOWS OF RESOURCES					
Pension	582,143	44,735	355,924	982,802	-
Total deferred outflows of resources	582,143	44,735	355,924	982,802	-
Total assets and deferred outflows of resources	\$ 21,109,748	\$ 4,400,843	\$ 38,015,112	\$ 63,525,703	\$ 302,670
LIABILITIES					
Current liabilities:					
Account payable	\$ 175,183	\$ 48,180	\$ 719,988	\$ 943,351	\$ 309,915
Accrued payroll	106,424	8,966	61,924	177,314	1,626
Accrued compensated absences	13,853	113	5,711	19,677	-
Current portion - due to debt service fund	58,824	-	178,791	237,615	-
Total current liabilities	354,284	57,259	966,414	1,377,957	311,541
Non-current liabilities:					
Accrued compensated absences	85,095	697	35,085	120,877	-
Net pension liability	3,534,012	273,344	1,900,264	5,707,620	-
Advances from other funds	-	1,480,508	7,177,017	8,657,525	-
Due to debt service fund	4,941,176	-	2,420,506	7,361,682	-
Total non-current liabilities	8,560,283	1,754,549	11,532,872	21,847,704	-
Total liabilities	8,914,567	1,811,808	12,499,286	23,225,661	311,541
DEFERRED INFLOWS OF RESOURCES					
Pension	39,660	2,961	36,963	79,584	-
Total deferred inflows of resources	39,660	2,961	36,963	79,584	-
NET POSITION					
Investment in capital assets	2,912,602	4,254,080	35,647,239	42,813,921	23,594
Unrestricted (deficit)	9,242,919	(1,668,006)	(10,168,376)	(2,593,463)	(32,465)
Total net position	12,155,521	2,586,074	25,478,863	40,220,458	(8,871)
Total liabilities, deferred inflows of resources, and net position	\$ 21,109,748	\$ 4,400,843	\$ 38,015,112	\$ 63,525,703	\$ 302,670

The accompanying notes are an integral part of these financial statements

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION
 PROPRIETARY FUNDS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	Business-Type Activities - Enterprise Funds				Internal
	Stormwater	Beaufort	Hilton Head	Totals	Service Fund
	Utility	Executive Airport	Airport		Garage
Operating Revenues					
Garage billings	\$ -	\$ -	\$ -	\$ -	\$ 53,803
Fuel and oil sales	-	500,147	-	500,147	561,238
Stormwater Utility fees	5,852,700	-	-	5,852,700	-
Stormwater Utility project billings	720,247	-	-	720,247	-
Fixed base operator revenue	-	-	573,057	573,057	-
Passenger facility charges	-	-	605,408	605,408	-
Operating agreements/commission revenue	-	7,221	771,053	778,274	-
Concession sales	-	5,235	-	5,235	-
Firefighting/security fees	-	-	812,198	812,198	-
Landing fees	-	34,380	298,638	333,018	-
Parking/taxi fees	-	-	51,988	51,988	-
Rentals	-	-	945,070	945,070	-
Hangar rentals	-	201,138	224,239	425,377	-
Other charges	20,395	3,175	161,350	184,920	30,752
Total operating revenues	6,593,342	751,296	4,443,001	11,787,639	645,793
Operating Expenses					
Costs of sales and services	-	357,939	-	357,939	-
Personnel	1,940,326	205,938	1,468,930	3,615,194	20,054
Purchased services	1,464,481	147,049	2,478,127	4,089,657	509,494
Supplies	346,444	12,675	56,549	415,668	548,050
Depreciation	425,260	52,540	312,160	789,960	8,767
Total operating expenses	4,176,511	776,141	4,315,766	9,268,418	1,086,365
Operating income (loss)	2,416,831	(24,845)	127,235	2,519,221	(440,572)
Non-Operating Revenues (Expenses)					
Operating grant	-	-	222,326	222,326	-
Non-operating grant expenses	-	(35,264)	-	(35,264)	-
Interest income	50,160	5	92	50,257	-
Interest expense	(188,193)	-	(70,957)	(259,150)	-
Total non-operating revenues (expenses)	(138,033)	(35,259)	151,461	(21,831)	-
Income (loss) before capital contributions and transfers	2,278,798	(60,104)	278,696	2,497,390	(440,572)
Capital Contributions					
Capital grants - federal	86,187	30,000	3,107,464	3,223,651	-
Capital grants - state	-	-	13,021	13,021	-
Total capital contributions	86,187	30,000	3,120,485	3,236,672	-
Transfers					
Transfer in	-	-	-	-	431,701
Total transfers	-	-	-	-	431,701
Change in net position	2,364,985	(30,104)	3,399,181	5,734,062	(8,871)
Net position, beginning	9,790,536	2,616,178	22,079,682	34,486,396	-
Net position, ending	\$ 12,155,521	\$ 2,586,074	\$ 25,478,863	\$ 40,220,458	\$ (8,871)

The accompanying notes are an integral part of these financial statements.

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

STATEMENT OF CASH FLOWS
 PROPRIETARY FUNDS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	Business-Type Activities - Enterprise Funds				Internal Service Fund
	Stormwater Utility	Beaufort Executive Airport	Hilton Head Airport	Totals	Garage
Cash Flows from Operating Activities:					
Cash received from customers and users	\$ 6,627,257	\$ 712,217	\$ 5,935,700	\$ 13,275,174	\$ 489,723
Cash received from other funds	-	(37,413)	(931,632)	(969,045)	-
Cash paid to employees	(2,223,390)	(163,963)	(1,151,125)	(3,538,478)	1,626
Cash paid to suppliers	(1,702,285)	(505,582)	(3,077,645)	(5,285,512)	(923,050)
Total provided by (used in) operating activities	2,701,582	5,259	775,298	3,482,139	(431,701)
Cash Flows from Non-capital Financing Activities:					
Operating grant - TSA	-	-	222,326	222,326	-
Interfund transfer	-	-	-	-	431,701
Non-operating grant expenses	-	(35,264)	-	(35,264)	-
Principal payment on note payable - Due to debt service fund	-	-	(174,286)	(174,286)	-
Interest paid	(188,193)	-	(70,957)	(259,150)	-
Total provided by (used in) non-capital financing activities	(188,193)	(35,264)	(22,917)	(246,374)	431,701
Cash Flows from Capital and Related Financing Activities:					
FAA grants	86,187	30,000	3,107,464	3,223,651	-
SCAC grants	-	-	13,021	13,021	-
Purchase of capital assets	(342,161)	-	(3,872,958)	(4,215,119)	-
Total provided by (used in) capital and related financing activities	(255,974)	30,000	(752,473)	(978,447)	-
Cash Flows from Investing Activities:					
Interest income	50,160	5	92	50,257	-
Total provided by investing activities	50,160	5	92	50,257	-
Net change in Cash and Cash Equivalents	2,307,575	-	-	2,307,575	-
Cash and Cash Equivalents, beginning of year	14,951,281	250	-	14,951,531	-
Cash and Cash Equivalents, end of year	\$ 17,258,856	\$ 250	\$ -	\$ 17,259,106	\$ -

(Continued)

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

STATEMENT OF CASH FLOWS
 PROPRIETARY FUNDS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	Business-Type Activities - Enterprise Funds				Internal Service Fund
	Stormwater Utility	Beaufort Executive Airport	Hilton Head Airport	Totals	Garage
Reconciliation of Operating Income (Loss) to Net Cash Flows Provided by (Used in) Operating Activities:					
Operating Income (loss)	\$ 2,416,831	\$ (24,845)	\$ 127,235	\$ 2,519,221	\$ (440,572)
Adjustments to reconcile:					
Depreciation	425,260	52,540	312,160	789,960	8,767
Changes in Assets and Liabilities:					
Decrease (increase) in accounts receivable	33,915	(39,079)	1,492,699	1,487,535	(156,070)
Increase in inventories	(19,330)	(513)	-	(19,843)	-
Decrease in other current assets	58,419	19,464	44,275	122,158	4,007
Increase (decrease) in accounts payable	69,551	(6,870)	(587,244)	(524,563)	150,541
Decrease in due to general fund	-	(37,413)	(931,632)	(969,045)	-
Increase (decrease) in accrued payroll	(7,257)	4,763	13,425	10,931	1,626
Increase (decrease) in accrued compensated absences	(28,340)	810	(10,029)	(37,559)	-
Increase (decrease) in pension deferred inflows/outflows and liability	(247,467)	36,402	314,409	103,344	-
	(140,509)	(22,436)	335,903	172,958	104
Net Cash Flow Provided by (used in) Operating Activities	\$ 2,701,582	\$ 5,259	\$ 775,298	\$ 3,482,139	\$ (431,701)

The accompanying notes are an integral part of these financial statements.

BEAUFORT COUNTY, SOUTH CAROLINA

STATEMENT OF FIDUCIARY NET POSITION
CUSTODIAL FUNDS
JUNE 30, 2021

	Public Service Districts	Fire Districts	Tax Districts	Special Assessments	Departmentally Held Funds	Total
<u>ASSETS</u>						
Cash and cash equivalents	\$ 2,313,135	\$ 9,357,952	\$ 267,062,385	\$ 155,230	\$ 15,889,981	\$ 294,778,683
Taxes receivable	745	29,288	13,315,654	-	-	13,345,687
Total Assets	<u>2,313,880</u>	<u>9,387,240</u>	<u>280,378,039</u>	<u>155,230</u>	<u>15,889,981</u>	<u>308,124,370</u>
<u>LIABILITIES</u>						
Due to others	-	457,740	453,749	5,783	-	917,272
Total Liabilities	<u>-</u>	<u>457,740</u>	<u>453,749</u>	<u>5,783</u>	<u>-</u>	<u>917,272</u>
<u>NET POSITION</u>						
Restricted: Individuals, organizations and other governments	<u>2,313,880</u>	<u>8,929,500</u>	<u>279,924,290</u>	<u>149,447</u>	<u>15,889,981</u>	<u>\$ 307,207,098</u>
Total net position	<u>\$ 2,313,880</u>	<u>\$ 8,929,500</u>	<u>\$ 279,924,290</u>	<u>\$ 149,447</u>	<u>\$ 15,889,981</u>	<u>\$ 307,207,098</u>

The accompanying notes are an integral part of these financial statements.

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

**STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
CUSTODIAL FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

	<u>Public Service Districts</u>	<u>Fire Districts</u>	<u>Tax Districts</u>	<u>Special Assessments</u>	<u>Departmentally Held Funds</u>	<u>Total</u>
Additions						
Taxes	\$ 6,638,399	\$ 33,354,186	\$ 352,584,443	\$ 46,156	\$ -	\$ 392,623,184
Fines and fees	19,650	102,367	815,529	87	-	937,633
Other	-	-	341,957,613	-	21,907,452	363,865,065
Interest	8,863	23,321	783,198	159	61,122	876,663
Total additions	<u>6,666,912</u>	<u>33,479,874</u>	<u>696,140,783</u>	<u>46,402</u>	<u>21,968,574</u>	<u>758,302,545</u>
Deductions						
Taxes and fees paid to other governments	7,251,589	35,153,940	62,925,399	-	-	105,330,928
Other custodial disbursements	-	-	526,492,250	63,823	20,402,011	546,958,084
Total deductions	<u>7,251,589</u>	<u>35,153,940</u>	<u>589,417,649</u>	<u>63,823</u>	<u>20,402,011</u>	<u>652,289,012</u>
Net increase (decrease) in fiduciary net position	(584,677)	(1,674,066)	106,723,134	(17,421)	1,566,563	106,013,533
Net position, beginning of year, as restated	<u>2,898,557</u>	<u>10,603,566</u>	<u>173,350,603</u>	<u>166,868</u>	<u>14,323,418</u>	<u>201,343,012</u>
Net position, end of year	<u>\$ 2,313,880</u>	<u>\$ 8,929,500</u>	<u>\$ 280,073,737</u>	<u>\$ 149,447</u>	<u>\$ 15,889,981</u>	<u>\$ 307,356,545</u>

The accompanying notes are an integral part of these financial statements.

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of Beaufort County, South Carolina (the "County") have been prepared in conformity with accounting principles generally accepted in the United States of America ("GAAP") as applied to governmental units. The Governmental Accounting Standards Board ("GASB") is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the government's accounting policies are described below.

Reporting Entity

The County operates under the Council/Administrator form of government with Council members elected for four-year terms from each of the eleven single-member districts. This report includes all funds of the County that are controlled by this governing body, and are considered to be the "reporting entity" known as Beaufort County.

Government-Wide Financial Statements

The statement of net position and the statement of activities display information about the County as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. For the most part, the effect of interfund activity has been removed from the statements. The statements distinguish between those activities of the County that are governmental and those that are considered business-type activities.

The Statement of Net Position presents the financial condition of the governmental and business-type activities for the County at year-end. The Statement of Activities presents a comparison between direct expenses and program revenues for each program or function of the County's governmental activities and for the business-type activities of the County. Direct expenses are those that are specifically associated with a service, program, or department and, therefore, clearly identifiable to a particular function. Program revenues include charges paid by the recipient for the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program, and interest earned on grants that is required to be used to support a particular program. Revenues which are not classified as program revenues are presented as general revenues of the County, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each business segment or governmental function is self-financing or draws from the general revenues of the County.

NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Fund Financial Statements

During the year, the County segregates transactions related to certain county functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the County at this more detailed level. The focus of governmental and enterprise fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column.

Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary funds and the fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government.

NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Measurement Focus, Basis of Accounting and Financial Statement Presentation (Continued)

The government reports the following major governmental funds:

- The **General Fund** is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.
- The **ARPA Fund** accounts for grant funds awarded to the County from the U.S. Department of Treasury as part of the State and Local Fiscal Recovery Fund under the American Rescue Plan.
- The **County Wide General Obligation Bonds Fund** accounts for the debt service of the bonds issued for various capital projects throughout the County.
- The **Sales Tax Projects Fund** accounts for the expenditures of the 1% local sales tax referendum (2006) proceeds which are used for various capital projects throughout the County.

The County reports the following enterprise funds as major proprietary funds:

- The **Stormwater Utility Fund** is used to account for all revenue and expenses related to the County's Stormwater Utility operations.
- The **Beaufort Executive Airport Fund** is used to account for all revenue and expenses related to the County's Beaufort Executive Airport.
- The **Hilton Head Island Airport Fund** is used to account for all revenue and expenses related to the County's Hilton Head Island Airport.

NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Measurement Focus, Basis of Accounting and Financial Statement Presentation (Continued)

The County's proprietary funds also include an Internal Service Fund to account for the financing of goods and services provided by one department or agency to other departments or agencies of the County or to other governments, on a user charge basis. This fund includes the County Garage, which accounts for the maintenance and repair of vehicles.

Additionally, the government reports the following non-major fund types:

Special Revenue Funds

- The special revenue funds are used to account for the proceeds of specific revenue sources (other than special assessments, or major capital projects) that are legally restricted or committed to expenditures for specified purposes other than debt service and capital projects.

Debt Service Funds

- Debt service funds are used to account for the accumulation of restricted resources for, and the payment of, general long-term debt principal and interest.

Capital Projects Funds

- Capital projects funds are used to account for financial restricted resources to be used for the acquisition or construction of major capital facilities.

Custodial Funds

- The custodial funds account for monies held on behalf of school districts, special districts, and other agencies that use the County as a depository or property taxes are collected on behalf of the other governments.

NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Measurement Focus, Basis of Accounting and Financial Statement Presentation (Continued)

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are charges between the government's garage function and various other functions of the government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amount reported as program revenues include: 1) charges to customers or applicants for goods, services or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the County enterprise fund are charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

Net Position

Net position represents the difference between assets, liabilities and deferred inflows/outflows of resources. Net position invested in net capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvements of those assets. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the County or through external restriction imposed by creditors, grantors, laws, or regulations of other governments. Net position invested in net capital assets was as follows:

	<u>Governmental</u>	<u>Business Type</u>
Net Capital Assets	\$ 538,720,072	\$ 42,813,921
Less: Current Portion of Long-Term Debt	(19,260,000)	-
Long-Term Obligations	(198,955,619)	-
Unspent Bond Proceeds	42,902,093	-
Add Deferred Charge on Refundings	2,088,863	-
	<u>\$ 365,495,409</u>	<u>\$ 42,813,921</u>

NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position reports a separate section for *deferred outflows of resources*. This separate financial statement element represents a consumption of net assets that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The County has five items that qualify for reporting in this category. These five items relate to the County's pension plan and are reported in the government-wide and proprietary fund Statements of Net Position. (1) Experience gains result from periodic studies by the County's actuary, which adjust the net pension liability for actual experience for certain trend information that was previously assumed, for example the assumed dates of retirement of plan members. These experience gains are recorded as deferred outflows of resources and are amortized into pension expense over the expected remaining service lives of the plan members. (2) Changes in actuarial assumptions adjust the net pension liabilities and are amortized into pension expense over the expected remaining service lives of plan members. (3) The differences between projected investment return on pension investments and actual return on those investments are deferred and amortized against pension expense over a five-year period. (4) The changes in the County's proportionate share of the collective net pension liability and differences between actual employer contributions and proportionate share of the total plan employer contributions are specific to cost-sharing multiple employer defined benefit pension plans and represent the current period amortized portions of these deferred outflows. (5) Any contributions made by the County to the pension plan before year-end but subsequent to the measurement date of the County's net pension liability are reported as deferred outflows of resources.

In addition to liabilities, the Statement of Net Position and the Governmental Funds Balance Sheet reports a separate section for *deferred inflows of resources*. This separate financial statement element represents an acquisition of net assets that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The County has three types of items that qualify for reporting in this category, one of which arises only under the modified accrual basis of accounting. Accordingly, the item, *unavailable revenue*, is reported only in the Governmental Funds Balance Sheet. The governmental funds report unavailable revenues from: 1) property taxes, and these amounts are deferred and will be recognized as an inflow of resources in the period in which the amounts become available. The other items relate to the County's pension and are reported in the government-wide and proprietary fund Statements of Net Position; 2) certain experience losses (discussed in the previous paragraph) are deferred and amortized against expense over a five-year period, resulting in recognition as deferred inflows of resources; and 3) additionally, the changes in the County's proportionate share of the collective net pension liability and differences between actual employer contributions and proportionate share of the total plan employer contributions (discussed in the previous paragraph) are specific to cost-sharing multiple employer defined benefit pension plans and represent the current period amortized portions of these deferred inflows.

NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Net Position Flow Assumption

Sometimes the County will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted – net position and unrestricted – net position in the government-wide and proprietary fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the County's policy to consider restricted – net position to have been depleted before unrestricted – net position is applied.

Cash and Cash Equivalents

The County's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

Equity in Pooled Cash and Investments

The County maintains a pooled cash and investment account for all funds for accounting and investment purposes. This gives the County the ability to invest idle cash for short periods of time and to earn the most favorable available rate of return. The "equity in pooled cash and investments" represents the amount of pooled cash and investments owned by each fund of the County. Certain individual funds may reflect a cash deficit, from time to time. These cash deficits are not considered an equity transfer since the transfer has not been approved by County Council and is considered to be temporary in nature.

Investments

Investments with a readily determined fair value are stated at fair value, which approximates cost. State statutes authorize the County to invest in obligations of the United States and its agencies, general obligations (not revenue obligations) of the State of South Carolina and its political subdivisions, savings and loan associations to the extent of federal insurance, certificates of deposits collaterally secured, and the State Treasurer's Investment Pool ("LGIP"). The LGIP is an investment mechanism authorized by the South Carolina State Legislature and is not registered with the SEC as an investment company. There is no regulatory oversight of the pool. The pool's primary objective is to acquire maximum returns on investments by pooling available funds with funds from other political subdivisions. The total fair value of the investment pool is apportioned to the entities with funds invested on an equal basis for each share owned, which are acquired at a cost of \$1. Investments in the pool are stated at fair value, which approximates cost. The remaining investments of the County are reported at fair value.

NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Receivables

All receivables are reported at their gross value and when appropriate, are reduced by the estimated portion that is uncollectible.

Inventories

Inventories recorded in the Beaufort Executive Airport Fund and the Stormwater Utility Fund consist of fuels and supplies. Supplies are reported at cost, and fuel is reported at the lower of “first in, first out” cost or market.

Capital Assets

Capital assets purchased or acquired with an original cost of \$5,000 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at acquisition value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is calculated on the straight-line basis starting in the month of purchase/completion over the following estimated useful lives:

Buildings	25 Years
Improvements	25 Years
Infrastructure	25 Years
Equipment	5 – 10 Years

In lieu of annual depreciation, the County has elected to use the “modified approach” for its infrastructure assets within its Hilton Head Island Airport and its Beaufort Executive Airport, which consists of reporting as required supplemental information (“RSI”) the current assessed condition of the assets pursuant to its runway, taxiway, and apron management system and the estimated annual amounts to maintain and preserve such assets along with actual amounts expensed during the period.

Long-Term Obligations

In the government-wide financial statements and proprietary funds financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable government activities, business-type activities, or proprietary fund type statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method.

NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Long-Term Obligations (Continued)

In the fund financial statements, governmental fund types recognize bond premiums and discounts during the current period. The face amount of debt issued is reported as bond proceeds. Premiums received on debt issuances are reported as interest on investments while discounts and issuance costs are reported as interest and fees expenditures.

Compensated Absences

The County accrues compensated absences and associated employee-related costs when earned by the employee. The General Fund is used to liquidate the liability for non-proprietary fund accrued compensated absences.

Due To and From Other Funds/Internal Balances

Interfund receivables and payables in the fund financial statements and internal balances in the government-wide financial statements arise from interfund transactions and are recorded by all funds affected in the period in which transactions are executed. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Revenues

Substantially all governmental fund revenues are accrued. Property taxes are billed and collected within the same period in which the taxes are levied.

Expenditures

Expenditures are recognized when the related fund liability is incurred.

Use of Estimates

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the County's financial position and results of operations and disclosure of contingent assets and liabilities. Actual results could differ from those estimates.

NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Budgets and Budgetary Accounting

The County uses GAAP as the basis for its budgeting and uses the following procedures in establishing the budgetary data reflected in the financial statements:

- 1) The County Administrator submits to County Council, prior to June 1, proposed operating, special revenue, debt service, and capital improvement ("CIP") budgets for the fiscal year commencing July 1. The operating, special revenue, debt service, and CIP budgets include proposed expenditures, revenues, and financing sources.
- 2) The Council requires such changes to be made as it deems necessary, provided the budget remains in balance and is subject to the notice of hearing requirements of Section 4-9-140 of the South Carolina Statutes.
- 3) Public hearings are held pursuant to Section 4-9-140 of the South Carolina Statutes in order for the Council to adopt the tentative and final budget.
- 4) Prior to July 1, the operating, special revenue, debt service and CIP budgets are legally enacted through passage of an ordinance setting forth anticipated revenues and appropriations by fund.
- 5) The County Administrator or his designee is authorized to transfer funds among operating accounts or among capital accounts within a department. All transfers over \$25,000 between departments and programs or between operating and capital accounts must be authorized by the Council in accordance with Section 4-9-140 of the South Carolina Statutes. In accordance with County Ordinance 2012/07, Section 10, amounts of \$25,000 or less can be approved by the County Administrator and/or his designee. Any transfer in excess of \$25,000 for individual expenditures or in excess of \$50,000 cumulatively during any fiscal year is to be authorized by County Council, or its designee.
- 6) Formal budgetary integration is employed as a measurement control device for all governmental funds of the County. The legal level of budgetary control (i.e. the level at which expenditures may not legally exceed appropriations) is the department level.
- 7) Budgets for the governmental fund types are adopted on a basis consistent with generally accepted accounting principles. This was consistent across all funds other than the capital projects fund which budgets a project by project basis.

NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Budgets and Budgetary Accounting (Continued)

- 8) Revenues in excess of the current budget ordinance may be expended as directed by the revenue source or for the purpose for which the funds were generated without further approval by County Council, as per Section 14 of County Ordinance 2006/14.
- 9) Revenues and expenditures of the capital projects fund are budgeted on a project basis and are, therefore, excluded from presentation in the financial statements.

NOTE 2. CASH AND INVESTMENTS

State Statute authorizes the County to invest in: 1) obligations of the United States and agencies thereof; 2) general obligations of the State of South Carolina or any of its political units provided such obligations are rated as an "A" or better by Moody's Investors Service, Inc. and Standard and Poor's Corporation or their respective successors; 3) interest bearing accounts in financial institutions to the extent that same are insured by an agency of the Federal Government; 4) certificates of deposit where the certificates are collaterally secured by securities of the type described above, held by a third-party as escrow agent or custodian, of a market value not less than the amount of the certificates of deposit so secured, including interest, provided, however, such collateral shall not be required to the extent the same are insured by an agency of the Federal Government; or 5) deposit accounts with banking institutions insured and secured in the same manner. The Statutes provide that all authorized investments shall have maturities consistent with the time or times when the invested monies will be needed in cash.

Deposits

Deposits include cash and cash equivalents on deposits in banks and non-negotiable certificates of deposit. All deposits under the control of the County Treasurer are fully insured or collateralized as of June 30, 2021 with securities held by the counterparty's trust department, line of credit, or agent in the County's name.

Investments

The County's certificates of deposit are presented at cost, whereas, the County's remaining investments are presented at fair value. Securities are valued at the last reported sales price as provided by an independent pricing service. Investment income consists of realized and unrealized appreciation (depreciation) in the fair value of investments and interest income earned.

NOTES TO FINANCIAL STATEMENTS

NOTE 2. CASH AND INVESTMENTS (CONTINUED)

Investments (Continued)

As of June 30, 2021, the County had the following investments and maturities:

<u>Investment Type</u>	<u>Fair Value</u>	<u>Investment Maturities</u>		
		<u>Less than 1 year</u>	<u>More than 1 year but less than 5 years</u>	<u>More than 5 years</u>
Certificates	\$ 35,034,116	\$ 35,034,116	\$ -	\$ -
U.S. Government Agencies Securities	109,965,619	6,522,836	98,524,973	4,917,810
State of S.C. Treasurer's Investment Pool	<u>420,752,614</u>	<u>420,752,614</u>	<u>-</u>	<u>-</u>
Total Investments held in the County's name	<u>\$ 565,752,349</u>	<u>\$ 462,309,566</u>	<u>\$ 98,524,973</u>	<u>\$ 4,917,810</u>

The County's investments measured and reported at fair value are classified according to the following hierarchy:

- Level 1 – Investments reflect prices quoted in active markets.
- Level 2 – Investments reflect prices that are based on a similar observable asset either directly or indirectly, which may include inputs in markets that are not considered to be active.
- Level 3 – Investments reflect prices based upon unobservable sources.

The categorization of investments within the hierarchy is based upon the pricing transparency of the instrument and should not be perceived as the particular investment's risk. Money market mutual funds classified in Level 1 of the fair value hierarchy are valued directly from a predetermined primary external pricing vendor. Assets classified in Level 2 are subject to pricing by an alternative pricing source due to lack of information available by the primary vendor. The County has no investments classified in Level 3 of the fair value hierarchy.

NOTES TO FINANCIAL STATEMENTS

NOTE 2. CASH AND INVESTMENTS (CONTINUED)

Investments (Continued)

<u>Investment</u>	<u>Fair Value</u>	<u>Fair Value Measurements</u>		
		<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>
Investments by Fair Value Level				
U.S. Government Agencies Securities	\$ 109,965,619	\$ 27,023,444	\$ 82,942,175	\$ -
Total Investments by Fair Value Level	<u>\$ 109,965,619</u>	<u>\$ 27,023,444</u>	<u>\$ 82,942,175</u>	<u>\$ -</u>

The South Carolina Local Government Investment Pool ("State of S.C. Treasurer's Investment Pool") investments are invested with the South Carolina State Treasurer's Office, which established the State of S.C. Treasurer's Investment Pool pursuant to Section 6-6-10 of the South Carolina Code. The State of S.C. Treasurer's Investment Pool is an investment trust fund, in which public monies in excess of current needs, which are under the custody of any county treasurer or any governing body of a political subdivision of the State, may be deposited. In accordance with GASB Statement No. 31 *Accounting and Financial Reporting for Certain Investments and for External Investment Pools*, investments are carried at fair value determined annually based upon quoted market prices for identical or similar investments. The total fair value of the State of S.C. Treasurer's Investment Pool is apportioned to the entities with funds invested on an equal basis for each share owned, which are acquired at a cost of \$1. Funds may be deposited by State of S.C. Treasurer's Investment Pool participants at any time and may be withdrawn upon 24 hours' notice. Financial Statements for the State of S.C. Treasurer's Investment Pool may be obtained by writing the Office of State Treasurer, Local Government Investment Pool, Post Office Box 11778, Columbia, South Carolina 29211.

NOTES TO FINANCIAL STATEMENTS

NOTE 2. CASH AND INVESTMENTS (CONTINUED)

Custodial Credit Risk

Custodial Credit Risk for investments is the risk that in the event of a failure of the counterparty to a transaction, the County will not be able to recover the value of investments or collateral securities that are in possession of an outside party. The County's policy with respect to custodial credit risk is that all of the County's investments must be insured or collateralized.

Credit Risk

As of June 30, 2021, the County's investments in U.S. Government Agencies Securities are rated Aaa by Moody's Investors. Statutes also allow the State Treasurer to assist local governments in investing funds. The State Treasurer also provides oversight for the State Treasurer's Investment Pool which is unrated, of which; the fair value of the County's investments is the same as the value of the pooled shares. The County's investment in the certificate of deposit is also unrated. Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations to the County. The County's credit risk policy to mitigate the potential loss of principal is to purchase only high investment grade fixed-income securities. The County's investments are fully collateralized by U.S. Government Securities and are not subject to credit risk.

Interest Rate Risk

Interest rate risk is the risk that changes in the interest rates will adversely affect the fair value of an investment. The County's respective maturity dates are as noted on a previous page. The County does not have a policy with respect to interest rate risk.

Concentration of Credit Risk

This is the risk of loss attributable to the magnitude of the County's investment in a single issuer. The County's policy is to minimize the concentration of credit risk by diversifying the investment portfolio so that the impact of potential losses from any one type of security or issuer will be minimized, although there is no formal limit on the amount the County may invest in any one issuer.

The County does not invest in foreign securities or have transactions with foreign currency, and as a result does not have a policy for foreign currency risk.

NOTES TO FINANCIAL STATEMENTS

NOTE 3. RECEIVABLES/DUE FROM OTHER GOVERNMENTS/NOTE RECEIVABLE

Receivables

All property taxes receivable are shown net of allowances for uncollectibles. The County considers all taxes to be collectible; therefore, no allowance for uncollectibles has been established.

The following details net receivables by governmental fund:

	<u>General</u>	<u>County Wide General Obligation Bonds</u>	<u>Nonmajor Governmental Funds</u>
Property Tax Receivable	\$ 3,081,620	\$ 282,362	\$ 241,229
Accounts Receivable - Other	757,910	102,724	1,145,229
	<u>\$ 3,839,530</u>	<u>\$ 385,086</u>	<u>\$ 1,386,458</u>

The following details net receivables by proprietary fund:

	<u>Stormwater Utility</u>	<u>Beaufort Executive Airport</u>	<u>Hilton Head Airport</u>	<u>Internal Service Fund - Garage</u>
Licenses and Fees Receivable	\$ 106,923	\$ 69,184	\$ 1,116,467	\$ 279,076
	<u>\$ 106,923</u>	<u>\$ 69,184</u>	<u>\$ 1,116,467</u>	<u>\$ 279,076</u>

Due from Other Governments

The following details the due from other governments by governmental fund:

	<u>General Fund</u>	<u>County Wide General Obligation Bonds</u>	<u>Sales Tax Project</u>	<u>Nonmajor Governmental Funds</u>
Due from Other Governments	\$ 3,420,333	\$ 1,508	\$ 14,709,577	\$ 2,153,933
	<u>\$ 3,420,333</u>	<u>\$ 1,508</u>	<u>\$ 14,709,577</u>	<u>\$ 2,153,933</u>

NOTES TO FINANCIAL STATEMENTS

NOTE 3. RECEIVABLES/DUE FROM OTHER GOVERNMENTS/NOTE RECEIVABLE (CONTINUED)

Due from Other Governments (Continued)

The following details the due from other governments by proprietary fund:

	Stormwater Utility	Hilton Head Airport
Due from Other Governments	\$ 86,187	\$ 892,240
	\$ 86,187	\$ 892,240

Note Receivable from the Technical College of the Lowcountry

In November 2006, the County issued \$17,500,000 in General Obligation bonds bearing interest rates of 3.5% to 8.0% and with varying maturities through 2026. The Technical College of the Lowcountry's portion of this bond is \$1,500,000.

The following reflects the future minimum payments receivable at June 30, 2021, under this note receivable:

Fiscal Year Ending June 30,	Amount
2022	\$ 102,724
2023	102,724
2024	102,724
2025	102,724
2026	102,724
Total Minimum Note Payments	513,620
Less Amount Representing Interest	(39,722)
Present Value of Minimum Note Payments	473,898
Less Current Portion	(89,748)
Long-Term Portion	\$ 384,150

Note Receivable from Hilton Head Airport Fund

In September 2007, the County issued a note for \$1,800,000 for the balance owed for the construction of hangars at the Hilton Head Island Airport. The note is payable in quarterly payments of \$24,185, including interest at 2.07% through June 2032.

NOTES TO FINANCIAL STATEMENTS

NOTE 3. RECEIVABLES/DUE FROM OTHER GOVERNMENTS/NOTE RECEIVABLE (CONTINUED)

Note Receivable from Hilton Head Airport Fund (Continued)

Annual requirements to amortize the note receivable from Hilton Head Airport Fund outstanding at June 30, 2021, are as follows:

<u>Fiscal Year Ending June 30,</u>	Note Payable to Debt		
	<u>Service Fund</u>	<u>Principal</u>	<u>Interest</u>
2022	\$ 96,740	\$ 77,685	\$ 19,055
2023	96,740	79,306	17,434
2024	96,740	80,961	15,779
2025	96,740	82,650	14,090
2026	95,740	83,374	12,366
2027 – 2031	483,703	449,021	34,682
2032	97,744	96,505	1,239
Total	<u>\$ 1,064,147</u>	<u>\$ 949,502</u>	<u>\$ 114,645</u>

In November 2014, the County issued a note for \$2,260,000 for various capital projects at the Hilton Head Island Airport. The Federal Aviation Administration (“FAA”) provides grants that are 90% funded. The other 10% of project costs are provided by the South Carolina Aeronautical Commission (“SCAC”) and the Hilton Head Island Airport, 5% each. The proceeds from this note are intended to offset the Airport’s share of costs for these projects. The note is payable in quarterly payments of \$37,125, including interest at 2.94% through December 2034.

Annual requirements to amortize the note receivable from Hilton Head Airport Fund outstanding at June 30, 2021, are as follows:

<u>Fiscal Year Ending June 30,</u>	Note Payable to Debt		
	<u>Service Fund</u>	<u>Principal</u>	<u>Interest</u>
2022	\$ 148,502	\$ 101,106	\$ 47,396
2023	148,502	104,111	44,391
2024	148,502	107,206	41,296
2025	148,502	110,393	38,109
2026	148,502	113,674	34,828
2027 – 2031	742,509	621,111	121,398
2032 – 2035	519,757	492,194	27,563
Total	<u>\$ 2,004,776</u>	<u>\$ 1,649,795</u>	<u>\$ 354,981</u>

NOTES TO FINANCIAL STATEMENTS

NOTE 3. RECEIVABLES/DUE FROM OTHER GOVERNMENTS/NOTE RECEIVABLE (CONTINUED)

Note Receivable from Stormwater Utility Fund

In June 2017, the County issued a bond for \$5,000,000 to provide capital funding for the MS4 Stormwater initiative. The bond is payable in semi-annual payments, including interest at 2.88% through June 2037.

Annual requirements to amortize the note receivable from Stormwater Utility Fund outstanding at June 30, 2021, are as follows:

<u>Fiscal Year Ending June 30,</u>	Note Payable to Debt		
	<u>Service Fund</u>	<u>Principal</u>	<u>Interest</u>
2022	\$ 247,092	\$ 58,824	\$ 188,268
2023	244,151	58,824	185,327
2024	241,210	58,824	182,386
2025	238,268	58,824	179,444
2026	235,327	58,824	176,503
2027 – 2031	2,606,440	1,925,001	681,439
2032 – 2036	2,571,605	2,277,449	294,156
2037	519,162	503,430	15,732
Total	<u>\$ 6,903,255</u>	<u>\$ 5,000,000</u>	<u>\$ 1,903,255</u>

Interfund Balances between the General Fund and the Proprietary Funds

Interfund advances to/from as of June 30, 2021, are as follows:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Total</u>
General Fund	Hilton Head Airport Fund	\$ 7,177,017
General Fund	Beaufort Executive Airport Fund	1,480,508
		<u>\$ 8,657,525</u>

Advances are used for the long-term interfund loans. The General Fund has two outstanding advances at June 30, 2021 to the Hilton Head Airport Fund and Beaufort Executive Airport Fund for ongoing projects.

NOTES TO FINANCIAL STATEMENTS

NOTE 4. CAPITAL ASSETS

Governmental Activities

	<u>GOVERNMENTAL CAPITAL ASSETS</u>			
	<u>Balance June 30, 2020</u>	<u>Additions</u>	<u>Disposals and Transfers</u>	<u>Balance June 30, 2021</u>
Capital assets not being depreciated				
Land	\$ 135,155,062	\$ 924,743	\$ -	\$ 136,079,805
Easements	18,059,927	-	-	18,059,927
Construction in progress	16,843,535	16,428,990	(7,352,341)	25,920,184
Total capital assets not being depreciated	<u>170,058,524</u>	<u>17,353,733</u>	<u>(7,352,341)</u>	<u>180,059,916</u>
Capital assets being depreciated				
Buildings and improvements	216,576,955	4,594,244	2,433,391	223,604,590
Infrastructure	342,495,073	3,962,238	4,918,950	351,376,261
Equipment	91,851,071	2,400,800	(463,462)	93,788,409
Total capital assets being depreciated	<u>650,923,099</u>	<u>10,957,282</u>	<u>6,888,879</u>	<u>668,769,260</u>
Less accumulated depreciation				
Buildings and improvements	116,781,562	5,550,863	-	122,332,425
Infrastructure	93,523,634	14,780,135	-	108,303,769
Equipment	76,569,736	3,226,103	(322,929)	79,472,910
Total accumulated depreciation	<u>286,874,932</u>	<u>23,557,101</u>	<u>(322,929)</u>	<u>310,109,104</u>
Total capital assets being depreciated, net	<u>364,048,167</u>	<u>(12,599,819)</u>	<u>7,211,808</u>	<u>358,660,156</u>
Governmental activities capital assets, net	<u>\$ 534,106,691</u>	<u>\$ 4,753,914</u>	<u>\$ (140,533)</u>	<u>\$ 538,720,072</u>

For the capital assets of the governmental activities, depreciation is computed on the straight-line method of depreciation over the estimated useful lives of the assets, which range from five to 25 years. Depreciation expense for the year ended June 30, 2021 was \$23,557,101 and the accumulated depreciation as of June 30, 2021 was \$310,109,104.

Internal service funds predominantly serve the governmental funds. Accordingly, capital assets are included as part of the above totals for governmental activities. At year-end, \$23,594 of internal service fund's capital assets are included in the above amounts.

NOTES TO FINANCIAL STATEMENTS

NOTE 4. CAPITAL ASSETS (CONTINUED)

Governmental Activities (Continued)

The depreciation expense was allocated as follows:

GOVERNMENTAL DEPRECIATION EXPENSE

General Government	\$ 6,874,727
Public Safety	2,529,752
Public Works	10,424,414
Public Health	758,618
Public Welfare	4,716
Cultural and Recreation	2,964,874
Total	\$ 23,557,101

Business-Type Activities

PROPRIETARY CAPITAL ASSETS

	Balance June 30, 2020	Additions	Disposals and Transfers	Balance June 30, 2021
Capital assets not being depreciated				
Land	\$ 18,655,856	\$ 1,343,223	\$ -	\$ 19,999,079
Infrastructure	10,176,812	-	-	10,176,812
Construction in progress	4,121,319	2,468,864	-	6,590,183
Total capital assets not being depreciated	32,953,987	3,812,087	-	36,766,074
Capital assets being depreciated				
Buildings and improvements	14,359,399	49,094	-	14,408,493
Equipment	7,740,670	353,938	-	8,094,608
Total capital assets being depreciated	22,100,069	403,032	-	22,503,101
Less accumulated depreciation				
Buildings and improvements	10,546,773	344,682	-	10,891,455
Equipment	5,118,521	445,278	-	5,563,799
Total accumulated depreciation	15,665,294	789,960	-	16,455,254
Total capital assets being depreciated, net	6,434,775	(386,928)	-	6,047,847
Business-type activities capital assets, net	\$ 39,388,762	\$ 3,425,159	\$ -	\$ 42,813,921

NOTES TO FINANCIAL STATEMENTS

NOTE 4. CAPITAL ASSETS (CONTINUED)

Business-Type Activities (Continued)

For the capital assets of the business-type activities, depreciation is computed on the straight-line method of depreciation over the estimated useful lives of the assets, which range from five to 25 years. Depreciation expense for the year ended June 30, 2021 was \$789,960 and the accumulated depreciation as of June 30, 2021 was \$16,455,254.

The depreciation expense was allocated as follows:

PROPRIETARY DEPRECIATION EXPENSE

Stormwater Utility	\$ 425,260
Beaufort Executive Airport	52,540
Hilton Head Airport	312,160
Total	<u>\$ 789,960</u>

NOTE 5. LONG-TERM OBLIGATIONS

A schedule of the County's long-term obligations for governmental activities as of June 30, 2021 are as follows:

	<u>Balance</u>			<u>Balance</u>	<u>Due in</u>
	<u>June 30, 2020</u>	<u>Additions</u>	<u>Retirements</u>	<u>June 30, 2021</u>	<u>One Year</u>
General Obligation Bonds	\$ 197,277,818	\$ 42,910,000	\$ 34,392,965	\$ 205,794,853	\$ 19,260,000
Premiums	9,735,210	4,884,021	2,198,465	12,420,766	-
Compensated Absences	4,504,195	7,124,655	7,716,722	3,912,128	547,698
Net pension liability	125,657,105	30,687,255	14,757,320	141,587,040	-
Total	<u>\$ 337,174,328</u>	<u>\$ 85,605,931</u>	<u>\$ 59,065,472</u>	<u>\$ 363,714,787</u>	<u>\$ 19,807,698</u>
Deferred Charge on Refundings	<u>\$ 2,613,134</u>	<u>\$ -</u>	<u>\$ 524,271</u>	<u>\$ 2,088,863</u>	<u>\$ -</u>

A schedule of the County's long-term obligations for business-type activities as of June 30, 2021 are as follows:

	<u>Balance</u>			<u>Balance</u>	<u>Due in</u>
	<u>June 30, 2020</u>	<u>Additions</u>	<u>Retirements</u>	<u>June 30, 2021</u>	<u>One Year</u>
Compensated Absences	\$ 178,113	\$ 271,804	\$ 309,363	\$ 140,554	\$ 19,677
Net pension liability	5,377,404	1,278,636	948,420	5,707,620	-
Total	<u>\$ 5,555,517</u>	<u>\$ 1,550,440</u>	<u>\$ 1,257,783</u>	<u>\$ 5,848,174</u>	<u>\$ 19,677</u>

NOTES TO FINANCIAL STATEMENTS

NOTE 5. LONG-TERM OBLIGATIONS (CONTINUED)

For the governmental activities, compensated absences and the net pension liability are substantially liquidated by the General Fund.

General Obligation Bonds

In November 2010, the County issued \$8,125,000 of general obligation refunding bonds bearing interest rates of 2.0% to 4.0% and with varying maturity dates through 2022. The refunding bonds provide resources to purchase U.S. Government State and Local Government Series Securities that were placed in an irrevocable trust for the purpose of generating resources for most future debt service payments on the 2002 County Bonds. As a result, the refunded bonds are considered to be partially defeased and the liability has been removed from the governmental activities column of the statement of net position. The reacquisition price exceeded the net carrying value of the old debt by \$547,943, as the transaction resulted in an economic gain of \$420,749.

In January 2012, the County issued \$15,295,000 of general obligation refunding bonds bearing interest rates of 2.0% to 4.0% and with varying maturity dates through 2023. The refunding bonds provide resources to purchase U.S. Government State and Local Government Series Securities that were placed in an irrevocable trust for the purpose of generating resources for most future debt service payments on the 2003 County Bonds. As a result, the refunded bonds are considered to be partially defeased and the liability has been removed from the governmental activities column of the statement of net position. The reacquisition price exceeded the net carrying value of the old debt by \$1,400,206, as the transaction resulted in an economic gain of \$2,196,519.

In August 2012, the County issued \$25,185,000 of general obligation refunding bonds bearing interest rates of 2.0% to 5.0% and with varying maturity dates through 2025. The proceeds were used to advance refund \$27,050,000 of outstanding 2005 general obligation bonds which had interest rates ranging from 3.0% to 5.0%. The net proceeds of \$28,882,311 (including a \$3,938,020 premium and after payment of \$240,709 in underwriting fees and other issuance costs) were deposited in an irrevocable trust with an escrow agent to provide funds for the future debt service payments on the refunded bonds. As a result, the 2005 general obligation bonds are considered to be partially defeased and the liability has been removed from the governmental activities column of the statement of net position. The reacquisition price exceeded the net carrying value of the old debt by \$1,832,311, as the transaction resulted in an economic gain of \$4,316,298.

NOTES TO FINANCIAL STATEMENTS

NOTE 5. LONG-TERM OBLIGATIONS (CONTINUED)

General Obligation Bonds (Continued)

In May 2013, the County issued \$7,580,000 of general obligation bonds bearing interest rates of 1.5% to 4.0% and with varying maturity dates through 2033. The proceeds of these bonds were used to pay off the related bond anticipation notes of \$2,500,000 and \$5,000,000 that were issued in May 2012 and October 2012, respectively.

In May 2013, the County issued \$25,000,000 of general obligation bonds bearing interest rates of 1.5% to 5.0% and with varying maturity dates through 2029. The proceeds of these bonds were used for the County's rural and critical land projects, as approved by referendum in November 2012.

In May 2013, the County issued \$33,150,000 of general obligation refunding bonds bearing interest rates of 1.5% to 5.0% and with varying maturity dates through 2026. The proceeds were used to advance refund \$11,250,000 and \$21,900,000 of outstanding 2006 and 2006B general obligation bonds which had interest rates ranging from 3.5% to 8.0% and 4.0% to 6.75%, respectively. The net proceeds of \$37,026,992 (including a \$4,174,601 premium and after payment of \$297,609 in underwriting fees and other issuance costs) were deposited in an irrevocable trust with an escrow agent to provide funds for the future debt service payments on the refunded bonds. As a result, the 2006 and 2006B general obligation bonds are considered to be partially defeased and the liability has been removed from the governmental activities column of the statement of net position. The reacquisition price exceeded the net carrying value of the old debt by \$3,876,919, as the transaction resulted in an economic gain of \$2,013,870.

In November 2014, the County issued \$19,450,000 of general obligation bonds bearing interest rates of 2% to 5% and with varying maturity dates through 2034. The proceeds of these bonds will be used for various County and Hilton Head Island Airport capital projects.

In November 2014, the County issued \$22,570,000 of general obligation refunding bonds bearing interest rates of 2.5% to 4% and with varying maturity dates through 2029. The proceeds of these bonds will be used to advance refund the outstanding 2010B Build America General Obligation Bonds. The net proceeds of \$25,106,406 (including a \$2,246,455 premium after payment of \$289,951 in underwriting fees and other issuance costs) were deposited with an escrow agent to refund the bonds. As a result, the 2010B general obligation bonds are considered to be defeased and the liability has been removed from the governmental activities column of the statement of net position. The reacquisition price exceeded the net carrying value of the old debt by \$225,674, as the transaction resulted in an economic gain of \$2,439,944.

NOTES TO FINANCIAL STATEMENTS

NOTE 5. LONG-TERM OBLIGATIONS (CONTINUED)

General Obligation Bonds (Continued)

In March 2016, the County issued \$17,950,000 of general obligation refunding bonds bearing interest rates of 2.0% to 4.0% and with varying maturity dates through 2027. The proceeds were used to advance refund \$18,375,000 of outstanding 2007 general obligation bonds which had interest rates ranging from 4.0% to 5.0%. The net proceeds of \$19,200,267 (including a \$1,312,194 premium and after payment of \$168,556 in underwriting fees and other issuance costs) were deposited in an irrevocable trust with an escrow agent to provide funds for the future debt service payments on the refunded bonds. As a result, the 2007 general obligation bonds are considered to be partially defeased and the liability has been removed from the governmental activities column of the statement of net position. The prior debt service, \$24,241,000, exceeded the refunding debt service, \$21,453,453, and results in cash flow savings in the amount of \$2,787,547. The reacquisition price exceeded the net carrying value of the old debt by \$716,723, as the transaction resulted in an economic gain of \$2,551,735.

In June 2017, the County issued \$51,000,000 of general obligation bonds bearing interest rates of 3.13% to 5% and with varying maturity dates through 2037. \$31 million of the proceeds of these bonds will be used for various County and Stormwater Utility capital projects and \$20 million of the proceeds of these bonds will be used for the County's rural and critical land projects, as approved by referendum in November 2014.

In March 2019, the County issued \$11,250,000 of general obligation bonds bearing interest rates of 2.5% to 5% and with varying maturity dates through 2039. The net proceeds of \$11,740,552 (including a \$609,072 premium and after payment of \$118,520 in underwriting fees and other issuance costs) were used to provide funds to finance various projects including the re-skinning of the County administration building, phase one of the Arthur Horn building replacement, detention center security upgrades, and the renovation of three County pools.

In August 2020, the County issued \$36,775,000 of general obligation bonds bearing interest rates of 1.0% to 5% and with varying maturity dates through 2040. The net proceeds of \$39,760,413 (including a \$2,985,413 premium and after payment of \$186,259 in underwriting fees and other issuance costs) were used to provide funds for the County's rural and critical land projects, as approved by referendum in November 2014, passive parks project, construction and renovation of buildings and acquisition of equipment needed by the County.

NOTES TO FINANCIAL STATEMENTS

NOTE 5. LONG-TERM OBLIGATIONS (CONTINUED)

General Obligation Bonds (Continued)

In June 2021, the County issued \$6,135,000 of general obligation refunding bonds bearing an interest rate of 5% and with varying maturity dates through 2031. The net proceeds of \$6,135,000 were used to provide funds for refunding the Series 2011 general obligation bonds and paying costs associated with the issuance of the bonds.

The 2010C, 2012A, 2012C, 2013A, 2013B, 2013C, 2014A, 2014B, 2016A, 2017A, 2019A, 2020 and 2021 general obligation bonds are collateralized by the full faith and credit of the County and are payable from ad valorem taxes.

General obligation bonds accounted for in the County's Statement of Net Position consist of the following at June 30, 2021:

Description	Rates	Dates	Maturity	Original Issue	Outstanding at June 30, 2021
2010C County Bonds	2.0% - 4.0%	2/1 and 8/1	2022	\$ 8,125,000	\$ 1,035,000
2012A County Bonds	2.0% - 4.0%	3/1 and 9/1	2023	15,295,000	3,490,000
2012C County Bonds	2.0% - 5.0%	2/1 and 8/1	2025	25,185,000	16,269,853
2013A County Bonds	1.5% - 4.0%	5/1 and 11/1	2033	7,580,000	4,855,000
2013B County Bonds	1.5% - 5.0%	5/1 and 11/1	2029	25,000,000	16,250,000
2013C County Bonds	1.5% - 5.0%	3/1 and 9/1	2026	33,150,000	18,750,000
2014A County Bonds	2.0% - 5.0%	3/1 and 9/1	2034	19,450,000	14,095,000
2014B County Bonds	2.5% - 4.0%	3/1 and 9/1	2029	22,570,000	18,350,000
2016A County Bonds	2.0% - 4.0%	3/1 and 9/1	2027	17,950,000	11,890,000
2017A County Bonds	3.0% - 5.0%	2/1 and 8/1	2037	51,000,000	51,000,000
2019A County Bonds	2.5% - 5.0%	3/1 and 9/1	2039	11,250,000	10,500,000
2020 County Bonds	1.0% - 5.0%	3/1 and 9/1	2040	36,775,000	33,175,000
2021 County Bonds	5.0%	3/1 and 9/1	2031	6,135,000	6,135,000
				<u>\$ 279,465,000</u>	<u>\$ 205,794,853</u>

NOTES TO FINANCIAL STATEMENTS

NOTE 5. LONG-TERM OBLIGATIONS (CONTINUED)

General Obligation Bonds (Continued)

A schedule of the debt service requirements associated with the general obligation bonds is as follows:

<u>Fiscal Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2022	\$ 19,260,000	\$ 7,224,505	\$ 26,484,505
2023	19,190,000	6,787,351	25,977,351
2024	19,605,000	5,744,301	25,349,301
2025	18,225,000	4,972,951	23,197,951
2026	11,405,000	4,315,301	15,720,301
2027 – 2031	57,745,000	14,498,853	72,243,853
2032 – 2036	44,155,000	5,322,907	49,477,907
2037 – 2041	16,209,853	711,419	16,921,272
Total	<u>\$ 205,794,853</u>	<u>\$ 49,577,588</u>	<u>\$ 255,372,441</u>

Total interest paid on bonds outstanding for the year ended June 30, 2021 was \$7,768,590.

NOTE 6. INTERFUND TRANSFERS

Interfund transfers (in/out) were used to move resources to/from other funds in accordance with budgetary authorizations, or other requirements. These transfers were permanent in nature and as such there are not any anticipated repayments. The following interfund transfers were made during the year ended June 30, 2021.

<u>Recipient Fund</u>	<u>Transferring Fund</u>	<u>Amount</u>
General Fund	Nonmajor Governmental Funds	\$ 1,584,205
County Wide General Obligation Bonds	General Fund	5,462,298
County Wide General Obligation Bonds	Nonmajor Governmental Funds	160,000
Nonmajor Governmental Funds	Nonmajor Governmental Funds	3,692,655
Nonmajor Governmental Funds	General Fund	2,186,747
Internal Service Fund	General Fund	431,701
		<u>\$ 13,517,606</u>

NOTES TO FINANCIAL STATEMENTS

NOTE 7. DEFERRED COMPENSATION PLANS

All state and local government employees can participate in a deferred compensation plan created in accordance with Internal Revenue Code 457. The plan, administered by the state public employee retirement system through a state approved nongovernmental third-party, permits governmental employees to defer a portion of their salary until future years. The deferred compensation is not available to an employee until termination, retirement, death, or unforeseeable emergency. Contributions by employees under the 457 and 457 Roth programs totaled \$349,399 and \$44,095, respectively, for the year ended June 30, 2021. There are no employer contributions made by the County to this plan. Participant account balances are not included in these financial statements.

County employees may participate in a 401(k) or a Roth 401(k) deferred compensation plans available to state and local governmental employees through the state public employee retirement system. The 401(k) and Roth 401(k) programs are administered by a state approved nongovernmental third party. Contributions by employees under the 401(k) and Roth 401(k) programs totaled \$618,707 and \$45,485, respectively, for the year ended June 30, 2021. There are no employer contributions made by the County to these plans. Participant account balances are not included in these financial statements.

NOTE 8. SELF-INSURED HEALTH INSURANCE

The County is self-insured for health claims incurred by employees and/or their dependents. The plan establishes a "Stop Loss" of \$200,000 per person per contract year. There are not any individuals excluded from the stop loss coverage with a specific deductible. At June 30, 2021, claims due and payable total approximately \$873,000 and are recorded as a liability and expenditure within the General Fund.

The following indicates claims versus premiums for the past fiscal year:

<u>For the Year Ended June 30,</u>	<u>Beginning Liability</u>	<u>Current Year Claims and Changes in Estimate</u>	<u>Claim Payments</u>	<u>Ending Liability</u>
2021	\$ 749,000	\$ 13,417,841	\$ 13,293,841	\$ 873,000
2020	\$ 778,203	\$ 9,545,483	\$ 9,574,686	\$ 749,000

NOTES TO FINANCIAL STATEMENTS

NOTE 9. PENSION PLANS

Description of the Entity

The South Carolina Public Employee Benefit Authority (“PEBA”), created July 1, 2012, is the state agency responsible for the administration and management of the various retirement systems and retirement programs of the state of South Carolina, including the State Optional Retirement Program and the S.C. Deferred Compensation Program, as well as the state’s employee insurance programs. As such, PEBA is responsible for administering the South Carolina Retirement Systems’ (“Systems”) five defined benefit pension plans. PEBA has an 11-member Board of Directors, appointed by the Governor and General Assembly leadership, which serves as custodian, co-trustee and co-fiduciary of the Systems and the assets of the retirement trust funds. The Retirement System Investment Commission (Commission as the governing body, RSIC as the agency), created by the General Assembly in 2005, has exclusive authority to invest and manage the retirement trust funds’ assets. The Commission, an eight-member board, serves as co-trustee and co-fiduciary for the assets of the retirement trust funds. By law, the State Fiscal Accountability Authority (“SFAA”), which consists of five elected officials, also reviews certain PEBA Board decisions regarding the actuary of the Systems.

For purposes of measuring the net pension liability, deferred outflows and inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Systems and additions to/deductions from the Systems fiduciary net position have been determined on the accrual basis of accounting as they are reported by the Systems in accordance with GAAP. For this purpose, revenues are recognized when earned and expenses are recognized when incurred. Benefit and refund expenses are recognized when due and payable in accordance with the terms of the plan. Investments are reported at fair value.

PEBA – Insurance Benefits issues audited financial statements and required supplementary information for the OPEB Trust Funds. This information is publicly available through the PEBA – Insurance Benefits’ link on PEBA’s website at www.peba.sc.gov or a copy may be obtained by submitting a request to PEBA – Insurance Benefits, 202 Arbor Lake Drive, Columbia, SC 29223. PEBA is considered a division of the primary government of the state of South Carolina and, therefore, OPEB Trust fund financial information is also included in the annual comprehensive financial report of the state.

NOTES TO FINANCIAL STATEMENTS

NOTE 9. PENSION PLANS

Plan Description

The County contributes to the South Carolina Retirement System (“SCRS”), a cost-sharing multiple-employer defined benefit pension plan that was established effective July 1, 1945, pursuant to the provisions of Section 9-1-20 of the South Carolina Code of Laws for the purpose of providing retirement allowances and other benefits for employees of the state, its public school districts and political subdivisions.

In addition to the SCRS pension plan, the County also contributes to the PORS, a cost-sharing multiple-employer defined benefit pension plan that was established effective July 1, 1962, pursuant to the provisions of Section 9-11-20 of the South Carolina Code of Laws for the purpose of providing retirement allowances and other benefits for police officers and firemen of the state and its political subdivisions.

Membership

Membership requirements are prescribed in Title 9 of the South Carolina Code of Laws. A brief summary of the requirements under each system is described below.

South Carolina Retirement System (“SCRS”) – Generally, all employees of covered employers are required to participate in and contribute to the SCRS as a condition of employment. This plan covers general employees, teachers and individuals newly elected to the South Carolina General Assembly beginning with the November 2012 general election. An employee member of the SCRS with an effective date of membership prior to July 1, 2012, is a Class Two member. An employee member of the SCRS with an effective date of membership on or after July 1, 2012, is a Class Three member.

South Carolina Police Officers’ Retirement System (“PORS”) – To be eligible for PORS membership, an employee must be required by the terms of his employment, by election or appointment, to preserve public order, protect life and property, and detect crimes in the state; to prevent and control property destruction by fire; or to serve as a peace officer employed by the Department of Corrections, the Department of Juvenile Justice, or the Department of Mental Health. Probate judges and coroners may elect membership in PORS. Magistrates are required to participate in PORS for service as a magistrate. PORS members, other than magistrates and probate judges, must also earn at least \$2,000 per year and devote at least 1,600 hours per year to this work, unless exempted by statute. An employee member of the system with an effective date of membership prior to July 1, 2012, is a Class Two member. An employee member of the system with an effective date of membership on or after July 1, 2012, is a Class Three member.

NOTES TO FINANCIAL STATEMENTS

NOTE 9. PENSION PLANS

Benefits

Benefit terms are prescribed in Title 9 of the South Carolina Code of Laws. PEBA does not have the authority to establish or amend benefit terms without a legislative change in the code of laws. Key elements of the benefit calculation include the benefit multiplier, years of service, and average final compensation. A brief summary of benefit terms for each system is presented below.

South Carolina Retirement System (“SCRS”) – A Class Two member who has separated from service with at least five or more years of earned service is eligible for a monthly pension at age 65 or with 28 years credited service regardless of age. A member may elect early retirement with reduced pension benefits payable at age 55 with 25 years of service credit. A Class Three member who has separated from service with at least eight or more years of earned service is eligible for a monthly pension upon satisfying the Rule of 90 requirement that the total of the member’s age and the member’s creditable service equals at least 90 years. Both Class Two and Class Three members are eligible to receive a reduced deferred annuity at age 60 if they satisfy the five- or eight-year earned service requirement, respectively. An incidental death benefit is also available to beneficiaries of active and retired members of employers who participate in the death benefit program.

The annual retirement allowance of eligible retirees or their surviving annuitants is increased by the lesser of 1% or \$500 every July 1. Only those annuitants in receipt of a benefit on July 1 of the preceding year are eligible to receive the increase. Members who retire under the early retirement provisions at age 55 with 25 years of service are not eligible for the benefit adjustment until the second July 1 after reaching age 60 or the second July 1 after the date they would have had 28 years of service credit had they not retired.

South Carolina Police Officers’ Retirement System (“PORS”) – A Class Two member who has separated from service with at least five or more years of earned service is eligible for a monthly pension at age 55 or with 25 years of service regardless of age. A Class Three member who has separated from service with at least eight or more years of earned service is eligible for a monthly pension at age 55 or with 27 years of service regardless of age. Both Class Two and Class Three members are eligible to receive a deferred annuity at age 55 with five or eight years of earned service, respectively. An incidental death benefit is also available to beneficiaries of active and retired members of employers who participate in the death benefit program. Accidental death benefits are also provided upon the death of an active member working for a covered employer whose death was a natural and proximate result of an injury incurred while in the performance of duty.

The retirement allowance of eligible retirees or their surviving annuitants is increased by the lesser of 1% or \$500 every July 1. Only those annuitants in receipt of a benefit on July 1 of the preceding year are eligible to receive the increase.

NOTES TO FINANCIAL STATEMENTS

NOTE 9. PENSION PLANS (CONTINUED)

Contributions

Actuarial valuations are performed annually by an external consulting actuary to ensure applicable contribution rates satisfy the funding parameters specified in Title 9 of the South Carolina Code of Laws. Under these provisions, SCRS and PORS contribution requirements must be sufficient to maintain an amortization period for the financing of the unfunded actuarial accrued liability (“UAAL”) over a period that does not exceed the number of years scheduled in state statute. Legislation in 2017 increased, but also established a ceiling for SCRS and PORS employee contribution rates. Effective July 1, 2017, employee rates were increased to a capped rate of 9.00% for SCRS and 9.75% for PORS. The legislation also increased employer contribution rates beginning July 1, 2017 for both SCRS and PORS by two percentage points and further scheduled employer contribution rates to increase by a minimum of one percentage point each year through July 1, 2022. If the scheduled contributions are not sufficient to meet the funding periods set in state statute, the board shall increase the employer contribution rates as necessary to meet the funding periods set for the applicable year. The maximum funding period of SCRS and PORS is scheduled to be reduced over a ten-year schedule from 30 years beginning fiscal year 2018 to 20 years by fiscal year 2028.

Additionally, the Board is prohibited from decreasing the SCRS and PORS contribution rates until the funded ratio is at least 85%. If the most recent annual actuarial valuation of the Systems for funding purposes shows a ratio of the actuarial value of system assets to the actuarial accrued liability of the System (the funded ratio) that is equal to or greater than 85%, then the Board, effective on the following July 1st, may decrease the then current contribution rates upon making a finding that the decrease will not result in a funded ratio of less than 85%.

If contribution rates are decreased pursuant to this provision, and the most recent annual actuarial valuation of the System shows a funded ratio of less than 85%, then effective on the following July 1st, and annually thereafter as necessary, the Board shall increase the then current contribution rates until a subsequent annual actuarial valuation of the System shows a funded ratio that is equal to or greater than 85%.

Required employee contribution rates for the year ended June 30, 2021, are as follows:

South Carolina Retirement System

Employee Class Two	9.00% of earnable compensation
Employee Class Three	9.00% of earnable compensation

South Carolina Police Officers' Retirement System

Employee Class Two	9.75% of earnable compensation
Employee Class Three	9.75% of earnable compensation

NOTES TO FINANCIAL STATEMENTS

NOTE 9. PENSION PLANS (CONTINUED)

Contributions (Continued)

Required employer contribution rates for the year ended June 30, 2021, are as follows:

South Carolina Retirement System

Employee Class Two	15.41% of earnable compensation
Employee Class Three	15.41% of earnable compensation
Employer incidental death benefit	0.15% of earnable compensation

South Carolina Police Officers' Retirement System

Employee Class Two	17.84% of earnable compensation
Employee Class Three	17.84% of earnable compensation
Employer incidental death benefit	0.20% of earnable compensation
Employer accidental death program	0.20% of earnable compensation

Net Pension Liability

The June 30, 2019, total pension liability ("TPL"), net pension liability ("NPL"), and sensitivity information shown in this report were determined by our consulting actuary, Gabriel, Roeder, Smith and Company ("GRS") and are based on an actuarial valuation performed as of July 1, 2019. The total pension liability was rolled-forward from the valuation date to the plans' fiscal year-end, June 30, 2020, using generally accepted actuarial principles. Information included in the following schedules is based on the certification provided by GRS.

The net pension liability is calculated separately for each System and represents that particular System's total pension liability determined in accordance with GASB No. 67, less that System's fiduciary net position. As of June 30, 2021 (measurement date of June 30, 2020), the net pension liability amounts for the County's proportionate share of the collective net pension liabilities associated with the SCRS and PORS plans are as follows:

<u>System</u>	<u>Total Pension Liability</u>	<u>Plan Fiduciary Net Liability</u>	<u>Employers' Net Pension Liability</u>	<u>Plan Fiduciary Net Position as a percentage of the Total Pension Liability</u>	<u>County's Proportionate Share of the Collective Net Pension Liability</u>
SCRS	\$ 204,780,913	\$ 103,853,214	\$ 100,927,699	50.7%	0.394993%
PORS	\$ 112,503,693	\$ 66,136,732	\$ 46,366,961	58.8%	1.398189%

NOTES TO FINANCIAL STATEMENTS

NOTE 9. PENSION PLANS (CONTINUED)

Actuarial Assumptions and Methods

Actuarial valuations of the plan involve estimates of the reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and future salary increases. Amounts determined regarding the net pension liability are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. South Carolina state statute requires that an actuarial experience study be completed at least once in each five-year period. An experience report on the Systems was most recently issued for the period ended June 30, 2019 for first use in the July 1, 2021 actuarial valuation.

The June 30, 2020, total pension liability, net pension liability, and sensitivity information shown in this report were determined by our consulting actuary, Gabriel, Roeder, Smith and Company (“GRS”) and are based on an actuarial valuation performed as of July 1, 2019. The total pension liability was rolled-forward from the valuation date to the plans’ fiscal year-end, June 30, 2020, using GAAP.

The following table provides a summary of the actuarial assumptions and methods used in the July 1, 2018 valuations for SCRS and PORS.

	SCRS	PORS
Actuarial cost method	Entry Age Normal	Entry Age Normal
Actuarial assumptions:		
Investment rate of return	7.25%	7.25%
Projected salary increases	3.0% to 12.5% (varies by service)	3.5% to 9.5% (varies by service)
Benefit adjustments	Lesser of 1% or \$500 annually	Lesser of 1% or \$500 annually

The post-retiree mortality assumption is dependent upon the member’s job category and gender. The base mortality assumption, the 2016 Public Retirees of South Carolina Mortality Table (“2016 PRSC”), was developed using the Systems’ mortality experience. These base rates are adjusted for future improvement in mortality using published Scale AA projected from the year 2016.

Former Job Class	Males	Females
General Employees and Members of the General Assembly	2016 PRSC Males multiplied by 125%	2016 PRSC Females multiplied by 111%
Public Safety and Firefighters	2016 PRSC Males multiplied by 125%	2016 PRSC Females multiplied by 111%

NOTES TO FINANCIAL STATEMENTS

NOTE 9. PENSION PLANS (CONTINUED)

Actuarial Assumptions and Methods (Continued)

The long-term expected rate of return on pension plan investments is based upon 20-year capital market assumptions. The long-term expected rates of return represent assumptions developed using an arithmetic building block approach primarily based on consensus expectations and market-based inputs. Expected returns are net of investment fees.

The expected returns, along with the expected inflation rate, form the basis for the target asset allocation adopted at the beginning of the 2020 fiscal year. The long-term expected rate of return is produced by weighting the expected future real rates of return by the target allocation percentage and adding expected inflation and is summarized in the table below. For actuarial purposes, the 7.25% assumed annual investment rate of return used in the calculation of the TPL includes a 5.00% real rate of return and a 2.25% inflation component.

<u>Asset Class</u>	<u>Target Asset Allocation</u>	<u>Expected Arithmetic Real Rate of Return</u>	<u>Long-Term Expected Portfolio Real Rate of Return</u>
Global Equity	51.0%		
Global public equity	35.0%	7.81%	2.73%
Private equity	9.0%	8.91%	0.80%
Equity options securities	7.0%	5.09%	0.36%
Real assets	12.0%		
Real estate (private)	8.0%	5.55%	0.44%
Real estate (REITs)	1.0%	7.78%	0.08%
Infrastructure (Private)	2.0%	4.88%	0.10%
Infrastructure (Public)	1.0%	7.05%	0.07%
Opportunistic	8.0%		
Global tactical asset allocation	7.0%	3.56%	0.25%
Other opportunistic strategies	1.0%	4.41%	0.04%
Credit	15.0%		
High yield bonds/ bank loans	4.0%	4.21%	0.17%
Emerging markets	4.0%	3.44%	0.14%
Private debt	7.0%	5.79%	0.40%
Rate Sensitive	14.0%		
Core fixed income	13.0%	1.60%	0.21%
Cash and short duration (net)	1.0%	0.56%	0.01%
	100%		
		Total expected real return	5.80%
		Inflation for actuarial purposes	2.25%
		Total expected nominal return	8.05%

NOTES TO FINANCIAL STATEMENTS

NOTE 9. PENSION PLANS (CONTINUED)

Discount Rate

The discount rate used to measure the total pension liability was 7.25%. The projection of cash flows used to determine the discount rate assumed that contributions from participating employers in SCRS and PORS will be made based on the actuarially determined rates based on provisions in the South Carolina State Code of Laws. Based on those assumptions, the County's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

The following table presents the sensitivity of the net pension liability to changes in the discount rate for the County and the respective component units.

Sensitivity of the Net Position Liability to Changes in the Discount Rate			
	1% Decrease (6.25%)	Current Discount Rate (7.25%)	1% Increase (8.25%)
SCRS	\$ 125,087,508	\$ 100,927,699	\$ 80,753,968

Pension Expense

For the year ended June 30, 2021, the County recognized its proportionate share of collective pension expense of \$11,292,786 and recognition of deferred amounts from changes in proportionate share and differences between employer contributions and the proportionate share of total plan employer contributions of \$1,317,487 for a total of \$12,610,273 for the SCRS plan. Additionally, for the year ended June 30, 2021, the County recognized its proportionate share of collective pension expense of \$6,679,025 and recognition of deferred amounts from changes in proportionate share and differences between employer contributions and the proportionate share of total plan employer contributions of (\$463,794) for a total of \$6,215,231 for the PORS plan.

NOTES TO FINANCIAL STATEMENTS

NOTE 9. PENSION PLANS (CONTINUED)

Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2021, the County reported deferred outflows of resources and deferred inflows of resources related to the SCRS and PORS pension plans, respectively, from the following sources:

SCRS	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 1,164,574	\$ 381,651
Net difference between projected and actual earnings on pension plan investments	7,424,082	-
Assumption changes	123,653	-
Changes in proportion and differences between employer contributions and proportionate share of contributions	1,129,146	711,673
Employer contributions subsequent to the measurement date	6,676,049	-
Total	\$ 16,517,504	\$ 1,093,324

PORS	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 985,392	\$ 204,096
Net difference between projected and actual earnings on pension plan investments	4,747,865	-
Assumption changes	565,829	-
Changes in proportion and differences between employer contributions and proportionate share of contributions	147,145	1,210,397
Employer contributions subsequent to the measurement date	3,644,729	-
Total	\$ 10,090,960	\$ 1,414,493

NOTES TO FINANCIAL STATEMENTS

NOTE 9. PENSION PLANS (CONTINUED)

Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Continued)

County contributions subsequent to the measurement date of \$6,676,049 and \$3,644,729 for the SCRS plan and the PORS plan, respectively, are deferred outflows of resources and will be recognized as a reduction of the net pension liability in the year ended June 30, 2022. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ending June 30,	SCRS	PORS
2022	\$ 2,055,457	\$ 1,259,916
2023	2,441,436	1,056,792
2024	2,356,771	1,480,878
2025	1,894,467	1,234,152
Total	\$ 8,748,131	\$ 5,031,738

Pension Plan Fiduciary Net Position

Detailed information regarding the fiduciary net position of the plans administered by PEBA is available in the separately issued Annual Comprehensive Financial Report containing financial statements and required supplementary information for SCRS and PORS. The Annual Comprehensive Financial Report of the Pension Trust Funds is publicly available on PEBA's Retirement Benefits' website at www.retirement.sc.gov, or a copy may be obtained by submitting a request to PEBA, P.O. Box 11960, Columbia, South Carolina 29211-1960.

NOTES TO FINANCIAL STATEMENTS

NOTE 10. ACCRUED COMPENSATED ABSENCES AND OTHER BENEFITS

Effective February 15, 1993, Beaufort County adopted a new leave policy for all employees. The TOWP/SCA policy was replaced with a policy granting Personal Leave Days and Personal Disability Leave. Under the new policy, employees were entitled to a maximum Personal Leave balance of 280 hours. Upon termination, employees will be paid for all unused, unpaid Personal Leave up to this maximum. The liability recorded at June 30, 2021, to cover unused, unpaid Personal Leave including fringe benefits totaled \$4,052,682.

Accrued compensated absences for governmental activities as of June 30, 2021 are as follows:

<u>Balance</u> <u>June 30, 2020</u>	<u>Additions</u>	<u>Retirements</u>	<u>Balance</u> <u>June 30, 2021</u>	<u>Due in</u> <u>One Year</u>
\$ 4,504,195	\$ 7,124,655	\$ 7,716,722	\$ 3,912,128	\$ 547,698

Accrued compensated absences for business-type activities as of June 30, 2021 are as follows:

<u>Balance</u> <u>June 30, 2020</u>	<u>Additions</u>	<u>Retirements</u>	<u>Balance</u> <u>June 30, 2021</u>	<u>Due in</u> <u>One Year</u>
\$ 178,113	\$ 271,804	\$ 309,363	\$ 140,554	\$ 19,677

The County considers accrued compensated absences to be reported as a current and long-term liability. For governmental activities, compensated absences payable are liquidated by the General Fund.

All leave hours accrued in excess of this Personal Leave maximum were accrued to the employee's Personal Disability leave account. A maximum of 360 hours may be maintained in an employee's Personal Disability leave account. The only accrual to this balance occurs when an employee's Personal Leave account exceeds 280 hours, at which time excess hours are "rolled over" to the Personal Disability leave account. Personal Disability leave is to be used in the case of an extended or life threatening illness. This account can only be used once all accrued hours in the Personal Leave account have been used to a balance of 80 hours or less. The employee must present a doctor's statement verifying the disability or illness in order to utilize his/her Personal Disability leave. Employees with remaining SCA leave balances may retain those balances. The same rules governing the use of Personal Disability leave apply to the use of SCA leave. Upon termination of employment with Beaufort County, no payment for any unused SCA or Personal Disability leave will be made.

The County does not provide post-employment health care benefits except those mandated by the Consolidated Omnibus Budget Reconciliation Act ("COBRA"). The requirements established by COBRA are fully funded by employees who elect coverage under the Act, and no direct costs are incurred by the County.

NOTES TO FINANCIAL STATEMENTS

NOTE 11. FUND BALANCES

As prescribed by GASB Statement No. 54, governmental funds report fund balance in classifications based primarily on the extent to which the County is bound to honor constraints on the specific purposes for which amounts in the funds can be spent. As of June 30, 2021, fund balances for government funds are made up of the following:

- Nonspendable Fund Balance includes amounts that are: a) not in spendable form, or b) legally or contractually required to be maintained intact. The “not in spendable form” criterion includes items that are not expected to be converted to cash, for example: inventories, prepaid amounts, and long-term notes receivable.
- Restricted Fund Balance includes amounts that can be spent only for the specific purposes stipulated by external resource providers, constitutionally or through enabling legislation. Restrictions may effectively be changed or lifted only with the consent of the resource providers.
- Committed Fund Balance includes amounts that can only be used for the specific purposes determined by a formal action of the County’s highest level of decision-making authority, County Council. Commitments may be changed or lifted only by the County taking the same formal action that imposes the constraint originally.
- Amounts in the assigned fund balance classification are intended to be used by the County for specific purposes but do not meet the criteria to be classified as committed. County Council has by resolution authorized the County Administrator to assign fund balance. County Council may also assign fund balance as it does when appropriating fund balance to cover a gap between estimated revenue and appropriations in the subsequent year’s appropriated budget. Unlike commitments, assignments generally only exist temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment. Conversely, as discussed above, an additional action is essential to either remove or revise a commitment.
- Unassigned Fund Balance is the residual classification when the balances do not meet the above criterion. The County reports, positive unassigned fund balance only in the General Fund. Negative unassigned fund balance may be reported in any governmental funds.

In circumstances when an expenditure is made for a purpose for which amounts are available in multiple fund balance classifications, fund balance is generally depleted in the order of restricted, committed, assigned, and unassigned.

NOTES TO FINANCIAL STATEMENTS

NOTE 11. FUND BALANCES (CONTINUED)

Beaufort County Council is the County's highest level of decision-making authority that can, by adoption of an ordinance prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the ordinance remains in place until a similar action is taken (the adoption of another ordinance) to remove or revise the limitation.

The County considers restricted amounts to have been spent when an expenditure is incurred for the purposes for which both restricted and unrestricted amounts are available. When an expenditure is incurred for which committed, assigned, or unassigned amounts could be used, the County considers expenditures to be used in this respective order.

The County has established a fund balance policy for the General Fund, through Ordinance No. 2014/6, that requires the maintenance of a fund balance of at least 30% of the total General Fund expenditures of the previous fiscal year as an unassigned fund balance.

The County has established a Debt Service Fund balance policy, through Ordinance No. 2014/7, that requires the maintenance of a fund balance that covers the County's interest payments, occurring on August 1st and September 1st of every fiscal year.

NOTES TO FINANCIAL STATEMENTS

NOTE 11. FUND BALANCES (CONTINUED)

Fund balances for all the major and nonmajor funds as of June 30, 2021, were distributed as follows:

	General Fund	County Wide General Obligation Bonds	Sales Tax Project	Nonmajor Governmental Funds	Total
Nonspendable:					
Prepaid items	\$ 2,100,954	\$ -	\$ -	\$ -	\$ 2,100,954
	<u>2,100,954</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,100,954</u>
Restricted:					
General government grants	-	-	-	19,275,029	19,275,029
Public safety grants	-	-	-	7,537,057	7,537,057
Public works grants	-	-	-	36,758,894	36,758,894
Public health grants	-	-	-	5,295,784	5,295,784
Public welfare grants	-	-	-	104,118	104,118
Cultural and recreation grants	-	-	-	14,029,275	14,029,275
Capital projects	-	-	99,638,927	52,115,032	151,753,959
Debt service	-	21,177,387	-	4,467,611	25,644,998
	<u>-</u>	<u>21,177,387</u>	<u>99,638,927</u>	<u>139,582,800</u>	<u>260,399,114</u>
Assigned:					
General government	3,261,035	-	-	-	3,261,035
Traffic engineering	73,337	-	-	-	73,337
Parks and leisure special events	430,984	-	-	-	430,984
	<u>3,765,356</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,765,356</u>
Unassigned	65,808,134	-	-	(6,089)	65,802,045
	<u>\$ 71,674,444</u>	<u>\$ 21,177,387</u>	<u>\$ 99,638,927</u>	<u>\$ 139,576,711</u>	<u>\$ 332,067,469</u>

NOTES TO FINANCIAL STATEMENTS

NOTE 12. COMMITMENTS AND CONTINGENCIES

Arbitrage rules - State and local bonds issued after 1984 are subject to arbitrage restrictions as enacted by the Federal Government. To retain the bonds' tax exempt status, local governments must comply with the regulations as adopted by the government and expend all of the bond proceeds within designated periods which could be up to three years. The County believes it is in compliance with all arbitrage rules.

As of June 30, 2021, the County has outstanding construction contracts of \$2,644,550.

NOTE 13. RISK MANAGEMENT AND LITIGATION

The County is exposed to various risks of losses related to torts; thefts of; damage to and destruction of assets; errors and omissions; injuries to employees; and natural disaster. The County manages risk through employee educational and prevention programs and through the purchase of casualty and liability insurance. All risk management activities are accounted for in the General Fund.

For all of these risks, the County is a member of the State of South Carolina Insurance Reserve Fund. The County pays premiums to the Fund for its general insurance coverage. The agreement for formation of the Fund provides that the Fund will be self-sustaining through member premiums and will reinsure through commercial companies for each insured event.

Expenditures and claims are recognized when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. In determining claims, events that might create claims, but for which none have been reported are considered.

The County is a party to several lawsuits which seek to recover property taxes paid under protest and to overturn property sold at "tax sales." The County's attorney estimates that the amount of actual or potential claims against the County at June 30, 2021 will not materially affect the financial conditions of the County. Therefore, the General Fund contains no provision for estimated claims.

The County is a party to a lawsuit regarding the termination of other post-employment healthcare insurance coverage for which management cannot determine the outcome. Therefore, there is no provision provided in the financial statements.

The County has not significantly reduced insurance coverage from the previous year nor has it settled claims in excess of insurance coverage for the last three years that were material.

NOTES TO FINANCIAL STATEMENTS

NOTE 14. RESTATEMENT OF PRIOR YEAR NET POSITION

In fiscal year 2021, the County adopted GASB Statement No. 84, *Fiduciary Activities*. This statement establishes criteria for identifying fiduciary activities of all state and local governments. The focus of the criteria generally is on: 1) whether a government is controlling the assets of the fiduciary activity, and 2) the beneficiaries with whom a fiduciary relationship exists. An activity meeting the criteria should be reported in a fiduciary fund in the basic financial statements. Governments with activities meeting the criteria should present a statement of fiduciary net position and a statement of changes in fiduciary net position. The County restated beginning net position for the Fiduciary Funds for the cumulative effect of this accounting change. These changes are in accordance with generally accepted accounting principles.

	Fiduciary Funds
Net position, fiduciary funds, as previously reported	\$ -
Change in accounting principle due to the implementation of GASB Statement No. 84	201,343,012
Net position, fiduciary funds, as restated	\$ 201,343,012

REQUIRED SUPPLEMENTARY INFORMATION

REQUIRED SUPPLEMENTARY INFORMATION
 SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 BUDGET (GAAP BASIS) AND ACTUAL - GENERAL FUND
 FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	Budgeted Amounts			Variance from
	Original	Final	Actual	Final Budget Positive / (Negative)
Revenues				
Property taxes:				
Current taxes	\$ 97,472,000	\$ 97,472,000	\$ 101,098,232	\$ 3,626,232
Delinquent taxes	1,500,000	1,500,000	1,706,600	206,600
Automobile taxes	6,345,968	6,345,968	6,813,453	467,485
Penalties	900,000	900,000	830,716	(69,284)
Total property taxes	106,217,968	106,217,968	110,449,001	4,231,033
Licenses and permits				
Business licenses	1,840,000	1,840,000	2,386,544	546,544
Building permits	892,160	892,160	1,451,242	559,082
Cable franchise fees	360,000	360,000	465,655	105,655
Marriage licenses	72,000	72,000	64,070	(7,930)
Other licenses and permits	80,000	80,000	99,295	19,295
Total licenses and permits	3,244,160	3,244,160	4,466,806	1,222,646
Intergovernmental				
State aid to subdivisions	6,746,324	6,746,324	6,599,580	(146,744)
Homestead exemption	1,743,960	1,743,960	2,023,172	279,212
Merchants' inventory tax	186,309	186,309	186,309	-
Manufacturers tax	30,000	30,000	88,263	58,263
Motor carrier tax	205,000	205,000	230,346	25,346
Payments in lieu of taxes	120,000	120,000	65,868	(54,132)
Veterans office stipend	5,370	5,370	5,512	142
Registration and election	12,000	12,000	94,395	82,395
Salary supplements	7,875	7,875	7,875	-
Local traffic signal maintenance	-	-	70,940	70,940
Local, state and federal grant funds	-	-	1,066,066	1,066,066
Pollution control penalties	2,000	2,000	7,500	5,500
Total intergovernmental	9,058,838	9,058,838	10,445,826	1,386,988
Charges for services				
Register of deeds fees	3,400,000	3,400,000	9,065,296	5,665,296
Sheriff's service contracts and fees	40,000	40,000	36,682	(3,318)
Emergency medical service fees	3,305,000	3,305,000	3,349,960	44,960
Court support services	1,425,000	1,425,000	1,183,611	(241,389)
Recreation fees	322,160	322,160	228,533	(93,627)
Administrative services	322,000	322,000	315,591	(6,409)
DSO/rezoning/CRB fees	48,000	48,000	86,324	38,324
Solid waste disposal fees	-	-	7,850	7,850
Total charges for services	8,862,160	8,862,160	14,273,847	5,411,687
Fines and forfeitures				
Clerk of court fines	12,500	12,500	9,434	(3,066)
Bond escrement	5,000	5,000	11,663	6,663
Magistrate's court fines	567,000	567,000	409,308	(157,692)
Library fines	75,000	75,000	25,424	(49,576)
Other fines	65,000	65,000	158,014	93,014
Forfeitures	25,000	25,000	2,573	(22,427)
Total fines and forfeitures	749,500	749,500	616,416	(133,084)
Interest earned on investments	442,805	442,805	153,296	(289,509)
Miscellaneous				
Rental of county property	17,000	17,000	17,701	701
Sale of county property	125,000	92,194	408,585	316,391
Miscellaneous	38,000	38,000	131,490	93,490
Total Miscellaneous	180,000	147,194	557,776	410,582
Total Revenues	128,755,431	128,722,625	140,962,968	12,240,343

(Continued)

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

REQUIRED SUPPLEMENTARY INFORMATION
 SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 BUDGET (GAAP BASIS) AND ACTUAL - GENERAL FUND
 FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	Budgeted Amounts		Actual	Variance from Final Budget Positive / (Negative)
	Original	Final		
Expenditures				
General government services				
Elected and state appointed officials:				
Magistrate's court	\$ 2,240,607	\$ 2,011,512	\$ 1,981,320	\$ 30,192
Clerk of court and family court	1,339,382	1,349,429	1,039,206	310,223
Treasurer	1,729,424	1,734,414	1,604,355	130,059
Solicitor	1,887,500	1,887,500	1,887,500	-
Probate court	864,225	864,225	855,446	8,779
County council - supplemental appropriations	868,859	1,568,652	1,532,378	36,274
Auditor	1,012,249	961,289	956,328	4,961
Coroner	696,574	747,348	747,574	(226)
Master in equity	393,235	367,560	361,528	6,032
Legislative delegation	66,992	52,147	51,290	857
Total elected and state appointed officials	11,099,047	11,544,076	11,016,925	527,151
Administrative services				
County administrator	693,342	703,369	703,581	(212)
Communications and accountability	279,737	149,694	144,387	5,307
Broadcast services	401,412	388,618	376,408	12,210
County attorney	523,476	873,476	549,202	324,274
Finance, risk management and purchasing	1,711,518	1,723,404	1,595,398	128,006
Assessor	2,505,292	1,917,483	1,911,896	5,587
Register of deeds	568,750	549,415	548,481	934
Community planning and development	1,244,271	1,095,651	924,607	171,044
Business license	102,605	111,443	111,558	(115)
Voter registration and elections	961,181	1,103,831	981,340	122,491
Management and geographical information systems	4,539,752	5,479,041	5,130,012	349,029
Records management	618,995	558,115	495,055	63,060
Employee services	882,544	785,906	679,160	106,746
Non-departmental	14,013,953	14,013,953	12,116,133	1,897,820
Total administrative services	29,046,828	29,453,399	26,267,218	3,186,181
Economic and regional development				
Lowcountry Council of Governments	202,675	202,675	195,062	7,613
Lowcountry Regional Transportation Authority	357,052	357,052	357,052	-
Economic development	1,003,594	1,070,528	1,614,722	(544,194)
Small business center	35,000	35,000	35,000	-
Total economic and regional development	1,598,321	1,665,255	2,201,836	(536,581)
Total general government services	41,744,196	42,662,730	39,485,979	3,176,751
Public safety services				
Sheriff's office	24,051,061	26,568,325	20,173,515	6,394,810
Emergency and traffic management	6,796,573	6,625,728	6,284,102	341,626
Emergency medical services	8,402,726	8,448,863	7,772,274	676,589
Detention center	7,386,956	6,692,547	6,445,578	246,969
Building codes and enforcement	1,057,134	1,438,082	1,049,220	388,862
Animal services	1,206,633	1,244,225	1,179,373	64,852
Traffic and transportation engineering	450,193	576,651	416,538	160,113
Total public safety services	49,351,276	51,594,421	43,320,600	8,273,821

(Continued)

REQUIRED SUPPLEMENTARY INFORMATION
 SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 BUDGET (GAAP BASIS) AND ACTUAL - GENERAL FUND
 FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	Budgeted Amounts			Variance from Final Budget Positive / (Negative)
	Original	Final	Actual	
Expenditures (Continued)				
Public works services				
Public works general support	\$ 2,286,015	\$ 2,422,725	\$ 2,178,038	\$ 244,687
Engineering	336,616	303,165	337,585	(34,420)
Facilities maintenance	5,427,349	5,222,384	5,266,850	(44,466)
Solid waste and recycling	8,667,743	8,754,275	8,204,272	550,003
Total public works services	16,717,723	16,702,549	15,986,745	715,804
Public health services				
Mosquito control	1,514,215	1,625,853	1,396,899	228,954
Medical indigent act contributions	1,978,448	2,098,091	1,978,448	119,643
Total public health services	3,492,663	3,723,944	3,375,347	348,597
Public welfare services				
Veterans' affairs office	233,594	232,694	175,586	57,108
Human services alliance	474,667	474,667	461,007	13,660
Total public welfare services	708,261	707,361	636,593	70,768
Cultural and recreation services				
Parks and seisure services	4,347,289	4,267,146	3,256,976	1,010,170
Libraries	4,295,802	4,441,755	3,794,522	647,233
Education allocation	4,636,032	4,636,032	4,636,032	-
Total cultural and recreation services	13,279,123	13,344,933	11,687,530	1,657,403
Capital outlay	2,388,740	933,428	2,116,486	(1,183,058)
Total Expenditures	127,681,982	129,669,366	116,609,280	13,060,086
Excess of revenues over expenditures	1,073,449	(946,741)	24,353,688	25,300,429
Other Financing Sources (Uses)				
Transfers in	1,545,000	1,545,000	1,584,205	(39,205)
Transfers out	(2,618,449)	(2,186,747)	(8,080,746)	5,893,999
Total other financing sources (uses)	(1,073,449)	(641,747)	(6,496,541)	5,854,794
Net Change in Fund Balance	-	(1,588,488)	17,857,147	(19,445,635)
Fund Balance - beginning	53,817,297	53,817,297	53,817,297	-
Fund Balance - ending	\$ 53,817,297	\$ 52,228,809	\$ 71,674,444	\$ (19,445,635)

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

REQUIRED SUPPLEMENTARY INFORMATION
 SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 BUDGET (GAAP BASIS) AND ACTUAL
 ARPA FUND
 FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	Final Budget	Actual	Variance Positive (Negative)
Fines and forfeitures			
Intergovernmental	\$ -	\$ -	\$ -
Total revenues	-	-	-
Expenditures			
Other			
Total expenditures	-	-	-
Net Change in Fund Balance	-	-	-
Fund Balance - beginning	-	-	-
Fund Balance - ending	\$ -	\$ -	\$ -

BEAUFORT COUNTY, SOUTH CAROLINA

REQUIRED SUPPLEMENTARY INFORMATION SCHEDULES OF COUNTY'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY FOR THE FISCAL YEAR ENDED JUNE 30, 2021

South Carolina Retirement System					
Plan Year Ended June 30,	County's proportion of the net pension liability	County's proportionate share of the net pension liability	County's covered payroll	County's share of the net pension liability as a percentage of its covered	Plan fiduciary net position as a percentage of the total pension liability
2020	0.394993%	\$ 100,927,699	\$ 44,045,764	229.1%	50.7%
2019	0.399241%	91,163,213	40,402,521	225.6%	54.1%
2018	0.393551%	88,182,198	38,542,987	228.8%	54.1%
2017	0.384938%	86,655,734	38,829,871	223.2%	53.3%
2016	0.368452%	78,700,803	35,677,230	220.6%	52.9%
2015	0.300690%	68,288,822	33,748,204	202.3%	57.0%
2014	0.367597%	63,288,017	33,248,858	190.3%	59.9%

South Carolina Police Officers' Retirement System					
Plan Year Ended June 30,	County's proportion of the net pension liability	County's proportionate share of the net pension liability	County's covered payroll	County's share of the net pension liability as a percentage of its covered	Plan fiduciary net position as a percentage of the total pension liability
2020	1.39819%	\$ 46,366,961	\$ 21,144,386	219.3%	58.8%
2019	1.39121%	39,871,296	17,288,882	230.6%	62.7%
2018	1.46349%	41,468,720	17,304,198	239.6%	61.7%
2017	1.49866%	41,056,757	20,178,336	203.5%	60.9%
2016	1.49638%	37,955,357	19,093,765	198.8%	60.4%
2015	1.46238%	31,872,585	17,974,479	177.3%	64.6%
2014	1.48971%	28,534,997	18,070,889	157.9%	67.5%

The above schedules will present 10 years of information once it is accumulated.

The assumptions used in the preparation of the above schedules are disclosed in Note 9 to the financial statements.

BEAUFORT COUNTY, SOUTH CAROLINA

REQUIRED SUPPLEMENTARY INFORMATION SCHEDULES OF COUNTY PENSION CONTRIBUTIONS FOR THE FISCAL YEAR ENDED JUNE 30, 2021

South Carolina Retirement System						
Fiscal Year Ended June 30,	Statutorily required contribution	Contributions in relation to the statutorily required contribution	Contribution deficiency (excess)	County's covered payroll	Contributions as a percentage of covered payroll	
2021	\$ 6,676,049	\$ 6,676,049	\$ -	\$ 42,904,937	15.56%	
2020	6,853,521	6,853,521	-	44,045,764	15.56%	
2019	6,136,750	6,136,750	-	40,402,521	15.19%	
2018	5,530,147	5,530,147	-	38,542,987	14.35%	
2017	4,488,733	4,488,733	-	38,829,871	11.56%	
2016	3,945,902	3,945,902	-	35,677,230	11.06%	
2015	3,678,554	3,678,554	-	33,478,204	10.99%	

South Carolina Police Officers' Retirement System						
Fiscal Year Ended June 30,	Statutorily required contribution	Contributions in relation to the statutorily required contribution	Contribution deficiency (excess)	County's covered payroll	Contributions as a percentage of covered payroll	
2021	\$ 3,644,729	\$ 3,644,729	\$ -	\$ 20,203,597	18.040%	
2020	3,814,447	3,814,447	-	21,144,386	18.040%	
2019	3,440,718	3,440,718	-	17,288,882	19.90%	
2018	3,288,903	3,288,903	-	17,304,198	19.01%	
2017	2,873,395	2,873,395	-	20,178,336	14.24%	
2016	2,623,483	2,623,483	-	19,093,765	13.74%	
2015	2,410,378	2,410,378	-	17,974,479	13.41%	

Asset valuation method	Five-year smoothed	Five-year smoothed
Amortization method	Level % of pay	Level % of pay
Amortization period	39 years maximum, closed	29 years maximum, closed
Investment return	7.25%	7.25%
Inflation	2.25%	2.25%
Salary increases	3.00% to 12.5% (varies by service)	3.50% to 9.5% (varies by service)
Mortality	The 2016 Public Retirees of South Carolina Mortality Tables for Males and Females, both projected at Scale AA from the year 2016. Male rates multiplied by 100% for general employees and 125% for public safety and firefighters. Female rates multiplied by 111% for general employees, public safety and firefighters.	The 2016 Public Retirees of South Carolina Mortality Tables for Males and Females, both projected at Scale AA from the year 2016. Male rates multiplied by 100% for general employees and 125% for public safety and firefighters. Female rates multiplied by 111% for general employees, public safety and firefighters.

The above schedule will present 10 years of information once it is accumulated.

**REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF MODIFIED APPROACH FOR AIRPORT INFRASTRUCTURE ASSETS
June 30, 2021**

Beaufort County's airport infrastructure assets consist of approximately 25% airport runways, 25% airport taxiways, and 50% airport aprons. The condition of the runways, taxiways, and aprons is measured using several distress factors found in pavement surfaces. The airports' pavement management system uses a measurement scale that is based on a condition index. For the Beaufort Executive Airport, the South Carolina Aeronautics Commission ("SCAC") condition scale is used to classify runways, taxiways, and aprons. The SCAC condition scale is as follows: good or better condition (70 - 100), fair condition (50 - 69), and substandard condition (less than 50). For the Hilton Head Island Airport, the Federal Aviation Administration ("FAA") condition scale is used to classify runways, taxiways, and aprons. The FAA condition scale is as follows: excellent condition (5), good condition (4), fair condition (3), poor condition (2), and failed condition (1). It is the County's policy to maintain the runways, taxiways, and aprons at a fair condition or better. Condition assessments are determined every year by the County at both airports, the SCAC at the Lady's Island Airport, and the FAA at the Hilton Head Island Airport. The County's runways, taxiways, and aprons have an estimated useful life, without resurfacing, of 25 years. Due to the strong safety concerns of airplanes landing, taking off, and taxiing on these surfaces, all surfaces are repaired immediately if and when there is a need for such repairs.

Actual maintenance of runways, taxiways, and aprons involves scraping and providing improved surface materials on an as needed basis or filling cracks within the pavement on an as needed basis.

	<u>FY 2021</u>	<u>FY 2020</u>	<u>FY 2019</u>	<u>FY 2018</u>	<u>FY 2017</u>
Percent of Runways in Fair or Better Condition	100%	100%	100%	100%	100%
Percent of Taxiways in Fair or Better Condition	50%	100%	100%	100%	100%
Percent of Aprons in Fair or Better Condition	43%	100%	100%	100%	100%
Percent of Annual Resurfacing of Runways Completed	0%	0%	0%	0%	0%
Percent of Annual Resurfacing of Taxiways Completed	0%	0%	0%	0%	0%
Percent of Annual Resurfacing of Aprons Completed	0%	0%	0%	0%	0%

The County estimates maintenance expense in the amount of \$2,000,000 to be incurred every five years for paving costs in order to maintain and preserve at (or above) the condition level established and disclosed above. The County adopted the modified approach for its airport infrastructure assets in fiscal year 2011.

During Fiscal Years 2021, 2020, 2019, 2018, and 2017, the Hilton Head Island Airport expended \$5.1 million, \$2.4 million, \$4.4 million, \$15.6 million, and \$9.2 million, respectively, related to the relocation of taxiways A and F and replacement of the general aviation ("GA") ramp and the runway extension project. The County also has a grant request in process with the FAA and the SCAC to obtain funding for both airports runway and taxiway rehabilitation and/or construction, which is listed as high priority items on the respective CIP lists. HXD's project is in design. ARW will be in design this year if approved by the FAA.

OTHER SUPPLEMENTARY INFORMATION

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
BUDGET (GAAP BASIS) AND ACTUAL
COUNTY WIDE GENERAL OBLIGATION BONDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Positive (Negative)</u>
Revenues			
Property taxes	\$ 11,040,700	\$ 11,432,854	\$ 392,154
Interest	150,000	127,760	(22,240)
Fines and forfeits	40,000	33,097	(6,903)
Total revenues	<u>11,230,700</u>	<u>11,593,711</u>	<u>369,914</u>
Expenditures			
Debt service - principal	7,388,772	15,601,650	(8,212,878)
Debt service - interest and fees	3,344,656	3,980,586	(635,930)
Total debt service expenditures	<u>10,733,428</u>	<u>19,582,236</u>	<u>(8,848,808)</u>
Excess (deficiency) of revenues over (under) expenditures	497,272	(7,988,525)	(8,485,797)
Other Financing Sources			
Issuance of bonds	-	6,135,000	6,135,000
Payments to refunding debt escrow agent	-	(8,925,000)	(8,925,000)
Bond premiums	-	4,852,762	4,852,762
Transfers In	-	5,622,298	5,622,298
Total other financing sources	<u>-</u>	<u>7,685,060</u>	<u>7,685,060</u>
Net Change in Fund Balance	497,272	(303,465)	(800,737)
Fund Balance - beginning	<u>21,480,852</u>	<u>21,480,852</u>	<u>-</u>
Fund Balance - ending	<u>\$ 21,978,124</u>	<u>\$ 21,177,387</u>	<u>\$ (800,737)</u>

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 BUDGET (GAAP BASIS) AND ACTUAL
 SALES TAX PROJECT
 FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Intergovernmental	\$ -	\$ 55,603,495	\$ 55,603,495
Interest	-	194,063	194,063
Total revenues	<u>-</u>	<u>55,797,558</u>	<u>55,797,558</u>
Expenditures			
Capital projects	500,000	1,627,460	(1,127,460)
Net Change in Fund Balance	(500,000)	54,170,098	54,670,098
Fund Balance - beginning	45,468,829	45,468,829	-
Fund Balance - ending	<u>\$ 44,968,829</u>	<u>\$ 99,638,927</u>	<u>\$ 54,670,098</u>

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2021

	Special Revenue Funds	Debt Service Funds	Capital Projects Funds	Total Nonmajor Governmental Funds
ASSETS				
Cash and equity in pooled cash and investments	\$ 83,696,733	\$ 4,467,611	\$ 53,138,218	\$ 141,302,562
Receivables, net	1,152,361	-	234,097	1,386,458
Due from other governments	2,153,933	-	-	2,153,933
Total assets	<u>\$ 87,003,027</u>	<u>\$ 4,467,611</u>	<u>\$ 53,372,315</u>	<u>\$ 144,842,953</u>
LIABILITIES				
Accounts payable	\$ 3,067,706	\$ -	\$ 1,257,283	\$ 4,324,989
Accrued payroll	851,472	-	-	851,472
Due to others	89,781	-	-	89,781
Total liabilities	<u>4,008,959</u>	<u>-</u>	<u>1,257,283</u>	<u>5,266,242</u>
FUND BALANCE				
Restricted	83,000,157	4,467,611	52,115,032	139,582,800
Unassigned	(6,089)	-	-	(6,089)
Total fund balance	<u>82,994,068</u>	<u>4,467,611</u>	<u>52,115,032</u>	<u>139,576,711</u>
Total liabilities and fund balances	<u>\$ 87,003,027</u>	<u>\$ 4,467,611</u>	<u>\$ 53,372,315</u>	<u>\$ 144,842,953</u>

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

**COMBINING STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

	Special Revenue Funds	Debt Service Funds	Capital Projects Funds	Total Nonmajor Governmental Funds
Revenues				
Property taxes	\$ 9,793,100	\$ -	\$ 622,963	\$ 10,416,063
Licenses and permits	12,392,426	-	-	12,392,426
Intergovernmental	10,866,894	-	-	10,866,894
Charge for services	15,856,109	-	-	15,856,109
Fines and forfeitures	871,200	-	-	871,200
Interest	276,800	12,791	167,480	457,071
Miscellaneous	2,254,937	-	1,451,402	3,706,339
Total revenues	<u>52,311,466</u>	<u>12,791</u>	<u>2,241,845</u>	<u>54,566,102</u>
Expenditures				
General government	7,012,972	-	-	7,012,972
Public safety	7,900,832	-	-	7,900,832
Public works	449,212	-	-	449,212
Public health	9,093,469	-	-	9,093,469
Public welfare	1,383,084	-	-	1,383,084
Cultural and recreation	657,365	-	-	657,365
Capital projects	5,557,418	-	15,223,559	20,780,977
Debt service - principal	7,735,880	2,130,435	-	9,866,315
Debt service - interest and fees	3,417,750	561,196	155,001	4,133,947
Total expenditures	<u>43,207,982</u>	<u>2,691,631</u>	<u>15,378,560</u>	<u>61,278,173</u>
Excess (deficiency) of revenues over (under) expenditures	<u>9,103,484</u>	<u>(2,678,840)</u>	<u>(13,136,715)</u>	<u>(6,712,071)</u>
Other Financing Sources (Uses)				
Issuance of bonds	-	-	36,775,000	36,775,000
Transfers in	2,746,697	3,132,705	-	5,879,402
Transfers out	(5,276,860)	-	(160,000)	(5,436,860)
Total other financing sources (uses)	<u>(2,530,163)</u>	<u>3,132,705</u>	<u>36,615,000</u>	<u>37,217,542</u>
Net Change in Fund Balance	6,573,321	453,865	23,478,285	30,505,471
Fund Balance - beginning	<u>76,420,747</u>	<u>4,013,746</u>	<u>28,636,747</u>	<u>109,071,240</u>
Fund Balance - ending	<u>\$ 82,994,068</u>	<u>\$ 4,467,611</u>	<u>\$ 52,115,032</u>	<u>\$ 139,576,711</u>

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	Special Revenue Funds		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Property taxes	\$ 10,413,326	\$ 9,793,100	\$ (620,226)
Licenses and permits	6,934,700	12,392,426	5,457,726
Intergovernmental	7,354,224	10,866,894	3,512,670
Charge for services	12,829,655	15,856,109	3,026,454
Fines and forfeitures	183,300	871,200	687,900
Interest	547,500	276,800	(270,700)
Miscellaneous	1,556,648	2,254,937	698,289
Total revenues	<u>39,819,353</u>	<u>52,311,466</u>	<u>12,492,113</u>
Expenditures			
General government	8,118,228	7,012,972	1,105,256
Public safety	2,799,045	7,900,832	(5,101,787)
Public works	347,466	449,212	(101,746)
Public health	12,001,572	9,093,469	2,908,103
Public welfare	1,422,825	1,383,084	39,741
Cultural and recreation	929,250	657,365	271,885
Other	-	-	-
Capital projects	2,495,558	5,557,418	(3,061,860)
Debt service - principal	7,735,880	7,735,880	-
Debt service - interest and fees	3,085,256	3,417,750	(332,494)
Total expenditures	<u>38,935,080</u>	<u>43,207,982</u>	<u>(4,272,902)</u>
Excess of revenues over expenditures	<u>884,273</u>	<u>9,103,484</u>	<u>8,219,211</u>
Other Financing Sources (Uses)			
Transfers in	2,201,398	2,746,697	545,299
Transfers out	(4,677,705)	(5,276,860)	(599,155)
Total other financing uses, net	<u>(2,476,307)</u>	<u>(2,530,163)</u>	<u>(53,856)</u>
Net Change in Fund Balance	(1,592,034)	6,573,321	8,165,355
Fund Balance - beginning	<u>76,420,747</u>	<u>76,420,747</u>	<u>-</u>
Fund Balance - ending	<u>\$ 74,828,713</u>	<u>\$ 82,994,068</u>	<u>\$ 8,165,355</u>

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 NONMAJOR GOVERNMENTAL FUNDS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	Debt Service Funds		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Interest	\$ -	\$ 12,791	\$ 12,791
Total revenues	-	12,791	12,791
Expenditures			
Debt service - principal	2,130,435	2,130,435	-
Debt service - interest and fees	561,196	561,196	-
Total expenditures	2,691,631	2,691,631	-
Deficiency of revenues under expenditures	(2,691,631)	(2,678,840)	12,791
Other Financing Sources			
Transfers in	3,132,705	3,132,705	-
Total other financing sources	3,132,705	3,132,705	-
Net Change in Fund Balance	441,074	453,865	12,791
Fund Balance - beginning	4,013,746	4,013,746	-
Fund Balance - ending	\$ 4,454,820	\$ 4,467,611	\$ 12,791

(Continued)

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

	<u>Capital Projects Funds</u>
Revenues	
Property taxes	\$ 622,963
Interest	167,480
Miscellaneous	1,451,402
Total revenues	<u>2,241,845</u>
Expenditures	
Capital projects	15,223,559
Debt service - interest and fees	155,001
Total expenditures	<u>15,378,560</u>
Deficiency of revenues under expenditures	<u>(13,136,715)</u>
Other Financing Sources (Uses)	
Issuance of bonds	36,775,000
Transfers out	<u>(160,000)</u>
Total other financing sources, net	<u>36,615,000</u>
Net Change in Fund Balance	23,478,285
Fund Balance - beginning	<u>28,636,747</u>
Fund Balance - ending	<u>\$ 52,115,032</u>

(Continued)

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	Total Nonmajor Governmental Funds		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Property taxes	\$ 10,413,326	\$ 10,416,063	\$ 2,737
Licenses and permits	6,934,700	12,392,426	5,457,726
Intergovernmental	7,354,224	10,866,894	3,512,670
Charge for services	12,829,655	15,856,109	3,026,454
Fines and forfeitures	183,300	871,200	687,900
Interest	547,500	457,071	(90,429)
Miscellaneous	1,556,648	3,706,339	2,149,691
Total revenues	<u>39,819,353</u>	<u>54,566,102</u>	<u>14,746,749</u>
Expenditures			
General government	8,118,228	7,012,972	1,105,256
Public safety	2,799,045	7,900,832	(5,101,787)
Public works	347,466	449,212	(101,746)
Public health	12,001,572	9,093,469	2,908,103
Public welfare	1,422,825	1,383,084	39,741
Cultural and recreation	929,250	657,365	271,885
Other	-	-	-
Debt service - principal	9,866,315	9,866,315	-
Debt service - interest and fees	3,646,452	4,133,947	(487,495)
Capital projects	2,495,558	20,780,977	(18,285,419)
Total expenditures	<u>41,626,711</u>	<u>61,278,173</u>	<u>(19,651,462)</u>
Deficiency of revenues under expenditures	<u>(1,807,358)</u>	<u>(6,712,071)</u>	<u>(4,904,713)</u>
Other Financing Sources (Uses)			
Issuance of bonds	-	36,775,000	36,775,000
Transfers in	5,334,103	5,879,402	545,299
Transfers out	(4,677,705)	(5,436,860)	(759,155)
Total other financing sources, net	<u>656,398</u>	<u>37,217,542</u>	<u>36,561,144</u>
Net Change in Fund Balance	(1,150,960)	30,505,471	31,656,431
Fund Balance - beginning	<u>80,434,493</u>	<u>109,071,240</u>	<u>28,636,747</u>
Fund Balance - ending	<u>\$ 79,283,533</u>	<u>\$ 139,576,711</u>	<u>\$ 60,293,178</u>

BEAUFORT COUNTY, SOUTH CAROLINA

COMBINING BALANCE SHEET
ALL NONMAJOR SPECIAL REVENUE FUNDS
JUNE 30, 2021

	General Government Programs	Public Safety Programs	Public Works Programs
ASSETS			
Cash and equity in pooled cash and investments	\$ 19,092,525	\$ 7,500,027	\$ 37,319,654
Receivables, net	356,323	177,528	469,324
Due from other governments	532,087	790,523	252,341
Total assets	<u>\$ 19,980,935</u>	<u>\$ 8,468,078</u>	<u>\$ 38,041,319</u>
LIABILITIES			
Accounts payable	\$ 559,237	\$ 568,349	\$ 1,279,347
Accrued payroll	146,669	323,396	3,078
Due to others	-	39,276	-
Total liabilities	<u>\$ 705,906</u>	<u>\$ 931,021</u>	<u>\$ 1,282,425</u>
FUND BALANCE			
Restricted	\$ 19,275,029	\$ 7,537,057	\$ 36,758,894
Unassigned	-	-	-
Total fund balances	<u>19,275,029</u>	<u>7,537,057</u>	<u>36,758,894</u>
Total liabilities and fund balances	<u>\$ 19,980,935</u>	<u>\$ 8,468,078</u>	<u>\$ 38,041,319</u>

Public Health Programs	Public Welfare Programs	Cultural and Recreational Programs	Total
\$ 5,458,132	\$ 145,120	\$ 14,181,275	\$ 83,696,733
7,403	28,514	113,269	1,152,361
459,145	118,390	1,447	2,153,933
<u>\$ 5,924,680</u>	<u>\$ 292,024</u>	<u>\$ 14,295,991</u>	<u>\$ 87,003,027</u>
\$ 217,264	\$ 176,793	\$ 266,716	\$ 3,067,706
361,127	17,202	-	851,472
50,505	-	-	89,781
<u>\$ 628,896</u>	<u>\$ 193,995</u>	<u>\$ 266,716</u>	<u>\$ 4,008,959</u>
\$ 5,295,784	\$ 104,118	\$ 14,029,275	\$ 83,000,157
-	(6,089)	-	(6,089)
<u>5,295,784</u>	<u>98,029</u>	<u>14,029,275</u>	<u>82,994,068</u>
<u>\$ 5,924,680</u>	<u>\$ 292,024</u>	<u>\$ 14,295,991</u>	<u>\$ 87,003,027</u>

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

**COMBINING STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
ALL NONMAJOR SPECIAL REVENUE FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

	General Government Programs	Public Safety Programs	Public Works Programs
Revenues			
Property taxes	\$ 9,793,100	\$ -	\$ -
Licenses and permits	4,447,947	40,250	5,374,392
Intergovernmental	4,611,397	1,331,038	2,607,476
Charge for services	681,346	5,319,381	2,923,950
Fines and forfeitures	505,454	365,746	-
Interest	53,641	17,477	107,826
Miscellaneous	1,198,852	772,168	175,014
Total revenues	<u>21,291,737</u>	<u>7,846,060</u>	<u>11,188,658</u>
Expenditures			
General government	7,012,972	-	-
Public safety	-	7,900,832	-
Public works	-	-	449,212
Public health	-	-	-
Public welfare	-	-	-
Cultural and recreation	-	-	-
Capital	211,276	313,518	4,356,012
Debt service - principal	7,196,961	-	325,526
Debt service - interest and fees	3,245,578	-	40,397
Total expenditures	<u>17,666,787</u>	<u>8,214,350</u>	<u>5,171,147</u>
Excess (deficiency) of revenues over (under) expenditures	<u>3,624,950</u>	<u>(368,290)</u>	<u>6,017,511</u>
Other Financing Sources (Uses)			
Transfers in	1,648,131	172,613	-
Transfers out	(2,798,927)	-	(1,917,983)
Total other financing sources (uses)	<u>(1,150,796)</u>	<u>172,613</u>	<u>(1,917,983)</u>
Net Change in Fund Balance	2,474,154	(195,677)	4,099,528
Fund Balance - beginning	<u>16,800,875</u>	<u>7,732,734</u>	<u>32,659,366</u>
Fund Balance - ending	<u>\$ 19,275,029</u>	<u>\$ 7,537,057</u>	<u>\$ 36,758,894</u>

Public Health Programs	Public Welfare Programs	Cultural and Recreational Programs	Total
\$ -	\$ -	\$ -	\$ 9,793,100
-	-	2,529,837	12,392,426
1,125,831	864,300	326,852	10,866,894
6,788,902	105,905	36,625	15,856,109
-	-	-	871,200
57,952	154	39,750	276,800
2,702	106,201	-	2,254,937
<u>7,975,387</u>	<u>1,076,560</u>	<u>2,933,064</u>	<u>52,311,466</u>
-	-	-	7,012,972
-	-	-	7,900,832
-	-	-	449,212
9,093,469	-	-	9,093,469
-	1,383,084	-	1,383,084
-	-	657,365	657,365
271,385	-	405,227	5,557,418
-	-	213,393	7,735,880
-	-	131,775	3,417,750
<u>9,364,854</u>	<u>1,383,084</u>	<u>1,407,760</u>	<u>43,207,982</u>
<u>(1,389,467)</u>	<u>(306,524)</u>	<u>1,525,304</u>	<u>9,103,484</u>
-	366,003	-	2,186,747
-	-	-	(4,716,910)
-	<u>366,003</u>	-	<u>(2,530,163)</u>
(1,389,467)	59,479	1,525,304	6,573,321
<u>6,685,251</u>	<u>38,550</u>	<u>12,503,971</u>	<u>76,420,747</u>
<u>\$ 5,295,784</u>	<u>\$ 98,029</u>	<u>\$ 14,029,275</u>	<u>\$ 82,994,068</u>

BEAUFORT COUNTY, SOUTH CAROLINA

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN
 FUND BALANCES - BUDGET AND ACTUAL
 ALL NONMAJOR SPECIAL REVENUE FUNDS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	General Government Programs		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Property taxes	\$ 10,413,326	\$ 9,793,100	\$ (620,226)
Licenses and permits	2,100,000	4,447,947	2,347,947
Intergovernmental	2,650,000	4,611,397	1,961,397
Charge for services	1,321,400	681,346	(640,054)
Fines and forfeitures	41,300	505,454	464,154
Interest	52,500	53,641	1,141
Miscellaneous	793,489	1,198,852	405,363
Total revenues	17,372,015	21,291,737	3,919,722
Expenditures			
General government	8,118,228	7,012,972	1,105,256
Capital	-	211,276	(211,276)
Debt service - principal	7,196,961	7,196,961	-
Debt service - interest and fees	2,913,084	3,245,578	(332,494)
Total expenditures	18,228,273	17,666,787	561,486
Excess (deficiency) of revenues over (under) expenditures	(856,258)	3,624,950	4,481,208
Other Financing Sources (Uses)			
Transfers in	1,648,131	1,648,131	-
Transfers out	(2,759,722)	(2,798,927)	(39,205)
Total other financing uses, net	(1,111,591)	(1,150,796)	(39,205)
Net Change in Fund Balance	(1,967,849)	2,474,154	4,442,003
Fund Balance - beginning	16,800,875	16,800,875	-
Fund Balance - ending	\$ 14,833,026	\$ 19,275,029	\$ 4,442,003

BEAUFORT COUNTY, SOUTH CAROLINA

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN
 FUND BALANCES - BUDGET AND ACTUAL
 ALL NONMAJOR SPECIAL REVENUE FUNDS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	Public Safety Programs		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Licenses and permits	\$ 30,000	\$ 40,250	\$ 10,250
Intergovernmental	868,542	1,331,038	462,496
Charge for services	1,200,000	5,319,381	4,119,381
Fines and forfeitures	142,000	365,746	223,746
Interest	13,000	17,477	4,477
Miscellaneous	605,000	772,168	167,168
Total revenues	2,858,542	7,846,060	4,987,518
Expenditures			
Public safety	2,799,045	7,900,832	(5,101,787)
Capital	132,558	313,518	(180,960)
Total expenditures	2,931,603	8,214,350	(5,282,747)
Deficiency of revenues under expenditures	(73,061)	(368,290)	(295,229)
Other Financing Sources			
Transfers in	187,264	172,613	(14,651)
Total other financing sources	187,264	172,613	(14,651)
Net Change in Fund Balance	114,203	(195,677)	(309,880)
Fund Balance - beginning	7,732,734	7,732,734	-
Fund Balance - ending	\$ 7,846,937	\$ 7,537,057	\$ (309,880)

BEAUFORT COUNTY, SOUTH CAROLINA

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN
 FUND BALANCES - BUDGET AND ACTUAL
 ALL NONMAJOR SPECIAL REVENUE FUNDS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	Public Works Programs		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Licenses and permits	\$ 3,200,000	\$ 5,374,392	\$ 2,174,392
Intergovernmental	2,000,000	2,607,476	607,476
Charge for services	2,240,000	2,923,950	683,950
Interest	-	107,826	107,826
Miscellaneous	-	175,014	175,014
Total revenues	7,440,000	11,188,658	3,748,658
Expenditures			
Public works	347,466	449,212	(101,746)
Capital	1,900,000	4,356,012	(2,456,012)
Debt service - principal	325,526	325,526	-
Debt service - interest and fees	40,397	40,397	-
Total expenditures	2,613,389	5,171,147	(2,557,758)
Deficiency of revenues under expenditures	4,826,611	6,017,511	1,190,900
Other Financing Uses			
Transfers out	(1,917,983)	(1,917,983)	-
Total other financing uses	(1,917,983)	(1,917,983)	-
Net Change in Fund Balance	2,908,628	4,099,528	1,190,900
Fund Balance - beginning	32,659,366	32,659,366	-
Fund Balance - ending	\$ 35,567,994	\$ 36,758,894	\$ 1,190,900

BEAUFORT COUNTY, SOUTH CAROLINA

**COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES - BUDGET AND ACTUAL
ALL NONMAJOR SPECIAL REVENUE FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

	Public Health Programs		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Intergovernmental	\$ 814,700	\$ 1,125,831	\$ 311,131
Charge for services	7,899,255	6,788,902	(1,110,353)
Interest	482,000	57,952	(424,048)
Miscellaneous	27,359	2,702	(24,657)
Total revenues	9,223,314	7,975,387	(1,247,927)
Expenditures			
Public health	12,001,572	9,093,469	2,908,103
Capital	395,000	271,385	123,615
Total expenditures	12,396,572	9,364,854	3,031,718
 Net Change in Fund Balance	 (3,173,258)	 (1,389,467)	 1,783,791
Fund Balance - beginning	6,685,251	6,685,251	-
Fund Balance - ending	\$ 3,511,993	\$ 5,295,784	\$ 1,783,791

BEAUFORT COUNTY, SOUTH CAROLINA

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN
 FUND BALANCES - BUDGET AND ACTUAL
 ALL NONMAJOR SPECIAL REVENUE FUNDS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	Public Welfare Programs		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Intergovernmental	\$ 787,232	\$ 864,300	\$ 77,068
Charge for services	101,000	105,905	4,905
Interest	-	154	154
Miscellaneous	130,800	106,201	(24,599)
Total revenues	1,019,032	1,076,560	57,528
Expenditures			
Public welfare	1,422,825	1,383,084	39,741
Total expenditures	1,422,825	1,383,084	39,741
Deficiency of revenues under expenditures	(403,793)	(306,524)	97,269
Other Financing Sources			
Transfers in	366,003	366,003	-
Total other financing sources	366,003	366,003	-
Net Change in Fund Balance	(37,790)	59,479	97,269
Fund Balance - beginning	38,550	38,550	-
Fund Balance - ending	\$ 760	\$ 98,029	\$ 97,269

BEAUFORT COUNTY, SOUTH CAROLINA

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN
 FUND BALANCES - BUDGET AND ACTUAL
 ALL NONMAJOR SPECIAL REVENUE FUNDS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	Cultural and Recreation Programs		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Licenses and permits	\$ 1,604,700	\$ 2,529,837	\$ 925,137
Intergovernmental	233,750	326,852	93,102
Charge for services	68,000	36,625	(31,375)
Interest	-	39,750	39,750
Total revenues	1,906,450	2,933,064	1,026,614
Expenditures			
Cultural and recreation	929,250	657,365	271,885
Capital	68,000	405,227	(337,227)
Debt service - principal	213,393	213,393	-
Debt service - interest and fees	131,775	131,775	-
Total expenditures	1,342,418	1,407,760	(65,342)
Net Change in Fund Balance	564,032	1,525,304	961,272
Fund Balance - beginning	12,503,971	12,503,971	-
Fund Balance - ending	\$ 13,068,003	\$ 14,029,275	\$ 961,272

BEAUFORT COUNTY, SOUTH CAROLINA

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN
 FUND BALANCES - BUDGET AND ACTUAL
 ALL NONMAJOR SPECIAL REVENUE FUNDS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	Totals		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Property taxes	\$ 10,413,326	\$ 9,793,100	\$ (620,226)
Licenses and permits	6,934,700	12,392,426	5,457,726
Intergovernmental	7,354,224	10,866,894	3,512,670
Charge for services	12,829,655	15,856,109	3,026,454
Fines and forfeitures	183,300	871,200	687,900
Interest	547,500	276,800	(270,700)
Miscellaneous	1,556,648	2,254,937	698,289
Total revenues	39,819,353	52,311,466	12,492,113
Expenditures			
General government	8,118,228	7,012,972	1,105,256
Public safety	2,799,045	7,900,832	(5,101,787)
Public works	347,466	449,212	(101,746)
Public health	12,001,572	9,093,469	2,908,103
Public welfare	1,422,825	1,383,084	39,741
Cultural and recreation	929,250	657,365	271,885
Other	-	-	-
Capital	2,495,558	5,557,418	(3,061,860)
Debt service - principal	7,735,880	7,735,880	-
Debt service - interest and fees	3,085,256	3,417,750	(332,494)
Total expenditures	38,935,080	43,207,982	(4,272,902)
Excess of revenues over expenditures	884,273	9,103,484	8,219,211
Other Financing Sources (Uses)			
Transfers in	2,201,398	2,746,697	545,299
Transfers out	(4,677,705)	(5,276,860)	(599,155)
Total other financing uses, net	(2,476,307)	(2,530,163)	(53,856)
Net Change in Fund Balance	(1,592,034)	6,573,321	8,165,355
Fund Balance - beginning	76,420,747	76,420,747	-
Fund Balance - ending	\$ 74,828,713	\$ 82,994,068	\$ 8,165,355

BEAUFORT COUNTY, SOUTH CAROLINA

**COMBINING BALANCE SHEET
NONMAJOR SPECIAL REVENUE FUNDS
GENERAL GOVERNMENT PROGRAMS
JUNE 30, 2021**

	<u>State Accommodations Tax Program</u>	<u>Purchase of Real Property Program</u>	<u>Local Accommodations Tax Program</u>	<u>Local Admissions Fee Program</u>	<u>Local Hospitality Tax Program</u>
ASSETS					
Cash and equity in pooled cash and investments	\$ -	\$ 2,640,114	\$ 5,059,156	\$ 2,790,481	\$ 2,703,218
Receivables, net	-	126,579	-	72,034	7,944
Due from other governments	481,149	1,316	-	-	-
Total assets	<u>\$ 481,149</u>	<u>\$ 2,768,009</u>	<u>\$ 5,059,156</u>	<u>\$ 2,862,515</u>	<u>\$ 2,711,162</u>
LIABILITIES					
Accounts payable	\$ 193,321	\$ -	\$ 254,617	\$ 788	\$ 1,464
Accrued payroll	-	-	-	489	-
Total liabilities	<u>\$ 193,321</u>	<u>\$ -</u>	<u>\$ 254,617</u>	<u>\$ 1,277</u>	<u>\$ 1,464</u>
FUND BALANCE					
Restricted	\$ 287,828	\$ 2,768,009	\$ 4,804,539	\$ 2,861,238	\$ 2,709,698
Total fund balance	<u>287,828</u>	<u>2,768,009</u>	<u>4,804,539</u>	<u>2,861,238</u>	<u>2,709,698</u>
Total liabilities and fund balances	<u>\$ 481,149</u>	<u>\$ 2,768,009</u>	<u>\$ 5,059,156</u>	<u>\$ 2,862,515</u>	<u>\$ 2,711,162</u>

Treasurer Execution Fees	Clerk of Court Incentives	Clerk of Court Unit Cost	Employer Group Benefit Trust	Public Defender Trust	Reforestation Trust	Total
\$ 2,043,767	\$ 476,431	\$ 469,742	\$ 284,781	\$ 401,178	\$ 2,223,657	\$ 19,092,525
3,170	-	26,959	-	119,637	-	356,323
-	-	49,622	-	-	-	532,087
<u>\$ 2,046,937</u>	<u>\$ 476,431</u>	<u>\$ 546,323</u>	<u>\$ 284,781</u>	<u>\$ 520,815</u>	<u>\$ 2,223,657</u>	<u>\$ 19,980,935</u>
\$ 38,854	\$ 672	\$ 2,398	\$ 5,621	\$ 53,437	\$ 8,065	\$ 559,237
1,466	-	-	-	144,714	-	146,669
<u>\$ 40,320</u>	<u>\$ 672</u>	<u>\$ 2,398</u>	<u>\$ 5,621</u>	<u>\$ 198,151</u>	<u>\$ 8,065</u>	<u>\$ 705,906</u>
\$ 2,006,617	\$ 475,759	\$ 543,925	\$ 279,160	\$ 322,664	\$ 2,215,592	\$ 19,275,029
2,006,617	475,759	543,925	279,160	322,664	2,215,592	19,275,029
<u>\$ 2,046,937</u>	<u>\$ 476,431</u>	<u>\$ 546,323</u>	<u>\$ 284,781</u>	<u>\$ 520,815</u>	<u>\$ 2,223,657</u>	<u>\$ 19,980,935</u>

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

**COMBINING STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
NONMAJOR SPECIAL REVENUE FUNDS - GENERAL GOVERNMENT PROGRAMS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

	State Accommodations Tax Program	Purchase of Real Property Program	Local Accommodations Tax Program	Local Admissions Fee Program
Revenues				
Property Taxes	\$ -	\$ 9,793,100	\$ -	\$ -
Licenses and Permits	-	-	-	1,917,406
Intergovernmental	1,209,098	180,171	1,762,046	-
Charges for Services	-	23,124	-	-
Fines and Forfeitures	-	29,350	1,597	-
Interest	351	7,702	13,420	7,165
Miscellaneous	-	385,970	9,504	-
Total revenues	<u>1,209,449</u>	<u>10,419,417</u>	<u>1,786,567</u>	<u>1,924,571</u>
Expenditures				
General government:				
Personnel	-	-	36,199	36,195
Purchased Services	-	3,005	4,434	17,500
Supplies	-	-	798	1,322
Capital	-	-	65,518	-
Other	868,241	-	705,033	1,682
Debt service:				
Principal	-	7,196,961	-	-
Interest and fees	-	3,245,578	-	-
Total expenditures	<u>868,241</u>	<u>10,445,544</u>	<u>811,982</u>	<u>56,699</u>
Excess (deficiency) of revenues over (under) expenditures	<u>341,208</u>	<u>(26,127)</u>	<u>974,585</u>	<u>1,867,872</u>
Other Financing Sources (Uses)				
Transfers In	-	-	-	-
Transfers out	(84,205)	-	-	(1,214,722)
Total other financing sources (uses)	<u>(84,205)</u>	<u>-</u>	<u>-</u>	<u>(1,214,722)</u>
Net Change in Fund Balance	257,003	(26,127)	974,585	653,150
Fund Balance - beginning	<u>30,825</u>	<u>2,794,136</u>	<u>3,829,954</u>	<u>2,208,088</u>
Fund Balance - ending	<u>\$ 287,828</u>	<u>\$ 2,768,009</u>	<u>\$ 4,804,539</u>	<u>\$ 2,861,238</u>

Local Hospitality Tax Program	Treasurer Execution Fees	Clerk of Court Incentives	Clerk of Court Unit Cost	Employer Group Benefit Trust	Public Defender Trust	Reforestation Trust	Total
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,793,100
2,530,541	-	-	-	-	-	-	4,447,947
-	-	67,415	312,736	-	1,079,931	-	4,611,397
-	658,222	-	-	-	-	-	681,346
32,543	-	-	-	-	-	441,964	505,454
7,051	7,088	1,298	1,095	500	1,889	6,082	53,641
-	10,830	-	-	240,471	552,077	-	1,198,852
<u>2,570,135</u>	<u>676,140</u>	<u>68,713</u>	<u>313,831</u>	<u>240,971</u>	<u>1,633,897</u>	<u>448,046</u>	<u>21,291,737</u>
36,197	785,530	-	94,557	-	2,816,610	-	3,805,288
17,441	306,553	309	-	-	201,708	32,345	583,295
2,270	45,268	5,556	-	-	35,128	-	90,342
67,151	15,570	-	-	-	46,050	16,987	211,276
575,754	56,578	-	7,875	273,620	45,264	-	2,534,047
-	-	-	-	-	-	-	7,196,961
-	-	-	-	-	-	-	3,245,578
<u>698,813</u>	<u>1,209,499</u>	<u>5,865</u>	<u>102,432</u>	<u>273,620</u>	<u>3,144,760</u>	<u>49,332</u>	<u>17,666,787</u>
<u>1,871,322</u>	<u>(533,359)</u>	<u>62,848</u>	<u>211,399</u>	<u>(32,649)</u>	<u>(1,510,863)</u>	<u>398,714</u>	<u>3,624,950</u>
-	-	-	-	-	1,648,131	-	1,648,131
(1,500,000)	-	-	-	-	-	-	(2,798,927)
<u>(1,500,000)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,648,131</u>	<u>-</u>	<u>(1,150,796)</u>
371,322	(533,359)	62,848	211,399	(32,649)	137,268	398,714	2,474,154
<u>2,338,376</u>	<u>2,539,976</u>	<u>412,911</u>	<u>332,526</u>	<u>311,809</u>	<u>185,396</u>	<u>1,816,878</u>	<u>16,800,875</u>
<u>\$ 2,709,698</u>	<u>\$ 2,006,617</u>	<u>\$ 475,759</u>	<u>\$ 543,925</u>	<u>\$ 279,160</u>	<u>\$ 322,664</u>	<u>\$ 2,215,592</u>	<u>\$ 19,275,029</u>

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
 IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
 GENERAL GOVERNMENT PROGRAMS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	State Accommodations Tax Program		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Intergovernmental	\$ 425,000	\$ 1,209,098	\$ 784,098
Interest	-	351	351
Total revenues	<u>425,000</u>	<u>1,209,449</u>	<u>784,449</u>
Expenditures			
General government:			
Other	<u>373,250</u>	<u>868,241</u>	<u>(494,991)</u>
Total expenditures	<u>373,250</u>	<u>868,241</u>	<u>(494,991)</u>
Excess of revenues over expenditures	<u>51,750</u>	<u>341,208</u>	<u>289,458</u>
Other Financing Uses			
Transfers out	<u>(45,000)</u>	<u>(84,205)</u>	<u>(39,205)</u>
Total other financing uses	<u>(45,000)</u>	<u>(84,205)</u>	<u>(39,205)</u>
Net Change in Fund Balance	6,750	257,003	250,253
Fund Balance - beginning	<u>30,825</u>	<u>30,825</u>	<u>-</u>
Fund Balance - ending	<u>\$ 37,575</u>	<u>\$ 287,828</u>	<u>\$ 250,253</u>

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
 IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
 GENERAL GOVERNMENT PROGRAMS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	Purchase of Real Property Program		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Property taxes	\$ 10,413,326	\$ 9,793,100	\$ (620,226)
Intergovernmental	175,000	180,171	5,171
Charges for Services	21,400	23,124	1,724
Fines and Forfeitures	35,000	29,350	(5,650)
Interest	5,000	7,702	2,702
Miscellaneous	-	385,970	385,970
Total revenues	<u>10,649,726</u>	<u>10,419,417</u>	<u>(230,309)</u>
Expenditures			
General government:			
Purchased services	50,000	3,005	46,995
Debt service:			
Principal	7,196,961	7,196,961	-
Interest and fees	2,913,084	3,245,578	(332,494)
Total expenditures	<u>10,160,045</u>	<u>10,445,544</u>	<u>(285,499)</u>
Net Change in Fund Balance	489,681	(26,127)	(515,808)
Fund Balance - beginning	<u>2,794,136</u>	<u>2,794,136</u>	<u>-</u>
Fund Balance - ending	<u>\$ 3,283,817</u>	<u>\$ 2,768,009</u>	<u>\$ (515,808)</u>

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
 IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
 GENERAL GOVERNMENT PROGRAMS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	Local Accommodations Tax Program		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Intergovernmental	\$ 650,000	\$ 1,762,046	\$ 1,112,046
Fines and forfeitures	-	1,597	1,597
Interest	-	13,420	13,420
Miscellaneous	-	9,504	9,504
Total revenues	650,000	1,786,567	1,136,567
Expenditures			
General government:			
Personnel	58,772	36,199	22,573
Purchased services	2,500	4,434	(1,934)
Supplies	1,650	798	852
Capital	300,000	65,518	234,482
Other	1,553,768	705,033	848,735
Total expenditures	1,916,690	811,982	1,104,708
Net Change in Fund Balance	(1,266,690)	974,585	2,241,275
Fund Balance - beginning	3,829,954	3,829,954	-
Fund Balance - ending	\$ 2,563,264	\$ 4,804,539	\$ 2,241,275

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
 IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
 GENERAL GOVERNMENT PROGRAMS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	Local Admissions Fee Program		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Licenses and permits	\$ 950,000	\$ 1,917,406	\$ 967,406
Interest	2,000	7,165	5,165
Total revenues	<u>952,000</u>	<u>1,924,571</u>	<u>972,571</u>
Expenditures			
General government:			
Personnel	58,772	36,195	22,577
Purchased services	24,050	17,500	6,550
Supplies	2,450	1,322	1,128
Other	1,050	1,682	(632)
Total expenditures	<u>86,322</u>	<u>56,699</u>	<u>29,623</u>
Excess of revenues over expenditures	<u>865,678</u>	<u>1,867,872</u>	<u>1,002,194</u>
Other Financing Uses			
Transfers out	<u>(1,214,722)</u>	<u>(1,214,722)</u>	<u>-</u>
Total other financing uses	<u>(1,214,722)</u>	<u>(1,214,722)</u>	<u>-</u>
Net Change in Fund Balance	(349,044)	653,150	1,002,194
Fund Balance - beginning	<u>2,208,088</u>	<u>2,208,088</u>	<u>-</u>
Fund Balance - ending	<u>\$ 1,859,044</u>	<u>\$ 2,861,238</u>	<u>\$ 1,002,194</u>

BEAUFORT COUNTY, SOUTH CAROLINA

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
 IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
 GENERAL GOVERNMENT PROGRAMS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	Local Hospitality Tax Program		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Licenses and permits	\$ 1,150,000	\$ 2,530,541	\$ 1,380,541
Fines and Forfeitures	-	32,543	32,543
Interest	-	7,051	7,051
Total revenues	<u>1,150,000</u>	<u>2,570,135</u>	<u>1,420,135</u>
Expenditures			
General government:			
Personnel	63,272	36,197	(27,075)
Purchased services	111,150	17,441	(93,709)
Supplies	3,890	2,270	(1,620)
Capital	989,766	67,151	(922,615)
Other	758,985	575,754	(183,231)
Total expenditures	<u>1,927,063</u>	<u>698,813</u>	<u>(1,228,250)</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(777,063)</u>	<u>1,871,322</u>	<u>2,648,385</u>
Other Financing Uses			
Transfers out	(1,500,000)	(1,500,000)	-
Total other financing uses	<u>(1,500,000)</u>	<u>(1,500,000)</u>	<u>-</u>
Net Change in Fund Balance	(2,277,063)	371,322	2,648,385
Fund Balance - beginning	<u>2,338,376</u>	<u>2,338,376</u>	<u>2,648,385</u>
Fund Balance - ending	<u>\$ 61,313</u>	<u>\$ 2,709,698</u>	<u>\$ 5,296,770</u>

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

**COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
GENERAL GOVERNMENT PROGRAMS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

	Treasurer Execution Fees		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Charges for services	\$ 1,300,000	\$ 658,222	\$ (641,778)
Interest	45,000	7,088	(37,912)
Miscellaneous	10,000	10,830	830
Total revenues	<u>1,355,000</u>	<u>676,140</u>	<u>(678,860)</u>
Expenditures			
General government:			
Personnel	885,929	785,530	100,399
Purchased services	369,061	306,553	62,508
Supplies	87,860	45,268	42,592
Capital	27,695	15,570	12,125
Other	57,996	56,578	1,418
Total expenditures	<u>1,428,541</u>	<u>1,209,499</u>	<u>219,042</u>
Net Change in Fund Balance	(73,541)	(533,359)	(459,818)
Fund Balance - beginning	<u>2,539,976</u>	<u>2,539,976</u>	<u>-</u>
Fund Balance - ending	<u>\$ 2,466,435</u>	<u>\$ 2,006,617</u>	<u>\$ (459,818)</u>

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

**COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
GENERAL GOVERNMENT PROGRAMS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

	Clerk of Court Incentives		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Intergovernmental	\$ 50,000	\$ 67,415	\$ 17,415
Interest	500	1,298	798
Total revenues	<u>50,500</u>	<u>68,713</u>	<u>18,213</u>
Expenditures			
General government:			
Purchased services	13,300	309	12,991
Supplies	17,500	5,556	11,944
Total expenditures	<u>30,800</u>	<u>5,865</u>	<u>24,935</u>
Net Change in Fund Balance	19,700	62,848	43,148
Fund Balance - beginning	<u>412,911</u>	<u>412,911</u>	<u>-</u>
Fund Balance - ending	<u>\$ 432,611</u>	<u>\$ 475,759</u>	<u>\$ 43,148</u>

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

**COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
GENERAL GOVERNMENT PROGRAMS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

	Clerk of Court Unit Cost		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Intergovernmental	\$ 250,000	\$ 312,736	\$ 62,736
Interest	-	1,095	1,095
Total revenues	<u>250,000</u>	<u>313,831</u>	<u>63,831</u>
Expenditures			
General government:			
Personnel	216,403	94,557	121,846
Other	25,000	7,875	17,125
Total expenditures	<u>241,403</u>	<u>102,432</u>	<u>138,971</u>
Net Change in Fund Balance	8,597	211,399	202,802
Fund Balance - beginning	<u>332,526</u>	<u>332,526</u>	<u>-</u>
Fund Balance - ending	<u><u>\$ 341,123</u></u>	<u><u>\$ 543,925</u></u>	<u><u>\$ 202,802</u></u>

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

**COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
GENERAL GOVERNMENT PROGRAMS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

	Employer Group Benefit Trust		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Interest	\$ -	\$ 500	\$ 500
Miscellaneous	-	240,471	240,471
Total revenues	<u>-</u>	<u>240,971</u>	<u>240,971</u>
Expenditures			
General government:			
Other	-	273,620	(273,620)
Total expenditures	<u>-</u>	<u>273,620</u>	<u>(273,620)</u>
Net Change in Fund Balance	-	(32,649)	(32,649)
Fund Balance - beginning	<u>311,809</u>	<u>311,809</u>	<u>-</u>
Fund Balance - ending	<u>\$ 311,809</u>	<u>\$ 279,160</u>	<u>\$ (32,649)</u>

BEAUFORT COUNTY, SOUTH CAROLINA

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COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
 IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
 GENERAL GOVERNMENT PROGRAMS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	Public Defender Trust		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Intergovernmental	1,100,000	1,079,931	(20,069)
Interest	-	1,889	1,889
Miscellaneous	783,489	552,077	(231,412)
Total revenues	1,883,489	1,633,897	(249,592)
Expenditures			
General government:			
Personnel	2,994,120	2,816,610	177,510
Purchased services	284,500	201,708	82,792
Supplies	33,500	35,128	(1,628)
Capital	150,000	46,050	103,950
Other	69,500	45,264	24,236
Total expenditures	3,531,620	3,144,760	386,860
Deficiency of revenues under expenditures	(1,648,131)	(1,510,863)	137,268
Other Financing Sources			
Transfers in	1,648,131	1,648,131	-
Total other financing sources	1,648,131	1,648,131	-
Net Change in Fund Balance	-	137,268	137,268
Fund Balance - beginning	185,396	185,396	-
Fund Balance - ending	\$ 185,396	\$ 322,664	\$ 137,268

BEAUFORT COUNTY, SOUTH CAROLINA

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**COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
GENERAL GOVERNMENT PROGRAMS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

	Reforestation Trust		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Fines and forfeitures	\$ 6,300	\$ 441,964	\$ 435,664
Interest	-	6,082	6,082
Total revenues	<u>6,300</u>	<u>448,046</u>	<u>441,746</u>
Expenditures			
General government:			
Purchased services	-	32,345	(32,345)
Capital	-	16,987	(16,987)
Total expenditures	<u>-</u>	<u>49,332</u>	<u>(49,332)</u>
Net Change in Fund Balance	6,300	398,714	392,414
Fund Balance - beginning	<u>1,816,878</u>	<u>1,816,878</u>	<u>-</u>
Fund Balance - ending	<u>\$ 1,823,178</u>	<u>\$ 2,215,592</u>	<u>\$ 392,414</u>

BEAUFORT COUNTY, SOUTH CAROLINA

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
 IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
 GENERAL GOVERNMENT PROGRAMS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	Total		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Property taxes	\$ 10,413,326	\$ 9,793,100	\$ (620,226)
Licenses and permits	2,100,000	4,447,947	2,347,947
Intergovernmental	2,650,000	4,611,397	1,961,397
Charges for services	1,321,400	681,346	(640,054)
Fines and forfeitures	41,300	505,454	464,154
Interest	52,500	53,641	1,141
Miscellaneous	793,489	1,198,852	405,363
Total revenues	<u>17,372,015</u>	<u>21,291,737</u>	<u>3,919,722</u>
Expenditures			
General government:			
Personnel	4,277,268	3,805,288	471,980
Purchased services	854,561	583,295	271,266
Supplies	146,850	90,342	56,508
Capital	1,467,461	211,276	1,256,185
Other	2,839,549	2,534,047	305,502
Debt service:			
Principal	7,196,961	7,196,961	-
Interest and fees	2,913,084	3,245,578	(332,494)
Total expenditures	<u>19,695,734</u>	<u>17,666,787</u>	<u>2,028,947</u>
Excess (deficiency) of revenues over (under) expenditures	(2,323,719)	3,624,950	5,948,669
Other Financing Sources (Uses)			
Transfers in	1,648,131	1,648,131	-
Transfers out	(2,759,722)	(2,798,927)	(39,205)
Total other financing uses, net	<u>(1,111,591)</u>	<u>(1,150,796)</u>	<u>(39,205)</u>
Net Change in Fund Balance	(3,435,310)	2,474,154	5,909,464
Fund Balance - beginning	<u>16,800,875</u>	<u>16,800,875</u>	<u>-</u>
Fund Balance - ending	<u>\$ 13,365,565</u>	<u>\$ 19,275,029</u>	<u>\$ 5,909,464</u>

BEAUFORT COUNTY, SOUTH CAROLINA

COMBINING BALANCE SHEET NONMAJOR SPECIAL REVENUE FUNDS PUBLIC SAFETY PROGRAMS JUNE 30, 2021

	E-911 Telephone Program	Victims Assistance Program	Sheriff's Office Special Projects	Sheriff HHI Service Fee	Public Safety Grants	Total
ASSETS						
Cash and equity in pooled cash and investments	\$ 4,088,383	\$ 503,092	\$ 2,091,418	\$ 439,345	\$ 377,789	\$ 7,500,027
Receivables, net	57,033	12,737	98,362	-	9,396	177,528
Due from other governments	710,248	-	1,535	-	78,740	790,523
Total assets	<u>\$ 4,855,664</u>	<u>\$ 515,829</u>	<u>\$ 2,191,315</u>	<u>\$ 439,345</u>	<u>\$ 465,925</u>	<u>\$ 8,468,078</u>
LIABILITIES						
Accounts payable	\$ 113,535	\$ 1,601	\$ 424,798	\$ 1,536	\$ 26,879	\$ 568,349
Accrued payroll	20,144	210,819	46,447	45,986	-	323,396
Due to others	-	-	-	-	39,276	39,276
Total liabilities	<u>\$ 133,679</u>	<u>\$ 212,420</u>	<u>\$ 471,245</u>	<u>\$ 47,522</u>	<u>\$ 66,155</u>	<u>\$ 931,021</u>
FUND BALANCE						
Restricted	4,721,985	303,409	1,720,070	391,823	399,770	7,537,057
Total fund balance	<u>4,721,985</u>	<u>303,409</u>	<u>1,720,070</u>	<u>391,823</u>	<u>399,770</u>	<u>7,537,057</u>
Total liabilities and fund balance	<u>\$ 4,855,664</u>	<u>\$ 515,829</u>	<u>\$ 2,191,315</u>	<u>\$ 439,345</u>	<u>\$ 465,925</u>	<u>\$ 8,468,078</u>

BEAUFORT COUNTY, SOUTH CAROLINA

**COMBINING STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
NONMAJOR SPECIAL REVENUE FUNDS - PUBLIC SAFETY PROGRAMS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

	E-911 Telephone Program	Victims Assistance Program	Sheriff's Office Special Projects	Sheriff HHI Service Fee	Public Safety Grants	Total
Revenues						
Licenses and permits	\$ -	\$ -	\$ 40,250	\$ -	\$ -	\$ 40,250
Intergovernmental	980,029	-	73,199	-	277,810	1,331,038
Charges for services	495,467	-	178,146	4,645,768	-	5,319,381
Fines and forfeitures	-	91,745	274,001	-	-	365,746
Interest	11,360	576	2,551	1,597	1,393	17,477
Miscellaneous	-	-	649,990	-	122,178	772,168
Total revenues	<u>1,486,856</u>	<u>92,321</u>	<u>1,218,137</u>	<u>4,647,365</u>	<u>401,381</u>	<u>7,846,060</u>
Expenditures						
Public safety:						
Personnel	383,821	151,664	950,569	3,970,219	-	5,456,273
Purchased services	230	-	34,558	97,670	29,297	161,755
Supplies	19,404	1,693	162,853	180,092	200,153	564,195
Utilities	-	-	-	7,561	-	7,561
Capital	-	-	109,854	-	203,664	313,518
Other	1,462,269	-	125,573	-	123,206	1,711,048
Total expenditures	<u>1,865,724</u>	<u>153,357</u>	<u>1,383,407</u>	<u>4,255,542</u>	<u>556,320</u>	<u>8,214,350</u>
Excess (deficiency) of revenues over (under) expenditures	(378,868)	(61,036)	(165,270)	391,823	(154,939)	(368,290)
Other Financing Sources						
Transfers in	-	10,000	162,613	-	-	172,613
Total other financing sources	<u>-</u>	<u>10,000</u>	<u>162,613</u>	<u>-</u>	<u>-</u>	<u>172,613</u>
Net Change in Fund Balance	(378,868)	(51,036)	(2,657)	391,823	(154,939)	(195,677)
Fund Balance - beginning	<u>5,100,853</u>	<u>354,445</u>	<u>1,722,727</u>	<u>-</u>	<u>554,709</u>	<u>7,732,734</u>
Fund Balance - ending	<u>\$ 4,721,985</u>	<u>\$ 303,409</u>	<u>\$ 1,720,070</u>	<u>\$ 391,823</u>	<u>\$ 399,770</u>	<u>\$ 7,537,057</u>

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
 IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
 PUBLIC SAFETY PROGRAMS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	E-911 Telephone Program		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Intergovernmental	\$ 725,000	\$ 980,029	\$ 255,029
Charges for services	1,200,000	495,467	(704,533)
Interest	10,000	11,360	1,360
Total revenues	<u>1,935,000</u>	<u>1,486,856</u>	<u>(448,144)</u>
Expenditures			
Public safety:			
Personnel	469,980	383,821	86,159
Purchased services	25,000	230	24,770
Supplies	83,000	19,404	63,596
Capital	132,558	-	132,558
Other	1,177,150	1,462,269	(285,119)
Total expenditures	<u>1,887,688</u>	<u>1,865,724</u>	<u>21,964</u>
Net Change in Fund Balance	47,312	(378,868)	(426,180)
Fund Balance - beginning	<u>5,100,853</u>	<u>5,100,853</u>	<u>-</u>
Fund Balance - ending	<u>\$ 5,148,165</u>	<u>\$ 4,721,985</u>	<u>\$ (426,180)</u>

BEAUFORT COUNTY, SOUTH CAROLINA

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
 IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
 PUBLIC SAFETY PROGRAMS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	Victims Assistance Program		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Intergovernmental	\$ 63,542	\$ -	\$ (63,542)
Fines and forfeitures	142,000	91,745	(50,255)
Interest	2,000	576	(1,424)
Total revenues	<u>207,542</u>	<u>92,321</u>	<u>(115,221)</u>
Expenditures			
Public safety:			
Personnel	214,913	151,664	63,249
Supplies	-	1,693	(1,693)
Total expenditures	<u>214,913</u>	<u>153,357</u>	<u>61,556</u>
Deficiency of revenues under expenditures	<u>(7,371)</u>	<u>(61,036)</u>	<u>(53,665)</u>
Other Financing Sources			
Transfers in	31,573	10,000	(21,573)
Total other financing sources	<u>31,573</u>	<u>10,000</u>	<u>(21,573)</u>
Net Change in Fund Balance	24,202	(51,036)	(75,238)
Fund Balance - beginning	<u>354,445</u>	<u>354,445</u>	<u>-</u>
Fund Balance - ending	<u>\$ 378,647</u>	<u>\$ 303,409</u>	<u>\$ (75,238)</u>

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

**COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
PUBLIC SAFETY PROGRAMS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

	Sheriff's Office Special Projects		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Licenses and permits	\$ 30,000	\$ 40,250	\$ 10,250
Intergovernmental	20,000	73,199	53,199
Charges for services	-	178,146	178,146
Fines and Forfeitures	-	274,001	274,001
Interest	500	2,551	2,051
Miscellaneous	485,000	649,990	164,990
Total revenues	<u>535,500</u>	<u>1,218,137</u>	<u>682,637</u>
Expenditures			
Public safety:			
Personnel	586,002	950,569	(364,567)
Purchased services	11,200	34,558	(23,358)
Supplies	21,300	162,853	(141,553)
Capital	-	109,854	(109,854)
Other	50,500	125,573	(75,073)
Total expenditures	<u>669,002</u>	<u>1,383,407</u>	<u>(714,405)</u>
Deficiency of revenues under expenditures	<u>(133,502)</u>	<u>(165,270)</u>	<u>(31,768)</u>
Other Financing Sources			
Transfers in	155,691	162,613	6,922
Total other financing sources	<u>155,691</u>	<u>162,613</u>	<u>6,922</u>
Net Change in Fund Balance	22,189	(2,657)	(24,846)
Fund Balance - beginning	<u>1,722,727</u>	<u>1,722,727</u>	<u>-</u>
Fund Balance - ending	<u>\$ 1,744,916</u>	<u>\$ 1,720,070</u>	<u>\$ (24,846)</u>

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
 IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
 PUBLIC SAFETY PROGRAMS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	Sheriff HHI Service Fee Fund		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Charges for Services	\$ -	\$ 4,645,768	\$ 4,645,768
Interest	-	1,597	1,597
Total revenues	-	4,647,365	4,647,365
Expenditures			
Public safety			
Personnel	-	3,970,219	(3,970,219)
Purchased services	-	97,670	(97,670)
Supplies	-	180,092	(180,092)
Utilities	-	7,561	(7,561)
Total expenditures	-	4,255,542	(4,255,542)
Net Change in Fund Balance	-	391,823	391,823
Fund Balance - beginning	-	-	-
Fund Balance - ending	\$ -	\$ 391,823	\$ 391,823

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

**COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
PUBLIC SAFETY PROGRAMS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

	Public Safety Grants		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Intergovernmental	\$ 60,000	\$ 277,810	\$ 217,810
Interest	500	1,393	893
Miscellaneous	120,000	122,178	2,178
Total revenues	<u>180,500</u>	<u>401,381</u>	<u>220,881</u>
Expenditures			
Public safety			
Purchased services	15,000	29,297	(14,297)
Supplies	-	200,153	(200,153)
Capital	-	203,664	(203,664)
Other	145,000	123,206	21,794
Total expenditures	<u>160,000</u>	<u>556,320</u>	<u>(396,320)</u>
Net Change in Fund Balance	20,500	(154,939)	(175,439)
Fund Balance - beginning	<u>554,709</u>	<u>554,709</u>	<u>-</u>
Fund Balance - ending	<u>\$ 575,209</u>	<u>\$ 399,770</u>	<u>\$ (175,439)</u>

BEAUFORT COUNTY, SOUTH CAROLINA

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
 IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
 PUBLIC SAFETY PROGRAMS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	Total		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Licenses and permits	\$ 30,000	\$ 40,250	\$ 10,250
Intergovernmental	868,542	1,331,038	462,496
Charges for services	1,200,000	5,319,381	4,119,381
Fines and forfeitures	142,000	365,746	223,746
Interest	13,000	17,477	4,477
Miscellaneous	605,000	772,168	167,168
Total revenues	<u>2,858,542</u>	<u>7,846,060</u>	<u>4,987,518</u>
Expenditures			
Public safety:			
Personnel	1,270,895	5,456,273	(4,185,378)
Purchased services	51,200	161,755	(110,555)
Supplies	104,300	564,195	(459,895)
Utilities	-	7,561	(7,561)
Capital	132,558	313,518	(180,960)
Other	1,372,650	1,711,048	(338,398)
Total expenditures	<u>2,931,603</u>	<u>8,214,350</u>	<u>(5,282,747)</u>
Deficiency of revenues under expenditures	<u>(73,061)</u>	<u>(368,290)</u>	<u>(295,229)</u>
Other Financing Sources			
Transfers in	187,264	172,613	(14,651)
Total other financing sources	<u>187,264</u>	<u>172,613</u>	<u>(14,651)</u>
Net Change in Fund Balance	114,203	(195,677)	(309,880)
Fund Balance - beginning	<u>7,732,734</u>	<u>7,732,734</u>	<u>-</u>
Fund Balance - ending	<u>\$ 7,846,937</u>	<u>\$ 7,537,057</u>	<u>\$ (309,880)</u>

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

COMBINING BALANCE SHEET
NONMAJOR SPECIAL REVENUE FUNDS
PUBLIC WORKS PROGRAMS
JUNE 30, 2021

	Solid Waste & Recycling Grants	County Road Improvement Program	Barton's Run Agreement	Road Impact Fees	Del Webb Boat Ramp Repair Fees	Total
ASSETS						
Cash and equity in pooled cash and investments	\$ 383,773	\$ 10,712,098	\$ 38,061	\$ 26,181,960	\$ 3,762	\$ 37,319,654
Receivables, net	50	50,000	-	419,274	-	469,324
Due from other governments	45,179	207,162	-	-	-	252,341
Total assets	<u>\$ 429,002</u>	<u>\$ 10,969,260</u>	<u>\$ 38,061</u>	<u>\$ 26,601,234</u>	<u>\$ 3,762</u>	<u>\$ 38,041,319</u>
LIABILITIES						
Accounts payable	\$ 8,992	\$ 1,261,166	\$ -	\$ 9,189	\$ -	\$ 1,279,347
Accrued payroll	-	3,078	-	-	-	3,078
Total liabilities	<u>\$ 8,992</u>	<u>\$ 1,264,244</u>	<u>\$ -</u>	<u>\$ 9,189</u>	<u>\$ -</u>	<u>\$ 1,282,425</u>
FUND BALANCE						
Restricted	420,010	9,705,016	38,061	26,592,045	3,762	36,758,894
Total fund balance	<u>420,010</u>	<u>9,705,016</u>	<u>38,061</u>	<u>26,592,045</u>	<u>3,762</u>	<u>36,758,894</u>
Total liabilities and fund balance	<u>\$ 429,002</u>	<u>\$ 10,969,260</u>	<u>\$ 38,061</u>	<u>\$ 26,601,234</u>	<u>\$ 3,762</u>	<u>\$ 38,041,319</u>

BEAUFORT COUNTY, SOUTH CAROLINA

**COMBINING STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
NONMAJOR SPECIAL REVENUE FUNDS - PUBLIC WORKS PROGRAMS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

	Solid Waste & Recycling Grants	County Road Improvement Program	Barton's Run Agreement	Road Impact Fees	Del Webb Boat Ramp Repair Fees	Total
Revenues						
Licenses and permits	\$ -	\$ -	\$ -	\$ 5,374,392	\$ -	\$ 5,374,392
Intergovernmental	57,770	2,549,706	-	-	-	2,607,476
Charges for services	-	2,922,150	1,800	-	-	2,923,950
Interest	1,136	35,410	103	71,177	-	107,826
Miscellaneous	108,744	66,132	-	-	138	175,014
Total revenues	<u>167,650</u>	<u>5,573,398</u>	<u>1,903</u>	<u>5,445,569</u>	<u>138</u>	<u>11,188,658</u>
Expenditures						
Public works:						
Personnel	-	90,178	-	-	-	90,178
Purchased services	104,717	126,714	-	93,035	-	324,466
Supplies	34,447	121	-	-	-	34,568
Capital	-	4,356,012	-	-	-	4,356,012
Debt service:						
Principal	-	325,526	-	-	-	325,526
Interest and fees	-	40,397	-	-	-	40,397
Total expenditures	<u>139,164</u>	<u>4,938,948</u>	<u>-</u>	<u>93,035</u>	<u>-</u>	<u>5,171,147</u>
Excess of revenues over expenditures	28,486	634,450	1,903	5,352,534	138	6,017,511
Other Financing Sources Uses						
Transfers out				(1,917,983)	-	(1,917,983)
Total other financing uses	<u>-</u>	<u>-</u>	<u>-</u>	<u>(1,917,983)</u>	<u>-</u>	<u>(1,917,983)</u>
Net Change in Fund Balance	28,486	634,450	1,903	3,434,551	138	4,099,528
Fund Balance - beginning	<u>391,524</u>	<u>9,070,566</u>	<u>36,158</u>	<u>23,157,494</u>	<u>3,624</u>	<u>32,659,366</u>
Fund Balance - ending	<u>\$ 420,010</u>	<u>\$ 9,705,016</u>	<u>\$ 38,061</u>	<u>\$ 26,592,045</u>	<u>\$ 3,762</u>	<u>\$ 36,758,894</u>

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
 IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
 PUBLIC WORKS PROGRAMS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	Solid Waste and Recycling Grants		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Intergovernmental	\$ -	\$ 57,770	\$ 57,770
Interest	-	1,136	1,136
Miscellaneous	-	108,744	108,744
Total revenues	-	167,650	167,650
Expenditures			
Public works			
Purchased services	-	104,717	(104,717)
Supplies	-	34,447	(34,447)
Total expenditures	-	139,164	(139,164)
Net Change in Fund Balance	-	28,486	28,486
Fund Balance - beginning	391,524	391,524	-
Fund Balance - ending	\$ 391,524	\$ 420,010	\$ 28,486

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
PUBLIC WORKS PROGRAMS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	County Road Improvement Program		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Intergovernmental	\$ 2,000,000	\$ 2,549,706	\$ 549,706
Charges for services	2,240,000	2,922,150	682,150
Interest	-	35,410	35,410
Miscellaneous	-	66,132	66,132
Total revenues	<u>4,240,000</u>	<u>5,573,398</u>	<u>1,333,398</u>
Expenditures			
Public works:			
Personnel	119,966	90,178	29,788
Purchased services	225,000	126,714	98,286
Supplies	2,500	121	2,379
Capital	1,900,000	4,356,012	(2,456,012)
Debt service:			
Principal	325,526	325,526	-
Interest and fees	40,397	40,397	-
Total expenditures	<u>2,613,389</u>	<u>4,938,948</u>	<u>(2,325,559)</u>
Net Change in Fund Balance	1,626,611	634,450	(992,161)
Fund Balance - beginning	<u>9,070,566</u>	<u>9,070,566</u>	<u>-</u>
Fund Balance - ending	<u>\$ 10,697,177</u>	<u>\$ 9,705,016</u>	<u>\$ (992,161)</u>

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
 IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
 PUBLIC WORKS PROGRAMS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	Barton's Run Agreement		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Charges for services	\$ -	\$ 1,800	\$ 1,800
Interest	-	103	103
Total revenues	-	1,903	1,903
Net Change in Fund Balance	-	1,903	1,903
Fund Balance - beginning	36,158	36,158	-
Fund Balance - ending	\$ 36,158	\$ 38,061	\$ 1,903

BEAUFORT COUNTY, SOUTH CAROLINA

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
 IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
 PUBLIC WORKS PROGRAMS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	Road Impact Fees		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Licenses and permits	\$ 3,200,000	\$ 5,374,392	\$ 2,174,392
Interest	-	71,177	71,177
Total revenues	<u>3,200,000</u>	<u>5,445,569</u>	<u>2,245,569</u>
Expenditures			
Purchased services	-	93,035	93,035
Total expenditures	<u>-</u>	<u>93,035</u>	<u>93,035</u>
Net Change in Fund Balance	3,200,000	5,352,534	2,152,534
Other Financing Uses			
Transfers Out	(1,917,983)	(1,917,983)	-
Total Other Financing Uses	<u>(1,917,983)</u>	<u>(1,917,983)</u>	<u>-</u>
Net Change in Fund Balance	1,282,017	3,434,551	2,152,534
Fund Balance - beginning	<u>23,157,494</u>	<u>23,157,494</u>	<u>-</u>
Fund Balance - ending	<u>\$ 24,439,511</u>	<u>\$ 26,592,045</u>	<u>\$ 2,152,534</u>

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
 IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
 PUBLIC WORKS PROGRAMS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	Del Webb Boat Ramp Repair Fees		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Miscellaneous	\$ -	\$ 138	\$ 138
Total revenues	-	138	138
Net Change in Fund Balance	-	138	138
Fund Balance - beginning	3,624	3,624	-
Fund Balance - ending	\$ 3,624	\$ 3,762	\$ 138

BEAUFORT COUNTY, SOUTH CAROLINA

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
PUBLIC WORKS PROGRAMS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	Total		Variance Positive (Negative)
	Final Budget	Actual	
Revenues			
Licenses and permits	\$ 3,200,000	\$ 5,374,392	\$ 2,174,392
Intergovernmental	2,000,000	2,607,476	607,476
Charges for services	2,240,000	2,923,950	683,950
Interest	-	107,826	107,826
Miscellaneous	-	175,014	175,014
Total revenues	<u>7,440,000</u>	<u>11,188,658</u>	<u>3,748,658</u>
Expenditures			
Public works:			
Personnel	119,966	90,178	29,788
Purchased services	225,000	324,466	(99,466)
Supplies	2,500	34,568	(32,068)
Capital	1,900,000	4,356,012	(2,456,012)
Debt service:			
Principal	325,526	325,526	-
Interest and fees	40,397	40,397	-
Total expenditures	<u>2,613,389</u>	<u>5,171,147</u>	<u>(2,557,758)</u>
Excess of revenues over expenditures	<u>4,826,611</u>	<u>6,017,511</u>	<u>1,190,900</u>
Other Financing Sources Uses			
Transfers out	(1,917,983)	(1,917,983)	-
Total other financing uses	<u>(1,917,983)</u>	<u>(1,917,983)</u>	<u>-</u>
Net Change in Fund Balance	2,908,628	4,099,528	1,190,900
Fund Balance - beginning	<u>32,659,366</u>	<u>32,659,366</u>	<u>-</u>
Fund Balance - ending	<u>\$ 35,567,994</u>	<u>\$ 36,758,894</u>	<u>\$ 1,190,900</u>

BEAUFORT COUNTY, SOUTH CAROLINA

COMBINING BALANCE SHEET
NONMAJOR SPECIAL REVENUE FUNDS
PUBLIC HEALTH PROGRAMS
JUNE 30, 2021

	Alcohol and Drug Abuse Department	Disabilities and Special Needs Department	Total
ASSETS			
Cash and equity in pooled cash and investments	\$ 1,124,363	\$ 4,333,769	\$ 5,458,132
Receivables, net	4,123	3,280	7,403
Due from other governments	249,246	209,899	459,145
Total assets	<u>\$ 1,377,732</u>	<u>\$ 4,546,948</u>	<u>\$ 5,924,680</u>
LIABILITIES			
Accounts payable	\$ 27,559	\$ 189,705	\$ 217,264
Accrued payroll	57,888	303,239	361,127
Due to others	-	50,505	50,505
Total liabilities	<u>\$ 85,447</u>	<u>\$ 543,449</u>	<u>\$ 628,896</u>
FUND BALANCE			
Restricted	\$ 1,292,285	\$ 4,003,499	\$ 5,295,784
Total fund balance	<u>1,292,285</u>	<u>4,003,499</u>	<u>5,295,784</u>
Total liabilities and fund balance	<u>\$ 1,377,732</u>	<u>\$ 4,546,948</u>	<u>\$ 5,924,680</u>

BEAUFORT COUNTY, SOUTH CAROLINA

COMBINING STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
NONMAJOR SPECIAL REVENUE FUNDS - PUBLIC HEALTH PROGRAMS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	Alcohol and Drug Abuse Department	Disabilities and Special Needs Department	Total
Revenues			
Intergovernmental	\$ 999,376	\$ 126,455	\$ 1,125,831
Charges for services	237,851	6,551,051	6,788,902
Interest	4,375	53,577	57,952
Miscellaneous	200	2,502	2,702
Total revenues	<u>1,241,802</u>	<u>6,733,585</u>	<u>7,975,387</u>
Expenditures			
Public health:			
Personnel	1,299,489	6,054,320	7,353,809
Insurance	-	58,814	58,814
Utilities	-	135,465	135,465
Other	45,698	7,869	53,567
Purchased services	42,779	1,154,716	1,197,495
Supplies	21,909	272,410	294,319
Capital	-	271,385	271,385
Total expenditures	<u>1,409,875</u>	<u>7,954,979</u>	<u>9,364,854</u>
Net Change in Fund Balance	(168,073)	(1,221,394)	(1,389,467)
Fund Balance - beginning	<u>1,460,358</u>	<u>5,224,893</u>	<u>6,685,251</u>
Fund Balance - ending	<u>\$ 1,292,285</u>	<u>\$ 4,003,499</u>	<u>\$ 5,295,784</u>

BEAUFORT COUNTY, SOUTH CAROLINA

**COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
PUBLIC HEALTH PROGRAMS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

	Alcohol and Drug Abuse Department		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Intergovernmental	\$ 814,700	\$ 999,376	\$ 184,676
Charges for services	446,771	237,851	(208,920)
Interest	-	4,375	4,375
Miscellaneous	1,950	200	(1,750)
Total revenues	<u>1,263,421</u>	<u>1,241,802</u>	<u>(21,619)</u>
Expenditures			
Public health:			
Personnel	1,497,983	1,299,489	198,494
Purchased services	117,524	42,779	74,745
Other	63,012	45,698	17,314
Supplies	52,694	21,909	30,785
Total expenditures	<u>1,731,213</u>	<u>1,409,875</u>	<u>321,338</u>
Net Change in Fund Balance	(467,792)	(168,073)	299,719
Fund Balance - beginning	<u>1,460,358</u>	<u>1,460,358</u>	<u>-</u>
Fund Balance - ending	<u>\$ 992,566</u>	<u>\$ 1,292,285</u>	<u>\$ 299,719</u>

BEAUFORT COUNTY, SOUTH CAROLINA

**COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
PUBLIC HEALTH PROGRAMS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

	Disabilities and Special Needs Department		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Intergovernmental	\$ -	\$ 126,455	\$ 126,455
Charges for services	7,452,484	6,551,051	(901,433)
Interest	482,000	53,577	(428,423)
Miscellaneous	25,409	2,502	(22,907)
Total revenues	<u>7,959,893</u>	<u>6,733,585</u>	<u>(1,226,308)</u>
Expenditures			
Public health:			
Personnel	7,895,985	6,054,320	1,841,665
Purchased services	1,751,912	1,154,716	597,196
Supplies	426,338	272,410	153,928
Insurance	37,224	58,814	(21,590)
Utilities	145,600	135,465	10,135
Capital	395,000	271,385	123,615
Other	13,300	7,869	5,431
Total expenditures	<u>10,665,359</u>	<u>7,954,979</u>	<u>2,710,380</u>
Net Change in Fund Balance	(2,705,466)	(1,221,394)	1,484,072
Fund Balance - beginning	<u>5,224,893</u>	<u>5,224,893</u>	-
Fund Balance - ending	<u>\$ 2,519,427</u>	<u>\$ 4,003,499</u>	<u>\$ 1,484,072</u>

BEAUFORT COUNTY, SOUTH CAROLINA

**COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
PUBLIC HEALTH PROGRAMS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

	Total		Variance Positive (Negative)
	Final Budget	Actual	
Revenues			
Intergovernmental	\$ 814,700	\$ 1,125,831	\$ 311,131
Charges for services	7,899,255	6,788,902	(1,110,353)
Interest	482,000	57,952	(424,048)
Miscellaneous	27,359	2,702	(24,657)
Total revenues	<u>9,223,314</u>	<u>7,975,387</u>	<u>(1,247,927)</u>
Expenditures			
Public health:			
Personnel	9,393,968	7,353,809	2,040,159
Insurance	37,224	58,814	(21,590)
Utilities	145,600	135,465	10,135
Other	76,312	53,567	22,745
Purchased services	1,869,436	1,197,495	671,941
Supplies	479,032	294,319	184,713
Capital	395,000	271,385	123,615
Total expenditures	<u>12,396,572</u>	<u>9,364,854</u>	<u>3,031,718</u>
Net Change in Fund Balance	(3,173,258)	(1,389,467)	1,783,791
Fund Balance - beginning	<u>6,685,251</u>	<u>6,685,251</u>	<u>-</u>
Fund Balance - ending	<u>\$ 3,511,993</u>	<u>\$ 5,295,784</u>	<u>\$ 1,783,791</u>

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

COMBINING BALANCE SHEET
NONMAJOR SPECIAL REVENUE FUNDS
PUBLIC WELFARE PROGRAMS
JUNE 30, 2021

	Daufuskie Ferry Grant	HUD Homes Program	CDBG Water Grants	Collaborative Organization for Services to Youth	Total
<u>ASSETS</u>					
Cash and equity in pooled cash and investments	\$ 22,570	\$ 34,975	\$ 67,547	\$ 20,028	\$ 145,120
Receivables, net	28,514	-	-	-	28,514
Due from other governments	-	113,390	5,000	-	118,390
Total assets	<u>\$ 51,084</u>	<u>\$ 148,365</u>	<u>\$ 72,547</u>	<u>\$ 20,028</u>	<u>\$ 292,024</u>
<u>LIABILITIES</u>					
Accounts payable	\$ 19,513	\$ 148,365	-	\$ 8,915	\$ 176,793
Accrued payroll	-	-	-	17,202	17,202
Total liabilities	<u>19,513</u>	<u>148,365</u>	<u>-</u>	<u>26,117</u>	<u>193,995</u>
<u>FUND BALANCE</u>					
Restricted	31,571	-	72,547	-	104,118
Unassigned	-	-	-	(6,089)	(6,089)
Total fund balance (deficit)	<u>31,571</u>	<u>-</u>	<u>72,547</u>	<u>(6,089)</u>	<u>98,029</u>
Total liabilities and fund balance	<u>\$ 51,084</u>	<u>\$ 148,365</u>	<u>\$ 72,547</u>	<u>\$ 20,028</u>	<u>\$ 292,024</u>

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

**COMBINING STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
NONMAJOR SPECIAL REVENUE FUNDS - PUBLIC WELFARE PROGRAMS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

	Daufuskie Ferry Grant	HUD Homes Program	CDBG Water Grants	Collaborative Organization for Services to Youth	Total
Revenues					
Intergovernmental	\$ 160,000	\$ 492,068	\$ 5,000	\$ 207,232	\$ 864,300
Charges for services	49,905		-	56,000	105,905
Interest	-		154	-	154
Miscellaneous	91,201		-	15,000	106,201
Total revenues	<u>301,106</u>	<u>492,068</u>	<u>5,154</u>	<u>278,232</u>	<u>1,076,560</u>
Expenditures					
Public welfare:					
Personnel	-	-	-	276,859	276,859
Purchased services	-	-	-	78,191	78,191
Supplies	-	-	-	2,505	2,505
Other	424,228	492,068	-	109,233	1,025,529
Total expenditures	<u>424,228</u>	<u>492,068</u>	<u>-</u>	<u>466,788</u>	<u>1,383,084</u>
Deficiency of revenues under expenditures	(123,122)	-	5,154	(188,556)	(306,524)
Other Financing Sources					
Transfers in	180,000	-	-	186,003	366,003
Total other financing sources	<u>180,000</u>	<u>-</u>	<u>-</u>	<u>186,003</u>	<u>366,003</u>
Net Change in Fund Balance	56,878	-	5,154	(2,553)	59,479
Fund balance (deficit) - beginning	<u>(25,307)</u>	<u>-</u>	<u>67,393</u>	<u>(3,536)</u>	<u>38,550</u>
Fund balance (deficit) - ending	<u>\$ 31,571</u>	<u>\$ -</u>	<u>\$ 72,547</u>	<u>\$ (6,089)</u>	<u>\$ 98,029</u>

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
PUBLIC WELFARE PROGRAMS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	Daufuskie Ferry Grant		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Intergovernmental	\$ 80,000	\$ 160,000	\$ 80,000
Charges for services	45,000	49,905	4,905
Miscellaneous	110,800	91,201	(19,599)
Total revenues	<u>235,800</u>	<u>301,106</u>	<u>65,306</u>
Expenditures			
Public welfare:			
Other	481,200	424,228	56,972
Total expenditures	<u>481,200</u>	<u>424,228</u>	<u>56,972</u>
Deficiency of revenues under expenditures	<u>(245,400)</u>	<u>(123,122)</u>	<u>122,278</u>
Other Financing Sources			
Transfers in	180,000	180,000	-
Total other financing sources	<u>180,000</u>	<u>180,000</u>	<u>-</u>
Net Change in Fund Balance	(65,400)	56,878	122,278
Fund Balance (Deficit) - beginning	<u>(25,307)</u>	<u>(25,307)</u>	<u>-</u>
Fund Balance (Deficit) - ending	<u>\$ (90,707)</u>	<u>\$ 31,571</u>	<u>\$ 122,278</u>

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
 IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
 PUBLIC WELFARE PROGRAMS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	HUD Homes Program		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Intergovernmental	\$ 500,000	\$ 492,068	\$ (7,932)
Total revenues	<u>500,000</u>	<u>492,068</u>	<u>(7,932)</u>
Expenditures			
Public welfare			
Other	500,000	492,068	7,932
Total expenditures	<u>500,000</u>	<u>492,068</u>	<u>7,932</u>
Net Change in Fund Balance	-	-	-
Fund Balance - beginning	-	-	-
Fund Balance - ending	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
 IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
 PUBLIC WELFARE PROGRAMS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	CDBG Water Grants		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Intergovernmental	\$ -	\$ 5,000	\$ 5,000
Interest	-	154	154
Total revenues	-	5,154	5,154
Net Change in Fund Balance	-	5,154	5,154
Fund Balance - beginning	67,393	67,393	-
Fund Balance - ending	\$ 67,393	\$ 72,547	\$ 5,154

BEAUFORT COUNTY, SOUTH CAROLINA

**COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
PUBLIC WELFARE PROGRAMS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

	Collaborative Organization for Services to Youth		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Intergovernmental	\$ 207,232	\$ 207,232	\$ -
Charges for services	56,000	56,000	-
Miscellaneous	20,000	15,000	(5,000)
Total revenues	<u>283,232</u>	<u>278,232</u>	<u>(5,000)</u>
Expenditures			
Public welfare:			
Personnel	225,159	276,859	(51,700)
Purchased services	82,000	78,191	3,809
Supplies	6,050	2,505	3,545
Other	128,416	109,233	19,183
Total expenditures	<u>441,625</u>	<u>466,788</u>	<u>(25,163)</u>
Deficiency of revenues under expenditures	<u>(158,393)</u>	<u>(188,556)</u>	<u>(30,163)</u>
Other Financing Sources			
Transfers in	186,003	186,003	-
Total other financing sources	<u>186,003</u>	<u>186,003</u>	<u>-</u>
Net Change in Fund Balance	27,610	(2,553)	(30,163)
Fund Balance (Deficit) - beginning	<u>(3,536)</u>	<u>(3,536)</u>	<u>-</u>
Fund Balance (Deficit) - ending	<u>\$ 24,074</u>	<u>\$ (6,089)</u>	<u>\$ (30,163)</u>

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
 IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
 PUBLIC WELFARE PROGRAMS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	Total		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Intergovernmental	\$ 787,232	\$ 864,300	\$ 77,068
Charges for services	101,000	105,905	4,905
Interest	-	154	154
Miscellaneous	130,800	106,201	(24,599)
Total revenues	<u>1,019,032</u>	<u>1,076,560</u>	<u>57,528</u>
Expenditures			
Public welfare:			
Personnel	225,159	276,859	(51,700)
Purchased services	82,000	78,191	3,809
Supplies	6,050	2,505	3,545
Other	1,109,616	1,025,529	84,087
Total expenditures	<u>1,422,825</u>	<u>1,383,084</u>	<u>39,741</u>
Deficiency of revenues under expenditures	<u>(403,793)</u>	<u>(306,524)</u>	<u>97,269</u>
Other Financing Sources			
Transfers in	<u>366,003</u>	<u>366,003</u>	<u>-</u>
Total other financing sources	<u>366,003</u>	<u>366,003</u>	<u>-</u>
Net Change in Fund Balance	(37,790)	59,479	97,269
Fund Balance - beginning	<u>38,550</u>	<u>38,550</u>	<u>-</u>
Fund Balance - ending	<u>\$ 760</u>	<u>\$ 98,029</u>	<u>\$ 97,269</u>

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

COMBINING BALANCE SHEET
 NONMAJOR SPECIAL REVENUE FUNDS
 CULTURAL AND RECREATION PROGRAMS
 JUNE 30, 2021

	Library Grants	Library Trusts	Library Impact Fees	PALS Capital Program
ASSETS				
Cash and equity in pooled cash and investments	\$ 203,146	\$ 234,029	\$ 5,266,125	\$ 309,594
Receivables, net	-	-	39,796	-
Due from other governments	1,447	-	-	-
Total assets	<u>204,593</u>	<u>234,029</u>	<u>5,305,921</u>	<u>309,594</u>
LIABILITIES				
Accounts payable	140,837	4,608	113,004	4,112
Total liabilities	<u>140,837</u>	<u>4,608</u>	<u>113,004</u>	<u>4,112</u>
FUND BALANCE				
Restricted	63,756	229,421	5,192,917	305,482
Total fund balance	<u>63,756</u>	<u>229,421</u>	<u>5,192,917</u>	<u>305,482</u>
Total liabilities and fund balance	<u>\$ 204,593</u>	<u>\$ 234,029</u>	<u>\$ 5,305,921</u>	<u>\$ 309,594</u>

PALS Impact Fees	PALS PARD Grant	Total
\$ 8,127,024	\$ 41,357	\$ 14,181,275
73,473	-	113,269
-	-	1,447
<u>8,200,497</u>	<u>41,357</u>	<u>14,295,991</u>
4,155	-	266,716
<u>4,155</u>	<u>-</u>	<u>266,716</u>
8,196,342	41,357	14,029,275
<u>8,196,342</u>	<u>41,357</u>	<u>14,029,275</u>
<u>\$ 8,200,497</u>	<u>\$ 41,357</u>	<u>\$ 14,295,991</u>

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

**COMBINING STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
NONMAJOR SPECIAL REVENUE FUNDS - CULTURAL AND RECREATION PROGRAMS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

	<u>Library Grants</u>	<u>Library Trusts</u>	<u>Library Impact Fees</u>	<u>PALS Capital Program</u>	<u>PALS Impact Fees</u>	<u>PALS PARD Grant</u>	<u>Total</u>
Revenues							
Licenses and permits	\$ -	\$ -	\$ 981,408	\$ -	\$ 1,548,429	\$ -	\$ 2,529,837
Intergovernmental	326,852	-	-	-	-	-	326,852
Charges for services	-	-	-	36,625	-	-	36,625
Interest	413	626	14,777	1,136	22,798	-	39,750
Total revenues	<u>327,265</u>	<u>626</u>	<u>996,185</u>	<u>37,761</u>	<u>1,571,227</u>	<u>-</u>	<u>2,933,064</u>
Expenditures							
Cultural and recreation:							
Purchased services	798	-	44,567	-	-	-	45,365
Supplies	326,497	5,937	230,060	49,506	-	-	612,000
Capital	-	-	365,425	39,802	-	-	405,227
Debt service:							
Principal	-	-	-	-	213,393	-	213,393
Interest and fees	-	-	-	-	131,775	-	131,775
Total expenditures	<u>327,295</u>	<u>5,937</u>	<u>640,052</u>	<u>89,308</u>	<u>345,168</u>	<u>-</u>	<u>1,407,760</u>
Net Change in Fund Balance	(30)	(5,311)	356,133	(51,547)	1,226,059	-	1,525,304
Fund Balance - beginning	<u>63,786</u>	<u>234,732</u>	<u>4,836,784</u>	<u>357,029</u>	<u>6,970,283</u>	<u>41,357</u>	<u>12,503,971</u>
Fund Balance - ending	<u>\$ 63,756</u>	<u>\$ 229,421</u>	<u>\$ 5,192,917</u>	<u>\$ 305,482</u>	<u>\$ 8,196,342</u>	<u>\$ 41,357</u>	<u>\$ 14,029,275</u>

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

**COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
CULTURAL AND RECREATION PROGRAMS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

	Library Grants		Variance Positive (Negative)
	Final Budget	Actual	
Revenues			
Intergovernmental	\$ 233,750	\$ 326,852	\$ 93,102
Interest	-	413	413
Total revenues	233,750	327,265	93,515
Expenditures			
Cultural and recreation:			
Purchased services	-	798	(798)
Supplies	233,750	326,497	(92,747)
Total expenditures	233,750	327,295	(93,545)
Deficiency of revenues over expenditures	-	(30)	(30)
Fund Balance - beginning	63,786	63,786	-
Fund Balance - ending	\$ 63,786	\$ 63,756	\$ (30)

BEAUFORT COUNTY, SOUTH CAROLINA

**COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
CULTURAL AND RECREATION PROGRAMS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

	Library Trusts		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Interest	\$ -	\$ 626	\$ 626
Total revenues	<u>-</u>	<u>626</u>	<u>626</u>
Expenditures			
Cultural and recreation:			
Supplies	-	5,937	(5,937)
Total expenditures	<u>-</u>	<u>5,937</u>	<u>(5,937)</u>
Net Change in Fund Balance	-	(5,311)	(5,311)
Fund Balance - beginning	234,732	234,732	-
Fund Balance - ending	<u>\$ 234,732</u>	<u>\$ 229,421</u>	<u>\$ (5,311)</u>

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

**COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
CULTURAL AND RECREATION PROGRAMS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

	Library Impact Fees		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Licenses and permits	\$ 605,500	\$ 981,408	\$ 375,908
Interest	-	14,777	14,777
Total revenues	<u>605,500</u>	<u>996,185</u>	<u>390,685</u>
Expenditures			
Cultural and recreation:			
Purchased Services	90,000	44,567	45,433
Supplies	605,500	230,060	375,440
Capital	-	365,425	(365,425)
Total expenditures	<u>695,500</u>	<u>640,052</u>	<u>55,448</u>
Net Change in Fund Balance	(90,000)	356,133	446,133
Fund Balance - beginning	<u>4,836,784</u>	<u>4,836,784</u>	-
Fund Balance - ending	<u>\$ 4,746,784</u>	<u>\$ 5,192,917</u>	<u>\$ 446,133</u>

BEAUFORT COUNTY, SOUTH CAROLINA

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
 IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
 CULTURAL AND RECREATION PROGRAMS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	PALS Capital Program		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Charges for services	\$ 68,000	\$ 36,625	\$ (31,375)
Interest	-	1,136	1,136
Total revenues	<u>68,000</u>	<u>37,761</u>	<u>(30,239)</u>
Expenditures			
Cultural and recreation:			
Supplies	-	49,506	49,506
Capital	68,000	39,802	(28,198)
Total expenditures	<u>68,000</u>	<u>89,308</u>	<u>21,308</u>
Net Change in Fund Balance	-	(51,547)	(51,547)
Fund Balance - beginning	<u>357,029</u>	<u>357,029</u>	-
Fund Balance - ending	<u>\$ 357,029</u>	<u>\$ 305,482</u>	<u>\$ (51,547)</u>

BEAUFORT COUNTY, SOUTH CAROLINA

**COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
CULTURAL AND RECREATION PROGRAMS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

	PALS Impact Fees		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Licenses and permits	\$ 999,200	\$ 1,548,429	\$ 549,229
Interest	-	22,798	22,798
Total revenues	<u>999,200</u>	<u>1,571,227</u>	<u>572,027</u>
Expenditures			
Debt service:			
Principal	213,393	213,393	-
Interest and fees	131,775	131,775	-
Total expenditures	<u>345,168</u>	<u>345,168</u>	<u>-</u>
Net Change in Fund Balance	654,032	1,226,059	572,027
Fund Balance - beginning	<u>6,970,283</u>	<u>6,970,283</u>	<u>-</u>
Fund Balance - ending	<u>\$ 7,624,315</u>	<u>\$ 8,196,342</u>	<u>\$ 572,027</u>

BEAUFORT COUNTY, SOUTH CAROLINA

**COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
CULTURAL AND RECREATION PROGRAMS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

	PARD Grant		Variance Positive (Negative)
	Final Budget	Actual	
Revenues			
Miscellaneous	\$ -	\$ -	\$ -
Total revenues	<u>-</u>	<u>-</u>	<u>-</u>
Expenditures			
Cultural and recreation:			
Personnel	-	-	-
Purchased Services	-	-	-
Supplies	-	-	-
Capital	-	-	-
Total expenditures	<u>-</u>	<u>-</u>	<u>-</u>
Net Change in Fund Balance	-	-	-
Fund Balance - beginning	<u>41,357</u>	<u>41,357</u>	<u>-</u>
Fund Balance - ending	<u>\$ 41,357</u>	<u>\$ 41,357</u>	<u>\$ -</u>

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

**COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
CULTURAL AND RECREATION PROGRAMS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

	Total		Variance Positive (Negative)
	Final Budget	Actual	
Revenues			
Licenses and permits	\$ 1,604,700	\$ 2,529,837	\$ 925,137
Intergovernmental	233,750	326,852	93,102
Charges for services	68,000	36,625	(31,375)
Interest	-	39,750	39,750
Total revenues	<u>1,906,450</u>	<u>2,933,064</u>	<u>1,026,614</u>
Expenditures			
Cultural and recreation:			
Purchased services	90,000	45,365	44,635
Supplies	839,250	612,000	227,250
Capital	68,000	405,227	(337,227)
Debt service:			
Principal	213,393	213,393	-
Interest and fees	131,775	131,775	-
Total expenditures	<u>1,342,418</u>	<u>1,407,760</u>	<u>(65,342)</u>
Net Change in Fund Balance	564,032	1,525,304	961,272
Fund Balance - beginning	<u>12,503,971</u>	<u>12,503,971</u>	<u>-</u>
Fund Balance - ending	<u>\$ 13,068,003</u>	<u>\$ 14,029,275</u>	<u>\$ 961,272</u>

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

BALANCE SHEET
NONMAJOR DEBT SERVICE FUND
JUNE 30, 2021

	<u>Bluffton Parkway Bonds</u>	<u>Total</u>
ASSETS		
Cash and equity in pooled cash and investments	\$ 4,467,611	\$ 4,467,611
Total assets	<u>\$ 4,467,611</u>	<u>\$ 4,467,611</u>
FUND BALANCE		
Restricted	\$ 4,467,611	\$ 4,467,611
Total fund balance	<u>\$ 4,467,611</u>	<u>\$ 4,467,611</u>

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
 FUND BALANCES - BUDGET AND ACTUAL
 NONMAJOR DEBT SERVICE FUND
 FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	Bluffton Parkway Bonds	Total
Revenues		
Interest	\$ 12,791	\$ 12,791
Total revenues	<u>12,791</u>	<u>12,791</u>
Expenditures		
Debt service - principal	2,130,435	2,130,435
Debt service - interest and fees	561,196	561,196
Total debt service expenditures	<u>2,691,631</u>	<u>2,691,631</u>
Deficiency of revenues under expenditures	<u>(2,678,840)</u>	<u>(2,678,840)</u>
Other Financing Sources		
Transfers in	3,132,705	3,132,705
Total other financing sources	<u>3,132,705</u>	<u>3,132,705</u>
Net Change in Fund Balance	453,865	453,865
Fund Balance - beginning	<u>4,013,746</u>	<u>4,013,746</u>
Fund Balance - ending	<u>\$ 4,467,611</u>	<u>\$ 4,467,611</u>

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

**COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES - BUDGET AND ACTUAL
NONMAJOR DEBT SERVICE FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

	Bluffton Parkway Bonds		
	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Interest	\$ -	\$ 12,791	\$ 12,791
Total revenues	<u>-</u>	<u>12,791</u>	<u>12,791</u>
Expenditures			
Debt service - principal	2,130,435	2,130,435	-
Debt service - interest and fees	561,196	561,196	-
Total debt service expenditures	<u>2,691,631</u>	<u>2,691,631</u>	<u>-</u>
Deficiency of revenues under expenditures	<u>(2,691,631)</u>	<u>(2,678,840)</u>	<u>12,791</u>
Other Financing Sources			
Transfers in	3,132,705	3,132,705	-
Total other financing sources	<u>3,132,705</u>	<u>3,132,705</u>	<u>-</u>
Net Change in Fund Balance	441,074	453,865	12,791
Fund Balance - beginning	4,013,746	4,013,746	-
Fund Balance - ending	<u>\$ 4,454,820</u>	<u>\$ 4,467,611</u>	<u>\$ 12,791</u>

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

COMBINING BALANCE SHEET
ALL NONMAJOR CAPITAL PROJECTS FUNDS
JUNE 30, 2021

	2013 GO Bond Projects	2014 GO Bond Projects	2017 GO Bond Projects	2019 GO Bond Projects
ASSETS				
Cash and equity in pooled cash and investments	\$ 176,322	\$ 79,852	\$ 9,853,983	\$ 7,397,195
Receivables, net	-	-	185,197	-
Total assets	<u>\$ 176,322</u>	<u>\$ 79,852</u>	<u>\$ 10,039,180</u>	<u>\$ 7,397,195</u>
LIABILITIES				
Accounts payable	\$ -	\$ -	\$ 551,146	\$ 47,874
Total liabilities	<u>-</u>	<u>-</u>	<u>551,146</u>	<u>47,874</u>
FUND BALANCE				
Restricted for capital projects	176,322	79,852	9,488,034	7,349,321
Total fund balance	<u>176,322</u>	<u>79,852</u>	<u>9,488,034</u>	<u>7,349,321</u>
Total liabilities and fund balance	<u>\$ 176,322</u>	<u>\$ 79,852</u>	<u>\$ 10,039,180</u>	<u>\$ 7,397,195</u>

2020 GO Bond Projects	Rural and Critical Lands Program	Multi-county Industrial Park	Spanish Moss Rail Trail	Myrtle Park Phase II	Totals
\$ 8,587,953	\$ 25,981,392	\$ 191,518	\$ 142,354	\$ 727,649	\$ 53,138,218
-	48,900	-	-	-	234,097
<u>\$ 8,587,953</u>	<u>\$ 26,030,292</u>	<u>\$ 191,518</u>	<u>\$ 142,354</u>	<u>\$ 727,649</u>	<u>\$ 53,372,315</u>
\$ 436,534	\$ 221,729	\$ -	\$ -	\$ -	\$ 1,257,283
<u>436,534</u>	<u>221,729</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,257,283</u>
8,151,419	25,808,563	191,518	142,354	727,649	52,115,032
<u>8,151,419</u>	<u>25,808,563</u>	<u>191,518</u>	<u>142,354</u>	<u>727,649</u>	<u>52,115,032</u>
<u>\$ 8,587,953</u>	<u>\$ 26,030,292</u>	<u>\$ 191,518</u>	<u>\$ 142,354</u>	<u>\$ 727,649</u>	<u>\$ 53,372,315</u>

BEAUFORT COUNTY, SOUTH CAROLINA

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND
 CHANGES IN FUND BALANCES
 ALL NONMAJOR CAPITAL PROJECTS FUNDS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	2013 GO Bond Projects	2014 GO Bond Projects	2017 GO Bond Projects	2019 GO Bond Projects
Project Authorization	\$ 7,738,712	\$ 17,295,405	\$ 28,887,515	\$ 11,444,507
Prior year's revenues	7,738,712	17,295,405	28,887,515	11,444,507
Prior year's expenditures	7,493,549	17,196,105	15,295,977	1,344,466
Fund Balances - beginning of year	245,163	99,300	13,591,538	10,100,041
Revenues				
Property taxes	-	-	-	-
Interest	617	552	34,485	25,130
Miscellaneous	-	-	1,376,101	-
Total revenues	617	552	1,410,586	25,130
Expenditures				
Capital projects	69,458	20,000	5,354,090	2,775,850
Bond issuance costs	-	-	-	-
Total expenditures	69,458	20,000	5,354,090	2,775,850
Excess (deficiency) of revenues over (under) expenditures	(68,841)	(19,448)	(3,943,504)	(2,750,720)
Other Financing Sources (Uses)				
Issuance of bonds	-	-	-	-
Transfers out	-	-	(160,000)	-
Total other financing sources (uses)	-	-	(160,000)	-
Net Change in Fund Balance	(68,841)	(19,448)	(4,103,504)	(2,750,720)
Fund Balances - end of year	\$ 176,322	\$ 79,852	\$ 9,488,034	\$ 7,349,321

2020 GO Bond Projects	Rural and Critical Lands Program	Multi-county Industrial Park	Spanish Moss Rail Trail	Myrtle Park Phase II	Totals
\$ 11,804,832	\$ 148,350,798	\$ 1,016,083	\$ 2,273,751	\$ 5,930,492	\$ 234,742,095
-	148,350,798	1,016,083	2,273,751	5,930,492	222,937,263
-	144,738,035	898,118	2,131,703	5,202,563	194,300,516
-	3,612,763	117,965	142,048	727,929	28,636,747
-	-	622,963	-	-	622,963
29,832	74,535	590	306	1,433	167,480
-	75,301	-	-	-	1,451,402
29,832	149,836	623,553	306	1,433	2,241,845
3,603,783	2,848,665	550,000	-	1,713	15,223,559
49,630	105,371	-	-	-	155,001
3,653,413	2,954,036	550,000	-	1,713	15,378,560
(3,623,581)	(2,804,200)	73,553	306	(280)	(13,136,715)
11,775,000	25,000,000	-	-	-	36,775,000
-	-	-	-	-	(160,000)
11,775,000	25,000,000	-	-	-	36,615,000
8,151,419	22,195,800	73,553	306	(280)	23,478,285
\$ 8,151,419	\$ 25,808,563	\$ 191,518	\$ 142,354	\$ 727,649	\$ 52,115,032

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

**COMBINING STATEMENT OF FIDUCIARY NET POSITION
CUSTODIAL FUNDS - PUBLIC SERVICE DISTRICTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

	Broad Creek Public Service District	Fripp Island Public Service District	Forest Beach Public Service District	Hilton Head Island #1 Public Service District
<u>ASSETS</u>				
Cash and cash equivalents	\$ 27,548	\$ 2,058,703	\$ 1,686	\$ 182,904
Taxes receivable	215	189	-	341
Total Assets	27,763	2,058,892	1,686	183,245
<u>LIABILITIES</u>				
Due to others	-	-	-	-
Total Liabilities	-	-	-	-
<u>NET POSITION</u>				
Restricted: Individuals, organizations and other governments	27,763	2,058,892	1,686	183,245
Total net position	\$ 27,763	\$ 2,058,892	\$ 1,686	\$ 183,245

South Beach Public Service District		Total
\$	42,294	\$ 2,313,135
	-	745
	<u>42,294</u>	<u>2,313,880</u>
	-	-
	-	-
	42,294	2,313,880
\$	<u>42,294</u>	<u>\$ 2,313,880</u>

BEAUFORT COUNTY, SOUTH CAROLINA

COMBINING STATEMENT OF FIDUCIARY NET POSITION
 CUSTODIAL FUNDS - FIRE DISTRICTS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	Bluffton Fire District	Burton Fire District	Daufuskie Island Fire District	Lady's Island/ St. Helena Fire District
<u>ASSETS</u>				
Cash and cash equivalents	\$ 5,819,699	\$ 947,923	\$ 94,621	\$ 1,516,513
Taxes receivable	27,401	694	156	813
Total Assets	<u>5,847,100</u>	<u>948,617</u>	<u>94,777</u>	<u>1,517,326</u>
<u>LIABILITIES</u>				
Due to others	408,318	8,311	10,053	30,988
Total Liabilities	<u>408,318</u>	<u>8,311</u>	<u>10,053</u>	<u>30,988</u>
<u>NET POSITION</u>				
Restricted: Individuals, organizations and other governments	<u>5,438,782</u>	<u>940,306</u>	<u>84,724</u>	<u>1,486,338</u>
Total net position	<u>\$ 5,438,782</u>	<u>\$ 940,306</u>	<u>\$ 84,724</u>	<u>\$ 1,486,338</u>

<u>Sheldon Fire District</u>	<u>Total</u>
\$ 979,196	\$ 9,357,952
224	29,288
<u>979,420</u>	<u>9,387,240</u>
<u>70</u>	<u>457,740</u>
<u>70</u>	<u>457,740</u>
<u>979,350</u>	<u>8,929,500</u>
<u>\$ 979,350</u>	<u>\$ 8,929,500</u>

BEAUFORT COUNTY, SOUTH CAROLINA

**COMBINING STATEMENT OF FIDUCIARY NET POSITION
CUSTODIAL FUNDS - TAX DISTRICTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

	<u>City of Beaufort</u>	<u>Town of Port Royal</u>	<u>Town of Bluffton</u>	<u>Town of Yemassee</u>
<u>ASSETS</u>				
Cash and cash equivalents	\$ 81,400	\$ 63,628	\$ 533,790	\$ -
Taxes receivable	973	424	1,355	6
Total Assets	<u>82,373</u>	<u>64,052</u>	<u>535,145</u>	<u>6</u>
<u>LIABILITIES</u>				
Due to others	-	-	-	15,852
Total Liabilities	<u>-</u>	<u>-</u>	<u>-</u>	<u>15,852</u>
<u>NET POSITION</u>				
Restricted: Individuals, organizations and other governments	<u>82,373</u>	<u>64,052</u>	<u>535,145</u>	<u>(15,846)</u>
Total net position	<u>\$ 82,373</u>	<u>\$ 64,052</u>	<u>\$ 535,145</u>	<u>\$ (15,846)</u>

Town of Hilton Head Island	City of Hardeeville	Beaufort- Jasper Academy for Career Excellence	Beaufort County School District	Total
\$ -	\$ 205	\$ 680,668	\$ 265,702,694	\$ 267,062,385
<u>2,971</u>	<u>20</u>	<u>220,690</u>	<u>13,089,215</u>	<u>13,315,654</u>
<u>2,971</u>	<u>225</u>	<u>901,358</u>	<u>278,791,909</u>	<u>280,378,039</u>
186,396	-	-	251,501	453,749
<u>186,396</u>	<u>-</u>	<u>-</u>	<u>251,501</u>	<u>453,749</u>
(183,425)	225	901,358	278,540,408	279,924,290
<u>\$ (183,425)</u>	<u>\$ 225</u>	<u>\$ 901,358</u>	<u>\$ 278,540,408</u>	<u>\$ 279,924,290</u>

BEAUFORT COUNTY, SOUTH CAROLINA

**COMBINING STATEMENT OF FIDUCIARY NET POSITION
CUSTODIAL FUNDS - SPECIAL ASSESSMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

	<u>Burlington Estates</u>	<u>Burlington Land</u>	<u>King's Grant II</u>	<u>O'Neal Place</u>
<u>ASSETS</u>				
Cash and cash equivalents	\$ 25,233	\$ 18,475	\$ 21,708	\$ 15,023
Total Assets	<u>25,233</u>	<u>18,475</u>	<u>21,708</u>	<u>15,023</u>
<u>LIABILITIES</u>				
Due to others	-	-	-	-
Total Liabilities	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>NET POSITION</u>				
Restricted: Individuals, organizations and other governments	<u>25,233</u>	<u>18,475</u>	<u>21,708</u>	<u>15,023</u>
Total net position	<u>\$ 25,233</u>	<u>\$ 18,475</u>	<u>\$ 21,708</u>	<u>\$ 15,023</u>

<u>Pleasant Farm</u>	<u>Robin Wood</u>	<u>Seabrook Point</u>	<u>Woodland Estates</u>	<u>Brown's Island</u>	<u>Total</u>
\$ 7	\$ 20,437	\$ 36,858	\$ 17,488	\$ 1	\$ 155,230
<u>7</u>	<u>20,437</u>	<u>36,858</u>	<u>17,488</u>	<u>1</u>	<u>155,230</u>
-	-	5,783	-	-	5,783
<u>-</u>	<u>-</u>	<u>5,783</u>	<u>-</u>	<u>-</u>	<u>5,783</u>
7	20,437	31,075	17,488	1	149,447
<u>\$ 7</u>	<u>\$ 20,437</u>	<u>\$ 31,075</u>	<u>\$ 17,488</u>	<u>\$ 1</u>	<u>\$ 149,447</u>

BEAUFORT COUNTY, SOUTH CAROLINA

**COMBINING STATEMENT OF FIDUCIARY NET POSITION
CUSTODIAL FUNDS - DEPARTMENTALLY HELD FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

	<u>Clerk of Court</u>	<u>Master in Equity</u>	<u>Register of Bluffton Deeds</u>	<u>Treasurer JPC Escrow</u>
<u>ASSETS</u>				
Cash and cash equivalents	\$ 2,527,319	\$ 1,114,797	\$ 1,857,403	\$ 425,701
Taxes receivable	-	-	-	-
Total Assets	<u>2,527,319</u>	<u>1,114,797</u>	<u>1,857,403</u>	<u>425,701</u>
<u>LIABILITIES</u>				
Due to others	-	-	-	-
Total Liabilities	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>NET POSITION</u>				
Restricted: Individuals, organizations and other governments	<u>2,527,319</u>	<u>1,114,797</u>	<u>1,857,403</u>	<u>425,701</u>
Total net position	<u>\$ 2,527,319</u>	<u>\$ 1,114,797</u>	<u>\$ 1,857,403</u>	<u>\$ 425,701</u>

Treasurer Bankruptcy Escrow	Treasurer Surplus Tax Escrow	Total
\$ 420,203	\$ 9,544,558	\$ 15,889,981
-	-	-
<u>420,203</u>	<u>9,544,558</u>	<u>15,889,981</u>
-	-	-
<u>-</u>	<u>-</u>	<u>-</u>
420,203	9,544,558	15,889,981
<u>\$ 420,203</u>	<u>\$ 9,544,558</u>	<u>\$ 15,889,981</u>

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

COMBINING STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
 CUSTODIAL FUNDS - PUBLIC SERVICE DISTRICTS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	Broad Creek Public Service District	Fripp Island Public Service District	Forest Beach Public Service District	Hilton Head Island #1 Public Service District
Additions				
Taxes	\$ 1,606,744	\$ 1,801,665	\$ 6,744	\$ 3,198,787
Fines and fees	3,877	4,538	-	11,182
Interest	400	5,437	-	2,869
Total additions	<u>1,611,021</u>	<u>1,811,640</u>	<u>6,744</u>	<u>3,212,838</u>
Deductions				
Taxes and fees paid to other governments	<u>1,690,000</u>	<u>1,706,722</u>	<u>6,753</u>	<u>3,808,452</u>
Total deductions	<u>1,690,000</u>	<u>1,706,722</u>	<u>6,753</u>	<u>3,808,452</u>
Net increase (decrease) in fiduciary net position	(78,979)	104,918	(9)	(595,614)
Net position, beginning of year, as restated	<u>106,742</u>	<u>1,953,974</u>	<u>1,695</u>	<u>778,859</u>
Net position, end of year	<u>\$ 27,763</u>	<u>\$ 2,058,892</u>	<u>\$ 1,686</u>	<u>\$ 183,245</u>

South Beach Public Service District		Total	
\$	24,459	\$	6,638,399
	53		19,650
	157		8,863
	<u>24,669</u>		<u>6,666,912</u>
	<u>39,662</u>		<u>7,251,589</u>
	<u>39,662</u>		<u>7,251,589</u>
	(14,993)		(584,677)
	<u>57,287</u>		<u>2,898,557</u>
\$	<u>42,294</u>	\$	<u>2,313,880</u>

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

COMBINING STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
 CUSTODIAL FUNDS - FIRE DISTRICTS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	Bluffton Fire District	Burton Fire District	Daufuskie Island Fire District	Lady's Island/ St. Helena Fire District
Additions				
Taxes	\$ 17,686,936	\$ 5,909,299	\$ 1,175,286	\$ 6,797,167
Fines and fees	35,916	24,258	10,726	22,623
Interest	16,324	623	30	3,678
Total additions	<u>17,739,176</u>	<u>5,934,180</u>	<u>1,186,042</u>	<u>6,823,468</u>
Deductions				
Taxes and fees paid to other governments	<u>19,822,265</u>	<u>5,441,152</u>	<u>1,095,658</u>	<u>6,899,485</u>
Total deductions	<u>19,822,265</u>	<u>5,441,152</u>	<u>1,095,658</u>	<u>6,899,485</u>
Net increase (decrease) in fiduciary net position	(2,083,089)	493,028	90,384	(76,017)
Net position, beginning of year, as restated	<u>7,521,871</u>	<u>447,278</u>	<u>(5,660)</u>	<u>1,562,355</u>
Net position, end of year	<u>\$ 5,438,782</u>	<u>\$ 940,306</u>	<u>\$ 84,724</u>	<u>\$ 1,486,338</u>

Sheldon Fire District	Total
\$ 1,785,498	\$ 33,354,186
8,844	102,367
2,666	23,321
<u>1,797,008</u>	<u>33,479,874</u>
<u>1,895,380</u>	<u>35,153,940</u>
<u>1,895,380</u>	<u>35,153,940</u>
(98,372)	(1,674,066)
<u>1,077,722</u>	<u>10,603,566</u>
<u>\$ 979,350</u>	<u>\$ 8,929,500</u>

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

**COMBINING STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
CUSTODIAL FUNDS - TAX DISTRICTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

	<u>City of Beaufort</u>	<u>Town of Port Royal</u>	<u>Town of Bluffton</u>	<u>Town of Yemassee</u>
Additions				
Taxes	\$ 8,653,831	\$ 3,754,701	\$ 13,291,978	\$ 41,494
Fines and fees	25,345	12,777	23,414	503
Other	-	-	-	-
Interest	1,878	653	3,218	-
Total additions	<u>8,681,054</u>	<u>3,768,131</u>	<u>13,318,610</u>	<u>41,997</u>
Deductions				
Taxes and fees paid to other governments	8,695,709	3,733,285	12,750,892	59,250
Other custodial disbursements	-	-	-	-
Total deductions	<u>8,695,709</u>	<u>3,733,285</u>	<u>12,750,892</u>	<u>59,250</u>
Net increase (decrease) in fiduciary net position	(14,655)	34,846	567,718	(17,253)
Net position, beginning of year, as restated	<u>97,028</u>	<u>29,206</u>	<u>(32,573)</u>	<u>1,407</u>
Net position, end of year	<u>\$ 82,373</u>	<u>\$ 64,052</u>	<u>\$ 535,145</u>	<u>\$ (15,846)</u>

Town of Hilton Head Island	City of Hardeeville	Beaufort- Jasper Academy for Career Excellence	Beaufort County School District	Total
\$ 36,933,867	\$ 145,551	\$ -	\$ 289,716,865	\$ 352,584,443
61,129	-	-	692,274	815,529
-	-	3,156,113	338,801,500	341,957,613
6,342	-	2,046	768,902	783,198
<u>37,001,338</u>	<u>145,551</u>	<u>3,158,159</u>	<u>629,979,541</u>	<u>696,140,783</u>
37,540,649	145,614	-	-	62,925,399
-	-	2,662,963	523,765,464	526,492,250
<u>37,540,649</u>	<u>145,614</u>	<u>2,662,963</u>	<u>523,765,464</u>	<u>589,417,649</u>
(539,311)	(63)	495,196	106,214,077	106,723,134
355,886	288	406,162	172,326,331	173,350,603
<u>\$ (183,425)</u>	<u>\$ 225</u>	<u>\$ 901,358</u>	<u>\$ 278,540,408</u>	<u>\$ 280,073,737</u>

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

**COMBINING STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
CUSTODIAL FUNDS - SPECIAL ASSESSMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

	<u>Burlington Estates</u>	<u>Burlington Land</u>	<u>King's Grant II</u>	<u>O'Neal Place</u>
Additions				
Taxes	\$ -	\$ -	\$ -	\$ -
Fines and fees	-	-	-	-
Interest	151	1	1	1
Total additions	<u>151</u>	<u>1</u>	<u>1</u>	<u>1</u>
Deductions				
Other custodial disbursements	-	-	-	-
Total deductions	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net increase (decrease) in fiduciary net position	151	1	1	1
Net position, beginning of year, as restated	<u>25,082</u>	<u>18,474</u>	<u>21,707</u>	<u>15,022</u>
Net position, end of year	<u>\$ 25,233</u>	<u>\$ 18,475</u>	<u>\$ 21,708</u>	<u>\$ 15,023</u>

<u>Pleasant Farm</u>	<u>Robin Wood</u>	<u>Seabrook Point</u>	<u>Woodland Estates</u>	<u>Brown's Island</u>	<u>Total</u>
\$ -	\$ -	\$ 36,050	\$ -	\$ 10,106	\$ 46,156
-	-	32	-	55	87
-	1	2	1	1	159
-	1	36,084	1	10,162	46,402
-	-	43,045	-	20,778	63,823
-	-	43,045	-	20,778	63,823
-	1	(6,961)	1	(10,616)	(17,421)
<u>7</u>	<u>20,436</u>	<u>38,036</u>	<u>17,487</u>	<u>10,617</u>	<u>166,868</u>
<u>\$ 7</u>	<u>\$ 20,437</u>	<u>\$ 31,075</u>	<u>\$ 17,488</u>	<u>\$ 1</u>	<u>\$ 149,447</u>

BEAUFORT COUNTY, SOUTH CAROLINA

**COMBINING STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
CUSTODIAL FUNDS - DEPARTMENTALLY HELD FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

	<u>Clerk of Court</u>	<u>Master in Equity</u>	<u>Register of Bluffton Deeds</u>	<u>Treasurer JPC Escrow</u>
Additions				
Other	\$ 1,183,648	\$ 6,413,962	\$ 1,759,720	\$ -
Interest	-	-	-	1,648
Total additions	<u>1,183,648</u>	<u>6,413,962</u>	<u>1,759,720</u>	<u>1,648</u>
Deductions				
Other custodial disbursements	118,078	5,834,480	89,073	563,314
Total deductions	<u>118,078</u>	<u>5,834,480</u>	<u>89,073</u>	<u>563,314</u>
Net increase (decrease) in fiduciary net position	1,065,570	579,482	1,670,647	(561,666)
Net position, beginning of year, as restated	<u>1,461,749</u>	<u>535,315</u>	<u>186,756</u>	<u>987,367</u>
Net position, end of year	<u>\$ 2,527,319</u>	<u>\$ 1,114,797</u>	<u>\$ 1,857,403</u>	<u>\$ 425,701</u>

<u>Treasurer Bankruptcy Escrow</u>	<u>Treasurer Surplus Tax Escrow</u>	<u>Total</u>
\$ 72,223	\$ 12,477,899	\$ 21,907,452
1,347	58,127	61,122
<u>73,570</u>	<u>12,536,026</u>	<u>21,968,574</u>
153,057	13,644,009	20,402,011
<u>153,057</u>	<u>13,644,009</u>	<u>20,402,011</u>
(79,487)	(1,107,983)	1,566,563
<u>499,690</u>	<u>10,652,541</u>	<u>14,323,418</u>
<u>\$ 420,203</u>	<u>\$ 9,544,558</u>	<u>\$ 15,889,981</u>

BEAUFORT COUNTY, SOUTH CAROLINA
UNIFORM SCHEDULE OF COURT FINES, ASSESSMENTS AND SURCHARGES (per ACT 96)
FOR THE YEAR ENDED JUNE 30, 2021

Item 8.

FOR THE STATE TREASURER'S OFFICE¹

COUNTY / MUNICIPAL FUNDS COLLECTED BY CLERK OF COURT	<u>General Sessions</u>	<u>Magistrate Court</u>	<u>Municipal Court</u>	<u>Total</u>
Court Fines and Assessments:				
Court fines and assessments collected	\$ 474,698	\$ 1,241,549	N/A	\$ 1,716,247
Court fines and assessments remitted to State Treasurer and other State Agencies	\$ 324,878	\$ 658,060	N/A	\$ 982,938
Total Court Fines and Assessments retained	\$ 149,820	\$ 583,489	N/A	\$ 733,309
Surcharges and Assessments retained for victim services:				
Surcharges collected and retained	\$ 27,656	\$ -	N/A	\$ 27,656
Assessments retained	-	-	N/A	-
Total Surcharges and Assessments retained for victim services	\$ 27,656	-	N/A	\$ 27,656

FOR THE DEPARTMENT OF CRIME VICTIM COMPENSATION (DCVC)

<u>VICTIM SERVICE FUNDS COLLECTED</u>	<u>Municipal</u>	<u>County</u>	<u>Total</u>
Carryforward from Previous Year – Beginning Balance	N/A	\$ 354,445	\$ 354,445
<u>Victim Service Revenue:</u>			
Victim Service Fines Retained by City/County Treasurer	N/A	\$ 72,777	\$ 72,777
Victim Service Assessments Retained by City/County Treasurer	N/A	-	-
Victim Service Surcharges Retained by City/County Treasurer	N/A	\$ 18,969	\$ 18,969
Interest Earned	N/A	\$ 576	\$ 576
Grant Funds Received			
Grant from:	N/A	-	-
General Funds Transferred to Victim Service Fund	N/A	\$ 10,000	\$ 10,000
Contribution Received from Victim Service Contracts:			
(1) Town of Hilton Head Island	N/A	-	-
(2) Town of	N/A	-	-
(3) City of	N/A	-	-
Total Funds Allocated to Victim Service Fund + Beginning Balance (A)	N/A	\$ 456,767	\$ 456,767

BEAUFORT COUNTY, SOUTH CAROLINA
UNIFORM SCHEDULE OF COURT FINES, ASSESSMENTS AND SURCHARGES (per ACT 96)
FOR THE YEAR ENDED JUNE 30, 2021

Item 8.

<u>Expenditures for Victim Service Program:</u>	<u>Municipal</u>	<u>County</u>	<u>Total</u>
Salaries and Benefits	N/A	\$ 151,662	\$ 151,662
Operating Expenditures	N/A	1,696	1,696
Victim Service Contract(s):			
(1) Entity's Name	N/A	-	-
(2) Entity's Name	N/A	-	-
Victim Service Donation(s):			
(1) Domestic Violence Shelter:	N/A	-	-
(2) Rape Crisis Center:	N/A	-	-
(3) Other local direct crime victims service agency:	N/A	-	-
Transferred to General Fund	N/A	-	-
Total Expenditures from Victim Service Fund/Program (B)	N/A	\$ 153,358	\$ 153,358
Total Victim Service Funds Retained by Municipal/County Treasurer (A-B)	N/A	\$ 303,409	\$ 303,409
Less: Prior Year Fund Deficit Repayment	N/A	-	-
Carryforward Funds – End of Year	N/A	\$ 303,409	\$ 303,409

ALCOHOL AND DRUG ABUSE PROGRAMS - PROFIT AND LOSS STATEMENT
FOR THE FISCAL YEAR ENDED JUNE 30, 2021

	Central Administration	Safety Action	School Intervention	Community Based Treatment	Preventive Education	Intensive Outpatient
Revenues						
State Mini Bottles	\$ -	\$ -	\$ 99,936	\$ 99,936	\$ 99,936	\$ 99,936
DAODOS Block Grant:¹						
Special Grant	-	-	-	-	-	-
IOP Uninsured Treatment	-	-	-	-	-	21,939
Outpatient - TB Testing	-	-	-	-	-	-
Outpatient	-	-	-	190,600	-	-
Outpatient Uninsured Treatment	-	-	-	1,837	-	-
Outpatient - Adolescent	-	-	-	-	-	-
ADSAP	-	29,621	-	-	-	-
Adolescent Intervention	-	-	3,970	-	-	-
Primary Prevention	-	-	-	-	118,334	-
Primary Prevention	-	-	-	-	375	-
SBIRT Funds	-	-	-	-	-	-
MAT Medical Reimbursement	-	-	-	-	-	-
Bridge Program Reimbursement	-	-	-	-	-	-
Peer Support Specialist	-	-	-	-	-	-
SAPT BG Assessment ²	-	-	-	26,337	-	-
SBG (State Block Grant) ⁴	-	3,154	-	-	-	-
COLA (Cost of Living Allowance) ⁵	-	10,289	4,939	11,113	10,289	4,527
STEP UP ⁷	-	-	-	3,266	-	-
Cell Phone Reimbursement	-	-	-	5,825	-	-
State debt Setoff	-	-	-	19,711	-	-
Charges for Services - Fees	-	75,713	28,943	47,022	-	10,068
AEP Books	-	-	-	-	-	-
ECHO Grant	-	-	-	-	-	-
Prevention ECHO Grant	-	-	-	-	-	-
Charges for Services - Medicaid	-	-	-	77,070	-	10,285
Interest Income	4,375	-	-	-	-	-
Miscellaneous	-	-	-	-	200	-
Total Revenues	4,375	118,777	137,788	482,717	229,134	146,755
Expenditures						
Personnel	199,334	118,799	77,317	371,880	252,193	197,165
Purchased Services	26,243	3,212	347	14,034	1,124	1,486
Supplies	2,541	6,479	540	1,199	-	851
Capital	-	-	-	-	-	-
Total Expenditures	228,118	128,490	78,204	387,113	253,317	199,502
Excess of Revenues Over (Under)						
Expenditures	(223,743)	(9,713)	59,584	95,604	(24,183)	(52,747)
Other Financing Sources						
Transfers In (Out)	(559,949)	-	-	-	34,925	459,524
Net Change in Fund Balance	(783,692)	(9,713)	59,584	95,604	10,742	406,777
Fund Balance - beginning	1,233,969	197,775	171,208	210,501	26,252	(359,037)
Fund Balance - ending	\$ 450,277	\$ 188,062	\$ 230,792	\$ 306,105	\$ 36,994	\$ 47,740

Notes:

- 1: Fiscal Year 2021 Department of Alcohol and Other Drug Abuse Services (DAODAS) Block Grant is contract number BEA-BG-21 and is comprised of federal funds in the amount of \$401,490 and state funds in the amount of \$96,300, for a total annual contract amount of \$497,790 (contract number BEA-BG-20; CFDA No. 93.959).
- 2: Fiscal Year 2021 Substance Abuse Prevention and Treatment Block Grant (SAPT BG) for Assessment consists of federal funds in the amount OF \$13,600 (CFDA No. 93.959).
- 3: Fiscal Year 2020 Synar/STEP Youth Tobacco Buys consists of federal funds in the amount of \$1,409 (CFDA No. 93.959).
- 4: Fiscal Year 2021 DAODAS State Block Grant consists of state funds in the amount of \$6,308 (contract number BEA-SBG-19).
- 5: Fiscal Year 2021 Cost of Living Allowance (COLA) is state funds in the amount of \$38,004 (contract number BEA-COLA-19).
- 6: Fiscal Year 2021 Assessment State is identified as state funds in the amount of \$3,266.

Legend:

F - Federal Funds	425,379
S - State Funds	555,509
L - Local Funds	257,646
O - Other Funds	3,266
	<u>\$ 1,241,800</u>

SBIRT	Medication Assisted Treatment	Bridge Program	Prevention ECHO Grant	Prevention Counter Tools	Peer Support Specialists	Prevention State Opioid Response Grant	Total
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 399,744
-	-	-	-	-	-	-	- S
-	-	-	-	-	-	-	21,939 F
-	-	-	-	-	-	-	- F
-	-	-	-	-	-	-	190,600 F
-	-	-	-	-	-	-	1,837 F
-	-	-	-	-	-	-	- F
-	-	-	-	-	-	-	29,621 F
-	-	-	-	-	-	-	3,970 L
-	-	-	-	-	-	-	118,334 F
-	-	-	-	-	-	-	375 s
-	28,524	-	-	-	-	-	- F
-	-	17,138	-	-	-	-	28,524 F
-	-	-	-	-	-	-	17,138 S
-	-	-	-	-	48,452	19,953	68,405 S
-	-	-	-	-	-	-	26,337 F
-	-	-	-	-	-	-	3,154 S
-	-	-	-	-	-	-	41,157 S
-	-	-	-	-	-	-	3,266 O
-	-	-	-	-	-	-	5,825 S
-	-	-	-	-	-	-	19,711 S
-	-	-	-	-	-	-	161,746
-	-	-	-	-	-	-	- S
-	-	-	8,187	-	-	-	8,187 F
-	-	-	-	-	-	-	- F
-	-	-	-	-	-	-	87,355
-	-	-	-	-	-	-	4,375
-	-	-	-	-	-	-	200
-	28,524	17,138	8,187	-	48,452	19,953	1,241,800
4,955	-	15,446	-	-	62,401	-	1,299,490
-	31,723	403	-	-	250	19,771	98,593
-	-	-	-	-	-	182	11,792
-	-	-	-	-	-	-	-
4,955	31,723	15,849	-	-	62,651	19,953	1,409,875
(4,955)	(3,199)	1,289	8,187	-	(14,199)	-	(168,075)
24,238	6,016	8,904	-	26,342	-	-	-
19,283	2,817	10,193	8,187	26,342	(14,199)	-	(168,075)
(19,600)	1,478	429	1,772	6,571	(10,960)	-	1,460,358
\$ (317)	\$ 4,295	\$ 10,622	\$ 9,959	\$ 32,913	\$ (25,159)	\$ -	\$ 1,292,283

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

**DAUFUSKIE FERRY SCHEDULE OF BUDGETED TO ACTUAL
SOUTH CAROLINA DEPARTMENT OF TRANSPORTATION - STATE MASS TRANSIT FUNDS (SMTF)
CONTRACT PT-9G699-28
FOR THE PERIOD BEGINNING JULY 1, 2020 AND ENDED JUNE 30, 2021**

	<u>Budget</u>	<u>Actual - SMTF</u>	<u>Actual - Local</u>	<u>Total Actual</u>	<u>Variance</u>
Revenues					
Intergovernmental ¹	\$ 80,000	\$ 160,000	\$ -	\$ 160,000	\$ 80,000
Charges for Services ²	35,200	-	49,905	49,905	14,705
Miscellaneous ³	110,800	-	91,201	91,201	(19,599)
Total Revenues	<u>226,000</u>	<u>160,000</u>	<u>141,106</u>	<u>301,106</u>	<u>75,106</u>
Expenditures					
Ferry Service	480,000	-	423,048	423,048	56,952
Utilities ³	1,200	-	1,180	1,180	20
Total Expenditures	<u>481,200</u>	<u>-</u>	<u>424,228</u>	<u>424,228</u>	<u>56,972</u>
Other Financing Sources					
Transfers In ²	180,000	-	180,000	180,000	-
Total Other Financing Sources	<u>180,000</u>	<u>-</u>	<u>180,000</u>	<u>180,000</u>	<u>-</u>
Net Change in Fund Balance	(75,200)	160,000	(103,122)	56,878	132,078
Fund Balance - beginning	<u>(25,307)</u>	<u>-</u>	<u>(25,307)</u>	<u>(25,307)</u>	<u>-</u>
Fund Balance (deficit) - ending	<u>\$ (100,507)</u>	<u>\$ 160,000</u>	<u>\$ (128,429)</u>	<u>\$ 31,571</u>	<u>\$ 132,078</u>

Notes:

Note 1: The intergovernmental revenues are provided by the South Carolina Department of Transportation, State Mass Transit Funds.

Note 2: The Charges for Services are Ridership Fees. The transfer in is funding provided by Beaufort County's General Fund.

Note 3: In July 2018, Beaufort County purchased real property that is the embarkation point for the Daufuskie Ferry. Beaufort County receives rental income and also incurs utility expenditures for the real property.

STATISTICAL SECTION

STATISTICAL SECTION



This part of the County's, annual comprehensive financial report presents detailed information as a context for understanding what the information in the financial statements, notes disclosure, and required supplementary information says about the County's overall financial health.

<u>Contents</u>	<u>Page</u>
Financial Trends	188 – 193
These schedules contain trend information to help the reader understand how the County's financial performance and well-being have changed over time.	
Revenue Capacity	194 and 197
These schedules contain information to help the reader assess the factors affecting the County's ability to generate its property and sales taxes.	
Debt Capacity	198 – 202
These schedules present information to help the reader assess the affordability of the County's current levels of outstanding debt and the County's ability to issue additional debt in the future.	
Demographic and Economic Information	203 and 204
These schedules offer demographic and economic indicators to help the reader understand the environment within which the County's financial activities take place and to help comparisons over time and with other governments.	
Operating Information	205 – 207
These schedules contain information about the County's operations and resources to help the reader understand how the County's financial information relates to the services the County provides and the activities it performs.	

Sources: Unless otherwise noted, the information in these schedules is derived from the annual comprehensive financial reports for the relevant year.

STATISTICAL SECTION



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Sources: Unless otherwise noted, the information in these schedules is derived from the annual comprehensive financial reports for the relevant year.

BEAUFORT COUNTY, SOUTH CAROLINA

NET POSITION BY COMPONENT LAST TEN FISCAL YEARS

	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Governmental Activities										
Net investment in capital assets	\$ 182,140,936	\$ 235,805,103	\$ 248,042,213	\$ 258,464,624	\$ 297,559,730	\$ 250,724,674	\$ 341,399,499	\$ 350,435,861	\$ 357,355,623	\$ 365,495,409
Restricted	109,480,674	81,168,869	94,621,380	103,427,275	74,429,250	132,328,862	130,694,943	97,597,158	102,903,269	260,399,114
Unrestricted	2,286,272	5,092,524	(9,776,030)	(67,733,915)	(47,981,906)	(69,322,749)	(110,657,381)	(64,605,798)	(16,413,940)	(94,504,653)
Total governmental activities net position	\$ 293,907,882	\$ 322,066,496	\$ 332,887,563	\$ 294,157,984	\$ 324,007,074	\$ 313,730,787	\$ 361,437,061	\$ 383,427,221	\$ 443,844,952	\$ 531,389,870
Business-Type Activities										
Net investment in capital assets	\$ 23,927,764	\$ 23,961,592	\$ 23,319,358	\$ 27,565,326	\$ 28,123,049	\$ 28,226,279	\$ 30,593,539	\$ 30,353,828	\$ 39,388,762	\$ 42,813,921
Unrestricted	(1,466,786)	(1,180,550)	(741,276)	(8,545,869)	(4,534,745)	(2,657,026)	(5,287,834)	(2,062,519)	(4,902,366)	(2,593,463)
Total business-type activities net position	\$ 22,460,978	\$ 22,781,042	\$ 22,578,082	\$ 19,019,457	\$ 23,588,304	\$ 25,569,253	\$ 25,305,705	\$ 28,291,309	\$ 34,486,396	\$ 40,220,458
Primary Government										
Net investment in capital assets	\$ 206,068,700	\$ 259,766,695	\$ 271,361,571	\$ 286,029,950	\$ 325,682,779	\$ 278,950,953	\$ 371,993,038	\$ 380,789,689	\$ 396,744,385	\$ 408,309,330
Restricted	109,480,674	81,168,869	94,621,380	103,427,275	74,429,250	132,328,862	130,694,943	97,597,158	102,903,269	260,399,114
Unrestricted	819,486	3,911,974	(10,517,306)	(76,279,784)	(52,516,651)	(71,979,775)	(115,945,215)	(66,668,317)	(21,316,306)	(97,098,116)
Total primary government net position	\$ 316,368,860	\$ 344,847,538	\$ 355,465,645	\$ 313,177,441	\$ 347,595,378	\$ 339,300,040	\$ 386,742,766	\$ 411,718,530	\$ 478,331,348	\$ 571,610,328

BEAUFORT COUNTY, SOUTH CAROLINA

CHANGES IN NET POSITION LAST TEN FISCAL YEARS

	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Expenses										
Governmental Activities										
General Government	\$ 32,119,250	\$ 32,641,163	\$ 34,741,478	\$ 34,268,122	\$ 42,236,133	\$ 48,649,308	\$ 49,612,892	\$ 67,483,600	\$ 50,963,220	\$ 55,786,602
Public Safety	51,231,345	52,481,136	57,185,897	53,323,890	48,929,013	87,661,802	56,674,563	55,090,970	63,648,919	57,458,757
Public Works	19,944,114	23,403,821	22,259,047	24,696,310	22,106,941	23,251,203	19,930,159	13,085,477	25,077,022	24,752,852
Public Health	11,881,484	11,987,651	11,462,648	10,667,458	12,128,941	12,440,379	14,011,837	14,714,866	15,366,160	13,775,524
Public Welfare	2,373,551	2,317,902	3,243,469	3,023,487	2,108,695	2,342,367	5,935,476	4,208,514	7,951,215	2,124,474
Cultural and Recreation	13,863,794	16,064,581	15,583,049	14,936,898	13,887,875	14,006,380	15,682,409	17,544,898	17,948,284	15,727,019
Interest	10,596,657	9,087,049	9,293,605	6,641,311	6,222,321	5,643,381	6,116,157	4,981,961	6,065,977	5,796,178
Total Governmental Activities Expenses	142,010,195	147,983,303	153,769,193	147,557,476	147,619,919	193,994,820	167,963,493	177,110,286	187,020,797	175,421,406
Business-Type Activities										
Stormwater Utility	3,124,645	3,246,022	3,175,708	3,534,035	3,663,825	4,063,867	5,431,198	4,366,551	4,796,915	4,364,704
Lady's Island Airport	668,094	667,068	602,879	703,949	901,521	610,714	996,300	1,404,657	548,152	811,405
Hilton Head Airport	3,236,793	2,565,348	2,829,612	4,517,883	8,330,082	11,505,178	17,922,483	7,587,534	2,945,805	4,386,723
Total Business-Type Expenses	7,029,532	6,478,438	6,608,199	8,755,867	12,895,428	16,179,759	24,349,981	13,358,742	8,290,872	9,562,832
Total Government Expenses	\$ 149,039,727	\$ 154,461,741	\$ 160,377,392	\$ 156,313,343	\$ 160,515,347	\$ 210,174,579	\$ 192,313,474	\$ 190,469,028	\$ 195,311,669	\$ 184,984,238

BEAUFORT COUNTY, SOUTH CAROLINA

CHANGES IN NET POSITION LAST TEN FISCAL YEARS

	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Program Revenues										
Governmental Activities										
Charges for services										
General Government	\$ 18,499,976	\$ 18,342,329	\$ 18,929,100	\$ 18,874,705	\$ 15,720,868	\$ 18,431,740	\$ 17,473,663	\$ 17,035,862	\$ 17,780,576	\$ 21,407,672
Public Safety	6,871,580	8,510,306	6,774,011	7,372,252	8,153,290	8,674,298	8,121,902	9,336,041	9,584,384	10,220,824
Public Works	3,680,979	4,283,664	4,319,788	4,545,834	5,865,323	9,444,459	8,001,763	8,081,666	7,564,330	8,306,192
Public Health	525,594	522,846	535,092	597,297	591,235	626,822	599,225	691,268	547,458	507,101
Public Welfare	40,913	64,283	60,147	87,992	144,682	170,795	132,341	308,496	282,529	256,095
Cultural and Recreation	1,602,628	1,912,336	2,035,420	2,301,655	2,019,478	3,478,117	3,337,726	3,180,854	2,735,037	3,028,854
Operating Grants and Contributions	9,549,138	9,328,245	10,398,779	11,962,524	11,249,681	12,444,349	14,438,073	13,405,223	14,469,479	12,785,783
Capital Grants and Contributions	2,405,145	13,271,813	17,270,372	16,053,234	17,613,148	9,881,571	33,826,796	9,275,113	2,117,383	876,281
Total Governmental Activities Program Revenues	43,175,953	56,235,822	60,322,709	61,795,493	61,357,705	63,152,151	85,931,489	61,314,523	55,081,176	57,388,802
Business-Type Activities										
Charges for services										
Garage	-	-	-	-	-	-	-	-	-	-
Stormwater Utility	3,209,895	3,155,000	3,190,705	3,232,499	5,393,162	5,818,715	5,715,709	5,653,287	6,725,471	6,593,342
Lady's Island Airport	567,734	560,766	528,390	552,091	529,750	567,029	619,624	611,654	539,273	751,296
Hilton Head Airport	1,495,360	1,793,155	1,830,654	1,777,043	1,638,483	1,605,813	1,601,465	2,269,795	3,925,494	4,443,001
Operating Grants and Contributions	116,234	112,695	116,090	65,450	65,440	50,560	42,960	47,260	44,300	222,326
Capital Grants and Contributions	1,562,938	1,175,792	735,231	1,476,192	9,782,233	10,095,453	15,956,279	7,290,165	3,069,935	3,236,672
Total Business-Type Activities Program Revenues	6,952,161	6,797,408	6,401,070	7,103,275	17,409,068	18,137,570	23,936,037	15,872,161	14,304,473	15,246,637
Total Government Program Revenues	\$ 50,128,114	\$ 63,033,230	\$ 66,723,779	\$ 68,898,768	\$ 78,766,773	\$ 81,289,721	\$ 109,867,526	\$ 77,186,684	\$ 69,385,649	\$ 72,635,439
Net (Expense) / Revenue										
Governmental Activities	\$ (104,807,350)	\$ (97,533,371)	\$ (87,234,767)	\$ (85,824,426)	\$ (132,637,115)	\$ (104,811,342)	\$ (82,032,004)	\$ (115,795,763)	\$ (131,939,621)	\$ (118,032,604)
Business-Type Activities	473,723	189,209	(2,354,797)	(5,792,153)	1,229,309	(6,212,411)	(413,944)	2,513,419	6,013,601	5,683,805
Total Government Net (Expense) / Revenue	\$ (104,333,627)	\$ (97,344,162)	\$ (89,589,564)	\$ (91,616,579)	\$ (131,407,806)	\$ (111,023,753)	\$ (82,445,948)	\$ (113,282,344)	\$ (125,926,020)	\$ (112,348,799)

BEAUFORT COUNTY, SOUTH CAROLINA

CHANGES IN NET POSITION LAST TEN FISCAL YEARS

	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
General Revenues and Other										
Changes in Net Assets										
Governmental Activities										
Property Taxes	\$ 93,571,238	\$ 94,819,998	\$ 91,907,959	\$ 96,129,087	\$ 101,550,345	\$ 109,147,291	\$ 116,478,416	\$ 119,334,712	\$ 128,952,186	\$ 132,645,010
Sales Taxes	30,442,155	15,043,485	330,889	105,253	31,232	27,661	109,728	46,453	45,195,996	55,879,745
Grants and contributions										
not restricted	9,588,551	7,944,710	8,414,711	8,478,141	8,513,761	9,342,544	9,452,285	9,215,559	9,547,798	9,674,443
Unrestricted investment earnings	883,768	540,155	293,213	269,080	495,848	581,229	1,495,650	5,557,428	5,044,088	3,402,559
Special item - decrease in other post-employment benefit cost	-	-	-	27,520,071	1,353,498	-	-	-	-	-
Transfers In / (Out)	-	-	-	-	-	-	-	-	-	-
Gain/(Loss) on Sale of Capital Assets	-	-	-	-	-	-	-	-	-	-
Miscellaneous	1,841,926	1,557,747	3,320,779	2,366,433	1,955,858	1,467,657	2,202,199	3,631,771	3,617,284	3,975,765
Total Governmental Activities	136,327,638	119,906,095	104,267,551	134,868,065	113,900,542	120,566,382	129,738,278	137,785,923	192,357,352	205,577,522
Business-Type Activities										
Unrestricted Investments Earnings	11,231	4,835	4,169	3,133	14,710	19,694	150,396	272,185	181,486	50,257
Special item - decrease in other post-employment benefit cost	-	-	-	1,230,929	38,502	-	-	-	-	-
Transfers In / (Out)	-	-	-	-	-	-	-	-	-	-
Gain/(Loss) on Sale of Capital Assets	50,000	(3,741)	-	-	-	-	-	-	-	-
Miscellaneous	-	-	-	1,079	1,995	3,444	-	-	-	-
Total Business-Type Activities	61,231	1,094	4,169	1,235,141	55,207	23,138	150,396	272,185	181,486	50,257
Total Government	\$ 136,388,869	\$ 119,907,189	\$ 104,271,720	\$ 136,103,206	\$ 113,955,749	\$ 120,589,520	\$ 129,888,674	\$ 138,058,108	\$ 192,538,838	\$ 205,627,779
Changes in Net Position										
Governmental Activities	\$ 44,580,157	\$ 26,459,611	\$ 18,505,568	\$ 48,605,851	\$ (16,942,127)	\$ 38,534,378	\$ 47,706,274	\$ 21,990,160	\$ 60,417,731	\$ 87,544,918
Business-Type Activities	380,201	(206,035)	(1,648,423)	5,748,781	2,013,018	(390,806)	(263,548)	2,985,604	6,195,087	5,734,062
Total Government Changes in Net Position	\$ 44,960,358	\$ 26,253,576	\$ 16,857,145	\$ 54,354,632	\$ (14,929,109)	\$ 38,143,572	\$ 47,442,726	\$ 24,975,764	\$ 66,612,818	\$ 93,278,980

BEAUFORT COUNTY, SOUTH CAROLINA

FUND BALANCES GOVERNMENTAL FUNDS LAST TEN FISCAL YEARS

	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
General Fund										
Nonspendable	\$ 2,227,326	\$ 2,061,612	\$ 1,289,814	\$ 1,607,787	\$ 1,198,811	\$ 1,980,794	\$ 1,653,435	\$ 1,441,679	\$ 1,601,190	\$ 2,100,954
Committed	150,788	218,526	186,084	23,537	247,507	313,641	451,287	1,104,309	1,104,309	-
Assigned	23,697	1,733,143	1,047,473	381,041	452,883	1,700,200	3,298,504	3,550,651	3,748,371	3,765,356
Unassigned	19,940,197	20,207,988	21,249,298	24,682,018	26,653,761	23,772,760	26,474,071	37,214,289	47,363,427	65,808,134
Total General Fund	<u>22,342,008</u>	<u>24,221,269</u>	<u>23,772,669</u>	<u>26,694,383</u>	<u>28,552,962</u>	<u>27,767,395</u>	<u>31,877,297</u>	<u>43,310,928</u>	<u>53,817,297</u>	<u>71,674,444</u>
All Other Governmental Funds										
Nonspendable	1,268,394	1,199,446	2,514,805	4,464,642	72,968	99,269	224,324	162,165	148,402	-
Restricted	124,459,879	108,228,779	92,038,827	98,868,411	87,145,361	132,176,998	130,293,307	128,557,920	175,545,617	260,399,114
Committed	32,889	56,058	67,748	94,222	94,911	52,595	177,312	307,580	326,902	-
Unassigned (Deficit)	(28,933)	365,494	-	-	-	-	-	-	-	(6,089)
Total All Other Governmental Funds	<u>125,732,229</u>	<u>109,849,777</u>	<u>94,621,380</u>	<u>103,427,275</u>	<u>87,313,240</u>	<u>132,328,862</u>	<u>130,694,943</u>	<u>129,027,665</u>	<u>176,020,921</u>	<u>260,393,025</u>
Total All Governmental Funds	<u>\$ 148,074,237</u>	<u>\$ 134,071,046</u>	<u>\$ 118,394,049</u>	<u>\$ 130,121,658</u>	<u>\$ 115,866,202</u>	<u>\$ 160,096,257</u>	<u>\$ 162,572,240</u>	<u>\$ 172,338,593</u>	<u>\$ 299,838,218</u>	<u>\$ 332,067,469</u>

GASB Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, became effective for fiscal year 2011 and established fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to honor constraints imposed upon the use of the resources reported in governmental funds.

BEAUFORT COUNTY, SOUTH CAROLINA

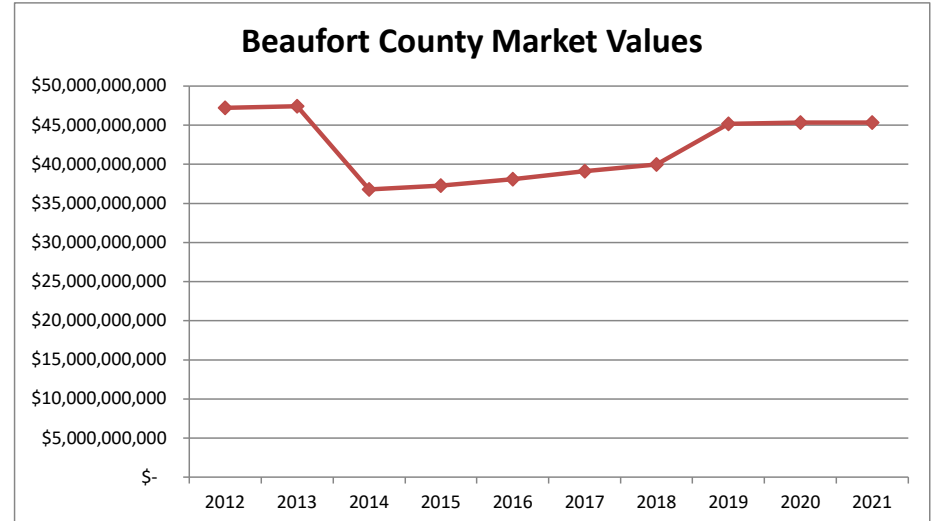
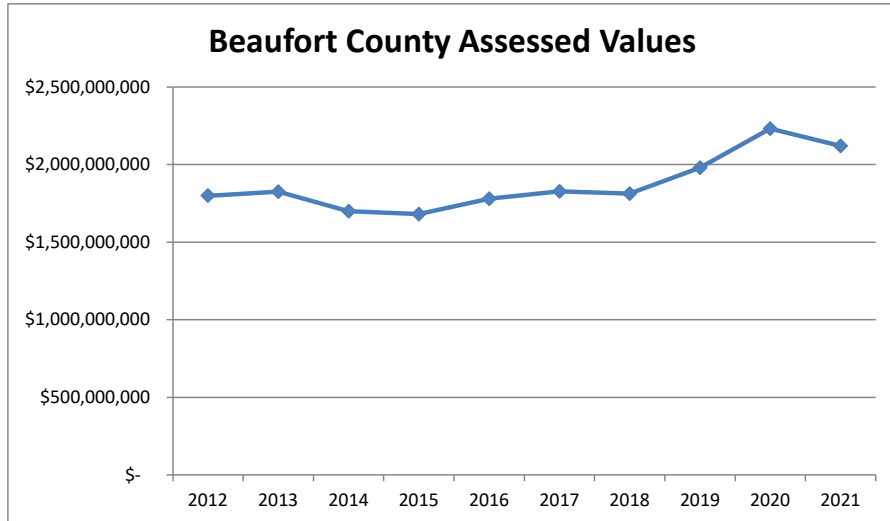
CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS LAST TEN FISCAL YEARS

	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Revenues										
Property Taxes	\$ 93,350,153	\$ 94,786,696	\$ 92,501,314	\$ 95,351,350	\$ 101,676,345	\$ 109,274,083	\$ 116,505,253	\$ 119,682,659	\$ 129,057,671	\$ 132,297,918
Licenses and Permits	9,924,740	10,705,122	11,348,536	12,074,801	12,655,858	18,366,032	17,355,544	16,891,099	16,740,438	16,859,232
Intergovernmental	51,984,989	45,588,253	36,414,751	36,611,786	33,572,097	35,530,696	57,821,939	34,902,586	72,999,518	76,916,215
Charges for Services	15,221,171	17,105,139	15,467,080	16,387,825	17,731,291	19,578,971	18,962,662	20,168,722	20,499,738	30,129,956
Fines and Forfeitures	1,015,739	898,436	1,007,091	1,073,474	1,344,423	922,497	1,347,402	1,257,718	1,373,531	1,520,713
Interest	883,768	540,155	293,213	269,082	495,852	581,160	1,495,652	2,708,652	2,624,384	932,190
Miscellaneous	1,841,926	1,557,747	3,320,779	2,365,713	1,955,857	1,492,658	2,208,149	3,816,470	4,248,732	4,264,115
Total Revenues	174,222,486	171,181,548	160,352,764	164,134,031	169,431,723	185,746,097	215,696,601	199,427,906	247,544,012	262,920,339
Expenditures										
General Government	23,497,733	23,658,058	24,808,234	25,358,150	37,126,529	39,552,934	39,290,337	45,821,182	44,137,817	46,498,951
Public Safety	43,222,080	44,182,336	46,846,910	48,381,271	45,583,499	45,115,821	47,216,422	48,294,980	52,467,265	51,221,432
Public Works	14,792,685	17,550,180	14,480,016	15,958,306	13,617,653	14,495,178	16,088,640	15,934,931	16,558,486	16,435,957
Public Health	11,218,245	11,306,171	10,758,045	10,490,248	11,487,899	11,742,116	12,815,828	13,891,165	13,865,957	12,468,816
Public Welfare	1,915,122	1,794,172	2,720,482	2,525,257	2,108,695	2,342,367	2,093,114	2,648,095	3,249,314	2,019,677
Cultural and Recreation	11,210,985	13,132,712	12,323,751	11,961,423	10,946,319	11,039,804	12,050,466	13,609,581	14,033,306	12,344,895
Disaster related expenditures	-	-	-	-	-	38,727,223	1,920,614	950,677	-	-
Debt Service - Principal	11,820,000	72,805,000	14,280,980	13,453,464	14,121,038	17,613,699	49,291,451	15,579,303	16,552,252	25,467,965
Debt Service - Interest and Fees	11,698,673	10,443,924	8,142,957	8,754,441	8,444,266	7,857,324	7,981,433	7,951,999	7,776,219	8,114,533
Capital Projects	49,619,275	43,528,784	41,668,386	36,170,318	44,421,752	38,110,477	23,813,730	35,956,124	20,830,773	24,524,923
Total Expenditures	178,994,798	238,401,337	176,029,761	173,052,878	187,857,650	226,596,943	212,562,035	200,638,037	189,471,389	199,097,149
Excess (deficiency) of revenues over expenditures	(4,772,312)	(67,219,789)	(15,676,997)	(8,918,847)	(18,425,927)	(40,850,846)	3,134,566	(1,210,131)	58,072,623	63,823,190
Other Financing Sources (Uses)										
Issuance of Bonds	12,500,000	49,265,000	-	19,450,000	-	51,000,000	-	11,250,000	-	42,910,000
Issuance of BANs	-	-	-	-	-	30,250,000	-	-	-	-
Debt Service-Principal - Refinancing of BANs	-	-	-	-	-	-	-	-	-	-
Issuance of Refunding Debt	15,295,000	58,335,000	-	22,570,000	17,950,000	6,110,000	-	-	-	-
Payments to Refunding Debt Escrow Agent	(17,312,305)	(65,909,303)	-	3	(19,091,723)	(6,405,000)	-	-	-	(8,925,000)
Issuance of Long-term Debt	-	-	-	-	4,000,000	-	-	-	-	-
Bond Premiums	2,368,280	11,525,901	-	3,438,394	1,312,194	4,794,335	-	609,072	-	4,852,762
Transfers In	15,409,058	27,323,615	23,928,262	19,629,618	8,759,152	11,158,117	10,965,003	10,853,793	9,833,827	13,085,905
Transfers Out	(15,409,058)	(27,323,615)	(23,928,262)	(19,629,618)	(8,759,152)	(11,826,551)	(11,623,586)	(11,641,881)	(10,406,825)	(13,517,606)
Total Other Financing Sources (Uses)	12,850,975	53,216,598	-	45,458,397	4,170,471	85,080,901	(658,583)	11,070,984	(572,998)	38,406,061
Net Change in Fund Balance	\$ 8,078,663	\$ (14,003,191)	\$ (15,676,997)	\$ 36,539,550	\$ (14,255,456)	\$ 44,230,055	\$ 2,475,983	\$ 9,860,853	\$ 57,499,625	\$ 102,229,251
Debt Service as a Percentage of Non-capital Expenditures	18.2%	42.7%	16.7%	16.2%	15.7%	13.5%	30.3%	14.3%	14.2%	19.7%

BEAUFORT COUNTY, SOUTH CAROLINA

ASSESSED VALUE AND MARKET VALUE OF TAXABLE PROPERTY LAST TEN FISCAL YEARS

Fiscal Year	Real Property			Personal Property			Totals		Total Direct Tax Rate
	Assessed Value	Market Value		Assessed Value	Market Value		Assessed Value	Market Value	
2012	\$ 1,614,373,168	\$ 45,028,233,052	3.59%	\$ 185,451,491	\$ 2,186,088,790	8.48%	\$ 1,799,824,659	\$ 47,214,321,842	47.54
2013	1,614,166,744	44,735,468,004	3.61%	210,531,440	2,692,952,990	7.82%	1,824,698,184	47,428,420,994	47.54
2014	1,503,246,950	34,226,412,913	4.39%	197,121,500	2,573,608,850	7.66%	1,700,368,450	36,800,021,763	48.52
2015	1,456,623,792	34,326,777,040	4.24%	224,587,180	2,943,436,442	7.63%	1,681,210,972	37,270,213,482	56.30
2016	1,537,918,460	34,954,579,643	4.40%	243,102,990	3,146,262,710	7.73%	1,781,021,450	38,100,842,353	56.86
2017	1,569,859,790	35,756,421,947	4.39%	258,073,760	3,352,079,267	7.70%	1,827,933,550	39,108,501,214	59.15
2018	1,575,924,542	36,784,111,791	4.28%	237,358,677	3,177,004,620	7.47%	1,813,283,219	39,961,116,411	61.27
2019	1,746,777,223	42,176,881,298	4.14%	233,576,952	2,987,568,570	7.82%	1,980,354,175	45,164,449,868	63.39
2020	2,005,077,400	44,106,415,380	4.55%	227,459,730	1,243,717,590	18.29%	2,232,537,130	45,350,132,970	62.78
2021	1,992,174,680	44,086,726,580	4.52%	128,919,930	1,240,167,350	10.40%	2,121,094,610	45,326,893,930	64.20



Source: Beaufort County Tax Database

BEAUFORT COUNTY, SOUTH CAROLINA

PROPERTY TAX MILLAGES - ALL OVERLAPPING GOVERNMENTS LAST TEN FISCAL YEARS

	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
<u>County-wide Levies</u>										
County - Operations	40.21	40.21	46.48	46.48	48.77	50.89	50.61	50.03	50.00	50.00
County - Higher Education	-	-	-	-	-	-	2.40	2.37	2.30	2.30
County - Debt Service	4.57	4.44	5.48	5.48	5.48	5.48	5.58	5.58	5.50	5.50
County-Purchase of Real Property Program	2.76	3.87	4.34	4.90	4.90	4.90	4.80	4.80	5.50	4.80
Total Direct Tax Rate	47.54	48.52	56.30	56.86	59.15	61.27	63.39	62.78	63.30	62.60
School - Operations	90.26	92.26	97.45	103.50	103.50	111.50	113.50	104.60	114.00	114.00
School - Debt Service	28.00	28.00	31.71	31.71	31.71	31.71	31.71	31.71	36.60	36.60
<u>Municipal Levies</u>										
City of Beaufort	60.62	60.62	66.61	72.62	72.61	73.57	73.57	74.59	79.30	78.20
Town of Port Royal	69.00	69.00	69.00	69.00	72.00	72.00	74.00	74.00	74.00	74.00
Town of Bluffton	38.00	38.00	44.35	44.35	44.35	42.35	40.35	38.50	38.50	38.50
Town of Hilton Head	19.33	19.33	20.83	21.35	22.18	22.18	28.36	27.72	28.10	28.10
Town of Yemassee	70.00	70.00	70.00	70.00	70.00	70.00	71.00	66.63	66.60	66.60
<u>Fire Levies</u>										
Bluffton Fire - Operation	19.67	20.49	24.02	24.02	24.02	24.64	24.70	24.10	24.10	24.10
Bluffton Fire - Debt Service	0.38	-	-	-	1.22	1.10	1.04	1.45	1.60	1.60
Burton Fire - Operations	55.87	58.21	60.18	60.18	60.66	62.42	64.53	68.82	70.30	70.30
Burton Fire - Debt Service	5.53	5.53	5.74	5.74	5.26	5.26	5.26	5.15	5.10	5.10
Daufuskie Island Fire - Operations	31.74	33.07	52.57	54.72	56.98	58.44	60.27	60.27	60.20	60.20
Daufuskie Island Fire - Debt Service	-	-	2.00	2.00	2.00	-	-	-	-	-
Lady's Island/St. Helena - Operations	32.04	33.34	34.82	35.94	36.94	37.92	39.26	39.30	40.10	40.10
Lady's Island/St. Helena - Debt Service	1.50	1.50	2.30	2.36	2.20	2.20	2.11	2.00	2.00	2.00
Sheldon Fire - Operations	32.22	33.11	34.53	35.82	36.33	36.86	38.32	37.18	38.80	38.80
Sheldon Fire - Debt Services	2.18	2.18	2.20	2.20	2.20	2.20	3.21	3.21	3.70	3.70

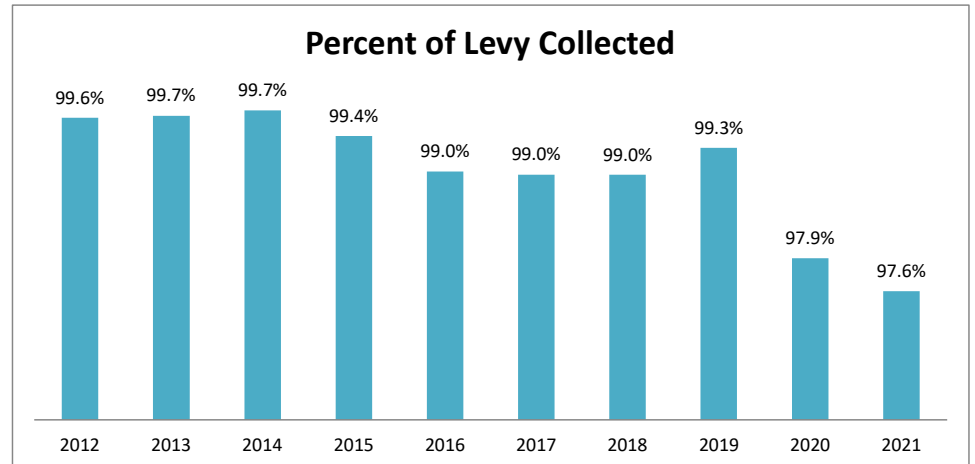
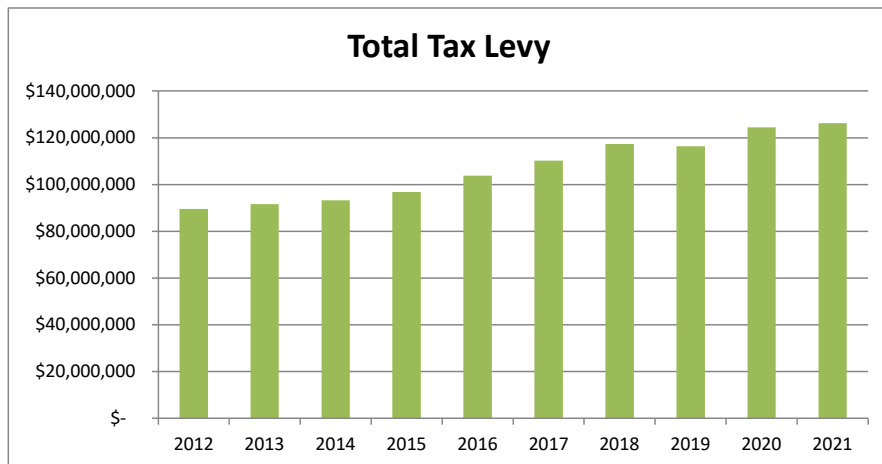
Source: Beaufort County Auditor

BEAUFORT COUNTY, SOUTH CAROLINA

PROPERTY TAX LEVIES AND COLLECTIONS LAST TEN FISCAL YEARS

Fiscal Year	Total Levy (1)	Current Tax Collections	Percent of Levy Collected	Collections in Subsequent Years	Total Tax Collections	Total Collections As Percent of Levy
2012	\$ 89,604,155	\$ 84,722,943	94.6%	\$ 4,558,994	\$ 89,281,937	99.6%
2013	91,676,253	86,938,308	94.8%	4,431,010	91,369,319	99.7%
2014	93,247,741	89,122,179	95.6%	3,873,520	92,995,699	99.7%
2015	96,864,480	92,817,395	95.8%	3,486,349	96,303,745	99.4%
2016	103,807,410	98,865,467	95.2%	3,896,610	102,762,077	99.0%
2017	110,259,100	104,977,928	95.2%	4,128,840	109,106,768	99.0%
2018	117,278,227	112,232,564	95.7%	3,817,348	116,049,911	99.0%
2019	116,392,375	113,789,436	97.8%	1,761,401	115,550,837	99.3%
2020	124,481,669	121,927,898	97.9%	1,927,329	121,927,898	97.9%
2021	126,292,424	123,192,145	97.6%	-	123,192,145	97.6%

(1) - Includes County operations and maintenance levy, purchase of real property program levy, solid waste and recycling program levy, and debt service levy.

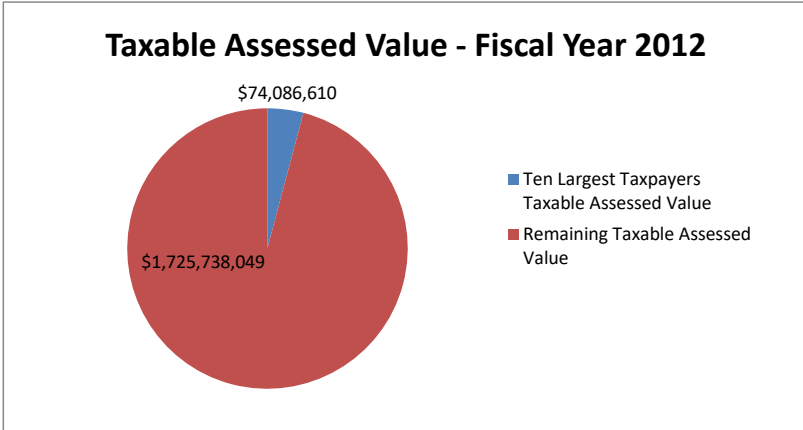
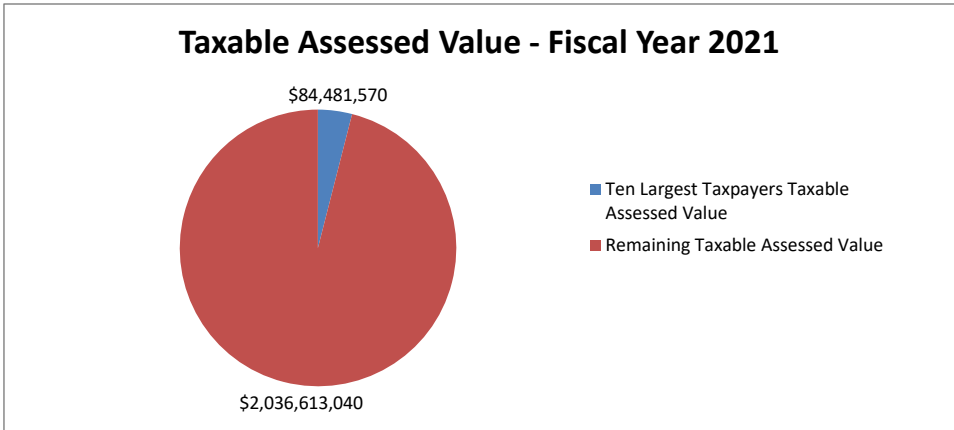


Source: Beaufort County Treasurer

BEAUFORT COUNTY, SOUTH CAROLINA

TEN LARGEST TAXPAYERS CURRENT YEAR AND NINE YEARS AGO

Taxpayer	Taxes Paid	2021 Fiscal Year				2012 Fiscal Year		
		Taxable Assessed Value	Rank	Percentage of Total Taxes Levied	Percentage of Total Assessed Value	Taxable Assessed Value	Rank	Percentage of Total Assessed Value
Dominion Energy South Carolina	\$ 6,805,004	\$ 25,045,910	1	1.39%	1.06%	\$ 19,469,940	2	1.06%
Marriott Ownership Resorts, Inc.	4,254,712	16,817,020	2	0.93%	1.12%	20,445,000	1	1.12%
Palmetto Electric Coop, Inc.	2,688,905	11,025,150	3	0.61%	0.54%	9,794,060	3	0.54%
Bluffton Telephone Company	1,703,243	6,586,280	4	0.36%	0.22%	4,061,400	6	0.22%
Columbia Properties Hilton Head	1,279,070	4,880,580	5	0.27%	0.00%	4,540,040	4	0.00%
Hargray Telephone Company	1,140,611	4,740,820	6	0.26%	0.16%	2,988,660	8	0.16%
SCG Hilton Head Property LLC	1,119,789	4,335,720	7	0.24%	0.23%	4,260,000	5	0.23%
Sea Pines Resort	957,680	5,080,480	8	0.28%	0.20%	3,714,960	7	0.20%
PBLH LLC	828,442	2,924,190	9	0.16%	N/A	N/A	N/A	N/A
Shelter Cove II LLC	766,714	3,045,420	10	0.17%	N/A	N/A	N/A	N/A
Greenwood Development Corp.	N/A	N/A		N/A	0.16%	2,928,680	9	0.16%
Hilton Head Health Systems, LP	N/A	N/A		N/A	0.10%	1,883,870	10	0.10%
Total	\$ 21,544,170	\$ 84,481,570		4.67%	3.98%	\$ 74,086,610		3.79%



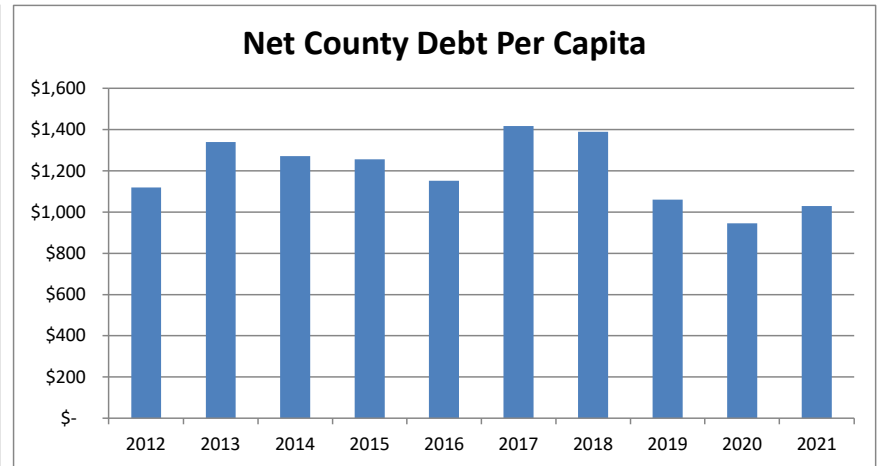
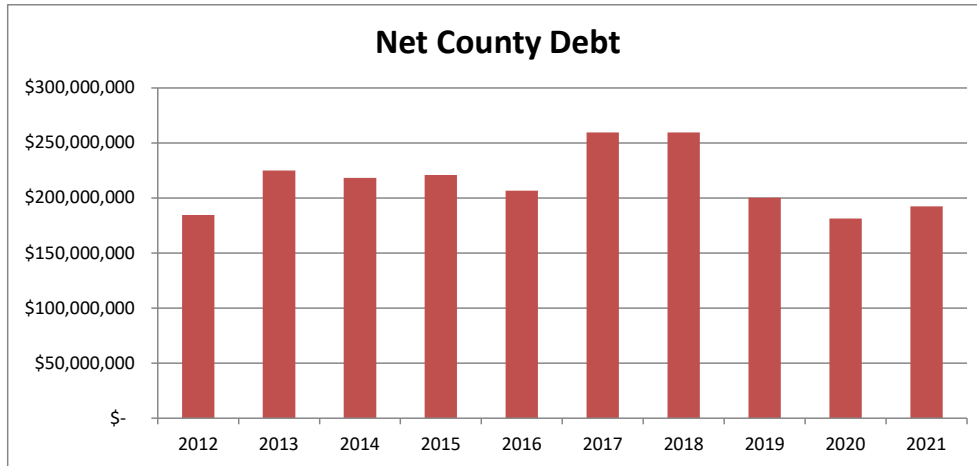
Source: Beaufort County Treasurer

BEAUFORT COUNTY, SOUTH CAROLINA

RATIOS OF GENERAL BONDED DEBT OUTSTANDING LAST TEN FISCAL YEARS

Fiscal Year	Estimated Population (1)	Assessed Value	General Obligation Bonds	Less: Debt Service Funds	Net County Debt	Ratio of Net County Debt to Assessed Value	Net County Debt Per Capita
2012	164,684	\$ 1,799,824,659	\$ 190,915,000	\$ 6,428,998	\$ 184,486,002	10.25%	\$ 1,120
2013	168,049	1,824,698,184	235,811,387	10,729,541	225,081,846	12.34%	1,339
2014	171,838	1,700,368,450	228,837,985	10,426,750	218,411,235	12.84%	1,271
2015	175,852	1,681,210,972	233,933,174	12,920,104	221,013,070	13.15%	1,257
2016	179,589	1,781,021,450	219,434,622	12,640,471	206,794,151	11.61%	1,151
2017	183,149	1,827,933,550	283,501,455	23,799,011	259,702,444	14.21%	1,418
2018	186,844	1,813,283,219	283,501,455	23,799,011	259,702,444	14.32%	1,390
2019	188,715	1,980,354,175	225,667,326	25,419,232	200,248,094	10.11%	1,061
2020	192,122	2,232,537,130	207,013,028	25,494,598	181,518,430	8.13%	945
2021	187,117	2,255,274,140	218,215,619	25,644,998	192,570,621	8.54%	1,029

(1) - Source: U.S. Census Bureau



BEAUFORT COUNTY, SOUTH CAROLINA

COMPUTATION OF LEGAL DEBT MARGIN JUNE 30, 2021

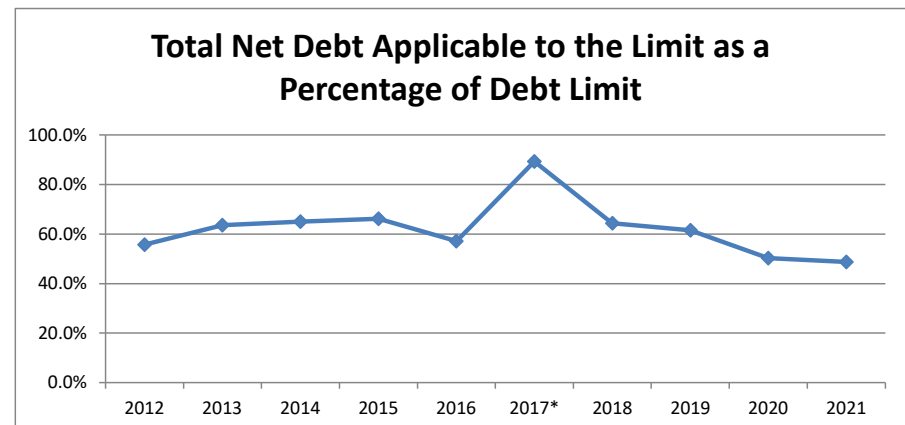
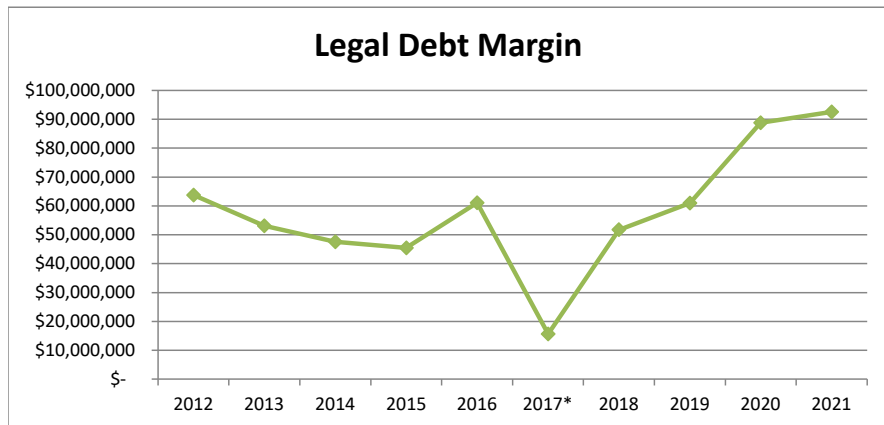
Assessed Value - 2020 Tax Year (Fiscal Year 2021)		\$ 2,255,274,140
		<u>x 8%</u>
Constitutional Debt Limit		180,421,931
Outstanding Subject to Debt Limit		<u>87,825,875</u>
Legal Debt Limit Remaining Without a Referendum		<u>\$ 92,596,056</u>
Total Outstanding General Obligation Debt	\$ 218,215,619	
Less General Obligation Debt Issued Under Referendum	(96,274,514)	
Less General Obligation Debt Issued Paid by Other Sources	(21,694,464)	
Less Premiums related to General Obligation Debt	<u>(12,420,766)</u>	
Total Outstanding Debt Subject to Debt Limit	<u>\$ 87,825,875</u>	

BEAUFORT COUNTY, SOUTH CAROLINA

LEGAL DEBT MARGIN DETAIL LAST TEN FISCAL YEARS

Fiscal Year	Debt Limit	Total Net Debt Applicable to Debt Limit	Legal Debt Margin	Total Net Debt Applicable to the Limit as a Percentage of Debt Limit
2012	\$ 143,985,973	\$ 80,253,597	\$ 63,732,376	55.7%
2013	145,975,855	92,854,428	53,121,427	63.6%
2014	136,029,476	88,506,497	47,522,979	65.1%
2015	134,496,878	89,034,715	45,462,163	66.2%
2016	142,481,716	81,400,573	61,081,143	57.1%
2017*	146,234,684	130,644,358	15,590,326	89.3%
2018	145,062,658	93,347,579	51,715,079	64.3%
2019	158,428,334	97,459,059	60,969,275	61.5%
2020	178,602,970	89,832,633	88,770,337	50.3%
2021	180,421,931	87,825,875	92,596,056	48.7%

* GO BAN in the amount of \$30.25 million issued for Hurricane Matthew disaster related expenses.



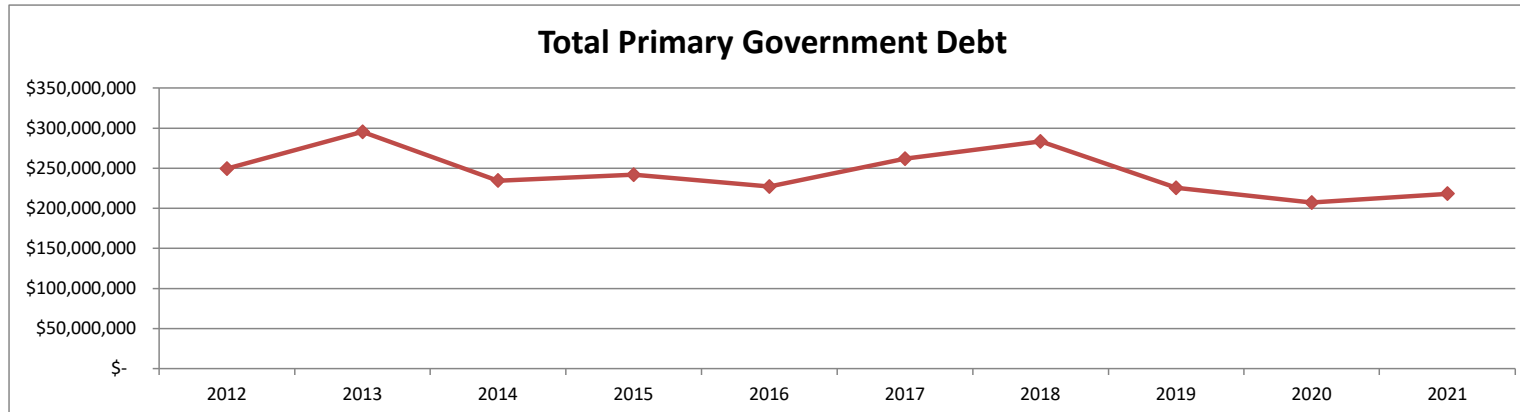
BEAUFORT COUNTY, SOUTH CAROLINA

RATIOS OF OUTSTANDING DEBT BY TYPE LAST TEN FISCAL YEARS

Fiscal Year	Estimated Population (1)	Governmental Activities				Total Primary Government Debt	Per Capita Personal Income (1)	Estimated Total Personal Income (2)	Percentage of Total Personal Income	Total Primary Government Debt Per Capita
		General Obligation Bonds	TIF Revenue Bonds and BANs	Capital Leases	Mortgage					
2012	164,684	\$ 190,915,000	\$ 58,470,000	\$ -	\$ -	\$ 249,385,000	\$ 45,122	\$ 7,430,871,448	3.36%	\$ 1,514
2013	168,049	235,811,387	59,410,000	-	-	295,221,387	45,222	7,599,511,878	3.88%	1,757
2014	171,838	228,837,985	5,685,000	-	-	234,522,985	46,137	7,928,089,806	2.96%	1,365
2015	175,852	233,933,174	5,767,750	2,148,791	-	241,849,715	47,664	8,381,809,728	2.89%	1,375
2016	179,589	220,921,444	4,586,750	1,790,659	-	227,298,853	49,914	8,964,005,346	2.54%	1,266
2017	183,149	227,555,765	30,250,000	-	4,000,000	261,805,765	52,147	9,550,670,903	2.74%	1,429
2018	186,844	249,251,455	-	-	-	283,501,455	53,766	10,045,854,504	2.82%	1,517
2019	188,715	225,667,326	-	-	-	225,667,326	56,711	10,702,216,365	2.11%	1,196
2020	192,122	207,013,028	-	-	-	207,013,028	59,318	14,033,167,246	1.48%	1,078
2021	187,117	218,215,619	-	-	-	218,215,619	60,894	11,394,302,598	1.92%	1,166

(1) - Source: U.S. Census Bureau

(2) - Calculated by multiplying the estimated population by the per capita income.



BEAUFORT COUNTY, SOUTH CAROLINA

COMPUTATION OF DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT JUNE 30, 2021

	<u>Gross Debt Outstanding</u>	<u>Percentage Applicable to Beaufort County</u>	<u>Amount Applicable to Beaufort County</u>
Beaufort County School District	\$ 425,681,629	100%	\$ 425,681,629
City of Beaufort	41,598,594	100%	41,598,594
Town of Bluffton	14,244,271	100%	14,244,271
Town of Hilton Head	123,673,837	100%	123,673,837
Town of Port Royal	246,308	100%	246,308
Hilton Head No. 1 Public Service District	8,630,000	100%	8,630,000
Burton Fire District	2,951,731	100%	2,951,731
Bluffton Fire District	12,295,571	100%	12,295,571
Lady's Island/St. Helena Island Fire District	4,913,721	100%	4,913,721
Sheldon Fire District	<u>1,436,200</u>	100%	<u>1,436,200</u>
Subtotal of Overlapping Debt	635,671,862		635,671,862
Beaufort County Direct Debt			205,795,000
Total of Direct and Overlapping Debt			<u>\$ 841,466,862</u>

Source: Debt outstanding provided by each governmental unit.

* Data not available

Note: As all of this debt is within Beaufort County, the percentage of applicable debt to the County is 100%. This process recognizes that, when considering the County's ability to issue long-term debt, the entire debt burden borne by the residents and businesses should be taken into account. However, this does not imply that every taxpayer is a resident and, therefore, responsible for repaying debt of each overlapping government.

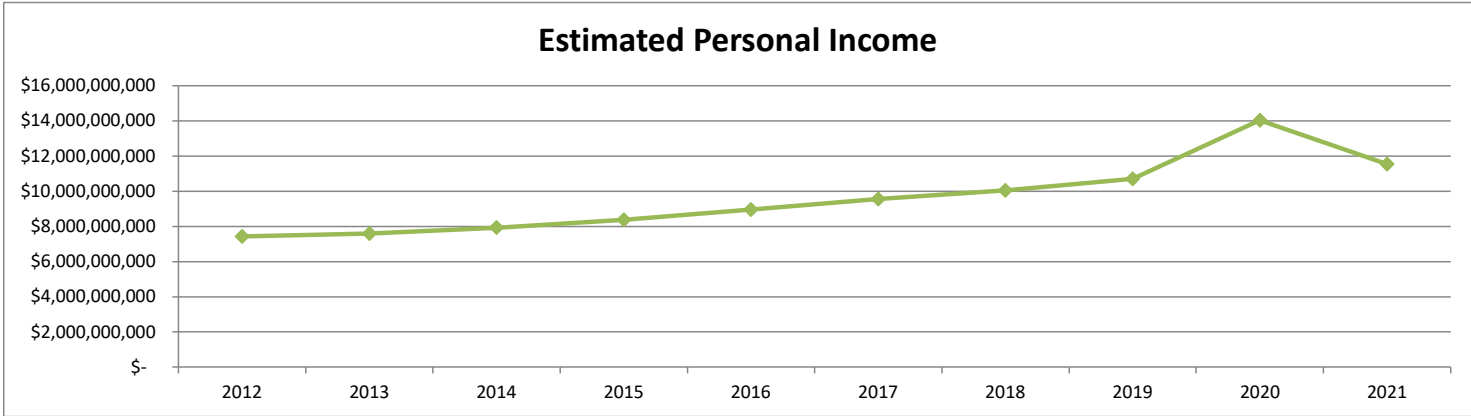
BEAUFORT COUNTY, SOUTH CAROLINA

DEMOGRAPHIC AND ECONOMIC STATISTICS LAST TEN FISCAL YEARS

<u>Fiscal Year</u>	<u>Estimated Population (1)</u>	<u>Per Capita Personal Income (1)</u>	<u>Estimated Personal Income</u>	<u>Unemployment Margin</u>	<u>Unemployment Rate (2)</u>
2012	164,684	\$ 45,122	\$ 7,430,871,448	119,562	8.8%
2013	168,049	45,222	7,599,511,878	122,827	8.8%
2014	171,838	46,137	7,928,089,806	125,701	7.9%
2015	175,852	47,664	8,381,809,728	128,188	5.6%
2016	179,589	49,914	8,964,005,346	129,675	5.0%
2017	183,149	52,147	9,550,670,903	131,002	4.0%
2018	186,844	53,766	10,045,854,504	133,078	3.4%
2019	188,715	56,711	10,702,216,365	132,004	3.3%
2020	192,122	73,043	14,033,216,365	119,079	7.4%
2021	189,517	60,894	11,540,448,198	128,623	3.7%

(1) - Source: United States Census Bureau

(2) - Source: United States Department of Labor - Bureau of Labor Statistics



BEAUFORT COUNTY, SOUTH CAROLINA

**PRINCIPAL EMPLOYERS
CURRENT YEAR AND NINE YEARS AGO**

Employer	2021			2012		
	Employees	Rank	Percentage of Total County Employment	Employees	Rank	Percentage of Total County Employment
Beaufort County School District	2,853	*	*	3,159	*	*
Beaufort County	1,261	*	*	*	*	*
Beaufort Memorial Hospital	*	*	*	*	*	*
Publix Super Markets Inc	*	*	*	*	*	*
Sea Pines Resort LLC	*	*	*	*	*	*
Carecore National LLC (Evicore)	*	*	*	*	*	*
Cypress Club Inc.	*	*	*	*	*	*
Hargray Communications Group Inc	*	*	*	*	*	*
Technical College of the Lowcountry	*	*	*	*	*	*
Mariners Inn	*	*	*	*	*	*
Sodexo, Inc.	*	*	*	*	*	*

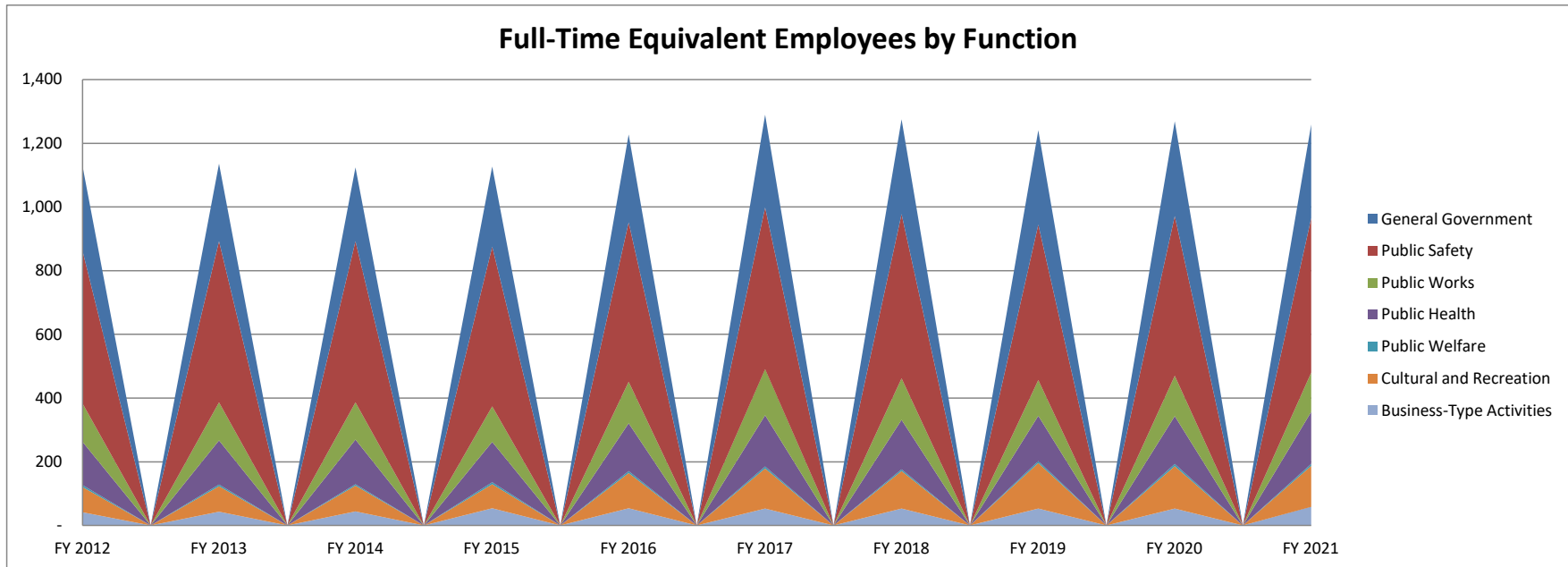
* Specific information related to those employers was deemed confidential by the South Carolina Department of Employment & Workforce.

BEAUFORT COUNTY, SOUTH CAROLINA

FULL-TIME EQUIVALENT EMPLOYEES BY FUNCTION LAST TEN FISCAL YEARS

	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>
General Government	266	244	232	252	275	291	297	297	298	294
Public Safety	479	505	505	501	501	507	516	487	501	485
Public Works	120	120	117	111	130	145	130	113	127	123
Public Health	136	138	140	127	150	161	156	142	150	164
Public Welfare	6	6	5	6	6	6	5	6	7	6
Cultural and Recreation	79	80	81	76	111	126	118	143	133	128
Business-Type Activities	42	43	44	54	54	53	53	53	53	59
Total Full-Time Employees	<u>1,128</u>	<u>1,136</u>	<u>1,124</u>	<u>1,127</u>	<u>1,227</u>	<u>1,289</u>	<u>1,275</u>	<u>1,241</u>	<u>1,269</u>	<u>1,259</u>

Source: Beaufort County Employee Services



BEAUFORT COUNTY, SOUTH CAROLINA

CAPITAL ASSET STATISTICS BY FUNCTION LAST TEN FISCAL YEARS

	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>
<u>General Government</u>										
Number of Parcels Owned	234	245	249	284	293	299	302	312	312	312
Acreage of County-Owned Land	13,739	15,161	15,247	15,344	15,682	15,890	15,894	15,967	15,967	15,967
Miles of Paved (Maintained) Road	200	202	205	208	211	211	211	211	211	211
Miles of Unimproved Road	106	104	101	98	95	95	95	95	95	95
Total Miles of Road	<u>306</u>	<u>306</u>	<u>306</u>	<u>306</u>	<u>306</u>	<u>306</u>	<u>306</u>	<u>306</u>	<u>306</u>	<u>306</u>
Number of Vehicles	39	59	47	48	56	58	61	65	65	67
<u>Public Safety</u>										
Number of Vehicles	345	388	388	387	377	408	425	433	433	435
<u>Public Works</u>										
Number of Vehicles	90	92	91	89	98	105	112	113	113	96
<u>Public Health</u>										
Number of Vehicles	57	63	60	63	70	71	78	87	87	93
<u>Public Welfare</u>										
Number of Vehicles	2	3	3	3	3	5	5	5	5	9
<u>Cultural & Recreation</u>										
Total Acreage of Parks and Leisure Service-Owned Land	930	930	930	930	930	930	930	930	930	930
Number of Community Centers	13	13	13	13	13	13	13	13	13	13
Number of Playgrounds	20	20	20	20	20	20	20	20	20	20
Number of Football Fields	10	10	10	10	10	10	10	10	10	10
Number of Gymnasiums	4	4	4	4	4	4	4	4	4	4
Number of Basketball Courts	15	15	15	15	15	15	18	18	18	18
Number of Tennis Courts	21	21	21	21	21	21	21	21	21	21
Number of Baseball/Softball Fields	34	34	34	34	34	34	34	34	34	34
Number of Soccer Fields	23	23	23	23	23	23	23	23	23	23
Number of Passive Parks	6	6	6	3	6	6	6	6	6	6
Number of Racquetball Courts	2	2	2	2	2	2	4	4	4	4
Number of Fitness Centers	1	1	1	1	1	1	2	2	2	2
Number of Boat Landings	25	25	25	25	25	25	25	25	25	25
Number of Vehicles	28	31	31	31	31	31	35	35	35	35

Source: Beaufort County

BEAUFORT COUNTY, SOUTH CAROLINA

OPERATING INDICATORS BY FUNCTION LAST TEN FISCAL YEARS

	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>
<u>Detention Center (1)</u>										
Inmates booked	N/A	N/A	N/A	N/A	N/A	N/A	4,142	3,907	3,154	2,809
Average Daily Population (ADP)	N/A	N/A	N/A	N/A	N/A	N/A	177	180	154	111
<u>Emergency Medical Services (1)</u>										
Number of Calls Responded to	13,799	12,744	14,906	14,350	15,121	15,507	15,751	16,360	16,391	18,198
<u>Building Codes and Enforcement (1)</u>										
Permits issued	N/A	N/A	N/A	N/A	N/A	N/A	3,299	4,023	3,671	3,448
Plans reviewed	N/A	N/A	N/A	N/A	N/A	N/A	1,056	1,136	1,184	1,354
Inspections completed	N/A	N/A	N/A	N/A	N/A	N/A	14,061	14,319	14,184	13,532
Violations issued	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1,710	1,745	1,628
Complaints received	N/A	N/A	N/A	N/A	N/A	N/A	N/A	114	210	193
<u>Animal Services (1)</u>										
Intake	4,770	4,524	4,274	3,271	3,276	3,116	3,408	3,013	2,502	2,160
Euthanasia rate	1,750	1,228	1,046	731	566	385	436	364	330	182
<u>Mosquito Control (1)</u>										
Service requests	N/A	N/A	N/A	N/A	N/A	N/A	611	966	776	979
<u>Parks and Recreation (1)</u>										
Athletic registrations - youth	N/A	N/A	N/A	N/A	N/A	N/A	N/A	5,328	3,653	4,506
Athletic registrations - adults	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1,421	1,206	1,607
Pool admissions	N/A	N/A	N/A	N/A	N/A	N/A	N/A	13,280	4,087	3,754
<u>Registered Voters (2)</u>										
Beaufort County	100,320	111,168	100,320	101,761	113,271	115,600	119,685	122,447	132,338	146,633
State of South Carolina	2,722,280	2,932,402	2,722,287	2,948,772	3,153,521	3,196,012	3,085,276	3,147,589	3,329,755	3,579,119

(1) - Source: Beaufort County

(2) - Source: South Carolina State Election Commission

N/A - Data Not Available

COMPLIANCE SECTION



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

**County Council
of Beaufort County
Beaufort, South Carolina**

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of **Beaufort County, South Carolina** (the "County"), as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise Beaufort County, South Carolina's basic financial statements, and have issued our report thereon dated January 19, 2022.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the County's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we do not express an opinion on the effectiveness of the County's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the County's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Savannah, Georgia
January 19, 2022



INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

**County Council
of Beaufort County
Beaufort, South Carolina**

Report on Compliance for Each Major Federal Program

We have audited **Beaufort County, South Carolina's** (the "County") compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the County's major federal programs for the year ended June 30, 2021. The County's major federal program is identified in the summary of audit results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for the County's major federal program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on the major federal program occurred. An audit includes examining, on a test basis, evidence about the County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for the major federal program. However, our audit does not provide a legal determination of the County's compliance.

Opinion on Each Major Federal Program

In our opinion, the County complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended June 30, 2021.

Report on Internal Control Over Compliance

Management of the County is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the County's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program, and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Mauldin & Jenkins, LLC

Savannah, Georgia
January 19, 2022

BEAUFORT COUNTY, SOUTH CAROLINA

Item 8.

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

	Federal CFDA Number	Project / Award Number	Federal Award Expended	Passed Through to Subrecipients
<u>U.S. Department of Housing and Urban Development</u>				
HOME Investments Partnership Program - Lowcountry Regional HOME Consortium	14.239	M17-DC-45-0210	\$ 492,068	\$ 492,068
Total U.S. Department of Housing and Urban Development			<u>\$ 492,068</u>	<u>\$ 492,068</u>
<u>U.S. Department of Justice</u>				
State Criminal Alien Assistance Program	16.606	2020-AP-BX-0769	1,652	-
Direct Program:				
Coronavirus Emergency Supplemental Funding Program	16.034	2020-VD-BX-1345	97,937	-
Direct Program:				
BJA FY19 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation	16.738	2020-DJ-BX-0138	20,162	-
Total JAG programs			<u>20,162</u>	<u>-</u>
Total U.S. Department of Justice			<u>\$ 119,751</u>	<u>\$ -</u>
<u>U.S. Department of Transportation</u>				
Direct Programs:				
Federal Aviation Administration, Airport Improvement Programs				
Lady's Island Airport, Rehabilitate Runway 7/25 Lighting (Including PAPI's, REILs and Electrical Vault); Rehabilitate Taxiway Lighting (Including Lighted Signs)	20.106	3-45-0008-014-2018	\$ 3,661	\$ -
Lady's Island Airport, CARES ACT	20.106	3-45-0008-015-2020	30,000	-
Hilton Head Island Airport, Runway 21 Extension, Taxiway F Infield Drainage Improvements and Mitigation, Runway 21 EMAS, Runway 03 Extension	20.106	3-45-0030-039-2016	415,015	-
Hilton Head Island Airport, Extend Runway 3 (297 feet - includes EMAS) - Phase II, Acquire Land for Runway OFA and Taxiway A Relocation (Partial Reimbursement for Relocation Expenses)	20.106	3-45-0030-040-2017	35,308	-
Hilton Head Island Airport, Acquire Land (Fee simple, easement and relocation- Runway OFA and Taxiway A and F)	20.106	3-45-0030-042-2018	515	-
Hilton Head Island Airport, CARES ACT	20.106	3-45-0030-044-2020	846,867	-
Hilton Head Island Airport, Terminal Rehab/Renovation, Design & Construction – Phase 1;	20.106	3-45-0030-045-2020	1,339,573	-
Hilton Head Island Airport, Commercial Apron Expansion, Design & Construction	20.106	3-45-0030-046-2020	477,162	-
Total Airport Improvement Program			<u>3,148,100</u>	<u>-</u>
Transit Services Programs Cluster				
Passed through SC Department of Transportation				
Enhanced Mobility of Seniors and Individuals with Disabilities	20.513	PT-215510-62	50,000	-
Total Transit Services Programs Cluster			<u>50,000</u>	<u>-</u>
Total U.S. Department of Transportation			<u>\$ 3,198,100</u>	<u>\$ -</u>

BEAUFORT COUNTY, SOUTH CAROLINA

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

	Federal CFDA Number	Project / Award Number	Federal Award Expended	Passed Through to Subrecipients
<u>US Department of Treasury:</u>				
Pass through the State of Georgia Office of Planning and Budget:				
Coronavirus Aid Relief & Economic Security Act Grant - COVID-19	21.019	SA-0798	\$ 200,736	\$ -
Total U.S. Department of Treasury			<u>\$ 200,736</u>	<u>\$ -</u>
<u>U.S. Department of Health and Human Services</u>				
Passed through SC Department of Social Services				
Child Support Enforcement IV-D Transaction Reimbursement	93.563	1901SCCES	\$ 102,431	\$ -
Child Support Enforcement IV-D Incentive Payments	93.563	1901SCCES	5,864	-
Child Support Enforcement IV-D Service of Process Payments	93.563	1901SCCES	6,320	-
Child Support Enforcement IV-D Filing Fees	93.563	1901SCCES	10,650	-
Total Child Support Enforcement			<u>125,265</u>	<u>-</u>
Passed through SC Health and Human Services Finance Commission				
Collaborator/Coordinator - Medicaid Contract	93.778	A20220545A	103,616	-
Total Medicaid Cluster			<u>103,616</u>	<u>-</u>
Passed through SC Department of Alcohol and Other Drug Abuse Services (SC DAODAS)				
SC DAODAS Block Grant	93.959	BEA-BG-20	382,568	-
SAPT BG Assessment	93.959	BEA-BG-20	13,600	-
DAODAS Peer Support Specialist (SOR)	93.788	BEA-SOR-20	13,141	-
Total Substance Abuse Prevention and Treatment (SAPT)				
Pass-Through from SC DAODAS			<u>409,309</u>	<u>-</u>
Direct Program				
Provider Relief Fund AND American Rescue Plan (ARP) Rural Distribution	93.498	HHS-80028397738	117,088	-
Total U.S. Department of Health and Human Services			<u>\$ 755,278</u>	<u>\$ -</u>
<u>U.S. Department of Homeland Security</u>				
Passed through the Office of the SC Adjutant General, Emergency Management Division				
FEMA Disaster Grant - Public Assistance - Hurricane Dorian	97.036	FEMA-4464-DR-SC	\$ 48,492	\$ -
FEMA Disaster Grant - Public Assistance - Hurricane Matthew	97.036	FEMA-4286-PA-SC	542,174	-
FEMA Disaster Grant - Public Assistance - Covid-19 Pandemic	97.036	FEMA-4492-DR-SC	8,033	-
Total Emergency Management Division			<u>598,700</u>	<u>-</u>
Passed through the Office of the SC Adjutant General				
Fiscal Year 2019 Local Emergency Management Performance Grant	97.042	19EMPG01	13,500	-
Fiscal Year 2020 Local Emergency Management Performance Grant	97.042	20EMPG01	52,645	-
Fiscal Year 2020 Local Emergency Management Performance Grant	97.042	20EMPG-S01	21,847	-
Total Local Emergency Management Performance			<u>87,992</u>	<u>-</u>
Passed through SC Law Enforcement Division				
Low Country Regional WMD Bomb Squad, Beaufort County, SC	97.067	20SHSP04	67,003	-
Low Country Regional WMD SWAT Team, Beaufort County, SC	97.067	20SHSP11	61,342	-
Low Country Regional WMD Medical Assistance Team, Beaufort County, SC	97.067	20SHSP36	35,183	-
Low Country Regional WMD Bomb Squad, Beaufort County, SC	97.067	19SHSP04	3,108	-
Low Country Regional WMD SWAT Team, Beaufort County, SC	97.067	19SHSP11	2,915	-
Total Passed through SC Law Enforcement Division			<u>169,550</u>	<u>-</u>
Transportation Security Administration				
Law Enforcement Officer Reimbursement Agreement Program	97.090	HSTS0216HSLR742	49,565	-
Total U.S. Department of Homeland Security			<u>\$ 905,806</u>	<u>\$ -</u>
Grand Total of Fiscal Year 2021 Schedule of Expenditures of Federal Awards			<u>\$ 5,671,739</u>	<u>\$ 492,068</u>

**NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

NOTE 1. BASIS OF PRESENTATION**Basis of Presentation**

The accompanying schedule of expenditures of federal awards includes the federal grant activity of Beaufort County, South Carolina (the "County"), and is presented on the modified accrual basis of accounting for governmental fund types and the accrual basis of accounting for the proprietary fund types. The County reporting entity is defined in Note 1 to the County's basic financial statements. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in the schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

De-Minimis Indirect Cost Rate

During the year ended June 30, 2021, the County did not use the 10% de-Minimis indirect cost rate.

Non-Cash Awards

There were no federal awards expended in the form of noncash assistance during the fiscal year. There were also no loans or loan guarantees outstanding at year-end.

BEAUFORT COUNTY, SOUTH CAROLINA

SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE FISCAL YEAR ENDED JUNE 30, 2021

SECTION I SUMMARY OF AUDIT RESULTS

Financial Statements

Type of auditor's report issued Unmodified

Internal control over financial reporting:
Material weaknesses identified? ___ Yes X No

Significant deficiencies identified not considered
to be material weaknesses? ___ Yes X None Reported

Noncompliance material to financial statements noted? ___ Yes X No

Federal Awards

Internal control over major programs:
Material weaknesses identified? ___ Yes X No

Significant deficiencies identified not considered
to be material weaknesses? ___ Yes X No

Type of auditor's report issued on compliance for major programs Unmodified

Any audit findings disclosed that are required to be reported in
accordance with the Uniform Guidance ___ Yes X No

Identification of major programs:

CFDA Number

20.106

Name of Federal Program or Cluster

U.S. Department of Transportation

Federal Aviation Administration, Airport Improvement Programs

Dollar threshold used to distinguish between Type A and Type B programs: \$750,000

Auditee qualified as low-risk auditee? ___ Yes X No

BEAUFORT COUNTY, SOUTH CAROLINA

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

**SECTION II
FINANCIAL STATEMENT FINDINGS AND RESPONSES**

None reported.

**SECTION III
FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS**

None reported.

BEAUFORT COUNTY, SOUTH CAROLINA**SCHEDULE OF PRIOR YEAR FINDINGS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

2020-001. General Accounting Matters

Criteria: Internal control is a process designed to provide reasonable assurance about the achievement of an entity's objectives with regard to the reliability of financial reporting, effectiveness and efficiency of operations, and compliance with applicable laws and regulations. Internal control is a process of safeguarding assets against unauthorized acquisition, use, or disposition, and includes controls related to financial reporting and operational objectives.

Generally accepted accounting principles require assets, liabilities, revenues and expenditures/expenses to be recognized in the accounting period in which they become earned, measurable (and available for modified accrual funds). Further, a fundamental principle in accounting and financial reporting is the notion of timely recognition and recording of financial and non-financial transactions and activities.

Condition: Certain accounting, reporting and reconciling procedures were not properly performed and reviewed during the fiscal year, which required a significant effort to close the County's 2020 fiscal year. Significant adjustments were required to be recorded. We noted deficiencies in completeness, accuracy, and cut off. Specifically, we noted a lack of accurate financial and non-financial information needed to properly maintain general ledgers, subsidiary ledgers, reconciliations and to close-out and report activities, events and transactions on a periodic basis.

Auditee Response/ Status: Resolved.

2020-002. Bank Reconciliations

Criteria: Internal controls should be in place to provide reasonable assurance that reconciliations of cash balances to their bank accounts are reviewed and approved by management.

Condition: During our testing of cash balances, we noted the bank reconciliation for the Payroll checking account had an unexplained difference between the general ledger balance and the reconciled cash balance of \$206,547.

Auditee Response/ Status: Resolved.

2020-003. Timeliness of Federal Drawdowns

Criteria: Airport Improvement Program Grant guidelines require that reimbursement of grant expenditures be submitted on a timely basis.

Condition: Grant expenditures were not being submitted in a timely manner during the fiscal year ended June 30, 2020.

Auditee Response/ Status: Resolved.

BEAUFORT COUNTY, SOUTH CAROLINA

SCHEDULE OF PRIOR YEAR FINDINGS
FOR THE FISCAL YEAR ENDED JUNE 30, 2021

2020-004. Timeliness of Completing the Federal Financial Report (SF-425) Submission

Criteria: Airport Improvement Program Grant guidelines require that the Federal Financial Report form be submitted during the required period as outlined in the Airport Improvement Program guidelines.

Condition: The Federal Financial Report form was not submitted during the permitted time for the fiscal year ended June 30, 2020.

Auditee Response/ Status: Resolved.



BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

Item 13.

ITEM TITLE:
An Ordinance Amending the FY2022 Budget Ordinance for Receipt of ARPA Funds
MEETING NAME AND DATE:
County Council, January 10, 2022
PRESENTER INFORMATION:
Pinky Harriott, Budget Director 10 minutes
ITEM BACKGROUND:
Item was approved at the December 13, 2021 County Council for First Reading by Title Only.
PROJECT / ITEM NARRATIVE:
In March of 2021, Congress passed the American Rescue Plan Act (ARPA) and Beaufort County's allocation was \$37,317,446.00, of which the first installment was received on May 19, 2021. We are requesting Council's approval of receipting the full \$37,317,446.
FISCAL IMPACT:
Receipt of \$37,317,446 to be housed in a Special Revenue Fund
STAFF RECOMMENDATIONS TO COUNCIL:
Staff recommends approval of ARPA funds.
OPTIONS FOR COUNCIL MOTION:
Motion to approve/deny "item title" Approved by Title Only on December 13, 2021; Moved to Second Reading

ORDINANCE 2022/_____

AN ORDINANCE AMENDING THE 2021-22 BUDGET ORDINANCE TO REFLECT THE RECEIPT OF AMERICAN RESCUE PLAN ACT (“ARPA”) FUNDS FROM THE US GOVERNMENT AND OTHER MATTERS RELATED THERETO

WHEREAS, Beaufort County (the “County”) is eligible to receive certain funds under the American Rescue Plan Act, PL 117-2 (“ARPA”); and

WHEREAS, County Council wishes to approve acceptance of the funds and to reflect their receipt in the 2021-22 budget; and

NOW, THEREFORE be it ordained by County Council in meeting duly assembled as follows:

1. County Council authorizes the County Administrator to execute any and all documents necessary or helpful to receive \$37,317,446 in ARPA funds from the US government.
2. Ordinance 2021/____ is hereby amended to reflect the acceptance of the funds and to distribute them in the appropriate locations in the budget as shown on the attached Exhibit A, incorporated herein by reference.

Ordained this ____ day of February, 2022

Joseph Passiment, Chairman

Sarah Brock, Clerk to Council



BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

ITEM TITLE:
Adoption of Buckwalter Access Management Plan
MEETING NAME AND DATE:
Public Facilities Committee – October 18, 2021
PRESENTER INFORMATION:
Jared Fralix, Assistant County Administrator - Engineering (5 mins)
ITEM BACKGROUND:
In 2007, Beaufort County adopted the Buckwalter Parkway Access Management Study in Ordinance 2008/17 amending the Zoning and Development Standards regarding access management standards for Buckwalter Parkway and Bluffton Parkway, respectively. As this access management plan is 13 years old, Beaufort County procured Bihl Engineering to analysis the corridor from US 278 just short of Bluffton Parkway and update the plan.
PROJECT / ITEM NARRATIVE:
Bihl Engineering has identified access management needs and updates to the corridor.
FISCAL IMPACT:
N/A
STAFF RECOMMENDATIONS TO COUNCIL:
Adopt the Buckwalter Access Management Plan by amending Ordinance 2008/17.
OPTIONS FOR COUNCIL MOTION:
Motion to approve/deny adopting the Buckwalter Access Management Plan by amending Ordinance 2008/17. <i>Next Step: Move forward to County Council to adopt the Buckwalter Access Management Plan by amending Ordinance 2008/17.</i>

Access Management Plan Update

**Buckwalter Parkway
(US 278 to Bluffton Parkway)
Beaufort County, SC**

Prepared for:
Beaufort County

© Bihl Engineering, LLC 2021

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**Access Management Plan Update – Buckwalter Parkway (US 278 to Bluffton Parkway)
Beaufort County, South Carolina**

**Prepared for:
Beaufort County**

**Prepared by:
Bihl Engineering, LLC
306 Meeting Street, Suite 300
Charleston, SC 29401
Mail:
P.O. Box 31318
Charleston, SC 29417
(843) 637-9187**

October 2021

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1.0 Executive Summary

An access management plan was established in 2007 and further codified in Beaufort County’s *Community Development Code* for the Buckwalter Parkway corridor in the Town of Bluffton, located in Beaufort County, South Carolina. Since the establishment of that plan, significant development has occurred along the Buckwalter Parkway corridor. As noted in the *Community Development Code*, there was a need to review and update the 2007 plan based on the current conditions of the corridor and to determine the most appropriate access management plan for the corridor intersections based on the existing and planned developments, existing and future traffic patterns, and crash history.

The corridor for this access management plan update extends from US 278 to Bluffton Parkway. The location of the corridor is shown in **Figure 1 (Appendix)**. The municipal boundaries for the Town of Bluffton along the corridor are shown in **Figure 2 (Appendix)** based on Beaufort County GIS.

Two scenarios were reviewed: the access points recommended in the 2007 plan (Scenario 1) and an updated access management plan (Scenario 2) which adjusts the access points to better fit intersection spacing goals and current development patterns.

The following key points and assumptions, which are based on coordination with Town and County staff, were applied in the analysis:

- It is unlikely that an eastern connection from Ludlow Street to the Woodside neighborhood shown in the 2007 Access Management Plan is feasible based on the current development patterns and the locations of wetlands
- Approximately 2,000 foot spacing between signalized intersections is desired along the corridor
- North-south connectivity is desired between parcels along Buckwalter Parkway
- Future connections to the Willow Run development and the new north-south roadway that connects to US 278 at Eagles Point should be included in the study

Based on a review of the corridor and the associated data, the recommended access management plan is shown in **Figures 3A and 3B (Appendix)** and the access locations are listed below by type of access.

- Signalized Intersection Access
 - Buckwalter Place Boulevard/Lord of Life Driveway (existing)
- Signalized Intersection Access (when warranted)
 - Berkeley Place Driveway #1/Pinellas Drive North (roadway improvements will be required)
 - Mott Street/Parkside Drive
 - Kroger Fuel Driveway
- Full Unsignalized Intersection Access
 - Cassidy Drive (existing)

- Right-in, right-out Intersection Access
 - Berkeley Place Driveway #2/Pinellas Drive South
 - Ludlow Street
 - Innovation Drive
 - Progressive Street (existing)
- Right-in only Intersection Access
 - Buckwalter Place Driveway (existing)

Table 1 shows a comparison of the access management between the two scenarios.

Table 1: Comparison of Traffic Control by Scenario¹		
Location	Scenario 1 – 2007 Plan	Scenario 2 – 2021 Proposed Plan
US 278	Existing Signal	Existing Signal
Cassidy Drive	Undefined Unsignalized Access	Right-in, Right-out
Pinellas Drive N	Undefined Unsignalized Access	Proposed Signalization, when warranted
Pinellas Drive S	Proposed Signalization, when warranted	Right-in, Right-out
Mott St./Parkside Dr.	Undefined Unsignalized Access	Proposed Signalization, when warranted
Ludlow St.	Proposed Signalization, when warranted	Right-in, Right-out
Kroger Fuel Driveway	Right-in, Right-out	Proposed Signalization, when warranted
Innovation Dr.	Proposed Signalization, when warranted	Right-in, Right-out
Progressive Dr.	Right-in, Right-out	Right-in, Right-out
Buckwalter Place Blvd./Lord of Life Dwy.	Existing Signal	Existing Signal
Buckwalter Place Dwy.	Right-in Only	Right-in Only

¹Roadway improvements may be required at all locations in both scenarios

In the proposed access management plan update (Scenario 2), all intersections are projected to operate at LOS D or better (assuming the planned intersections are signalized). Signalization implementation would be based on the intersections meeting traffic signal warrants.

In addition, this plan recommends the previously planned and new roadway connection improvements along the corridor. These are shown in **Figures 3A and 3B (Appendix)** as dashed lines. The exact location and design of these connection are conceptual in nature and are expected to be refined in the design process.

- New roadway between US 278 and Berkeley Place Driveway 1 on the west side of Buckwalter Parkway
- New east-west roadway from Cassidy Drive to the future Willow Run development and the planned north/south roadway that will connect future Bluffton Parkway to US 278 near Eagle’s Pointe
- New north-south roadway between Cassidy Drive and Pinellas Drive North
- New east-west roadway from Pinellas Drive North to the future Willow Run development and the planned north/south roadway that will connect future Bluffton Parkway to US 278 near Eagle’s Pointe
- Realignment and installation of new Berkeley Place Driveway 1, connecting to the Berkeley Place parking area further west and removing the existing curve and parking lot connection
- New east-west roadway from Pinellas Drive South to the future Willow Run development and the planned north/south roadway that will connect future Bluffton Parkway to US 278 near Eagle’s Pointe
- New north-south roadway between Pinellas Drive South and Parkside Drive
- Complete north-south connection between Berkeley Place and Bluffton Commons
- New north-south roadway between Innovation Drive and Bluffton Commons
- Conversion of Kroger Fuel Center Drive to full access intersection and installation of a new east-west roadway connecting to the new north-south access roads parallel to Buckwalter Parkway
- New north-south access roadway on the east side of Buckwalter Parkway, connecting the new Kroger Fuel Center Drive intersection and Buckwalter Towne Boulevard
- New connector between Lord of Life Church Road and new north-south access road
- Relocation of intersection of Bluffton Parkway at Buckwalter Parkway intersection (by others)

This study area on Buckwalter Parkway extends to just before Bluffton Parkway (north) signalized intersection. The recommended signalized intersection spacing goal of approximately 2,000 feet between signalized intersections should be applied for the remainder of Buckwalter Parkway to SC 46, as appropriate, to maximize the efficiency of the corridor. This spacing should be reviewed, and the exact locations of these signalized intersections should be studied further as projects develop in the remaining section of the Buckwalter Parkway corridor.

2.0 Introduction

An access management plan was established in 2007 for the Buckwalter Parkway corridor in the town of Bluffton, located in Beaufort County, South Carolina. This plan was further codified in the Beaufort County *Community Development Code*. Since the establishment of the access management plan, significant development has occurred along the Buckwalter Parkway corridor. There was a need to review and update the 2007 plan based on the current conditions of the corridor and determine the most appropriate access management plan for the corridor intersections based on the existing and planned developments, existing and future traffic patterns, and crash history.

The corridor extends from US 278 to Bluffton Parkway. The location of the corridor is shown in **Figure 1 (Appendix)**. The municipal boundaries for the Town of Bluffton along the corridor are shown in **Figure 2 (Appendix)** based on Beaufort County GIS.

3.0 Existing Conditions

The following section discusses the study area, existing roadway conditions, annual average daily traffic (AADT) data, turning movement counts, previous studies, area roadway projects, and crash analysis for the access management plan.

3.1 Study Area

The access management plan study area includes the following existing intersections.

- Buckwalter Parkway at Cassidy Drive
- Buckwalter Parkway at Pinellas Drive North/Berkeley Place Driveway #1
- Buckwalter Parkway at Pinellas Drive South/Berkeley Place Driveway #2
- Buckwalter Parkway at Parkside Drive/Mott Street
- Buckwalter Parkway at Ludlow Street
- Buckwalter Parkway at Kroger Fuel Center Drive
- Buckwalter Parkway at Innovation Drive
- Buckwalter Parkway at Progressive Street
- Buckwalter Parkway at Buckwalter Place Boulevard/Lord of Life Church Driveway
- Buckwalter Parkway at Buckwalter Place Driveway

Existing laneage at the study area intersections is shown in **Figure 4 (Appendix)**.

3.2 Existing Roadway Conditions

The study area includes South Carolina Department of Transportation (SCDOT), Beaufort County, Town of Bluffton, and privately owned roadways/driveways.

3.2.1 Study Area Roadways

The following section provides descriptions of the roadways in the study area.

US 278 (Fording Island Road) – US 278 is a six-lane, divided, principal arterial roadway with a grass median and a posted speed limit of 55 miles per hour (mph). Per SCDOT counts, US 278 had a 2019 Annual Average Daily Traffic (AADT) of 48,000 vehicles per day (vpd) within the study area.

Buckwalter Parkway – Buckwalter Parkway is a four-lane, divided, minor arterial with a landscaped median and a posted speed limit of 45 mph. Per SCDOT counts, Buckwalter Parkway had a 2019 AADT of 15,600 vpd between US 278 and Bluffton Parkway and a 2019 AADT of 19,100 vpd south of Bluffton Parkway.

Bluffton Parkway – Bluffton Parkway is a four-lane, divided, minor arterial with a landscaped median and a posted speed limit of 45 mph. Per SCDOT counts, Bluffton Parkway had a 2019 AADT of 17,400 vpd within the study area.

Cassidy Drive – Cassidy Drive is a three-lane, undivided roadway that provides access to the Vineyard Assisted Living & Memory Care facility.

Pinellas Drive – Pinellas Drive is a two-lane roadway that provides access to commercial development. Pinellas Drive intersects Buckwalter Parkway in two locations: once across from Berkeley Place Driveway #1 and again across from Berkeley Place Driveway #2.

Berkeley Place Driveway #1 – Berkeley Place Driveway #1 is a two-lane driveway providing access to the Berkeley Place shopping center. Berkeley Place Driveway #1 is across from Pinellas Drive North at its intersection with Buckwalter Parkway. The throat distance of the existing intersection is 30 feet between the stop bar and the beginning of the sharp curve into the Berkeley Place Shopping Center.

Berkeley Place Driveway #2 – Berkeley Place Driveway #2 is a two-lane driveway providing access to the Berkeley Place shopping center. Berkeley Place Driveway #2 is across from Pinellas Drive South at its intersection with Buckwalter Parkway.

Mott Street – Mott Street is a two-lane, divided roadway for the Bluffton Commons development.

Parkside Drive – Parkside Drive is a two-lane roadway with a posted speed limit of 25 mph that provides access for the Woodbridge community. Parkside Drive is across from Mott Street at its intersection with Buckwalter Parkway.

Ludlow Street – Ludlow Street is a two-lane, divided roadway for the Bluffton Commons development. Due to adjacent wetlands on the east side of the road where Ludlow Street would cross Buckwalter Parkway in the future. The new approach to this intersection would have a short throat distance.

Kroger Fuel Driveway – The Kroger Fuel Driveway is a two-lane driveway with right-in right-out (RIRO) access at its intersection with Buckwalter Parkway.

Innovation Drive – Innovation Drive is a two-lane driveway for the Buckwalter Place shopping center.

Progressive Street – Progressive Street is a two-lane driveway for the Buckwalter Place shopping center. Progressive Street is a RIRO access point at its intersection with Buckwalter Parkway.

Buckwalter Place Boulevard – Buckwalter Place Boulevard is a four-lane, divided roadway with a landscaped median. Buckwalter Place Boulevard is the main entrance for the Buckwalter Place shopping center and is signalized at its intersection with Buckwalter Parkway.

Lord of Life Church Driveway – Lord of Life Church Driveway is a two-lane driveway for the Lord of Life Lutheran Church. Lord of Life Church Driveway is across from Buckwalter Place Boulevard at its intersection with Buckwalter Parkway.

Buckwalter Place Driveway – Buckwalter Place Driveway is a one-lane, one-way entrance driveway for the Buckwalter Place shopping center.

3.3 AADT Data

Table 2 shows the SCDOT annual average daily traffic (AADT) volumes and percent growth per year on the study area roadways from 2011-2019.

The 8-year historic growth rates along the corridor ranged from 1.5% to 6% per year. The 3-year growth rate along the corridor was approximately 0% to 4% per year.

3.4 Turning Movement Counts

Peak hour intersection turning movement counts including vehicular, pedestrian, and heavy vehicle traffic were performed in May 2021 from 7:00 AM to 9:00 AM and from 4:00 PM to 6:00 PM at the following intersections:

- Buckwalter Parkway at Cassidy Street
- Buckwalter Parkway at Pinellas Drive North/Berkeley Place Driveway #1
- Buckwalter Parkway at Pinellas Drive South/Berkeley Place Driveway #2
- Buckwalter Parkway at Innovation Drive
- Buckwalter Parkway at Progressive Street
- Buckwalter Parkway at Buckwalter Place Boulevard

**Table 2:
SCDOT Average Annual Daily Traffic (AADT) Counts by Year**

Roadway	Road Section		Year									% Growth /Year
	Start	End	2011	2012	2013	2014	2015	2016	2017	2018	2019	
Buckwalter Parkway	US 278	Buckwalter Towne Boulevard	9,800	8,700	8,900	8,100	12,200	13,900	13,400	14,100	15,600	6.0%
Buckwalter Parkway	Buckwalter Towne Boulevard	Bluffton Parkway	16,900	16,600	16,900	15,300	17,700	19,400	20,000	21,000	19,100	1.5%

Source: SCDOT traffic count data

Due to the COVID-19 pandemic, traffic volumes and travel patterns have been impacted. All turning movements collected in May 2021 were adjusted using adjustment factors of 1.15 and 1.02 for the AM and PM peak hours, respectively, as stated in the SCDOT District 6 *Traffic Impact Analyses during COVID-19 Pandemic (Update)* memorandum (February 5, 2021). These adjusted traffic volumes were used in the Existing conditions analysis.

Existing peak hour intersection turning movement volumes are shown on **Figure 5 (Appendix)**. The turning movement count data is included in the **Appendix**.

Additional turning movement counts were collected in January 2021 at the following intersections:

- Buckwalter Parkway at Parkside Drive/Mott Street
- Buckwalter Parkway at Ludlow Street

Due to the COVID-19 pandemic, traffic volumes and travel patterns have been impacted. All turning movements collected in January 2021 were adjusted using adjustment factors of 1.19 and 1.13 for the AM and PM peak hours, respectively, as stated in the SCDOT District 6 *Traffic Impact Analyses during COVID-19 Pandemic* memorandum (September 28, 2020). These adjusted traffic volumes were used in the Existing conditions analysis.

3.5 Wetlands

Based on the available data in the Beaufort County GIS, **Figure 6 (Appendix)** shows the wetlands along the corridor. The locations of the wetlands should be considered when reviewing potential connectivity of developments along the corridor.

3.6 Previous Access Management Study (2007)

The *Access Management Plan: Buckwalter Parkway (Appendix)* was performed by SRS Engineering in 2007 and is incorporated into the *2010 Beaufort County Comprehensive Plan*. The results of that study are shown in **Figure 7**. The study area for the report was the northern segment of Buckwalter Parkway from US 278 to Bluffton Parkway. The purpose of the report was to review the future developments that were planned to access Buckwalter Parkway and to determine appropriate locations for signalized access points based on these future developments and the Bluffton Parkway Phase 4 roadway project.

The report looked at a future year of 2025 and analyzed the level of service for signalized intersections for two different alternatives. It was recommended that signalized intersections be located at Cinema South (now Pinellas Drive South/Berkeley Place Driveway #2), Sea Turtle South (now Ludlow Street), and Buckwalter Town Center North (now Innovation Drive).

The following additional connections were recommended in the plan:

- New roadway connecting US 278 and the west side of Buckwalter Parkway in the vicinity of Pinellas Drive North
- Connection between the Berkeley Place development and Bluffton Commons development
- New roadway from Pinellas Drive North to the future Willow Run development and the new north/south roadway planned by others connecting future Bluffton Parkway to US 278 in the vicinity of Eagle’s Point
- New roadway from Pinellas Drive South to the future Willow Run development and the new north/south roadway planned by others connecting future Bluffton Parkway to US 278 in the vicinity of Eagle’s Point

3.7 Community Development Code

The *Community Development Code* further identifies the access management along Buckwalter Parkway from US 278 to SC 46.

The intersection spacing along the Buckwalter Parkway corridor is recommended to be 2,000 feet between signalized intersections.

The *Community Development Code* outlines three conditions that shall be satisfied if the signalized access locations are desired to be changed.

- “The modified location must meet the warrants for signalization with the proposed development as defined in the Manual on Uniform Traffic Control Devices (MUTCD) by the Federal Highway Administration (FHWA) with the analysis and specific application of traffic signal warrants to be approved by the Beaufort County traffic engineer.”
- “The modified location must provide adequate spacing (as defined in the spacing standards indicated above) from existing traffic signals, programmed traffic signals, and future signalization of primary roadway intersections, including:
 - Buckwalter Parkway at US 278
 - Buckwalter Parkway at Cinema South (2,800 feet south of US 278)
 - Buckwalter Parkway at Sea Turtle South (2,050 feet south of Cinema South)
 - Buckwalter Parkway at Buckwalter Town Center South (2,550 feet south of Cinema South)
 - Buckwalter Parkway at Bluffton Parkway and the Townes of Buckwalter (this signal will be relocated once Phase 5b of the Bluffton Parkway is completed)
 - Buckwalter Parkway at Bluffton Parkway and Hampton Hall
 - Buckwalter Parkway at H.E. McCracken Circle and Old Bridge Drive
 - Buckwalter Parkway at SC 46 (May River Road)”
- “The future signalized intersection location shall not have an adverse impact on existing or future LOS based on comparative analysis of conditions with the recommended signal locations indicated in Appendix 10-D: Buckwalter Parkway Access Management Plan of the Beaufort County

Comprehensive Plan above. The developer shall be required to conduct LOS and signal system progression analysis to demonstrate compatibility of the proposed signal location with operation of the remainder of the signal system.”

For other intersections along the corridor, right-in, right-out operations are desired. The minimum spacing is noted as a minimum of 500 feet with joint access driveways recommended. Single parcel access is “strongly discouraged.” Cross connections between parcels shall be provided. “Driveways should be limited to the number needed to provide adequate access to a development. Factors such as alignment with opposing driveways and minimum spacing requirements will have a bearing on the location and number of driveways approved.”

If a parcel has access to a signalized intersection location, any additional access points shall have a minimum spacing of 800 feet.

The *Community Development Code* also noted that “as changes are made to previously developed property or to the roadway, driveways will be evaluated for the need to be relocated, consolidated, or eliminated if they do not meet the access management standards.”

3.8 Crash Analysis

Crash data obtained from the Town of Bluffton was reviewed for the Buckwalter Parkway corridor from US 278 to Bluffton Parkway. From June 9, 2018, thru June 9, 2021, there were 41 crashes on the corridor. Of these 41 crashes, it was found that 20 crashes, or approximately 50%, were angle crashes. **Table 3** summarizes the location along the corridor and the number of angle crashes experienced between June 9, 2013 and June 9, 2021.

Based on the existing intersection configurations, the two Pinellas Drive/Buckwalter Place driveways experienced the greatest number of angle crashes. If a traffic signal is installed, it is expected that many of the left turns or through movements at both locations would favor the signalized intersection due to their close proximity and connectivity. With installation of a signal, the number of angled crashes would likely be reduced.

Table 3: Angle Crashes by Location June 9, 2018 – June 9, 2021	
Intersection	# of Angle Crashes
Cassidy Drive	1
Pinellas Drive North	6
Pinellas Drive South	8
Mott Drive/Parkside Drive	2
Innovation Drive	2
Buckwalter Place Drive	1
Total	20

Source: Bluffton PD crash data

3.9 Existing Level of Service Analysis - Intersections

Capacity analyses were performed for the AM and PM peak hours in the Existing conditions using the Synchro, Version 10, software to determine the operating characteristics of the adjacent roadway network and the impacts of the proposed project. The analyses were conducted with methodologies contained in the Highway Capacity Manual, 6th Edition (HCM 6) (Transportation Research Board, 2016). The Synchro analysis worksheets are provided in the Appendix.

Capacity of an intersection is defined as the maximum number of vehicles that can pass through an intersection during a specified time, typically an hour. Capacity is described by level of service (LOS) for the operating characteristics of an intersection. LOS is a qualitative measure that describes operational conditions and motorist perceptions within a traffic stream. HCM 6 defines six levels of service, LOS A through LOS F, with A being the best and F being the worst.

LOS for signalized intersections is determined by the overall intersection operations and is reflected in average delay per vehicle. LOS D or better is typically considered acceptable for signalized intersections.

LOS for a two-way stop-controlled (TWSC) intersection is determined by the delay of the poorest performing minor approach, as LOS is not defined for TWSC intersections as a whole. It is not unusual for minor stop-controlled side streets and driveways on major streets to experience longer delays at LOS E and LOS F during peak hours while the majority of the traffic moving through the corridor typically experiences little or no delay.

Capacity analyses were performed for the Existing AM and PM peak hour conditions for the following intersections:

- Buckwalter Parkway at Cassidy Street
- Buckwalter Parkway at Pinellas Drive North/Berkeley Place Driveway #1
- Buckwalter Parkway at Pinellas Drive South/Berkeley Place Driveway #2
- Buckwalter Parkway at Parkside Drive/Mott Street
- Buckwalter Parkway at Ludlow Street
- Buckwalter Parkway at Kroger Gas Driveway
- Buckwalter Parkway at Innovation Drive
- Buckwalter Parkway at Progressive Street
- Buckwalter Parkway at Buckwalter Place Boulevard

Table 4 summarizes LOS and control delay (average seconds of delay per vehicle) for the Existing AM and PM peak hour conditions at the study area unsignalized intersections.

Based on the results of the analysis shown in **Table 4**, the following intersection approaches are currently operating with elevated delay: Buckwalter Parkway at Berkeley Place Driveway #1 (AM and PM peak hour conditions), Buckwalter Parkway at Pinellas Drive South (AM and PM peak hour conditions), Buckwalter Parkway at Parkside Drive (AM and PM peak hour conditions), and Buckwalter Parkway at Innovation Drive (PM peak hour conditions).

Table 4: 2021 Level of Service and delay (average seconds per vehicle)				
Intersection	Traffic Control ¹	Approach Direction	Existing Conditions	
			AM Peak Hour	PM Peak Hour
Buckwalter Parkway at Cassidy Drive	U	WB	C (19.1)	C (16.9)
Buckwalter Parkway at Pinellas Drive North/Berkeley Place Driveway #1	U	EB	E (42.3)	F (60.5)
		WB	C (20.2)	D (26.8)
Buckwalter Parkway at Pinellas Drive South/Berkeley Place Driveway #2	U	EB	C (19.5)	D (33.9)
		WB	F (50.5)	F (*)
Buckwalter Parkway at Parkside Drive/Mott Street	U	EB	A (0.0)	A (0.0)
		WB	F (156.2)	F (298.1)
Buckwalter Parkway at Ludlow Street	U	EB	D (25.5)	C (24.6)
Buckwalter Parkway at Kroger Fuel Driveway ³	U	EB	B (11.1)	B (11.4)
Buckwalter Parkway at Innovation Drive	U	EB	D (29.8)	F (120.0)
Buckwalter Parkway at Progressive Street	U	EB	B (11.3)	B (12.6)

1. U= Unsignalized, S= Signalized
2. * = Estimated delay exceeds 300 seconds per vehicle
3. Estimated traffic volumes based on calculated trip generation and adjacent intersection traffic volumes

4.0 Future/Planned Conditions

Future traffic volumes were based on a combination of historic data, approved developments, and regional travel demand model data.

4.1 LATS Model – LRTP and 2040 Daily Traffic Volumes

The Lowcountry Area Transportation Study (LATS) travel demand model projected future traffic volumes along this corridor as part of the Long Range Transportation Plan (LRTP) for the metropolitan planning organization (MPO).

The 2010 AADT for this segment of Buckwalter Parkway in the LATS model was 10,600 vpd. The 2040 loaded network AADT for this segment was approximately 15,000 vpd with a volume to capacity ratio of 0.67, resulting in a level of service B.

The annual growth rate based on the traffic model volumes from year 2010 and year 2040 was 1.5% per year.

4.2 Planned Developments

There are two developments that have been approved along the corridor but have not yet been constructed, Willow Run and Bluffton Commons. **Figure 8** shows the current planned unit developments along the corridor per Town of Bluffton GIS.

Willow Run is a planned unit development in the Town of Bluffton that encompasses the area on the east side of the corridor east of the development on Pinellas Drive generally between US 278 and the existing neighborhoods. This development will be accessed on Buckwalter Parkway via Cassidy Drive, Pinellas Drive North and Pinellas Drive South.

Bluffton Commons is located west of Buckwalter Parkway between Mott Street and Ludlow Street. The proposed development is planned to include 100,000 square feet (sf) of retail space, a 100-room hotel, a 100-bed assisted living facility, and 100 mid-rise apartments. Bluffton Commons will access Buckwalter Parkway at Mott Street and Ludlow Street.

4.3 Developments Submitted for Consideration

The May River Marketplace is a development under consideration east of Buckwalter Parkway between Parkside Drive and Ludlow Street. The site is currently planned to have approximately 42,000 square feet of retail space and 6,000 square feet of retail space. Access for this project would be via Parkside Drive and a new access point across from Ludlow Street.

4.4 Year 2030 Projected Traffic Volumes

Year 2030 projected traffic volumes for the corridor were determined using a combination of historic growth for the non-specific growth and specific development traffic for the Bluffton Commons and May River Marketplace projects. For non-specific growth, a 2%/year growth rate was used for the Buckwalter Parkway corridor while a 1%/year growth rate was used for side street traffic volumes.

Table 5 summarizes LOS and control delay (average seconds of delay per vehicle) for the projected Year 2030 AM and PM peak hour conditions at the study area intersections.

Intersection	Traffic Control ¹	Approach Direction	Existing Conditions	
			AM Peak Hour	PM Peak Hour
Buckwalter Parkway at Cassidy Drive	U	WB	D (31.1)	D (27.4)
Buckwalter Parkway at Pinellas Drive North/Berkeley Place Driveway #1	S	N/A	A (5.5)	A (9.5)
Buckwalter Parkway at Pinellas Drive South/Berkeley Place Driveway #2	U	EB	B (11.9)	B (14.8)
		WB	C (15.3)	B (14.8)
Buckwalter Parkway at Parkside Drive/Mott Street	S	N/A	A (9.4)	B (10.7)
Buckwalter Parkway at Ludlow Street	U	EB	B (12.4)	D (29.7)
		WB	B (12.9)	B (13.0)
Buckwalter Parkway at Kroger Fuel Driveway ²	S	N/A	A (3.4)	A (6.6)
Buckwalter Parkway at Innovation Drive	U	EB	B (12.4)	B (14.9)
Buckwalter Parkway at Progressive Street	U	EB	B (11.2)	C (16.3)

1. U= Unsignalized, S= Signalized
2. Estimated traffic volumes based on calculated trip generation and adjacent intersection traffic volumes
3. N/A = Average delay per vehicle shown for overall intersection

The 2030 analysis assumed that the three planned intersections are signalized for the purposes of the study. These traffic signals would need to be warranted prior to installation.

Based on the 2030 analysis shown in **Table 5**, all intersections in Scenario 2 are projected to operate at LOS D or better.

5.0 Benefits of Access Management

Based on information provided by the Federal Highway Administration (FHWA) in “What is Access Management?”, access management is the proactive management of vehicular access points to land parcels adjacent to all manner of roadways. In general, as the number of vehicular access points increases, the number of conflict points along a roadway also increases, which causes a decrease in mobility. **Figure 9** shows the relationship between mobility and access within the Roadway Functional Hierarchy.

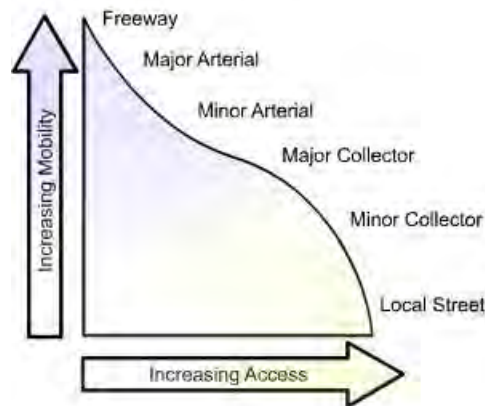


Figure 9: Conceptual Roadway Functional Hierarchy

Source: Figure 1 “What is Access Management?”, FHWA. https://ops.fhwa.dot.gov/access_mgmt/what_is_accsmgmt.htm

FHWA identifies the following five main types of access management that can be applied to the transportation system: signalized intersection spacing (signal density), driveway spacing, turning lanes (implementation of designated left- and right-turn lanes at intersections), median treatments, and right-of-way management. Implementation of access management has been found to increase roadway capacity, reduce crashes, and provide economic benefit.

Guide for the Analysis of Multimodal Corridor Access Management (National Cooperative Highway Research Program (NCHRP) Research Report 900, 2018) found that travel speeds increase by two to three miles per hour (mph) for each one-signal-per-mile reduction. This report also shows that as the number of signals per mile decreases, the crash rate (in crashes per million vehicle miles) decreases as well. **Table 6** shows the average crash rate by signal density.

This report also found that providing left-and right-turn lanes increases free-flow and travel speeds along a corridor by a few miles per hour and decreases crash rates. The installation of left-turn lanes has a more significant impact on the reduction of crash rates than right-turn lanes.

Signals Per Mile	Crash Rate (crashes per million vehicle miles)
≤ 2	3.5
2.01 – 4	6.9
4.01 – 6	7.5
> 6	9.1

Source: Table 21 *Guide for the Analysis of Multimodal Corridor Access Management*, NCHRP Research Report 900, 2018)

Installing an access management plan that uses techniques such as installing non-traversable medians or restricting driveway spacing can often create some concern from business owners along a corridor due to there being limited access to their property. However, based on multiple studies compiled by FHWA in “Intersection Proven Safety Countermeasure”, access management plans were shown to have little to no negative impact on business operations across many parts of the United States. In some cases, businesses reported sales increases or property value increases after access management plans were completed.

Access management plans are created to improve the efficiency and the safety of a roadway. Studies have shown that implementing access management techniques along a roadway can increase free-flow and travel speeds as well as decrease the number of accidents that can occur. Access management plans have also shown in some cases to be economically beneficial for businesses as well.

6.0 Access Management Plan

Based on the principles outlined in Section 5.0, the existing conditions and building on the previous 2007 Access Management Plan, an updated Access Management Plan was developed for the Buckwalter Parkway corridor for the study area.

Figures 3A and 3B show each intersection along the corridor, the distance of each intersection from US 278 and the spacing between each of the intersections.

6.1 Signalized Intersection Spacing

The existing intersections on the Buckwalter Parkway corridor are approximately 1,000 feet apart.

The goal for this corridor from the 2007 plan is 1,500 to 1,700 feet spacing between signalized intersections to “allow progression speeds along Buckwalter Parkway that are in the 30 mph range.” The SCDOT Access and Roadside Management Standards (ARMS) Manual (2012) guidelines for intersection spacing is 1,320 feet between signalized intersections in urban areas and 2,640 feet between signalized intersection in rural areas.

Therefore, based on the preferred spacing of the signalized access points, two scenarios for proposed future signalized intersections were found to be feasible:

- Scenario 1: Consistent with existing access management plan - Signalized intersections at Buckwalter Parkway at Pinellas Drive South/Berkeley Place Driveway #2, Buckwalter Parkway at Ludlow Street, Buckwalter Parkway at Innovation Drive and Buckwalter Parkway at Buckwalter Place Boulevard
- Scenario 2: Signalized intersections at Buckwalter Parkway at Pinellas Drive North/Berkeley Place Driveway #1, Buckwalter Parkway at Parkside Drive/Mott Street, Buckwalter Parkway at Kroger Fuel Center Drive, and Buckwalter Parkway at Buckwalter Place Boulevard

Table 7 shows the signalized intersection spacing for each Scenario.

Table 7: Signalized Intersection Spacing by Scenario		
Segment Start	Segment End	Approximate Distance between Intersections (feet)
Scenario 1		
US 278	Pinellas Drive South/Berkeley Place Driveway #2	2,946
Pinellas Drive South/Berkeley Place Driveway #2	Ludlow Street	1,960
Ludlow Street	Innovation Drive	1,585
Innovation Drive	Buckwalter Place Boulevard	995
Buckwalter Place Boulevard	Bluffton Parkway	1,077
Scenario 2		
US 278	Pinellas Drive North/Berkeley Place Driveway #1	2,026
Pinellas Drive South/Berkeley Place Driveway #1	Mott Street/Parkside Drive	1,788
Mott Street/Parkside Drive	Kroger Fuel Center Drive	2,176
Kroger Fuel Center Drive	Buckwalter Place Boulevard	1,496
Buckwalter Place Boulevard	Bluffton Parkway	1,077

This study area on Buckwalter Parkway extends to just before Bluffton Parkway (north) signalized intersection. The recommended signalized intersection spacing goal of approximately 2,000 feet between signalized intersections should be applied for the remainder of Buckwalter Parkway to SC 46, as appropriate, to maximize the efficiency of the corridor. This spacing should be reviewed, and the exact locations of these signalized intersections should be studied further as projects develop in the remaining section of the Buckwalter Parkway corridor.

6.2 Scenario Advantages

The advantages of the two scenarios are summarized below.

Advantages for Scenario 1:

- Consistent with planning based on 2007 Access Management Plan for corridor
- Existing geometric configuration of the intersection of Buckwalter Parkway at Pinellas Drive South/Berkeley Place Driveway #2 is more conducive for future signalization with fewer improvements required than signalization of the intersection of Buckwalter Parkway at Pinellas Drive North/Berkeley Place Driveway #1 in Scenario 2

Advantages for Scenario 2:

- A connection to Woodbridge community across from Ludlow Street as shown in the 2007 access management plan is not feasible based on the current development layout; the plan allows for planned signalization for Washington Square and Parkside Drive at an adjusted location
- Increased minimum traffic signal spacing on corridor
- Remove all unsignalized full access intersections

Both scenarios include:

- Improved connectivity along corridor and to adjacent properties

6.3 Connections and Cross Access Opportunities

Cross access and connectivity allow for travel between the parcels along Buckwalter Parkway. This reduces travel along Buckwalter Parkway and reduces the number of access and egress movements at intersections along the corridor.

The following new roadway connections continue to be recommended along the corridor:

- New roadway between US 278 and Berkeley Place Driveway 1 on the west side of Buckwalter Parkway
- New east-west roadway from Cassidy Drive to the future Willow Run development and the planned north/south roadway that will connect future Bluffton Parkway to US 278 near Eagle's Pointe
- New north-south roadway between Cassidy Drive and Pinellas Drive North

- New east-west roadway from Pinellas Drive North to the future Willow Run development and the planned north/south roadway that will connect future Bluffton Parkway to US 278 near Eagle's Pointe
- Realignment and installation of new Berkeley Place Driveway 1, connecting to the Berkeley Place parking area further west and removing the existing curve and parking lot connection
- New east-west roadway from Pinellas Drive South to the future Willow Run development and the planned north/south roadway that will connect future Bluffton Parkway to US 278 near Eagle's Pointe
- New north-south roadway between Pinellas Drive South and Parkside Drive
- Complete north-south connection between Berkeley Place and Bluffton Commons
- New north-south roadway between Innovation Drive and Bluffton Commons
- Conversion of Kroger Fuel Center Drive to full access intersection and installation of a new east-west roadway connecting to the new north-south access roads parallel to Buckwalter Parkway
- New north-south access roadway on the east side of Buckwalter Parkway, connecting the new Kroger Fuel Center Drive intersection and Buckwalter Towne Boulevard
- New connector between Lord of Life Church Road and new north-south access road
- Relocation of intersection of Bluffton Parkway at Buckwalter Parkway intersection (by others)

As recommended in the 2007 plan, cross access between the Berkeley Place development and Bluffton Commons development is recommended. It is our understanding that the Bluffton Commons' portion of the connection has been constructed.

Additional cross access connectivity is recommended as feasible.

6.4 Summary

Based on a review of the corridor and the associated data, the recommended access management plan is shown in **Figures 3A and 3B (Appendix)** and the access locations are listed below by type of access. Existing intersection types are noted.

- Signalized Intersection Access
 - Buckwalter Place Boulevard/Lord of Life Driveway (existing)
- Signalized Intersection Access (when warranted)
 - Berkeley Place Driveway #1/Pinellas Drive North (roadway improvements will be required)
 - Mott Street/Parkside Drive
 - Kroger Fuel Driveway
- Full Unsignalized Intersection Access
 - Cassidy Drive
- Right-in, right-out Intersection Access
 - Berkeley Place Driveway #2/Pinellas Drive South
 - Ludlow Street

- Innovation Drive
- Progressive Street (existing)
- Right-in only Intersection Access
 - Buckwalter Place Driveway (existing)

With the implementation of the access management plan, the intersection of Berkeley Place Driveway #1/Pinellas Drive North will require improvements on both side street approaches prior to redesign and signalization of the intersection. These improvements would include but are not limited to increase in throat distance, installation of turn lanes, and sight distance improvements. All improvements should be based on Beaufort County and SCDOT standards.

In addition, this plan recommends the previously planned and new roadway connection improvements along the corridor. These are shown in **Figures 3A and 3B (Appendix)** as dashed lines. The exact location and design of these connection are conceptual in nature and are expected to be refined in the design process.

- New roadway between US 278 and Berkeley Place Driveway 1 on the west side of Buckwalter Parkway
- New east-west roadway from Cassidy Drive to the future Willow Run development and the planned north/south roadway that will connect future Bluffton Parkway to US 278 near Eagle's Pointe
- New north-south roadway between Cassidy Drive and Pinellas Drive North
- New east-west roadway from Pinellas Drive North to the future Willow Run development and the planned north/south roadway that will connect future Bluffton Parkway to US 278 near Eagle's Pointe
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This study area on Buckwalter Parkway extends to just before Bluffton Parkway (north) signalized intersection. The recommended signalized intersection spacing goal of approximately 2,000 feet between

signalized intersections should be applied for the remainder of Buckwalter Parkway to SC 46, as appropriate, to maximize the efficiency of the corridor. This spacing should be reviewed, and the exact locations of these signalized intersections should be studied further as projects develop in the remaining section of the Buckwalter Parkway corridor.

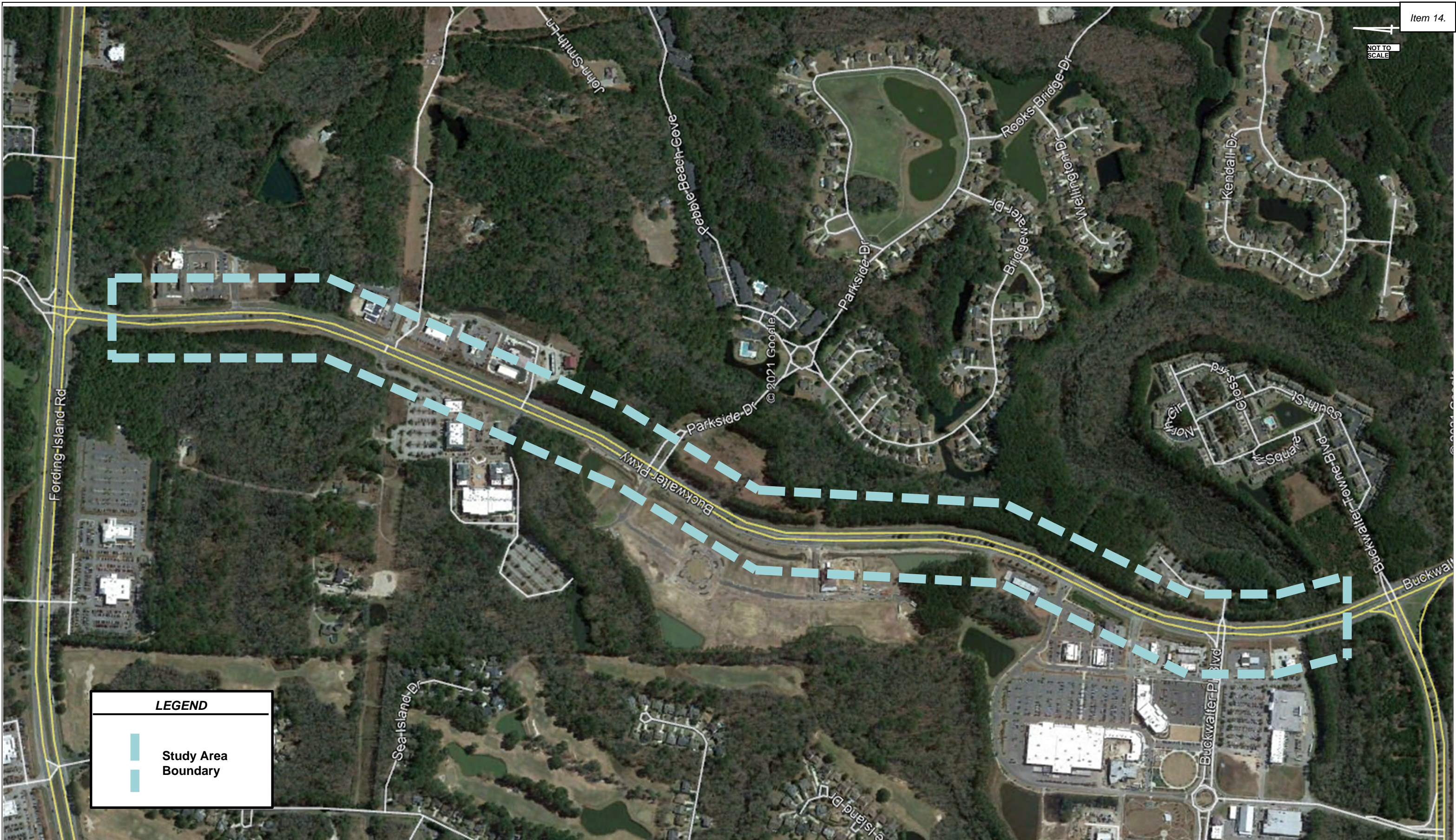
6.5 Next Steps

The following steps should be completed in the near term:


- Installation of a new roadway between Innovation Drive and Bluffton Commons – it is our understanding that an existing wetlands permit will expire in the near term
- Development of conceptual design of the intersection of Buckwalter Parkway at Pinellas Drive North/Berkeley Place Driveway #1
- Coordination and additional planning of the connection roadways with the Town of Bluffton
- Coordination with property owners along the corridor regarding the updated access management plan for the corridor
- Perform traffic signal warrant analysis for planned signalized intersection locations

Appendix

NOT TO SCALE



LEGEND

 Study Area Boundary



Buckwalter Access Management Plan Update


Corridor Study Area

Figure 1

NOT TO SCALE



LEGEND

 Bluffton Town Limits

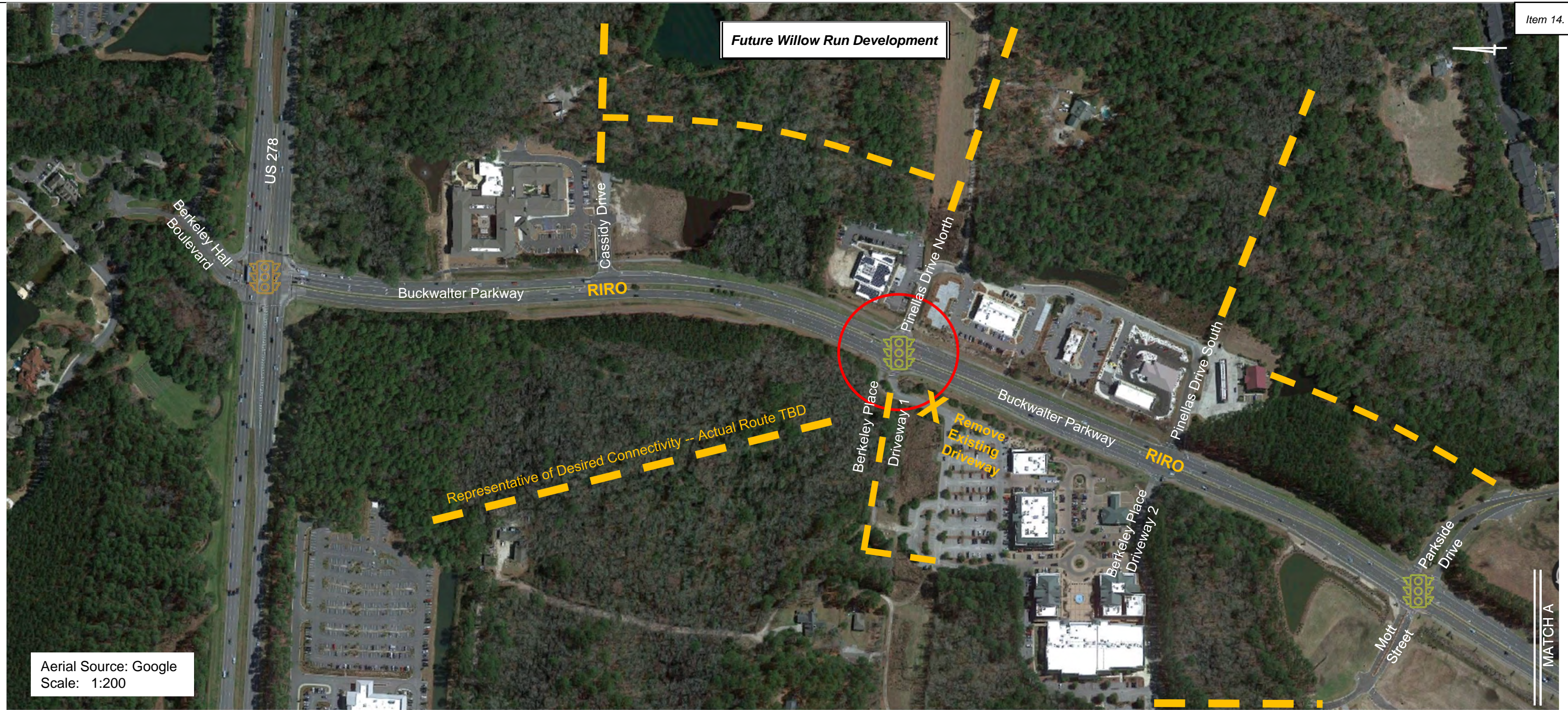
Source: Beaufort County GIS



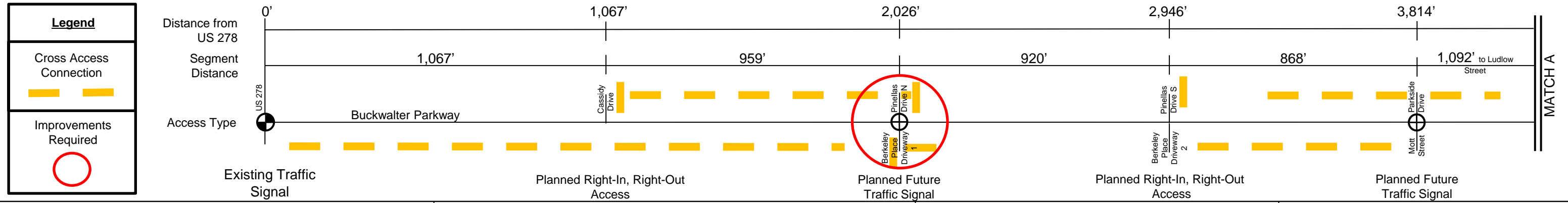
Buckwalter Access Management Plan Update

Bluffton Town Limits

Figure 2



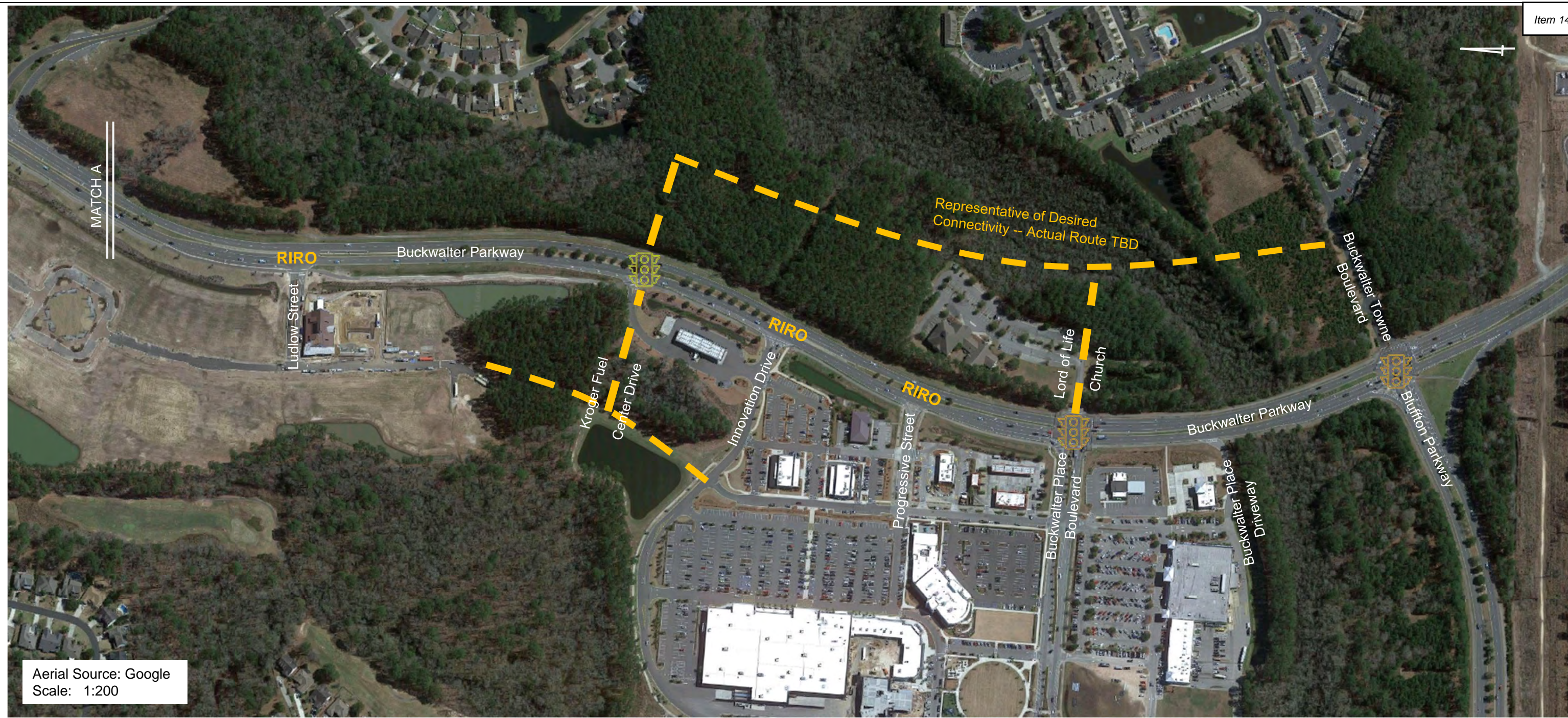
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Scale: 1:200



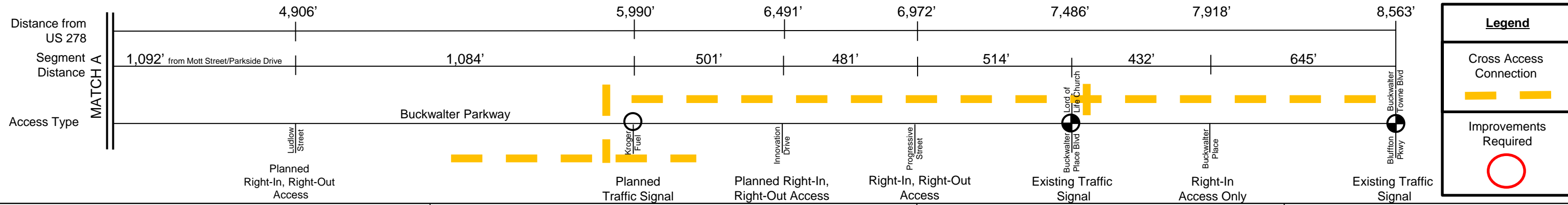
Buckwalter Access Management Plan Update

Access Management Plan

Figure 3A



Aerial Source: Google
Scale: 1:200



Legend

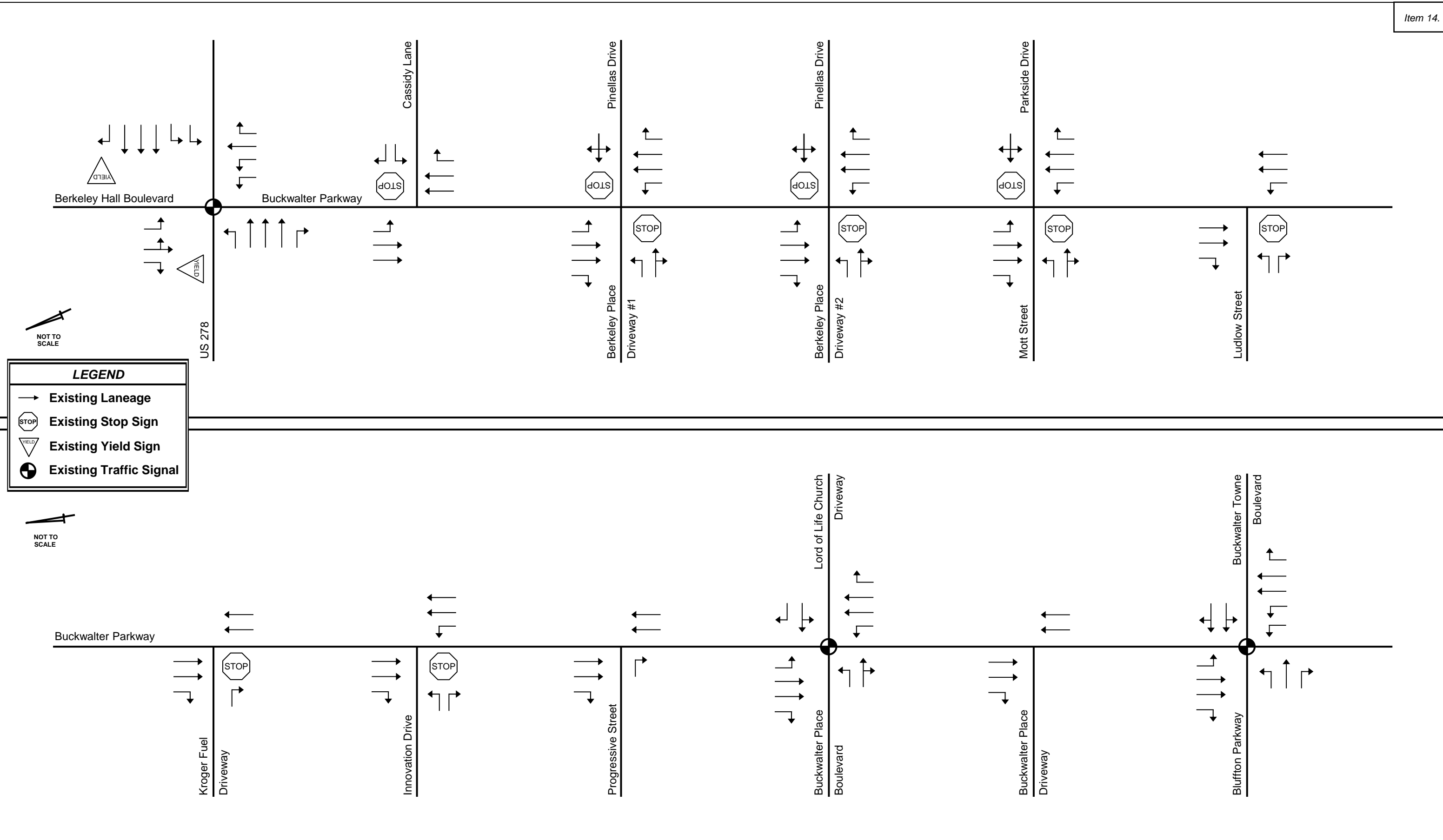
- Cross Access Connection
- Improvements Required



Buckwalter Access Management Plan Update

Access Management Plan

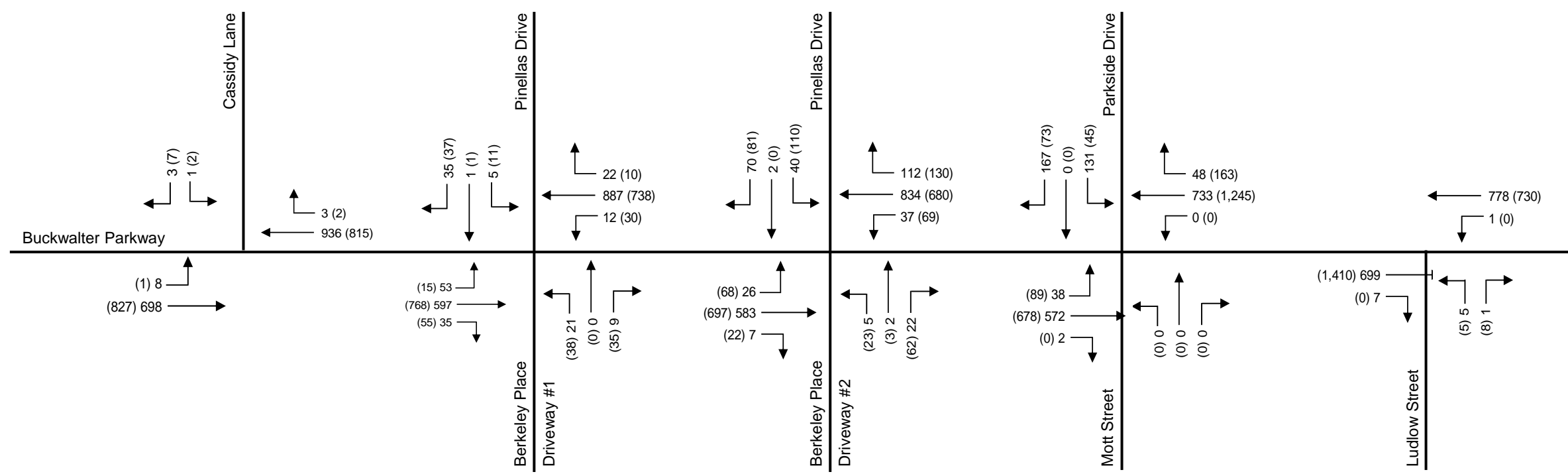
Figure 3B



Buckwalter Access Management Plan Update

Existing Laneage

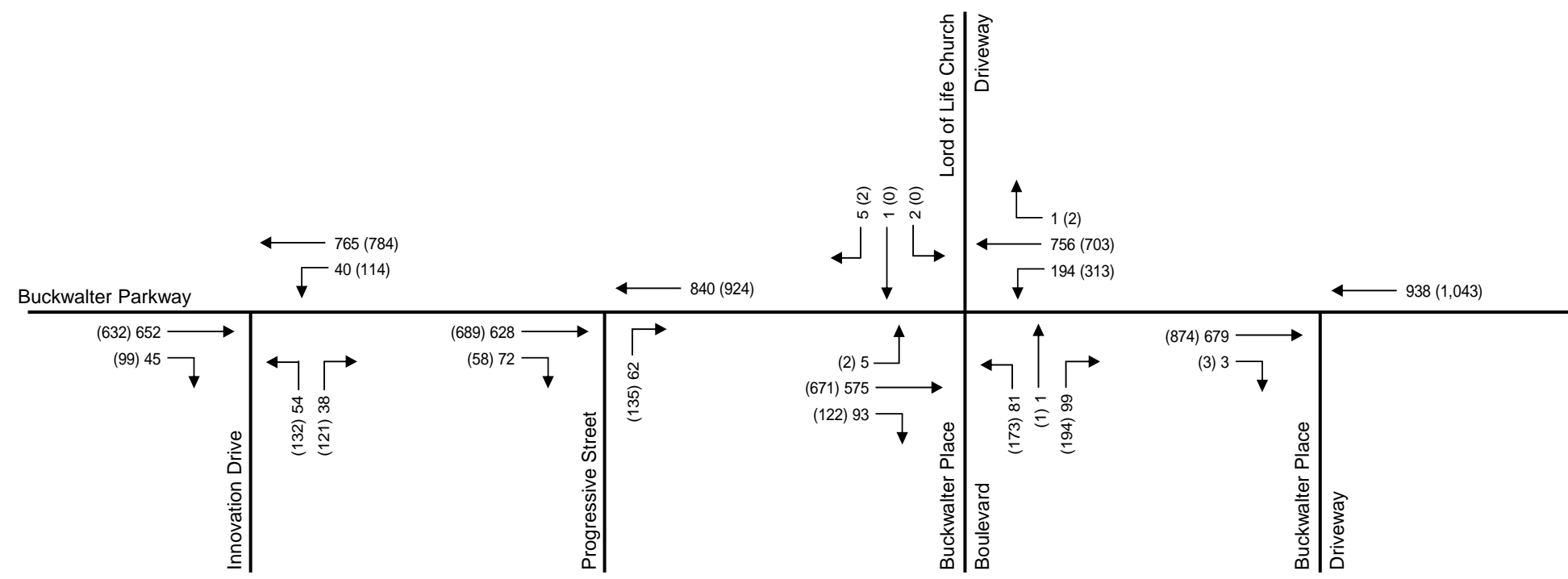
Figure 4



NOT TO SCALE

LEGEND
 XX AM Peak Hour Traffic
 (XX) PM Peak Hour Traffic

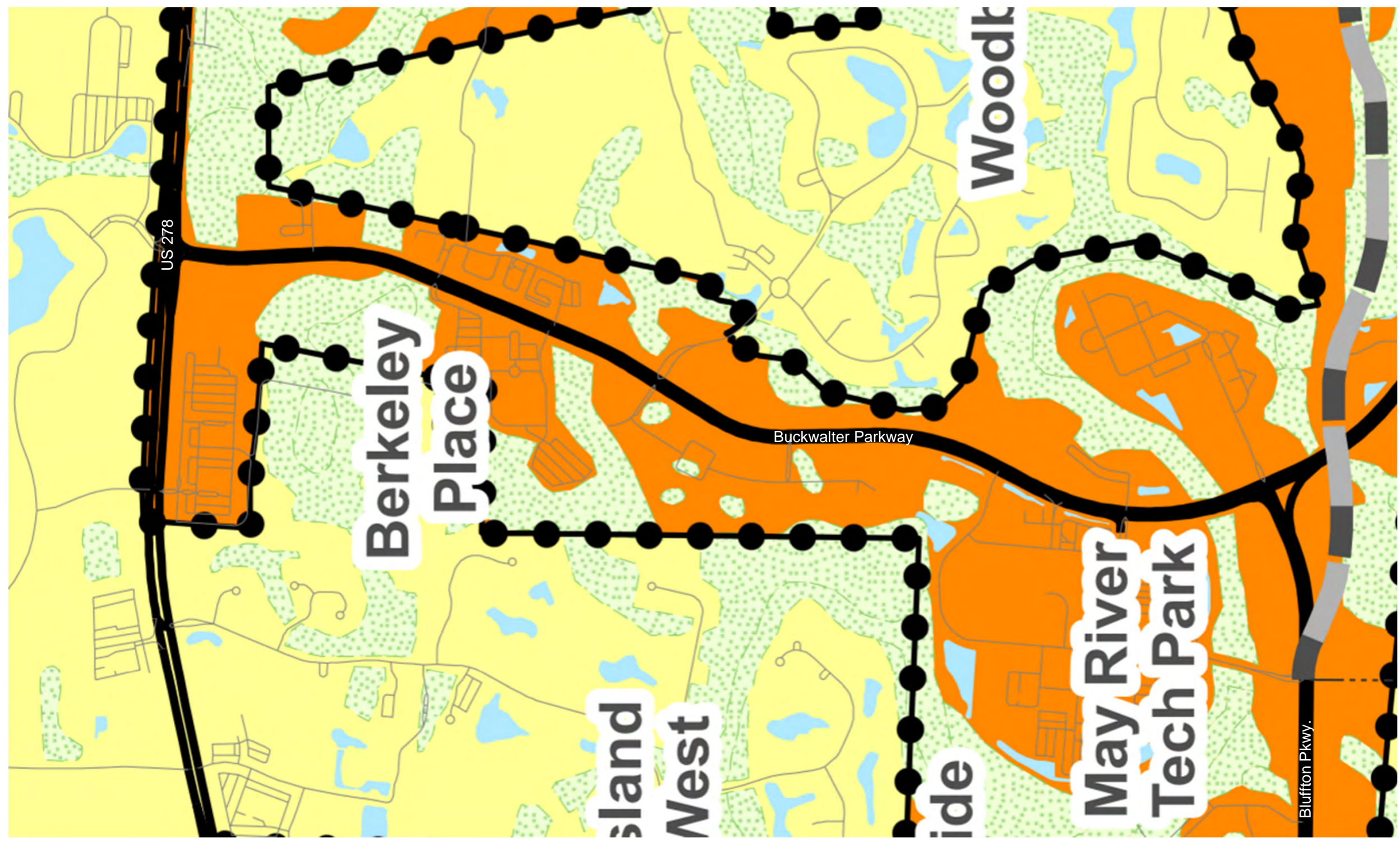
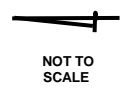
NOT TO SCALE



Buckwalter Access Management Plan Update

Existing Traffic Volumes

Figure 5



Town of Bluffton
Beaufort County, SC

GROWTH MANAGEMENT
DEPARTMENT

**BLUFFTON
WATER
RESOURCES**

Adopted: 9/04/2007
Revised: 12/09/2014
Updated: 1/13/2021

Legend

JURISDICTIONAL

- Bluffton
- Hilton Head Island
- Hardeeville
- Beaufort County
- Jasper County
- Bluffton Town Limits

TRANSPORTATION

- Roads
- Interstate
- Bluffton Parkway (Proposed)

HYDROLOGY

- Water
- Marsh
- Wetland

Source: Town of Bluffton GIS



**Buckwalter Access Management Plan
Update**

Wetlands along Corridor

Figure 6

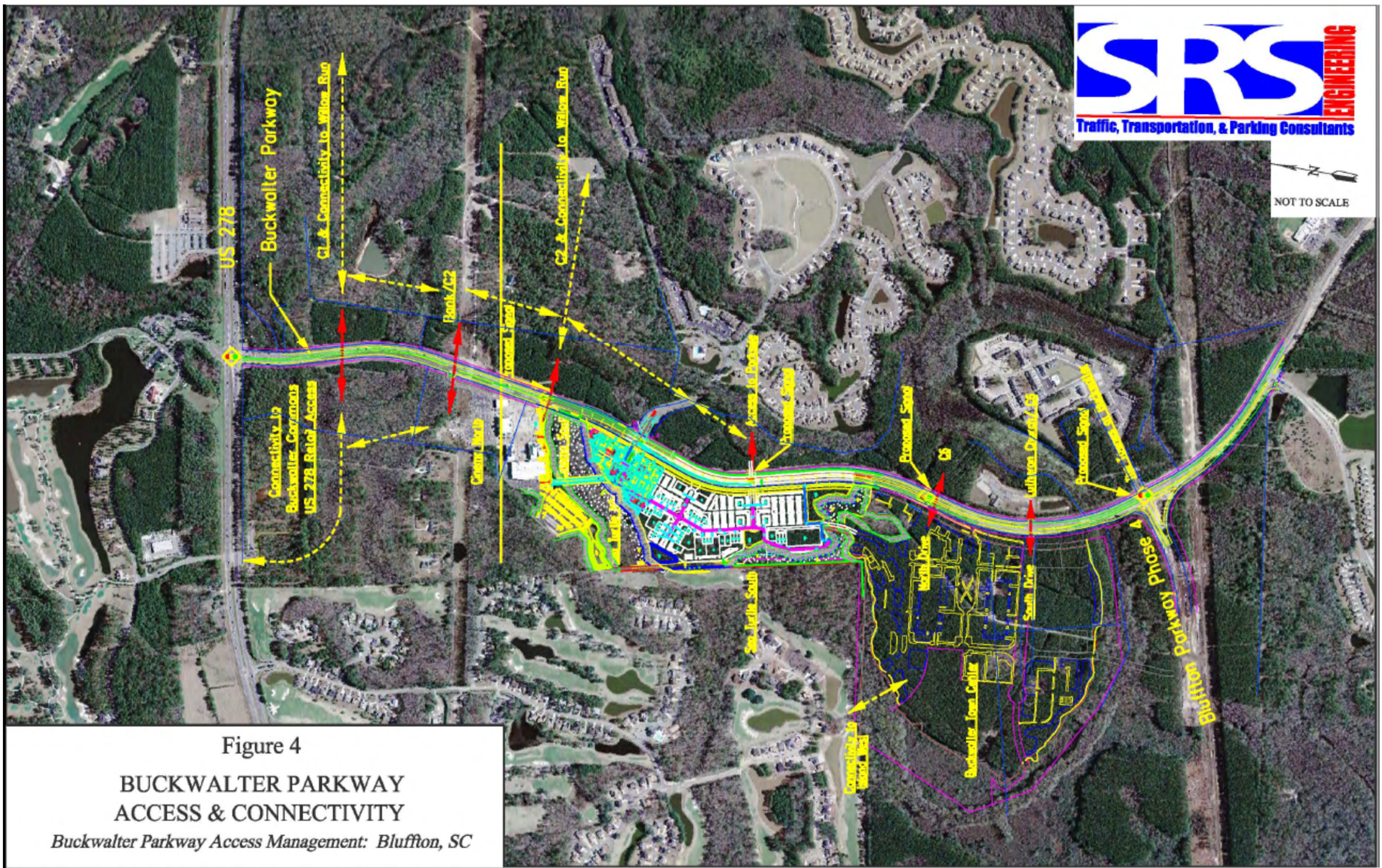
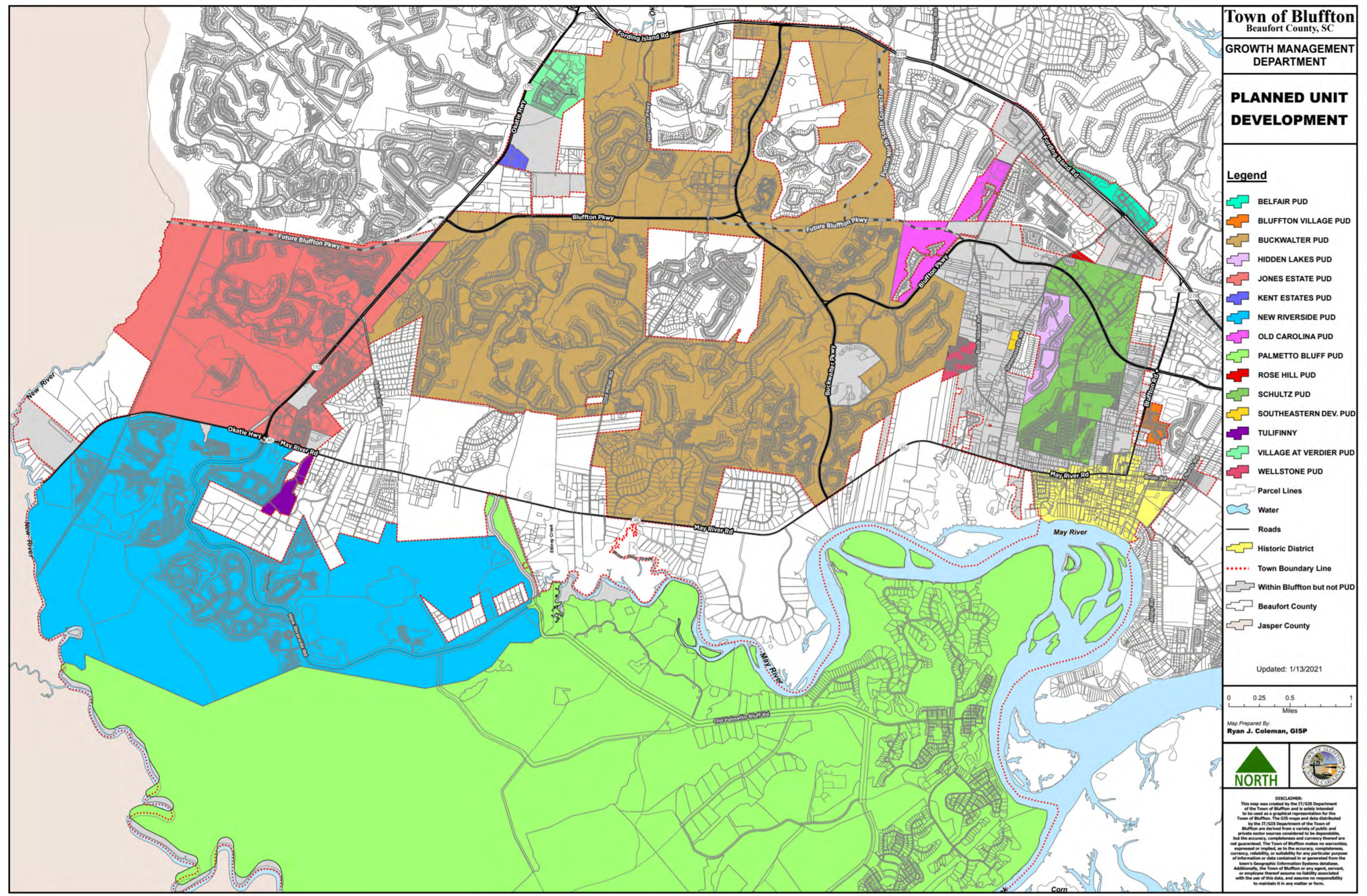


Figure 4
 BUCKWALTER PARKWAY
 ACCESS & CONNECTIVITY
Buckwalter Parkway Access Management: Bluffton, SC



Source: Town of Bluffton GIS



Buckwalter Access Management Plan Update

Town of Bluffton PUD Boundaries

Figure 8

SHORT COUNTS

Item 14.

File Name : Buckwalter Pkwy @ Apartments DW (Cassidy St)

Site Code :

Start Date : 5/11/2021

Page No : 1

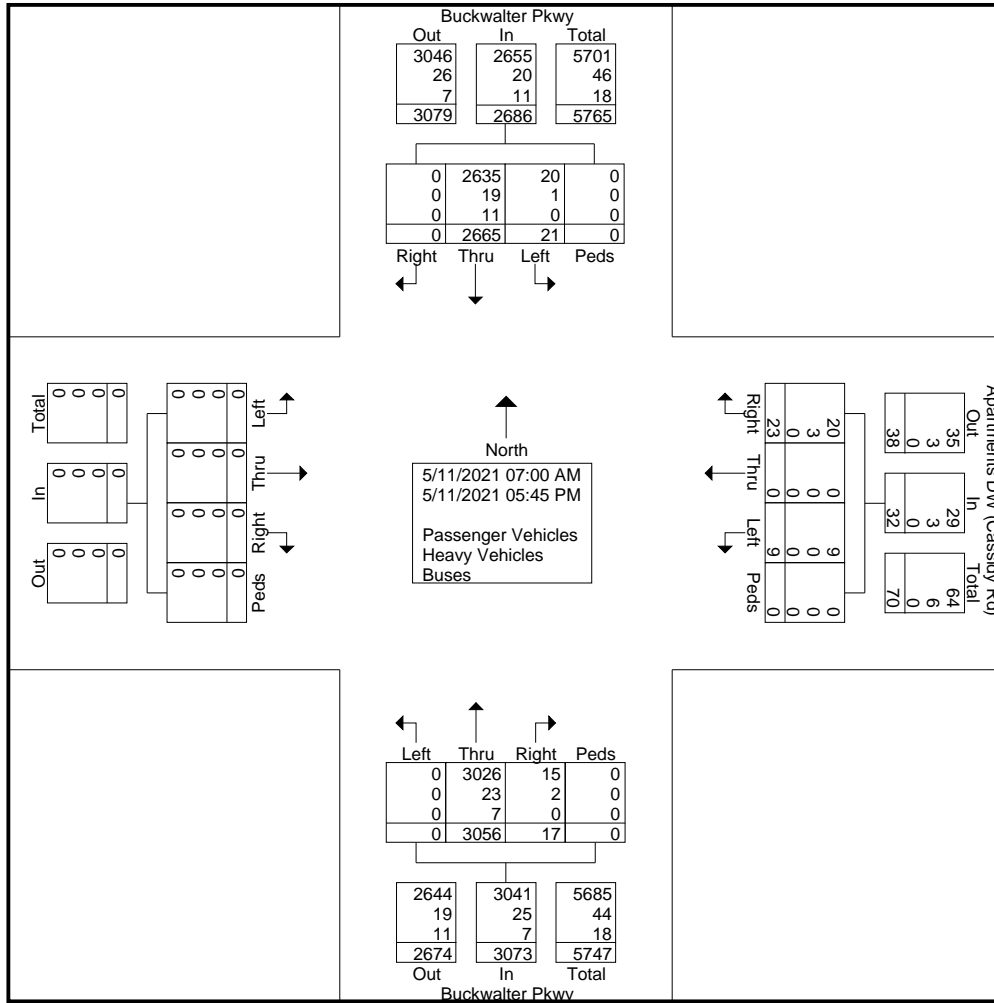
Groups Printed- Passenger Vehicles - Heavy Vehicles - Buses

Start Time	Buckwalter Pkwy From North				Apartments DW (Cassidy Rd) From East				Buckwalter Pkwy From South				From West				Int. Total	
	Left	Thru	Right	Peds	Left	Thru	Right	Peds	Left	Thru	Right	Peds	Left	Thru	Right	Peds		
07:00 AM	3	81	0	0	0	0	1	0	0	161	0	0	0	0	0	0	0	246
07:15 AM	2	121	0	0	0	0	2	0	0	165	1	0	0	0	0	0	0	291
07:30 AM	1	158	0	0	1	0	1	0	0	211	0	0	0	0	0	0	0	372
07:45 AM	2	155	0	0	0	0	0	0	0	208	0	0	0	0	0	0	0	365
Total	8	515	0	0	1	0	4	0	0	745	1	0	0	0	0	0	0	1274
08:00 AM	1	159	0	0	0	0	0	0	0	197	1	0	0	0	0	0	0	358
08:15 AM	3	135	0	0	0	0	2	0	0	198	2	0	0	0	0	0	0	340
08:30 AM	2	138	0	0	0	0	2	0	0	180	5	0	0	0	0	0	0	327
08:45 AM	3	127	0	0	0	0	3	0	0	187	3	0	0	0	0	0	0	323
Total	9	559	0	0	0	0	7	0	0	762	11	0	0	0	0	0	0	1348
04:00 PM	1	209	0	0	0	0	0	0	0	201	1	0	0	0	0	0	0	412
04:15 PM	2	196	0	0	1	0	1	0	0	190	1	0	0	0	0	0	0	391
04:30 PM	0	204	0	0	4	0	3	0	0	173	0	0	0	0	0	0	0	384
04:45 PM	0	171	0	0	1	0	1	0	0	186	1	0	0	0	0	0	0	360
Total	3	780	0	0	6	0	5	0	0	750	3	0	0	0	0	0	0	1547
05:00 PM	1	191	0	0	0	0	4	0	0	232	1	0	0	0	0	0	0	429
05:15 PM	0	188	0	0	2	0	0	0	0	190	1	0	0	0	0	0	0	381
05:30 PM	0	201	0	0	0	0	3	0	0	217	0	0	0	0	0	0	0	421
05:45 PM	0	231	0	0	0	0	0	0	0	160	0	0	0	0	0	0	0	391
Total	1	811	0	0	2	0	7	0	0	799	2	0	0	0	0	0	0	1622
Grand Total	21	2665	0	0	9	0	23	0	0	3056	17	0	0	0	0	0	0	5791
Apprch %	0.8	99.2	0	0	28.1	0	71.9	0	0	99.4	0.6	0	0	0	0	0	0	
Total %	0.4	46	0	0	0.2	0	0.4	0	0	52.8	0.3	0	0	0	0	0	0	
Passenger Vehicles	20	2635	0	0	9	0	20	0	0	3026	15	0	0	0	0	0	0	5725
% Passenger Vehicles	95.2	98.9	0	0	100	0	87	0	0	99	88.2	0	0	0	0	0	0	98.9
Heavy Vehicles	1	19	0	0	0	0	3	0	0	23	2	0	0	0	0	0	0	48
% Heavy Vehicles	4.8	0.7	0	0	0	0	13	0	0	0.8	11.8	0	0	0	0	0	0	0.8
Buses	0	11	0	0	0	0	0	0	0	7	0	0	0	0	0	0	0	18
% Buses	0	0.4	0	0	0	0	0	0	0	0.2	0	0	0	0	0	0	0	0.3

SHORT COUNTS

Item 14.

File Name : Buckwalter Pkwy @ Apartments DW (Cassidy St)
 Site Code :
 Start Date : 5/11/2021
 Page No : 2

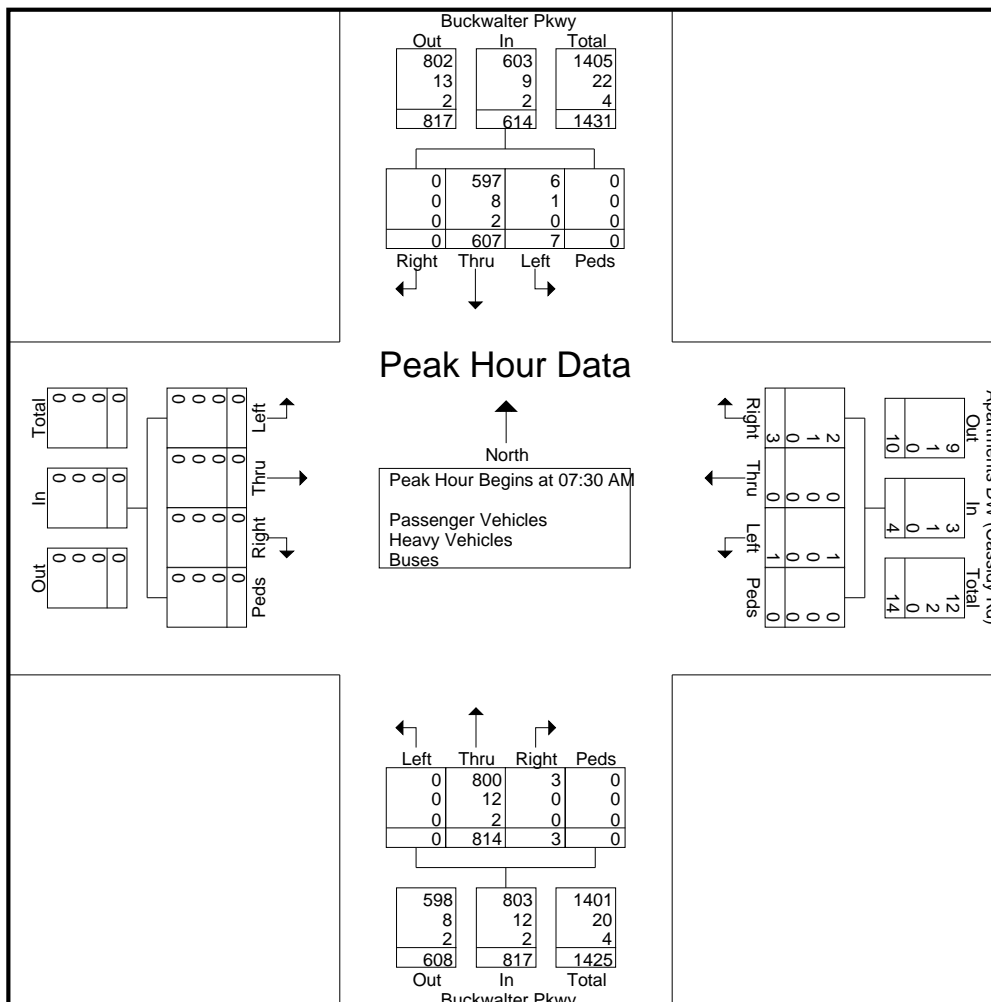


SHORT COUNTS

Item 14.

File Name : Buckwalter Pkwy @ Apartments DW (Cassidy St)
 Site Code :
 Start Date : 5/11/2021
 Page No : 3

Start Time	Buckwalter Pkwy From North					Apartments DW (Cassidy Rd) From East					Buckwalter Pkwy From South					From West					Int. Total
	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	
Peak Hour Analysis From 07:00 AM to 11:45 AM - Peak 1 of 1																					
Peak Hour for Entire Intersection Begins at 07:30 AM																					
07:30 AM	1	158	0	0	159	1	0	1	0	2	0	211	0	0	211	0	0	0	0	0	372
07:45 AM	2	155	0	0	157	0	0	0	0	0	0	208	0	0	208	0	0	0	0	0	365
08:00 AM	1	159	0	0	160	0	0	0	0	0	0	197	1	0	198	0	0	0	0	0	358
08:15 AM	3	135	0	0	138	0	0	2	0	2	0	198	2	0	200	0	0	0	0	0	340
Total Volume	7	607	0	0	614	1	0	3	0	4	0	814	3	0	817	0	0	0	0	0	1435
% App. Total	1.1	98.9	0	0		25	0	75	0		0	99.6	0.4	0		0	0	0	0		
PHF	.583	.954	.000	.000	.959	.250	.000	.375	.000	.500	.000	.964	.375	.000	.968	.000	.000	.000	.000	.000	.964
Passenger Vehicles	6	597	0	0	603	1	0	2	0	3	0	800	3	0	803	0	0	0	0	0	1409
% Passenger Vehicles	85.7	98.4						66.7				98.3									
Heavy Vehicles	1	8	0	0	9	0	0	1	0	1	0	12	0	0	12	0	0	0	0	0	22
% Heavy Vehicles	14.3	1.3	0	0	1.5	0	0	33.3	0	25.0	0	1.5	0	0	1.5	0	0	0	0	0	1.5
Buses	0	2	0	0	2	0	0	0	0	0	0	2	0	0	2	0	0	0	0	0	4
% Buses	0	0.3	0	0	0.3	0	0	0	0	0	0	0.2	0	0	0.2	0	0	0	0	0	0.3

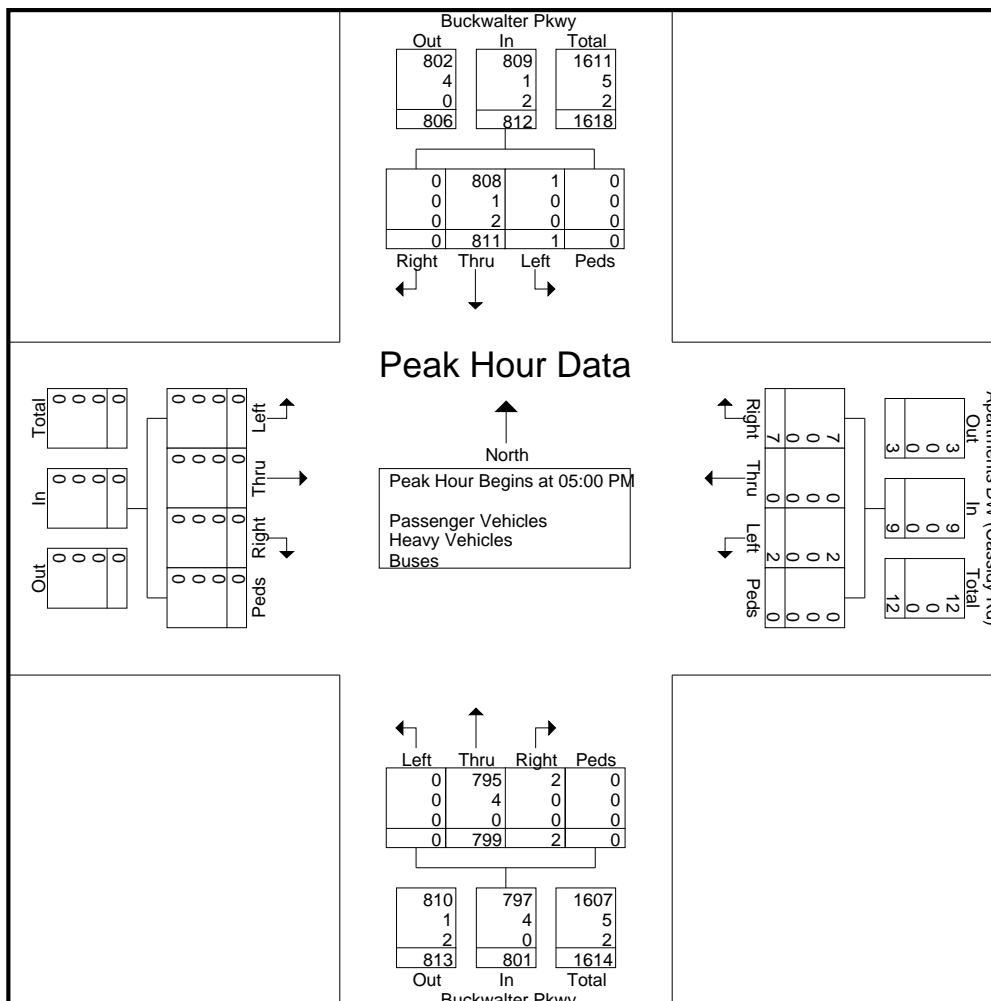


SHORT COUNTS

Item 14.

File Name : Buckwalter Pkwy @ Apartments DW (Cassidy St)
 Site Code :
 Start Date : 5/11/2021
 Page No : 4

Start Time	Buckwalter Pkwy From North					Apartments DW (Cassidy Rd) From East					Buckwalter Pkwy From South					From West					Int. Total
	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	
Peak Hour Analysis From 12:00 PM to 05:45 PM - Peak 1 of 1																					
Peak Hour for Entire Intersection Begins at 05:00 PM																					
05:00 PM	1	191	0	0	192	0	0	4	0	4	0	232	1	0	233	0	0	0	0	0	429
05:15 PM	0	188	0	0	188	2	0	0	0	2	0	190	1	0	191	0	0	0	0	0	381
05:30 PM	0	201	0	0	201	0	0	3	0	3	0	217	0	0	217	0	0	0	0	0	421
05:45 PM	0	231	0	0	231	0	0	0	0	0	0	160	0	0	160	0	0	0	0	0	391
Total Volume	1	811	0	0	812	2	0	7	0	9	0	799	2	0	801	0	0	0	0	0	1622
% App. Total	0.1	99.9	0	0		22.2	0	77.8	0		0	99.8	0.2	0		0	0	0	0		
PHF	.250	.878	.000	.000	.879	.250	.000	.438	.000	.563	.000	.861	.500	.000	.859	.000	.000	.000	.000	.000	.945
Passenger Vehicles	1	808	0	0	809	2	0	7	0	9	0	795	2	0	797	0	0	0	0	0	1615
% Passenger Vehicles		99.6										99.5									
Heavy Vehicles	0	1	0	0	1	0	0	0	0	0	0	4	0	0	4	0	0	0	0	0	5
% Heavy Vehicles	0	0.1	0	0	0.1	0	0	0	0	0	0	0.5	0	0	0.5	0	0	0	0	0	0.3
Buses	0	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2
% Buses	0	0.2	0	0	0.2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.1



SHORT COUNTS

Item 14.

File Name : Buckwalter Pkwy @ Pinellas North

Site Code :

Start Date : 5/11/2021

Page No : 1

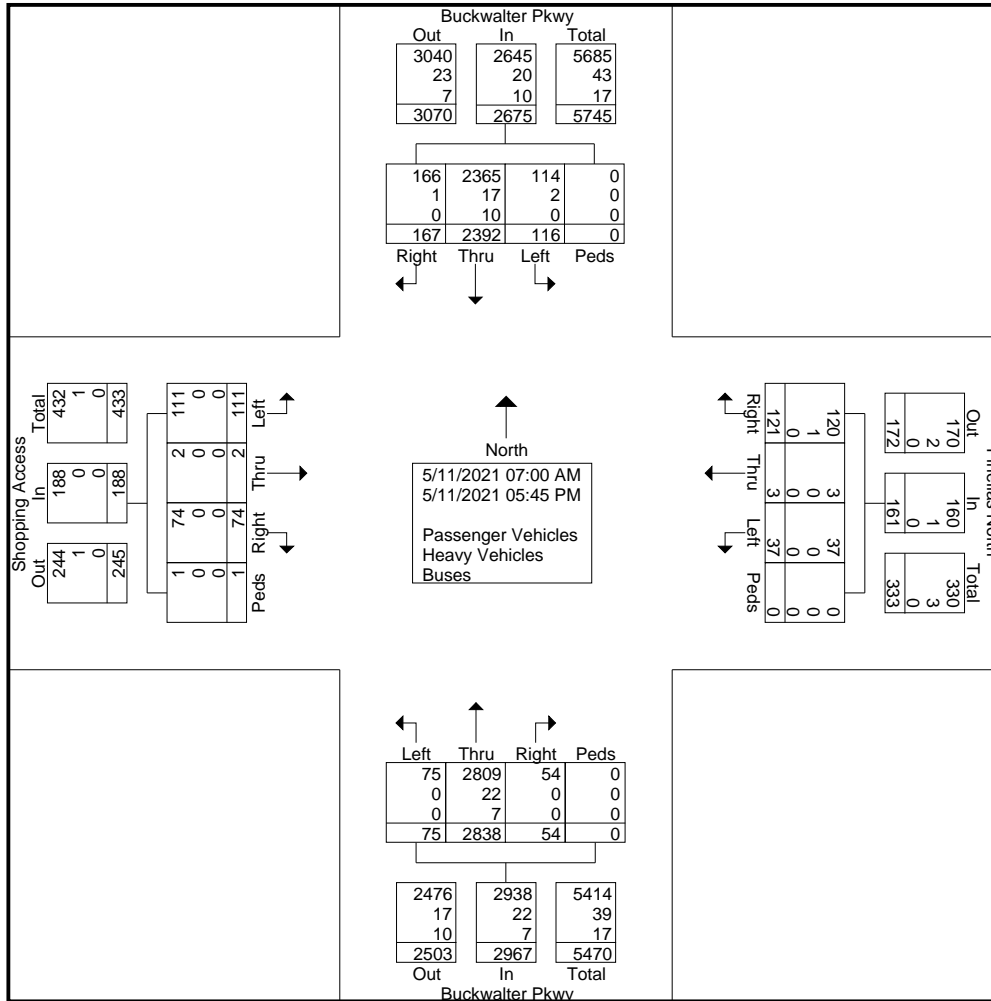
Groups Printed- Passenger Vehicles - Heavy Vehicles - Buses

Start Time	Buckwalter Pkwy From North				Pinellas North From East				Buckwalter Pkwy From South				Shopping Access From West				Int. Total
	Left	Thru	Right	Peds	Left	Thru	Right	Peds	Left	Thru	Right	Peds	Left	Thru	Right	Peds	
07:00 AM	5	72	2	0	1	0	6	0	0	151	2	0	3	0	0	0	242
07:15 AM	11	111	4	0	0	0	8	0	0	161	0	0	1	0	0	0	296
07:30 AM	10	142	1	0	3	0	4	0	1	215	4	0	0	0	1	0	381
07:45 AM	13	128	9	0	0	1	11	0	3	182	5	0	8	0	2	0	362
Total	39	453	16	0	4	1	29	0	4	709	11	0	12	0	3	0	1281
08:00 AM	12	141	8	0	1	0	6	0	4	189	5	0	5	0	4	0	375
08:15 AM	11	108	12	0	0	0	9	0	2	185	5	0	5	0	1	0	338
08:30 AM	11	116	9	0	1	0	6	0	1	182	0	0	3	0	0	0	329
08:45 AM	10	103	14	0	5	0	9	0	8	170	8	0	6	0	3	0	336
Total	44	468	43	0	7	0	30	0	15	726	18	0	19	0	8	0	1378
04:00 PM	7	186	17	0	3	1	5	0	9	189	3	0	13	0	9	0	442
04:15 PM	6	193	11	0	5	0	8	0	7	163	3	0	9	1	7	0	413
04:30 PM	2	188	12	0	5	0	9	0	7	167	5	0	5	1	5	0	406
04:45 PM	3	151	14	0	2	0	4	0	4	160	4	0	16	0	8	0	366
Total	18	718	54	0	15	1	26	0	27	679	15	0	43	2	29	0	1627
05:00 PM	1	179	15	0	5	0	14	0	7	205	4	0	17	0	6	1	454
05:15 PM	6	173	13	0	0	1	7	0	9	179	1	0	7	0	11	0	407
05:30 PM	4	184	9	0	4	0	4	0	5	204	2	0	7	0	8	0	431
05:45 PM	4	217	17	0	2	0	11	0	8	136	3	0	6	0	9	0	413
Total	15	753	54	0	11	1	36	0	29	724	10	0	37	0	34	1	1705
Grand Total	116	2392	167	0	37	3	121	0	75	2838	54	0	111	2	74	1	5991
Apprch %	4.3	89.4	6.2	0	23	1.9	75.2	0	2.5	95.7	1.8	0	59	1.1	39.4	0.5	
Total %	1.9	39.9	2.8	0	0.6	0.1	2	0	1.3	47.4	0.9	0	1.9	0	1.2	0	
Passenger Vehicles	114	2365	166	0	37	3	120	0	75	2809	54	0	111	2	74	1	5931
% Passenger Vehicles	98.3	98.9	99.4	0	100	100	99.2	0	100	99	100	0	100	100	100	100	99
Heavy Vehicles	2	17	1	0	0	0	1	0	0	22	0	0	0	0	0	0	43
% Heavy Vehicles	1.7	0.7	0.6	0	0	0	0.8	0	0	0.8	0	0	0	0	0	0	0.7
Buses	0	10	0	0	0	0	0	0	0	7	0	0	0	0	0	0	17
% Buses	0	0.4	0	0	0	0	0	0	0	0.2	0	0	0	0	0	0	0.3

SHORT COUNTS

Item 14.

File Name : Buckwalter Pkwy @ Pinellas North
 Site Code :
 Start Date : 5/11/2021
 Page No : 2

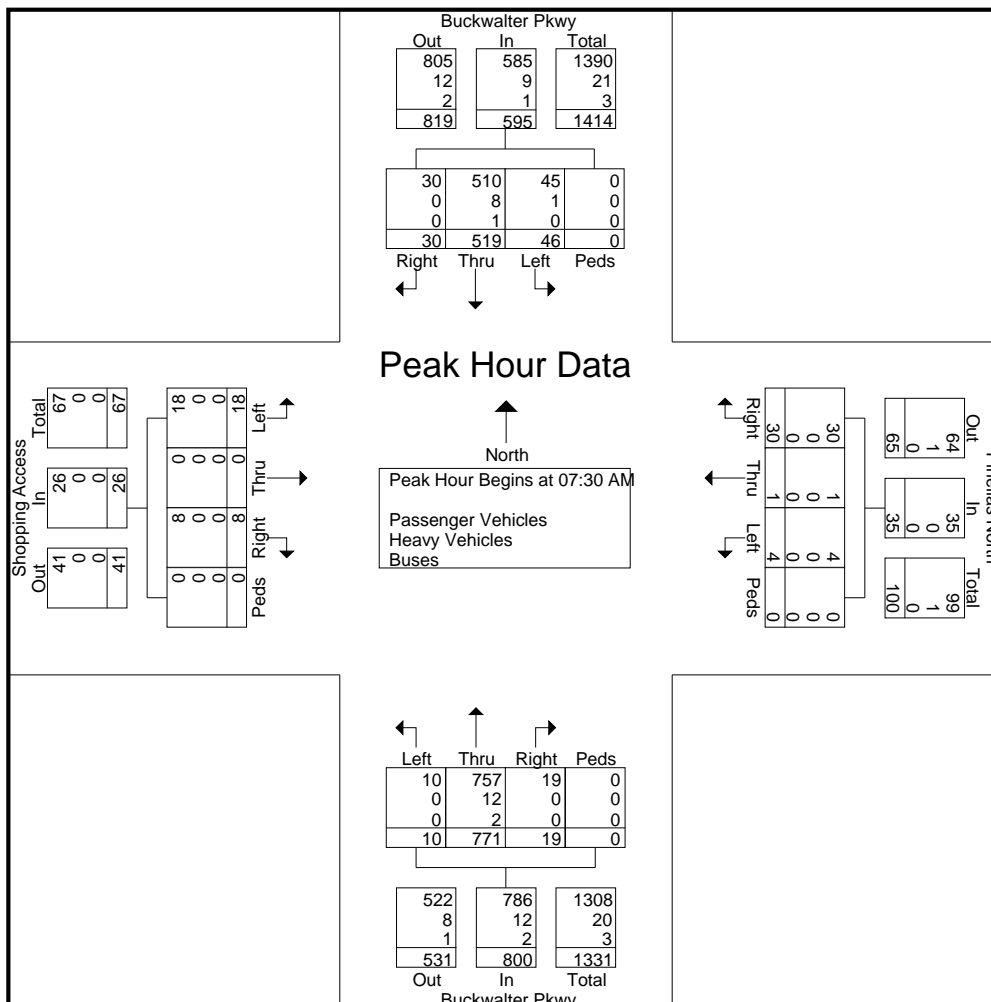


SHORT COUNTS

Item 14.

File Name : Buckwalter Pkwy @ Pinellas North
 Site Code :
 Start Date : 5/11/2021
 Page No : 3

Start Time	Buckwalter Pkwy From North					Pinellas North From East					Buckwalter Pkwy From South					Shopping Access From West					Int. Total
	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	
Peak Hour Analysis From 07:00 AM to 11:45 AM - Peak 1 of 1																					
Peak Hour for Entire Intersection Begins at 07:30 AM																					
07:30 AM	10	142	1	0	153	3	0	4	0	7	1	215	4	0	220	0	0	1	0	1	381
07:45 AM	13	128	9	0	150	0	1	11	0	12	3	182	5	0	190	8	0	2	0	10	362
08:00 AM	12	141	8	0	161	1	0	6	0	7	4	189	5	0	198	5	0	4	0	9	375
08:15 AM	11	108	12	0	131	0	0	9	0	9	2	185	5	0	192	5	0	1	0	6	338
Total Volume	46	519	30	0	595	4	1	30	0	35	10	771	19	0	800	18	0	8	0	26	1456
% App. Total	7.7	87.2	5	0		11.4	2.9	85.7	0		1.2	96.4	2.4	0		69.2	0	30.8	0		
PHF	.885	.914	.625	.000	.924	.333	.250	.682	.000	.729	.625	.897	.950	.000	.909	.563	.000	.500	.000	.650	.955
Passenger Vehicles	45	510	30	0	585	4	1	30	0	35	10	757	19	0	786	18	0	8	0	26	1432
% Passenger Vehicles	97.8	98.3									98.2										
Heavy Vehicles	1	8	0	0	9	0	0	0	0	0	0	12	0	0	12	0	0	0	0	0	21
% Heavy Vehicles	2.2	1.5	0	0	1.5	0	0	0	0	0	0	1.6	0	0	1.5	0	0	0	0	0	1.4
Buses	0	1	0	0	1	0	0	0	0	0	0	2	0	0	2	0	0	0	0	0	3
% Buses	0	0.2	0	0	0.2	0	0	0	0	0	0	0.3	0	0	0.3	0	0	0	0	0	0.2



SHORT COUNTS

Item 14.

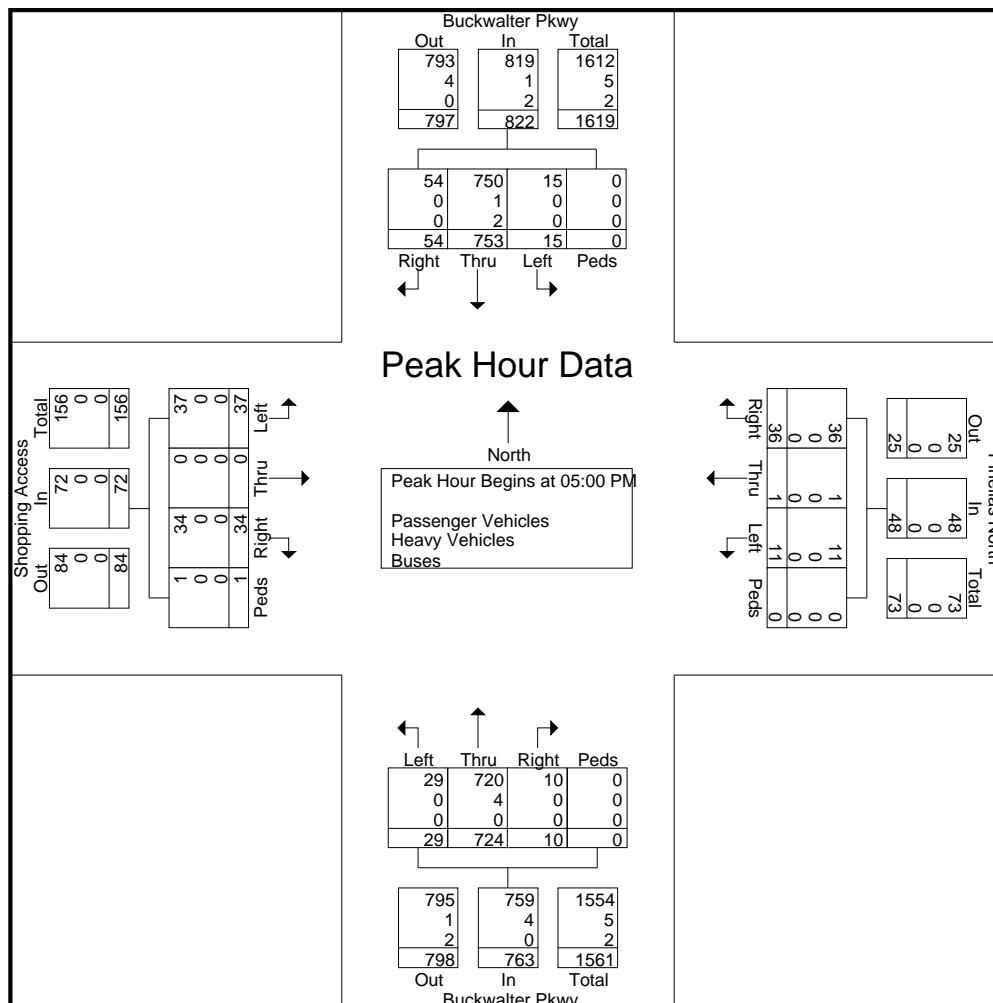
File Name : Buckwalter Pkwy @ Pinellas North

Site Code :

Start Date : 5/11/2021

Page No : 4

Start Time	Buckwalter Pkwy From North					Pinellas North From East					Buckwalter Pkwy From South					Shopping Access From West					Int. Total
	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	
Peak Hour Analysis From 12:00 PM to 05:45 PM - Peak 1 of 1																					
Peak Hour for Entire Intersection Begins at 05:00 PM																					
05:00 PM	1	179	15	0	195	5	0	14	0	19	7	205	4	0	216	17	0	6	1	24	454
05:15 PM	6	173	13	0	192	0	1	7	0	8	9	179	1	0	189	7	0	11	0	18	407
05:30 PM	4	184	9	0	197	4	0	4	0	8	5	204	2	0	211	7	0	8	0	15	431
05:45 PM	4	217	17	0	238	2	0	11	0	13	8	136	3	0	147	6	0	9	0	15	413
Total Volume	15	753	54	0	822	11	1	36	0	48	29	724	10	0	763	37	0	34	1	72	1705
% App. Total	1.8	91.6	6.6	0		22.9	2.1	75	0		3.8	94.9	1.3	0		51.4	0	47.2	1.4		
PHF	.625	.868	.794	.000	.863	.550	.250	.643	.000	.632	.806	.883	.625	.000	.883	.544	.000	.773	.250	.750	.939
Passenger Vehicles	15	750	54	0	819	11	1	36	0	48	29	720	10	0	759	37	0	34	1	72	1698
% Passenger Vehicles		99.6										99.4									
Heavy Vehicles	0	1	0	0	1	0	0	0	0	0	0	4	0	0	4	0	0	0	0	0	5
% Heavy Vehicles	0	0.1	0	0	0.1	0	0	0	0	0	0	0.6	0	0	0.5	0	0	0	0	0	0.3
Buses	0	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2
% Buses	0	0.3	0	0	0.2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.1



SHORT COUNTS

Item 14.

File Name : Buckwalter Pkwy @ Pinellas South

Site Code :

Start Date : 5/11/2021

Page No : 1

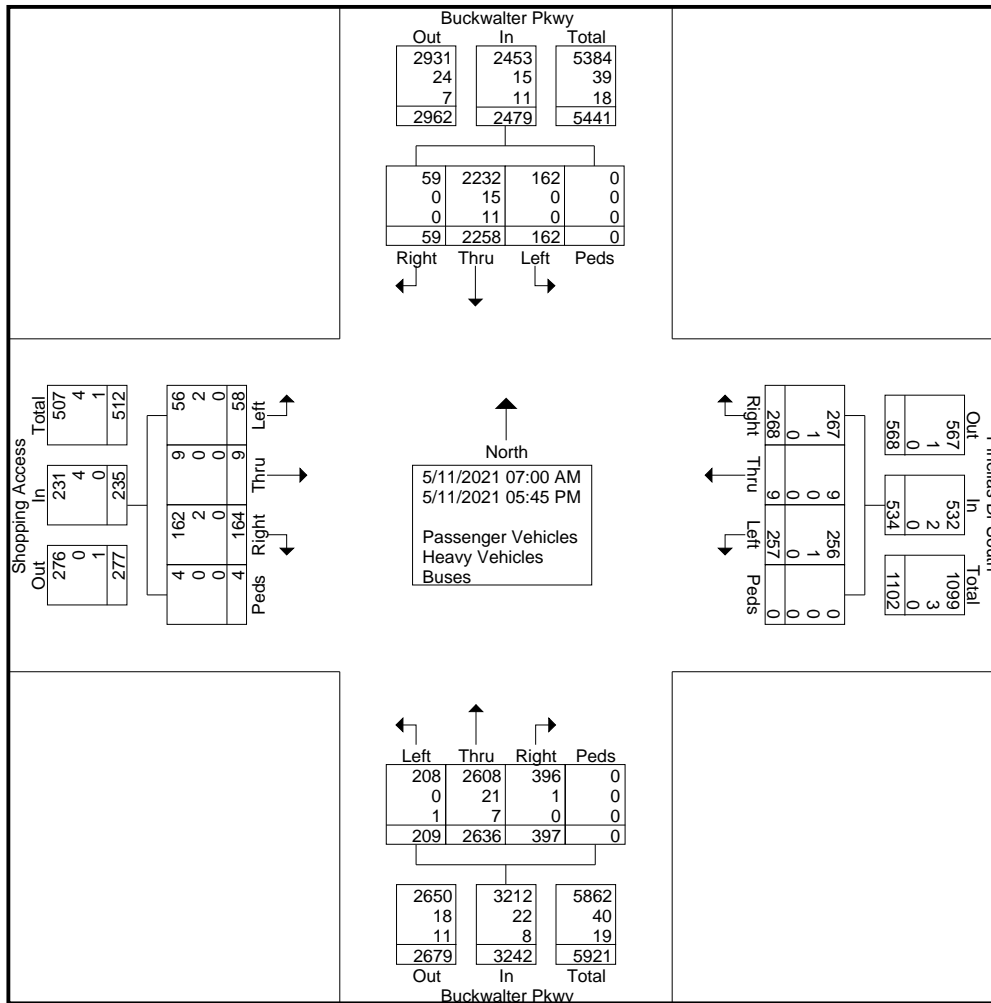
Groups Printed- Passenger Vehicles - Heavy Vehicles - Buses

Start Time	Buckwalter Pkwy From North				Pinellas Dr South From East				Buckwalter Pkwy From South				Shopping Access From West				Int. Total
	Left	Thru	Right	Peds	Left	Thru	Right	Peds	Left	Thru	Right	Peds	Left	Thru	Right	Peds	
07:00 AM	2	77	2	0	6	0	7	0	4	142	13	0	1	0	2	0	256
07:15 AM	5	98	1	0	4	1	16	0	9	143	18	0	2	1	1	0	299
07:30 AM	10	134	0	0	5	2	16	0	11	192	23	0	1	0	2	0	396
07:45 AM	3	120	1	0	12	0	11	0	7	182	29	0	2	1	3	0	371
Total	20	429	4	0	27	3	50	0	31	659	83	0	6	2	8	0	1322
08:00 AM	3	145	1	0	10	0	18	0	6	176	25	0	1	1	8	0	394
08:15 AM	7	108	4	0	8	0	16	0	8	175	20	0	0	0	6	2	354
08:30 AM	11	93	3	0	12	1	9	0	8	168	15	0	2	1	1	0	324
08:45 AM	7	114	1	0	10	0	14	0	6	170	18	0	3	0	8	0	351
Total	28	460	9	0	40	1	57	0	28	689	78	0	6	2	23	2	1423
04:00 PM	12	164	5	0	16	1	13	0	18	176	27	0	8	0	16	0	456
04:15 PM	14	198	6	0	23	2	22	0	19	157	29	0	7	0	18	0	495
04:30 PM	14	174	7	0	24	1	30	0	22	132	24	0	6	2	21	0	457
04:45 PM	7	150	6	0	19	1	17	0	23	156	29	0	2	0	17	0	427
Total	47	686	24	0	82	5	82	0	82	621	109	0	23	2	72	0	1835
05:00 PM	20	165	7	0	20	0	23	0	22	180	19	0	9	1	18	0	484
05:15 PM	15	169	6	0	19	0	13	0	11	171	31	0	6	0	16	2	459
05:30 PM	16	172	4	0	30	0	25	0	16	178	34	0	6	2	15	0	498
05:45 PM	16	177	5	0	39	0	18	0	19	138	43	0	2	0	12	0	469
Total	67	683	22	0	108	0	79	0	68	667	127	0	23	3	61	2	1910
Grand Total	162	2258	59	0	257	9	268	0	209	2636	397	0	58	9	164	4	6490
Apprch %	6.5	91.1	2.4	0	48.1	1.7	50.2	0	6.4	81.3	12.2	0	24.7	3.8	69.8	1.7	
Total %	2.5	34.8	0.9	0	4	0.1	4.1	0	3.2	40.6	6.1	0	0.9	0.1	2.5	0.1	
Passenger Vehicles	162	2232	59	0	256	9	267	0	208	2608	396	0	56	9	162	4	6428
% Passenger Vehicles	100	98.8	100	0	99.6	100	99.6	0	99.5	98.9	99.7	0	96.6	100	98.8	100	99
Heavy Vehicles	0	15	0	0	1	0	1	0	0	21	1	0	2	0	2	0	43
% Heavy Vehicles	0	0.7	0	0	0.4	0	0.4	0	0	0.8	0.3	0	3.4	0	1.2	0	0.7
Buses	0	11	0	0	0	0	0	0	1	7	0	0	0	0	0	0	19
% Buses	0	0.5	0	0	0	0	0	0	0.5	0.3	0	0	0	0	0	0	0.3

SHORT COUNTS

Item 14.

File Name : Buckwalter Pkwy @ Pinellas South
 Site Code :
 Start Date : 5/11/2021
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SHORT COUNTS

Item 14.

File Name : Buckwalter Pkwy @ Innovation Dr
 Site Code :
 Start Date : 5/11/2021
 Page No : 1

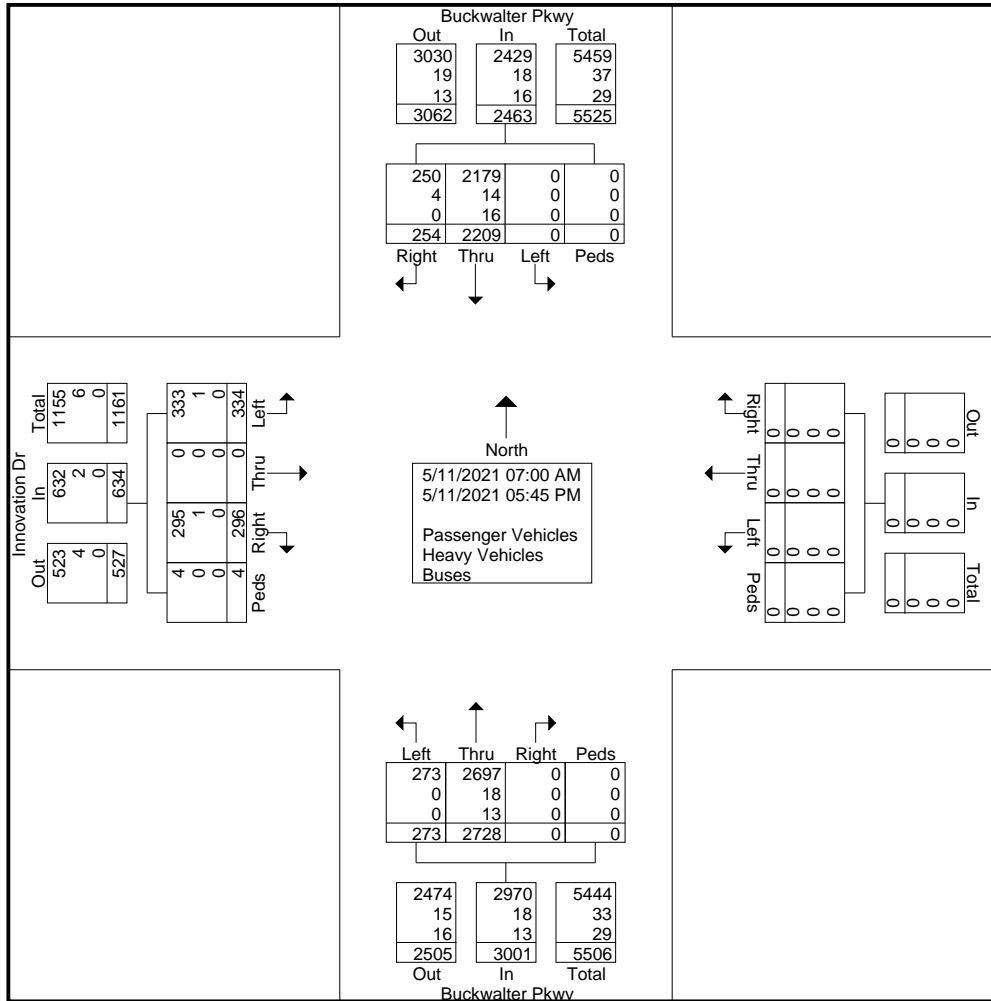
Groups Printed- Passenger Vehicles - Heavy Vehicles - Buses

Start Time	Buckwalter Pkwy From North				From East				Buckwalter Pkwy From South				Innovation Dr From West				Int. Total
	Left	Thru	Right	Peds	Left	Thru	Right	Peds	Left	Thru	Right	Peds	Left	Thru	Right	Peds	
07:00 AM	0	74	4	0	0	0	0	0	2	115	0	0	11	0	3	0	209
07:15 AM	0	100	10	0	0	0	0	0	4	129	0	0	7	0	6	0	256
07:30 AM	0	125	10	0	0	0	0	0	7	179	0	0	9	0	5	0	335
07:45 AM	0	140	11	0	0	0	0	0	13	156	0	0	13	0	6	0	339
Total	0	439	35	0	0	0	0	0	26	579	0	0	40	0	20	0	1139
08:00 AM	0	163	12	0	0	0	0	0	6	152	0	0	13	0	10	0	356
08:15 AM	0	139	6	0	0	0	0	0	9	178	0	0	12	0	12	0	356
08:30 AM	0	94	14	0	0	0	0	0	16	159	0	0	10	0	11	0	304
08:45 AM	0	108	8	0	0	0	0	0	17	178	0	0	13	0	20	1	345
Total	0	504	40	0	0	0	0	0	48	667	0	0	48	0	53	1	1361
04:00 PM	0	156	18	0	0	0	0	0	18	210	0	0	27	0	24	0	453
04:15 PM	0	168	28	0	0	0	0	0	20	172	0	0	28	0	23	0	439
04:30 PM	0	166	19	0	0	0	0	0	28	172	0	0	27	0	32	1	445
04:45 PM	0	156	17	0	0	0	0	0	21	159	0	0	35	0	25	1	414
Total	0	646	82	0	0	0	0	0	87	713	0	0	117	0	104	2	1751
05:00 PM	0	160	24	0	0	0	0	0	19	210	0	0	24	0	32	0	469
05:15 PM	0	157	30	0	0	0	0	0	34	189	0	0	34	0	24	0	468
05:30 PM	0	149	23	0	0	0	0	0	31	198	0	0	36	0	25	0	462
05:45 PM	0	154	20	0	0	0	0	0	28	172	0	0	35	0	38	1	448
Total	0	620	97	0	0	0	0	0	112	769	0	0	129	0	119	1	1847
Grand Total	0	2209	254	0	0	0	0	0	273	2728	0	0	334	0	296	4	6098
Apprch %	0	89.7	10.3	0	0	0	0	0	9.1	90.9	0	0	52.7	0	46.7	0.6	
Total %	0	36.2	4.2	0	0	0	0	0	4.5	44.7	0	0	5.5	0	4.9	0.1	
Passenger Vehicles	0	2179	250	0	0	0	0	0	273	2697	0	0	333	0	295	4	6031
% Passenger Vehicles	0	98.6	98.4	0	0	0	0	0	100	98.9	0	0	99.7	0	99.7	100	98.9
Heavy Vehicles	0	14	4	0	0	0	0	0	0	18	0	0	1	0	1	0	38
% Heavy Vehicles	0	0.6	1.6	0	0	0	0	0	0	0.7	0	0	0.3	0	0.3	0	0.6
Buses	0	16	0	0	0	0	0	0	0	13	0	0	0	0	0	0	29
% Buses	0	0.7	0	0	0	0	0	0	0	0.5	0	0	0	0	0	0	0.5

SHORT COUNTS

Item 14.

File Name : Buckwalter Pkwy @ Innovation Dr
 Site Code :
 Start Date : 5/11/2021
 Page No : 2

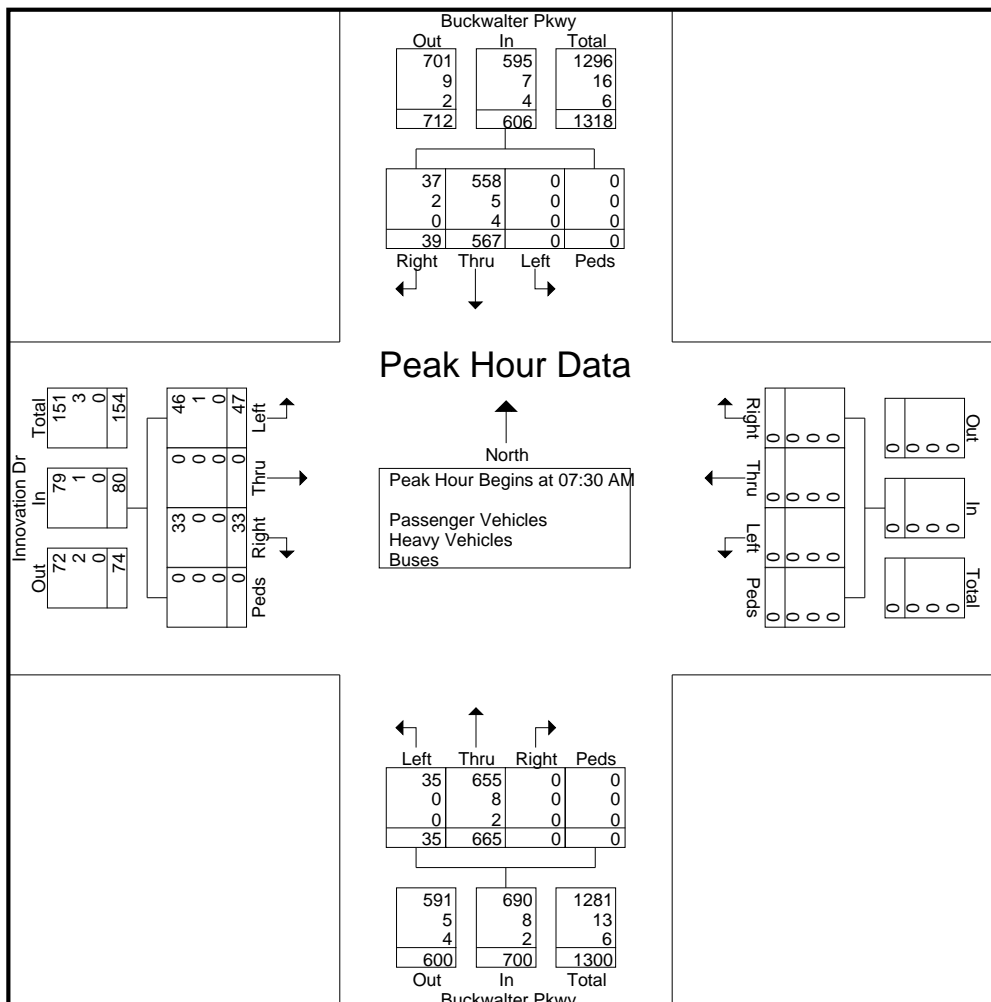


SHORT COUNTS

Item 14.

File Name : Buckwalter Pkwy @ Innovation Dr
 Site Code :
 Start Date : 5/11/2021
 Page No : 3

Start Time	Buckwalter Pkwy From North					From East					Buckwalter Pkwy From South					Innovation Dr From West					Int. Total
	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	
Peak Hour Analysis From 07:00 AM to 11:45 AM - Peak 1 of 1																					
Peak Hour for Entire Intersection Begins at 07:30 AM																					
07:30 AM	0	125	10	0	135	0	0	0	0	0	7	179	0	0	186	9	0	5	0	14	335
07:45 AM	0	140	11	0	151	0	0	0	0	0	13	156	0	0	169	13	0	6	0	19	339
08:00 AM	0	163	12	0	175	0	0	0	0	0	6	152	0	0	158	13	0	10	0	23	356
08:15 AM	0	139	6	0	145	0	0	0	0	0	9	178	0	0	187	12	0	12	0	24	356
Total Volume	0	567	39	0	606	0	0	0	0	0	35	665	0	0	700	47	0	33	0	80	1386
% App. Total	0	93.6	6.4	0		0	0	0	0	0	5	95	0	0		58.8	0	41.2	0		
PHF	.000	.870	.813	.000	.866	.000	.000	.000	.000	.000	.673	.929	.000	.000	.936	.904	.000	.688	.000	.833	.973
Passenger Vehicles	0	558	37	0	595	0	0	0	0	0	35	655	0	0	690	46	0	33	0	79	1364
% Passenger Vehicles		98.4	94.9									98.5				97.9					
Heavy Vehicles	0	5	2	0	7	0	0	0	0	0	0	8	0	0	8	1	0	0	0	1	16
% Heavy Vehicles	0	0.9	5.1	0	1.2	0	0	0	0	0	0	1.2	0	0	1.1	2.1	0	0	0	1.3	1.2
Buses	0	4	0	0	4	0	0	0	0	0	0	2	0	0	2	0	0	0	0	0	6
% Buses	0	0.7	0	0	0.7	0	0	0	0	0	0	0.3	0	0	0.3	0	0	0	0	0	0.4

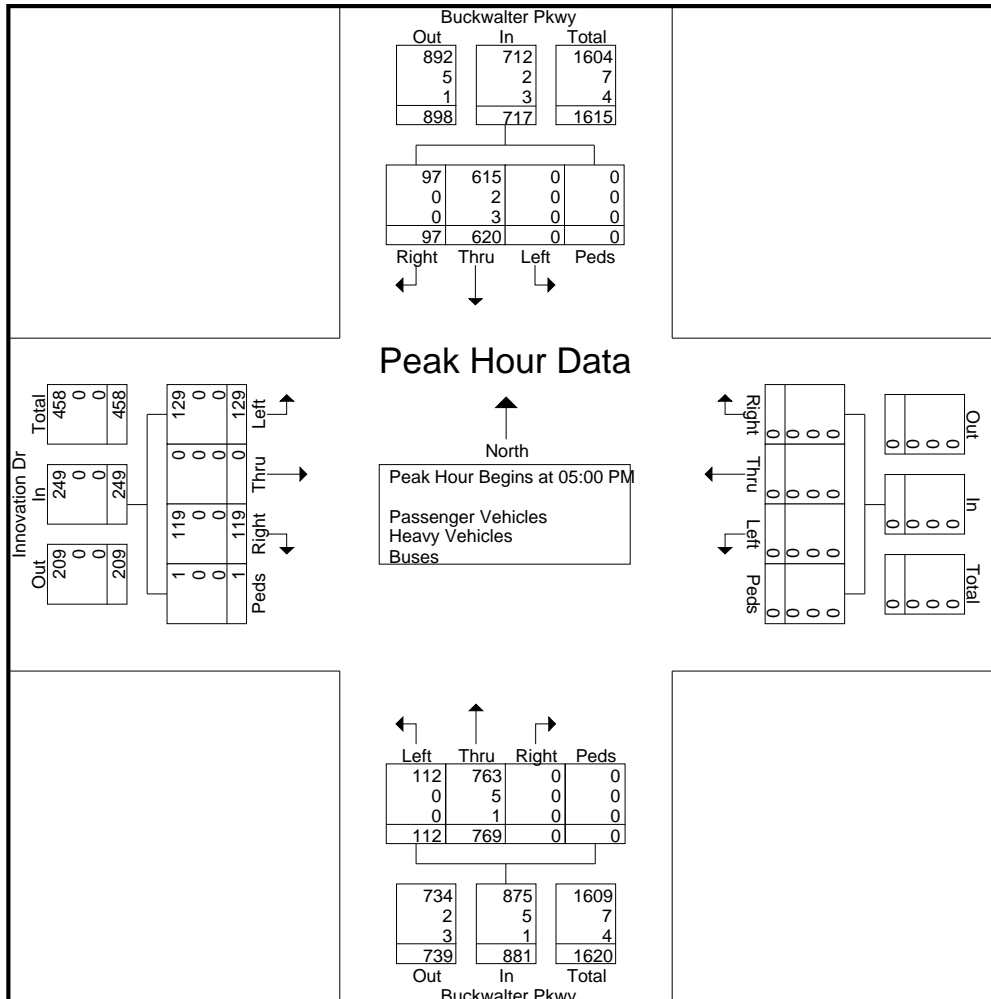


SHORT COUNTS

Item 14.

File Name : Buckwalter Pkwy @ Innovation Dr
 Site Code :
 Start Date : 5/11/2021
 Page No : 4

Start Time	Buckwalter Pkwy From North					From East					Buckwalter Pkwy From South					Innovation Dr From West					Int. Total
	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	
Peak Hour Analysis From 12:00 PM to 05:45 PM - Peak 1 of 1																					
Peak Hour for Entire Intersection Begins at 05:00 PM																					
05:00 PM	0	160	24	0	184	0	0	0	0	0	19	210	0	0	229	24	0	32	0	56	469
05:15 PM	0	157	30	0	187	0	0	0	0	0	34	189	0	0	223	34	0	24	0	58	468
05:30 PM	0	149	23	0	172	0	0	0	0	0	31	198	0	0	229	36	0	25	0	61	462
05:45 PM	0	154	20	0	174	0	0	0	0	0	28	172	0	0	200	35	0	38	1	74	448
Total Volume	0	620	97	0	717	0	0	0	0	0	112	769	0	0	881	129	0	119	1	249	1847
% App. Total	0	86.5	13.5	0		0	0	0	0	0	12.7	87.3	0	0		51.8	0	47.8	0.4		
PHF	.000	.969	.808	.000	.959	.000	.000	.000	.000	.000	.824	.915	.000	.000	.962	.896	.000	.783	.250	.841	.985
Passenger Vehicles	0	615	97	0	712	0	0	0	0	0	112	763	0	0	875	129	0	119	1	249	1836
% Passenger Vehicles		99.2										99.2									
Heavy Vehicles	0	2	0	0	2	0	0	0	0	0	0	5	0	0	5	0	0	0	0	0	7
% Heavy Vehicles	0	0.3	0	0	0.3	0	0	0	0	0	0	0.7	0	0	0.6	0	0	0	0	0	0.4
Buses	0	3	0	0	3	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	4
% Buses	0	0.5	0	0	0.4	0	0	0	0	0	0	0.1	0	0	0.1	0	0	0	0	0	0.2



SHORT COUNTS

Item 14.

File Name : Buckwalter Pkwy @ Progressive St
 Site Code :
 Start Date : 5/11/2021
 Page No : 1

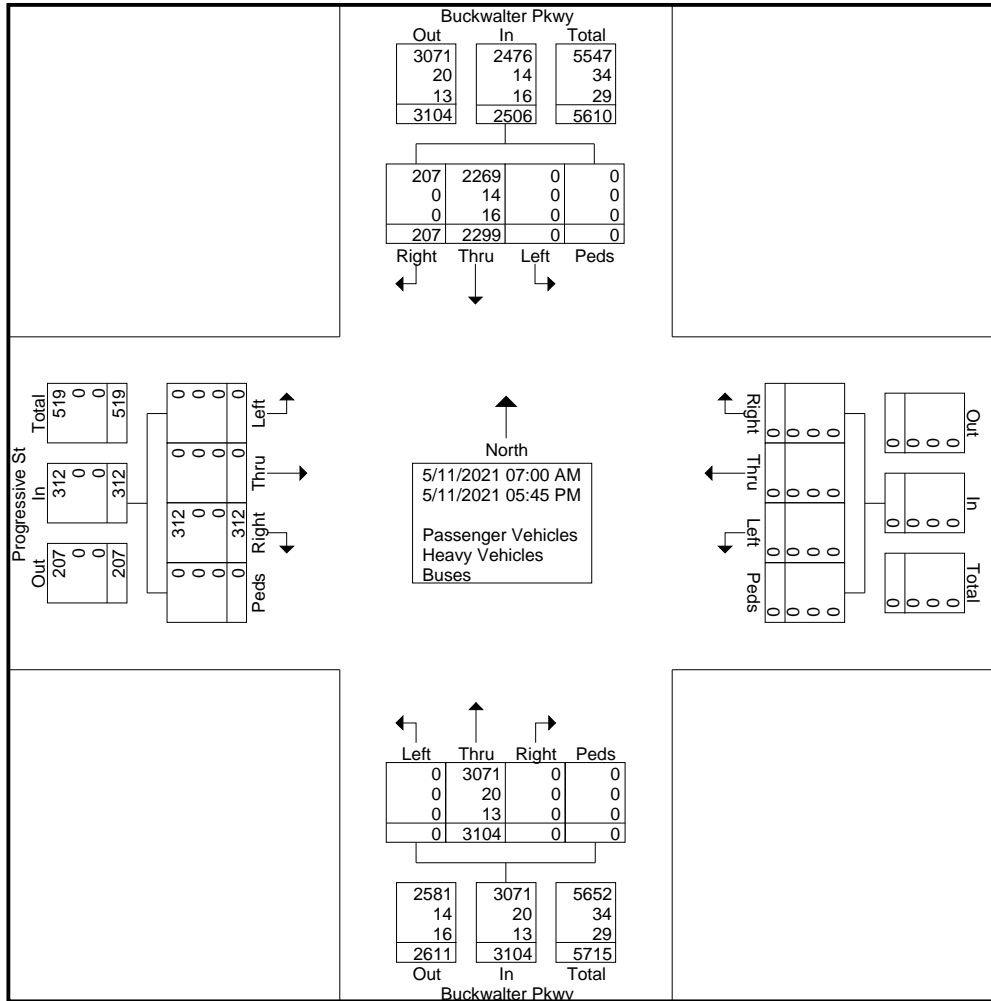
Groups Printed- Passenger Vehicles - Heavy Vehicles - Buses

Start Time	Buckwalter Pkwy From North				From East				Buckwalter Pkwy From South				Progressive St From West				Int. Total
	Left	Thru	Right	Peds	Left	Thru	Right	Peds	Left	Thru	Right	Peds	Left	Thru	Right	Peds	
07:00 AM	0	80	5	0	0	0	0	0	0	121	0	0	0	0	2	0	208
07:15 AM	0	86	7	0	0	0	0	0	0	132	0	0	0	0	7	0	232
07:30 AM	0	116	15	0	0	0	0	0	0	184	0	0	0	0	12	0	327
07:45 AM	0	133	15	0	0	0	0	0	0	186	0	0	0	0	14	0	348
Total	0	415	42	0	0	0	0	0	0	623	0	0	0	0	35	0	1115
08:00 AM	0	143	18	0	0	0	0	0	0	171	0	0	0	0	17	0	349
08:15 AM	0	154	15	0	0	0	0	0	0	189	0	0	0	0	11	0	369
08:30 AM	0	99	9	0	0	0	0	0	0	191	0	0	0	0	9	0	308
08:45 AM	0	109	15	0	0	0	0	0	0	206	0	0	0	0	22	0	352
Total	0	505	57	0	0	0	0	0	0	757	0	0	0	0	59	0	1378
04:00 PM	0	166	13	0	0	0	0	0	0	231	0	0	0	0	17	0	427
04:15 PM	0	168	11	0	0	0	0	0	0	206	0	0	0	0	26	0	411
04:30 PM	0	197	13	0	0	0	0	0	0	176	0	0	0	0	20	0	406
04:45 PM	0	173	14	0	0	0	0	0	0	205	0	0	0	0	23	0	415
Total	0	704	51	0	0	0	0	0	0	818	0	0	0	0	86	0	1659
05:00 PM	0	154	17	0	0	0	0	0	0	228	0	0	0	0	38	0	437
05:15 PM	0	182	11	0	0	0	0	0	0	231	0	0	0	0	25	0	449
05:30 PM	0	161	19	0	0	0	0	0	0	242	0	0	0	0	30	0	452
05:45 PM	0	178	10	0	0	0	0	0	0	205	0	0	0	0	39	0	432
Total	0	675	57	0	0	0	0	0	0	906	0	0	0	0	132	0	1770
Grand Total	0	2299	207	0	0	0	0	0	0	3104	0	0	0	0	312	0	5922
Apprch %	0	91.7	8.3	0	0	0	0	0	0	100	0	0	0	0	100	0	
Total %	0	38.8	3.5	0	0	0	0	0	0	52.4	0	0	0	0	5.3	0	
Passenger Vehicles	0	2269	207	0	0	0	0	0	0	3071	0	0	0	0	312	0	5859
% Passenger Vehicles	0	98.7	100	0	0	0	0	0	0	98.9	0	0	0	0	100	0	98.9
Heavy Vehicles	0	14	0	0	0	0	0	0	0	20	0	0	0	0	0	0	34
% Heavy Vehicles	0	0.6	0	0	0	0	0	0	0	0.6	0	0	0	0	0	0	0.6
Buses	0	16	0	0	0	0	0	0	0	13	0	0	0	0	0	0	29
% Buses	0	0.7	0	0	0	0	0	0	0	0.4	0	0	0	0	0	0	0.5

SHORT COUNTS

Item 14.

File Name : Buckwalter Pkwy @ Progressive St
 Site Code :
 Start Date : 5/11/2021
 Page No : 2

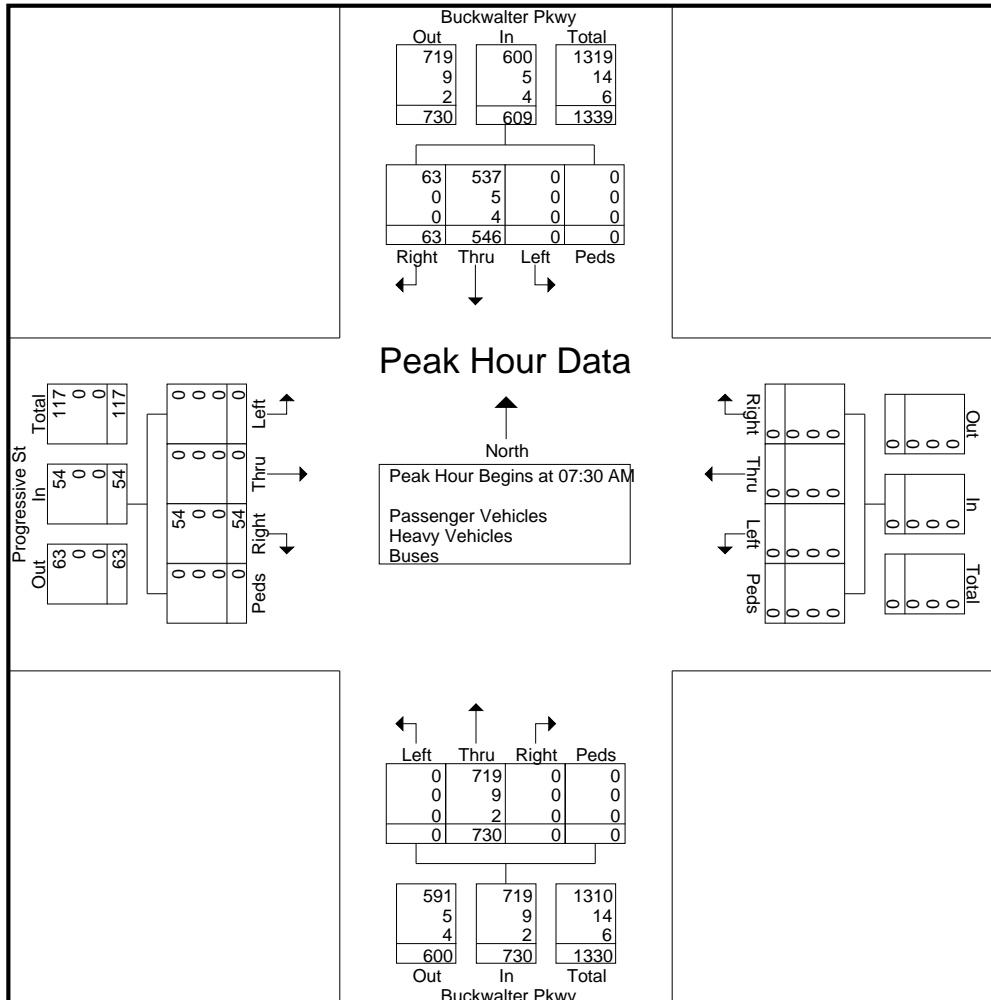


SHORT COUNTS

Item 14.

File Name : Buckwalter Pkwy @ Progressive St
 Site Code :
 Start Date : 5/11/2021
 Page No : 3

Start Time	Buckwalter Pkwy From North					From East					Buckwalter Pkwy From South					Progressive St From West					Int. Total
	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	
Peak Hour Analysis From 07:00 AM to 11:45 AM - Peak 1 of 1																					
Peak Hour for Entire Intersection Begins at 07:30 AM																					
07:30 AM	0	116	15	0	131	0	0	0	0	0	0	184	0	0	184	0	0	12	0	12	327
07:45 AM	0	133	15	0	148	0	0	0	0	0	0	186	0	0	186	0	0	14	0	14	348
08:00 AM	0	143	18	0	161	0	0	0	0	0	0	171	0	0	171	0	0	17	0	17	349
08:15 AM	0	154	15	0	169	0	0	0	0	0	0	189	0	0	189	0	0	11	0	11	369
Total Volume	0	546	63	0	609	0	0	0	0	0	0	730	0	0	730	0	0	54	0	54	1393
% App. Total	0	89.7	10.3	0		0	0	0	0	0	0	100	0	0		0	0	100	0		
PHF	.000	.886	.875	.000	.901	.000	.000	.000	.000	.000	.000	.966	.000	.000	.966	.000	.000	.794	.000	.794	.944
Passenger Vehicles	0	537	63	0	600	0	0	0	0	0	0	719	0	0	719	0	0	54	0	54	1373
% Passenger Vehicles		98.4										98.5									
Heavy Vehicles	0	5	0	0	5	0	0	0	0	0	0	9	0	0	9	0	0	0	0	0	14
% Heavy Vehicles	0	0.9	0	0	0.8	0	0	0	0	0	0	1.2	0	0	1.2	0	0	0	0	0	1.0
Buses	0	4	0	0	4	0	0	0	0	0	0	2	0	0	2	0	0	0	0	0	6
% Buses	0	0.7	0	0	0.7	0	0	0	0	0	0	0.3	0	0	0.3	0	0	0	0	0	0.4

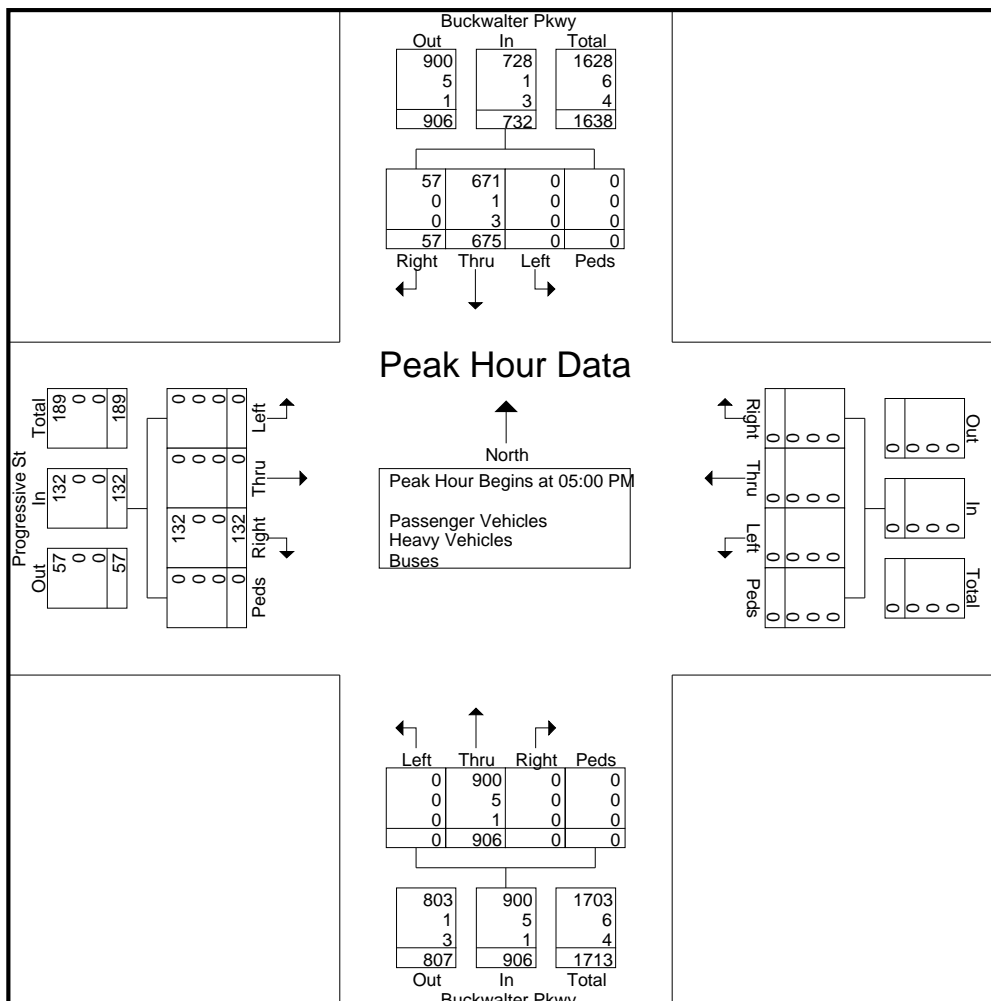


SHORT COUNTS

Item 14.

File Name : Buckwalter Pkwy @ Progressive St
 Site Code :
 Start Date : 5/11/2021
 Page No : 4

Start Time	Buckwalter Pkwy From North					From East					Buckwalter Pkwy From South					Progressive St From West					Int. Total
	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	
Peak Hour Analysis From 12:00 PM to 05:45 PM - Peak 1 of 1																					
Peak Hour for Entire Intersection Begins at 05:00 PM																					
05:00 PM	0	154	17	0	171	0	0	0	0	0	0	228	0	0	228	0	0	38	0	38	437
05:15 PM	0	182	11	0	193	0	0	0	0	0	0	231	0	0	231	0	0	25	0	25	449
05:30 PM	0	161	19	0	180	0	0	0	0	0	0	242	0	0	242	0	0	30	0	30	452
05:45 PM	0	178	10	0	188	0	0	0	0	0	0	205	0	0	205	0	0	39	0	39	432
Total Volume	0	675	57	0	732	0	0	0	0	0	0	906	0	0	906	0	0	132	0	132	1770
% App. Total	0	92.2	7.8	0		0	0	0	0	0	0	100	0	0		0	0	100	0		
PHF	.000	.927	.750	.000	.948	.000	.000	.000	.000	.000	.000	.936	.000	.000	.936	.000	.000	.846	.000	.846	.979
Passenger Vehicles	0	671	57	0	728	0	0	0	0	0	0	900	0	0	900	0	0	132	0	132	1760
% Passenger Vehicles		99.4										99.3									
Heavy Vehicles	0	1	0	0	1	0	0	0	0	0	0	5	0	0	5	0	0	0	0	0	6
% Heavy Vehicles	0	0.1	0	0	0.1	0	0	0	0	0	0	0.6	0	0	0.6	0	0	0	0	0	0.3
Buses	0	3	0	0	3	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	4
% Buses	0	0.4	0	0	0.4	0	0	0	0	0	0	0.1	0	0	0.1	0	0	0	0	0	0.2

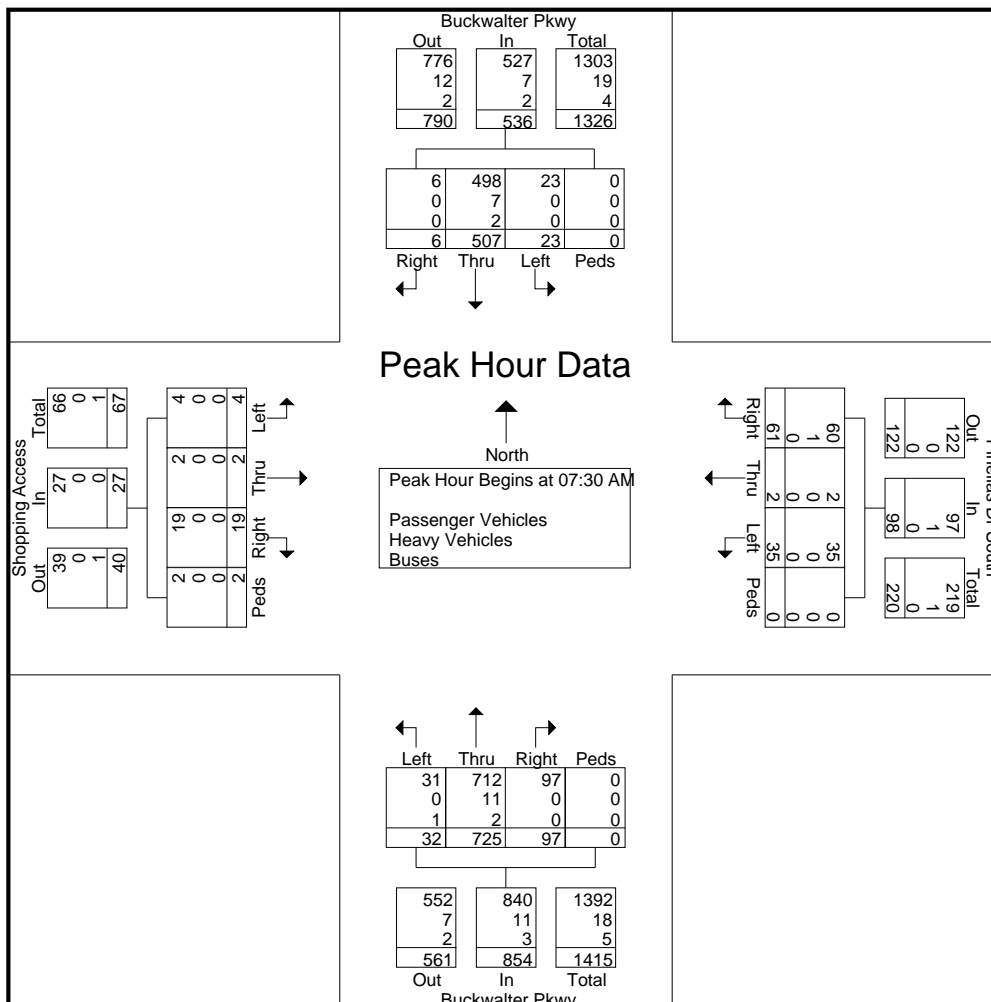


SHORT COUNTS

Item 14.

File Name : Buckwalter Pkwy @ Pinellas South
 Site Code :
 Start Date : 5/11/2021
 Page No : 3

Start Time	Buckwalter Pkwy From North					Pinellas Dr South From East					Buckwalter Pkwy From South					Shopping Access From West					Int. Total
	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	
Peak Hour Analysis From 07:00 AM to 11:45 AM - Peak 1 of 1																					
Peak Hour for Entire Intersection Begins at 07:30 AM																					
07:30 AM	10	134	0	0	144	5	2	16	0	23	11	192	23	0	226	1	0	2	0	3	396
07:45 AM	3	120	1	0	124	12	0	11	0	23	7	182	29	0	218	2	1	3	0	6	371
08:00 AM	3	145	1	0	149	10	0	18	0	28	6	176	25	0	207	1	1	8	0	10	394
08:15 AM	7	108	4	0	119	8	0	16	0	24	8	175	20	0	203	0	0	6	2	8	354
Total Volume	23	507	6	0	536	35	2	61	0	98	32	725	97	0	854	4	2	19	2	27	1515
% App. Total	4.3	94.6	1.1	0		35.7	2	62.2	0		3.7	84.9	11.4	0		14.8	7.4	70.4	7.4		
PHF	.575	.874	.375	.000	.899	.729	.250	.847	.000	.875	.727	.944	.836	.000	.945	.500	.500	.594	.250	.675	.956
Passenger Vehicles	23	498	6	0	527	35	2	60	0	97	31	712	97	0	840	4	2	19	2	27	1491
% Passenger Vehicles	98.2					98.4					96.9					98.2					
Heavy Vehicles	0	7	0	0	7	0	0	1	0	1	0	11	0	0	11	0	0	0	0	0	19
% Heavy Vehicles	0	1.4	0	0	1.3	0	0	1.6	0	1.0	0	1.5	0	0	1.3	0	0	0	0	0	1.3
Buses	0	2	0	0	2	0	0	0	0	0	1	2	0	0	3	0	0	0	0	0	5
% Buses	0	0.4	0	0	0.4	0	0	0	0	0	3.1	0.3	0	0	0.4	0	0	0	0	0	0.3

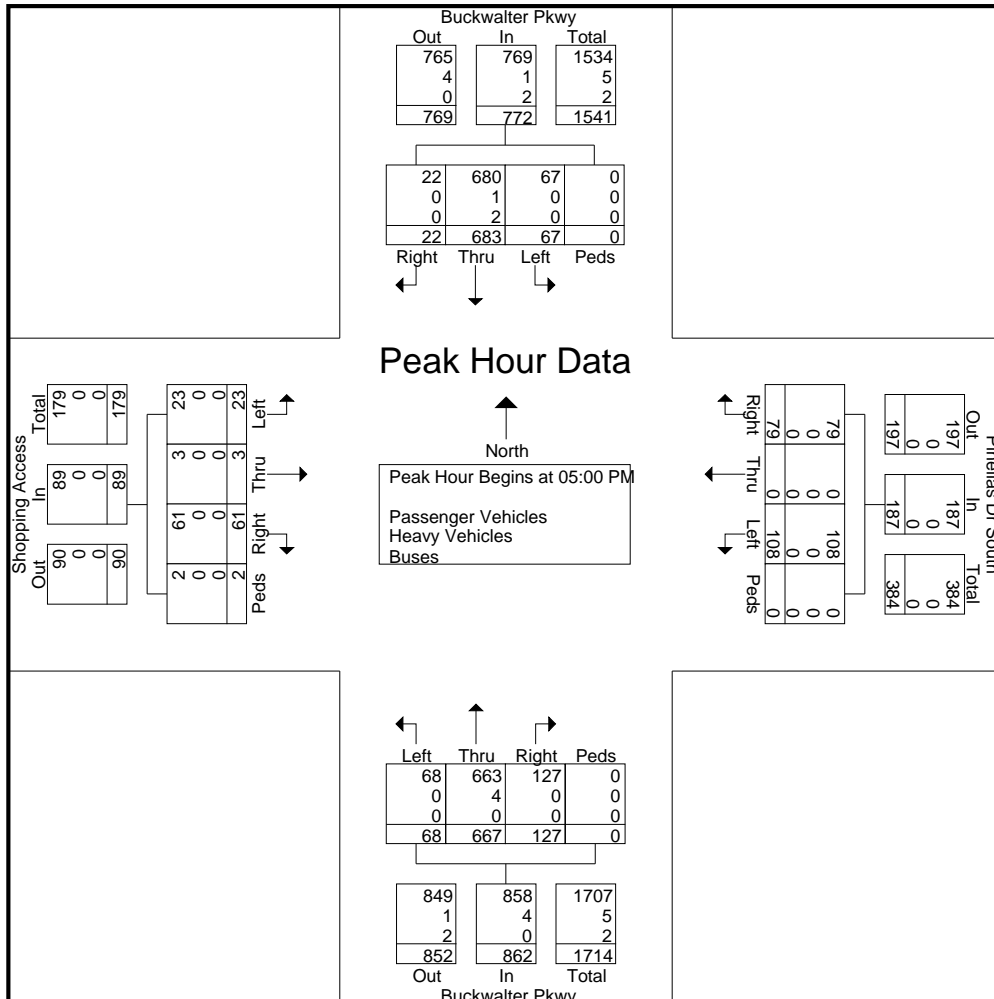


SHORT COUNTS

Item 14.

File Name : Buckwalter Pkwy @ Pinellas South
 Site Code :
 Start Date : 5/11/2021
 Page No : 4

Start Time	Buckwalter Pkwy From North					Pinellas Dr South From East					Buckwalter Pkwy From South					Shopping Access From West					Int. Total
	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	
Peak Hour Analysis From 12:00 PM to 05:45 PM - Peak 1 of 1																					
Peak Hour for Entire Intersection Begins at 05:00 PM																					
05:00 PM	20	165	7	0	192	20	0	23	0	43	22	180	19	0	221	9	1	18	0	28	484
05:15 PM	15	169	6	0	190	19	0	13	0	32	11	171	31	0	213	6	0	16	2	24	459
05:30 PM	16	172	4	0	192	30	0	25	0	55	16	178	34	0	228	6	2	15	0	23	498
05:45 PM	16	177	5	0	198	39	0	18	0	57	19	138	43	0	200	2	0	12	0	14	469
Total Volume	67	683	22	0	772	108	0	79	0	187	68	667	127	0	862	23	3	61	2	89	1910
% App. Total	8.7	88.5	2.8	0		57.8	0	42.2	0		7.9	77.4	14.7	0		25.8	3.4	68.5	2.2		
PHF	.838	.965	.786	.000	.975	.692	.000	.790	.000	.820	.773	.926	.738	.000	.945	.639	.375	.847	.250	.795	.959
Passenger Vehicles	67	680	22	0	769	108	0	79	0	187	68	663	127	0	858	23	3	61	2	89	1903
% Passenger Vehicles	99.6										99.4										
Heavy Vehicles	0	1	0	0	1	0	0	0	0	0	0	4	0	0	4	0	0	0	0	0	5
% Heavy Vehicles	0	0.1	0	0	0.1	0	0	0	0	0	0	0.6	0	0	0.5	0	0	0	0	0	0.3
Buses	0	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2
% Buses	0	0.3	0	0	0.3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.1



SHORT COUNTS

Item 14.

File Name : Buckwalter Pkwy @ Buckwalter PI Blvd

Site Code :

Start Date : 5/11/2021

Page No : 1

Groups Printed- Passenger Vehicles - Heavy Vehicles - Buses

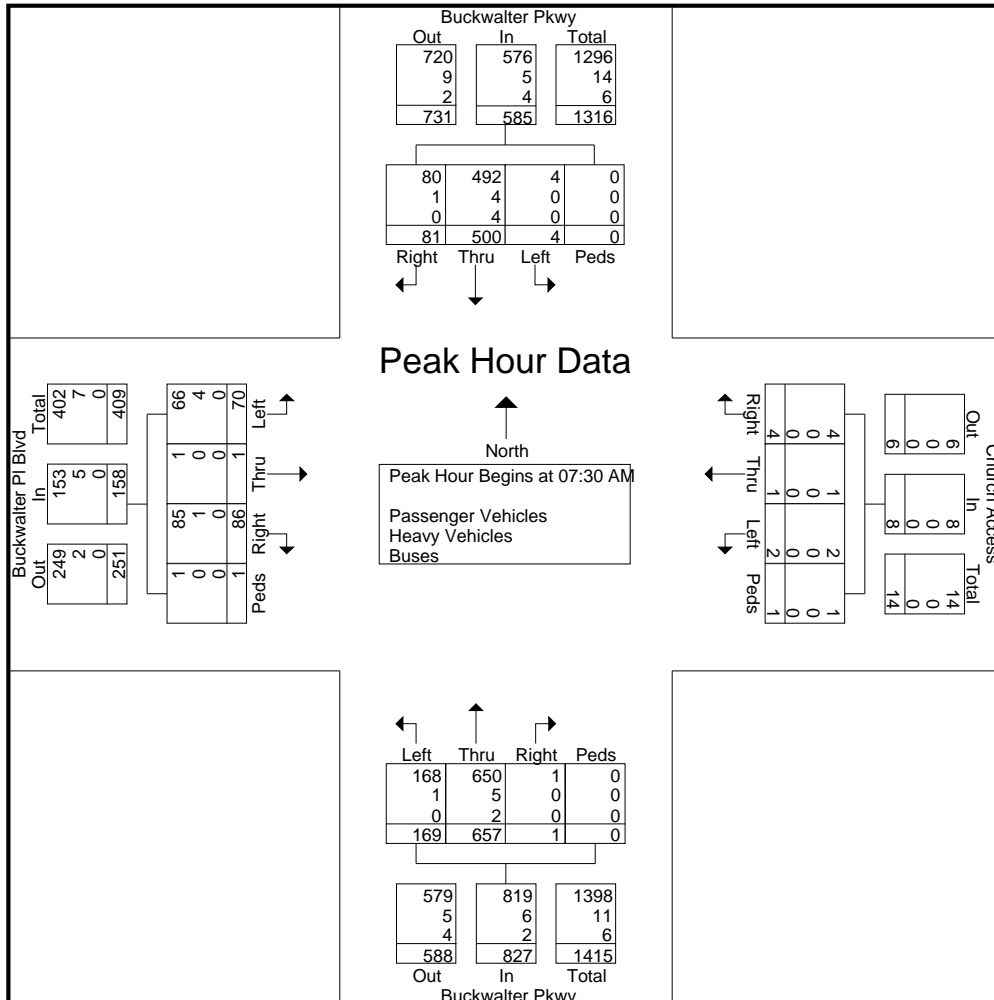
Start Time	Buckwalter Pkwy From North				Church Access From East				Buckwalter Pkwy From South				Buckwalter PI Blvd From West				Int. Total
	Left	Thru	Right	Peds	Left	Thru	Right	Peds	Left	Thru	Right	Peds	Left	Thru	Right	Peds	
07:00 AM	3	57	15	0	0	0	0	0	21	104	3	0	16	0	15	0	234
07:15 AM	4	86	13	0	0	0	0	0	29	124	1	0	9	0	23	0	289
07:30 AM	0	93	26	0	0	0	0	0	39	171	1	0	19	1	29	0	379
07:45 AM	1	129	18	0	0	0	1	0	48	165	0	0	14	0	22	0	398
Total	8	365	72	0	0	0	1	0	137	564	5	0	58	1	89	0	1300
08:00 AM	2	145	15	0	1	0	1	1	34	144	0	0	21	0	13	0	377
08:15 AM	1	133	22	0	1	1	2	0	48	177	0	0	16	0	22	1	424
08:30 AM	2	90	15	0	3	1	4	0	45	163	1	0	19	0	22	0	365
08:45 AM	0	102	25	0	1	1	2	0	45	170	1	0	26	0	28	0	401
Total	5	470	77	0	6	3	9	1	172	654	2	0	82	0	85	1	1567
04:00 PM	0	179	26	0	0	0	0	0	75	175	0	0	46	0	37	0	538
04:15 PM	0	188	33	0	0	0	0	0	52	163	0	0	41	0	39	0	516
04:30 PM	0	168	31	0	0	0	0	0	84	157	0	0	39	0	48	0	527
04:45 PM	0	176	27	0	0	0	0	0	58	160	0	0	40	0	42	0	503
Total	0	711	117	0	0	0	0	0	269	655	0	0	166	0	166	0	2084
05:00 PM	1	164	30	0	0	0	1	0	65	176	1	0	45	1	43	0	527
05:15 PM	1	161	27	0	0	0	1	0	66	180	0	0	39	0	56	0	531
05:30 PM	0	154	27	0	0	0	0	1	83	173	0	0	50	0	53	0	541
05:45 PM	0	179	36	0	0	0	0	1	93	160	1	0	36	0	38	1	545
Total	2	658	120	0	0	0	2	2	307	689	2	0	170	1	190	1	2144
Grand Total	15	2204	386	0	6	3	12	3	885	2562	9	0	476	2	530	2	7095
Apprch %	0.6	84.6	14.8	0	25	12.5	50	12.5	25.6	74.1	0.3	0	47.1	0.2	52.5	0.2	
Total %	0.2	31.1	5.4	0	0.1	0	0.2	0	12.5	36.1	0.1	0	6.7	0	7.5	0	
Passenger Vehicles	15	2183	384	0	6	3	12	3	879	2539	9	0	468	2	526	2	7031
% Passenger Vehicles	100	99	99.5	0	100	100	100	100	99.3	99.1	100	0	98.3	100	99.2	100	99.1
Heavy Vehicles	0	11	2	0	0	0	0	0	6	15	0	0	7	0	4	0	45
% Heavy Vehicles	0	0.5	0.5	0	0	0	0	0	0.7	0.6	0	0	1.5	0	0.8	0	0.6
Buses	0	10	0	0	0	0	0	0	0	8	0	0	1	0	0	0	19
% Buses	0	0.5	0	0	0	0	0	0	0	0.3	0	0	0.2	0	0	0	0.3

SHORT COUNTS

Item 14.

File Name : Buckwalter Pkwy @ Buckwalter PI Blvd
 Site Code :
 Start Date : 5/11/2021
 Page No : 2

Start Time	Buckwalter Pkwy From North					Church Access From East					Buckwalter Pkwy From South					Buckwalter PI Blvd From West					Int. Total
	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	
Peak Hour Analysis From 07:00 AM to 11:45 AM - Peak 1 of 1																					
Peak Hour for Entire Intersection Begins at 07:30 AM																					
07:30 AM	0	93	26	0	119	0	0	0	0	0	39	171	1	0	211	19	1	29	0	49	379
07:45 AM	1	129	18	0	148	0	0	1	0	1	48	165	0	0	213	14	0	22	0	36	398
08:00 AM	2	145	15	0	162	1	0	1	1	3	34	144	0	0	178	21	0	13	0	34	377
08:15 AM	1	133	22	0	156	1	1	2	0	4	48	177	0	0	225	16	0	22	1	39	424
Total Volume	4	500	81	0	585	2	1	4	1	8	169	657	1	0	827	70	1	86	1	158	1578
% App. Total	0.7	85.5	13.8	0		25	12.5	50	12.5		20.4	79.4	0.1	0		44.3	0.6	54.4	0.6		
PHF	.500	.862	.779	.000	.903	.500	.250	.500	.250	.500	.880	.928	.250	.000	.919	.833	.250	.741	.250	.806	.930
Passenger Vehicles	4	492	80	0	576	2	1	4	1	8	168	650	1	0	819	66	1	85	1	153	1556
% Passenger Vehicles		98.4	98.8								99.4	98.9				94.3		98.8			
Heavy Vehicles	0	4	1	0	5	0	0	0	0	0	1	5	0	0	6	4	0	1	0	5	16
% Heavy Vehicles	0	0.8	1.2	0	0.9	0	0	0	0	0	0.6	0.8	0	0	0.7	5.7	0	1.2	0	3.2	1.0
Buses	0	4	0	0	4	0	0	0	0	0	0	2	0	0	2	0	0	0	0	0	6
% Buses	0	0.8	0	0	0.7	0	0	0	0	0	0	0.3	0	0	0.2	0	0	0	0	0	0.4

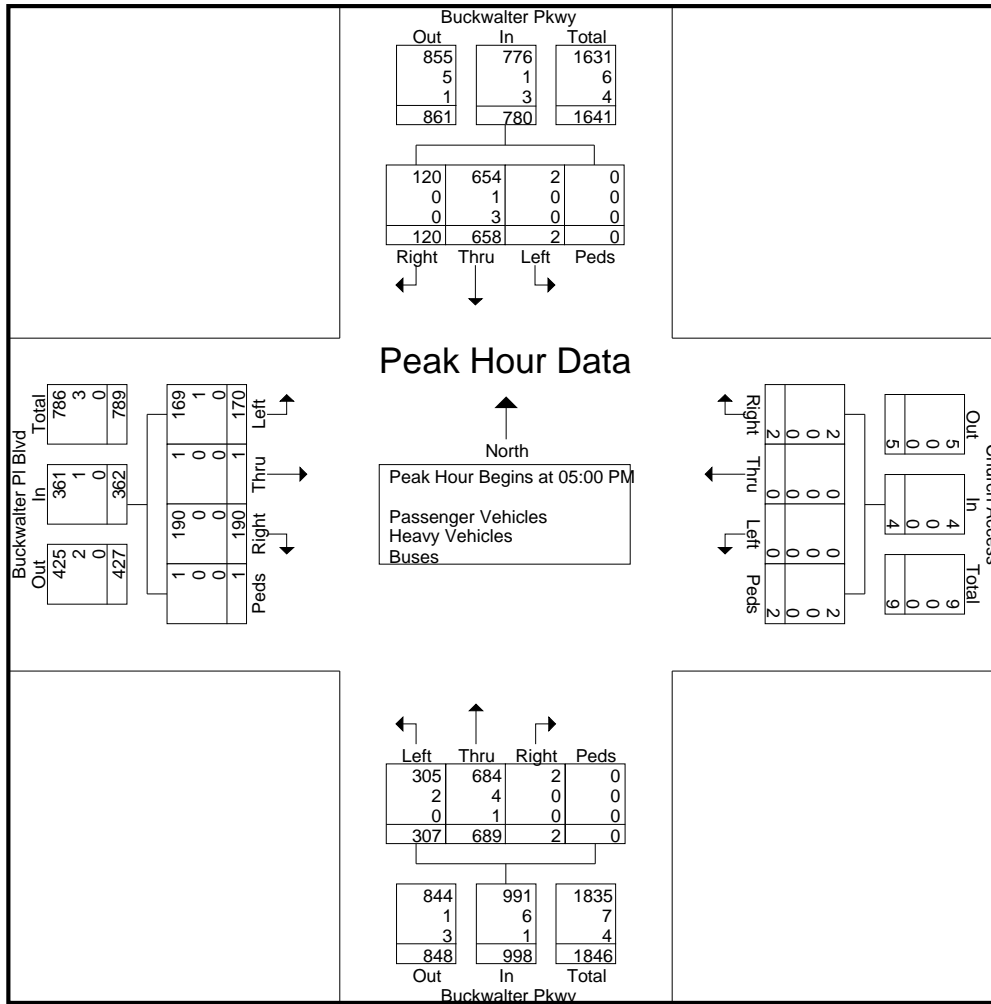


SHORT COUNTS

Item 14.

File Name : Buckwalter Pkwy @ Buckwalter Pl Blvd
 Site Code :
 Start Date : 5/11/2021
 Page No : 3

Start Time	Buckwalter Pkwy From North					Church Access From East					Buckwalter Pkwy From South					Buckwalter Pl Blvd From West					Int. Total	
	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total		
Peak Hour Analysis From 12:00 PM to 05:45 PM - Peak 1 of 1																						
Peak Hour for Entire Intersection Begins at 05:00 PM																						
05:00 PM	1	164	30	0	195	0	0	1	0	1	65	176	1	0	242	45	1	43	0	89	527	
05:15 PM	1	161	27	0	189	0	0	1	0	1	66	180	0	0	246	39	0	56	0	95	531	
05:30 PM	0	154	27	0	181	0	0	0	1	1	83	173	0	0	256	50	0	53	0	103	541	
05:45 PM	0	179	36	0	215	0	0	0	1	1	93	160	1	0	254	36	0	38	1	75	545	
Total Volume	2	658	120	0	780	0	0	2	2	4	307	689	2	0	998	170	1	190	1	362	2144	
% App. Total	0.3	84.4	15.4	0		0	0	50	50		30.8	69	0.2	0		47	0.3	52.5	0.3			
PHF	.500	.919	.833	.000	.907	.000	.000	.500	.500	1.00	.825	.957	.500	.000	.975	.850	.250	.848	.250	.879	.983	
Passenger Vehicles	2	654	120	0	776	0	0	2	2	4	305	684	2	0	991	169	1	190	1	361	2132	
% Passenger Vehicles	99.4										99.3	99.3	99.4									
Heavy Vehicles	0	1	0	0	1	0	0	0	0	0	2	4	0	0	6	1	0	0	0	1	8	
% Heavy Vehicles	0	0.2	0	0	0.1	0	0	0	0	0	0.7	0.6	0	0	0.6	0.6	0	0	0	0.3	0.4	
Buses	0	3	0	0	3	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	4	
% Buses	0	0.5	0	0	0.4	0	0	0	0	0	0	0.1	0	0	0.1	0	0	0	0	0	0.2	



SHORT COUNTS

Item 14.

File Name : Buckwalter Pkwy @ Buckwalter PI DW
 Site Code :
 Start Date : 5/11/2021
 Page No : 1

Groups Printed- Passenger Vehicles - Heavy Vehicles - Buses

Start Time	Buckwalter Pkwy From North				From East				Buckwalter Pkwy From South				Buckwalter PI DW From West				Int. Total	
	Left	Thru	Right	Peds	Left	Thru	Right	Peds	Left	Thru	Right	Peds	Left	Thru	Right	Peds		
07:00 AM	0	73	1	0	0	0	0	0	0	132	0	0	0	0	0	0	1	207
07:15 AM	0	106	1	0	0	0	0	0	0	150	0	0	0	0	0	0	0	257
07:30 AM	0	125	1	0	0	0	0	0	0	222	0	0	0	0	0	0	0	348
07:45 AM	0	149	1	0	0	0	0	0	0	209	0	0	0	0	0	0	1	360
Total	0	453	4	0	0	0	0	0	0	713	0	0	0	0	0	0	2	1172
08:00 AM	0	169	1	0	0	0	0	0	0	185	0	0	0	0	0	0	0	355
08:15 AM	0	147	0	0	0	0	0	0	0	200	0	0	0	0	0	0	1	348
08:30 AM	0	113	1	0	0	0	0	0	0	207	0	0	0	0	0	0	1	322
08:45 AM	0	132	3	0	0	0	0	0	0	211	0	0	0	0	0	0	0	346
Total	0	561	5	0	0	0	0	0	0	803	0	0	0	0	0	0	2	1371
04:00 PM	0	209	0	0	0	0	0	0	0	252	0	0	0	0	0	0	0	461
04:15 PM	0	215	0	0	0	0	0	0	0	218	0	0	0	0	0	0	0	433
04:30 PM	0	205	1	0	0	0	0	0	0	240	0	0	0	0	0	0	0	446
04:45 PM	0	221	0	0	0	0	0	0	0	219	0	0	0	0	0	0	1	441
Total	0	850	1	0	0	0	0	0	0	929	0	0	0	0	0	0	1	1781
05:00 PM	0	212	0	0	0	0	0	0	0	256	0	0	0	0	0	2	0	470
05:15 PM	0	217	0	0	0	0	0	0	0	244	0	0	0	0	0	0	0	461
05:30 PM	0	215	0	0	0	0	0	0	0	275	0	0	0	0	0	0	0	490
05:45 PM	0	213	3	0	0	0	0	0	0	248	0	0	0	0	0	0	1	465
Total	0	857	3	0	0	0	0	0	0	1023	0	0	0	0	0	2	1	1886
Grand Total	0	2721	13	0	0	0	0	0	0	3468	0	0	0	0	0	2	6	6210
Apprch %	0	99.5	0.5	0	0	0	0	0	0	100	0	0	0	0	0	25	75	
Total %	0	43.8	0.2	0	0	0	0	0	0	55.8	0	0	0	0	0	0	0.1	
Passenger Vehicles	0	2695	8	0	0	0	0	0	0	3434	0	0	0	0	0	2	6	6145
% Passenger Vehicles	0	99	61.5	0	0	0	0	0	0	99	0	0	0	0	0	100	100	99
Heavy Vehicles	0	10	5	0	0	0	0	0	0	22	0	0	0	0	0	0	0	37
% Heavy Vehicles	0	0.4	38.5	0	0	0	0	0	0	0.6	0	0	0	0	0	0	0	0.6
Buses	0	16	0	0	0	0	0	0	0	12	0	0	0	0	0	0	0	28
% Buses	0	0.6	0	0	0	0	0	0	0	0.3	0	0	0	0	0	0	0	0.5

SHORT COUNTS

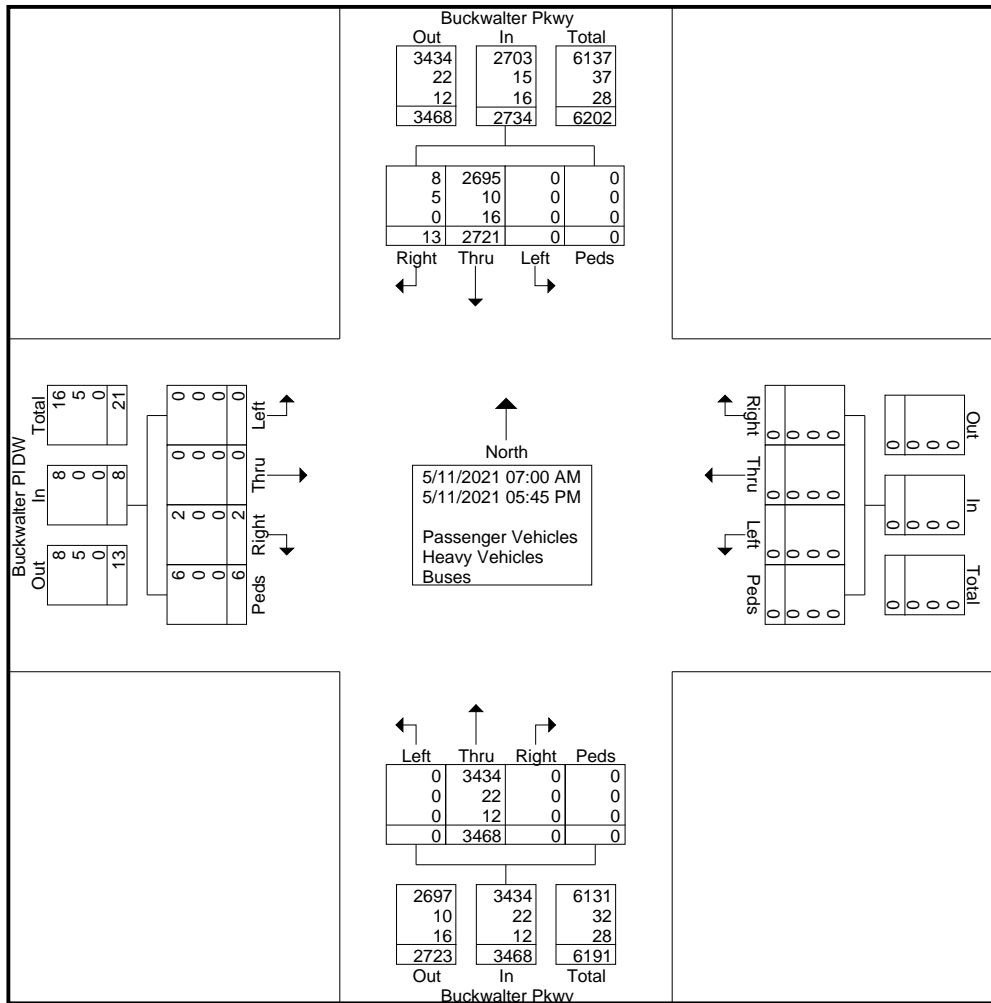
Item 14.

File Name : Buckwalter Pkwy @ Buckwalter PI DW

Site Code :

Start Date : 5/11/2021

Page No : 2

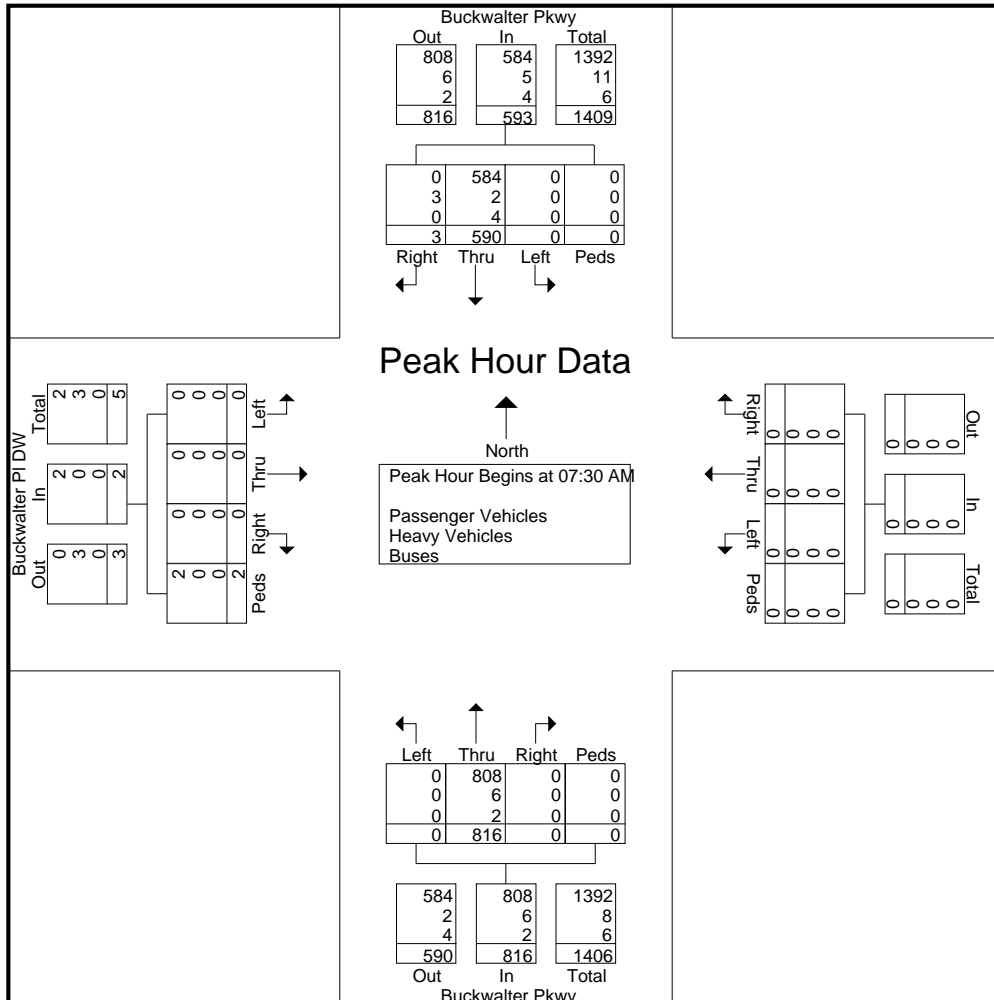


SHORT COUNTS

Item 14.

File Name : Buckwalter Pkwy @ Buckwalter PI DW
 Site Code :
 Start Date : 5/11/2021
 Page No : 3

Start Time	Buckwalter Pkwy From North					From East					Buckwalter Pkwy From South					Buckwalter PI DW From West					Int. Total
	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	
Peak Hour Analysis From 07:00 AM to 11:45 AM - Peak 1 of 1																					
Peak Hour for Entire Intersection Begins at 07:30 AM																					
07:30 AM	0	125	1	0	126	0	0	0	0	0	0	222	0	0	222	0	0	0	0	0	348
07:45 AM	0	149	1	0	150	0	0	0	0	0	0	209	0	0	209	0	0	0	1	1	360
08:00 AM	0	169	1	0	170	0	0	0	0	0	0	185	0	0	185	0	0	0	0	0	355
08:15 AM	0	147	0	0	147	0	0	0	0	0	0	200	0	0	200	0	0	0	1	1	348
Total Volume	0	590	3	0	593	0	0	0	0	0	0	816	0	0	816	0	0	0	2	2	1411
% App. Total	0	99.5	0.5	0		0	0	0	0	0	0	100	0	0		0	0	0	100		
PHF	.000	.873	.750	.000	.872	.000	.000	.000	.000	.000	.000	.919	.000	.000	.919	.000	.000	.000	.500	.500	.980
Passenger Vehicles	0	584	0	0	584	0	0	0	0	0	0	808	0	0	808	0	0	0	2	2	1394
% Passenger Vehicles		99.0										99.0									
Heavy Vehicles	0	2	3	0	5	0	0	0	0	0	0	6	0	0	6	0	0	0	0	0	11
% Heavy Vehicles	0	0.3	100	0	0.8	0	0	0	0	0	0	0.7	0	0	0.7	0	0	0	0	0	0.8
Buses	0	4	0	0	4	0	0	0	0	0	0	2	0	0	2	0	0	0	0	0	6
% Buses	0	0.7	0	0	0.7	0	0	0	0	0	0	0.2	0	0	0.2	0	0	0	0	0	0.4

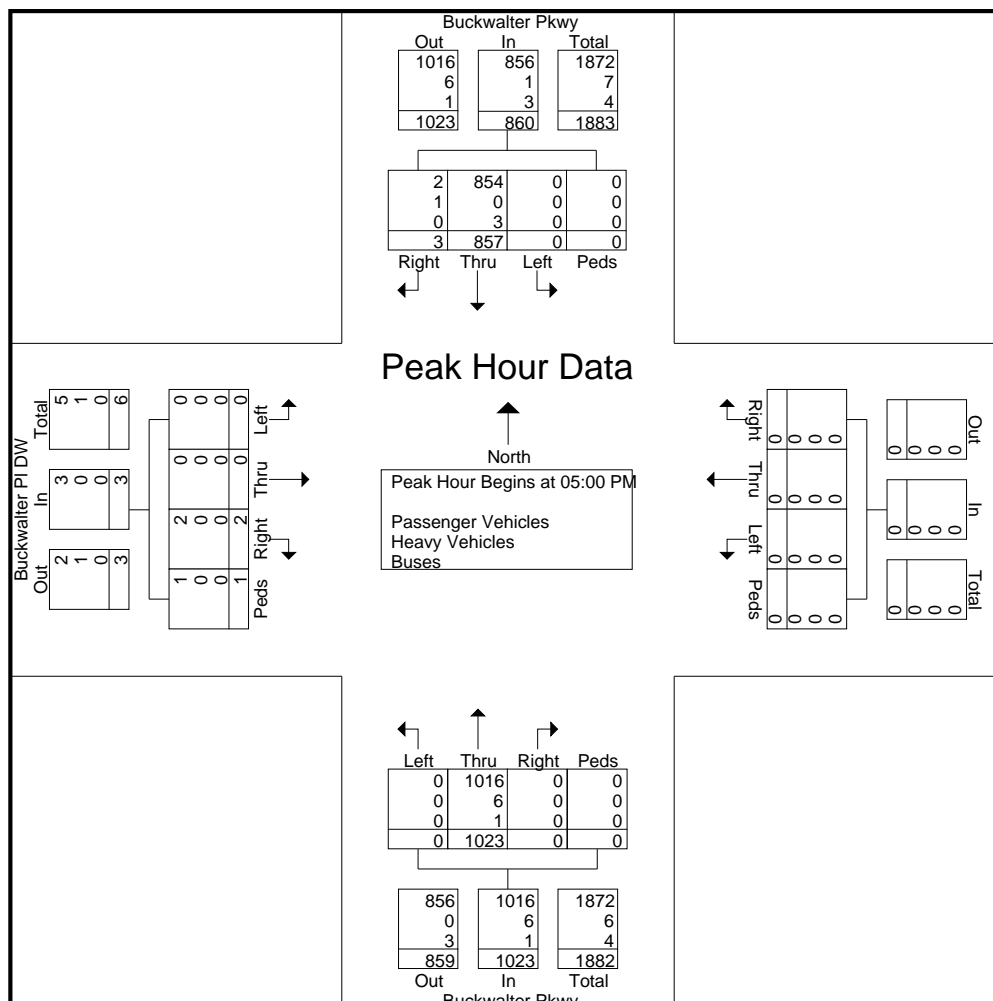


SHORT COUNTS

Item 14.

File Name : Buckwalter Pkwy @ Buckwalter PI DW
 Site Code :
 Start Date : 5/11/2021
 Page No : 4

Start Time	Buckwalter Pkwy From North					From East					Buckwalter Pkwy From South					Buckwalter PI DW From West					Int. Total
	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	
Peak Hour Analysis From 12:00 PM to 05:45 PM - Peak 1 of 1																					
Peak Hour for Entire Intersection Begins at 05:00 PM																					
05:00 PM	0	212	0	0	212	0	0	0	0	0	0	256	0	0	256	0	0	2	0	2	470
05:15 PM	0	217	0	0	217	0	0	0	0	0	0	244	0	0	244	0	0	0	0	0	461
05:30 PM	0	215	0	0	215	0	0	0	0	0	0	275	0	0	275	0	0	0	0	0	490
05:45 PM	0	213	3	0	216	0	0	0	0	0	0	248	0	0	248	0	0	0	1	1	465
Total Volume	0	857	3	0	860	0	0	0	0	0	0	1023	0	0	1023	0	0	2	1	3	1886
% App. Total	0	99.7	0.3	0		0	0	0	0	0	0	100	0	0		0	0	66.7	33.3		
PHF	.000	.987	.250	.000	.991	.000	.000	.000	.000	.000	.000	.930	.000	.000	.930	.000	.000	.250	.250	.375	.962
Passenger Vehicles	0	854	2	0	856	0	0	0	0	0	0	1016	0	0	1016	0	0	2	1	3	1875
% Passenger Vehicles	0	99.6	66.7	0	99.5	0	0	0	0	0	0	99.3	0	0	99.3	0	0	100	100	100	99.4
Heavy Vehicles	0	0	1	0	1	0	0	0	0	0	0	6	0	0	6	0	0	0	0	0	7
% Heavy Vehicles	0	0	33.3	0	0.1	0	0	0	0	0	0	0.6	0	0	0.6	0	0	0	0	0	0.4
Buses	0	3	0	0	3	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	4
% Buses	0	0.4	0	0	0.3	0	0	0	0	0	0	0.1	0	0	0.1	0	0	0	0	0	0.2





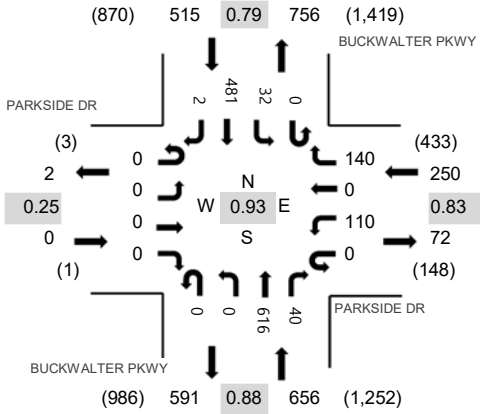
Location: 1 BUCKWALTER PKWY & PARKSIDE DR AM

Date: Wednesday, January 20, 2021

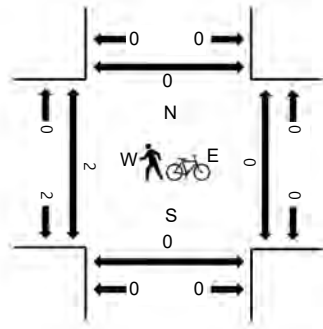
Peak Hour: 07:30 AM - 08:30 AM

Peak 15-Minutes: 07:45 AM - 08:00 AM

Peak Hour - Motorized Vehicles



Peak Hour - Pedestrians/Bicycles in Crosswalk



Note: Total study counts contained in parentheses.

Traffic Counts - Motorized Vehicles

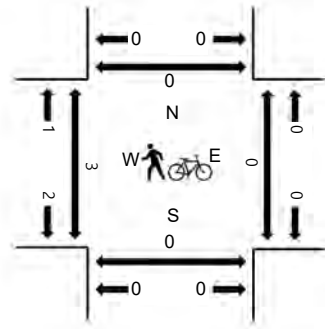
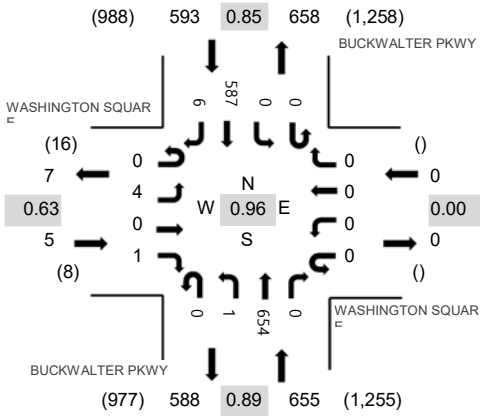
Interval Start Time	PARKSIDE DR Eastbound			PARKSIDE DR Westbound			BUCKWALTER PKWY Northbound		BUCKWALTER PKWY Southbound			Total	Rolling Pedestrian Crossings							
	U-Turn	Left	Thru Right	U-Turn	Left	Thru Right	U-Turn	Left	Thru	Right	U-Turn		Left	Thru	Right	Hour	West	East	South	North
7:00 AM	0	0	0	0	16	0	0	0	85	3	0	2	66	0	208	1,233	2	0	0	0
7:15 AM	0	0	0	0	15	0	0	0	148	10	0	8	85	0	292	1,375	0	0	0	0
7:30 AM	0	0	0	0	14	0	0	0	176	8	0	7	117	0	353	1,421	0	0	0	0
7:45 AM	0	0	0	0	22	0	0	0	147	4	0	11	151	1	380	1,404	0	0	0	0
8:00 AM	0	0	0	0	33	0	0	0	139	11	0	10	126	1	350	1,323	0	0	0	0
8:15 AM	0	0	0	0	41	0	0	0	154	17	0	4	87	0	338		0	0	0	0
8:30 AM	0	0	0	0	18	0	0	0	165	25	0	8	91	0	336		0	0	0	0
8:45 AM	0	0	0	1	16	0	0	1	147	12	0	8	87	0	299		1	0	0	0

Peak Rolling Hour Flow Rates

Vehicle Type	Eastbound			Westbound			Northbound			Southbound			Total	
	U-Turn	Left	Thru Right	U-Turn	Left	Thru Right	U-Turn	Left	Thru Right	U-Turn	Left	Thru Right		
Articulated Trucks	0	0	0	0	0	0	0	0	6	0	0	8	0	14
Lights	0	0	0	0	107	0	0	0	600	39	0	30	465	2,138
Mediums	0	0	0	0	3	0	0	0	10	1	0	2	8	26
Total	0	0	0	0	110	0	0	0	616	40	0	32	481	2,142

Peak Hour - Motorized Vehicles

Peak Hour - Pedestrians/Bicycles in Crosswalk



Note: Total study counts contained in parentheses.

Traffic Counts - Motorized Vehicles

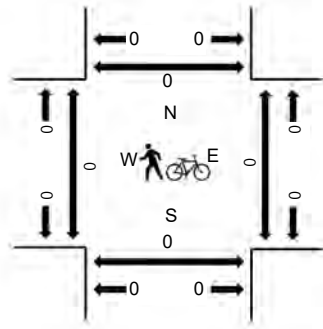
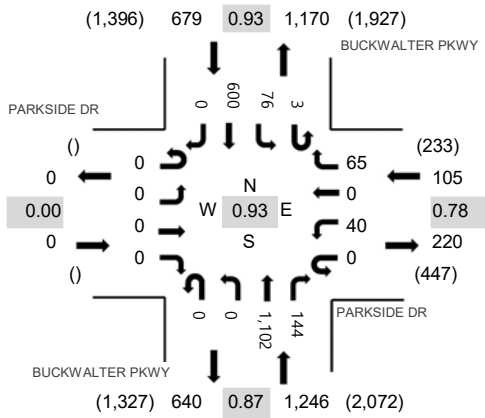
Interval Start Time	WASHINGTON Eastbound			WASHINGTON Westbound			BUCKWALTER PKWY Northbound			BUCKWALTER PKWY Southbound			Total	Rolling Pedestrian Crossings								
	U-Turn	Left	Thru Right	U-Turn	Left	ThruRight	U-Turn	Left	ThruRight	U-Turn	Left	Thru Right		Hour	West	East	South	North				
7:00 AM	0	0	0	1	0	0	0	0	0	1	90	0	0	0	78	1	171	1,074	1	0	0	0
7:15 AM	0	0	0	0	0	0	0	0	0	0	160	0	0	0	99	3	262	1,211	1	0	0	0
7:30 AM	0	1	0	0	0	0	0	0	0	0	181	0	0	0	129	3	314	1,253	0	0	0	0
7:45 AM	0	1	0	0	0	0	0	0	0	1	151	0	0	0	171	3	327	1,235	0	0	0	0
8:00 AM	0	0	0	1	0	0	0	0	0	0	155	0	0	0	152	0	308	1,177	0	0	0	0
8:15 AM	0	2	0	0	0	0	0	0	0	0	167	0	0	0	135	0	304		1	0	0	0
8:30 AM	0	1	0	0	0	0	0	0	0	0	188	0	0	0	106	1	296		1	0	0	0
8:45 AM	0	1	0	0	0	0	0	0	0	1	160	0	0	0	105	2	269		1	0	0	0

Peak Rolling Hour Flow Rates

Vehicle Type	Eastbound			Westbound			Northbound			Southbound			Total				
	U-Turn	Left	Thru Right	U-Turn	Left	Thru Right	U-Turn	Left	Thru Right	U-Turn	Left	Thru Right					
Articulated Trucks	0	0	0	0	0	0	0	0	0	0	8	0	0	8	0	16	
Lights	0	4	0	1	0	0	0	0	0	1	637	0	0	0	568	6	1,217
Mediums	0	0	0	0	0	0	0	0	0	0	9	0	0	0	11	0	20
Total	0	4	0	1	0	0	0	0	0	1	654	0	0	0	587	6	1,253

Peak Hour - Motorized Vehicles

Peak Hour - Pedestrians/Bicycles in Crosswalk



Note: Total study counts contained in parentheses.

Traffic Counts - Motorized Vehicles

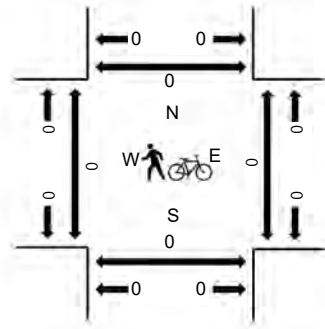
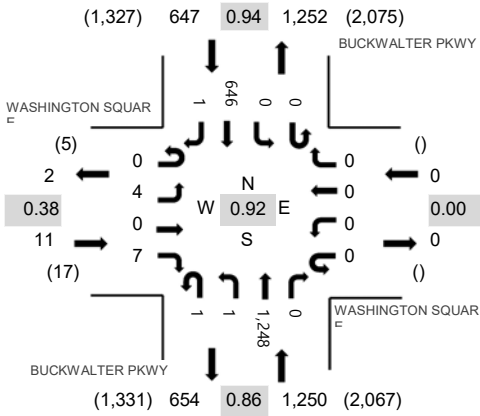
Interval Start Time	PARKSIDE DR Eastbound			PARKSIDE DR Westbound			BUCKWALTER PKWY Northbound		BUCKWALTER PKWY Southbound			Total	Rolling Pedestrian Crossings									
	U-Turn	Left	Thru Right	U-Turn	Left	ThruRight	U-Turn	Left	Thru	Right	U-Turn		Left	Thru	Right	Hour	West	East	South	North		
4:00 PM	0	0	0	0	0	12	0	29	0	0	158	44	0	10	161	0	414	1,671	0	0	0	0
4:15 PM	0	0	0	0	0	14	0	16	0	0	192	41	0	32	156	0	451	1,713	0	0	0	0
4:30 PM	0	0	0	0	1	18	0	16	0	0	171	31	1	27	165	0	430	1,806	0	0	0	0
4:45 PM	0	0	0	0	0	11	0	11	0	0	162	27	1	14	150	0	376	1,882	0	0	0	0
5:00 PM	0	0	0	0	0	8	0	17	0	0	220	40	0	17	154	0	456	2,030	0	0	0	0
5:15 PM	0	0	0	0	0	11	0	16	0	0	324	35	0	23	135	0	544		0	0	0	0
5:30 PM	0	0	0	0	0	7	0	24	0	0	278	31	0	18	148	0	506		0	0	0	0
5:45 PM	0	0	0	0	0	14	0	8	0	0	280	38	3	18	163	0	524		0	0	0	0

Peak Rolling Hour Flow Rates

Vehicle Type	Eastbound				Westbound				Northbound				Southbound				Total
	U-Turn	Left	Thru	Right	U-Turn	Left	Thru	Right	U-Turn	Left	Thru	Right	U-Turn	Left	Thru	Right	
Articulated Trucks	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1	0	2
Lights	0	0	0	0	0	40	0	65	0	0	1,089	143	3	76	593	0	2,009
Mediums	0	0	0	0	0	0	0	0	0	0	12	1	0	0	6	0	19
Total	0	0	0	0	0	40	0	65	0	0	1,102	144	3	76	600	0	2,030

Peak Hour - Motorized Vehicles

Peak Hour - Pedestrians/Bicycles in Crosswalk



Note: Total study counts contained in parentheses.

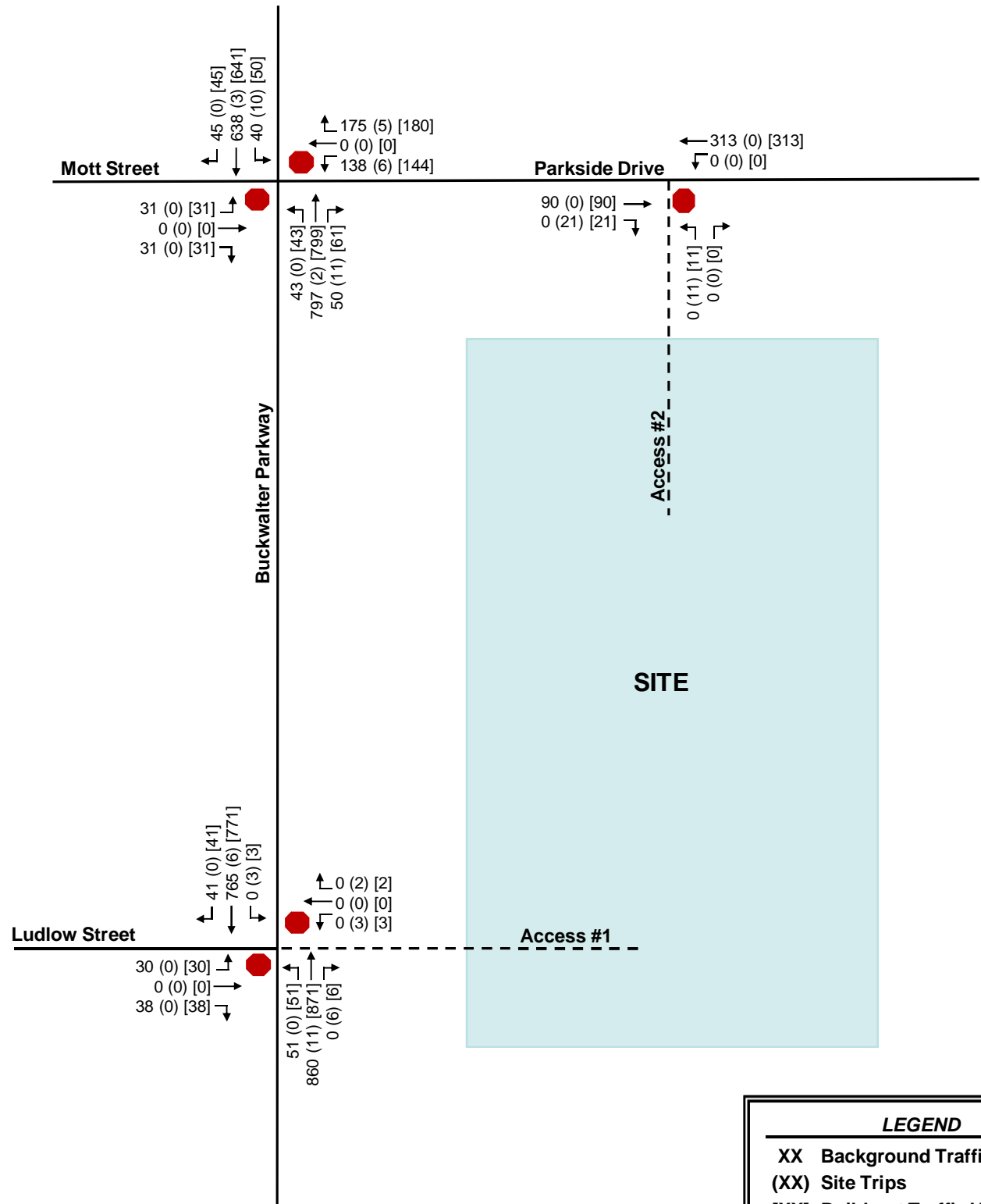
Traffic Counts - Motorized Vehicles

Interval Start Time	WASHINGTON Eastbound		WASHINGTON Westbound		BUCKWALTER PKWY Northbound		BUCKWALTER PKWY Southbound		Total	Rolling Hour	Pedestrian Crossings						
	U-Turn	Left	Thru	Right	U-Turn	Left	Thru	Right			West	East	South	North			
4:00 PM	0	2	0	0	0	0	0	0	200	0	2	371	1,503	0	0	0	0
4:15 PM	0	2	0	0	0	0	0	0	230	0	1	402	1,564	0	0	0	0
4:30 PM	0	1	0	1	0	0	0	0	199	0	0	382	1,678	0	0	0	0
4:45 PM	0	0	0	0	0	0	0	0	188	0	0	348	1,755	0	0	0	0
5:00 PM	0	3	0	5	0	0	0	0	260	0	0	432	1,908	0	0	0	0
5:15 PM	0	0	0	2	0	0	0	0	362	0	0	516		0	0	0	0
5:30 PM	0	0	0	0	0	0	0	0	305	0	0	459		0	0	0	0
5:45 PM	0	1	0	0	0	0	0	0	321	0	0	501		0	0	0	0

Peak Rolling Hour Flow Rates

Vehicle Type	Eastbound		Westbound		Northbound		Southbound		Total
	U-Turn	Left	Thru	Right	U-Turn	Left	Thru	Right	
Articulated Trucks	0	0	0	0	0	0	0	0	1
Lights	0	4	0	6	1	11,234	0	0	640
Mediums	0	0	0	1	0	13	0	0	5
Total	0	4	0	7	1	11,248	0	0	646

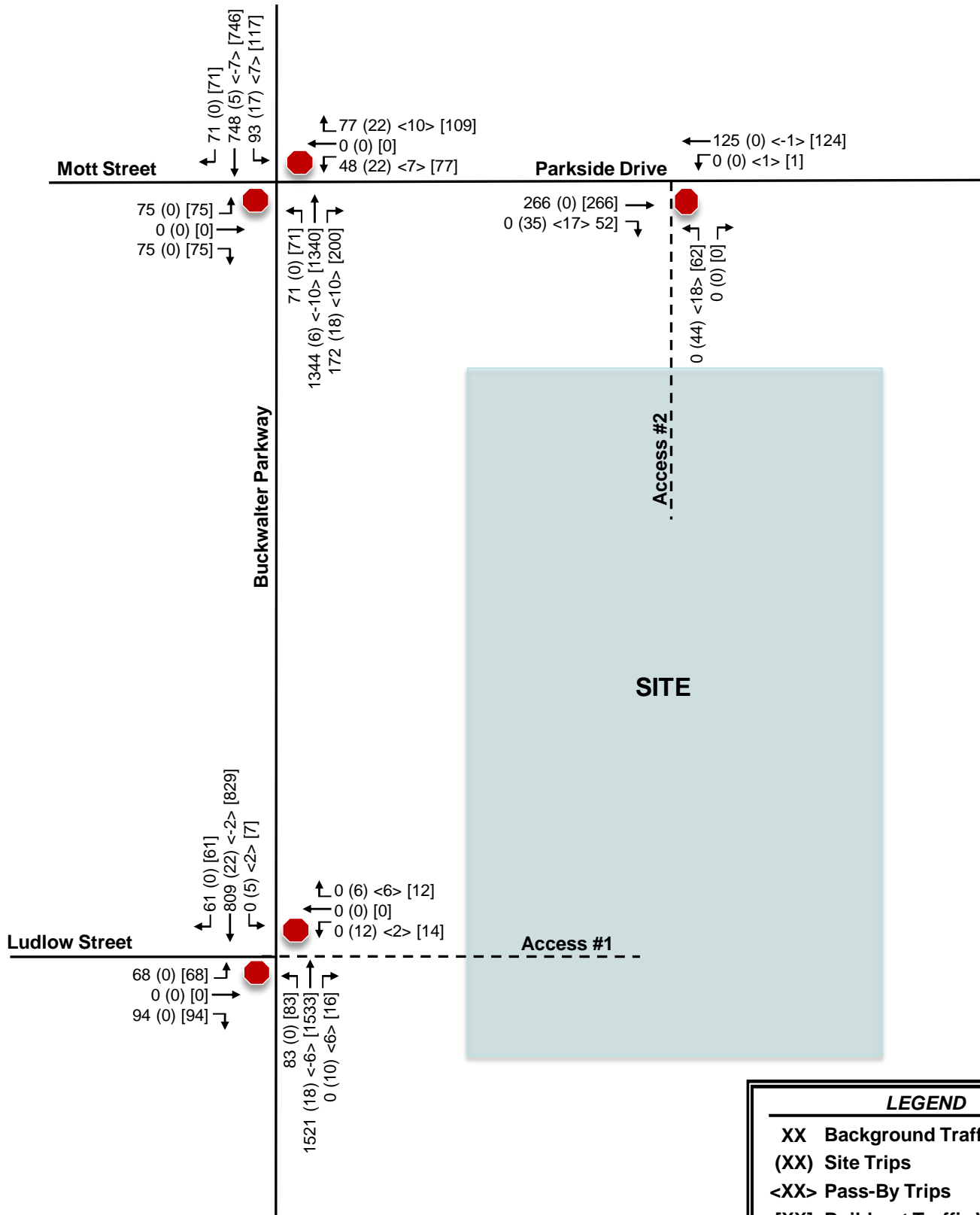
NOT TO SCALE



LEGEND

- XX Background Traffic Volumes
- (XX) Site Trips
- [XX] Build-out Traffic Volumes
- Stop Control

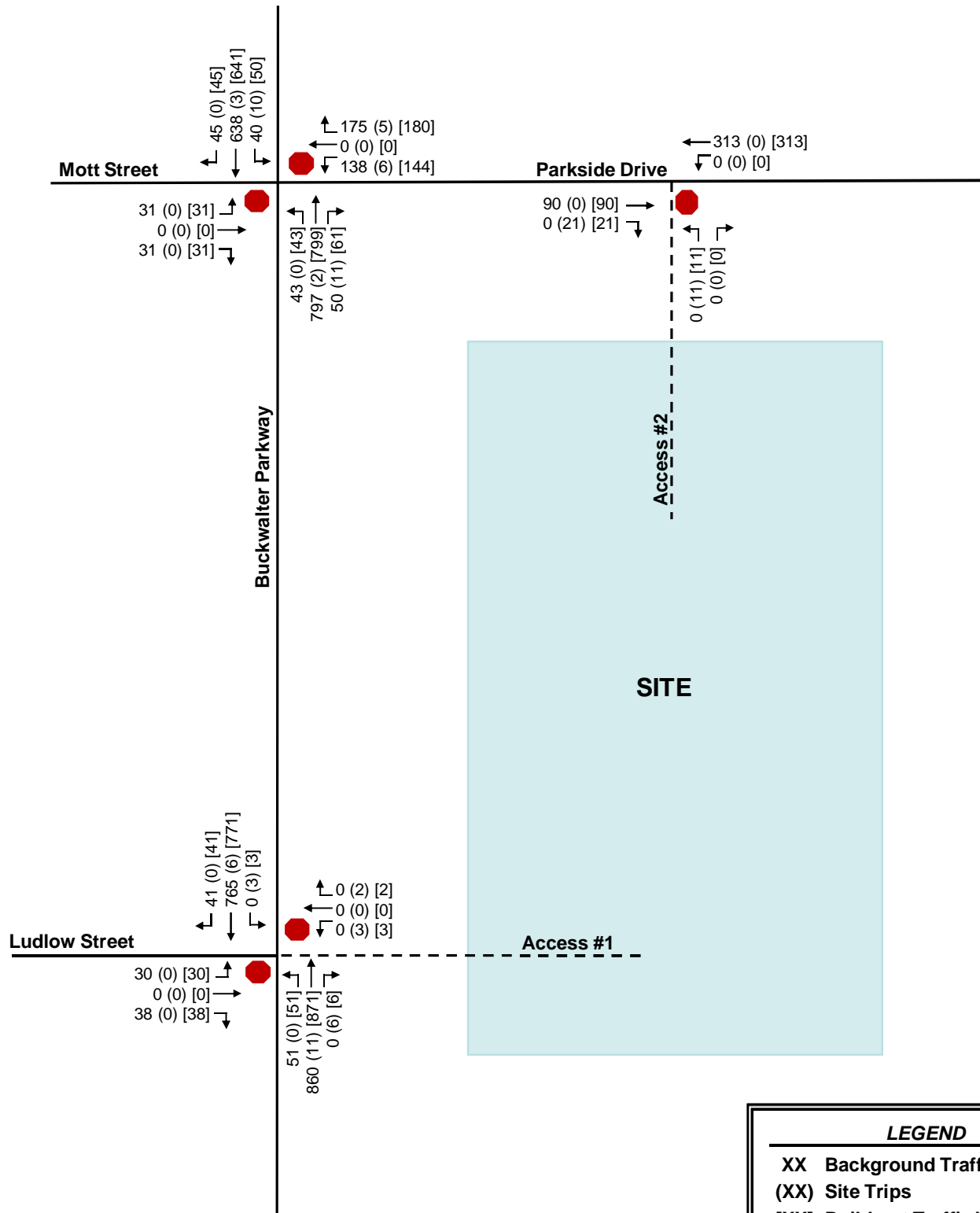
NOT TO SCALE



LEGEND

- XX Background Traffic Volumes
- (XX) Site Trips
- <XX> Pass-By Trips
- [XX] Build-out Traffic Volumes
- Stop Control

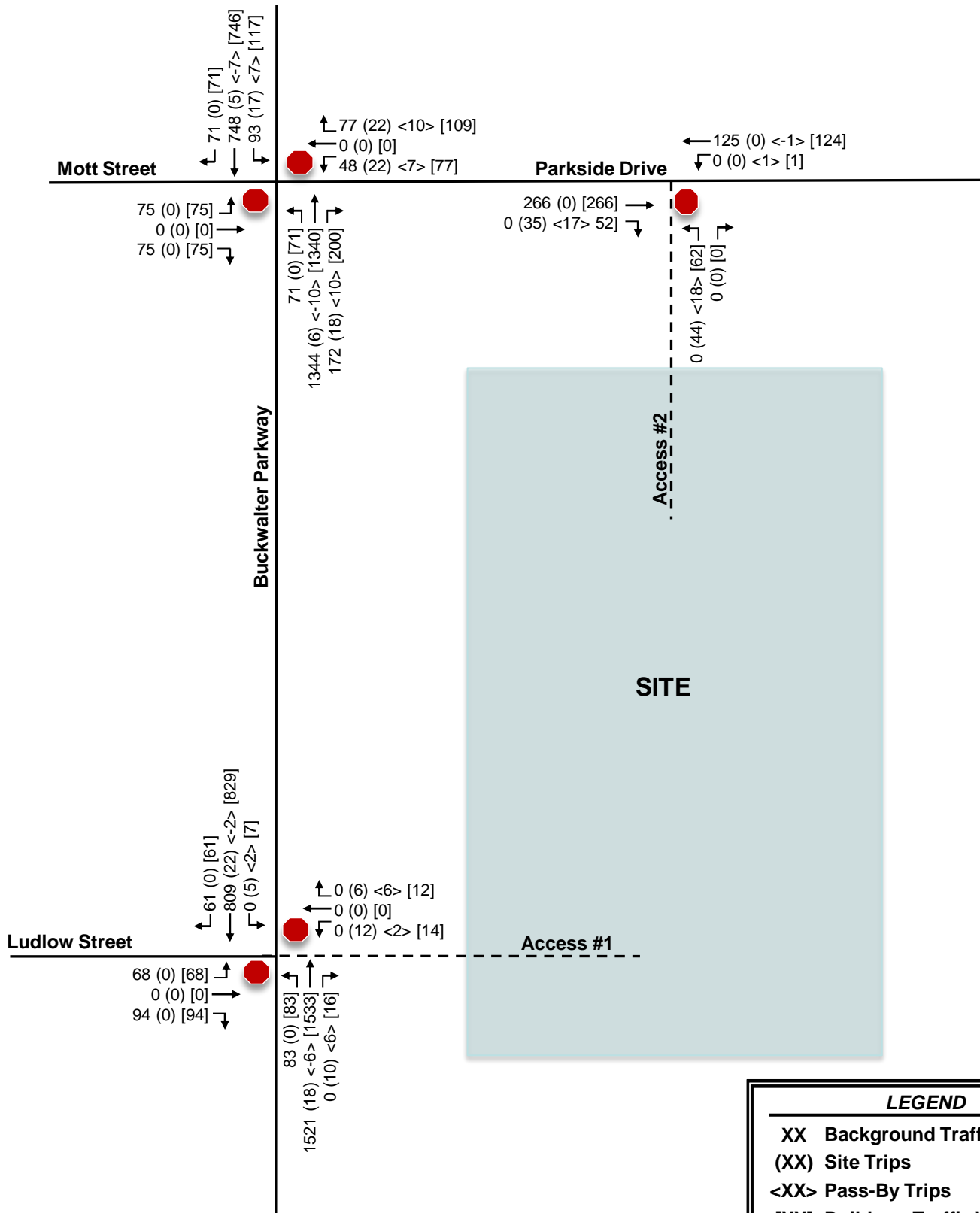
NOT TO SCALE



LEGEND

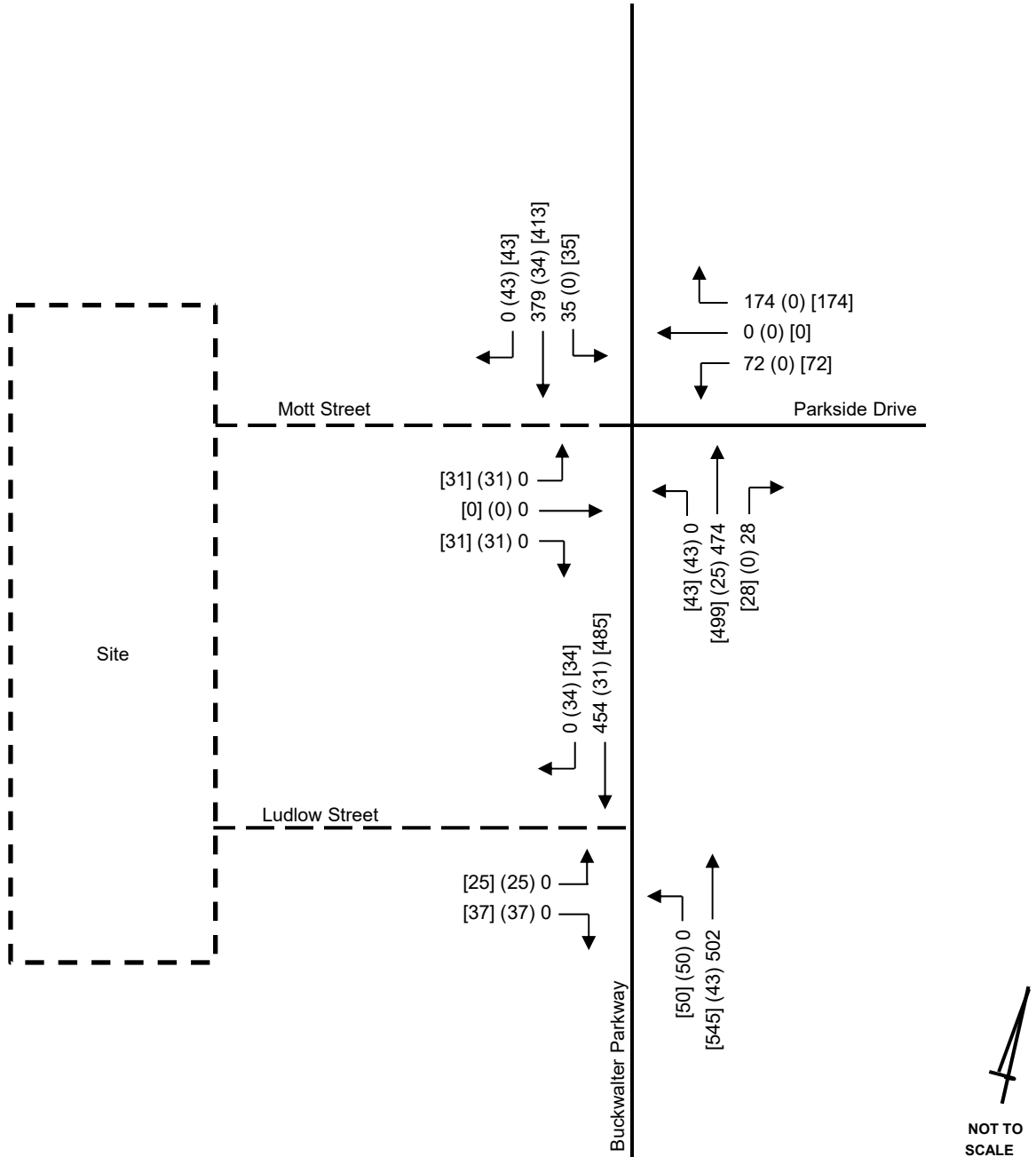
- XX Background Traffic Volumes
- (XX) Site Trips
- [XX] Build-out Traffic Volumes
- Stop Control

NOT TO SCALE



LEGEND

- XX Background Traffic Volumes
- (XX) Site Trips
- <XX> Pass-By Trips
- [XX] Build-out Traffic Volumes
- Stop Control



NOT TO SCALE

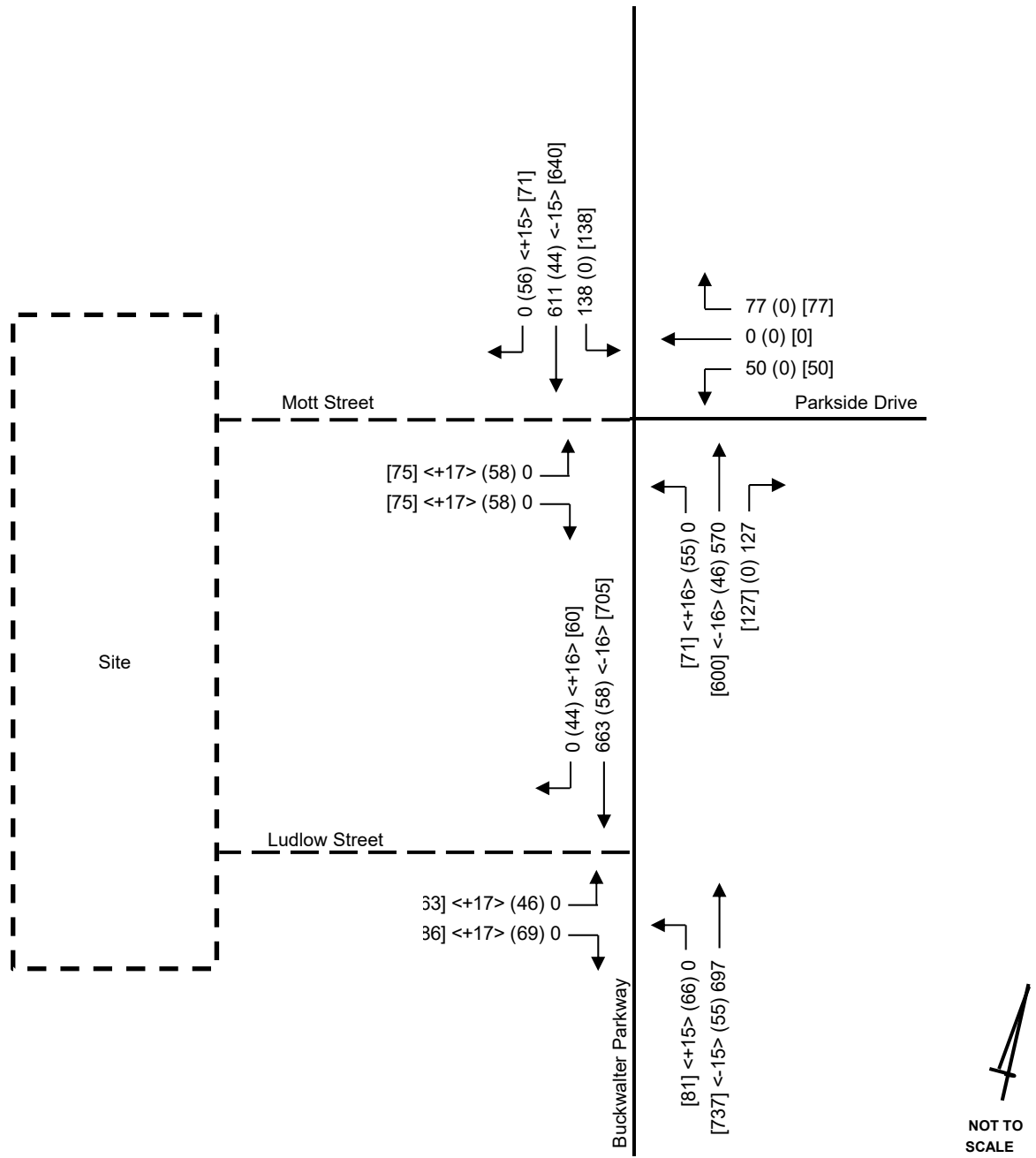
LEGEND	
XX	2019 Background Traffic
(XX)	Site Traffic
[XX]	2019 Buildout Traffic



**Bluffton Commons
Turn Lane and
Preliminary Signal Warrant Analysis**

**2019 AM Peak
Traffic Volumes**

Figure 6



NOT TO SCALE

LEGEND	
XX	2019 Background Traffic
(XX)	Site Traffic
<XX>	Pass-by Traffic
[XX]	2019 Buildout Traffic



**Bluffton Commons
Turn Lane and
Preliminary Signal Warrant Analysis**

**2019 PM Peak
Traffic Volumes**

Figure 7

HCM 6th TWSC

3: Buckwalter Parkway & Cassidy Drive

08/25/2021

Intersection						
Int Delay, s/veh	0.1					
Movement	WBL	WBR	NBT	NBR	SBL	SBT
Lane Configurations	↘	↗	↕↕	↗	↘	↕↕
Traffic Vol, veh/h	1	3	936	3	8	698
Future Vol, veh/h	1	3	936	3	8	698
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Stop	Stop	Free	Free	Free	Free
RT Channelized	-	None	-	None	-	None
Storage Length	0	130	-	100	130	-
Veh in Median Storage, #	0	-	0	-	-	0
Grade, %	0	-	0	-	-	0
Peak Hour Factor	50	50	95	95	95	95
Heavy Vehicles, %	25	25	2	2	2	2
Mvmt Flow	2	6	985	3	8	735
Major/Minor	Minor1	Major1	Major2			
Conflicting Flow All	1369	493	0	0	988	0
Stage 1	985	-	-	-	-	-
Stage 2	384	-	-	-	-	-
Critical Hdwy	7.3	7.4	-	-	4.14	-
Critical Hdwy Stg 1	6.3	-	-	-	-	-
Critical Hdwy Stg 2	6.3	-	-	-	-	-
Follow-up Hdwy	3.75	3.55	-	-	2.22	-
Pot Cap-1 Maneuver	112	465	-	-	695	-
Stage 1	274	-	-	-	-	-
Stage 2	595	-	-	-	-	-
Platoon blocked, %			-	-	-	-
Mov Cap-1 Maneuver	111	465	-	-	695	-
Mov Cap-2 Maneuver	111	-	-	-	-	-
Stage 1	274	-	-	-	-	-
Stage 2	588	-	-	-	-	-
Approach	WB	NB	SB			
HCM Control Delay, s	19.1	0	0.1			
HCM LOS	C					
Minor Lane/Major Mvmt	NBT	NBRWBLn1	WBLn2	SBL	SBT	
Capacity (veh/h)	-	-	111	465	695	-
HCM Lane V/C Ratio	-	-	0.018	0.013	0.012	-
HCM Control Delay (s)	-	-	38	12.8	10.2	-
HCM Lane LOS	-	-	E	B	B	-
HCM 95th %tile Q(veh)	-	-	0.1	0	0	-

HCM 6th TWSC

5: Buckwalter Parkway & Pinellas Drive North

08/25/2021

Intersection												
Int Delay, s/veh	2											
Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations		↕	↗		↕		↖	↕	↗	↖	↕	↗
Traffic Vol, veh/h	21	0	9	5	1	35	12	887	22	53	597	35
Future Vol, veh/h	21	0	9	5	1	35	12	887	22	53	597	35
Conflicting Peds, #/hr	0	0	0	0	0	0	0	0	0	0	0	0
Sign Control	Stop	Stop	Stop	Stop	Stop	Stop	Free	Free	Free	Free	Free	Free
RT Channelized	-	-	None	-	-	None	-	-	None	-	-	None
Storage Length	-	-	50	-	-	-	320	-	100	320	-	320
Veh in Median Storage, #	-	0	-	-	0	-	-	0	-	-	0	-
Grade, %	-	0	-	-	0	-	-	0	-	-	0	-
Peak Hour Factor	65	65	65	73	73	73	91	91	91	92	92	92
Heavy Vehicles, %	2	2	2	2	2	2	2	2	2	2	2	2
Mvmt Flow	32	0	14	7	1	48	13	975	24	58	649	38

Major/Minor	Minor2		Minor1		Major1		Major2					
Conflicting Flow All	1279	1790	325	1442	1804	488	687	0	0	999	0	0
Stage 1	765	765	-	1001	1001	-	-	-	-	-	-	-
Stage 2	514	1025	-	441	803	-	-	-	-	-	-	-
Critical Hdwy	7.54	6.54	6.94	7.54	6.54	6.94	4.14	-	-	4.14	-	-
Critical Hdwy Stg 1	6.54	5.54	-	6.54	5.54	-	-	-	-	-	-	-
Critical Hdwy Stg 2	6.54	5.54	-	6.54	5.54	-	-	-	-	-	-	-
Follow-up Hdwy	3.52	4.02	3.32	3.52	4.02	3.32	2.22	-	-	2.22	-	-
Pot Cap-1 Maneuver	123	80	671	93	79	526	903	-	-	689	-	-
Stage 1	362	410	-	260	319	-	-	-	-	-	-	-
Stage 2	511	311	-	565	394	-	-	-	-	-	-	-
Platoon blocked, %								-	-	-	-	-
Mov Cap-1 Maneuver	102	72	671	84	71	526	903	-	-	689	-	-
Mov Cap-2 Maneuver	102	72	-	84	71	-	-	-	-	-	-	-
Stage 1	357	376	-	256	315	-	-	-	-	-	-	-
Stage 2	456	307	-	507	361	-	-	-	-	-	-	-

Approach	EB		WB		NB		SB	
HCM Control Delay, s	42.3		20.2		0.1		0.8	
HCM LOS	E		C					

Minor Lane/Major Mvmt	NBL	NBT	NBR	EBLn1	EBLn2	WBLn1	SBL	SBT	SBR
Capacity (veh/h)	903	-	-	102	671	293	689	-	-
HCM Lane V/C Ratio	0.015	-	-	0.317	0.021	0.192	0.084	-	-
HCM Control Delay (s)	9	-	-	55.9	10.5	20.2	10.7	-	-
HCM Lane LOS	A	-	-	F	B	C	B	-	-
HCM 95th %tile Q(veh)	0	-	-	1.2	0.1	0.7	0.3	-	-

HCM 6th TWSC

8: Buckwalter Parkway & Pinellas Drive South

08/25/2021

Intersection												
Int Delay, s/veh	4.2											
Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations		↕	↗		↕		↗	↕	↗	↗	↕	↗
Traffic Vol, veh/h	5	2	22	40	2	70	37	834	112	26	583	7
Future Vol, veh/h	5	2	22	40	2	70	37	834	112	26	583	7
Conflicting Peds, #/hr	0	0	0	0	0	0	0	0	0	0	0	0
Sign Control	Stop	Stop	Stop	Stop	Stop	Stop	Free	Free	Free	Free	Free	Free
RT Channelized	-	-	None	-	-	None	-	-	None	-	-	None
Storage Length	-	-	50	-	-	-	320	-	100	320	-	320
Veh in Median Storage, #	-	0	-	-	0	-	-	0	-	-	0	-
Grade, %	-	0	-	-	0	-	-	0	-	-	0	-
Peak Hour Factor	68	68	68	88	88	88	95	95	95	90	90	90
Heavy Vehicles, %	2	2	2	2	2	2	2	2	2	2	2	2
Mvmt Flow	7	3	32	45	2	80	39	878	118	29	648	8

Major/Minor	Minor2		Minor1		Major1		Major2					
Conflicting Flow All	1224	1780	324	1340	1670	439	656	0	0	996	0	0
Stage 1	706	706	-	956	956	-	-	-	-	-	-	-
Stage 2	518	1074	-	384	714	-	-	-	-	-	-	-
Critical Hdwy	7.54	6.54	6.94	7.54	6.54	6.94	4.14	-	-	4.14	-	-
Critical Hdwy Stg 1	6.54	5.54	-	6.54	5.54	-	-	-	-	-	-	-
Critical Hdwy Stg 2	6.54	5.54	-	6.54	5.54	-	-	-	-	-	-	-
Follow-up Hdwy	3.52	4.02	3.32	3.52	4.02	3.32	2.22	-	-	2.22	-	-
Pot Cap-1 Maneuver	135	81	672	111	95	566	927	-	-	690	-	-
Stage 1	393	437	-	277	335	-	-	-	-	-	-	-
Stage 2	509	294	-	611	433	-	-	-	-	-	-	-
Platoon blocked, %								-	-	-	-	-
Mov Cap-1 Maneuver	107	74	672	96	87	566	927	-	-	690	-	-
Mov Cap-2 Maneuver	107	74	-	96	87	-	-	-	-	-	-	-
Stage 1	376	419	-	265	321	-	-	-	-	-	-	-
Stage 2	416	282	-	553	415	-	-	-	-	-	-	-

Approach	EB		WB		NB		SB	
HCM Control Delay, s	19.5		50.5		0.3		0.4	
HCM LOS	C		F					

Minor Lane/Major Mvmt	NBL	NBT	NBR	EBLn1	EBLn2	WBLn1	SBL	SBT	SBR
Capacity (veh/h)	927	-	-	95	672	199	690	-	-
HCM Lane V/C Ratio	0.042	-	-	0.108	0.048	0.64	0.042	-	-
HCM Control Delay (s)	9.1	-	-	47.4	10.6	50.5	10.4	-	-
HCM Lane LOS	A	-	-	E	B	F	B	-	-
HCM 95th %tile Q(veh)	0.1	-	-	0.4	0.2	3.8	0.1	-	-

HCM 6th TWSC
11: Buckwalter Parkway & Mott Street/Parkside Drive

08/25/2021

Intersection												
Int Delay, s/veh	27.7											
Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations	↵	↵		↵	↵		↵	↕	↕	↵	↕	↵
Traffic Vol, veh/h	0	0	0	131	0	167	0	733	48	38	572	2
Future Vol, veh/h	0	0	0	131	0	167	0	733	48	38	572	2
Conflicting Peds, #/hr	0	0	0	0	0	0	0	0	0	0	0	0
Sign Control	Stop	Stop	Stop	Stop	Stop	Stop	Free	Free	Free	Free	Free	Free
RT Channelized	-	-	None	-	-	None	-	-	None	-	-	None
Storage Length	65	-	-	100	-	-	335	-	265	225	-	215
Veh in Median Storage, #	-	0	-	-	0	-	-	0	-	-	0	-
Grade, %	-	0	-	-	0	-	-	0	-	-	0	-
Peak Hour Factor	92	92	92	83	83	83	79	79	79	88	88	88
Heavy Vehicles, %	2	2	2	2	2	2	2	2	2	2	2	2
Mvmt Flow	0	0	0	158	0	201	0	928	61	43	650	2

Major/Minor	Minor2		Minor1		Major1			Major2				
Conflicting Flow All	1200	1725	325	1339	1666	464	652	0	0	989	0	0
Stage 1	736	736	-	928	928	-	-	-	-	-	-	-
Stage 2	464	989	-	411	738	-	-	-	-	-	-	-
Critical Hdwy	7.54	6.54	6.94	7.54	6.54	6.94	4.14	-	-	4.14	-	-
Critical Hdwy Stg 1	6.54	5.54	-	6.54	5.54	-	-	-	-	-	-	-
Critical Hdwy Stg 2	6.54	5.54	-	6.54	5.54	-	-	-	-	-	-	-
Follow-up Hdwy	3.52	4.02	3.32	3.52	4.02	3.32	2.22	-	-	2.22	-	-
Pot Cap-1 Maneuver	141	88	671	~ 111	96	545	930	-	-	695	-	-
Stage 1	377	423	-	288	345	-	-	-	-	-	-	-
Stage 2	548	323	-	589	422	-	-	-	-	-	-	-
Platoon blocked, %								-	-	-	-	-
Mov Cap-1 Maneuver	85	83	671	~ 106	90	545	930	-	-	695	-	-
Mov Cap-2 Maneuver	85	83	-	~ 106	90	-	-	-	-	-	-	-
Stage 1	377	397	-	288	345	-	-	-	-	-	-	-
Stage 2	346	323	-	553	396	-	-	-	-	-	-	-

Approach	EB	WB	NB	SB
HCM Control Delay, s	0	156.2	0	0.7
HCM LOS	A	F		

Minor Lane/Major Mvmt	NBL	NBT	NBR	EBLn1	EBLn2	WBLn1	WBLn2	SBL	SBT	SBR
Capacity (veh/h)	930	-	-	-	-	106	545	695	-	-
HCM Lane V/C Ratio	-	-	-	-	-	1.489	0.369	0.062	-	-
HCM Control Delay (s)	0	-	-	0	0	335.7	15.4	10.5	-	-
HCM Lane LOS	A	-	-	A	A	F	C	B	-	-
HCM 95th %tile Q(veh)	0	-	-	-	-	11.6	1.7	0.2	-	-

Notes
 -: Volume exceeds capacity \$: Delay exceeds 300s +: Computation Not Defined *: All major volume in platoon

HCM 6th TWSC
 13: Buckwalter Parkway & Kroger Fuel Driveway

08/25/2021

Intersection						
Int Delay, s/veh	0.4					
Movement	EBL	EBR	NBL	NBT	SBT	SBR
Lane Configurations		↗		↕↕	↕↕	↗
Traffic Vol, veh/h	0	55	0	799	642	57
Future Vol, veh/h	0	55	0	799	642	57
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Stop	Stop	Free	Free	Free	Free
RT Channelized	-	Yield	-	None	-	Yield
Storage Length	-	0	-	-	-	200
Veh in Median Storage, #	0	-	-	0	0	-
Grade, %	0	-	-	0	0	-
Peak Hour Factor	92	92	92	92	92	92
Heavy Vehicles, %	2	2	2	2	2	2
Mvmt Flow	0	60	0	868	698	62

Major/Minor	Minor2	Major1	Major2
Conflicting Flow All	-	349	0
Stage 1	-	-	-
Stage 2	-	-	-
Critical Hdwy	-	6.94	-
Critical Hdwy Stg 1	-	-	-
Critical Hdwy Stg 2	-	-	-
Follow-up Hdwy	-	3.32	-
Pot Cap-1 Maneuver	0	647	0
Stage 1	0	-	0
Stage 2	0	-	0
Platoon blocked, %			-
Mov Cap-1 Maneuver	-	647	-
Mov Cap-2 Maneuver	-	-	-
Stage 1	-	-	-
Stage 2	-	-	-

Approach	EB	NB	SB
HCM Control Delay, s	11.1	0	0
HCM LOS	B		

Minor Lane/Major Mvmt	NBT EBLn1	SBT	SBR
Capacity (veh/h)	- 647	-	-
HCM Lane V/C Ratio	- 0.092	-	-
HCM Control Delay (s)	- 11.1	-	-
HCM Lane LOS	- B	-	-
HCM 95th %tile Q(veh)	- 0.3	-	-

HCM 6th TWSC
 16: Buckwalter Parkway & Innovation Drive

08/25/2021

Intersection						
Int Delay, s/veh	2.1					
Movement	EBL	EBR	NBL	NBT	SBT	SBR
Lane Configurations						
Traffic Vol, veh/h	54	38	40	765	652	45
Future Vol, veh/h	54	38	40	765	652	45
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Stop	Stop	Free	Free	Free	Free
RT Channelized	-	None	-	None	-	None
Storage Length	100	0	200	-	-	185
Veh in Median Storage, #	0	-	-	0	0	-
Grade, %	0	-	-	0	0	-
Peak Hour Factor	83	83	94	94	87	87
Heavy Vehicles, %	2	2	2	2	2	2
Mvmt Flow	65	46	43	814	749	52

Major/Minor	Minor2	Major1	Major2			
Conflicting Flow All	1242	375	801	0	-	0
Stage 1	749	-	-	-	-	-
Stage 2	493	-	-	-	-	-
Critical Hdwy	6.84	6.94	4.14	-	-	-
Critical Hdwy Stg 1	5.84	-	-	-	-	-
Critical Hdwy Stg 2	5.84	-	-	-	-	-
Follow-up Hdwy	3.52	3.32	2.22	-	-	-
Pot Cap-1 Maneuver	167	623	818	-	-	-
Stage 1	428	-	-	-	-	-
Stage 2	579	-	-	-	-	-
Platoon blocked, %				-	-	-
Mov Cap-1 Maneuver	158	623	818	-	-	-
Mov Cap-2 Maneuver	158	-	-	-	-	-
Stage 1	405	-	-	-	-	-
Stage 2	579	-	-	-	-	-

Approach	EB	NB	SB
HCM Control Delay, s	29.8	0.5	0
HCM LOS	D		

Minor Lane/Major Mvmt	NBL	NBT	EBLn1	EBLn2	SBT	SBR
Capacity (veh/h)	818	-	158	623	-	-
HCM Lane V/C Ratio	0.052	-	0.412	0.073	-	-
HCM Control Delay (s)	9.6	-	42.9	11.2	-	-
HCM Lane LOS	A	-	E	B	-	-
HCM 95th %tile Q(veh)	0.2	-	1.8	0.2	-	-

Intersection						
Int Delay, s/veh	0.5					
Movement	EBL	EBR	NBL	NBT	SBT	SBR
Lane Configurations		↗		↑↑	↑↑	↗
Traffic Vol, veh/h	0	62	0	840	628	72
Future Vol, veh/h	0	62	0	840	628	72
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Stop	Stop	Free	Free	Free	Free
RT Channelized	-	Yield	-	None	-	Yield
Storage Length	-	0	-	-	-	120
Veh in Median Storage, #	0	-	-	0	0	-
Grade, %	0	-	-	0	0	-
Peak Hour Factor	79	79	95	95	90	90
Heavy Vehicles, %	2	2	2	2	2	2
Mvmt Flow	0	78	0	884	698	80

Major/Minor	Minor2	Major1	Major2
Conflicting Flow All	-	349	0
Stage 1	-	-	-
Stage 2	-	-	-
Critical Hdwy	-	6.94	-
Critical Hdwy Stg 1	-	-	-
Critical Hdwy Stg 2	-	-	-
Follow-up Hdwy	-	3.32	-
Pot Cap-1 Maneuver	0	647	0
Stage 1	0	-	0
Stage 2	0	-	0
Platoon blocked, %			-
Mov Cap-1 Maneuver	-	647	-
Mov Cap-2 Maneuver	-	-	-
Stage 1	-	-	-
Stage 2	-	-	-

Approach	EB	NB	SB
HCM Control Delay, s	11.3	0	0
HCM LOS	B		

Minor Lane/Major Mvmt	NBT EBLn1	SBT	SBR
Capacity (veh/h)	- 647	-	-
HCM Lane V/C Ratio	- 0.121	-	-
HCM Control Delay (s)	- 11.3	-	-
HCM Lane LOS	- B	-	-
HCM 95th %tile Q(veh)	- 0.4	-	-

HCM 6th TWSC
25: Buckwalter Parkway & Ludlow Street

08/25/2021

Intersection												
Int Delay, s/veh	0.1											
Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations		↕	↗				↖	↕↔		↖	↕↕	↗
Traffic Vol, veh/h	5	0	1	0	0	0	1	778	0	0	699	7
Future Vol, veh/h	5	0	1	0	0	0	1	778	0	0	699	7
Conflicting Peds, #/hr	0	0	0	0	0	0	0	0	0	0	0	0
Sign Control	Stop	Stop	Stop	Stop	Stop	Stop	Free	Free	Free	Free	Free	Free
RT Channelized	-	-	None	-	-	None	-	-	None	-	-	None
Storage Length	-	-	90	-	-	-	210	-	-	215	-	200
Veh in Median Storage, #	-	0	-	-	16979	-	-	0	-	-	0	-
Grade, %	-	0	-	-	0	-	-	0	-	-	0	-
Peak Hour Factor	63	63	63	92	92	92	89	89	89	85	85	85
Heavy Vehicles, %	2	2	2	2	2	2	2	2	2	2	2	2
Mvmt Flow	8	0	2	0	0	0	1	874	0	0	822	8

Major/Minor	Minor2			Major1			Major2					
Conflicting Flow All	1261	1698	411				830	0	0	874	0	0
Stage 1	822	822	-				-	-	-	-	-	-
Stage 2	439	876	-				-	-	-	-	-	-
Critical Hdwy	6.84	6.54	6.94				4.14	-	-	4.14	-	-
Critical Hdwy Stg 1	5.84	5.54	-				-	-	-	-	-	-
Critical Hdwy Stg 2	5.84	5.54	-				-	-	-	-	-	-
Follow-up Hdwy	3.52	4.02	3.32				2.22	-	-	2.22	-	-
Pot Cap-1 Maneuver	162	91	590				798	-	-	768	-	-
Stage 1	392	386	-				-	-	-	-	-	-
Stage 2	617	365	-				-	-	-	-	-	-
Platoon blocked, %								-	-		-	-
Mov Cap-1 Maneuver	162	0	590				798	-	-	768	-	-
Mov Cap-2 Maneuver	162	0	-				-	-	-	-	-	-
Stage 1	392	0	-				-	-	-	-	-	-
Stage 2	617	0	-				-	-	-	-	-	-

Approach	EB	NB	SB
HCM Control Delay, s	25.5	0	0
HCM LOS	D		

Minor Lane/Major Mvmt	NBL	NBT	NBR	EBLn1	EBLn2	SBL	SBT	SBR
Capacity (veh/h)	798	-	-	162	590	768	-	-
HCM Lane V/C Ratio	0.001	-	-	0.049	0.003	-	-	-
HCM Control Delay (s)	9.5	-	-	28.4	11.1	0	-	-
HCM Lane LOS	A	-	-	D	B	A	-	-
HCM 95th %tile Q(veh)	0	-	-	0.2	0	0	-	-

HCM 6th TWSC

3: Buckwalter Parkway & Cassidy Drive

08/25/2021

Intersection						
Int Delay, s/veh	0.1					
Movement	WBL	WBR	NBT	NBR	SBL	SBT
Lane Configurations	↘	↗	↑↑	↗	↘	↑↑
Traffic Vol, veh/h	2	7	815	2	1	827
Future Vol, veh/h	2	7	815	2	1	827
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Stop	Stop	Free	Free	Free	Free
RT Channelized	-	None	-	None	-	None
Storage Length	0	130	-	100	130	-
Veh in Median Storage, #	0	-	0	-	-	0
Grade, %	0	-	0	-	-	0
Peak Hour Factor	56	56	86	86	88	88
Heavy Vehicles, %	2	2	2	2	2	2
Mvmt Flow	4	13	948	2	1	940
Major/Minor	Minor1	Major1	Major2			
Conflicting Flow All	1420	474	0	0	950	0
Stage 1	948	-	-	-	-	-
Stage 2	472	-	-	-	-	-
Critical Hdwy	6.84	6.94	-	-	4.14	-
Critical Hdwy Stg 1	5.84	-	-	-	-	-
Critical Hdwy Stg 2	5.84	-	-	-	-	-
Follow-up Hdwy	3.52	3.32	-	-	2.22	-
Pot Cap-1 Maneuver	127	537	-	-	719	-
Stage 1	337	-	-	-	-	-
Stage 2	594	-	-	-	-	-
Platoon blocked, %			-	-	-	-
Mov Cap-1 Maneuver	127	537	-	-	719	-
Mov Cap-2 Maneuver	127	-	-	-	-	-
Stage 1	337	-	-	-	-	-
Stage 2	593	-	-	-	-	-
Approach	WB	NB	SB			
HCM Control Delay, s	16.9	0	0			
HCM LOS	C					
Minor Lane/Major Mvmt	NBT	NBR	WBLn1	WBLn2	SBL	SBT
Capacity (veh/h)	-	-	127	537	719	-
HCM Lane V/C Ratio	-	-	0.028	0.023	0.002	-
HCM Control Delay (s)	-	-	34.2	11.9	10	-
HCM Lane LOS	-	-	D	B	B	-
HCM 95th %tile Q(veh)	-	-	0.1	0.1	0	-

HCM 6th TWSC

5: Buckwalter Parkway & Pinellas Drive North

08/25/2021

Intersection												
Int Delay, s/veh	4.2											
Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations		↕	↗		↕		↖	↕	↗	↖	↕	↗
Traffic Vol, veh/h	38	0	35	11	1	37	30	738	10	15	768	55
Future Vol, veh/h	38	0	35	11	1	37	30	738	10	15	768	55
Conflicting Peds, #/hr	0	0	0	0	0	0	0	0	0	0	0	0
Sign Control	Stop	Stop	Stop	Stop	Stop	Stop	Free	Free	Free	Free	Free	Free
RT Channelized	-	-	None	-	-	None	-	-	None	-	-	None
Storage Length	-	-	50	-	-	-	320	-	100	320	-	320
Veh in Median Storage, #	-	0	-	-	0	-	-	0	-	-	0	-
Grade, %	-	0	-	-	0	-	-	0	-	-	0	-
Peak Hour Factor	75	75	75	63	63	63	88	88	88	86	86	86
Heavy Vehicles, %	2	2	2	2	2	2	2	2	2	2	2	2
Mvmt Flow	51	0	47	17	2	59	34	839	11	17	893	64

Major/Minor	Minor2		Minor1		Major1		Major2					
Conflicting Flow All	1416	1845	447	1388	1898	420	957	0	0	850	0	0
Stage 1	927	927	-	907	907	-	-	-	-	-	-	-
Stage 2	489	918	-	481	991	-	-	-	-	-	-	-
Critical Hdwy	7.54	6.54	6.94	7.54	6.54	6.94	4.14	-	-	4.14	-	-
Critical Hdwy Stg 1	6.54	5.54	-	6.54	5.54	-	-	-	-	-	-	-
Critical Hdwy Stg 2	6.54	5.54	-	6.54	5.54	-	-	-	-	-	-	-
Follow-up Hdwy	3.52	4.02	3.32	3.52	4.02	3.32	2.22	-	-	2.22	-	-
Pot Cap-1 Maneuver	97	74	559	102	69	582	714	-	-	784	-	-
Stage 1	289	345	-	297	353	-	-	-	-	-	-	-
Stage 2	529	349	-	535	322	-	-	-	-	-	-	-
Platoon blocked, %								-	-	-	-	-
Mov Cap-1 Maneuver	81	69	559	89	64	582	714	-	-	784	-	-
Mov Cap-2 Maneuver	81	69	-	89	64	-	-	-	-	-	-	-
Stage 1	275	337	-	283	336	-	-	-	-	-	-	-
Stage 2	451	332	-	480	315	-	-	-	-	-	-	-

Approach	EB		WB		NB		SB	
HCM Control Delay, s	60.5		26.8		0.4		0.2	
HCM LOS	F		D					

Minor Lane/Major Mvmt	NBL	NBT	NBR	EBLn1	EBLn2	WBLn1	SBL	SBT	SBR
Capacity (veh/h)	714	-	-	81	559	242	784	-	-
HCM Lane V/C Ratio	0.048	-	-	0.626	0.083	0.321	0.022	-	-
HCM Control Delay (s)	10.3	-	-	105.2	12	26.8	9.7	-	-
HCM Lane LOS	B	-	-	F	B	D	A	-	-
HCM 95th %tile Q(veh)	0.1	-	-	2.9	0.3	1.3	0.1	-	-

HCM 6th TWSC

8: Buckwalter Parkway & Pinellas Drive South

08/25/2021

Intersection												
Int Delay, s/veh	58.7											
Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations		↕	↗		↕		↖	↕	↗	↖	↕	↗
Traffic Vol, veh/h	23	3	62	110	0	81	69	680	130	68	697	22
Future Vol, veh/h	23	3	62	110	0	81	69	680	130	68	697	22
Conflicting Peds, #/hr	0	0	0	0	0	0	0	0	0	0	0	0
Sign Control	Stop	Stop	Stop	Stop	Stop	Stop	Free	Free	Free	Free	Free	Free
RT Channelized	-	-	None	-	-	None	-	-	None	-	-	None
Storage Length	-	-	50	-	-	-	320	-	100	320	-	320
Veh in Median Storage, #	-	0	-	-	0	-	-	0	-	-	0	-
Grade, %	-	0	-	-	0	-	-	0	-	-	0	-
Peak Hour Factor	80	80	80	82	82	82	95	95	95	95	95	95
Heavy Vehicles, %	2	2	2	2	2	2	2	2	2	2	2	2
Mvmt Flow	29	4	78	134	0	99	73	716	137	72	734	23

Major/Minor	Minor2		Minor1		Major1			Major2				
Conflicting Flow All	1382	1877	367	1375	1763	358	757	0	0	853	0	0
Stage 1	878	878	-	862	862	-	-	-	-	-	-	-
Stage 2	504	999	-	513	901	-	-	-	-	-	-	-
Critical Hdwy	7.54	6.54	6.94	7.54	6.54	6.94	4.14	-	-	4.14	-	-
Critical Hdwy Stg 1	6.54	5.54	-	6.54	5.54	-	-	-	-	-	-	-
Critical Hdwy Stg 2	6.54	5.54	-	6.54	5.54	-	-	-	-	-	-	-
Follow-up Hdwy	3.52	4.02	3.32	3.52	4.02	3.32	2.22	-	-	2.22	-	-
Pot Cap-1 Maneuver	103	71	630	~ 104	83	638	850	-	-	782	-	-
Stage 1	309	364	-	316	370	-	-	-	-	-	-	-
Stage 2	518	319	-	512	355	-	-	-	-	-	-	-
Platoon blocked, %								-	-	-	-	-
Mov Cap-1 Maneuver	76	59	630	~ 76	69	638	850	-	-	782	-	-
Mov Cap-2 Maneuver	76	59	-	~ 76	69	-	-	-	-	-	-	-
Stage 1	282	331	-	289	338	-	-	-	-	-	-	-
Stage 2	400	292	-	403	322	-	-	-	-	-	-	-

Approach	EB	WB	NB	SB
HCM Control Delay, s	33.9	\$ 505.7	0.8	0.9
HCM LOS	D	F		

Minor Lane/Major Mvmt	NBL	NBT	NBR	EBLn1	EBLn2	WBLn1	SBL	SBT	SBR
Capacity (veh/h)	850	-	-	74	630	121	782	-	-
HCM Lane V/C Ratio	0.085	-	-	0.439	0.123	1.925	0.092	-	-
HCM Control Delay (s)	9.6	-	-	87.3	11.5	\$ 505.7	10.1	-	-
HCM Lane LOS	A	-	-	F	B	F	B	-	-
HCM 95th %tile Q(veh)	0.3	-	-	1.8	0.4	18.7	0.3	-	-

Notes
 -: Volume exceeds capacity \$: Delay exceeds 300s +: Computation Not Defined *: All major volume in platoon

HCM 6th TWSC

11: Buckwalter Parkway & Mott Street/Parkside Drive

08/25/2021

Intersection												
Int Delay, s/veh	18											
Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations	↵	↵		↵	↵		↵	↑↑	↵	↵	↑↑	↵
Traffic Vol, veh/h	0	0	0	45	0	73	0	1245	163	89	678	0
Future Vol, veh/h	0	0	0	45	0	73	0	1245	163	89	678	0
Conflicting Peds, #/hr	0	0	0	0	0	0	0	0	0	0	0	0
Sign Control	Stop	Stop	Stop	Stop	Stop	Stop	Free	Free	Free	Free	Free	Free
RT Channelized	-	-	None	-	-	None	-	-	None	-	-	None
Storage Length	65	-	-	100	-	-	335	-	265	225	-	215
Veh in Median Storage, #	-	0	-	-	0	-	-	0	-	-	0	-
Grade, %	-	0	-	-	0	-	-	0	-	-	0	-
Peak Hour Factor	92	92	92	78	78	78	87	87	87	93	93	93
Heavy Vehicles, %	2	2	2	2	2	2	2	2	2	2	2	2
Mvmt Flow	0	0	0	58	0	94	0	1431	187	96	729	0

Major/Minor	Minor2		Minor1		Major1		Major2					
Conflicting Flow All	1637	2539	365	1988	2352	716	729	0	0	1618	0	0
Stage 1	921	921	-	1431	1431	-	-	-	-	-	-	-
Stage 2	716	1618	-	557	921	-	-	-	-	-	-	-
Critical Hdwy	7.54	6.54	6.94	7.54	6.54	6.94	4.14	-	-	4.14	-	-
Critical Hdwy Stg 1	6.54	5.54	-	6.54	5.54	-	-	-	-	-	-	-
Critical Hdwy Stg 2	6.54	5.54	-	6.54	5.54	-	-	-	-	-	-	-
Follow-up Hdwy	3.52	4.02	3.32	3.52	4.02	3.32	2.22	-	-	2.22	-	-
Pot Cap-1 Maneuver	67	27	632	~36	35	373	871	-	-	399	-	-
Stage 1	291	347	-	141	198	-	-	-	-	-	-	-
Stage 2	387	161	-	482	347	-	-	-	-	-	-	-
Platoon blocked, %								-	-	-	-	-
Mov Cap-1 Maneuver	41	20	632	~29	27	373	871	-	-	399	-	-
Mov Cap-2 Maneuver	41	20	-	~29	27	-	-	-	-	-	-	-
Stage 1	291	263	-	141	198	-	-	-	-	-	-	-
Stage 2	290	161	-	366	263	-	-	-	-	-	-	-

Approach	EB	WB	NB	SB
HCM Control Delay, s	0	298.1	0	2
HCM LOS	A	F		

Minor Lane/Major Mvmt	NBL	NBT	NBR	EBLn1	EBLn2	WBLn1	WBLn2	SBL	SBT	SBR
Capacity (veh/h)	871	-	-	-	-	29	373	399	-	-
HCM Lane V/C Ratio	-	-	-	-	-	1.989	0.251	0.24	-	-
HCM Control Delay (s)	0	-	-	0	0	752.6	17.9	16.8	-	-
HCM Lane LOS	A	-	-	A	A	F	C	C	-	-
HCM 95th %tile Q(veh)	0	-	-	-	-	6.8	1	0.9	-	-

Notes
 -: Volume exceeds capacity \$: Delay exceeds 300s +: Computation Not Defined *: All major volume in platoon

HCM 6th TWSC

13: Buckwalter Parkway & Kroger Fuel Driveway

08/25/2021

Intersection						
Int Delay, s/veh	0.4					
Movement	EBL	EBR	NBL	NBT	SBT	SBR
Lane Configurations		↗		↕↕	↕↕	↗
Traffic Vol, veh/h	0	62	0	1164	671	64
Future Vol, veh/h	0	62	0	1164	671	64
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Stop	Stop	Free	Free	Free	Free
RT Channelized	-	Yield	-	None	-	Yield
Storage Length	-	0	-	-	-	200
Veh in Median Storage, #	0	-	-	0	0	-
Grade, %	0	-	-	0	0	-
Peak Hour Factor	92	92	92	92	92	92
Heavy Vehicles, %	2	2	2	2	2	2
Mvmt Flow	0	67	0	1265	729	70

Major/Minor	Minor2	Major1	Major2
Conflicting Flow All	-	365	0
Stage 1	-	-	-
Stage 2	-	-	-
Critical Hdwy	-	6.94	-
Critical Hdwy Stg 1	-	-	-
Critical Hdwy Stg 2	-	-	-
Follow-up Hdwy	-	3.32	-
Pot Cap-1 Maneuver	0	632	0
Stage 1	0	-	0
Stage 2	0	-	0
Platoon blocked, %			
Mov Cap-1 Maneuver	-	632	-
Mov Cap-2 Maneuver	-	-	-
Stage 1	-	-	-
Stage 2	-	-	-

Approach	EB	NB	SB
HCM Control Delay, s	11.4	0	0
HCM LOS	B		

Minor Lane/Major Mvmt	NBT EBLn1	SBT	SBR
Capacity (veh/h)	- 632	-	-
HCM Lane V/C Ratio	- 0.107	-	-
HCM Control Delay (s)	- 11.4	-	-
HCM Lane LOS	- B	-	-
HCM 95th %tile Q(veh)	- 0.4	-	-

HCM 6th TWSC
 16: Buckwalter Parkway & Innovation Drive

08/25/2021

Intersection						
Int Delay, s/veh	18.5					
Movement	EBL	EBR	NBL	NBT	SBT	SBR
Lane Configurations						
Traffic Vol, veh/h	132	121	114	784	632	99
Future Vol, veh/h	132	121	114	784	632	99
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Stop	Stop	Free	Free	Free	Free
RT Channelized	-	None	-	None	-	None
Storage Length	100	0	200	-	-	185
Veh in Median Storage, #	0	-	-	0	0	-
Grade, %	0	-	-	0	0	-
Peak Hour Factor	84	84	95	95	95	95
Heavy Vehicles, %	2	2	2	2	2	2
Mvmt Flow	157	144	120	825	665	104

Major/Minor	Minor2	Major1	Major2			
Conflicting Flow All	1318	333	769	0	-	0
Stage 1	665	-	-	-	-	-
Stage 2	653	-	-	-	-	-
Critical Hdwy	6.84	6.94	4.14	-	-	-
Critical Hdwy Stg 1	5.84	-	-	-	-	-
Critical Hdwy Stg 2	5.84	-	-	-	-	-
Follow-up Hdwy	3.52	3.32	2.22	-	-	-
Pot Cap-1 Maneuver	~ 149	663	841	-	-	-
Stage 1	473	-	-	-	-	-
Stage 2	480	-	-	-	-	-
Platoon blocked, %				-	-	-
Mov Cap-1 Maneuver	~ 128	663	841	-	-	-
Mov Cap-2 Maneuver	~ 128	-	-	-	-	-
Stage 1	405	-	-	-	-	-
Stage 2	480	-	-	-	-	-

Approach	EB	NB	SB
HCM Control Delay, s	120	1.3	0
HCM LOS	F		

Minor Lane/Major Mvmt	NBL	NBT	EBLn1	EBLn2	SBT	SBR
Capacity (veh/h)	841	-	128	663	-	-
HCM Lane V/C Ratio	0.143	-	1.228	0.217	-	-
HCM Control Delay (s)	10	-	219.1	11.9	-	-
HCM Lane LOS	A	-	F	B	-	-
HCM 95th %tile Q(veh)	0.5	-	9.7	0.8	-	-

Notes
 -: Volume exceeds capacity \$: Delay exceeds 300s +: Computation Not Defined *: All major volume in platoon

Intersection						
Int Delay, s/veh	1					
Movement	EBL	EBR	NBL	NBT	SBT	SBR
Lane Configurations		↗		↑↑	↑↑	↗
Traffic Vol, veh/h	0	135	0	924	689	58
Future Vol, veh/h	0	135	0	924	689	58
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Stop	Stop	Free	Free	Free	Free
RT Channelized	-	Yield	-	None	-	Yield
Storage Length	-	0	-	-	-	120
Veh in Median Storage, #	0	-	-	0	0	-
Grade, %	0	-	-	0	0	-
Peak Hour Factor	85	85	94	94	95	95
Heavy Vehicles, %	2	2	2	2	2	2
Mvmt Flow	0	159	0	983	725	61

Major/Minor	Minor2	Major1	Major2
Conflicting Flow All	-	363	0
Stage 1	-	-	-
Stage 2	-	-	-
Critical Hdwy	-	6.94	-
Critical Hdwy Stg 1	-	-	-
Critical Hdwy Stg 2	-	-	-
Follow-up Hdwy	-	3.32	-
Pot Cap-1 Maneuver	0	634	0
Stage 1	0	-	0
Stage 2	0	-	0
Platoon blocked, %			-
Mov Cap-1 Maneuver	-	634	-
Mov Cap-2 Maneuver	-	-	-
Stage 1	-	-	-
Stage 2	-	-	-

Approach	EB	NB	SB
HCM Control Delay, s	12.6	0	0
HCM LOS	B		

Minor Lane/Major Mvmt	NBT	EBLn1	SBT	SBR
Capacity (veh/h)	-	634	-	-
HCM Lane V/C Ratio	-	0.251	-	-
HCM Control Delay (s)	-	12.6	-	-
HCM Lane LOS	-	B	-	-
HCM 95th %tile Q(veh)	-	1	-	-

HCM 6th TWSC
25: Buckwalter Parkway & Ludlow Street

Intersection												
Int Delay, s/veh	0.3											
Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations		↕	↗				↖	↕↔		↖	↕↕	↗
Traffic Vol, veh/h	5	0	8	0	0	0	2	1410	0	0	730	1
Future Vol, veh/h	5	0	8	0	0	0	2	1410	0	0	730	1
Conflicting Peds, #/hr	0	0	0	0	0	0	0	0	0	0	0	0
Sign Control	Stop	Stop	Stop	Stop	Stop	Stop	Free	Free	Free	Free	Free	Free
RT Channelized	-	-	None	-	-	None	-	-	None	-	-	None
Storage Length	-	-	90	-	-	-	210	-	-	215	-	200
Veh in Median Storage, #	-	0	-	-	16979	-	-	0	-	-	0	-
Grade, %	-	0	-	-	0	-	-	0	-	-	0	-
Peak Hour Factor	50	50	50	92	92	92	86	86	86	94	94	94
Heavy Vehicles, %	2	2	2	2	2	2	2	2	2	2	2	2
Mvmt Flow	10	0	16	0	0	0	2	1640	0	0	777	1

Major/Minor	Minor2			Major1			Major2					
Conflicting Flow All	1601	2421	389				778	0	0	1640	0	0
Stage 1	777	777	-				-	-	-	-	-	-
Stage 2	824	1644	-				-	-	-	-	-	-
Critical Hdwy	6.84	6.54	6.94				4.14	-	-	4.14	-	-
Critical Hdwy Stg 1	5.84	5.54	-				-	-	-	-	-	-
Critical Hdwy Stg 2	5.84	5.54	-				-	-	-	-	-	-
Follow-up Hdwy	3.52	4.02	3.32				2.22	-	-	2.22	-	-
Pot Cap-1 Maneuver	97	32	610				834	-	-	391	-	-
Stage 1	414	405	-				-	-	-	-	-	-
Stage 2	391	156	-				-	-	-	-	-	-
Platoon blocked, %												
Mov Cap-1 Maneuver	97	0	610				834	-	-	391	-	-
Mov Cap-2 Maneuver	97	0	-				-	-	-	-	-	-
Stage 1	413	0	-				-	-	-	-	-	-
Stage 2	391	0	-				-	-	-	-	-	-

Approach	EB	NB	SB
HCM Control Delay, s	24.6	0	0
HCM LOS	C		

Minor Lane/Major Mvmt	NBL	NBT	NBR	EBLn1	EBLn2	SBL	SBT	SBR
Capacity (veh/h)	834	-	-	97	610	391	-	-
HCM Lane V/C Ratio	0.003	-	-	0.103	0.026	-	-	-
HCM Control Delay (s)	9.3	-	-	46.3	11.1	0	-	-
HCM Lane LOS	A	-	-	E	B	A	-	-
HCM 95th %tile Q(veh)	0	-	-	0.3	0.1	0	-	-

HCM 6th TWSC
3: Buckwalter Parkway & Cassidy Drive

2030

Item 14.

Intersection						
Int Delay, s/veh	0.1					
Movement	WBL	WBR	NBT	NBR	SBL	SBT
Lane Configurations	↘	↗	↕↕	↗	↘	↕↕
Traffic Vol, veh/h	1	3	1182	4	10	924
Future Vol, veh/h	1	3	1182	4	10	924
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Stop	Stop	Free	Free	Free	Free
RT Channelized	-	None	-	None	-	None
Storage Length	0	130	-	100	130	-
Veh in Median Storage, #	0	-	0	-	-	0
Grade, %	0	-	0	-	-	0
Peak Hour Factor	90	90	90	90	90	90
Heavy Vehicles, %	25	25	2	2	2	2
Mvmt Flow	1	3	1313	4	11	1027

Major/Minor	Minor1	Major1	Major2			
Conflicting Flow All	1849	657	0	0	1317	0
Stage 1	1313	-	-	-	-	-
Stage 2	536	-	-	-	-	-
Critical Hdwy	7.3	7.4	-	-	4.14	-
Critical Hdwy Stg 1	6.3	-	-	-	-	-
Critical Hdwy Stg 2	6.3	-	-	-	-	-
Follow-up Hdwy	3.75	3.55	-	-	2.22	-
Pot Cap-1 Maneuver	51	357	-	-	521	-
Stage 1	177	-	-	-	-	-
Stage 2	490	-	-	-	-	-
Platoon blocked, %			-	-	-	-
Mov Cap-1 Maneuver	50	357	-	-	521	-
Mov Cap-2 Maneuver	50	-	-	-	-	-
Stage 1	177	-	-	-	-	-
Stage 2	480	-	-	-	-	-

Approach	WB	NB	SB
HCM Control Delay, s	31.1	0	0.1
HCM LOS	D		

Minor Lane/Major Mvmt	NBT	NBRWBLn1	WBLn2	SBL	SBT
Capacity (veh/h)	-	-	50	357	521
HCM Lane V/C Ratio	-	-	0.022	0.009	0.021
HCM Control Delay (s)	-	-	78.6	15.2	12.1
HCM Lane LOS	-	-	F	C	B
HCM 95th %tile Q(veh)	-	-	0.1	0	0.1

HCM 6th Signalized Intersection Summary

5: Buckwalter Parkway & Pinellas Drive North

2030

Item 14.



Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations		↕	↗		↕		↖	↕	↗	↖	↕	↗
Traffic Volume (veh/h)	28	2	10	49	3	38	94	772	42	58	1118	26
Future Volume (veh/h)	28	2	10	49	3	38	94	772	42	58	1118	26
Initial Q (Qb), veh	0	0	0	0	0	0	0	0	0	0	0	0
Ped-Bike Adj(A_pbT)	1.00		1.00	1.00		1.00	1.00		1.00	1.00		1.00
Parking Bus, Adj	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Work Zone On Approach		No			No			No			No	
Adj Sat Flow, veh/h/ln	1870	1870	1870	1870	1870	1870	1870	1870	1870	1870	1870	1870
Adj Flow Rate, veh/h	31	2	11	54	3	42	104	858	47	64	1242	29
Peak Hour Factor	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90
Percent Heavy Veh, %	2	2	2	2	2	2	2	2	2	2	2	2
Cap, veh/h	168	9	152	104	14	53	365	2858	1275	555	2858	1275
Arrive On Green	0.10	0.10	0.10	0.10	0.10	0.10	1.00	1.00	1.00	0.80	0.80	0.80
Sat Flow, veh/h	1151	95	1585	600	147	551	436	3554	1585	616	3554	1585
Grp Volume(v), veh/h	33	0	11	99	0	0	104	858	47	64	1242	29
Grp Sat Flow(s),veh/h/ln	1247	0	1585	1298	0	0	436	1777	1585	616	1777	1585
Q Serve(g_s), s	0.0	0.0	0.8	6.3	0.0	0.0	5.3	0.0	0.0	2.7	12.6	0.4
Cycle Q Clear(g_c), s	3.0	0.0	0.8	9.3	0.0	0.0	17.9	0.0	0.0	2.7	12.6	0.4
Prop In Lane	0.94		1.00	0.55		0.42	1.00		1.00	1.00		1.00
Lane Grp Cap(c), veh/h	177	0	152	171	0	0	365	2858	1275	555	2858	1275
V/C Ratio(X)	0.19	0.00	0.07	0.58	0.00	0.00	0.29	0.30	0.04	0.12	0.43	0.02
Avail Cap(c_a), veh/h	287	0	277	288	0	0	365	2858	1275	555	2858	1275
HCM Platoon Ratio	1.00	1.00	1.00	1.00	1.00	1.00	2.00	2.00	2.00	1.00	1.00	1.00
Upstream Filter(I)	1.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	1.00	1.00	1.00	1.00
Uniform Delay (d), s/veh	50.4	0.0	49.4	53.7	0.0	0.0	1.2	0.0	0.0	2.6	3.5	2.3
Incr Delay (d2), s/veh	0.5	0.0	0.2	3.1	0.0	0.0	2.0	0.3	0.1	0.4	0.5	0.0
Initial Q Delay(d3),s/veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
%ile BackOfQ(50%),veh/ln	0.9	0.0	0.3	3.1	0.0	0.0	0.2	0.1	0.0	0.3	3.0	0.1
Unsig. Movement Delay, s/veh												
LnGrp Delay(d),s/veh	50.9	0.0	49.6	56.8	0.0	0.0	3.1	0.3	0.1	3.0	4.0	2.4
LnGrp LOS	D	A	D	E	A	A	A	A	A	A	A	A
Approach Vol, veh/h		44			99			1009			1335	
Approach Delay, s/veh		50.6			56.8			0.6			3.9	
Approach LOS		D			E			A			A	
Timer - Assigned Phs		2		4		6		8				
Phs Duration (G+Y+Rc), s		102.5		17.5		102.5		17.5				
Change Period (Y+Rc), s		6.0		6.0		6.0		6.0				
Max Green Setting (Gmax), s		87.0		21.0		87.0		21.0				
Max Q Clear Time (g_c+I1), s		19.9		5.0		14.6		11.3				
Green Ext Time (p_c), s		9.3		0.1		13.1		0.3				
Intersection Summary												
HCM 6th Ctrl Delay			5.5									
HCM 6th LOS			A									

HCM 6th TWSC
 8: Buckwalter Parkway & Pinellas Drive South

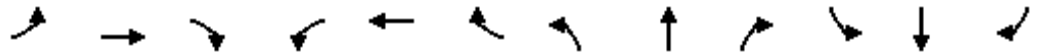
Intersection												
Int Delay, s/veh	0.7											
Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations			↗			↗		↕	↗		↕	↗
Traffic Vol, veh/h	0	0	24	0	0	77	0	1104	134	0	831	8
Future Vol, veh/h	0	0	24	0	0	77	0	1104	134	0	831	8
Conflicting Peds, #/hr	0	0	0	0	0	0	0	0	0	0	0	0
Sign Control	Stop	Stop	Stop	Stop	Stop	Stop	Free	Free	Free	Free	Free	Free
RT Channelized	-	-	None	-	-	None	-	-	None	-	-	None
Storage Length	-	-	-	-	-	0	-	-	100	-	-	320
Veh in Median Storage, #	-	0	-	-	0	-	-	0	-	-	0	-
Grade, %	-	0	-	-	0	-	-	0	-	-	0	-
Peak Hour Factor	90	90	90	90	90	90	90	90	90	90	90	90
Heavy Vehicles, %	2	2	2	2	2	2	2	2	2	2	2	2
Mvmt Flow	0	0	27	0	0	86	0	1227	149	0	923	9

Major/Minor	Minor2		Minor1		Major1		Major2	
Conflicting Flow All	-	-	462	-	-	614	-	0
Stage 1	-	-	-	-	-	-	-	-
Stage 2	-	-	-	-	-	-	-	-
Critical Hdwy	-	-	6.94	-	-	6.94	-	-
Critical Hdwy Stg 1	-	-	-	-	-	-	-	-
Critical Hdwy Stg 2	-	-	-	-	-	-	-	-
Follow-up Hdwy	-	-	3.32	-	-	3.32	-	-
Pot Cap-1 Maneuver	0	0	547	0	0	435	0	-
Stage 1	0	0	-	0	0	-	0	-
Stage 2	0	0	-	0	0	-	0	-
Platoon blocked, %	-	-	-	-	-	-	-	-
Mov Cap-1 Maneuver	-	-	547	-	-	435	-	-
Mov Cap-2 Maneuver	-	-	-	-	-	-	-	-
Stage 1	-	-	-	-	-	-	-	-
Stage 2	-	-	-	-	-	-	-	-

Approach	EB		WB		NB		SB	
HCM Control Delay, s	11.9		15.3		0		0	
HCM LOS	B		C					

Minor Lane/Major Mvmt	NBT	NBR	EBLn1WBLn1	SBT	SBR
Capacity (veh/h)	-	-	547	435	-
HCM Lane V/C Ratio	-	-	0.049	0.197	-
HCM Control Delay (s)	-	-	11.9	15.3	-
HCM Lane LOS	-	-	B	C	-
HCM 95th %tile Q(veh)	-	-	0.2	0.7	-

HCM 6th Signalized Intersection Summary
 11: Buckwalter Parkway & Mott Street/Parkside Drive



Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Traffic Volume (veh/h)	61	0	31	151	0	189	94	873	68	58	718	45
Future Volume (veh/h)	61	0	31	151	0	189	94	873	68	58	718	45
Initial Q (Qb), veh	0	0	0	0	0	0	0	0	0	0	0	0
Ped-Bike Adj(A_pbT)	1.00		1.00	1.00		1.00	1.00		1.00	1.00		1.00
Parking Bus, Adj	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Work Zone On Approach		No			No			No			No	
Adj Sat Flow, veh/h/ln	1870	1870	1870	1870	1870	1870	1870	1870	1870	1870	1870	1870
Adj Flow Rate, veh/h	68	0	34	168	0	210	104	970	76	64	798	50
Peak Hour Factor	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90
Percent Heavy Veh, %	2	2	2	2	2	2	2	2	2	2	2	2
Cap, veh/h	149	0	315	309	0	315	516	2493	1112	438	2493	1112
Arrive On Green	0.20	0.00	0.20	0.20	0.00	0.20	1.00	1.00	1.00	1.00	1.00	1.00
Sat Flow, veh/h	1172	0	1585	1375	0	1585	650	3554	1585	539	3554	1585
Grp Volume(v), veh/h	68	0	34	168	0	210	104	970	76	64	798	50
Grp Sat Flow(s),veh/h/ln	1172	0	1585	1375	0	1585	650	1777	1585	539	1777	1585
Q Serve(g_s), s	6.8	0.0	2.1	13.7	0.0	14.7	0.0	0.0	0.0	0.0	0.0	0.0
Cycle Q Clear(g_c), s	21.5	0.0	2.1	15.8	0.0	14.7	0.0	0.0	0.0	0.0	0.0	0.0
Prop In Lane	1.00		1.00	1.00		1.00	1.00		1.00	1.00		1.00
Lane Grp Cap(c), veh/h	149	0	315	309	0	315	516	2493	1112	438	2493	1112
V/C Ratio(X)	0.46	0.00	0.11	0.54	0.00	0.67	0.20	0.39	0.07	0.15	0.32	0.04
Avail Cap(c_a), veh/h	288	0	502	471	0	502	516	2493	1112	438	2493	1112
HCM Platoon Ratio	1.00	1.00	1.00	1.00	1.00	1.00	2.00	2.00	2.00	2.00	2.00	2.00
Upstream Filter(I)	1.00	0.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Uniform Delay (d), s/veh	54.4	0.0	39.4	45.9	0.0	44.4	0.0	0.0	0.0	0.0	0.0	0.0
Incr Delay (d2), s/veh	2.2	0.0	0.1	1.5	0.0	2.4	0.9	0.5	0.1	0.7	0.3	0.1
Initial Q Delay(d3),s/veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
%ile BackOfQ(50%),veh/ln	2.1	0.0	0.8	4.8	0.0	6.0	0.1	0.2	0.0	0.1	0.1	0.0
Unsig. Movement Delay, s/veh												
LnGrp Delay(d),s/veh	56.6	0.0	39.5	47.4	0.0	46.9	0.9	0.5	0.1	0.7	0.3	0.1
LnGrp LOS	E	A	D	D	A	D	A	A	A	A	A	A
Approach Vol, veh/h		102			378			1150				912
Approach Delay, s/veh		50.9			47.1			0.5				0.4
Approach LOS		D			D			A				A
Timer - Assigned Phs		2		4		6		8				
Phs Duration (G+Y+Rc), s		90.2		29.8		90.2		29.8				
Change Period (Y+Rc), s		6.0		6.0		6.0		6.0				
Max Green Setting (Gmax), s		70.0		38.0		70.0		38.0				
Max Q Clear Time (g_c+I1), s		2.0		23.5		2.0		17.8				
Green Ext Time (p_c), s		9.8		0.3		7.2		1.8				
Intersection Summary												
HCM 6th Ctrl Delay				9.4								
HCM 6th LOS				A								

HCM 6th Signalized Intersection Summary

13: Buckwalter Parkway & Kroger Fuel Driveway

2030

Item 14.



Movement	EBL	EBR	NBL	NBT	SBT	SBR
Lane Configurations						
Traffic Volume (veh/h)	59	60	48	1011	844	68
Future Volume (veh/h)	59	60	48	1011	844	68
Initial Q (Qb), veh	0	0	0	0	0	0
Ped-Bike Adj(A_pbT)	1.00	1.00	1.00			1.00
Parking Bus, Adj	1.00	1.00	1.00	1.00	1.00	1.00
Work Zone On Approach	No			No	No	
Adj Sat Flow, veh/h/ln	1870	1870	1870	1870	1870	1870
Adj Flow Rate, veh/h	66	0	53	1123	938	0
Peak Hour Factor	0.90	0.90	0.90	0.90	0.90	0.90
Percent Heavy Veh, %	2	2	2	2	2	2
Cap, veh/h	86		569	3027	3027	
Arrive On Green	0.05	0.00	0.85	0.85	1.00	0.00
Sat Flow, veh/h	1781	1585	597	3647	3647	1585
Grp Volume(v), veh/h	66	0	53	1123	938	0
Grp Sat Flow(s),veh/h/ln	1781	1585	597	1777	1777	1585
Q Serve(g_s), s	4.4	0.0	1.7	8.2	0.0	0.0
Cycle Q Clear(g_c), s	4.4	0.0	1.7	8.2	0.0	0.0
Prop In Lane	1.00	1.00	1.00			1.00
Lane Grp Cap(c), veh/h	86		569	3027	3027	
V/C Ratio(X)	0.77		0.09	0.37	0.31	
Avail Cap(c_a), veh/h	341		569	3027	3027	
HCM Platoon Ratio	1.00	1.00	1.00	1.00	2.00	2.00
Upstream Filter(l)	1.00	0.00	1.00	1.00	1.00	0.00
Uniform Delay (d), s/veh	56.4	0.0	1.4	1.9	0.0	0.0
Incr Delay (d2), s/veh	13.3	0.0	0.3	0.4	0.3	0.0
Initial Q Delay(d3),s/veh	0.0	0.0	0.0	0.0	0.0	0.0
%ile BackOfQ(50%),veh/ln	2.3	0.0	0.1	1.3	0.1	0.0
Unsig. Movement Delay, s/veh						
LnGrp Delay(d),s/veh	69.8	0.0	1.8	2.3	0.3	0.0
LnGrp LOS	E		A	A	A	
Approach Vol, veh/h	66	A		1176	938	A
Approach Delay, s/veh	69.8			2.3	0.3	
Approach LOS	E			A	A	
Timer - Assigned Phs		2		4		6
Phs Duration (G+Y+Rc), s		108.2		11.8		108.2
Change Period (Y+Rc), s		6.0		6.0		6.0
Max Green Setting (Gmax), s		85.0		23.0		85.0
Max Q Clear Time (g_c+I1), s		10.2		6.4		2.0
Green Ext Time (p_c), s		10.8		0.1		7.5
Intersection Summary						
HCM 6th Ctrl Delay			3.4			
HCM 6th LOS			A			

Notes

Unsignalized Delay for [EBR, SBR] is excluded from calculations of the approach delay and intersection delay.

Intersection						
Int Delay, s/veh	0.3					
Movement	EBL	EBR	NBL	NBT	SBT	SBR
Lane Configurations		↗		↕↕	↕↕	↗
Traffic Vol, veh/h	0	42	0	1072	856	54
Future Vol, veh/h	0	42	0	1072	856	54
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Stop	Stop	Free	Free	Free	Free
RT Channelized	-	None	-	None	-	None
Storage Length	-	0	-	-	-	185
Veh in Median Storage, #	0	-	-	0	0	-
Grade, %	0	-	-	0	0	-
Peak Hour Factor	90	90	90	90	90	90
Heavy Vehicles, %	2	2	2	2	2	2
Mvmt Flow	0	47	0	1191	951	60

Major/Minor	Minor2	Major1	Major2
Conflicting Flow All	-	476	0
Stage 1	-	-	-
Stage 2	-	-	-
Critical Hdwy	-	6.94	-
Critical Hdwy Stg 1	-	-	-
Critical Hdwy Stg 2	-	-	-
Follow-up Hdwy	-	3.32	-
Pot Cap-1 Maneuver	0	535	0
Stage 1	0	-	0
Stage 2	0	-	0
Platoon blocked, %			-
Mov Cap-1 Maneuver	-	535	-
Mov Cap-2 Maneuver	-	-	-
Stage 1	-	-	-
Stage 2	-	-	-

Approach	EB	NB	SB
HCM Control Delay, s	12.4	0	0
HCM LOS	B		

Minor Lane/Major Mvmt	NBT EBLn1	SBT	SBR
Capacity (veh/h)	-	535	-
HCM Lane V/C Ratio	-	0.087	-
HCM Control Delay (s)	-	12.4	-
HCM Lane LOS	-	B	-
HCM 95th %tile Q(veh)	-	0.3	-

Intersection						
Int Delay, s/veh	0.4					
Movement	EBL	EBR	NBL	NBT	SBT	SBR
Lane Configurations		↗		↕↕	↕↕	↗
Traffic Vol, veh/h	0	62	0	840	628	72
Future Vol, veh/h	0	62	0	840	628	72
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Stop	Stop	Free	Free	Free	Free
RT Channelized	-	Yield	-	None	-	Yield
Storage Length	-	0	-	-	-	120
Veh in Median Storage, #	0	-	-	0	0	-
Grade, %	0	-	-	0	0	-
Peak Hour Factor	90	90	90	90	90	90
Heavy Vehicles, %	2	2	2	2	2	2
Mvmt Flow	0	69	0	933	698	80

Major/Minor	Minor2	Major1	Major2
Conflicting Flow All	-	349	0
Stage 1	-	-	-
Stage 2	-	-	-
Critical Hdwy	-	6.94	-
Critical Hdwy Stg 1	-	-	-
Critical Hdwy Stg 2	-	-	-
Follow-up Hdwy	-	3.32	-
Pot Cap-1 Maneuver	0	647	0
Stage 1	0	-	0
Stage 2	0	-	0
Platoon blocked, %			-
Mov Cap-1 Maneuver	-	647	-
Mov Cap-2 Maneuver	-	-	-
Stage 1	-	-	-
Stage 2	-	-	-

Approach	EB	NB	SB
HCM Control Delay, s	11.2	0	0
HCM LOS	B		

Minor Lane/Major Mvmt	NBT EBLn1	SBT	SBR
Capacity (veh/h)	- 647	-	-
HCM Lane V/C Ratio	- 0.106	-	-
HCM Control Delay (s)	- 11.2	-	-
HCM Lane LOS	- B	-	-
HCM 95th %tile Q(veh)	- 0.4	-	-

HCM 6th TWSC
25: Buckwalter Parkway & Ludlow Street

Intersection												
Int Delay, s/veh	0.2											
Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations			↗			↗		↕↔			↕↕	↗
Traffic Vol, veh/h	0	0	38	0	0	2	0	1035	6	0	875	42
Future Vol, veh/h	0	0	38	0	0	2	0	1035	6	0	875	42
Conflicting Peds, #/hr	0	0	0	0	0	0	0	0	0	0	0	0
Sign Control	Stop	Stop	Stop	Stop	Stop	Stop	Free	Free	Free	Free	Free	Free
RT Channelized	-	-	None	-	-	None	-	-	None	-	-	None
Storage Length	-	-	-	-	-	0	-	-	-	-	-	200
Veh in Median Storage, #	-	0	-	-	0	-	-	0	-	-	0	-
Grade, %	-	0	-	-	0	-	-	0	-	-	0	-
Peak Hour Factor	90	90	90	90	90	90	90	90	90	90	90	90
Heavy Vehicles, %	2	2	2	2	2	2	2	2	2	2	2	2
Mvmt Flow	0	0	42	0	0	2	0	1150	7	0	972	47

Major/Minor	Minor2		Minor1		Major1		Major2	
Conflicting Flow All	-	-	486	-	-	579	-	0
Stage 1	-	-	-	-	-	-	-	-
Stage 2	-	-	-	-	-	-	-	-
Critical Hdwy	-	-	6.94	-	-	6.94	-	-
Critical Hdwy Stg 1	-	-	-	-	-	-	-	-
Critical Hdwy Stg 2	-	-	-	-	-	-	-	-
Follow-up Hdwy	-	-	3.32	-	-	3.32	-	-
Pot Cap-1 Maneuver	0	0	527	0	0	458	0	-
Stage 1	0	0	-	0	0	-	0	-
Stage 2	0	0	-	0	0	-	0	-
Platoon blocked, %	-	-	-	-	-	-	-	-
Mov Cap-1 Maneuver	-	-	527	-	-	458	-	-
Mov Cap-2 Maneuver	-	-	-	-	-	-	-	-
Stage 1	-	-	-	-	-	-	-	-
Stage 2	-	-	-	-	-	-	-	-

Approach	EB		WB		NB		SB	
HCM Control Delay, s	12.4		12.9		0		0	
HCM LOS	B		B					

Minor Lane/Major Mvmt	NBT	NBR	EBLn1WBLn1	SBT	SBR
Capacity (veh/h)	-	-	527	458	-
HCM Lane V/C Ratio	-	-	0.08	0.005	-
HCM Control Delay (s)	-	-	12.4	12.9	-
HCM Lane LOS	-	-	B	B	-
HCM 95th %tile Q(veh)	-	-	0.3	0	-

HCM 6th TWSC
3: Buckwalter Parkway & Cassidy Drive

Intersection						
Int Delay, s/veh	0.1					
Movement	WBL	WBR	NBT	NBR	SBL	SBT
Lane Configurations	↵	↵	↕↕	↵	↵	↕↕
Traffic Vol, veh/h	2	8	1100	2	1	1116
Future Vol, veh/h	2	8	1100	2	1	1116
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Stop	Stop	Free	Free	Free	Free
RT Channelized	-	None	-	None	-	None
Storage Length	0	130	-	100	130	-
Veh in Median Storage, #	0	-	0	-	-	0
Grade, %	0	-	0	-	-	0
Peak Hour Factor	90	90	90	90	90	90
Heavy Vehicles, %	25	25	2	2	2	2
Mvmt Flow	2	9	1222	2	1	1240

Major/Minor	Minor1	Major1	Major2		
Conflicting Flow All	1844	611	0	0	1224
Stage 1	1222	-	-	-	-
Stage 2	622	-	-	-	-
Critical Hdwy	7.3	7.4	-	-	4.14
Critical Hdwy Stg 1	6.3	-	-	-	-
Critical Hdwy Stg 2	6.3	-	-	-	-
Follow-up Hdwy	3.75	3.55	-	-	2.22
Pot Cap-1 Maneuver	51	385	-	-	565
Stage 1	200	-	-	-	-
Stage 2	439	-	-	-	-
Platoon blocked, %			-	-	-
Mov Cap-1 Maneuver	51	385	-	-	565
Mov Cap-2 Maneuver	51	-	-	-	-
Stage 1	200	-	-	-	-
Stage 2	438	-	-	-	-

Approach	WB	NB	SB
HCM Control Delay, s	27.4	0	0
HCM LOS	D		

Minor Lane/Major Mvmt	NBT	NBR	WBLn1	WBLn2	SBL	SBT
Capacity (veh/h)	-	-	51	385	565	-
HCM Lane V/C Ratio	-	-	0.044	0.023	0.002	-
HCM Control Delay (s)	-	-	78.8	14.6	11.4	-
HCM Lane LOS	-	-	F	B	B	-
HCM 95th %tile Q(veh)	-	-	0.1	0.1	0	-

HCM 6th Signalized Intersection Summary
 5: Buckwalter Parkway & Pinellas Drive North



Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations		↕	↗		↔		↖	↕	↗	↖	↕	↗
Traffic Volume (veh/h)	67	3	38	132	1	40	99	965	66	118	983	12
Future Volume (veh/h)	67	3	38	132	1	40	99	965	66	118	983	12
Initial Q (Qb), veh	0	0	0	0	0	0	0	0	0	0	0	0
Ped-Bike Adj(A_pbT)	1.00		1.00	1.00		1.00	1.00		1.00	1.00		1.00
Parking Bus, Adj	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Work Zone On Approach		No			No			No			No	
Adj Sat Flow, veh/h/ln	1870	1870	1870	1870	1870	1870	1870	1870	1870	1870	1870	1870
Adj Flow Rate, veh/h	74	3	42	147	1	44	110	1072	73	131	1092	13
Peak Hour Factor	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90
Percent Heavy Veh, %	2	2	2	2	2	2	2	2	2	2	2	2
Cap, veh/h	330	12	312	217	4	50	351	2498	1114	405	2498	1114
Arrive On Green	0.20	0.20	0.20	0.20	0.20	0.20	1.00	1.00	1.00	0.70	0.70	0.70
Sat Flow, veh/h	1377	62	1585	832	22	254	510	3554	1585	491	3554	1585
Grp Volume(v), veh/h	77	0	42	192	0	0	110	1072	73	131	1092	13
Grp Sat Flow(s),veh/h/ln	1439	0	1585	1109	0	0	510	1777	1585	491	1777	1585
Q Serve(g_s), s	0.0	0.0	2.6	15.6	0.0	0.0	7.0	0.0	0.0	13.0	15.8	0.3
Cycle Q Clear(g_c), s	5.4	0.0	2.6	21.0	0.0	0.0	22.8	0.0	0.0	13.0	15.8	0.3
Prop In Lane	0.96		1.00	0.77		0.23	1.00		1.00	1.00		1.00
Lane Grp Cap(c), veh/h	342	0	312	271	0	0	351	2498	1114	405	2498	1114
V/C Ratio(X)	0.22	0.00	0.13	0.71	0.00	0.00	0.31	0.43	0.07	0.32	0.44	0.01
Avail Cap(c_a), veh/h	427	0	409	358	0	0	351	2498	1114	405	2498	1114
HCM Platoon Ratio	1.00	1.00	1.00	1.00	1.00	1.00	2.00	2.00	2.00	1.00	1.00	1.00
Upstream Filter(I)	1.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	1.00	1.00	1.00	1.00
Uniform Delay (d), s/veh	40.8	0.0	39.7	49.5	0.0	0.0	2.1	0.0	0.0	7.2	7.6	5.3
Incr Delay (d2), s/veh	0.3	0.0	0.2	4.3	0.0	0.0	2.3	0.5	0.1	2.1	0.6	0.0
Initial Q Delay(d3),s/veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
%ile BackOfQ(50%),veh/ln	2.0	0.0	1.0	5.9	0.0	0.0	0.4	0.2	0.0	1.4	5.2	0.1
Unsig. Movement Delay, s/veh												
LnGrp Delay(d),s/veh	41.2	0.0	39.9	53.7	0.0	0.0	4.5	0.5	0.1	9.3	8.2	5.4
LnGrp LOS	D	A	D	D	A	A	A	A	A	A	A	A
Approach Vol, veh/h		119			192			1255				1236
Approach Delay, s/veh		40.7			53.7			0.9				8.3
Approach LOS		D			D			A				A
Timer - Assigned Phs		2		4		6		8				
Phs Duration (G+Y+Rc), s		90.4		29.6		90.4		29.6				
Change Period (Y+Rc), s		6.0		6.0		6.0		6.0				
Max Green Setting (Gmax), s		77.0		31.0		77.0		31.0				
Max Q Clear Time (g_c+I1), s		24.8		7.4		17.8		23.0				
Green Ext Time (p_c), s		11.8		0.5		12.6		0.6				
Intersection Summary												
HCM 6th Ctrl Delay			9.5									
HCM 6th LOS			A									

HCM 6th TWSC
 8: Buckwalter Parkway & Pinellas Drive South

Intersection												
Int Delay, s/veh	1											
Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations			↗			↗		↕	↗		↕	↗
Traffic Vol, veh/h	0	0	68	0	0	89	0	1021	155	0	1081	26
Future Vol, veh/h	0	0	68	0	0	89	0	1021	155	0	1081	26
Conflicting Peds, #/hr	0	0	0	0	0	0	0	0	0	0	0	0
Sign Control	Stop	Stop	Stop	Stop	Stop	Stop	Free	Free	Free	Free	Free	Free
RT Channelized	-	-	None	-	-	None	-	-	None	-	-	None
Storage Length	-	-	-	-	-	0	-	-	100	-	-	320
Veh in Median Storage, #	-	0	-	-	0	-	-	0	-	-	0	-
Grade, %	-	0	-	-	0	-	-	0	-	-	0	-
Peak Hour Factor	90	90	90	90	90	90	90	90	90	90	90	90
Heavy Vehicles, %	2	2	2	2	2	2	2	2	2	2	2	2
Mvmt Flow	0	0	76	0	0	99	0	1134	172	0	1201	29

Major/Minor	Minor2		Minor1		Major1		Major2					
Conflicting Flow All	-	-	601	-	-	567	-	0	0	-	-	0
Stage 1	-	-	-	-	-	-	-	-	-	-	-	-
Stage 2	-	-	-	-	-	-	-	-	-	-	-	-
Critical Hdwy	-	-	6.94	-	-	6.94	-	-	-	-	-	-
Critical Hdwy Stg 1	-	-	-	-	-	-	-	-	-	-	-	-
Critical Hdwy Stg 2	-	-	-	-	-	-	-	-	-	-	-	-
Follow-up Hdwy	-	-	3.32	-	-	3.32	-	-	-	-	-	-
Pot Cap-1 Maneuver	0	0	443	0	0	467	0	-	-	0	-	-
Stage 1	0	0	-	0	0	-	0	-	-	0	-	-
Stage 2	0	0	-	0	0	-	0	-	-	0	-	-
Platoon blocked, %												
Mov Cap-1 Maneuver	-	-	443	-	-	467	-	-	-	-	-	-
Mov Cap-2 Maneuver	-	-	-	-	-	-	-	-	-	-	-	-
Stage 1	-	-	-	-	-	-	-	-	-	-	-	-
Stage 2	-	-	-	-	-	-	-	-	-	-	-	-

Approach	EB		WB		NB		SB			
HCM Control Delay, s	14.8		14.8		0		0			
HCM LOS	B		B							

Minor Lane/Major Mvmt	NBT	NBR	EBLn1WBLn1	SBT	SBR
Capacity (veh/h)	-	-	443	467	-
HCM Lane V/C Ratio	-	-	0.171	0.212	-
HCM Control Delay (s)	-	-	14.8	14.8	-
HCM Lane LOS	-	-	B	B	-
HCM 95th %tile Q(veh)	-	-	0.6	0.8	-

HCM 6th Signalized Intersection Summary

11: Buckwalter Parkway & Mott Street/Parkside Drive

2030

Item 14.



Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Traffic Volume (veh/h)	143	0	75	92	0	109	152	1445	223	139	828	71
Future Volume (veh/h)	143	0	75	92	0	109	152	1445	223	139	828	71
Initial Q (Qb), veh	0	0	0	0	0	0	0	0	0	0	0	0
Ped-Bike Adj(A_pbT)	1.00		1.00	1.00		1.00	1.00		1.00	1.00		1.00
Parking Bus, Adj	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Work Zone On Approach		No			No			No			No	
Adj Sat Flow, veh/h/ln	1870	1870	1870	1870	1870	1870	1870	1870	1870	1870	1870	1870
Adj Flow Rate, veh/h	159	0	83	102	0	121	169	1606	248	154	920	79
Peak Hour Factor	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90
Percent Heavy Veh, %	2	2	2	2	2	2	2	2	2	2	2	2
Cap, veh/h	161	0	238	195	0	238	483	2665	1189	246	2665	1189
Arrive On Green	0.15	0.00	0.15	0.15	0.00	0.15	1.00	1.00	1.00	1.00	1.00	1.00
Sat Flow, veh/h	1270	0	1585	1315	0	1585	564	3554	1585	248	3554	1585
Grp Volume(v), veh/h	159	0	83	102	0	121	169	1606	248	154	920	79
Grp Sat Flow(s),veh/h/ln	1270	0	1585	1315	0	1585	564	1777	1585	248	1777	1585
Q Serve(g_s), s	9.6	0.0	5.6	9.1	0.0	8.4	0.0	0.0	0.0	0.0	0.0	0.0
Cycle Q Clear(g_c), s	18.0	0.0	5.6	14.7	0.0	8.4	0.0	0.0	0.0	0.0	0.0	0.0
Prop In Lane	1.00		1.00	1.00		1.00	1.00		1.00	1.00		1.00
Lane Grp Cap(c), veh/h	161	0	238	195	0	238	483	2665	1189	246	2665	1189
V/C Ratio(X)	0.99	0.00	0.35	0.52	0.00	0.51	0.35	0.60	0.21	0.63	0.35	0.07
Avail Cap(c_a), veh/h	161	0	238	195	0	238	483	2665	1189	246	2665	1189
HCM Platoon Ratio	1.00	1.00	1.00	1.00	1.00	1.00	2.00	2.00	2.00	2.00	2.00	2.00
Upstream Filter(I)	1.00	0.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Uniform Delay (d), s/veh	57.0	0.0	45.7	52.3	0.0	46.9	0.0	0.0	0.0	0.0	0.0	0.0
Incr Delay (d2), s/veh	66.4	0.0	0.9	2.5	0.0	1.8	2.0	1.0	0.4	11.4	0.4	0.1
Initial Q Delay(d3),s/veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
%ile BackOfQ(50%),veh/ln	7.8	0.0	2.3	3.1	0.0	3.5	0.3	0.4	0.1	0.8	0.1	0.0
Unsig. Movement Delay, s/veh												
LnGrp Delay(d),s/veh	123.3	0.0	46.6	54.8	0.0	48.7	2.0	1.0	0.4	11.4	0.4	0.1
LnGrp LOS	F	A	D	D	A	D	A	A	A	B	A	A
Approach Vol, veh/h		242			223			2023			1153	
Approach Delay, s/veh		97.0			51.5			1.0			1.8	
Approach LOS		F			D			A			A	
Timer - Assigned Phs		2		4		6		8				
Phs Duration (G+Y+Rc), s		96.0		24.0		96.0		24.0				
Change Period (Y+Rc), s		6.0		6.0		6.0		6.0				
Max Green Setting (Gmax), s		90.0		18.0		90.0		18.0				
Max Q Clear Time (g_c+I1), s		2.0		20.0		2.0		16.7				
Green Ext Time (p_c), s		28.2		0.0		17.1		0.1				
Intersection Summary												
HCM 6th Ctrl Delay				10.7								
HCM 6th LOS				B								

HCM 6th Signalized Intersection Summary
 13: Buckwalter Parkway & Kroger Fuel Driveway



Movement	EBL	EBR	NBL	NBT	SBT	SBR
Lane Configurations						
Traffic Volume (veh/h)	144	68	136	1408	963	76
Future Volume (veh/h)	144	68	136	1408	963	76
Initial Q (Qb), veh	0	0	0	0	0	0
Ped-Bike Adj(A_pbT)	1.00	1.00	1.00			1.00
Parking Bus, Adj	1.00	1.00	1.00	1.00	1.00	1.00
Work Zone On Approach	No			No	No	
Adj Sat Flow, veh/h/ln	1870	1870	1870	1870	1870	1870
Adj Flow Rate, veh/h	160	0	151	1564	1070	0
Peak Hour Factor	0.90	0.90	0.90	0.90	0.90	0.90
Percent Heavy Veh, %	2	2	2	2	2	2
Cap, veh/h	190		478	2819	2819	
Arrive On Green	0.11	0.00	0.79	0.79	1.00	0.00
Sat Flow, veh/h	1781	1585	527	3647	3647	1585
Grp Volume(v), veh/h	160	0	151	1564	1070	0
Grp Sat Flow(s),veh/h/ln	1781	1585	527	1777	1777	1585
Q Serve(g_s), s	10.6	0.0	10.0	19.5	0.0	0.0
Cycle Q Clear(g_c), s	10.6	0.0	10.0	19.5	0.0	0.0
Prop In Lane	1.00	1.00	1.00			1.00
Lane Grp Cap(c), veh/h	190		478	2819	2819	
V/C Ratio(X)	0.84		0.32	0.55	0.38	
Avail Cap(c_a), veh/h	341		478	2819	2819	
HCM Platoon Ratio	1.00	1.00	1.00	1.00	2.00	2.00
Upstream Filter(I)	1.00	0.00	1.00	1.00	1.00	0.00
Uniform Delay (d), s/veh	52.6	0.0	3.6	4.6	0.0	0.0
Incr Delay (d2), s/veh	9.6	0.0	1.7	0.8	0.4	0.0
Initial Q Delay(d3),s/veh	0.0	0.0	0.0	0.0	0.0	0.0
%ile BackOfQ(50%),veh/ln	5.2	0.0	0.9	5.0	0.2	0.0
Unsig. Movement Delay, s/veh						
LnGrp Delay(d),s/veh	62.2	0.0	5.3	5.4	0.4	0.0
LnGrp LOS	E		A	A	A	
Approach Vol, veh/h	160	A		1715	1070	A
Approach Delay, s/veh	62.2			5.4	0.4	
Approach LOS	E			A	A	
Timer - Assigned Phs		2		4		6
Phs Duration (G+Y+Rc), s		101.2		18.8		101.2
Change Period (Y+Rc), s		6.0		6.0		6.0
Max Green Setting (Gmax), s		85.0		23.0		85.0
Max Q Clear Time (g_c+I1), s		21.5		12.6		2.0
Green Ext Time (p_c), s		22.2		0.3		9.1

Intersection Summary

HCM 6th Ctrl Delay	6.6
HCM 6th LOS	A

Notes

Unsignalized Delay for [EBR, SBR] is excluded from calculations of the approach delay and intersection delay.

HCM 6th TWSC
16: Buckwalter Parkway & Innovation Drive

Intersection						
Int Delay, s/veh	0.8					
Movement	EBL	EBR	NBL	NBT	SBT	SBR
Lane Configurations		↗		↕↕	↕↕	↗
Traffic Vol, veh/h	0	132	0	1222	916	118
Future Vol, veh/h	0	132	0	1222	916	118
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Stop	Stop	Free	Free	Free	Free
RT Channelized	-	None	-	None	-	None
Storage Length	-	0	-	-	-	185
Veh in Median Storage, #	0	-	-	0	0	-
Grade, %	0	-	-	0	0	-
Peak Hour Factor	90	90	90	90	90	90
Heavy Vehicles, %	2	2	2	2	2	2
Mvmt Flow	0	147	0	1358	1018	131

Major/Minor	Minor2	Major1	Major2
Conflicting Flow All	-	509	0
Stage 1	-	-	-
Stage 2	-	-	-
Critical Hdwy	-	6.94	-
Critical Hdwy Stg 1	-	-	-
Critical Hdwy Stg 2	-	-	-
Follow-up Hdwy	-	3.32	-
Pot Cap-1 Maneuver	0	509	0
Stage 1	0	-	0
Stage 2	0	-	0
Platoon blocked, %			-
Mov Cap-1 Maneuver	-	509	-
Mov Cap-2 Maneuver	-	-	-
Stage 1	-	-	-
Stage 2	-	-	-

Approach	EB	NB	SB
HCM Control Delay, s	14.9	0	0
HCM LOS	B		

Minor Lane/Major Mvmt	NBT EBLn1	SBT	SBR
Capacity (veh/h)	-	509	-
HCM Lane V/C Ratio	-	0.288	-
HCM Control Delay (s)	-	14.9	-
HCM Lane LOS	-	B	-
HCM 95th %tile Q(veh)	-	1.2	-

Intersection						
Int Delay, s/veh	1					
Movement	EBL	EBR	NBL	NBT	SBT	SBR
Lane Configurations		↗		↕↕	↕↕	↗
Traffic Vol, veh/h	0	148	0	1253	984	69
Future Vol, veh/h	0	148	0	1253	984	69
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Stop	Stop	Free	Free	Free	Free
RT Channelized	-	Yield	-	None	-	Yield
Storage Length	-	0	-	-	-	120
Veh in Median Storage, #	0	-	-	0	0	-
Grade, %	0	-	-	0	0	-
Peak Hour Factor	90	90	90	90	90	90
Heavy Vehicles, %	2	2	2	2	2	2
Mvmt Flow	0	164	0	1392	1093	77

Major/Minor	Minor2	Major1	Major2
Conflicting Flow All	-	547	0
Stage 1	-	-	-
Stage 2	-	-	-
Critical Hdwy	-	6.94	-
Critical Hdwy Stg 1	-	-	-
Critical Hdwy Stg 2	-	-	-
Follow-up Hdwy	-	3.32	-
Pot Cap-1 Maneuver	0	481	0
Stage 1	0	-	0
Stage 2	0	-	0
Platoon blocked, %			-
Mov Cap-1 Maneuver	-	481	-
Mov Cap-2 Maneuver	-	-	-
Stage 1	-	-	-
Stage 2	-	-	-

Approach	EB	NB	SB
HCM Control Delay, s	16.3	0	0
HCM LOS	C		

Minor Lane/Major Mvmt	NBT EBLn1	SBT	SBR
Capacity (veh/h)	- 481	-	-
HCM Lane V/C Ratio	- 0.342	-	-
HCM Control Delay (s)	- 16.3	-	-
HCM Lane LOS	- C	-	-
HCM 95th %tile Q(veh)	- 1.5	-	-

HCM 6th TWSC
25: Buckwalter Parkway & Ludlow Street

Intersection												
Int Delay, s/veh	1											
Movement	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations			↗			↗		↕↔			↕↕	↗
Traffic Vol, veh/h	0	0	95	0	0	12	0	1005	17	0	1761	60
Future Vol, veh/h	0	0	95	0	0	12	0	1005	17	0	1761	60
Conflicting Peds, #/hr	0	0	0	0	0	0	0	0	0	0	0	0
Sign Control	Stop	Stop	Stop	Stop	Stop	Stop	Free	Free	Free	Free	Free	Free
RT Channelized	-	-	None	-	-	None	-	-	None	-	-	None
Storage Length	-	-	-	-	-	0	-	-	-	-	-	200
Veh in Median Storage, #	-	0	-	-	0	-	-	0	-	-	0	-
Grade, %	-	0	-	-	0	-	-	0	-	-	0	-
Peak Hour Factor	90	90	90	90	90	90	90	90	90	90	90	90
Heavy Vehicles, %	2	2	2	2	2	2	2	2	2	2	2	2
Mvmt Flow	0	0	106	0	0	13	0	1117	19	0	1957	67

Major/Minor	Minor2		Minor1		Major1		Major2	
Conflicting Flow All	-	-	979	-	-	568	-	0
Stage 1	-	-	-	-	-	-	-	-
Stage 2	-	-	-	-	-	-	-	-
Critical Hdwy	-	-	6.94	-	-	6.94	-	-
Critical Hdwy Stg 1	-	-	-	-	-	-	-	-
Critical Hdwy Stg 2	-	-	-	-	-	-	-	-
Follow-up Hdwy	-	-	3.32	-	-	3.32	-	-
Pot Cap-1 Maneuver	0	0	249	0	0	466	0	-
Stage 1	0	0	-	0	0	-	0	-
Stage 2	0	0	-	0	0	-	0	-
Platoon blocked, %	-	-	-	-	-	-	-	-
Mov Cap-1 Maneuver	-	-	249	-	-	466	-	-
Mov Cap-2 Maneuver	-	-	-	-	-	-	-	-
Stage 1	-	-	-	-	-	-	-	-
Stage 2	-	-	-	-	-	-	-	-

Approach	EB		WB		NB		SB	
HCM Control Delay, s	29.7		13		0		0	
HCM LOS	D		B					

Minor Lane/Major Mvmt	NBT	NBR	EBLn1WBLn1	SBT	SBR
Capacity (veh/h)	-	-	249	466	-
HCM Lane V/C Ratio	-	-	0.424	0.029	-
HCM Control Delay (s)	-	-	29.7	13	-
HCM Lane LOS	-	-	D	B	-
HCM 95th %tile Q(veh)	-	-	2	0.1	-

Division C.4: - Buckwalter Parkway

C.4.10 - Application

The following access management standards apply to all properties within Beaufort County's jurisdiction on Buckwalter Parkway between the intersection of US 278 and SC 46 (May River Road).

C.4.20 - Signal Spacing

The recommended spacing between full-signalized accesses is 2,000 feet.

C.4.30 - Future Signal Locations

The specific signalized access locations shall correspond to the planned signal locations provided in *Buckwalter Access Management Study Update (2021)* Figure 5 in Appendix 10-D: Buckwalter Parkway Access Management Plan of the Beaufort County Comprehensive Plan and the existing traffic signal locations. Existing and planned intersection locations are subject to change to better meet the spacing guidelines. If a modification of the defined signal locations is desired to meet the demands of a specific development or to better meet prescribed spacing goals noted above, the following conditions shall be satisfied:

- A. The modified location must meet the warrants for signalization with the proposed development as defined in the Manual on Uniform Traffic Control Devices (MUTCD) by the Federal Highway Administration (FHWA) with the analysis and specific application of traffic signal warrants to be approved by the Beaufort County traffic engineer.
- B. The modified location must provide adequate spacing (as defined in the spacing standards indicated above) from existing traffic signals and planned traffic signals, including: (note that distances shown should be considered approximate)
 1. Buckwalter Parkway at US 278
 2. Planned location - Buckwalter Parkway at Cinema North (2,026 feet south of US 278)
 3. Planned location - Buckwalter Parkway at Mott Street/Parkside Drive (1,788 feet south of Cinema North)
 4. Planned location - Buckwalter Parkway at Kroger Fuel Drive (2,176 feet south of Mott Street/Parkside Drive)
 5. Buckwalter Parkway at Buckwalter Town Center South (1,496 feet south of Kroger Fuel Drive)
 6. Buckwalter Parkway at Bluffton Parkway (1,077 feet south of Buckwalter Town Center South) *Intersection location is subject to change to better reflect the access management goals stated above for the corridor as the current location is less than desired spacing of 1,500 feet from location 5.

~~(this signal will be relocated once Phase 5b of the Bluffton Parkway is completed)~~

7. Buckwalter Parkway at Lake Point Drive (1,585 feet south of Bluffton Parkway) *Intersection location is subject to change to better reflect the access management goals stated above for the corridor as the current location would be less than desired spacing of 1,500 feet from a relocated location 6.
8. Buckwalter Parkway at Bluffton Parkway and Hampton Hall (3,958 feet south of Lake Point Drive/Parker's driveway)
9. Buckwalter Parkway at H.E. McCracken Circle and Old Bridge Drive (4,500 feet south of Hampton Hall)
10. Buckwalter Parkway at SC 46 (May River Road)

- C. The future signalized intersection location shall not have an adverse impact on existing or future LOS based on comparative analysis of conditions with the recommended signal locations indicated in *Buckwalter Access Management Study Update (2021)*. The developer shall be required to conduct LOS and signal system progression analysis to demonstrate compatibility of the proposed signal location with operation of the remainder of the signal system.

C.4.40 - Driveways

- A. **Spacing:** Additional access points above the full accesses indicated in subsection C.4.30.B may be granted for right-in/right-out or other controlled movement access with a minimum spacing of 500 feet. Single parcel access is strongly discouraged and connectivity to adjacent parcels should be provided. Joint access driveways are encouraged for small parcels to adhere to the 500-foot spacing. Driveways should be limited to the number needed to provide adequate access to a development. Factors such as alignment with opposing driveways and minimum spacing requirements will have a bearing on the location and number of driveways approved. For parcels/developments that have frontage on Buckwalter Parkway and have access to a signalized intersection location recommended in the Buckwalter Parkway Access Management Plan, minimum spacing shall be 800 feet unless specified in Figure 5 of the Buckwalter Parkway Access Management Plan.
- B. **Driveway design:** Driveway width and turning radii shall conform to SCDOT's Access and Roadside Management Standards.
- C. **Driveway linkages:** See Article VI, Section 6.3.10.D for driveway linkage requirements for non-residential development.
- D. **Retrofitting existing driveways:** As changes are made to previously developed property or to the roadway, driveways will be evaluated for the need to be relocated, consolidated, or eliminated if they do not meet the access management standards.

C.4.10 - Deceleration Lanes

Deceleration lanes shall be required when the volume of traffic turning at a site is high enough in relation to the through traffic to constitute the potential for disruption as indicated in the traffic impact analysis.

ORDINANCE 2021 / __

**TEXT AMENDMENT TO THE COMMUNITY DEVELOPMENT CODE (CDC):
APPENDIX C, DIVISION C.4 (BUCKWALTER PARKWAY ACCESS MANAGEMENT
STANDARDS).**

WHEREAS, deleted text is strikethrough; and

WHEREAS, added text is highlighted in yellow and underlined.

Adopted this ____ day of _____ 2021.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
Joseph Passiment, Chairman

ATTEST:

Sarah W. Brock, JD, Clerk to Council



BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

ITEM TITLE:
First reading of an ordinance amending the FY 2022 general fund budget (Graves Road)
MEETING NAME AND DATE:
County Council – January 10, 2022
PRESENTER INFORMATION:
Jared Fralix, Assistant County Administrator – Engineering (5 mins)
ITEM BACKGROUND:
<ul style="list-style-type: none">- On October 6, 2020, Beaufort County amended the Pepper Hall and Okatie River Park Joint Development Agreement to clarify and implement certain provisions about the construction and funding for the road improvements. The amendment states that the County will reimburse the Owner, Robert L. Graves, \$1.3 million of the costs to construct the roads, however; a funding source is not identified.- Item was discussed and approved at Public Facilities Committee on November 15, 2021
PROJECT / ITEM NARRATIVE:
Road Use Fees (Tag Fees) had previously been discussed at a staff level as the source of funding, however; with a recent decline in revenue and future obligations of the funding, this account should be spent conservatively. The major uses of these funds currently are the dirt road paving program, which averages \$2.5 million annually. These funds are also spent on other road projects not identified in impact fees and other capital project lists.
FISCAL IMPACT:
\$1.3 million to be reimbursed to Robert L. Graves for the construction of Graves Road and Primary Park Access Road. Funding source to be sourced from the fund balance of the general fund.
STAFF RECOMMENDATIONS TO COUNCIL:
Staff recommends the \$1.3 million expenditure commitment for paving Graves Road from the fund balance within the General Fund.
OPTIONS FOR COUNCIL MOTION:
Motion to approve/deny funding the \$1.3 million expenditure commitment for paving Graves Road from the fund balance within the General Fund. <i>(Next Step: Move action forward to County Council for approval)</i>

ORDINANCE 2022/____

AN ORDINANCE TO AMEND BEAUFORT COUNTY ORDINANCE 2021/____ FOR THE FISCAL YEAR 2021-22 BEAUFORT COUNTY BUDGET TO PROVIDE FOR ADDITIONAL APPROPRIATIONS TO PAY FOR THE CONSTRUCTION OF ROAD IMPROVEMENTS IN THE PEPPER HALL DEVELOPMENT.

WHEREAS, on June ____, 2021, Beaufort County Council adopted Ordinance No. 2021/____ which sets the County's FY 2021-2022 budget and associated expenditures; and

WHEREAS, - On October 6, 2020, Beaufort County amended the Pepper Hall and Okatie River Park Joint Development Agreement to clarify and implement certain provisions about the construction and funding for certain road improvements in the development; and

WHEREAS, the amendment states that the County will reimburse the Owner, Robert L. Graves, \$1.3 million of the costs of the road improvements; and

WHEREAS, it was determined by County Council at the Public Facilities Committee on November 15, 2021 that the source of funds for the reimbursement was to be general fund balance; and

WHEREAS, in the interest of good accounting practices and transparency in the budget process it is beneficial and necessary to amend the budget to reflect this appropriation of funds;

NOW, THEREFORE, BE IT ORDAINED, by Beaufort County Council that the FY 2021-2022 Beaufort County Budget Ordinance (Ordinance 2021/____) is hereby amended as follows:

1. The sum of \$1,300,000 is hereby appropriated for the reimbursement of costs for the road improvements as described in the Pepper Hall and Okatie River Park Joint Development Agreement.
2. The funds are to be transferred from countywide general fund balance.

DONE this _____ day of February, 2022.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
Joseph Passiment, Chairman

ATTEST:

Sarah Brock, Clerk to Council

First Reading:
Second Reading:
Public Hearing:
Third Reading

ORDINANCE 2020/31

APPROVING AN AMENDMENT TO THAT CERTAIN PEPPER HALL AND OKATIE RIVER PARK JOINT DEVELOPMENT AGREEMENT BY AND BETWEEN THE COUNTY OF BEAUFORT, SOUTH CAROLINA, AND ROBERT L. GRAVES EFFECTIVE FEBRUARY 1, 2019, AND RECORDED IN THE BEAUFORT COUNTY REGISTER OF DEEDS OFFICE IN BOOK 3735, PAGE 1 ON FEBRUARY 4, 2019

WHEREAS, Beaufort County (“County”) and Robert L. Graves (“Property Owner”) entered into that certain Pepper Hall and Okatie River Park Joint Development Agreement effective February 1, 2019, and recorded in the Beaufort County Register of Deeds Office on February 4, 2019, in Book 3735, Page 1 (the “Development Agreement”) pursuant to the South Carolina Development Agreement Act, S.C. Code of Laws 6-31-10, et seq., as amended (the “Act”) and the Beaufort County Community Development Code (the “CDC”); and

WHEREAS, the Development Agreement sets forth the terms and conditions for a mutually binding agreement to allow the County and the Property Owner to work together to protect and preserve the natural environment and to secure for Beaufort County citizens a quality, well-planned and well-designed development and a stable and viable tax base; to provide an unprecedented opportunity to secure quality planning and growth in the public and private sectors; and to enhance and provide public access to the Okatie River Park for public benefit; and

WHEREAS, the Development Agreement provides for, among other things, the construction of certain road improvements necessary to access the Okatie River Park; and

WHEREAS, pursuant to the Development Agreement, the County will pay for the design, permitting, and the construction costs of the road improvements; and

WHEREAS, the County has identified a funding source for approximately \$2.2 million of the road improvement costs and anticipates appropriating \$1.1 million in each of the Fiscal years 2021 and 2022 for this purpose; and

WHEREAS, the Development Agreement provided that the County may establish an improvement district for the assessment and collection of revenue to provide a mechanism for the County to recover the cost of the construction of the road improvements; and

WHEREAS, Property Owner and County desire to clarify and implement certain provisions of the Development Agreement regarding the construction and funding for the cost of certain road improvements and the establishment of an improvement district by executing an amendment to the Development Agreement (the “Amendment”); and

NOW, THEREFORE, BE IT ORDAINED, by the County Council of Beaufort County, South Carolina, in a meeting duly assembled, as follows:

SECTION I. FINDINGS INCORPORATED

The above recitals and findings are incorporated herein by reference and made a part of this Ordinance. In addition to the recitals set forth above, which the County Council hereby adopts as findings of fact, the County Council specifically finds that the Amendment attached hereto as Exhibit "A" and incorporated herein by reference, complies with the Act, the Comprehensive Plan, and the CDC.

SECTION II. DEVELOPMENT AGREEMENT

The terms of the Amendment are hereby approved in accordance with the Act and the CDC. The Amendment shall be effective upon approval of this Ordinance after third reading, execution by both parties and recording in the Beaufort County Register Deeds Office as required under the Act.

SECTION III. EXECUTION

The County Administrator is authorized to execute and deliver the Amendment on behalf of the County, and any and all other necessary documents or instruments incidental to the approval of this Ordinance and the Amendment.

SECTION IV. EFFECTIVE DATE

This Ordinance shall become effective immediately upon its approval following third reading by the County Council

ENACTED and **APPROVED**, in meeting duly assembled, this 28th day of September, 2020.

BEAUFORT COUNTY, SOUTH CAROLINA

By: Joseph Passiment
Joe Passiment, Chairman of Beaufort County Council,
Beaufort County, South Carolina

[SEAL]

Attest:

By: Sarah W. Brock
Sarah Brock, Clerk to Beaufort County Council,
Beaufort County, South Carolina

First Reading: August 10, 2020
Second Reading: September 14, 2020
Public Hearing: September 14, 2020
Third Reading: September 28, 2020

7
NC Legal Dept.

STATE OF SOUTH CAROLINA)
)
COUNTY OF BEAUFORT) AMENDMENT TO THE PEPPER HALL
AND OKATIE RIVER PARK JOINT
DEVELOPMENT AGREEMENT

This AMENDMENT TO THE PEPPER HALL AND OKATIE RIVER PARK JOINT DEVELOPMENT AGREEMENT (the "Amendment") is made effective as of the 6th day of Oct., 2020 (the "Effective Date") by and between ROBERT L. GRAVES ("Owner"), and BEAUFORT COUNTY, SOUTH CAROLINA, a body politic and corporate (the "County").

RECITALS

WHEREAS, Property Owner is the owner of several tracts of land containing a total of approximately eighty-four and eighty-one hundredths (84.81) acres near the Okatie River, as more particularly described on Exhibit A of the Development Agreement, defined below (the "Property"). The Property, commonly known as Pepper Hall, is located in the unincorporated area of Bluffton Township, Beaufort County, South Carolina; and

WHEREAS, County is the owner of approximately eighteen (18) acres of land lying adjacent to the Property and the waters and marshes of the Okatie River, on which it intends to develop and establish a county-wide passive park (the "Okatie River Park"); and

WHEREAS, Property and County Owner entered into that certain Pepper Hall and Okatie River Park Joint Development Agreement effective February 1, 2019, and recorded in the Beaufort County Register of Deeds Office on February 4, 2019, in Book 3735, Page 1 (the "Development Agreement"); and

WHEREAS, the Development Agreement provides for, among other things, the construction of certain road improvements necessary to access the Okatie River Park; and

WHEREAS, the design of the road improvements has been completed; and

WHEREAS, Owner and County desire to clarify and implement certain provisions of the Development Agreement regarding the construction and funding for the cost of certain road improvements, and provide that the Owner and County will share in the cost of the road improvements; and

WHEREAS, the County is committed to developing the Okatie River Park at a cost of approximately \$1.15 million; and

WHEREAS, the County shall be in sole control of the scope and design of the Okatie River Park Improvements, and will pay for the design and construction thereof; and

WHEREAS, the Development Agreement provided that the County may establish an improvement district for the assessment and collection of revenue to provide a mechanism for the County to recover the cost of the road and park improvements; and

BEAUFORT COUNTY SC-ROD
BK 3919 Pgs 275-281
INST# 2020057583 RCPT#997198
DATE: 10/08/2020 11:41:42 AM
REC FEES: \$0.00
CO\$0.00 ST\$0.00 TR\$0.00

Reviewed by Beaufort County

Robert L. Graves
October 8, 2020
Legal Department
NPCHAR1:2881058.1

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WHEREAS, the County no longer desires to establish an improvement district for the assessment and collection of revenue for the cost of the construction of the road and park improvements; and

WHEREAS, pursuant to the Code of Laws of South Carolina Section 6-31-60, the County conducted a public hearing regarding its consideration of this Amendment on September 14, 2020, after publishing and announcing notice; and

WHEREAS, the County, acting by and through County Council adopted Ordinance Number 20/31 on September 25, 2020, approving this Amendment.

NOW, THEREFORE, in consideration of the foregoing and the terms and conditions set forth in this Amendment, the receipt and sufficiency of such consideration being acknowledged by the parties, and pursuant to the South Carolina Local Government Development Agreement Act, codified as S.C. Code §§ 6-31-10 to -160, the parties to this Amendment, intending to be legally bound, agree as follows:

- 1. Recitals. The above recitals are herein incorporated.
- 2. Improvement District. The parties acknowledge and agree that an improvement district will not be established.

- a. The seventeenth, eighteenth, and nineteenth Recitals and Sections VI.N, IV.B.2 and IV.B.3.b shall be deleted in their entirety. The last two sentences of Section VI.B shall be deleted in their entirety. In addition, any reference to South Carolina Code 6-35-10, et seq., South Carolina Code 4-35-10, et seq., "Residential Improvement District," "RID" or "County Public Works Improvement Act" shall be deleted in their entirety.

- b. The County will reimburse the Owner for all legal and professional costs incurred in investigating the feasibility of establishing an improvement district at the request of the County (the "Establishment Costs"). Upon execution of this Amendment, Owner shall submit a certification of the Establishment Costs incurred as of the Effective Date, and County shall remit payment within thirty (30) days of receipt the certification.

- 3. Okatie River Park Improvements.

- a. The following sentence shall be added to Section IV.B.1:

The Property Owner will contribute \$50,000 to the cost of the design and construction of the Okatie River Park Improvements, On-Site (the "Park Contribution").

- b. Section VI.P.i of the Development Agreement shall be amended and re-stated as follows:

10/2/20

As to the Okatie River Park, Owner has agreed to construct the park improvements. The County shall be in the sole control of the scope and design of the Okatie River Park improvements and, upon approval by County staff of plans and permits, Property Owner is authorized to begin construction. County staff shall use best efforts to review and approve plans and permits expeditiously, but in no case later than 30 days from the date of submission of a full and complete application. The County shall provide any and all construction easements or other rights of access needed to complete construction of the Okatie River Park improvements.

The County shall reimburse the Owner for the costs of the construction of the park improvements, less and excepting the Park Contribution. The reimbursement schedule shall be mutually agreed upon by the Parties upon design completion. The County shall reimburse the Owner within thirty (30) days of receipt of a reimbursement request and a certification of costs.

Beaufort County has previously determined that Owner will be the single source for construction purposes. This determination satisfies the Beaufort County and South Carolina public works bidding and proposal requirements.

4. Construction and Funding for Graves Road and Park Access Road.

a. The third sentence of Section IV.B.3.a shall be revised as follows:

The County and Owner will share the costs for the design, permitting and construction costs of Graves Road and the Primary Access Road in accordance with Section VI.P.ii. Graves Road shall be constructed to those County standards required for a publicly-dedicated road.

b. Section VI.P.ii of the Development Agreement shall be amended and re-stated as follows:

ii. As to the roads provided by the County under this Agreement (a portion of Graves Road and Primary Park Access Road), Owner has agreed to construct them at an estimated cost of \$3.7 million. Upon approval by County staff of plans and permits, Owner is authorized to begin construction. County staff shall use best efforts to review and approve plans and permits expeditiously, but in no case later than 30 days from the date of submission of a full and complete application.

The County will reimburse the Owner for \$1.3 million of the costs of the construction of the roads provided by the County under this Agreement (a portion of Graves Road and Primary Park Access Road) with Owner having responsibility for all remaining costs of construction. The County shall reimburse Owner as work is materially completed (i.e., 90% completion) at

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each of the following stages: design (10%), site work (15%), concrete (20%), road construction (30%), hardscape and landscaping (15%), and final inspection and acceptance (10%). The County shall reimburse Owner within thirty (30) days of receipt of a reimbursement request and a certification of costs. The County shall be responsible for the maintenance of Graves Road, and Owner shall be responsible for the maintenance of the Park Access Road.

Beaufort County has previously determined that Owner will be the single source for construction purposes. This determination satisfies the Beaufort County and South Carolina public works bidding and proposal requirements.

5. Graves Road. The following is added to Section VI.C.2 as follows:

The Parties agree that the County will take the necessary actions through the appropriate legal process to obtain ownership of Graves Road if it is determined by the County that it does not presently have ownership of the road. Owner agrees to convey that portion of the Property necessary to meet County right-of-way requirements to the County by way of a limited warranty deed. In addition, Owner will provide a quit claim deed to the current Graves Road, and cooperate with the County in a condemnation action, provided there is no cost to Owner.

6. Private-Public Partnership. Any reference contained with the Development Agreement to a private-public partnership is hereby deleted.

7. Effect. Terms and provisions of the Development Agreement that are not expressly modified by this Amendment shall remain in full force and effect. All of the provisions of the Development Agreement affected by this Amendment shall be deemed amended, whether or not actually specified herein, if such amendment is clearly necessary to effectuate the intent of the parties hereto. The Development Agreement, as modified hereby, is hereby ratified and approved in all respects.

8. Final Agreement. This Amendment and the Development Agreement, as amended by the Amendment, represent the final agreement between the parties regarding the subject matter hereof and may not be contradicted by evidence of prior, subsequent or contemporaneous oral agreements of the parties. No amendment or modification hereto shall be valid and binding unless expressed in writing and executed by both parties hereto.

9. Counterparts. This Amendment may be executed in any number of counterparts, which may be electronically transmitted to the originating office, all of which when executed and delivered shall have the force and effect of an original.

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[SEPARATE SIGNATURE PAGES TO FOLLOW]

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IN WITNESS WHEREOF, the undersigned have executed this Memorandum of Understanding as of the day and year first above written.

Witnesses:

[Signature] Robert L. Graves
[Signature] ROBERT L. GRAVES

STATE OF SOUTH CAROLINA)
)
 COUNTY OF BEAUFORT)

ACKNOWLEDGMENT

I, CARA L. OKUPSKI (Notary Public) do hereby certify that Robert L. Graves, either known to me or having provided sufficient proof of his identity, personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and seal this 6th day of October, 2020.

[Signature]
 Notary Public for the State of South Carolina
 My Commission Expires



15687

IN WITNESS WHEREOF, the undersigned have executed this Memorandum of Understanding as of the day and year first above written.

BEAUFORT COUNTY, SOUTH CAROLINA

Witnesses:

B. Owens
Litha Vas

By: Joseph F. Passiment
Joseph F. Passiment
Chairman, Beaufort County Council

STATE OF SOUTH CAROLINA)
)
COUNTY OF BEAUFORT)

ACKNOWLEDGMENT

I, Cheryl H. Harris (Notary Public) do hereby certify that Beaufort County, by Joseph F. Passiment, Chairman of Beaufort County Council, either known to me or having provided sufficient proof of his identity, personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and seal this 2nd day of October, 2020.

Cheryl H. Harris
Notary Public for the State of South Carolina
My Commission Expires 8/24/2028

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BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

ITEM TITLE:
An Ordinance Amending the FY2022 General Fund Budget
MEETING NAME AND DATE:
County Council Meeting, January 10, 2022
PRESENTER INFORMATION:
Pinky Harriott, Budget Director (10 minutes needed for discussion)
ITEM BACKGROUND:
Beaufort County entered in mediation for the purpose of acquiring two lots for use by the Sheriff's office. The result of the mediation was approved by County Council on December 13, 2021. This acquisition will be funded through the General fund balance. Use of fund balance must be approved by County Council.
PROJECT / ITEM NARRATIVE:
Beaufort County adopted the fiscal year 2022 budget in June 2021. At the time, though there were talks of acquiring land for parking near the Sheriff's new location, details were unknown and thus, unbudgeted. Now that details of acquisition are known and County Council approved the amount (\$1,900,000), Council must amend the FY 2022 budget for this expenditure which will be funded from the General fund balance.
FISCAL IMPACT:
<i>\$1.9 Million increase in expenditures</i>
STAFF RECOMMENDATIONS TO COUNCIL:
Approve the use of fund balance and amend the FY2022 General Fund budget.
OPTIONS FOR COUNCIL MOTION:
<i>Approve or deny the use of fund balance to amend the FY2022 budget for this purpose.</i>

ORDINANCE 2022/____

AN ORDINANCE TO AMEND BEAUFORT COUNTY ORDINANCE 2021/____ FOR THE FISCAL YEAR 2021-22 BEAUFORT COUNTY BUDGET TO PROVIDE FOR ADDITIONAL APPROPRIATIONS TO PURCHASE TWO LOTS ADJACENT TO THE OLD COURTHOUSE ON NORTH STREET.

WHEREAS, on June ____, 2021, Beaufort County Council adopted Ordinance No. 2021/____ which sets the County's FY 2021-2022 budget and associated expenditures; and

WHEREAS, on December 13, 2021, County Council approved the purchase of two lots located at 1509 and 1511 North Street, PID#R120-004-000-0657-0000 and R120-004-000-0658-0000; (the "Lots") and

WHEREAS, County Council directed that the source of funds for the purchase of the lots be the general fund balance; and

WHEREAS, in the interest of good accounting practices and transparency in the budget process it is beneficial and necessary to amend the budget to reflect this appropriation of funds;

NOW, THEREFORE, BE IT ORDAINED, by Beaufort County Council that the FY 2021-2022 Beaufort County Budget Ordinance (Ordinance 2021/____) is hereby amended as follows:

1. The sum of \$1,900,000 is hereby appropriated for the purchase of the Lots.
2. The funds are to be transferred from countywide general fund balance.

DONE this _____ day of February, 2022.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
Joseph Passiment, Chairman

ATTEST:

Sarah Brock, Clerk to Council

First Reading:
Second Reading:
Public Hearing:
Third Reading



BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

ITEM TITLE:
<i>Recommended Changes to Beaufort County Procurement Code, Division 4 concerning approval thresholds and to request additions to the current exemption section-approved by Finance Committee on October 18, 2021.</i>
MEETING NAME AND DATE:
County Council Meeting October 25, 2021
PRESENTER INFORMATION:
<i>Dave Thomas, CPPO, Purchasing Director and Kurt Taylor General Council (10 minutes)</i>
ITEM BACKGROUND:
<i>The current Beaufort County Procurement Code, Division 4 was last updated in February 2014. The recommended threshold changes require an update to the current staff titles and their authority. The recommended increase to thresholds for staff approval takes into consideration the dramatic change in prices due to inflation, COVID 19, and the availability of Goods and Services requested by staff. The recommended additions to the exemption section is mainly due to the lack of qualified vendors and in most cases there is only one source available to provide the requested Goods or Services. Requesting quotes for these new exemptions is not the best procurement practice and is not practical.</i>
PROJECT / ITEM NARRATIVE:
<i>The attached recommended procurement code changes will increase the approval thresholds for Department Heads, Purchasing Director, Budget Director, County Administrator, Committees and Council. Staff is also recommending adding additional Goods and Services exemptions to the Code. Some of the major justifications for requesting the code changes are due to the current market for Goods and Services (inflation, increased cost) and the outbreak of COVID 19. Note, COVID 19 has contributed to reducing the number of available vendors and their ability to provide/deliver some services and supplies to the County. Furthermore, changing our thresholds and adding exemptions as requested by staff will improve our processes and provide a code for staff to follow, which is more in-line with "Best Practices" used by similar organizations.</i>
FISCAL IMPACT:
NA
STAFF RECOMMENDATIONS TO COUNCIL:
Approve or Deny the recommended changes to the Procurement Code
OPTIONS FOR COUNCIL MOTION:
<i>The Finance Committee approved the recommendation as stated in the attachments and request approval by County Council and possible First Reading.</i>

ORDINANCE 2021/ _____

TEXT AMENDMENT TO BEAUFORT COUNTY CODE OF ORDINANCES: ARTICLE VII, DIVISION 4, SECTION 2-508; SECTION 2-509; SECTION 2-513; SECTION 2-517; AND SECTION 2-541 TO UPDATE ADMINISTRATIVE CHANGES, TO PROVIDE NECESSARY CONTRACT DOLLAR THRESHOLD CHANGES AND TO UPDATE EXEMPTION PROVISIONS AND PROCEDURES.

WHEREAS, added text is highlighted in yellow and underlined.

Adopted this __ day of NOVEMBER 2021.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
Joseph Passiment, Chairman

ATTEST:

Sarah W. Brock, JD, Clerk to Council

Chronology:
Third Reading: November 22, 2021 / Vote ____
Second Reading: November 8, 2021 / Vote ____
Public Hearing: November 8, 2021
First Reading: October 25, 2021 / Vote ____

Sec. 2-508. - Establishment, appointment and qualifications of purchasing director.

(a)

Establishment of position. There is created the position of purchasing director, who shall be the county's principal public procurement official. The purchasing director shall report to the Assistant County Administrator, Finance (ACA, Finance).

Sec. 2-509. - Authority and duties of purchasing director.

(a)

Principal public procurement official. The purchasing director shall serve as the principal public procurement official of the county and shall be responsible for the procurement of supplies, services, and construction in accordance with this division, as well as the management and disposal of supplies.

(b)

Duties. In accordance with this division, the purchasing director shall:

(1)

Purchase. Purchase all supplies, materials, equipment, and contractual services required by county agencies and perform the purchasing-related functions required of the purchasing director in this division.

(2)

Negotiate contracts. Negotiate contracts for personal services, submit them for approval, and award as provided in this division.

(3)

Use standard specifications. Use standard specifications wherever they are applicable to purchase orders and contracts, and ensure compliance with such specifications through adequate inspection of deliveries.

(4)

Transfer between agencies. Transfer between agencies supplies, materials, and equipment that are no longer needed by a holding agency but that can be used by the receiving agency.

(5)

Exchange, trade in and sell. Exchange, trade in or sell those supplies, materials and equipment which are surplus, obsolete or unused and which are found by the county administrator not to be required for public use.

(6)

Develop standard forms and conditions. Develop, with the approval of the county attorney as to legal sufficiency, standard forms and conditions of invitations to bid and purchase orders and contracts; develop and prescribe the use by agencies of other forms required in carrying out this division, and amend or eliminate any such forms.

(7)

Acquire and dispose of real property. Upon request of the county council and subject to its approval of each transaction, perform all delegable functions in connection with acquisition and disposal of real property.

(8)

Perform other duties. Perform other duties as assigned by the county administrator and ACA, Finance.

(c)

Operational procedures. Consistent with this division, the purchasing director shall adopt operational procedures relating to the execution of his duties.

(d)

Dollar limitations. Provided that funds have been preapproved by the county council as part of the budget process, an award is made to the lowest responsive and responsible bidder, the contracting authority for the county, except as otherwise provided in [section 2-512](#) pertaining to authority to contract for certain services, [section 2-513](#) pertaining to exemption and [section 2-514](#) pertaining to exemption for real property, shall be as follows:

(1)

Purchasing Director, Budget Director \$50,000.00 or less.

(2)

County administrator or his designee, over \$50,000.00, but less than \$150,000.00. The County Administrator may approve contract renewals and be exempt from the dollar limitations on expenditure authority identified in this Section 2-509-Authority and duties of purchasing director, paragraph (d-e) Dollar limitations in paragraphs (1-4) provided that the funds have been approved by the county council as part of the annual budget appropriation process, and that any expenditure of funds regardless of the amount will not result in a budget deficit.

(3)

Council committee, over \$150,000.00, but less than \$250,000.00.

(4)

The county council, \$250,000.00 and over.

(e)

Elected and appointed officials. Provided that funds have been approved by the county council as part of the annual budget appropriation process, and that any expenditure of funds regardless of the amount will not result in a budget deficit within any elected official's office, the sheriff, auditor, treasurer, clerk of court, coroner, solicitor, public defender, probate judge, and magistrates shall be exempt from the dollar limitations on expenditure authority identified above provided that they shall comply with all of [the] provisions of competitive purchasing as may be required by South Carolina law and the Beaufort County Purchasing Ordinance. The county council may request such reports and information, as it deems necessary and prudent on the purchasing activities of these offices to ensure compliance with these provisions.

(Code 1982, § 12-10; Ord. No. 99-14, 5-24-1999; Ord. No. 2014/4, 2-10-2014)

Sec. 2-513. - Exemption from procedures.

The County Council may, by resolution, exempt specific supplies or services from the purchasing procedures required in this Code. The following supplies and services shall be exempt from the purchasing procedures required in this division; however, the purchasing director for just cause may limit or withdraw any exemptions provided for in this section:

(1)

Works of art for museum and public display.

(2)

Published books, library books, maps, periodicals, technical pamphlets.

(3)

Copyrighted educational films, filmstrips, slides and transparencies.

(4)

Postage stamps, postal fees, and U.S. Post Office box rentals.

(5)

Professional dues, membership fees, seminar registration fees, and Professional training.

(6)

Medicine and drugs.

(7)

Utilities including gas, electric, water and sewer.

(8)

Advertisements in professional publications or newspapers. Add-Advertising time and space in radio, television, and social media platforms including local Chamber of Commerce.

(9) Legal Services, which must be approved by the County Administrator or County Council.

(10) Add- Fixed Wing and Rotary Wing Aircraft Maintenance.

Sec. 2-517. - Small purchases.

Any contract not exceeding **\$35,000.00** shall be made in accordance with the small purchase procedures established in regulations and updated periodically by the purchasing director; provided, however, that purchase requirements shall not be artificially divided so as to constitute a small purchase under this section.

(Code 1982, § 12-18)

Sec. 2-521. - Requisition required.

Department heads shall use requisitions for goods or services for the operation of the department. Requisitions shall be processed according to the steps outlined in the purchasing administrative regulations.

(Code 1982, § 12-22)

Sec. 2-522. - Purchase order required.

Any purchase made with county funds shall be recorded on a purchase order bearing the quantity and description of each item to be purchased. If exceptions are made by the purchasing director, a control system shall be in effect.

(Code 1982, § 12-23)

Sec. 2-541. - Fiscal responsibility.

Every contract modification, change order, or contract price adjustment in excess of ten percent of the original price under a contract with the county pursuant to this division shall be subject of prior approval by the **Purchasing Director and Budget Director.** **The requesting department must provide a copy of the approved electronic CO form to the Purchasing Department.** **Purchasing will attach a copy of the approved CO to the contract file before proceeding with the CO process. The Department may proceed with the CO once they receive a copy of the updated purchase order. The CO must not exceed the overall budget, which was approved by County Council.**

(Code 1982, § 12-42)

Procurement Code Recommended Changes By Staff

Sec. 2-508. - Establishment, appointment and qualifications of purchasing director.

(a)

Establishment of position. There is created the position of purchasing director, who shall be the county's principal public procurement official. The purchasing director shall report to the Assistant County Administrator, Finance (ACA, Finance).

Sec. 2-509. - Authority and duties of purchasing director.

(a)

Principal public procurement official. The purchasing director shall serve as the principal public procurement official of the county and shall be responsible for the procurement of supplies, services, and construction in accordance with this division, as well as the management and disposal of supplies.

(b)

Duties. In accordance with this division, the purchasing director shall:

(1)

Purchase. Purchase all supplies, materials, equipment, and contractual services required by county agencies and perform the purchasing-related functions required of the purchasing director in this division.

(2)

Negotiate contracts. Negotiate contracts for personal services, submit them for approval, and award as provided in this division.

(3)

Use standard specifications. Use standard specifications wherever they are applicable to purchase orders and contracts, and ensure compliance with such specifications through adequate inspection of deliveries.

(4)

Transfer between agencies. Transfer between agencies supplies, materials, and equipment that are no longer needed by a holding agency but that can be used by the receiving agency.

(5)

Exchange, trade in and sell. Exchange, trade in or sell those supplies, materials and equipment which are surplus, obsolete or unused and which are found by the county administrator not to be required for public use.

(6)

Develop standard forms and conditions. Develop, with the approval of the county attorney as to legal sufficiency, standard forms and conditions of invitations to bid and purchase orders and contracts; develop and prescribe the use by agencies of other forms required in carrying out this division, and amend or eliminate any such forms.

(7)

Acquire and dispose of real property. Upon request of the county council and subject to its approval of each transaction, perform all delegable functions in connection with acquisition and disposal of real property.

(8)

Perform other duties. Perform other duties as assigned by the county administrator and ACA, Finance.

(c)

Operational procedures. Consistent with this division, the purchasing director shall adopt operational procedures relating to the execution of his duties.

(d)

Dollar limitations. Provided that funds have been preapproved by the county council as part of the budget process, an award is made to the lowest responsive and responsible bidder, the contracting authority for the county, except as otherwise provided in [section 2-512](#) pertaining to authority to contract for certain services, [section 2-513](#) pertaining to exemption and [section 2-514](#) pertaining to exemption for real property, shall be as follows:

(1)

Purchasing Director, Budget Director \$50,000.00 or less.

(2)

County administrator or his designee, over \$50,000.00, but less than \$150,000.00. The County Administrator may approve contract renewals and be exempt from the dollar limitations on expenditure authority identified in this Section 2-509-Authority and duties of purchasing director, paragraph (d-e) Dollar limitations in paragraphs (1-4) provided that the funds have been approved by the county council as part of the annual budget appropriation process, and that any expenditure of funds regardless of the amount will not result in a budget deficit.

(3)

Council committee, over \$150,000.00, but less than \$250,000.00.

(4)

The county council, \$250,000.00 and over.

(e)

Elected and appointed officials. Provided that funds have been approved by the county council as part of the annual budget appropriation process, and that any expenditure of funds regardless of the amount will not result in a budget deficit within any elected official's office, the sheriff, auditor, treasurer, clerk of court, coroner, solicitor, public defender, probate judge, and magistrates shall be exempt from the dollar limitations on expenditure authority identified above provided that they shall comply with all of [the] provisions of competitive purchasing as may be required by South Carolina law and the Beaufort County Purchasing Ordinance. The county council may request such reports and information, as it deems necessary and prudent on the purchasing activities of these offices to ensure compliance with these provisions.

(Code 1982, § 12-10; Ord. No. 99-14, 5-24-1999; Ord. No. 2014/4, 2-10-2014)

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(1)

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(2)

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(3)

Copyrighted educational films, filmstrips, slides and transparencies.

(4)

Postage stamps, postal fees, and U.S. Post Office box rentals.

(5)

Professional dues, membership fees, seminar registration fees, and Professional training.

(6)

Medicine and drugs.

(7)

Utilities including gas, electric, water and sewer.

(8)

Advertisements in professional publications or newspapers. Add-Advertising time and space in radio, television, and social media platforms including local Chamber of Commerce.

(9) Legal Services, which must be approved by the County Administrator or County Council.

(10) Add- Fixed Wing and Rotary Wing Aircraft Maintenance.**Sec. 2-517. - Small purchases.**

Any contract not exceeding \$35,000.00 shall be made in accordance with the small purchase procedures established in regulations and updated periodically by the purchasing director; provided, however, that purchase requirements shall not be artificially divided so as to constitute a small purchase under this section.

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(Code 1982, § 12-23)

Sec. 2-541. - Fiscal responsibility.

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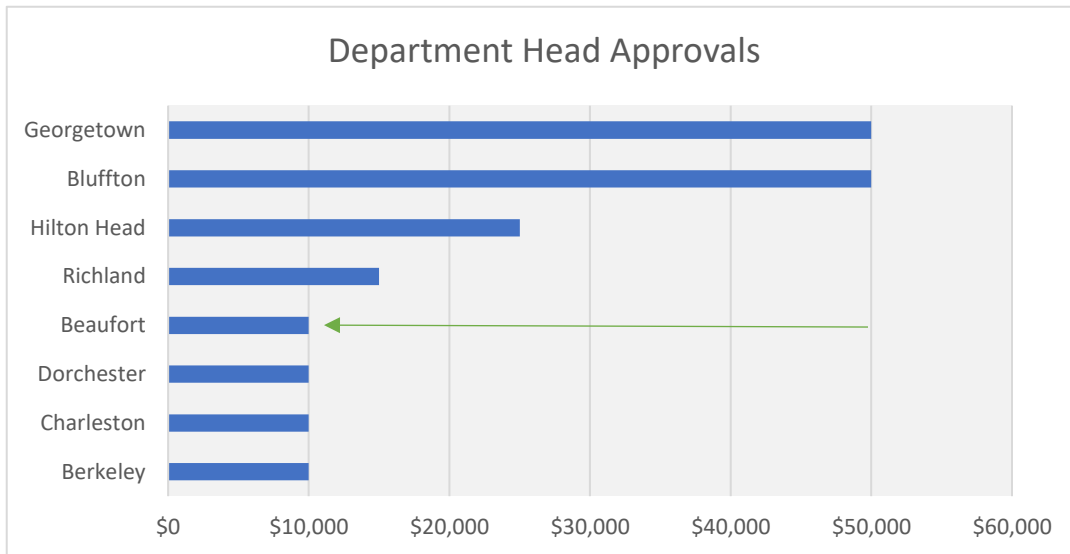
(Code 1982, § 12-42)

Department Head Threshold

From **To**
\$ 10,000 \$ 15,000

Cities and Counties

Berkeley **Charleston** **Dorchester** **Beaufort** **Richland** **Hilton Head** **Bluffton**
\$ 10,000 \$ 10,000 \$ 10,000 \$ 10,000 \$ 15,000 \$ 25,000 \$ 50,000



Note: All other entities (Greenville, Horry, Lexington & Spartanburg) are \$10,000 or less

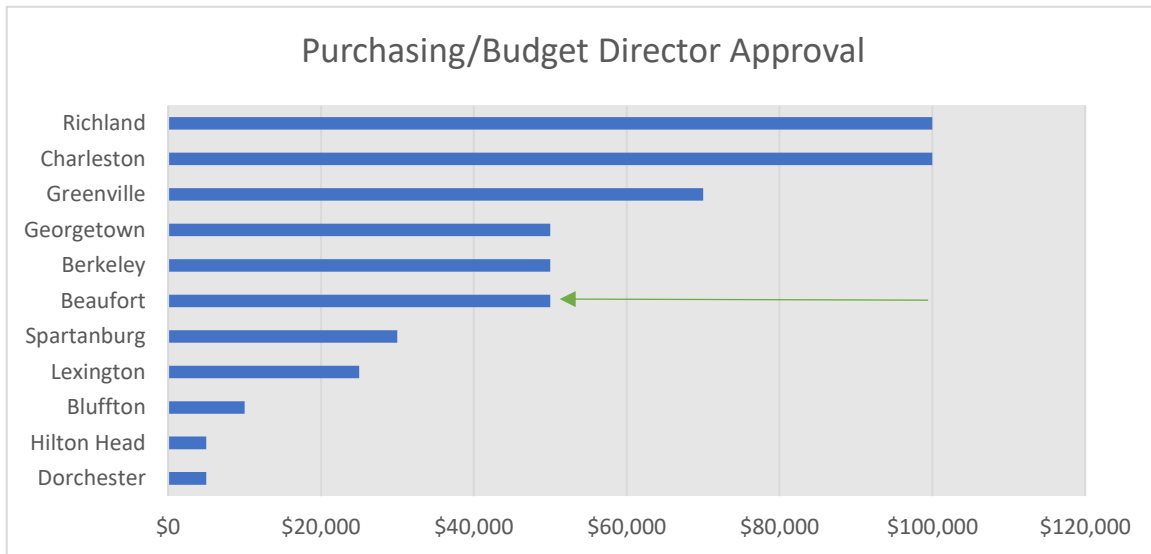
<u>Georgetown</u>	<u>Greenville</u>	<u>Horry</u>	<u>Lexington</u>	<u>Spartanburg</u>
\$ 50,000			\$10,000 or less	

Purchasing and/or Budget Director Threshold

From **To**
\$ 10,000 \$ 50,000

Cities and Counties

Dorchester **Hilton Head** **Bluffton** **Lexington** **Spartanburg** **Beaufort** **Berkeley**
\$ 5,000 \$ 5,000 \$ 10,000 \$ 25,000 \$ 30,000 \$ 50,000 \$ 50,000



Note: If the item was approved in the current budget, the Purchasing Director may approve the item. Otherwise, approval must be sought through the Budget Director with an amendment from another line item.

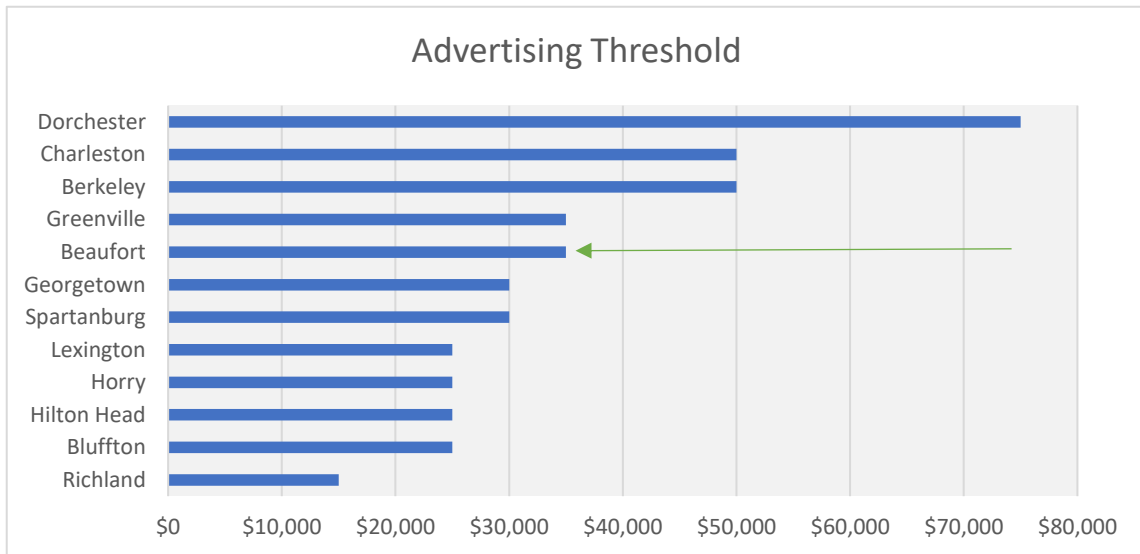
<u>Georgetown</u>	<u>Greenville</u>	<u>Charleston</u>	<u>Richland</u>	<u>Horry</u>
\$ 50,000	\$ 70,000	\$ 100,000	\$ 100,000	Unlimited

Advertising Threshold

From **To**
\$ 25,000 \$ 35,000

Cities and Counties

Richland **Bluffton** **Hilton Head** **Horry** **Lexington** **Spartanburg** **Georgetown**
\$ 15,000 \$ 25,000 \$ 25,000 \$ 25,000 \$ 25,000 \$ 30,000 \$ 30,000



Note: If the purchase is over \$35,000 and not available on a state, cooperative, or GSA contract, the Goods or Services must be publically advertised in accordance with our procurement code. This does not apply to our prequalified lists pre-qualified under 50K A & E and Contractor lists.

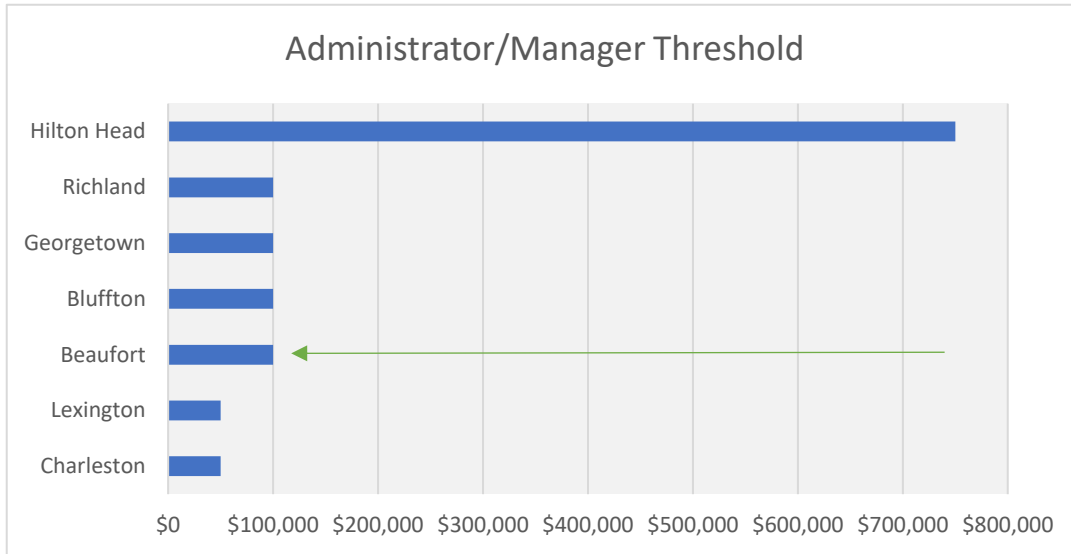
	<u>Beaufort</u>		<u>Greenville</u>		<u>Berkeley</u>		<u>Charleston</u>		<u>Dorchester</u>
\$	35,000	\$	35,000	\$	50,000	\$	50,000	\$	75,000

Administrator/Manager Threshold

From To
\$ 50,000 \$ 100,000

Cities and Counties

Charleston Lexington Beaufort Bluffton Georgetown Richland Hilton Head
\$ 50,000 \$ 50,000 \$ 100,000 \$ 100,000 \$ 100,000 \$ 100,000 \$ 750,000

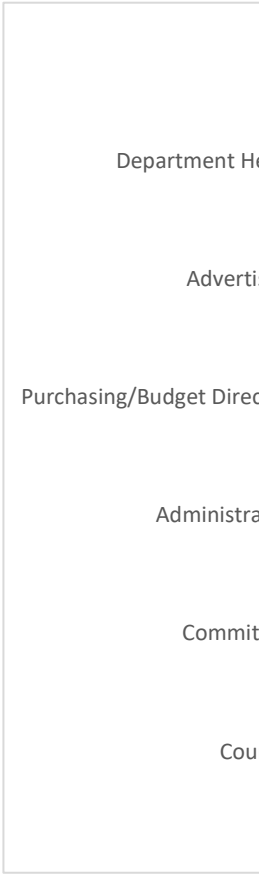


Note: If the item was approved in the current budget, the Purchasing Director may approve the item. Otherwise, approval must be sought through the Budget Director with an amendment from another line item.

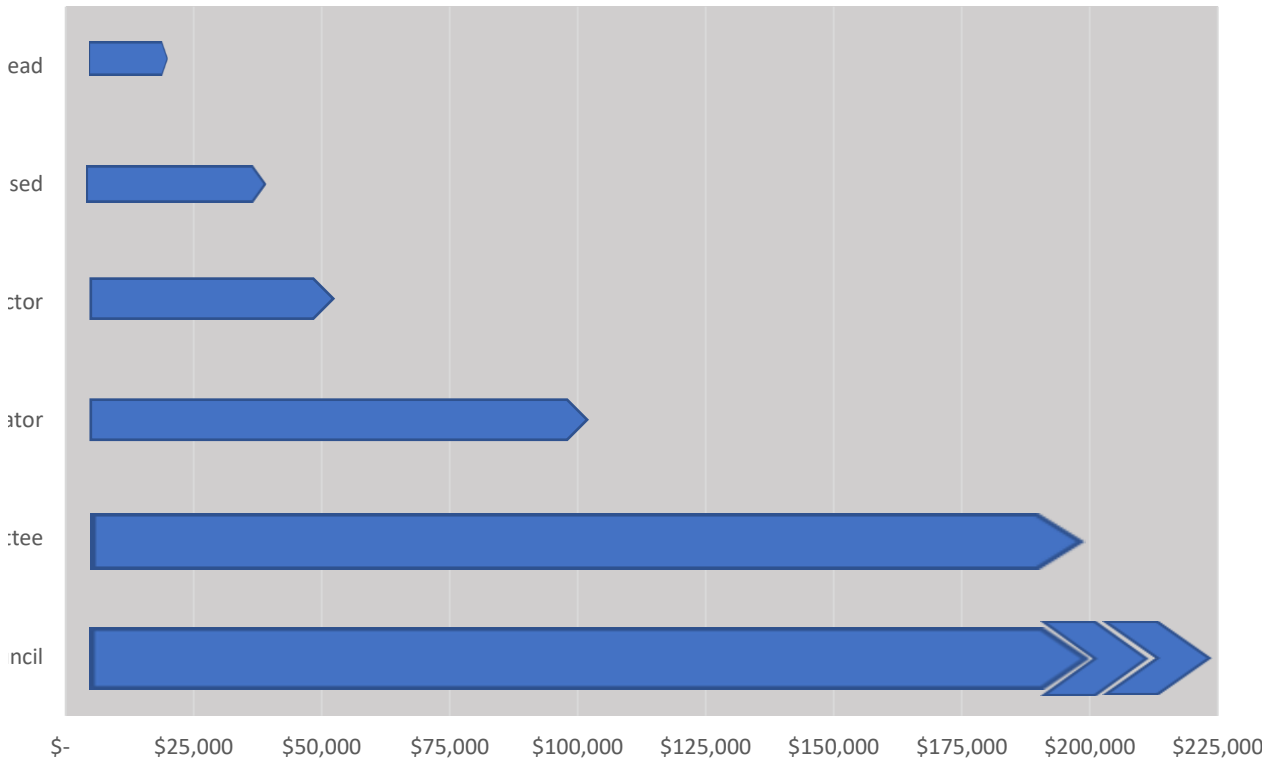
<u>Dorchester</u>	<u>Berkeley</u>	<u>Greenville</u>	<u>Horry</u>	<u>Spartanburg</u>
\$ 5,000,000	Unlimited	Unlimited	Unlimited	Unlimited

Summary of Purchasing Thresholds

Purchasing Thresholds	Old	New
Department Heads	\$ 10,000	\$ 15,000
Advertise for IFB/RFP/FRQ	\$ 25,000	\$ 35,000
Purchasing/Budget Director	\$ 25,000	\$ 50,000
Administrator	\$ 50,000	\$ 100,000
Committee	\$ 100,000	\$ 200,000
Council	Above \$100,000	Above \$200,000



Purchasing Thresholds



)

Council Committee.dministratcing/Budget Advertisedpartment H
\$ -

PO
\$ 3,000

Exclusions/Exemptions-Price must be fair and reasonable.

Goods, Services or Other Expenditures that, by nature of what they are, may render the requirement to

Current Exemption Examples:

Utilities

Membership Dues

Postal stamps and fees

Education/Training

Additional Exclusions:

PO Box rentals

Aircraft Maintenance

Legal Fees

Advertising time and space in radio, television, and social media platforms

Other Changes

The County Administrator may approve contract renewals and be exempt from the dollar limitations on expenditure authority identified in this Section 2-509-Authority and duties of purchasing director, paragraph (d-e) Dollar limitations in paragraphs (1-4) provided that the funds have been approved by the county council as part of the annual budget appropriation process, and that any expenditure of funds regardless of the amount will not result in a budget deficit.

obtain 3 quotes impractical. Normally only one source is available.

Beaufort County Department Heads and Staff Comments **Supporting the Procurement Code Changes**

ACA-Public Safety:

In reference to the changes for Division 4, Procurement Code:

AS the ACA for the Public Safety Division, I support the presented changes to the threshold amounts in the procurement code. The vast majority of our everyday business is between \$1 and \$100,000; the change will help departments with their everyday operational needs. I am a firm believer that all Ordinances and Policies should be reviewed and changed as necessary to keep up with our changing times.

Director Mosquito Control:

- 1) The recommended Procurement Code changes will encourage an efficient and effective work flow for various County procurement actions
- 2) Standardize cost-saving procurement actions within a timely manner
- 3) Simplify the procurement processes among County Council, various County committees, and/or County staff

Human Resources Director:

I do not have any specific comment other than the changes seemed to be practical and in the spirit of improving the efficiency and agility of the purchasing process. Good work. Thanks for the opportunity to review.

Airports Director:

We like what you are doing and definitely support it. There have been times in the past when important projects that may not qualify, as emergencies but are still time-sensitive have been difficult to accomplish because of lower thresholds and the time it takes to get through the "pipeline." Therefore, the Purchasing Departments plan to align better with other counties similarly sized and situated is a very positive one.

ACA-Engineering:

I fully support this endeavor! An update to this ordinance will significantly allow staff to perform the functions of the County in a more expeditious manner. The change will require fewer resources manage and will allow staff to deliver projects and services more swiftly. I think the documentation detailing the number of expenditures in the proposed range of values displays that this is a small portion of County operations and this level of expenditures does not adversely affect the County's financials. Way to go!!!

ARTICLE IX. GOVERNMENT-OWNED PROPERTY AND FACILITIES¹

DIVISION 1. GENERALLY

Secs. 2-646—2-670. Reserved.

DIVISION 2. RESTRICTED ACCESS

Sec. 2-671. Purpose.

This division has, as its purpose, to protect county government property and facilities from unauthorized or improper access, as defined in this division, and to make special provisions for restricting access to the county detention centers' grounds and facilities.

(Code 1982, § 10.5-61)

Sec. 2-672. Scope.

This division shall apply to every county government-owned land, structure, and facility within the physical boundaries of the county.

(Code 1982, § 10.5-62)

Sec. 2-673. Definitions.

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

County detention centers includes any facility of whatever nature that is employed by the county for the purpose of detaining persons under arrest of any police agency, or serving a sentence of any court, having jurisdiction in the county.

County government-owned property and facilities includes every land, whether improved by manmade structures or not, and all vegetation on such land of whatever nature, and every manmade structure on such land of whatever nature, to which the county council owns lawful title.

(Code 1982, § 10.5-63)

Cross reference(s)—Definitions generally, § 1-2.

¹Cross reference(s)—County airports, § 6-56 et seq.; library, ch. 50.

Sec. 2-674. Unauthorized or improper access.

- (a) It shall be unlawful for anyone to enter any county government-owned property or facility except via an unlocked public entrance during the days and times such are open to the public. Regularly scheduled open days and times shall be published at regular intervals in local newspapers of the widest circulation available and shall be posted at the main public entryway to each such property or facility. Any variation to such routine access days and times shall be similarly posted and shall be made public as soon as known, utilizing the broadest circulation available. It shall be unlawful for anyone to enter such property or facility at any other days or times or via any other means of entry without authorization.
- (b) Except as otherwise provided for public access during authorized days and times or as otherwise authorized, it shall be unlawful for anyone to enter onto any county government-owned land that is fenced, and/or that is posted by signs reading "no trespassing," "restricted access" or other such signs intended to restrict or limit access or by verbal warning of a county employee or police official that entry into such lands is trespassing. Such signs shall be posted in at least four conspicuous places on the borders of such lands, and a proof of posting such signs shall be deemed and taken as notice conclusive against any person making illegal entry under this division.
- (c) Except for public parking lots and walkways and for entrances provided for public access to county detention facilities on the days and times such facilities might be open to such public access, it shall be unlawful for anyone to enter the grounds of any such detention facility or beyond signs displayed around the facility for the purpose of establishing such limited access or for anyone to attempt to touch such facility by any means or to attempt to throw any object against or into such facility or to otherwise approach, enter, or disturb such facility or any part or feature thereof. It shall also be unlawful for any person to loiter on any highway, roadway, sidewalk, or grounds adjacent to the detention center. Except as specifically provided for visitation purposes by the detention facility administrator, it shall also be unlawful for anyone to attempt to communicate in any way with the occupants of such detention facilities or to give to or take from any occupant of such facilities any physical object of whatever nature.

(Code 1982, § 10.5-64)

Sec. 2-675. Camping prohibited. Notwithstanding any other provision of law, a person or group of persons may not use any county government-owned property or facility grounds for:

- (a) camping, or other living accommodations purposes;
- (b) sleeping, or making preparations to sleep;
- (c) storing personal belongings that support camping or other outdoor living accommodations purposes;
- (d) building a campfire;
- (e) erecting tents or other structures used for camping or outdoor living accommodations;
- (f) digging or breaking ground without proper written authorization; or
- (g) cooking, or cooking activities that support camping or other outdoor living accommodations purposes.

This prohibition applies regardless of the participant's intent or the nature of other activities in which the participant may be engaged.

(Code 2022, Ord. 2022/___)

Sec. 2-676. Penalties.

Violation of this division shall be a misdemeanor and shall be punishable by fine of no more than \$200.00 or imprisonment for no more than 30 days, except that violation of subsection 2-674(c) or damage to persons or property during violations as defined under this division or violation of other applicable statutes and ordinances may result in additional charges to include felony arrest.

(Code 1982, § 10.5-65)



BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

ITEM TITLE:
An Ordinance to amend Article IX. Government Owned Property and Facilities, Division 2. Restricted Access
MEETING NAME AND DATE:
Public Facilities, January 18, 2022
PRESENTER INFORMATION:
Thomas J. Keaveny, II, Deputy County Attorney <i>15 minutes</i>
ITEM BACKGROUND:
We currently have someone living on the Administration Building grounds which is unsightly, a public health issue, and a safety issue. This amendment will prohibit sleeping, camping, etc. on county owned property and facilities. It mirrors an existing state statute which prohibits the same on the state house grounds. Adoption of the amendment will allow the Sheriff to arrest and prosecute anyone who violates the provisions of the amendment. The Sheriff's Office has agreed to enforce the amended ordinance.
PROJECT / ITEM NARRATIVE:
Sec. 2-675. Camping prohibited. Notwithstanding any other provision of law, a person or group of persons may not use any county government-owned property or facility grounds for: (a) camping, or other living accommodations purposes; (b) sleeping, or making preparations to sleep; (c) storing personal belongings that support camping or other outdoor living accommodations purposes; (d) building a campfire; (e) erecting tents or other structures used for camping or outdoor living accommodations; (f) digging or breaking ground without proper written authorization; or (g) cooking, or cooking activities that support camping or other outdoor living accommodations purposes. This prohibition applies regardless of the participant's intent or the nature of other activities in which the participant may be engaged.
FISCAL IMPACT:
N/A
STAFF RECOMMENDATIONS TO COUNCIL:
Approval
OPTIONS FOR COUNCIL MOTION:
Motion to approve first reading of the amendment to prohibit camping on County-owned properties.



BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

ITEM TITLE:
Ordinance Amending 2020 Business License Ordinance
MEETING NAME AND DATE:
County Council January 24, 2022
PRESENTER INFORMATION:
Thomas J. Keaveny, II, Deputy County Attorney 15 Minutes
ITEM BACKGROUND:
During it's meeting of January 18, 2022 the Finance Committee voted unanimously to amend the 2020 Business License Ordinance. The attached Amended Ordinance contains the language which the Committee voted to recommend that Council adopt.
PROJECT / ITEM NARRATIVE:
Amendment of 2020 Business License Ordinance
FISCAL IMPACT:
Amending the Ordinance as proposed will result in lower revenue collection but it should not have an adverse impact of past collections because Beaufort County has not historically collected revenue for this activity.
STAFF RECOMMENDATIONS TO COUNCIL:
Amend the 2020 Business License Ordinance as recommended by the Finance Committee.
OPTIONS FOR COUNCIL MOTION:
Follow the Finance Committee's recommendation or reject it.

ORDINANCE 2022/_____

AN ORDINANCE AMENDING THE 2020 BUSINESS LICENSE TAX ORDINANCE

WHEREAS, Beaufort County has been in the practice of regulating business licensing as evidenced by the Beaufort County Code of Ordinances Chapter 18, Article III, Sections 18-46 through 18-71; and

WHEREAS, in December 2020 Beaufort County repealed its then existing Business License Ordinance and adopted a new Ordinance which was designed to bring its Ordinance into conformity with the South Carolina Business License Tax Reform Act of 2019; and

WHEREAS, in adopting its new ordinance Beaufort County inadvertently failed to carry forward a then existing exemption for individuals who rent less than two residential rental units on a long-term basis (30 days or more) within the county and Council wishes to include that exemption in its current Ordinance.

NOW, THEREFORE, be it ordained by Beaufort County Council, in a meeting duly assembled, that Chapter 18, Article III, of the Code of Ordinances is amended to exempt from the requirements of the business license tax, individuals who rent less than two residential rental units on a long-term basis all as set forth in Exhibit "A" .

IT IS SO ORDAINED, this ____ day of _____, 2022

Joseph Passiment, Chairman

Attest: Sarah Brock, Clerk to Council

First Reading:_____

Second Reading:_____

Third Reading:_____

ARTICLE III. - BUSINESS AND PROFESSIONAL LICENSES

Section 1. License Required. Every person engaged or intending to engage in any business, calling, occupation, profession, or activity engaged in with the object of gain, benefit, or advantage, in whole or in part within the limits of Beaufort County, South Carolina, is required to pay an annual license tax for the privilege of doing business and obtain a business license as herein provided.

Section 2. Definitions. The following words, terms, and phrases, when used in this ordinance, shall have the meaning ascribed herein. Defined terms are not capitalized when used in this ordinance unless the context otherwise requires.

“*Business*” means any business, calling, occupation, profession, or activity engaged in with the object of gain, benefit, or advantage, either directly or indirectly. In addition to the above-described activities constituting doing business in the county, an individual shall be deemed to be in business if that individual owns and rents two or more residential rental units (or holds a partial interest therein) within the county, excluding the municipalities therein. The applies to long-term rentals (30 days or more) only.

“*Charitable Organization*” means an organization that is determined by the Internal Revenue Service to be exempt from Federal income taxes under 26 U.S.C. Section 501(c)(3), (4), (6), (7), (8), (10) or (19).

“*Charitable Purpose*” means a benevolent, philanthropic, patriotic, or eleemosynary purpose that does not result in personal gain to a sponsor, organizer, officer, director, trustee, or person with ultimate control of the organization.

“*Classification*” means that division of businesses by NAICS codes subject to the same license rate as determined by a calculated index of ability to pay based on national averages, benefits, equalization of tax burden, relationships of services, or other basis deemed appropriate by the Council.

“*Council*” means the County Council of Beaufort County.

“*Domicile*” means a principal place from which the trade or business of a licensee is conducted, directed, or managed. For purposes of this ordinance, a licensee may be deemed to have more than one domicile.

“*Gross Income*” means the gross receipts or gross revenue of a business, received or accrued, for one calendar or fiscal year collected or to be collected from business done within the County. If the licensee has a domicile within the County, business done within the County shall include all gross receipts or revenue received or accrued by such licensee. If the licensee does not have a domicile within the County, business done within the County shall include only gross receipts or revenue received or accrued within the County. In all cases, if the licensee pays a business license tax to another Municipality or County, then the licensee’s gross income for the purpose of computing the tax within the County must be reduced by the amount of revenues or receipts taxed in the other Municipality or County and fully reported to the County. Gross income for business license tax purposes shall not include taxes collected for a governmental entity, escrow funds, or funds that are the property of a third party. The value of bartered goods or trade-in merchandise shall be included in gross income. The gross receipts or gross revenues for business license

purposes may be verified by inspection of returns and reports filed with the Internal Revenue Service, the South Carolina Department of Revenue, the South Carolina Department of Insurance, or other government agencies. In calculating gross income for certain businesses, the following rules shall apply:

- A. Gross income for agents shall be calculated on gross commissions received or retained, unless otherwise specified. If commissions are divided with other brokers or agents, then only the amount retained by the broker or agent is considered gross income.
- B. Except as specifically required by S.C. Code § 38-7-20, gross income for insurance companies shall be calculated on gross premiums written.
- C. Gross income for manufacturers of goods or materials with a location in the County shall be calculated on the lesser of (i) gross revenues or receipts received or accrued from business done at the location, (ii) the amount of income allocated and apportioned to that location by the business for purposes of the business's state income tax return, or (iii) the amount of expenses attributable to the location as a cost center of the business. Licensees reporting gross income under this provision shall have the burden to establish the amount and method of calculation by satisfactory records and proof. Manufacturers include those taxpayers reporting a manufacturing principal business activity code on their federal income tax returns.

“License Official” means a person designated to administer this ordinance. Notwithstanding the designation of a primary license official, the County may designate one or more alternate license officials to administer particular types of business licenses, including without limitation for business licenses issued to businesses subject to business license taxes under Article 20, Chapter 9, Title 58, and Chapters 7 and 45, Title 38, of the South Carolina Code.

“Licensee” means the business, the person applying for the license on behalf of the business, an agent or legal representative of the business, a person who receives any part of the net profit of the business, or a person who owns or exercises control of the business.

“County” means the Beaufort County, South Carolina.

“NAICS” means the North American Industry Classification System for the United States published under the auspices of the Federal Office of Management and Budget.

“Person” means any individual, firm, partnership, limited liability partnership, limited liability company, cooperative non-profit membership, corporation, joint venture, association, estate, trust, business trust, receiver, syndicate, holding company, or other group or combination acting as a unit, in the singular or plural, and the agent or employee having charge or control of a business in the absence of the principal.

Section 3. Purpose and Duration. The business license required by this ordinance is for the purpose of providing such regulation as may be required for the business subject thereto and for the purpose of raising revenue for the general fund through a privilege tax. The license year ending on December 31, 2021 shall commence on May 1st, 2022 and shall run through April 30th 2023. Thereafter, the license periods shall be established as follows. Except as set forth below for business licenses issued to contractors with respect to specific construction projects, each yearly license shall be issued for the twelve-month period of May 1 to April 30. A business license issued for a construction contract may, at the request of the licensee, be stated to expire at the completion of the construction project; *provided*, any such business license may require that the licensee file,

by each April 30 during the continuation of the construction project, a statement of compliance, including but not limited to a revised estimate of the value of the contract. If any revised estimate of the final value of such project exceeds the amount for which the business license was issued, the licensee shall be required to pay a license fee at the then-prevailing rate on the excess amount. The provisions of this ordinance and the rates herein shall remain in effect from year to year as amended by the Council.

Section 4. Business License Tax, Refund.

- A. The required business license tax shall be paid for each business subject hereto according to the applicable rate classification on or before the due date of the 30th day of April in each year, except for those businesses in Rate Class 8 for which a different due date is specified. Late payments shall be subject to penalties as set forth in Section 12 hereof, except that admitted insurance companies may pay before June 1 without penalty.
- B. A separate license shall be required for each place of business and for each classification or business conducted at one place. If gross income cannot be separated for classifications at one location, the business license tax shall be computed on the combined gross income for the classification requiring the highest rate. The business license tax must be computed based on the licensee’s gross income for the calendar year preceding the due date, for the licensee’s twelve-month fiscal year preceding the due date, or on a twelve-month projected income based on the monthly average for a business in operation for less than one year. The business license tax for a new business must be computed on the estimated probable gross income for the balance of the license year. A business license related to construction contract projects may be issued on a per-project basis, at the option of the taxpayer. No refund shall be made for a business that is discontinued.
- C. A licensee that submits a payment greater than the amount owed may request a refund. To be considered, a refund request must be submitted in writing to the County before the June 1 immediately following the April 30 on which the payment was due and must be supported by adequate documentation supporting the refund request. The County shall approve or deny the refund request, and if approved shall issue the refund to the business, within thirty days after receipt of the request.

Section 5. Registration Required.

- A. The owner, agent, or legal representative of every business subject to this ordinance, whether listed in the classification index or not, shall register the business and make application for a business license on or before the due date of each year; *provided*, a new business shall be required to have a business license prior to operation within the County, and an annexed business shall be required to have a business license within thirty (30) days of the annexation. A license for a bar (NAICS 722410) must be issued in the name of the individual who has been issued the corresponding state alcohol, beer, or wine permit or license and will have actual control and management of the business.
- B. Application shall be on the then-current standard business license application as established and provided by the Director of the South Carolina Revenue and Fiscal Affairs Office and shall be accompanied by all information about the applicant, the licensee, and the business deemed appropriate to carry out the purpose of this ordinance by the license official.

Applicants may be required to submit copies of portions of state and federal income tax returns reflecting gross receipts and gross revenue figures.

- C. The applicant shall certify under oath that the information given in the application is true, that the gross income is accurately reported (or estimated for a new business) without any unauthorized deductions, and that all assessments, personal property taxes on business property, and other monies due and payable to the County have been paid.
- D. The County shall allow application, reporting, calculation, and payment of business license taxes through the business license tax portal hosted and managed by the South Carolina Revenue and Fiscal Affairs Office, subject to the availability and capability thereof. Any limitations in portal availability or capability do not relieve the applicant or Licensee from existing business license or business license tax obligations.

Section 6. Deductions, Exemptions, and Charitable Organizations.

- A. No deductions from gross income shall be made except income earned outside of the County on which a license tax is paid by the business to some other County or county and fully reported to the County, taxes collected for a governmental entity, or income which cannot be included for computation of the tax pursuant to state or federal law. Properly apportioned income from business in interstate commerce shall be included in the calculation of gross income and is not exempted. The applicant shall have the burden to establish the right to exempt income by satisfactory records and proof.
- B. No person shall be exempt from the requirements of the ordinance by reason of the lack of an established place of business within the County, unless exempted by state or federal law. The license official shall determine the appropriate classification for each business in accordance with the latest issue of NAICS. No person shall be exempt from this ordinance by reason of the payment of any other tax, unless exempted by state law, and no person shall be relieved of liability for payment of any other tax or fee by reason of application of this ordinance.
- C. Wholesalers are exempt from business license taxes unless they maintain warehouses or distribution establishments within the County. A wholesale transaction involves a sale to an individual who will resell the goods and includes delivery of the goods to the reseller. It does not include a sale of goods to a user or consumer.
- D. A charitable organization shall be exempt from the business license tax on its gross income unless it is deemed a business subject to a business license tax on all or part of its gross income as provided in this section. A charitable organization, or any affiliate of a charitable organization, that reports income from for-profit activities or unrelated business income for federal income tax purposes to the Internal Revenue Service shall be deemed a business subject to a business license tax on the part of its gross income from such for-profit activities or unrelated business income.
- E. A charitable organization shall be deemed a business subject to a business license tax on its total gross income if (1) any net proceeds of operation, after necessary expenses of operation, inure to the benefit of any individual or any entity that is not itself a charitable organization as defined in this ordinance, or (2) any net proceeds of operation, after necessary expenses of operation, are used for a purpose other than a charitable purpose as defined in this ordinance. Excess benefits or compensation in any form beyond fair market

value to a sponsor, organizer, officer, director, trustee, or person with ultimate control of the organization shall not be deemed a necessary expense of operation.

Section 7. False Application Unlawful. It shall be unlawful for any person subject to the provisions of this ordinance to make a false application for a business license or to give or file, or direct the giving or filing of, any false information with respect to the license or tax required by this ordinance.

Section 8. Display and Transfer.

- A. All persons shall display the license issued to them on the original form provided by the license official in a conspicuous place in the business establishment at the address shown on the license. A transient or non-resident shall carry the license upon his person or in a vehicle used in the business readily available for inspection by any authorized agent of the County.
- B. A change of address must be reported to the license official within ten (10) days after removal of the business to a new location and the license will be valid at the new address upon written notification by the license official and compliance with zoning and building codes. Failure to obtain the approval of the license official for a change of address shall invalidate the license and subject the licensee to prosecution for doing business without a license. A business license shall not be transferable, and a transfer of controlling interest shall be considered a termination of the old business and the establishment of a new business requiring a new business license, based on old business income.

Section 9. Administration of Ordinance. The license official shall administer the provisions of this ordinance, collect business license taxes, issue licenses, make or initiate investigations and audits to ensure compliance, initiate denial or suspension and revocation procedures, report violations to the municipal attorney, assist in prosecution of violators, produce forms, undertake reasonable procedures relating to the administration of this ordinance, and perform such other duties as may be duly assigned.

Section 10. Inspection and Audits.

- A. For the purpose of enforcing the provisions of this ordinance, the license official or other authorized agent of the County is empowered to enter upon the premises of any person subject to this ordinance to make inspections and to examine and audit books and records. It shall be unlawful for any such person to fail or refuse to make available the necessary books and records. In the event an audit or inspection reveals that the licensee has filed false information, the costs of the audit shall be added to the correct business license tax and late penalties in addition to other penalties provided herein. Each day of failure to pay the proper amount of business license tax shall constitute a separate offense.
- B. The license official shall have the authority to make inspections and conduct audits of businesses to ensure compliance with the ordinance. Financial information obtained by inspections and audits shall not be deemed public records, and the license official shall not release the amount of business license taxes paid or the reported gross income of any person by name without written permission of the licensee, except as authorized by this ordinance, state or federal law, or proper judicial order. Statistics compiled by classifications are public records.

Section 11. Assessments, Payment under Protest, Appeal.

- A. Assessments, payments under protest, and appeals of assessment shall be allowed and conducted by the County pursuant to the provisions of S.C. Code § 6-1-410, as amended. In preparing an assessment, the license official may examine such records of the business or any other available records as may be appropriate and conduct such investigations and statistical surveys as the license official may deem appropriate to assess a business license tax and penalties as provided herein.
- B. The license official shall establish a uniform local procedure consistent with S.C. Code § 4-9-30 for hearing an application for adjustment of assessment and issuing a notice of final assessment; provided that for particular types of business licenses, including without limitation for business licenses issued to businesses subject to business license taxes under Article 20, Chapter 9, Title 58, and Chapters 7 and 45, Title 38, of the South Carolina Code, the County, by separate ordinance, may establish a different procedure and may delegate one or more rights, duties, and functions hereunder to the Municipal Association of South Carolina.

Section 12. Delinquent License Taxes, Partial Payment.

- A. For non-payment of all or any part of the correct business license tax, the license official shall impose and collect a late penalty of five (5%) percent of the unpaid tax for each month or portion thereof after the due date until paid. Penalties shall not be waived. If any business license tax remains unpaid for sixty (60) days after its due date, the license official shall report it to the municipal attorney for appropriate legal action.
- B. Partial payment may be accepted by the license official to toll imposition of penalties on the portion paid; *provided*, however, no business license shall be issued or renewed until the full amount of the tax due, with penalties, has been paid.

Section 13. Notices. The license official may, but shall not be required to, mail written notices that business license taxes are due. If notices are not mailed, there shall be published a notice of the due date in a newspaper of general circulation within the County three (3) times prior to the due date in each year. Failure to receive notice shall not constitute a defense to prosecution for failure to pay the tax due or grounds for waiver of penalties.

Section 14. Denial of License. The license official may deny a license to an applicant when the license official determines:

- A. The application is incomplete or contains a misrepresentation, false or misleading statement, or evasion or suppression of a material fact;
- B. The activity for which a license is sought is unlawful or constitutes a public nuisance *per se* or *per accidens*;
- C. The applicant, licensee, prior licensee, or the person in control of the business has been convicted within the previous ten years of an offense under a law or ordinance regulating business, a crime involving dishonest conduct or moral turpitude related to a business or a subject of a business, or an unlawful sale of merchandise or prohibited goods;
- D. The applicant, licensee, prior licensee, or the person in control of the business has engaged in an unlawful activity or nuisance related to the business or to a similar business in the County or in another jurisdiction;

- E. The applicant, licensee, prior licensee, or the person in control of the business is delinquent in the payment to the County of any tax or fee;
- F. A licensee has actual knowledge or notice, or based on the circumstances reasonably should have knowledge or notice, that any person or employee of the licensee has committed a crime of moral turpitude on the business premises, or has permitted any person or employee of the licensee to engage in the unlawful sale of merchandise or prohibited goods on the business premises and has not taken remedial measures necessary to correct such activity; or
- G. The license for the business or for a similar business of the licensee in the County or another jurisdiction has been denied, suspended, or revoked in the previous license year.

A decision of the license official shall be subject to appeal as herein provided. Denial shall be written with reasons stated.

Section 15. Suspension or Revocation of License. When the license official determines:

- A. A license has been mistakenly or improperly issued or issued contrary to law;
- B. A licensee has breached any condition upon which the license was issued or has failed to comply with the provisions of this ordinance;
- C. A licensee has obtained a license through a fraud, misrepresentation, a false or misleading statement, or evasion or suppression of a material fact in the license application;
- D. A licensee has been convicted within the previous ten years of an offense under a law or ordinance regulating business, a crime involving dishonest conduct or moral turpitude related to a business or a subject of a business, or an unlawful sale of merchandise or prohibited goods;
- E. A licensee has engaged in an unlawful activity or nuisance related to the business; or
- F. A licensee is delinquent in the payment to the County of any tax or fee,

the license official may give written notice to the licensee or the person in control of the business within the County by personal service or mail that the license is suspended pending a single hearing before Council or its designee for the purpose of determining whether the suspension should be upheld and the license should be revoked.

The written notice of suspension and proposed revocation shall state the time and place at which the hearing is to be held, and shall contain a brief statement of the reasons for the suspension and proposed revocation and a copy of the applicable provisions of this ordinance.

Section 16. Appeals to Council or its Designee.

- A. Except with respect to appeals of assessments under Section 11 hereof, which are governed by S.C. Code § 6-1-410, any person aggrieved by a determination, denial, or suspension and proposed revocation of a business license by the license official may appeal the decision to the Council or its designee by written request stating the reasons for appeal, filed with the license official within ten (10) days after service by mail or personal service of the notice of determination, denial, or suspension and proposed revocation.
- B. A hearing on an appeal from a license denial or other determination of the license official and a hearing on a suspension and proposed revocation shall be held by the Council or its

designee within ten (10) business days after receipt of a request for appeal or service of a notice of suspension and proposed revocation. The hearing shall be held upon written notice at a regular or special meeting of the Council, or, if by designee of the Council, at a hearing to be scheduled by the designee. The hearing may be continued to another date by agreement of all parties. At the hearing, all parties shall have the right to be represented by counsel, to present testimony and evidence, and to cross-examine witnesses. The proceedings shall be recorded and transcribed at the expense of the party so requesting. The rules of evidence and procedure prescribed by Council or its designee shall govern the hearing. Following the hearing, the Council by majority vote of its members present, or the designee of Council if the hearing is held by the designee, shall render a written decision based on findings of fact and conclusions on application of the standards herein. The written decision shall be served, by personal service or by mail, upon all parties or their representatives and shall constitute the final decision of the County.

- C. Timely appeal of a decision of Council or its designee does not effectuate a stay of that decision. The decision of the Council or its designee shall be binding and enforceable unless overturned by an applicable appellate court after a due and timely appeal.
- D. For business licenses issued to businesses subject to business license taxes under Article 20, Chapter 9, Title 58, and Chapters 7 and 45, Title 38, of the South Carolina Code, the County may establish a different procedure by ordinance.

Section 17. Consent, franchise, or license required for use of streets.

- A. It shall be unlawful for any person to construct, install, maintain, or operate in, on, above, or under any street or public place under control of the County any line, pipe, cable, pole, structure, or facility for utilities, communications, cablevision, or other purposes without a consent agreement or franchise agreement issued by the Council by ordinance that prescribes the term, fees, and conditions for use.
- B. The annual fee for use of streets or public places authorized by a consent agreement or franchise agreement shall be set by the ordinance approving the agreement and shall be consistent with limits set by state law. Existing franchise agreements shall continue in effect until expiration dates in the agreements. Franchise and consent fees shall not be in lieu of or be credited against business license taxes unless specifically provided by the franchise or consent agreement.

Section 18. Confidentiality. Except in accordance with proper judicial order or as otherwise provided by law, no official or employee of the County may divulge or make known in any manner the amount of income or any financial particulars set forth or disclosed in any report or return required under this ordinance. Nothing in this section shall be construed to prohibit the publication of statistics so classified as to prevent the identification of particular reports or returns. Any license data may be shared with other public officials or employees in the performance of their duties, whether or not those duties relate to enforcement of this ordinance.

Section 19. Violations. Any person violating any provision of this ordinance shall be deemed guilty of an offense and shall be subject to a fine of up to \$500.00 or imprisonment for not more than thirty (30) days or both, upon conviction. Each day of violation shall be considered a separate offense. Punishment for violation shall not relieve the offender of liability for delinquent taxes, penalties, and costs provided for in this ordinance.

Section 20. Severability. A determination that any portion of this ordinance is invalid or unenforceable shall not affect the remaining portions. To the extent of any conflict between the provisions of this ordinance and the provisions of the South Carolina Business License Tax Standardization Act, as codified at S.C. Code §§ 6-1-400 *et seq.*, the standardization act shall control.

Section 21. Classification and Rates.

- A. The business license tax for each class of businesses subject to this ordinance shall be computed in accordance with the current business license rate schedule, designated as Appendix A to this ordinance, which may be amended from time to time by the Council.
- B. The current business license class schedule is attached hereto as Appendix B. Hereafter, no later than December 31 of each odd year, the County shall adopt, by ordinance, the latest standardized business license class schedule as recommended by the Municipal Association of South Carolina and adopted by the Director of the South Carolina Revenue and Fiscal Affairs Office. Upon adoption by the County, the revised business license class schedule shall then be appended to this ordinance as a replacement Appendix B.
- C. The classifications included in each rate class are listed with NAICS codes, by sector, sub-sector, group, or industry. The business license class schedule (Appendix B) is a tool for classification and not a limitation on businesses subject to a business license tax. The classification in the most recent version of the business license class schedule adopted by the Council that most specifically identifies the subject business shall be applied to the business. The license official shall have the authority to make the determination of the classification most specifically applicable to a subject business.
- D. A copy of the class schedule and rate schedule shall be filed in the office of the clerk.

APPENDIX A: BUSINESS LICENSE RATE SCHEDULE

RATE CLASS	INCOME: \$0 - \$2,000	INCOME OVER \$2,000
	BASE RATE	RATE PER \$1,000 OR FRACTION THEREOF
1	\$ 35.00	\$ 0.37
2	\$ 40.00	\$ 0.47
3	\$ 45.00	\$ 0.57
4	\$ 50.00	\$ 0.67
5	\$ 55.00	\$ 0.77
6	\$ 60.00	\$ 0.87
7	\$ 65.00	\$ 0.97
8.1	\$ 40.00	\$ 0.47
8.2	Set by state statute	
8.3	MASC Telecommunications	
8.4	MASC Insurance	
8.51	\$12.50 + \$12.50 per machine	
8.52	\$12.50 + \$180.00 per machine	
8.6	\$ 45.00 plus \$5.00 -OR- \$12.50 per table	\$ 0.57

NON-RESIDENT RATES

Unless otherwise specifically provided, all taxes and rates shall be doubled for nonresidents and itinerants having no fixed principal place of business within the County.

CLASS 8 RATES

Each NAICS number designates a separate subclassification. The businesses in this section are treated as separate and individual subclasses due to provisions of state law, regulatory requirements, service burdens, tax equalization considerations, and other factors that are deemed sufficient to require individually determined rates. In accordance with state law, the County also may provide for reasonable subclassifications for rates, described by an NAICS sector, subsector, or industry, that are based on particularized considerations as needed for economic stimulus or for the enhanced or disproportionate demands on municipal services or infrastructure.

Non-resident rates do not apply except where indicated.

8.1 NAICS 230000 – Contractors, Construction, All Types [Non-resident rates apply].

Resident rates, for contractors having a permanent place of business within the County:

Minimum on first \$2,000 \$ see rates PLUS

Each additional 1,000.....\$ see rates

Non-resident rates apply to contractors that do not have a permanent place of business within the County. A trailer at the construction site or structure in which the contractor temporarily resides is not a permanent place of business under this ordinance.

No contractor shall be issued a business license until all state and municipal qualification examination and trade license requirements have been met. Each contractor shall post a sign in plain view on each job identifying the contractor with the job.

Sub-contractors shall be licensed on the same basis as general or prime contractors for the same job. No deductions shall be made by a general or prime contractor for value of work performed by a sub-contractor.

No contractor shall be issued a business license until all performance and indemnity bonds required by the Building Code have been filed and approved. Zoning permits must be obtained when required by the Zoning Ordinance.

Each prime contractor shall file with the License Official a list of sub-contractors furnishing labor or materials for each project.

For licenses issued on a per-job basis, the total tax for the full amount of the contract shall be paid prior to commencement of work and shall entitle the contractor to complete the job without regard to the normal license expiration date. An amended report shall be filed for each new job and the appropriate additional license fee per \$1,000 of the contract amount shall be paid prior to commencement of new work. Only one base tax shall be paid in a license year. Licensees holding a per-job license shall file, by each April 30 during the continuation of the construction project, a statement of compliance, including but not limited to a revised estimate of the value of the contract. If any revised estimate of the final value of such project exceeds the amount for which the business license was issued, the licensee shall be required to pay a license fee at the then-prevailing rate on the excess amount.

8.2 NAICS 482 – Railroad Companies (See S.C. Code § 12-23-210).

8.3 NAICS 517311, 517312 – Telephone Companies.

With respect to “retail telecommunications services” as defined in S. C. Code § 58-9-2200, the Municipality participates in a collections program administered by the Municipal Association of South Carolina. The Municipality has approved participation in the collections program by separate ordinance (the “Telecommunications Collections Ordinance”). The rates, terms, conditions, dates, penalties, appeals process, and other details of the business license applicable to retail telecommunications services are set forth in the Telecommunications Collections Ordinance.

8.4 NAICS 5241 – Insurance Companies:

Independent agents, brokers, their employees are subject to a business license tax based on their natural class. With respect to insurers subject to license fees and taxes under Chapter 7 of Title 38 and to brokers under Chapter 45 of Title 38, the Municipality participates in a collections program administered by the Municipal Association of South Carolina. The Municipality has approved participation in the collections program by separate ordinance (the “Insurers and Brokers Collections Ordinance”). The rates, terms, conditions, dates, penalties, appeals process, and other details of the business license applicable to insurers and brokers are set forth in the Insurers and Brokers Collections Ordinance.

8.51 NAICS 713120 – Amusement Machines, coin operated (except gambling). Music machines, juke boxes, kiddie rides, video games, pin tables with levers, and other amusement machines with or without free play feature licensed by SC Department of Revenue pursuant to S.C. Code §12-21-2720(A)(1) and (A)(2) [**Type I and Type II**].

For operation of all machines (not on gross income), pursuant to S.C. Code §12-21-2746:

Per Machine	\$12.50 PLUS
Business license	\$12.50

Distributors that sell or lease machines and are not licensed by the state as an operator pursuant to §12-21-2728 are not subject to Subclass 8.51.

8.52 NAICS 713290 – Amusement Machines, coin operated, non-payout. Amusement machines of the non-payout type or in-line pin game licensed by SC Department of Revenue pursuant to S.C. Code §12-21-2720(A)(3) [**Type III**].

For operation of all machines (not on gross income), pursuant to S.C. Code §12-21-2720(B):

Per Machine	\$180.00 PLUS
Business license	\$12.50

Distributors that sell or lease machines and are not licensed by the state as an operator pursuant to §12-21-2728 are not subject to Subclass 8.52.

8.6 NAICS 713990 – Billiard or Pool Rooms, all types. (A) Pursuant to SC Code § 12-21-2746, license tax of \$5.00 per table measuring less than 3½ feet wide and 7 feet long, and \$12.50 per table longer than that; PLUS, (B) with respect to gross income from the entire business in addition to the tax authorized by state law for each table:

Minimum on first \$2,000 \$ see rates PLUS
Per \$1,000, or fraction, over \$2,000 \$ see rates

Business License Class Schedule by NAICS Code

Appendix B

NAICS Sector/Subsector	Industry Sector	Class
11	Agriculture, forestry, hunting and fishing	2.00
21	Mining	4.00
23	Construction	8.10
31-33	Manufacturing	2.00
42	Wholesale trade	1.00
423930	Recyclable Material Merchant Wholesalers (Junk)	9.10
44-45	Retail trade	1.00
4411	Automobile Dealers	9.30
4412	Other Motor Vehicle Dealers	9.30
454390	Other Direct Selling Establishments (Peddlers)	9.41 & 9.42
48-49	Transportation and warehousing	2.00
482	Rail Transportation	8.20
51	Information	4.00
517311	Wired Telecommunications Carriers	8.30
517312	Wireless Telecommunications Carriers (except Satellite)	8.30
52	Finance and insurance	7.00
522298	Pawnshops	9.20
5241	Insurance Carriers	8.40
5242	Insurance Brokers for non-admitted Insurance Carriers	8.40
53	Real estate and rental and leasing	7.00
54	Professional, scientific, and technical services	5.00
55	Management of companies	7.00
56	Administrative and support and waste management and remediation services	4.00
61	Educational services	4.00
62	Health care and social assistance	4.00
71	Arts, entertainment, and recreation	3.00
711190	Other Performing Arts Companies (Carnivals and Circuses)	9.60
713120	Amusement Parks and Arcades	8.51
713290	Nonpayout Amusement Machines	8.52
713290	Bingo Halls	9.50
713990	All Other Amusement and Recreational Industries (pool tables)	8.60
721	Accommodation	3.00
722	Food services and drinking places	1.00
722410	Drinking Places (Alcoholic Beverages)	9.70
81	Other services	5.00

Note: Class Schedule is based on 2017 IRS data.

This appendix will be updated every odd year based on the latest available IRS statistics. The Business License Class Schedule may be accessed at:

Item 19.



BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

ITEM TITLE:
AN ORDINANCE APPROVING THE CONVEYANCE OF PORTIONS OF THE RIGHT OF WAY KNOWN AS BOSTICK ROAD AND AUTHORIZES THE COUNTY ADMINISTRATOR TO EXECUTE THE NECESSARY DOCUMENTS
MEETING NAME AND DATE:
County Council; January 24, 2022
PRESENTER INFORMATION:
Brittany Ward, Legal Department <i>10 Minutes</i>
ITEM BACKGROUND:
Presented to County Council January 10, 2022
PROJECT / ITEM NARRATIVE:
County Council authorized the County Administrator to enter into a settlement agreement regarding pending litigation. Pursuant to the settlement agreement, certain portions of the right of way known as Bostick Road will be conveyed to the adjacent property owners.
FISCAL IMPACT:
No funding required
STAFF RECOMMENDATIONS TO COUNCIL:
Approval of conveyance of right of way
OPTIONS FOR COUNCIL MOTION:
Motion to approve/deny conveyance of right of way

AN ORDINANCE APPROVING THE CONVEYANCE OF PORTIONS OF THE RIGHT OF WAY KNOWN AS BOSTICK ROAD AND AUTHORIZES THE COUNTY ADMINISTRATOR TO EXECUTE THE NECESSARY DOCUMENTS

WHEREAS, Beaufort County (“County”) received a donation of real property from Paul and Marjorie Trask, said real property being a sixty (60) foot right of way and a portion of Bostick Road located in Beaufort County, which was adopted into the County’s road system in 2005; collectively hereinafter referred to as the “Property”; and

WHEREAS, the property lines for the Property were disputed by way of litigation in Case No. 2017-CP-07-00327; and

WHEREAS, the County determined that the use of the Property as a right of way is no longer desired, and has entered into a settlement agreement regarding the aforementioned litigation; and

WHEREAS, the County desires to convey the Property by way of a quit claim deed to the adjacent property owners as shown in the plat attached hereto and incorporated herein by reference in Exhibit A; and

WHEREAS, the County shall retain an access easement over the Property for purposes of accessing the adjacent stormwater drainage system as shown in Exhibit A; and

WHEREAS, Beaufort County Council has determined that it is in the best interest of the citizens of Beaufort County to convey the Property.

NOW, THEREFORE BE IT ORDAINED BY BEAUFORT COUNTY COUNCIL, duly assembled, does hereby approve the conveyance of portions of the right of way known as Bostick Road and further described in Exhibit A, and authorizes the County Administrator to execute the necessary documents.

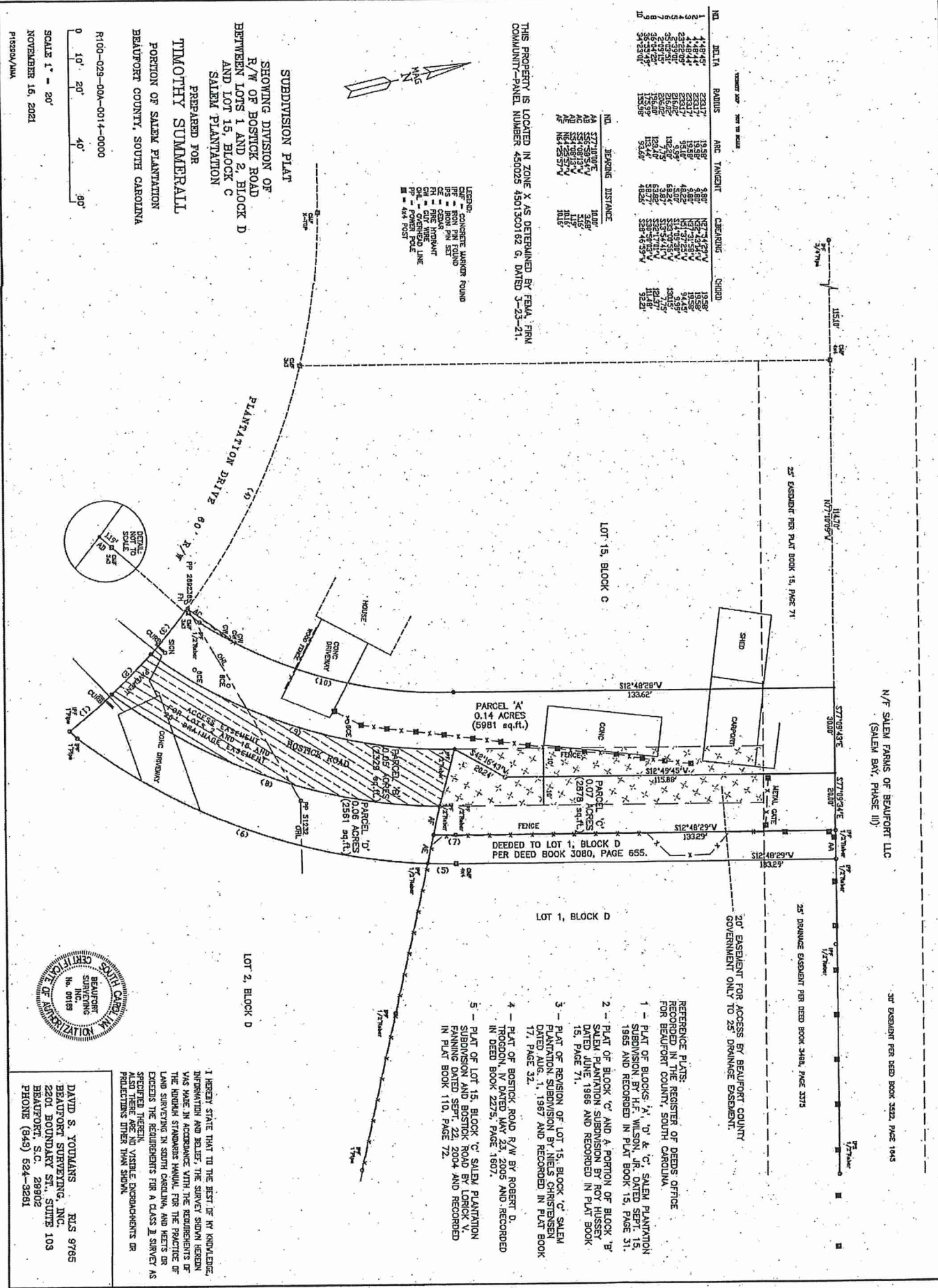
Adopted this ____ day of _____, 2022.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
Joseph Passiment, Chairman

ATTEST:

Sarah Brock, Clerk to Council



THIS PROPERTY IS LOCATED IN ZONE X AS DETERMINED BY FEMA, FIRM COMMUNITY-PANEL NUMBER 450025 450130762 G, DATED 3-23-21.

NO.	DELTA	RADIUS	ARC TANGENT	CHORD	CHORD
1	44°48'45"	22317	1335'	880'	1535'
2	44°48'45"	22317	1335'	880'	1535'
3	44°48'45"	22317	1335'	880'	1535'
4	44°48'45"	22317	1335'	880'	1535'
5	44°48'45"	22317	1335'	880'	1535'
6	44°48'45"	22317	1335'	880'	1535'
7	44°48'45"	22317	1335'	880'	1535'
8	44°48'45"	22317	1335'	880'	1535'
9	44°48'45"	22317	1335'	880'	1535'
10	44°48'45"	22317	1335'	880'	1535'
11	44°48'45"	22317	1335'	880'	1535'
12	44°48'45"	22317	1335'	880'	1535'
13	44°48'45"	22317	1335'	880'	1535'
14	44°48'45"	22317	1335'	880'	1535'
15	44°48'45"	22317	1335'	880'	1535'
16	44°48'45"	22317	1335'	880'	1535'
17	44°48'45"	22317	1335'	880'	1535'
18	44°48'45"	22317	1335'	880'	1535'
19	44°48'45"	22317	1335'	880'	1535'
20	44°48'45"	22317	1335'	880'	1535'

LEGEND
 CONCRETE MARKER ROUND
 IRON PIN ROUND
 IRON PIN SET
 IRON ROD
 FENCE
 HANDWRT
 POWER LINE
 POWER POLE
 44° POST

SUBDIVISION PLAT
 SHOWING DIVISION OF
 R/W OF BOSTWICK ROAD
 BETWEEN LOTS 1 AND 2, BLOCK D
 AND LOT 15, BLOCK C
 SALEM PLANTATION
 PREPARED FOR
 TIMOTHY SUMMERALL
 PORTION OF SALEM PLANTATION
 BEAUFORT COUNTY, SOUTH CAROLINA

R100-029-004-0014-0000
 SCALE 1" = 20'
 NOVEMBER 16, 2021
 P13250/JAA



DAVID S. YODANIS, RLS 9765
 BEAUFORT SURVEYING, INC.
 2201 BOUNDARY ST., SUITE 103
 BEAUFORT, S.C. 29902
 PHONE (843) 524-3281

I HEREBY STATE THAT TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF, THE SURVEY SHOWN HEREON WAS MADE IN ACCORDANCE WITH THE REQUIREMENTS OF THE NORTH CAROLINA SURVEYING ACT, AND MEETS OR EXCEEDS THE REQUIREMENTS FOR A CLASS II SURVEY AS SPECIFIED THEREIN. ALSO THERE ARE NO VISIBLE ENCROACHMENTS OR PROJECTIONS OTHER THAN SHOWN.

- REFERENCE PLATS REGISTERED OF DEEDS OFFICE FOR BEAUFORT COUNTY, SOUTH CAROLINA
- PLAT OF BLOCKS 'A', 'D' & 'C', SALEM PLANTATION SUBDIVISION BY H.F. WILSON, JR. DATED SEPT. 15, 1965 AND RECORDED IN PLAT BOOK 15, PAGE 31.
 - PLAT OF BLOCK 'C' AND A PORTION OF BLOCK 'B' SALEM PLANTATION SUBDIVISION BY ROY HUSSEY DATED JUNE 1966 AND RECORDED IN PLAT BOOK 15, PAGE 71.
 - PLAT OF REVISION OF LOT 15, BLOCK 'C', SALEM PLANTATION SUBDIVISION SHEET REVISIONS DATED MAY 23, 1997 AND RECORDED IN PLAT BOOK 17, PAGE 32.
 - PLAT OF BOSTWICK ROAD R/W BY ROBERT D. TROSDON, IV. DATED MAY 23, 2005 AND RECORDED IN DEED BOOK 2275, PAGE 1807.
 - PLAT OF LOT 15, BLOCK 'C', SALEM PLANTATION SUBDIVISION AND BOSTWICK ROAD BY LORICK V. FANNING DATED SEPT. 22, 2004 AND RECORDED IN PLAT BOOK 110, PAGE 72.

30' EASEMENT PER DEED BOOK 3522, PAGE 1045
 30' DRAINAGE EASEMENT PER DEED BOOK 3488, PAGE 3375
 30' DRAINAGE EASEMENT PER DEED BOOK 3488, PAGE 3375
 30' EASEMENT FOR ACCESS BY BEAUFORT COUNTY GOVERNMENT ONLY TO 25' DRAINAGE EASEMENT.

DEEDED TO LOT 1, BLOCK D PER DEED BOOK 3080, PAGE 655.



BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

ITEM TITLE:
<i>Accommodations Tax (State 2%) Board Recommendations to Tourism-Related Organizations in the Amount of \$800,000.</i>
MEETING NAME AND DATE:
<i>Finance Committee, November 15, 2021</i>
PRESENTER INFORMATION:
<i>Dick Farmer, Chairman, Accommodations Tax (State 2%) Board 20 minutes</i>
ITEM BACKGROUND:
<i>See attached.</i>
PROJECT / ITEM NARRATIVE:
<i>The Accommodations Tax (State 2%) Board Chairman will present the board's recommendations for the 2021-2022 State ATAX Grant Awards</i>
FISCAL IMPACT:
<i>Beaufort County CFO, Hayes Williams, determined an allocation of \$800,000 from State ATAX Funds Collections to be awarded to grant applicants as per the attached.</i>
STAFF RECOMMENDATIONS TO COUNCIL:
<i>Staff recommendation is to approve.</i>
OPTIONS FOR COUNCIL MOTION:
<i>Approve the Motion for First Reading at the next County Council Meeting Modify recommendations made by the Accommodations Tax Board and approve edited motion for First Reading at the next County Council Meeting Deny the Motion</i>

	Organization	Event/Project	Amount Requested	Received Last Year	Amount Received	% of Ask	Name	Notes
1	Greater Beaufort-Port Royal CVB	Tourism Marketing FY 2021-2022	\$ 175,000	\$ 229,300	\$ 175,000	100.0%	Robb Wells	Fully Funded; Budget is for Marketing Only
2	Lean Ensemble Theater	Tourism marketing 2020-2021	\$ 6,000	\$ 1,500	\$ 850	14.2%	Blake White	Funds for Chamber Dues
4	Friends of the Spanish Moss Trail	Spanish Moss Trail Visitor Marketing Video Phase 2	\$ 3,950	\$ 2,000	\$ 3,950	100.0%	Sissy Perryman	Fully Funded; Budget is to Complete Video that was partially funded in 2020
5	Daufuskie Island Historical Foundation	Brochure printing	\$ 6,000	\$ -	\$ 4,000	66.7%	Nancy Ludtke	Funds for Brochure Printing
6	HHI Concourse d'Elegance	Motoring Festival	\$ 40,000	\$ -	\$ 24,755	61.9%	Lindsey Harrell	Funding for Social Media and Chamber Digital Ads
7	Arts Center of Coastal Carolina	Tourism Marketing of the Unincorporated Areas of Beaufort County	\$ 6,000	\$ 4,000	\$ 3,050	50.8%	Andrea Gannon	Funds for Print Ads in Experience Charleston, The Post and Courier and Footlight Payers in Charleston
8	Friends of Port Royal Cypress Wetlands	Rack cards/Guided tours/Birthday for the birds	\$ 5,600	\$ -	\$ 2,400	42.9%	Bernadette Clayton	Funds for Marketing the Guided Naturalist Tours
9	HHI Land Trust	Fort Howell Historical Tourism marketing	\$ 20,000	\$ -	\$ 3,600	18.0%	Linda Hyslop	Funds for Hiring PR Firm to assist with Marketing
10	Beaufort Area Sports Council	Beaufort area sports marketing and sales	\$ 40,000	\$ -	\$ 40,000	100.0%	Christian Kata	Fully Funded; Budget is for Marketing Only
11	HHI Symphony Orchestra	HHSO Marketing	\$ 20,000	\$ -	\$ 5,250	26.3%	Alan Jordan	Funds for Airport Kiosk, Radio Advertising and Social Media
12	Hilton Head Hospitality Association	Hilton Head Wine and Food Festival	\$ 10,000	\$ 10,000	\$ 10,000	100.0%	Jeff Gerber	Fully Funded; Budget is for Marketing Only
13	Beaufort Festivals & Events Advertising	Gullah Fest/Shrimp Fest/Taste of Beaufort	\$ 48,500	\$ -	\$ 48,500	100.0%	Thomas Hicks	Fully Funded due to Large Number of Room Nights Produced by Events
14	HHI Sea Turtle Patrol	Sea Turtle GREEN carpet event	\$ 7,800	\$ -	\$ -	0.0%	Heather Malia Rath	Not Funded; No Tourism Production Impact
15	Beaufort County Black Chamber of Commerce	Cultural Tourism Marketing/Events	\$ 155,000	\$ 32,000	\$ 32,000	20.6%	Larry Holman	Allocated what County Council Awarded during Last Cycle
16	Beaufort Film Society	Beaufort International Film Festival (16th)	\$ 30,000	\$ 20,000	\$ 30,000	100.0%	Ron Tucker	Fully Funded due to Large Number of Room Nights Produced by Event
17	Hilton Head Choral Society	Marketing for Tourist/Visitor Development	\$ 4,000	\$ -	\$ -	0.0%	Margie Lechowicz	Not Funded; All Marketing/Advertising Proposed is Local
18	Beaufort County Parks and Rec	Burton Wells Pickleball complex	\$ 617,400	\$ -	\$ 140,000	22.7%	Shannon Loper	Partially Funded to Assist with Development of Pickleball
19	SC Lowcountry & Resort Islands	Promotion of Beaufort Country & the Lowcountry	\$ 49,400	\$ 40,000	\$ 49,400	100.0%	Peach Morrison	Fully Funded; Budget is for Marketing Only
20	Port Royal Sound Foundation	Family field trip marketing campaign/Fleet of kayaks	\$ 52,380	\$ 50,250	\$ 52,380	100.0%	Kat Armstrong	Fully Funded due to Large Number of Room Nights Produced by Programs
21	Historic Bluffton Foundation	Heyward House summer kitchen roof	\$ 31,044	\$ 17,000	\$ 31,044	100.0%	Kelly Graham	Fully Funded to Replace Roof on Welcome Center
22	NIBCAA	HHI Gullah Celebration	\$ 41,800	\$ 20,000	\$ 37,326	89.3%	Courtney Young	Funding for TV Advertising, Billboards and Social Media
23	Historic Mitchelville Freedom Park	Holiday Tree Lighting, Freedom Day, Marketing and Site Prep / Design for Juneteenth Celebration	\$ 35,000	\$ 20,000	\$ 35,000	100.0%	Ahmed Ward	Fully Funded; Budget is for Marketing Only
24	HHI Airport	HHI Inbound Awareness Campaign	\$ 60,000	\$ -	\$ -	0.0%	Jon Rembold	Not Funded due to No Tourism Impact
25	Gullah Traveling Theater	A Gullah Kinfolk Christmas Wish	\$ 30,990	\$ -	\$ 19,795	63.9%	Anita Singleton-Prather	Funding for Facility Rental, Equipment Rental for Video and Video Production
26	Penn Center	Heritage Festival; Operations & Marketing	\$ 60,000	\$ 24,800	\$ 19,500	32.5%	Annette Sumpter	Funding for Video Production, Equipment Rental for Video and Print Ads
28	Lowcountry Golf Course Owners Association	Golf Tourism Broadcast Golf Channel TV Campaign	\$ 20,000	\$ 7,500	\$ 10,000	50.0%	Barry Fleming	Funding for Golf Channel Ads
3	Coastal Discovery Museum	Cultural & EcoTourism Program	\$ 34,500	\$ 15,000	\$ 22,200	64.3%	Natalie Hefter / Rex Garniewicz	Funding for Web Site, Exhibits and Special Event Marketing
Total Applications: 27			\$ 1,610,364	\$ 379,000	\$ 800,000	49.7%		
AMOUNT AVAILABLE:			\$ 800,000					
Amount Remaining:			\$ -					

ORDINANCE 2022/ ____

AN ORDINANCE APPROPRIATING FUNDS FROM THE STATE 2% ACCOMMODATIONS TAX FUND AND OTHER MATTERS RELATED THERETO

WHEREAS, County Council is authorized to utilize State 2% Accommodations Tax ("A-Tax') Funds to promote tourism and enlarge the economic benefits of tourism through advertising, promotion, construction and maintenance of access and access to nearby roads for civic, cultural recreational or historic facilities; and

WHEREAS, S.C. Code Ann. §6-4-10(4)(b) expressly authorizes a county which has a high concentration of tourism activity to use state accommodations tax funds "to provide additional county and municipal services including, but not limited to, law enforcement [and] traffic control" as may be necessary for tourism related activities; and

WHEREAS, Beaufort County ("County") initiated a formal grant application process, and accepted applications from local entities to receive grant funds from the state A-Tax; and

WHEREAS, applications were received, reviewed and scored by the state accommodations tax advisory board, which has made award recommendations to County Council for approval and appropriation of funds; and

WHEREAS, County Council finds that it is in the best interest of its citizens, residents, visitors and tourists to provide the recommended funds to local entities and projects as set forth in the attached "Exhibit A" which is incorporated herein by reference.

NOW, THEREFORE, BE IT ORDAINED BY BEAUFORT COUNTY COUNCIL, that appropriations shall be made in the form of grant awards to local entities from Beaufort County's state A-Tax Funds as set forth in the attached Exhibit A.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: _____
Joseph Passiment, Jr.

ATTEST:

Sarah Brock, Clerk to Council

Chronology:

Third and Final Reading: _____

Public Hearing: _____ Second Reading: _____

First Reading: _____



BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

ITEM TITLE:
Recommendation to Award IFB #112221E Boundary Street Tennis Court Renovations
MEETING NAME AND DATE:
Public Facilities Committee – January 18, 2022
PRESENTER INFORMATION:
Jared Fralix, Assistant County Administrator – Engineering (5 mins)
ITEM BACKGROUND:
On October 20, 2021, Beaufort County published an Invitation for Bid (IFB) for the renovation of the tennis courts located at the corner of Boundary Street and Bladen Street. The renovation will include demolition of the existing courts and fence enclosures, sitework to correct the drainage issues and install rain gardens, and the construction of seven new courts/fencing/net hardware/etc, sidewalks and improvements to include ADA-access to all courts.
PROJECT / ITEM NARRATIVE:
Two bids were received on November 22, 2021: Hammer Construction at \$768,900, and McGrath Industries DBA Talbot Tennis at \$683,800. Including a 10% contingency to the latter bid results in a budget of \$752,180 (preliminary engineer estimate for the Work was \$750,000).
FISCAL IMPACT:
Funding will come from a combination of Hospitality Tax (Acct 20020021-54151 with a balance of \$373,979), the sale of Bob Jones Field (Acct 20040000-31510 with a balance of \$387,160.45), and the PARD Grant (\$125,760.24) to be paid at the completion of the project.
STAFF RECOMMENDATIONS TO COUNCIL:
Staff recommends approval of contract award to McGrath Industries DBA Talbot Tennis for IFB#112221E in the amount of \$752,180.
OPTIONS FOR COUNCIL MOTION:
Motion to approve/deny award of Contract to McGrath Industries DBA Talbot Tennis for IFB#112221E. <i>Next Step: Move forward to County Council for award of contract to McGrath Industries DBA Talbot Tennis.</i>

IFB #112221E

BREAKDOWN OF BIDS FOR PRIMARY SCOPE OF WORK AND ALTERNATES

BEAUFORT TENNIS COURT RENOVATION

NOTE: An itemized Schedule of Values along with a Time Schedule of Performance will be required to be supplied to the ENGINEER by the CONTRACTOR within 15 days after Notice to Proceed.

The "PRIMARY SCOPE OF WORK" (SOW) amount includes construction of six (6) new marked tennis courts in three enclosures to include fencing, sidewalks (ADA compliant), nets/hardware/posts, and player benches along with the drainage and rain gardens IAW the drawings and specifications laid out in the included Plans. The six courts to be constructed are, from Sheet 2, Courts 2, 3, 4, 5, 6, and 7. The 5% Bid Bond should be based upon this amount. (Court 1, the single enclosure court, will be considered separately in Alternate 2 and is not included here.)

PRIMARY SCOPE OF WORK BID.....\$ 540,000
(Use the following line to write out the same amount using words instead of numerals:)

Five hundred forty thousand Dollars

DO NOT INCLUDE THE FOLLOWING ALTERNATES IN THE TOTAL ABOVE. The following are alternates which may or may not be selected as part of the contract to be awarded.

ALTERNATE 1: DEMOLITION.....\$ 54,800
(Use the following line to write out the same amount using words instead of numerals:)

Fifty four thousand eight hundred Dollars

ALTERNATE 2: If selected, Court #1 (the single enclosed court) would be added to the Work, increasing the total number of courts to be constructed from six (6) to seven (7). Adding Court 1 would also add any associated components (asphalt, fencing, benches, net hardware, etc.). The bid amount shown below reflects the cost to add Court 1 to the contract.

ALTERNATE 2: ADDING AN ADDITIONAL COURT.....\$ 89,000
(Use the following line to write out the same amount using words instead of numerals:)

Eighty nine thousand Dollars

- 6. In accordance with Paragraph 5.1 of the Agreement, progress payments will be made less retainage in an amount equal to ten percent (10%). If the Contractor is 50% complete with the project \$400 per calendar day.
- 5. BIDDER acknowledges that, in accordance with the Agreement, Liquidated Damages are set at

Bidder acknowledges receipt of the following addenda:

The Bidder further proposes and agrees hereby to promptly commence the Work with adequate force and equipment within ten (10) calendar days from receipt of Notice to Proceed, or as may be specified by Special Provision. Contractor shall complete all work not later than 120 calendar days following the date of the Notice to Proceed or IAW any Special Provision by the Owner.

Start and Completion of Work

4. BIDDER agrees that the cost of any work performed, materials furnished, services provided or expenses incurred, which are not specifically delineated in the Contract Documents, but which are incidental to the scope, intent, and completion of the Contract, shall be deemed to have been included in the prices bid for the various items scheduled.

3. BIDDER having examined the plans and specifications with related documents and the site of the proposed work, and being familiar with all of the conditions surrounding the construction of the proposed project including the availability of materials and supplies to construct the project in accordance with the contract documents, within the time set forth herein, and at the process stated below, proposed to enter into a contract with the County to provide the necessary machinery, tools, apparatus, all materials and labor, and other means of construction necessary to complete the Work. The undersigned proposes to furnish and construct the items listed in the attached Schedule of Items for the unit prices stated.

2. BIDDER understands and accepts the terms and conditions of the Invitation to Bid, Instructions to Bidders, and all other Contract Documents.

1. BIDDER has examined all Contract Documents including Addenda.

THIS BID SUBMITTED TO: Beaufort County Capital Projects Department

TITLE OF WORK: Beaufort Tennis Court Renovation

LOCATION OF WORK: Corner of Boundary and Bladen Streets, Beaufort SC 29902

BID FORM

IFB #112221E

and on schedule, the retainage may be reduced to five percent (5%).

7. The Work shall be completed in accordance with the Schedule of Prices set forth by BIDDERS in Bid Form - Schedule of Prices which is attached hereto and made a part hereof.

8. BIDDER will, if this Bid is accepted by Owner, enter into the Agreement included in the Contract Documents to perform and furnish all Work as specified or indicated in the Contract Documents.

9. BIDDER has completed the following additional documents, which are attached hereto and made a part hereof:

- (a) NON-COLLUSION AFFIDAVIT
- (b) CONSENT OF SURETY
- (c) BID BOND
- (d) CERTIFICATION BY CONTRACTOR

10. BIDDER has included with this Bid Form a Bid security in an amount and under the terms and conditions indicated in the Instructions to Bidders.

11. BIDDER is organized under the laws of the State of Georgia as Limited Liability Corp. (indicate proprietorship, partnership, or corporation) as follows:

Name (of business): McGrath Industries DBA Tacket Tennis

Address: 3162 Johnson Ferry Rd Ste 210 #644 Marietta, GA 30062

Telephone: 770 552-5200 FAX: -

South Carolina Bidder's License No.: B115204

Licensing Authority: South Carolina

12. Communications concerning this Bid should be addressed to the BIDDER's company, to the attention of:

Name: Mike McGrath

Address: 3162 Johnson Ferry Rd Ste 210 #644 Marietta, GA 30062

Email: MIKE @ TACKETTENNIS . COM

Telephone: 770-552-5200 Email: -

I, the above signed, certify that this Bid does not violate any Federal or State Antitrust Laws.
_____ (Initial) *MM*

Title: *Managing Member* _____
Date: *11-18-21* _____

Name Printed _____
MIKE McBRATH

Signature _____
MIKE McBRATH

SIGNED BY:

IFB #112221E

CERTIFICATION BY CONTRACTOR

Regarding

NON-SEGREGATED FACILITIES

The Bidder certifies that he does not, provide and maintain segregated facilities for his employees at his establishments and, further that he does not, and will not, permit his employees to perform their services at those locations, under his control, where segregated facilities are provided and maintained. Segregated fountains, transportation, parking, entertainment, recreation, ad housing facilities; waiting, rest, wash, dressing, and locker room, and time clock, work, storage, restaurant, and other eating areas which are set apart in fact, or by explicit directive, habit, local custom, or otherwise, on the basis of color, creed, national origin, and race. The Bidder agrees that, except where he has obtained identical certifications from proposed subcontractors for specific time periods, he will obtain identical certifications from proposed subcontractors prior to the award of subcontractors exceeding \$10,000.00 which are not exempt from the provisions of the Equal Opportunity clause, and that he will retain such certifications in his files.

The Bidder agrees that a breach of this certification is a violation of the Equal Opportunity clause in this Contract. The penalty for making false statements is prescribed in 18 U.S.C. 1001.

M'Grath Industries

Contractor

[Handwritten Signature]

(Signature)

MIKE M'Grath Managing Director

Name and Title of Signer

11-18-21

Date

Kimberly W Miller
NOTARY PUBLIC
Cobb County, GEORGIA
My Commission Expires 05/11/2025

My commission expires: 5-11-25

Title

(SEAL) Kimberly W Miller

18 day of Nov 20 21

Subscribed and Sworn to before me this

Title Managing Member

Name Mike McBrath

representative, owners, employees, or parties in interest, including this affiant. any collusion, conspiracy, connivance, or unlawful agreement on the part of the Bidder or any of its agents, (4) The price or prices quoted in the attached Bid are fair and proper and are not tainted by person interested in the proposed Contract; and,

collusion, conspiracy, connivance or unlawful agreement any advantage against Beaufort County or any overhead, profit or cost element of the bid price or the Bid of any other Bidder, or to fix any Bidder, firm or person to fix the price or prices in the attached Bid or of another Bidder, or to fix any connection with such Contract, or has in any collusion or communication or conference with any other connection with the Contract for which the attached Bid has been submitted to or refrain from bidding in agreed, directly or indirectly, with any other Bidder, firm or person to submit a collusive or sham Bid in employees, or parties in interest, including this affiant, has in any way colluded, conspired, connived, or (3) Neither the said Bidder nor any of its officers, partners, partners, owners, agents, representatives,

(2) Such Bid is genuine and is not a collusive or sham Bid;

(1) He is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;

He is _____ (Owner, Partner, Officer, Representative, or Agent of the Bidder that has submitted the attached Bid;

says that:

MIKE McBRATH being first duly sworn, deposes and

State of GA)
County of Cobb) ss.

NON-COLLUSION AFFIDAVIT OF PRIME BIDDER

IFB #112221E

IFB #112221E

BID BOND

(Five Percent [5%] of Bid)

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned:

McGrath Industries, LLC d/b/a Talbot Tennis, as Principal, and National American Insurance Company

Carolina as County in the penal sum of Five Percent of Amount Bid, as Surety, are hereby held and firmly bound unto Beaufort County, South

Dollars

(\$ 5% of Amount Bid) for the payment of which, well and truly to be made, we hereby jointly and severally bid ourselves, our heirs, executors, administrators, successors, and assigns. Signed this 22nd day of November, 2021

The condition of the above obligation is such that whereas the Principal has submitted to Beaufort County, South Carolina a certain bid attached hereto and hereby made a part hereof to enter into a contract in writing for the construction of: Beaufort Tennis Ct. Renovation, IFB #112221E

Beaufort, SC NOW, THEREFORE,

a) If said bid shall be rejected or in the alternate.

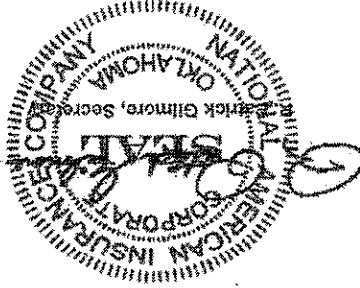
Contract attached hereto (properly complete in accordance with said bid) and shall furnish a bond for his faithful performance of said Contract and for the payment of all persons performing labor and furnishing material in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said bid, then this obligation shall be void, otherwise the same shall remain in force and effect, it being expressly understood and agreed that the liability of the surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the County may accept such bids, and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

McGrath Industries, LLC d/b/a Talbot Tennis (SEAL) Principal

National American Insurance Company Seal South Carolina Representative



I, the undersigned, Secretary of the National American Insurance Company, an Oklahoma Corporation, DO HEREBY CERTIFY that the foregoing and attached POWER OF ATTORNEY remains in full force. Signed and Sealed at the City of Chandler, Oklahoma, this 22nd day of November, 2021.

STATE OF OKLAHOMA
COUNTY OF LINCOLN

SS: _____

Notary Public
My Commission Expires April 9, 2022
Commission #02006203

[Handwritten Signature]



On this 28th day of September, A.D. 2017, before me personally came W. Brent Lagere, to me known, who being by me duly sworn, did depose and say: that he resides in the County of Lincoln, State of Oklahoma; that he is the Chairman and Chief Executive Officer of the National American Insurance Company, the corporation described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation and that he signed his name, thereto by like order.

STATE OF OKLAHOMA
COUNTY OF LINCOLN

SS: _____

W. Brent Lagere, Chairman & Chief Executive Officer

[Handwritten Signature]



IN WITNESS WHEREOF, the National American Insurance Company has caused these presents to be signed by any officer of the Company and its Corporate Seal to be hereunto affixed.

To bind the company for bonds, not to exceed \$4,000,000.00 for any single bond. And to bind National American Insurance Company thereby as fully and to the same extent as if such bonds and documents relating to such bonds were, signed by the duly authorized officer of the National American Insurance Company, and all the acts of said Attorney(s) pursuant to the authority herein given, are hereby ratified and confirmed.

A.M. Digeronimo, Colin Y. Tunny

National American Insurance Company does hereby make, constitute and appoint

Know all men by these presents: That the National American Insurance Company, a corporation duly organized under the laws of the State of Oklahoma, having its principal office in the City of Chandler, Oklahoma, pursuant to the following resolution, adopted by the Board of Directors of the said Company on the 6th day of July, 1987, to wit: "Resolved, that any officer of the Company shall have authority to make, execute and deliver a Power of Attorney constituting as Attorney-in-fact, such persons, firms, or corporations as may be selected from time to time to the Power of Attorney shall be construed as a grant of authority to the attorney(s)-in-fact to sign, execute, acknowledge, deliver or otherwise issue a policy or policies of insurance on behalf of National American Insurance Company. Be it further Resolved, that the signature of any officer and the Seal of the Company may be affixed to any such Power of Attorney or any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such powers so executed and certified by facsimile signature and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond and documents relating to such bonds to which it is attached."

DUPLICATES SHALL HAVE THE SAME FORCE AND EFFECT AS AN ORIGINAL ONLY WHEN ISSUED IN CONJUNCTION WITH THE ORIGINAL.

NATIONAL AMERICAN INSURANCE COMPANY
CHANDLER, OKLAHOMA
POWER OF ATTORNEY

Number: CBB0060595

Signature: Mike McBrath
Typed Name and Title: Mike McBrath, Managing Member
Date: 11-18-21

CERTIFICATION: The following is a statement of fact.

CONTRACTOR'S QUALIFICATION STATEMENT

IFB #112221E

GENERAL

A.1 Submit to:

A.2 Name of Project (if applicable): [Project Title] Tennis Court Renovations

[Project Location] Beaufort SC

A.3 Contractor:

Name: McBrath Industries

A.4

Mailing Address: 3162 Johnson Ferry Rd Ste 210 #644 Marietta GA 30067

Street Address:

Telephone Number (including area code): 770-552-5200

Facsimile Number (including area code):

Contact Person: Mike McBrath

Contact Person's Telephone Number: 404-787-0314

South Carolina Contractor's License Number: 6115204

B. BUSINESS ORGANIZATION

B.1 Check type of business organization:

Corporation Individual Partnership

(Name of Partners) Mike McBrath, Michael Robinson

Joint Venture Other

B.2 If a corporation:

State of Incorporation: Georgia

If not incorporated in South Carolina, State Corporation Commission Registration Number:

Date of Incorporation: 6/15/2009

Federal I.D. Number: 14-1870846

Officers:

Name, address, and phone number of sole-proprietor: _____

B.4 If individually owned: N/A

Years as GP _____

Name Address & Phone No. _____

List of General Partners: _____

Type of partnership: _____

Date of Organization: N/A

B.3 If a partnership: _____

Subchapter S Shareholders: _____

Name Address Phone No. _____

Are you a Subchapter S Corporation: Yes _____ No X

Treasurer: _____

Secretary: _____

Vice President(s): Michael Robinson

President: MIKE MCGRAW

Name	Address	Phone No.	Position	Yrs in

C.3 Number of years this bonding company has acted as surety for you: 19
 Best's Key Rating of bonding company: A - by AM Best
 Contact Person: _____

Telephone Number (including area code): 800-822-7802
 Address: 1010 Mauer Ave Chandler, OK 74834
 Name: _____

C.2 Bonding Company: National American Bonding Co
 Contact Person: Michael Dicerimo
 Telephone Number (including area code): 910-394-9444

Address: 3091 Holcomb Bridge Rd Ste H-2 Norcross GA-30071
 Name: National Surety
 Bonding Agent: Michael Dicerimo

C. BONDING

Contractor's license number in each state in which a business was operated: N/A

Number of years in business under each name: N/A

N/A

All other business names and addresses of principal placed of business for each business.

If yes,

B.5 Years in business: 19
 Have you ever operated under another name? Yes _____ No X

a) In the last in the last five years, received any fines or citations for building code violations which were unrelated to design? Y N

Have you or any officer, partner, or owner of your organization, in any state or territory of the United States, or with respect to any agency of the Federal government:

C.8 If you answer yes to the following, provide the name, address, telephone number, contact person, and circumstances relating to the question on a separate attachment.

If yes, state the name of the project(s); the date; the name, address, telephone number, and contact person for the claimant; the surety satisfying the claim; the size of the claim; and the circumstances giving rise to the claim. (Provide attachments if necessary.)

Yes _____ No X

C.7 Have you ever arbitrated or litigated a claim with an Owner, Architect, or Engineer in the last five years?

If yes, state the name of the project(s); the date; the name, address, telephone number, and contact person for the claimant; the surety satisfying the claim; the size of the claim; and the circumstances giving rise to the claim. (Provide attachments if necessary.)

Yes _____ No X

C.6 Have any Performance or Payment Bond claims ever been paid by any surety on behalf of your organization?

Form of Security: OLA
Bank or Savings & Loan: _____
Contact: _____
Address & Phone No.: _____

If so, indicate the form of security you intend to use and the name, address, point of contact, and telephone number of the banks, savings and loan, or surety you intend to use. (NOTE: Prequalification will not assure acceptance of any form of security.)

C.5 Do you intend to use any alternative form of security? NO

Total bonding limit: \$ 3,000,000. -

C.4 Bonding Capacity: Maximum single job size: \$ 1,500,000. -

If yes, state date, name, address, telephone number, and contact person for agency issuing citation and the nature of the violation. Also, advise the amount of fines paid, if any. Provide attachments if necessary.

Have you, in the last three years, been cited for willful violations for failure to abate, or for repeated violations, by the United States Occupational Safety and Health Administration or by the South Carolina Occupational Safety and Health Administration or by any other governmental body? Y N X

D.1

D. SAFETY

Are you operating under Chapter 11 status now? Y N X

If you filed under Chapter 11 Reorganization, how long did you operate under this status? N/A

If the answer to j) was yes, under what chapter of bankruptcy did you file? N/A

- b) Ever been found to be guilty of charges relating to conflicts of interest: Y N X
- c) Ever been convicted on charges related to any criminal activity relating to construction means, methods, or techniques; bidding or bid rigging; or bribery? Y N X
- d) In the last five years, been found guilty of any minority contracting law violations? Y N X
- e) In the last five years, pleaded no contest in any criminal proceeding related to contracting? Y N X
- f) Ever been disbarred from doing Federal, state, or local government work for any reason? Y N X
- g) Ever been terminated on a contract due to your default? Y N X
- h) In the last five years, paid liquidated damages for being late on a project? Y N X
- i) In the last five years, been subject to tax collection proceedings? Y N X
- j) In the last seven years, filed for bankruptcy? Y N X

Financial Institutions: *See Attached*

Major Subcontractors:

Architects/Engineers:

E.1 Provide at least two references from each industry group listed. Provide other references as requested. Provide current names, addresses, telephone numbers, and contacts.

E. References

D.2 List your worker's compensation experience modifier for the last three years. *0.90, 0.90, 0.89*

McGrath Industries

References

General Contractors:

JCI Contractors, Adam Hurst, ahurst@jcicontractors.com, 1200 N Hutchinson Ave, Adel, GA 31620

229-985-4444

Parrish Construction, Geoffrey Ammann, 478-987-5544, 221 Industrial Park Dr, Perry, GA 31069

Engineers / Architects

Altman Barrett Architects, 900 Circle 75 Pkwy, Atlanta, GA 30339, 229-585-9018

James W Buckley & Assoc, 700 E 2nd Ave A, Rome, GA 30161, 706-234-1884

Financial

Ameris Bank, Shellie Spagnoletto, 3490 Piedmont Road NE, Ste 700, Atlanta, GA 30305,

404-240-1528, shellie.spagnoletto@amerisbank.com

National Surety, Michael DiGeronimo, 770-394-9444, 3091 Holcomb Bridge Rd, Suite H-2, Norcross, GA 30071, Michael@nationalsurety.com

Certification regarding Debarment, Suspension, Ineligibility,
and Voluntary Exclusion:

Company Name: Mercath Industries

The contractor certifies, by submission of this qualification statement or acceptance of a contract, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any State, Federal department, or agency. It further agrees by submitting this qualification statement that it will include this clause without modification in all lower tier transactions, solicitations, proposals, contracts, and subcontracts. Where the bidder/contractor or any lower tier participant is unable to certify to this statement, it shall attach an explanation to this solicitation/bid. State whether or not your company has been involved in any litigation within the past five (5) years arising out of your performance.

Circle Yes or No.

If you answer yes, explain fully if it has been involved in any litigation involving performance.

Signature [Handwritten Signature]

Kimberly W Miller
NOTARY PUBLIC
Cobb County, GEORGIA
My Commission Expires 05/11/2025

State of Georgia
County of Cobb
Subscribed and sworn to before me this 18 day of November, 20 21
Notary Public Kimberly W Miller
My Commission Expires 5-11-25

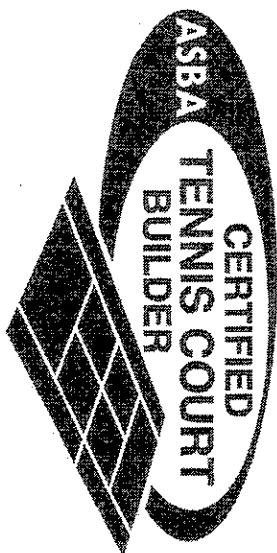
Date 11-18-21
Title Managing Member
Signature [Signature]
Owner or Authorized Representative Name
Name of Company McGrath Industries

I further agree to provide additional information or documentation requested by Beaufort County in support of the above statement.
By signing this affidavit, I further certify that my company has the capability to perform and will perform all elements of the work on the project referenced above with my company's employees.
If a need to subcontract work on this project arises, I will notify the Beaufort County Purchasing Department in writing via email to dthomas@bcgov.net within two (2) business days after submission of the bid.

I hereby certify my company's intent to self-perform 100% of the work required for the referenced project:
Project Name: Beaufort Tennis Court Renovations
Project Number: 112221E

If self-performing 100% of the entire project with your own workforce/staff on your payroll, complete and return this form with your bid package. If self-performing all work, you do not need to solicit SMBS.

Self-Performance Affidavit



AMERICAN SPORTS BUILDERS ASSOCIATION

Through Its Certification Board

Has Conferred Upon

Michael McGrath

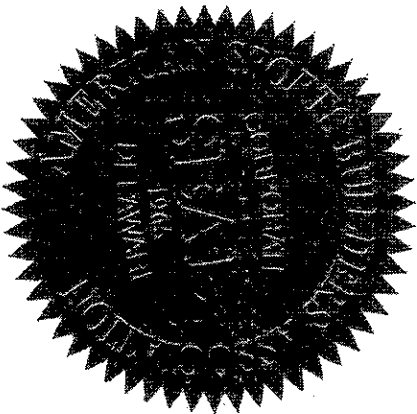
The Designation

CERTIFIED TENNIS COURT BUILDER

FOR EFFORTS TO RAISE THE PROFESSIONAL
STANDARDS OF TENNIS COURT CONSTRUCTION
AND FOR HAVING SUCCESSFULLY FULFILLED THE
CONDITIONS OF ELIGIBILITY AND PASSED THE
REQUIRED EXAMINATION.

*In witness whereof we have set our hands on
this 31st day of December, 2015*

Certification expires: December 31, 2017



Executive Director

[Signature]

Certification Chairman

[Signature]

PRELIMINARY BID TABULATION

PURCHASING DEPARTMENT

Item 22.



Project Name:	Beaufort Tennis Court Renovation
Project Number:	IFB 112221
Project Budget:	
Bid Opening Date:	Monday, November 22, 2021
Time:	3:00:00 PM
Location:	Beaufort County
Bid Administrator:	Dave Thomas
Bid Recorder:	Victoria Moyer

The following bids were received for the above referenced project:

BIDDER	BID FORM	BID BOND	ALL ADDENDA	SCH OF VALUES	SUB LISTING	SMBE DOCS	Grand Total Price	
Hammer Construction	X	X	X	X			\$ 633,300.00	Primary Scope Bid
							\$ 74,600.00	Alternate 1
							\$ 71,000.00	Alternate 2
McGrath Industries DBA Talbot Tennis	X	X	X	X	Self Performing	Self Performing	\$ 540,000.00	Primary Scope Bid
							\$ 54,800.00	Alternate 1
							\$ 89,000.00	Alternate 2

Beaufort County posts PRELIMINARY bid tabulation information within 2 business days of the advertised bid opening. Information on the PRELIMINARY bid tabulation is posted as it was read during the bid opening. Beaufort County makes no guarantees as to the accuracy of any information on the PRELIMINARY tabulation. The bid results indicated here do not necessarily represent the final compliance review by Beaufort County and are subject to change. After the review, the final award will be made by Beaufort County Council and a certified bid tab will be posted online.

David Thomas
 Bid Administrator Signature

Victoria Moyer
 Bid Recorder

ORDINANCE 2022/_____

AN ORDINANCE AMENDING THE 2021-22 BUDGET ORDINANCE TO APPROVE THE FUNDING OF THE BOUNDARY STREET TENNIS COURTS PROJECT, AND TO MAKE APPROPRIATIONS THEREFOR

WHEREAS, On October 20, 2021, Beaufort County published an Invitation for Bids (IFB) for the renovation of the tennis courts located at the corner of Boundary Street and Bladen Street. The renovation will include demolition of the existing courts and fence enclosures, sitework to correct the drainage issues and install rain gardens, and the construction of seven new courts/fencing/net hardware/etc, sidewalks and improvements to include ADA-access to all courts.; and

WHEREAS, County Council wishes to approve the award of the bid and to appropriate funding for the project; and

NOW, THEREFORE be it ordained by County Council in meeting duly assembled as follows:

1. County Council authorizes the award of a contract for the abovementioned tennis courts project to McGrath Industries DBA Talbot Tennis at \$683,800.
2. County council authorizes a 10% contingency for the project to bring the total appropriation to \$752,180
3. Ordinance 2021/____ is hereby amended to reflect funding for the project to come from a combination of Hospitality Tax (Acct 20020021-54151 with a balance of \$373,979), the sale of Bob Jones Field (Acct 20040000-31510 with a balance of \$387,160.45), and the PARD Grant (\$125,760.24) to be paid at the completion of the project.

Ordained this ____ day of February, 2022

Joseph Passiment, Chairman

Sarah Brock, Clerk to Council



BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

ITEM TITLE:
<i>Zoning Map Amendment/Rezoning Request for nineteen (19) Rural and Critical Lands Preservation Program properties from various zoning districts to T1 Natural Preserve (T1NP)</i>
MEETING NAME AND DATE:
<i>Natural Resources Committee Meeting, February 7, 2022</i>
PRESENTER INFORMATION:
<i>Robert Merchant, AICP, Director, Beaufort County Planning and Zoning (10 minutes needed for item discussion)</i>
ITEM BACKGROUND:
<i>This rezoning application went before the Beaufort County Planning Commission at their January 3, 2022 meeting. At that time the Commission voted unanimously to recommend approval of the proposed rezonings to County Council.</i>
PROJECT / ITEM NARRATIVE:
<i>In order to provide the greatest possible zoning protection on nineteen (19) County-owned passive parks properties, staff has initiated a rezoning request in order to convert them from their current zoning districts to the most protective zoning district, T1 Natural Preserve. The nineteen properties' current zoning districts include T2 Rural, T3 Edge, T3 Hamlet Neighborhood, T3 Neighborhood, T4 Hamlet Center Open, C5 Regional Center Mixed Use, S1 Industrial, Lady's Island Community Preservation, and Planned Unit Development, all of which are no longer appropriate. The requested rezoning will ensure continued and future conservation and passive recreation.</i>
FISCAL IMPACT:
<i>Not applicable</i>
STAFF RECOMMENDATIONS TO COUNCIL:
<i>Staff recommends approval.</i>
OPTIONS FOR COUNCIL MOTION:
<i>To approve or deny the zoning amendment for nineteen (19) Rural and Critical Lands Preservation Program properties from various zoning districts to T1 Natural Preserve (T1NP).</i>

ORDINANCE 2022 / __**AN ORDINANCE TO AMEND THE ZONING MAP FOR BEAUFORT COUNTY TO CHANGE NINETEEN (19) RURAL AND CRITICAL LANDS PRESERVATION PROGRAM PROPERTIES FROM VARIOUS ZONINGS TO T1 NATURAL PRESERVE.**

WHEREAS, North Williman Island (R700 030 000 0005 0000, R700 030 000 0036 0000) is currently zoned T1 Natural Preserve and T2 Rural; and

WHEREAS, McLeod (R100 015 000 0046 0000, R100 015 000 040A 0000) is currently zoned T2 Rural; and

WHEREAS, Ihly (R100 016 000 0065 0000) is currently zoned T2 Rural; and

WHEREAS, Lucky (R100 016 000 0238 0000) is currently zoned T2 Rural; and

WHEREAS, Port Royal Battleground (R100 020 000 0165 0000) is currently zoned S1 Industrial; and

WHEREAS, Brewer Memorial Park (R200 015 000 143C 0000, R200 015 000 0142 0000) is currently zoned T4 Hamlet Center Open; and

WHEREAS, Battey-Wilson (R200 005 000 0005 0000, R200 005 000 0165 0000) is currently zoned T2 Rural and no zoning; and

WHEREAS, Pineview (R200 010 000 0170 0000) is currently zoned Lady's Island Community Preservation; and

WHEREAS, Crystal Lake Park (R200 018 000 018A 0000, R123 015 000 1004 0000) is currently zoned T1 Natural Preserve, T3 Neighborhood, and T3 Hamlet Neighborhood; and

WHEREAS, Jenkins Creek and Jenkins Islands (R300 011 000 012B 0000, R300 011 000 0308 0000) is currently zoned T2 Rural; and

WHEREAS, Station Creek Park (R300 036 000 0003 0000) is currently zoned T2 Rural; and

WHEREAS, Mobley Hummock (R600 006 000 0032 0000) is currently zoned T2 Rural; and

WHEREAS, Manigault Neck Corridor (R600 010 000 0205 0000, R600 010 000 0209 0000, R600 010 000 001A 0000, R600 010 000 0186 0000, R600 005 000 0003 0000) is currently zoned T2 Rural; and

WHEREAS, Okatie Marsh Preserve (R600 008 000 003F 0000, R600 013 000 003C 0000, R600 013 000 0005 0000) is currently zoned T2 Rural; and

WHEREAS, Barrel Landing (R600 021 000 0048 0000) is currently zoned Planned Unit Development; and

WHEREAS, Okatie River Park (R600 021 000 0673 0000) is currently zoned T2 Rural; and

WHEREAS, Pinckney Point Preserve (R600 014 000 002G 0000, R600 014 000 002J 0000, R600 014 000 002F 0000, R600 014 000 002K 0000, R600 014 000 002B 0000) is currently zoned T2 Rural; and

WHEREAS, Forby Stormwater (R600 040 000 0134 0000) is currently zoned C5 Regional Center Mixed Use; and

WHEREAS, Bailey Memorial Park (R600 039 00B 0147 0000) is currently zoned T3 Edge; and

WHEREAS, the nineteen properties' current zoning districts are no longer appropriate for these properties, which were purchased through the Rural and Critical Lands Preservation Program with the intent to preserve the properties; and

WHEREAS, Beaufort County Planning Staff have requested the change from each property's current zoning to T1 Natural Preserve; and

WHEREAS, the requested rezoning to T1 Natural Preserve will ensure continued and future conservation and passive recreation for these properties; and

WHEREAS, the proposed amendments are outlined in red on the attached maps; and

WHEREAS, the Beaufort County Planning Commission considered the request on January, 3, 2022, voting to recommend that County Council approve the request; and

WHEREAS, County Council now wishes to amend the zoning map to change the parcels' zoning from their various zoning designations to T1 Natural Preserve.

NOW, THEREFORE be it ordained by County Council in meeting duly assembled as follows:

1. The zoning map of the County is hereby amended to reflect the zoning of Parcel ID Numbers R700 030 000 0005 0000, R700 030 000 0036 0000, R100 015 000 0046 0000, R100 015 000 040A 0000, R100 016 000 0065 0000, R100 016 000 0238 0000, R100 020 000 0165 0000, R200 015 000 143C 0000, R200 015 000 0142 0000, R200 005 000 0005 0000, R200 005 000 0165 0000, R200 010 000 0170 0000, R200 018 000 018A 0000, R123 015 000 1004 0000, R300 011 000 012B 0000, R300 011 000 0308 0000, R300 036 000 0003 0000, R600 006 000 0032 0000, R600 010 000 0205 0000, R600 010 000 0209 0000, R600 010 000 001A 0000, R600 010 000 0186 0000, R600 005 000 0003 0000, R600 008 000 003F 0000, R600 013 000 003C 0000, R600 013 000 0005 0000, R600 021 000 0048 0000, R600 021 000 0673 0000, R600 014 000 002G 0000, R600 014 000 002J 0000, R600 014 000 002F 0000, R600 014 000 002K 0000, R600 014 000 002B 0000, R600 040 000 0134 0000, and R600 039 00B 0147 0000 as T1 Natural Preserve.
2. Staff is directed to make the changes to the zoning map and to report to all persons necessary or helpful that the zoning has so changed.

Ordained this ___ day of _____, 2022

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____

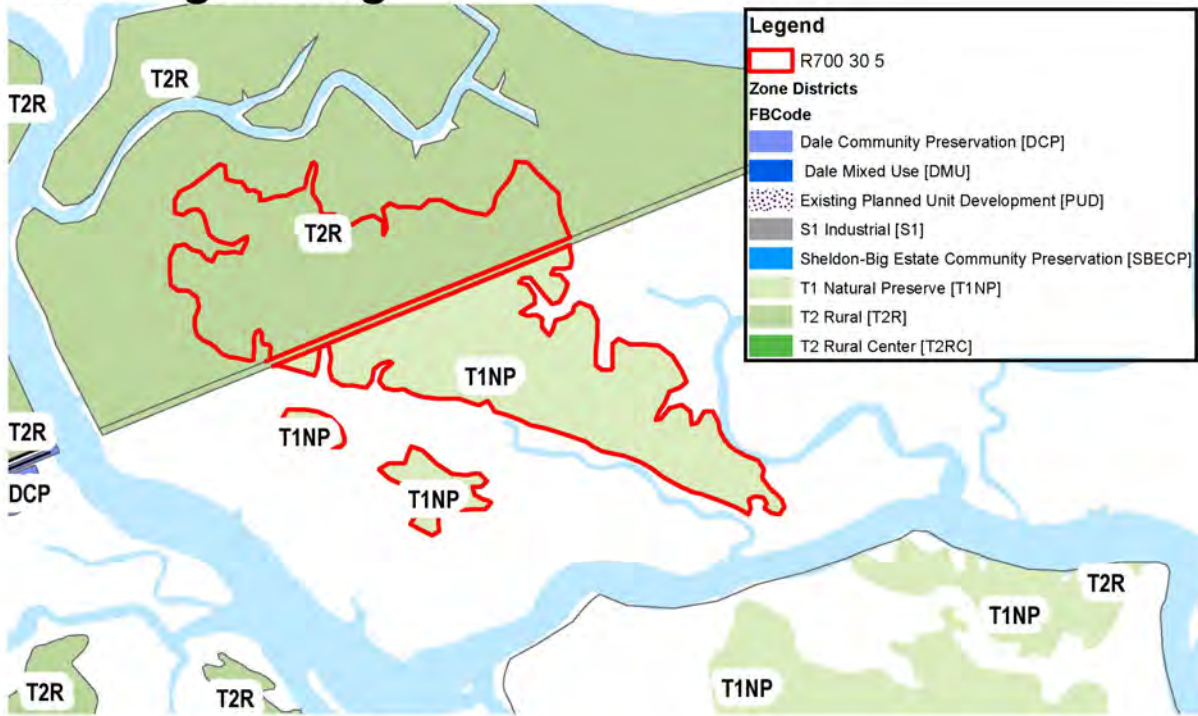
Joseph Passiment, Chairman

ATTEST:

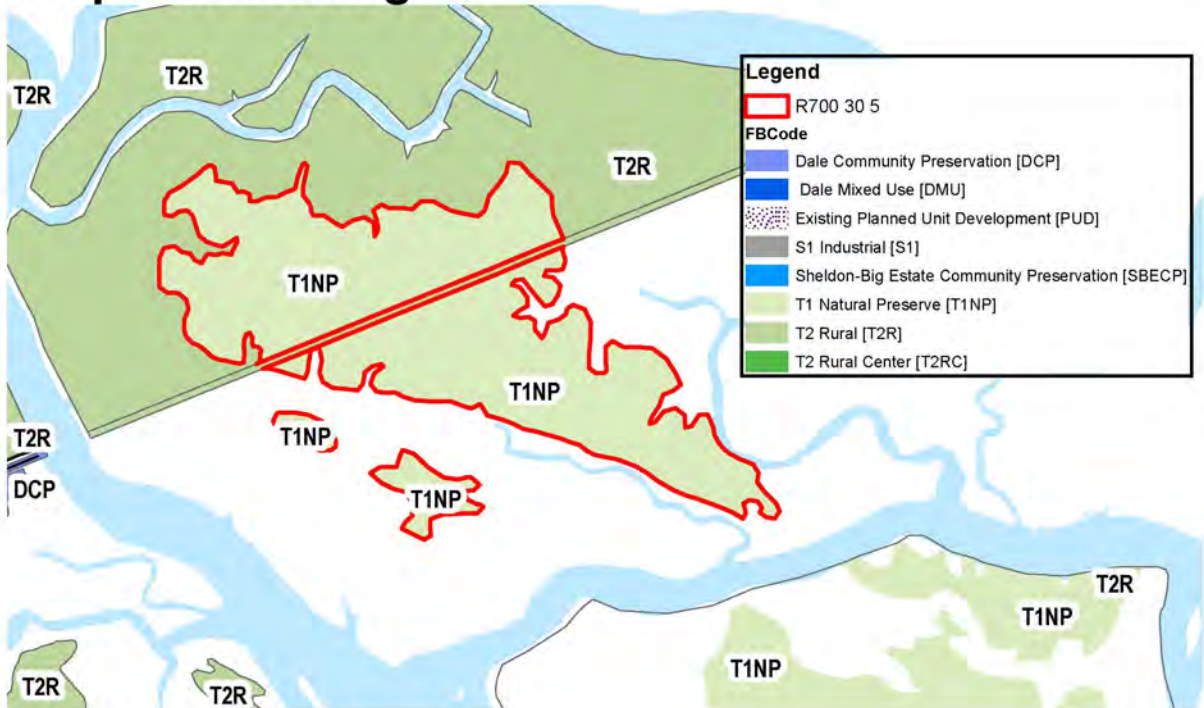
Sarah W. Brock, JD, Clerk to Council

North Williman Island

Existing Zoning

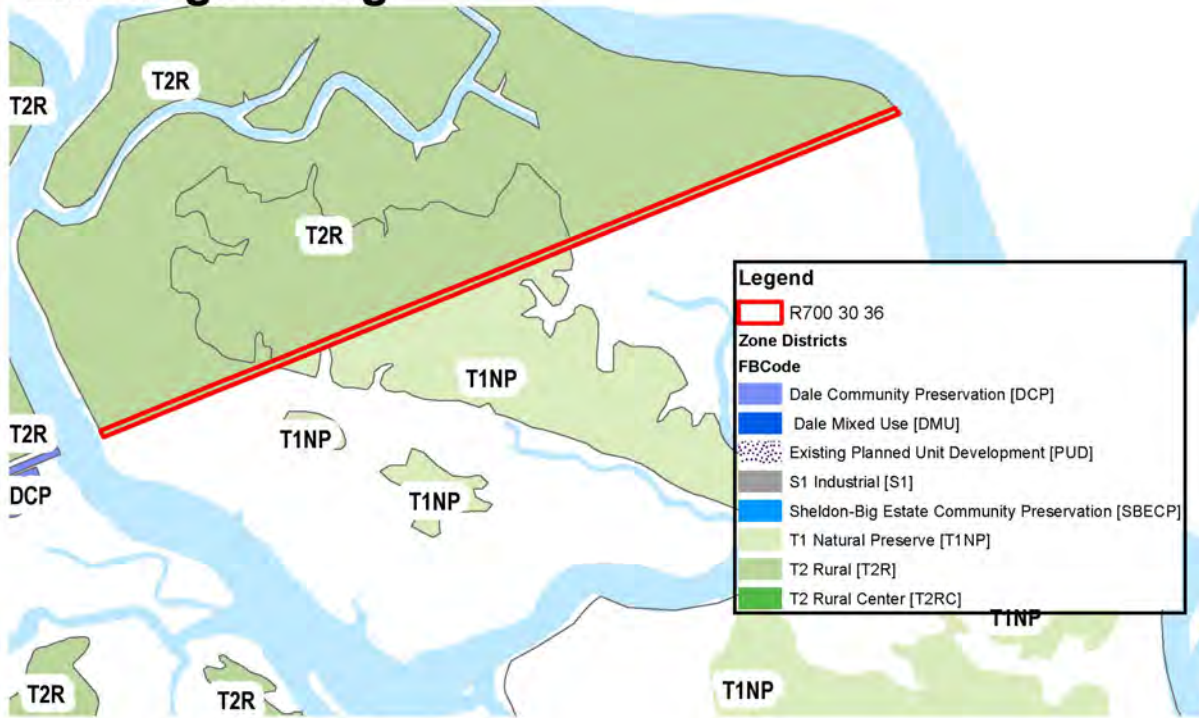


Proposed Zoning

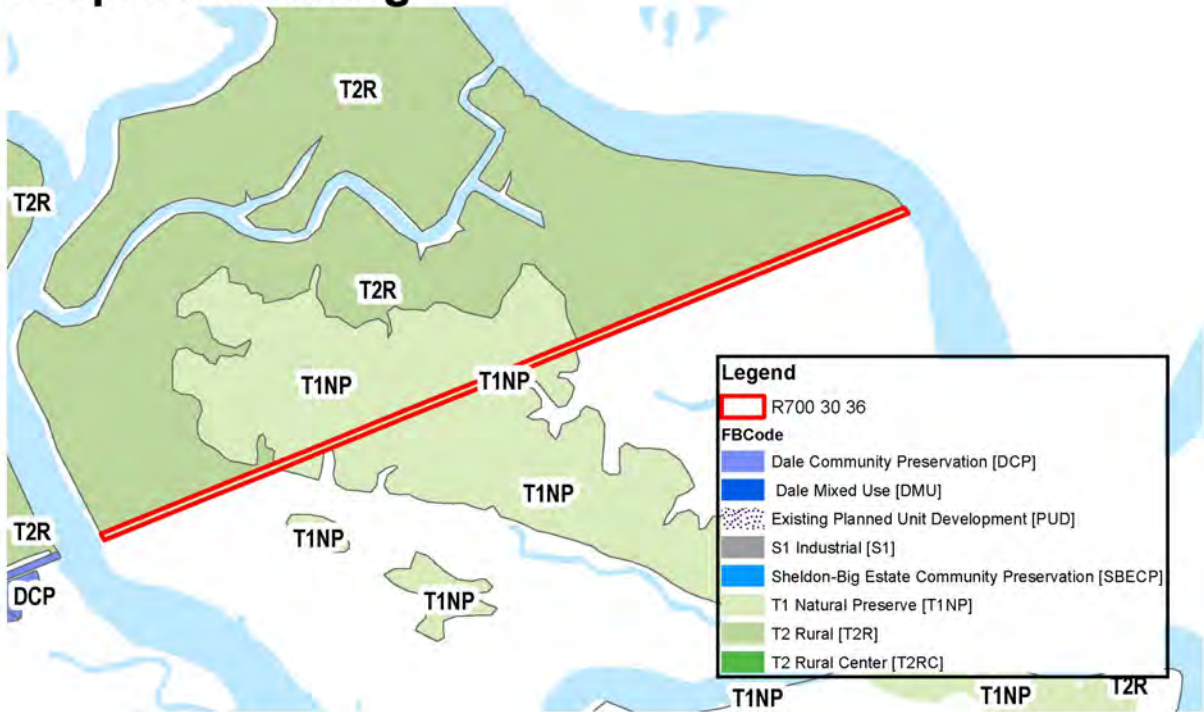


North Williman Island continued

Existing Zoning

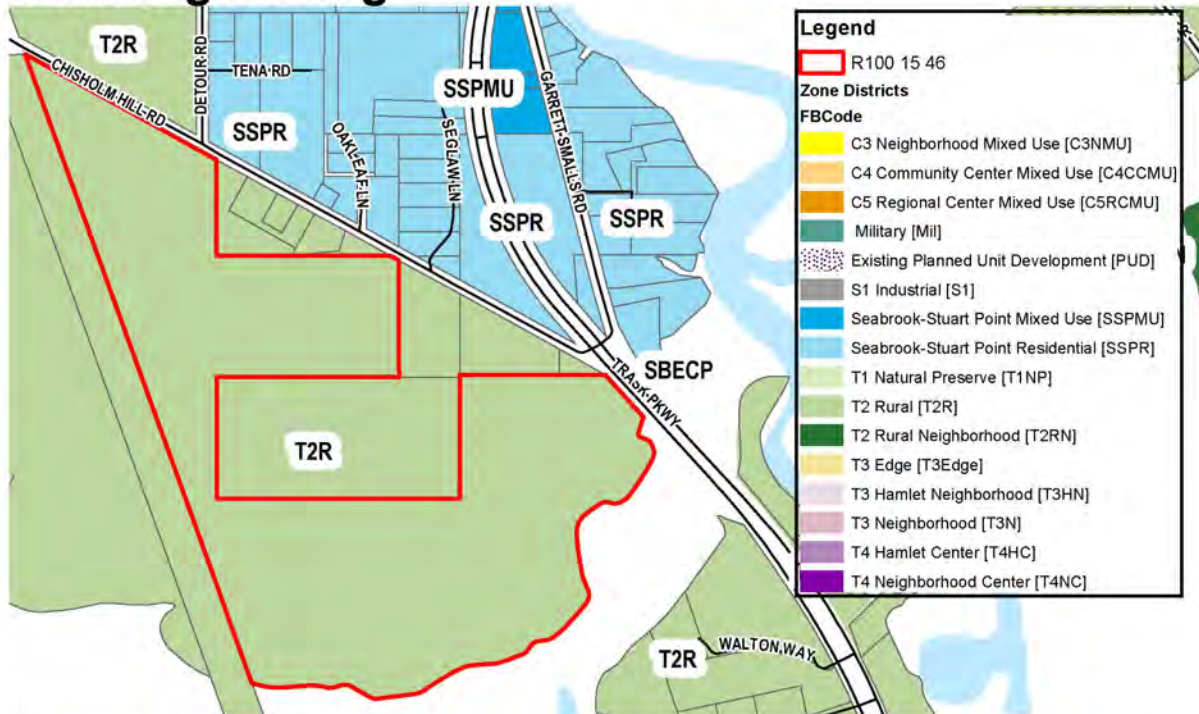


Proposed Zoning

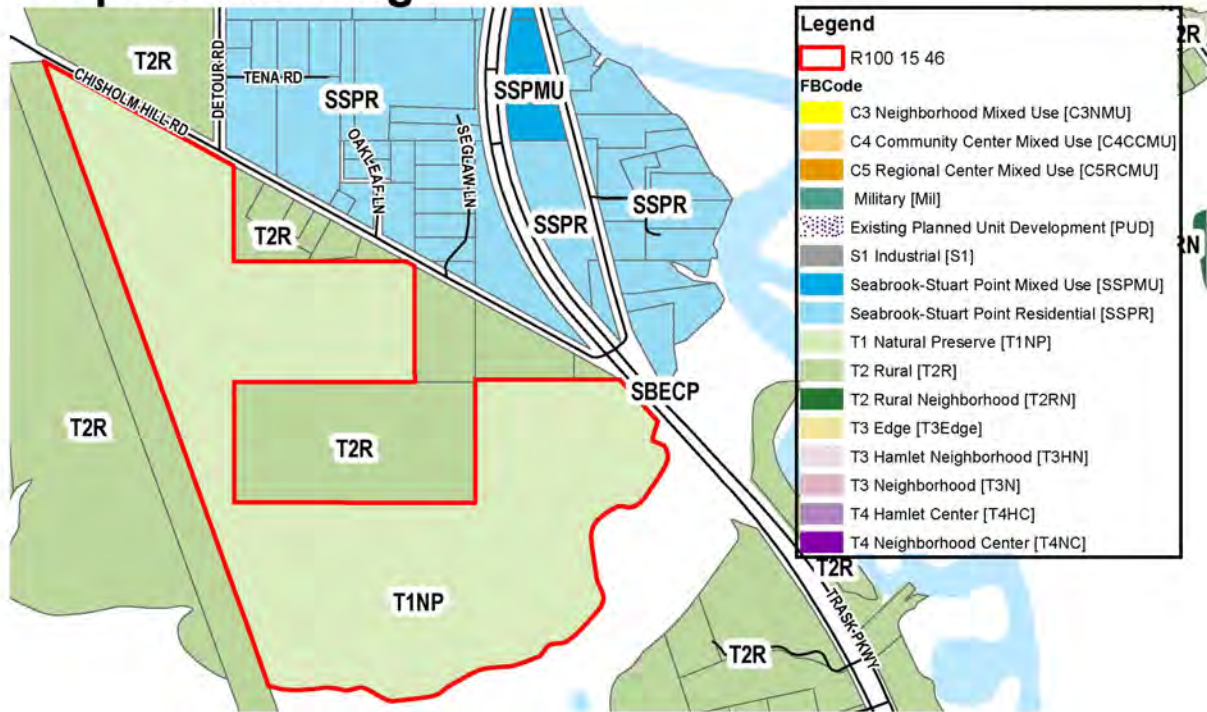


McLeod

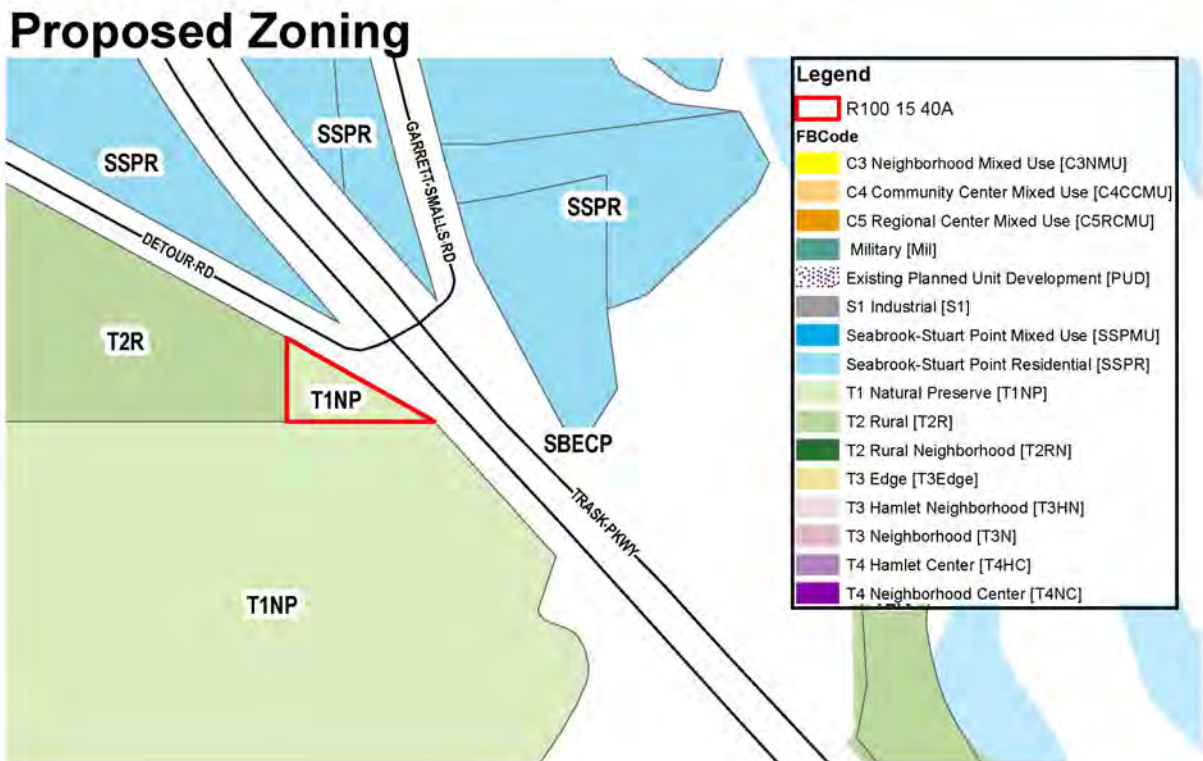
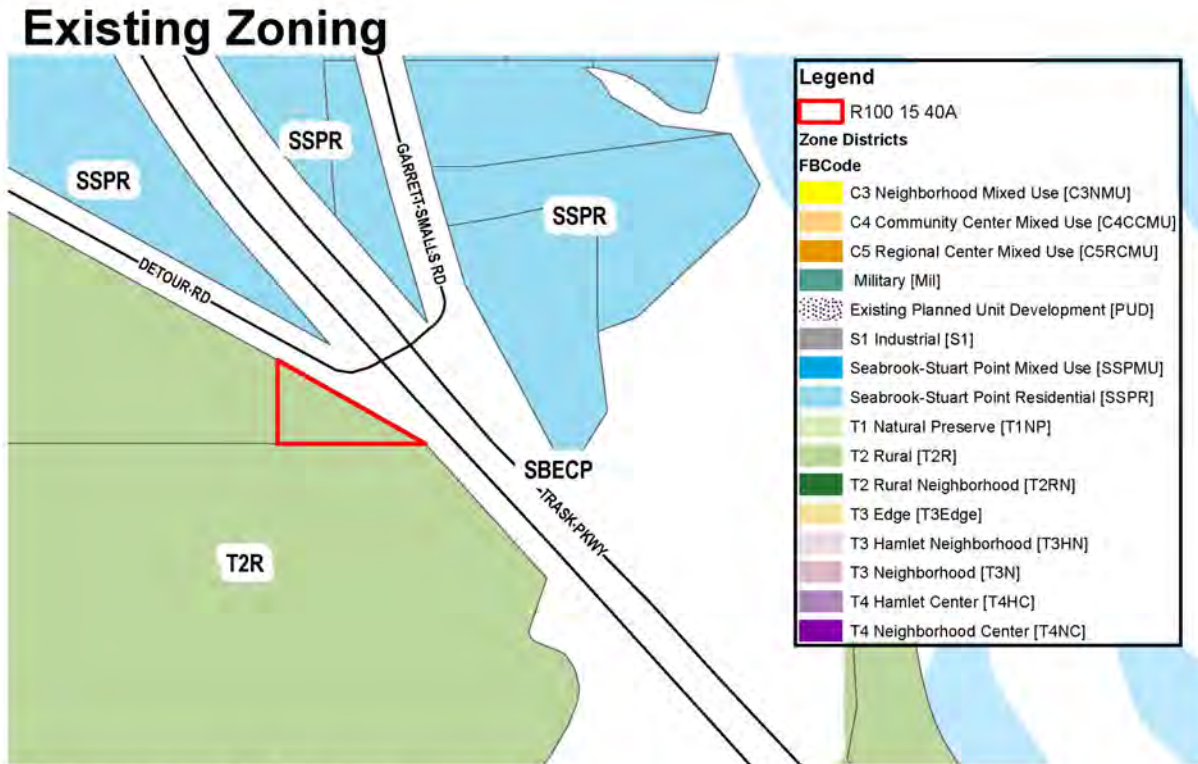
Existing Zoning



Proposed Zoning

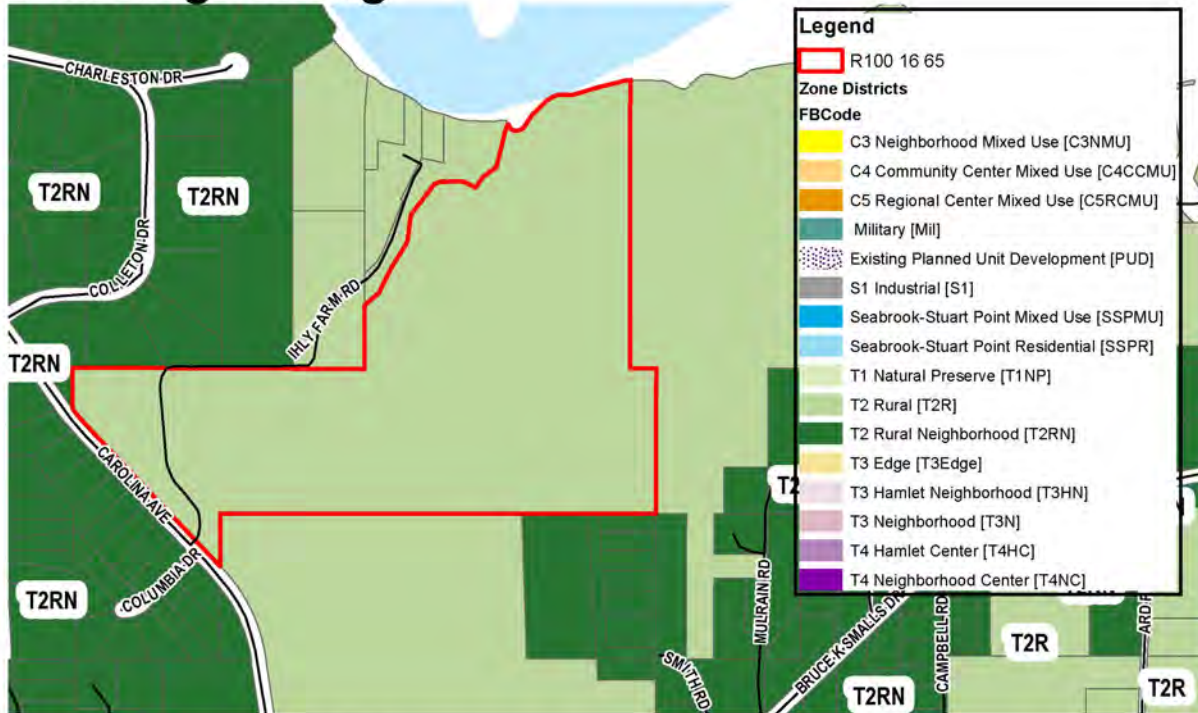


McLeod continued

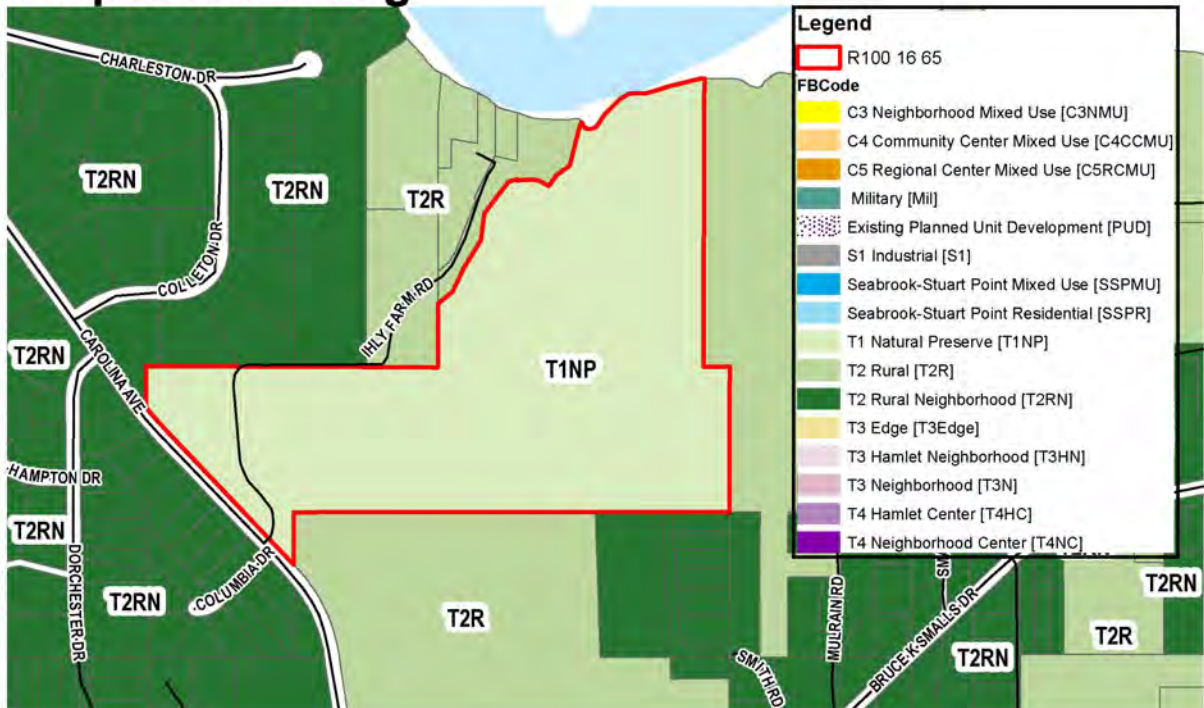


Ihly

Existing Zoning

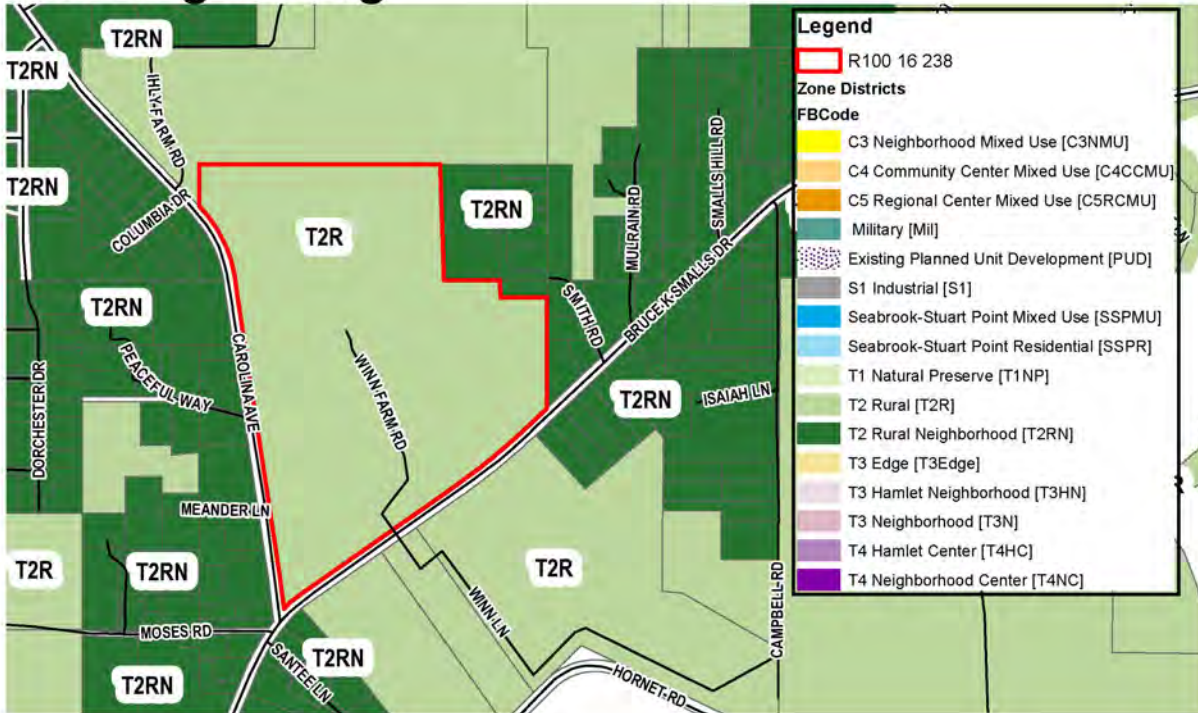


Proposed Zoning

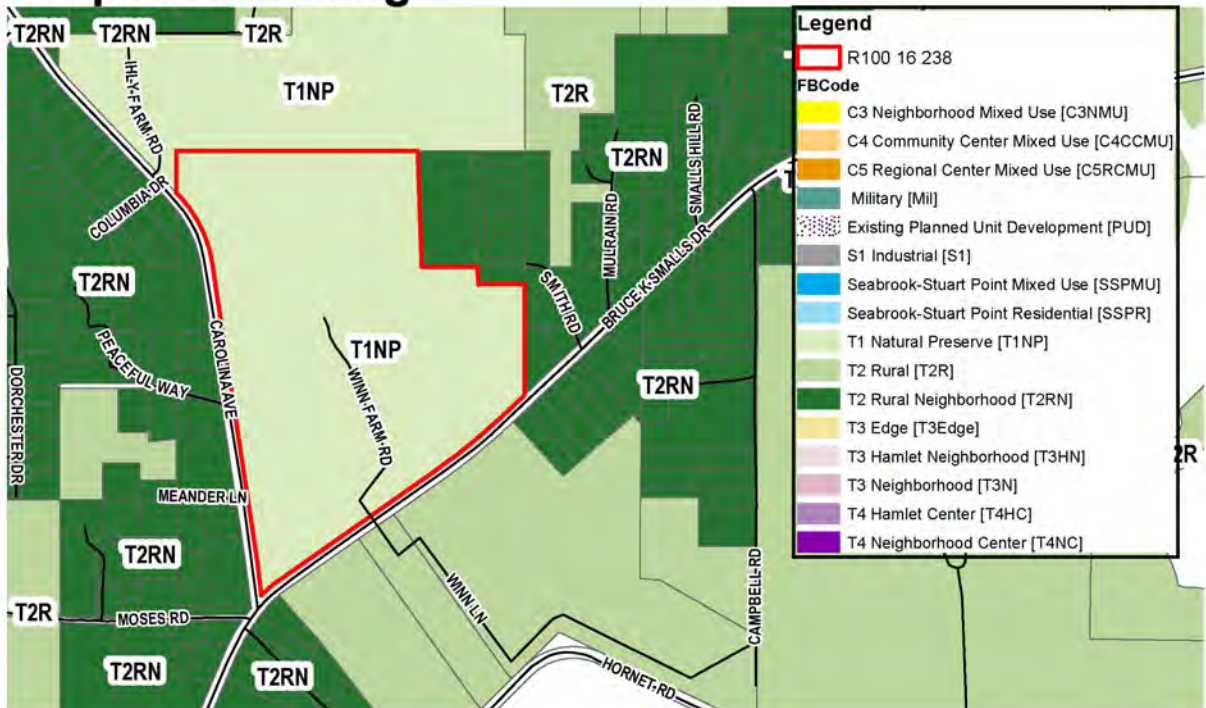


Lucky

Existing Zoning



Proposed Zoning

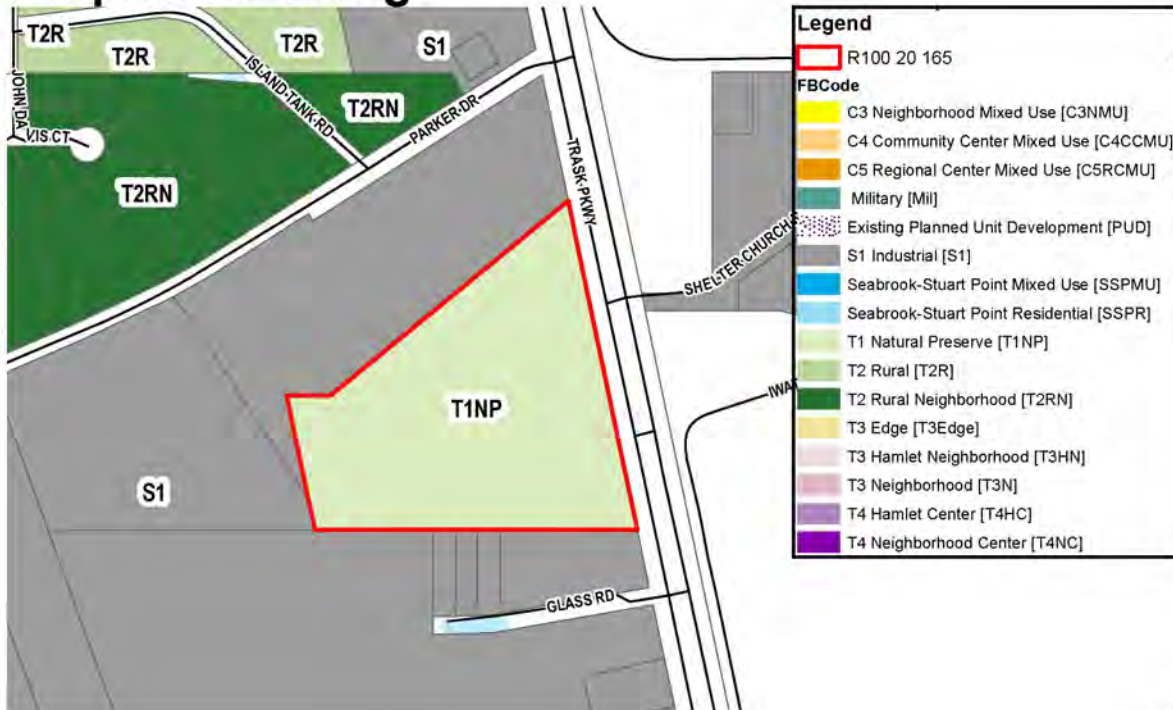


Port Royal Battleground

Existing Zoning

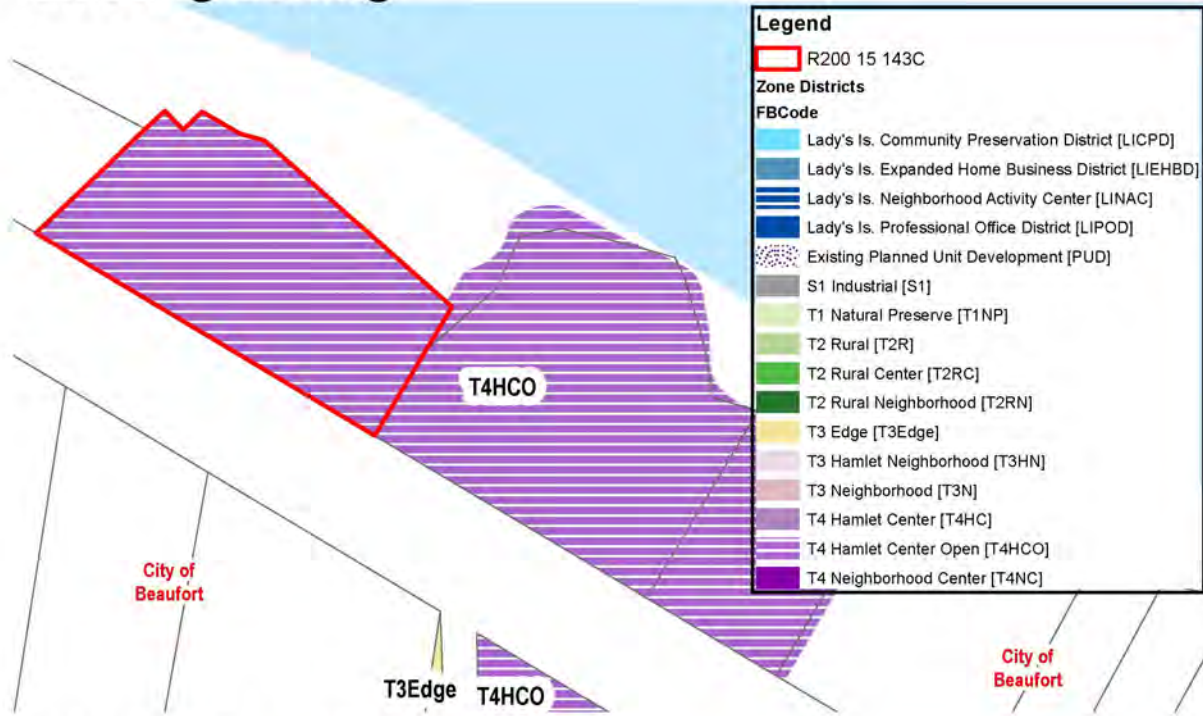


Proposed Zoning

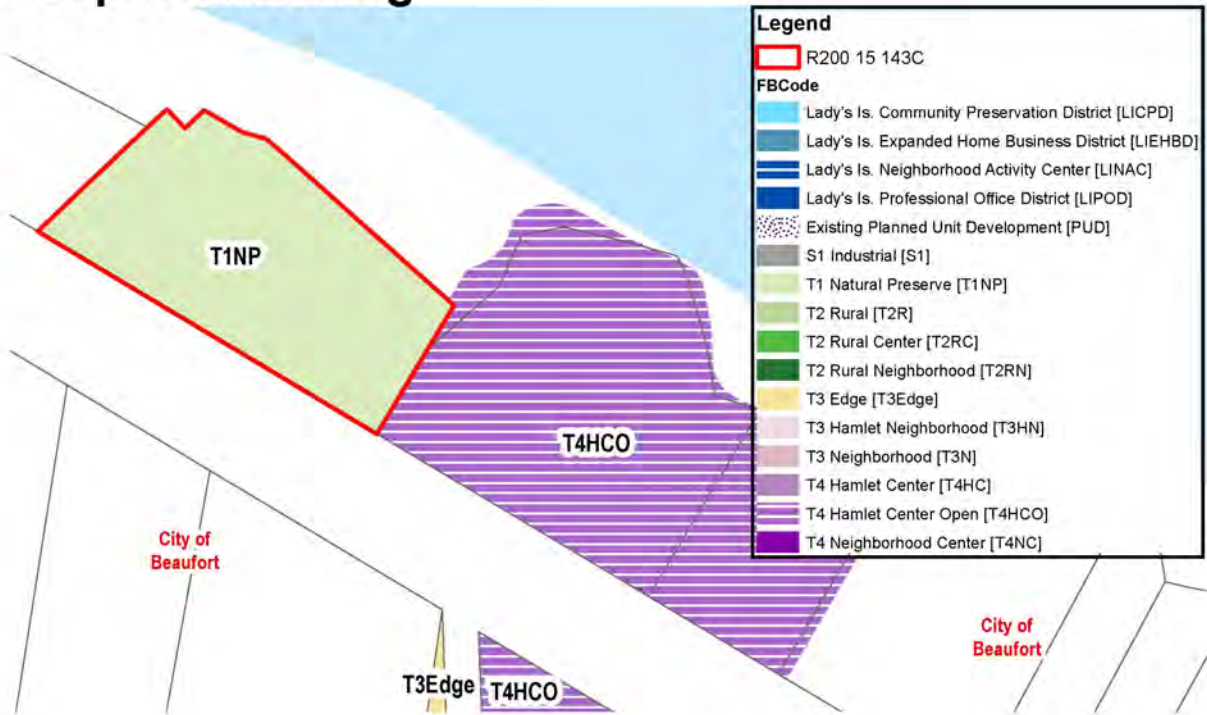


Brewer Memorial Park

Existing Zoning

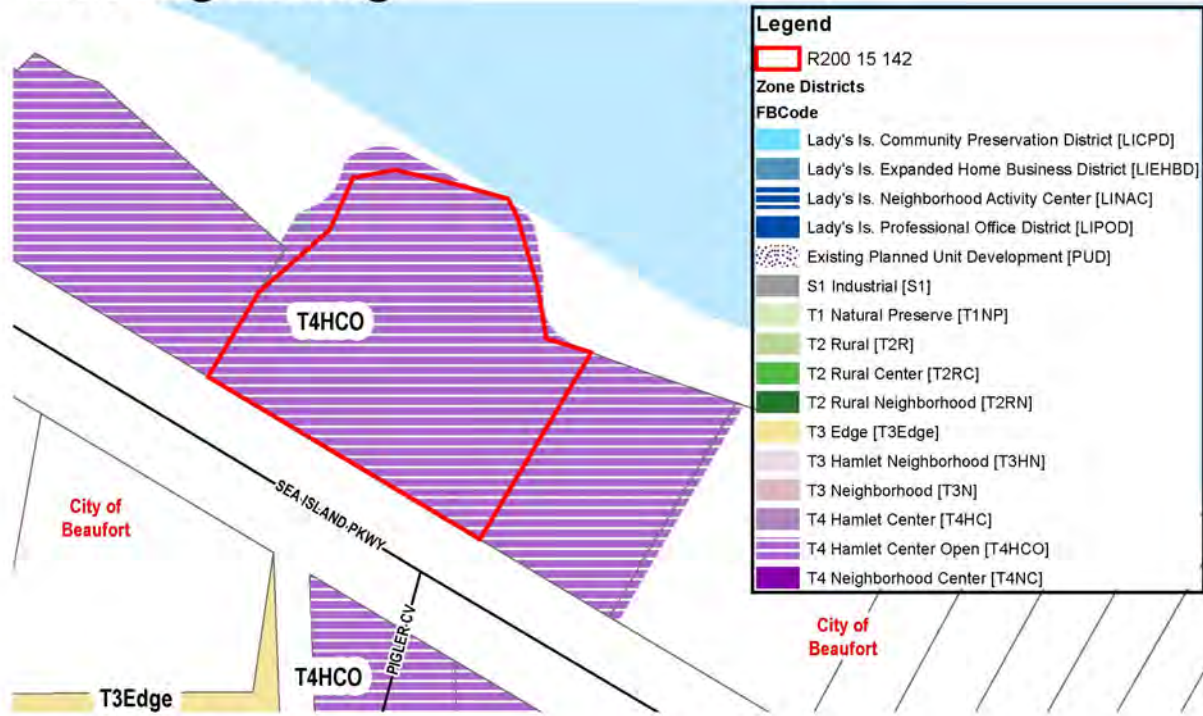


Proposed Zoning

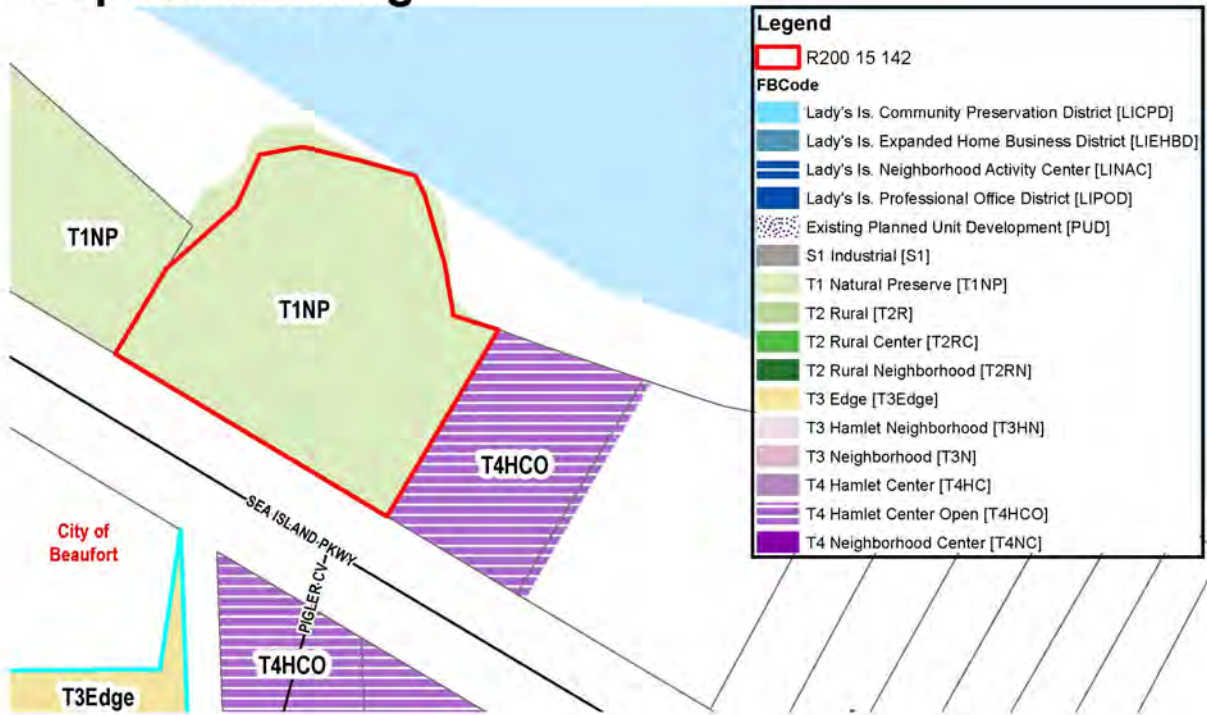


Brewer Memorial Park continued

Existing Zoning

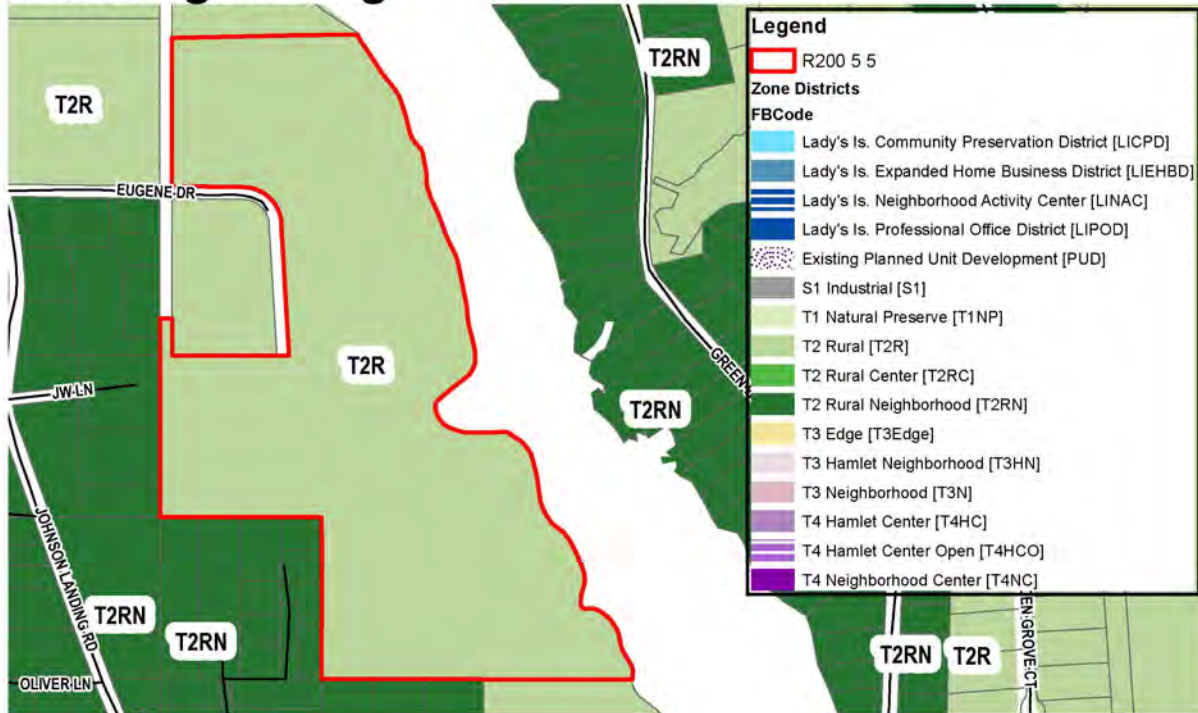


Proposed Zoning

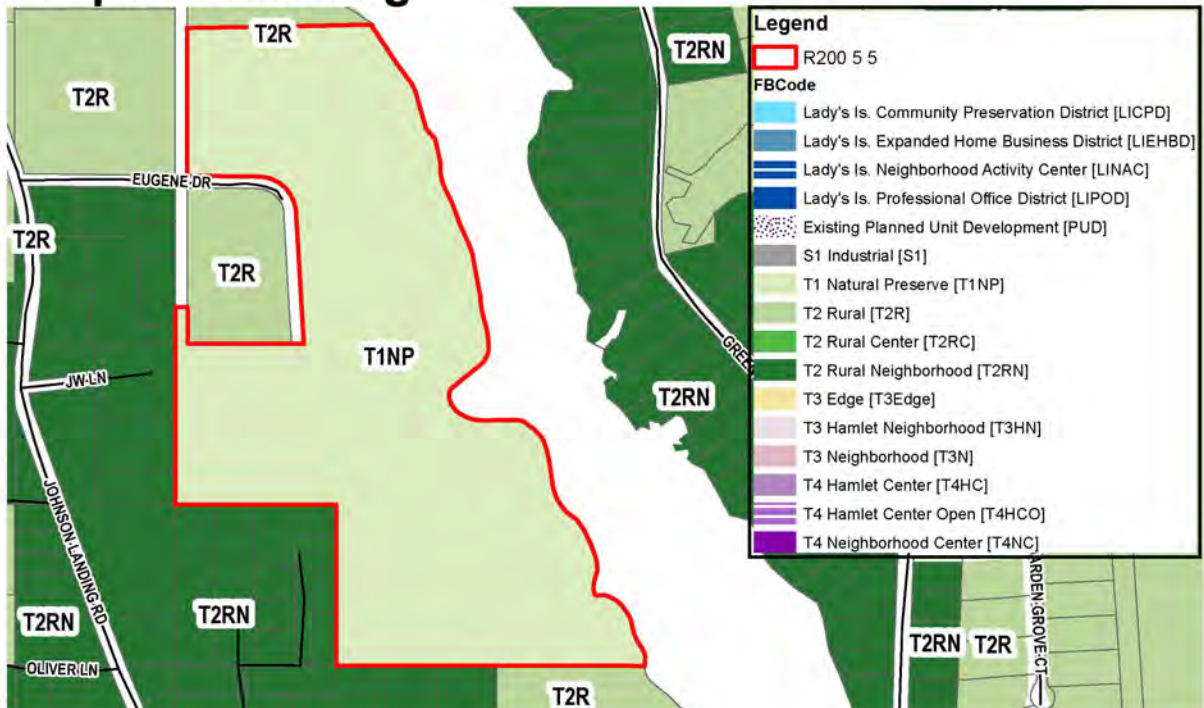


Batthey-Wilson

Existing Zoning

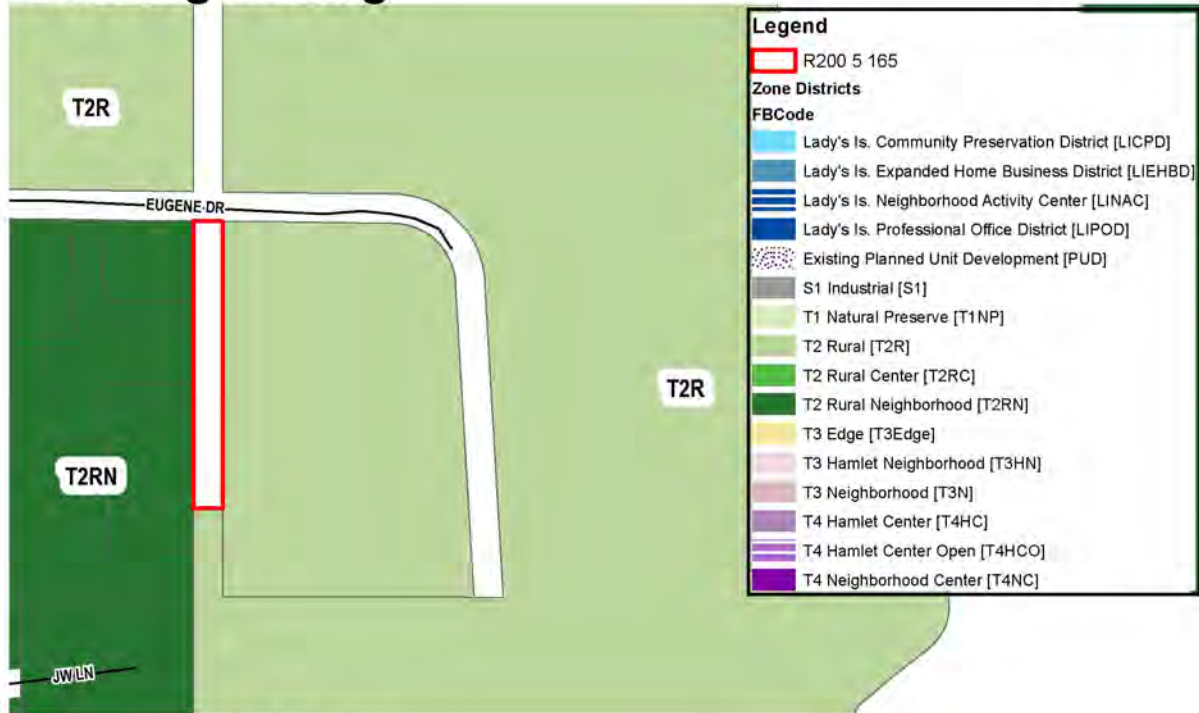


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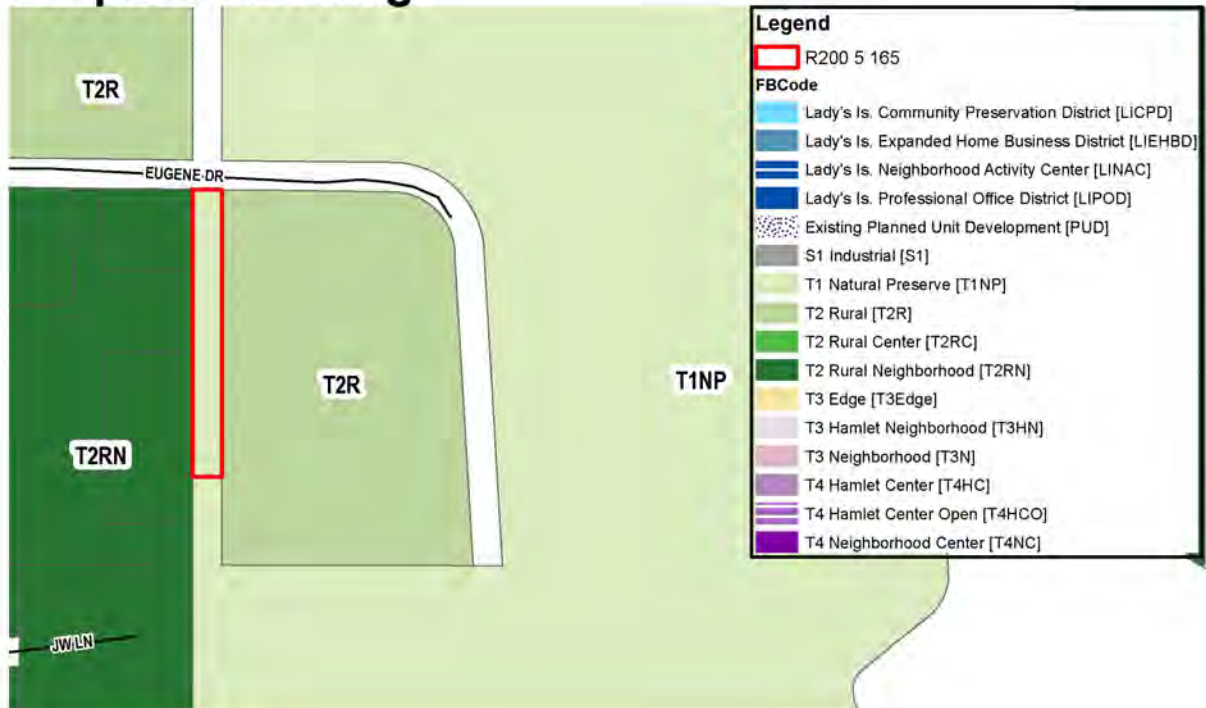


Batthey-Wilson continued

Existing Zoning



Proposed Zoning

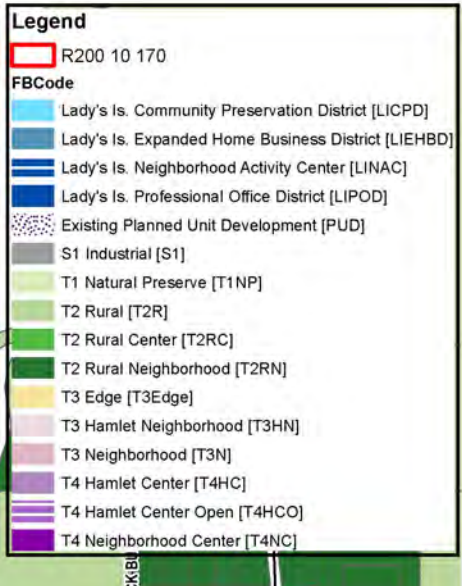
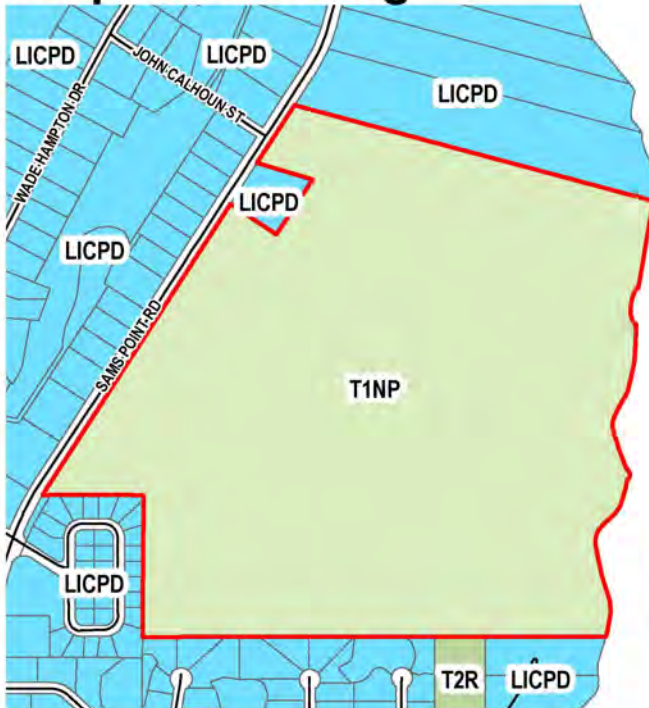


Pineview

Existing Zoning

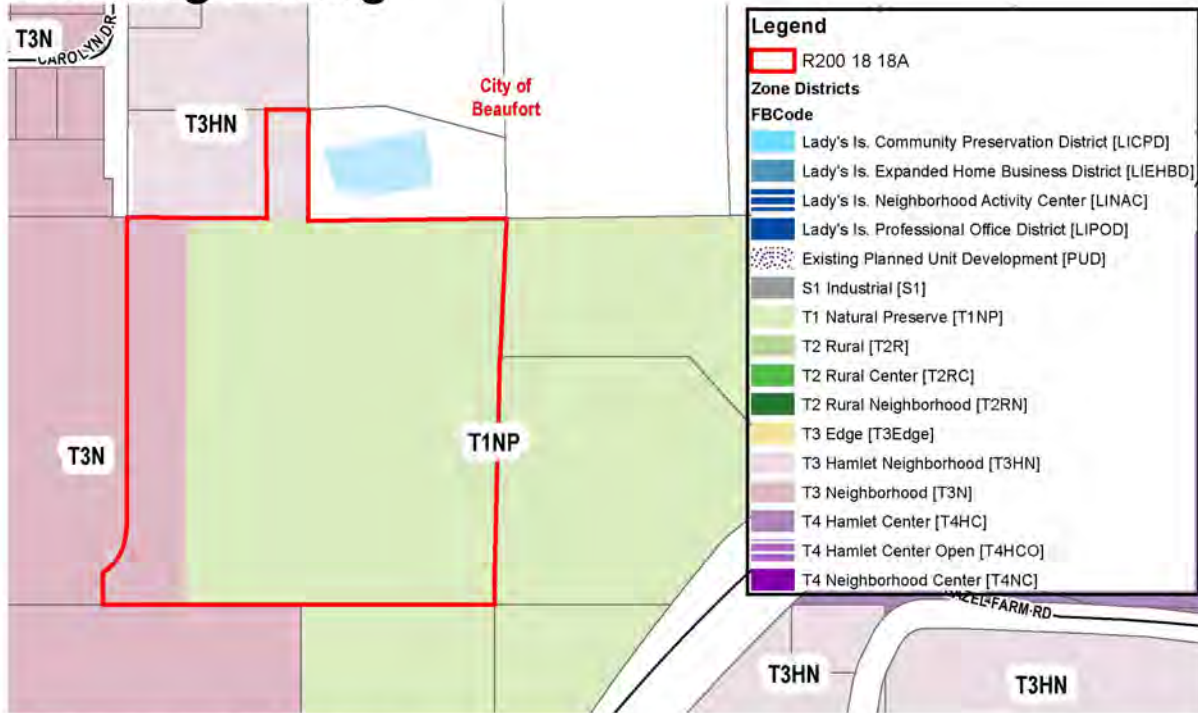


Proposed Zoning

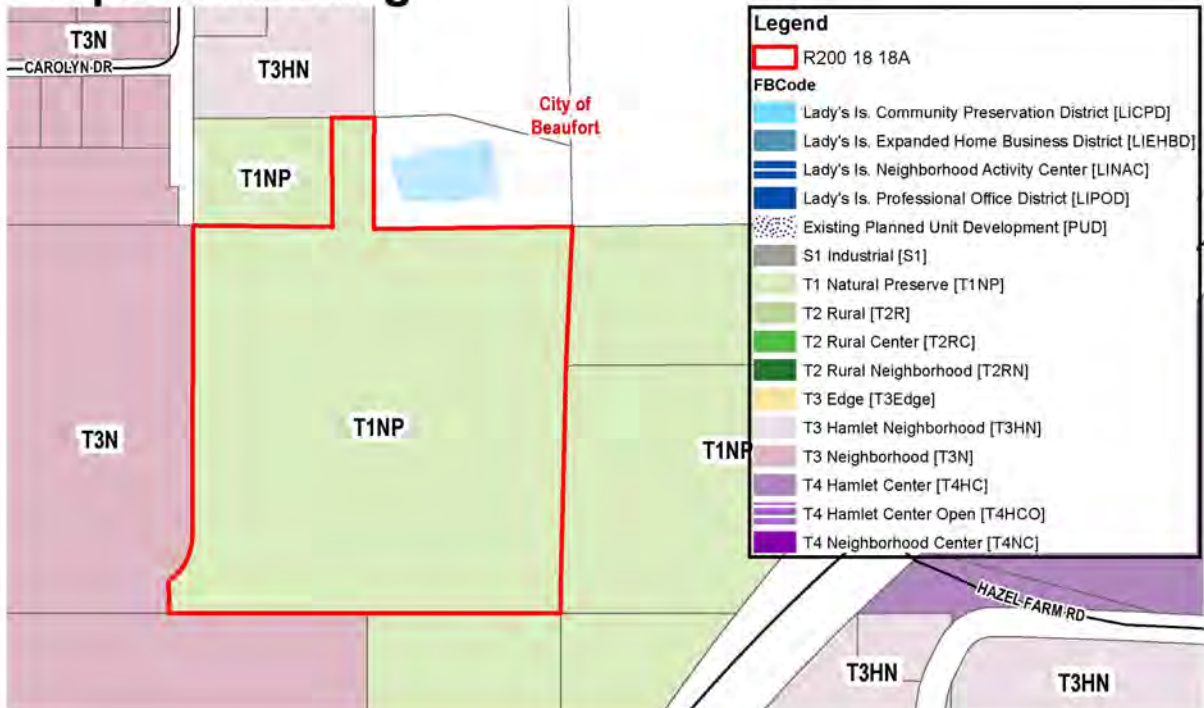


Crystal Lake Park

Existing Zoning

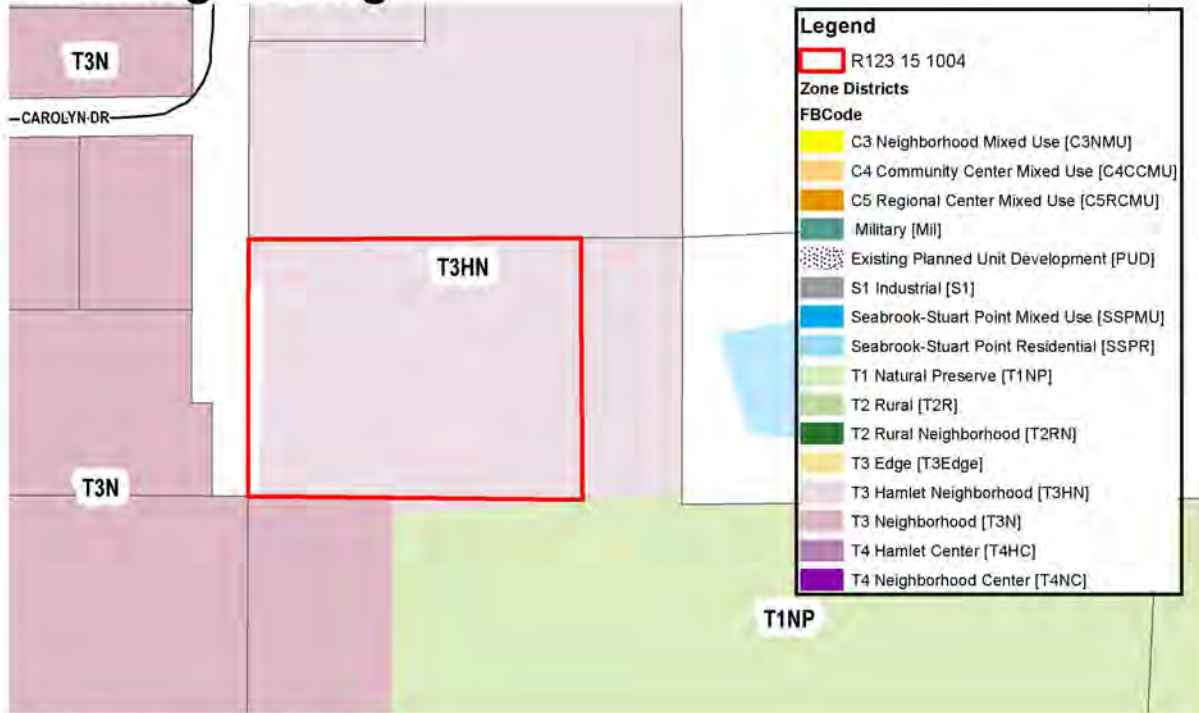


Proposed Zoning

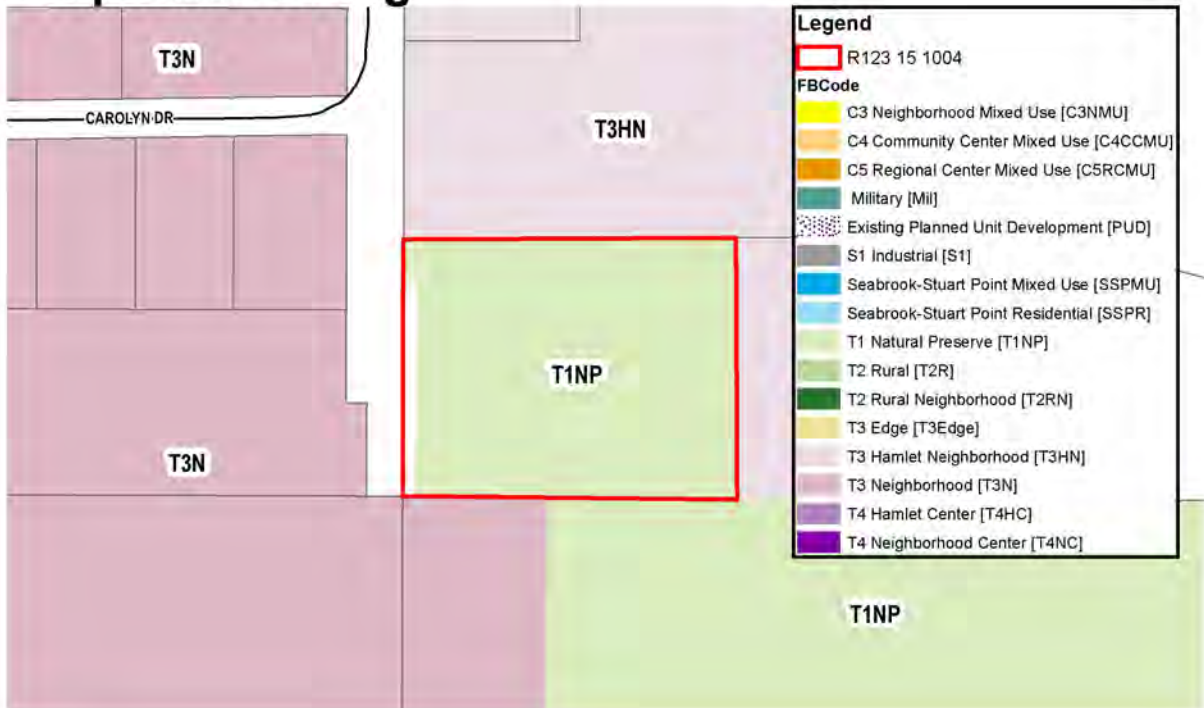


Crystal Lake Park continued

Existing Zoning



Proposed Zoning

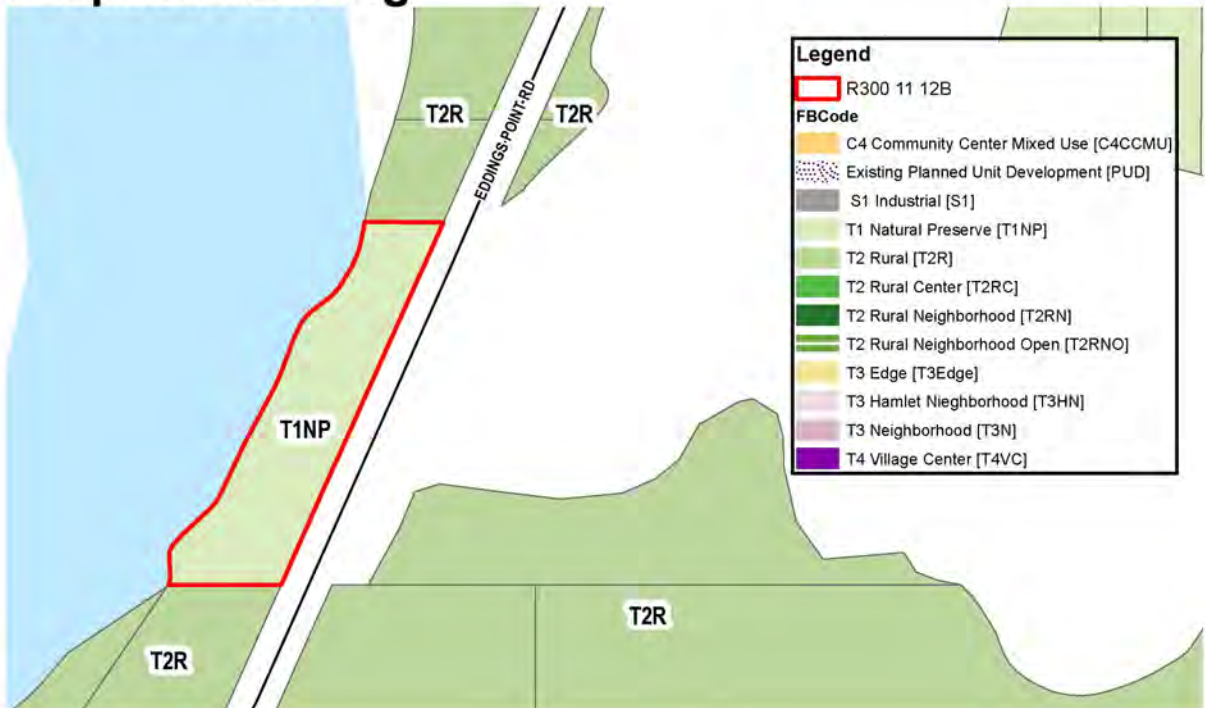


Jenkins Creek and Jenkins Islands

Existing Zoning



Proposed Zoning



Jenkins Creek and Jenkins Islands continued

Existing Zoning

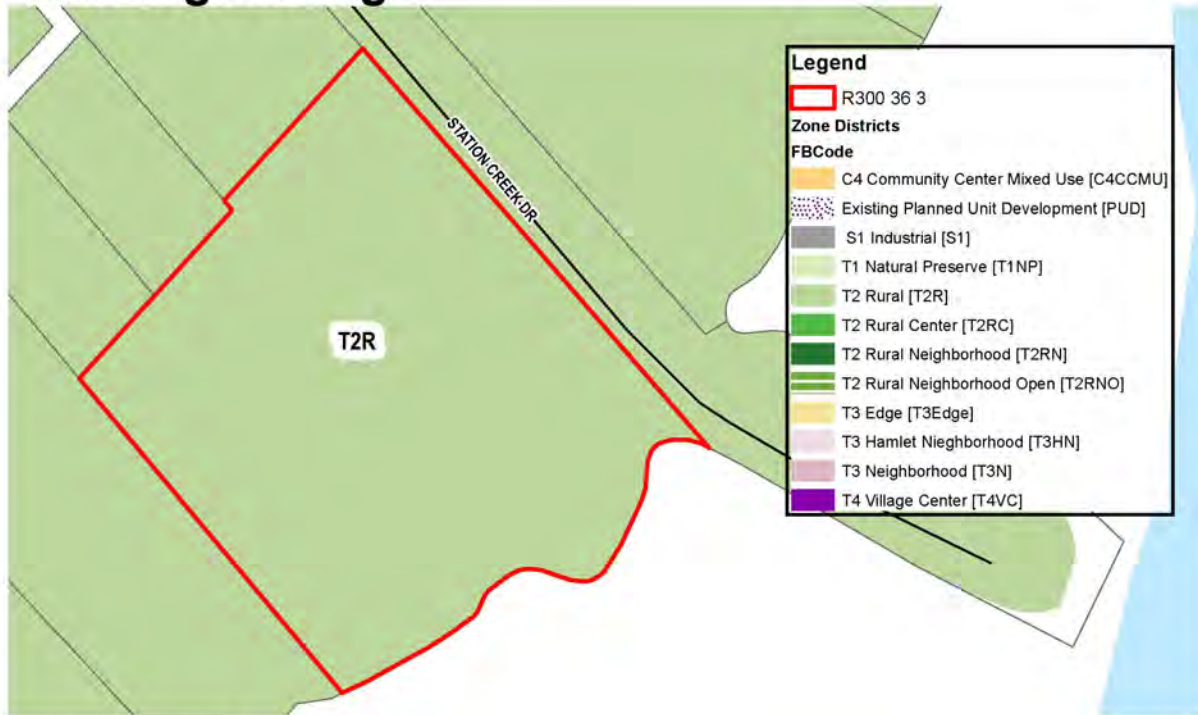


Proposed Zoning

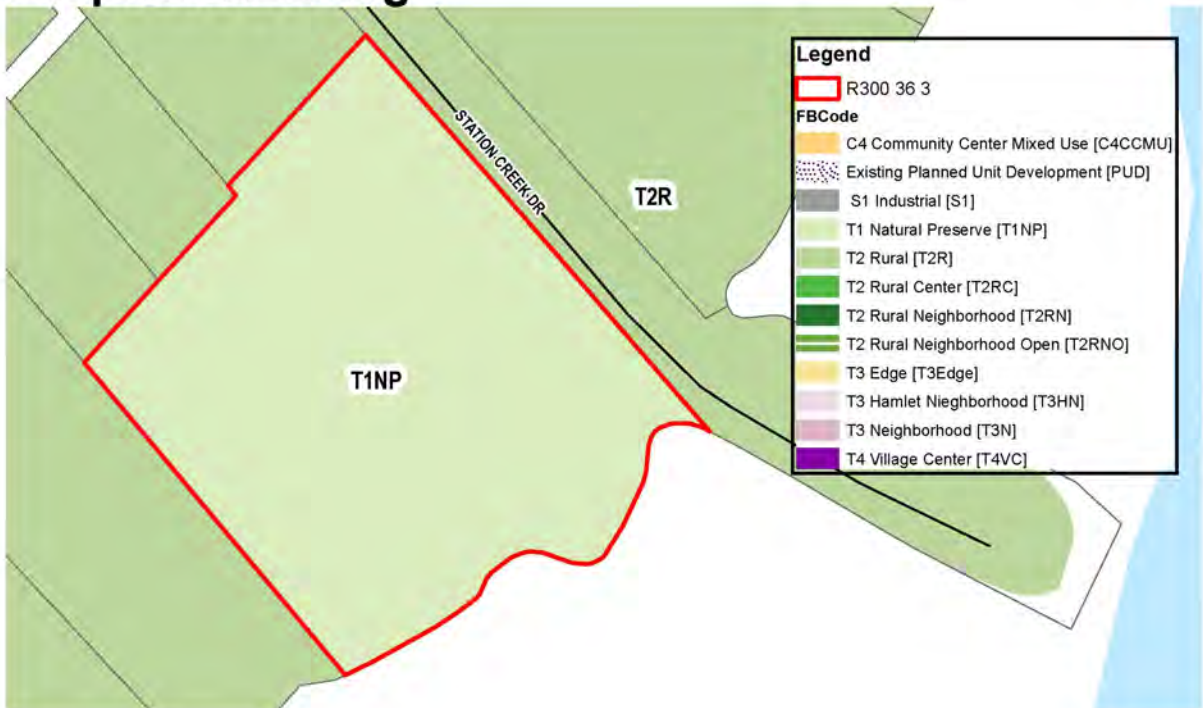


Station Creek Park

Existing Zoning

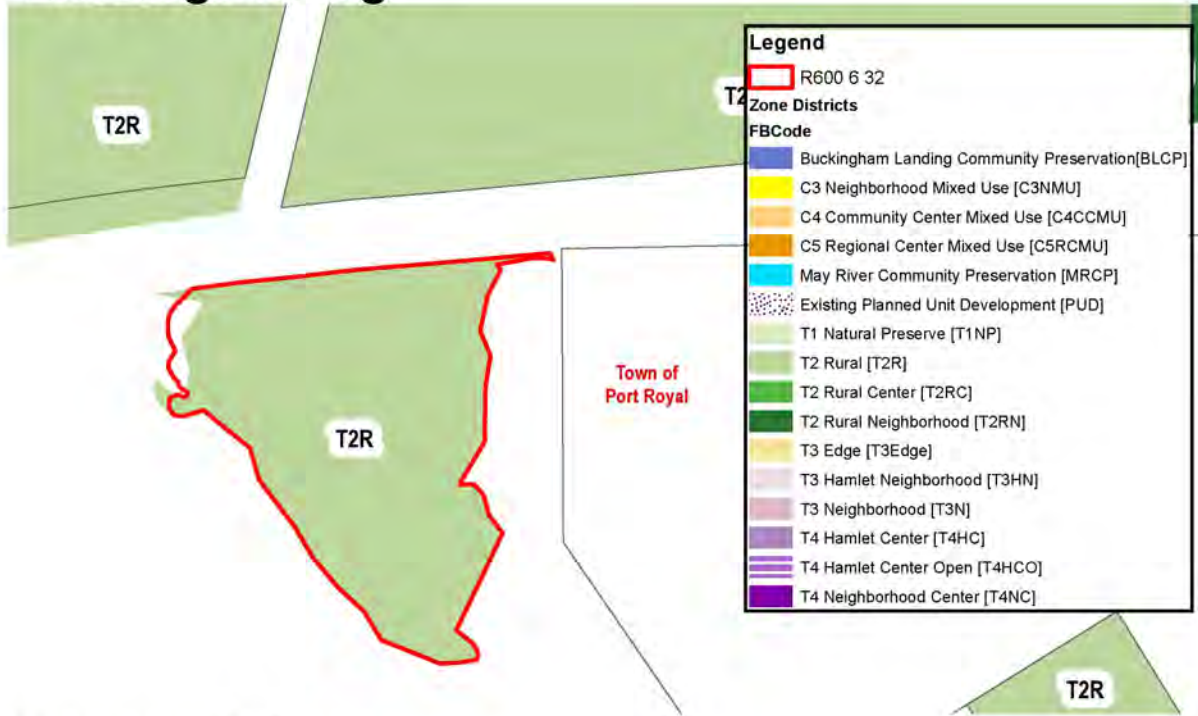


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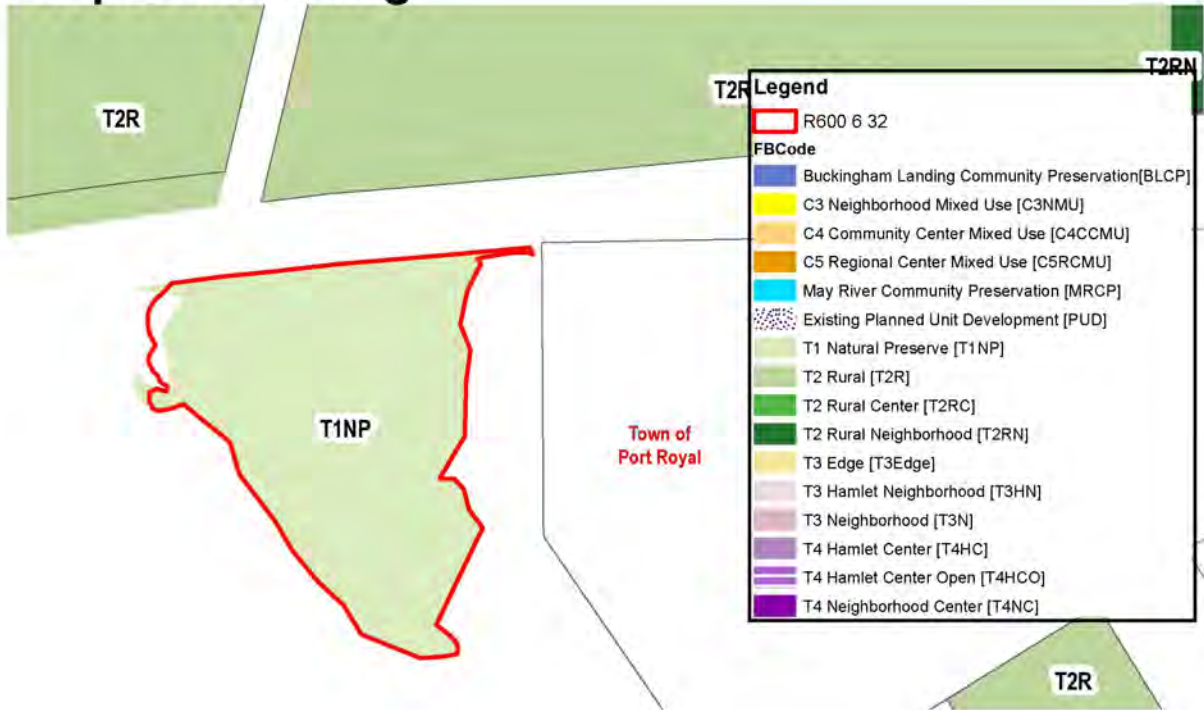


Mobley Hummock

Existing Zoning

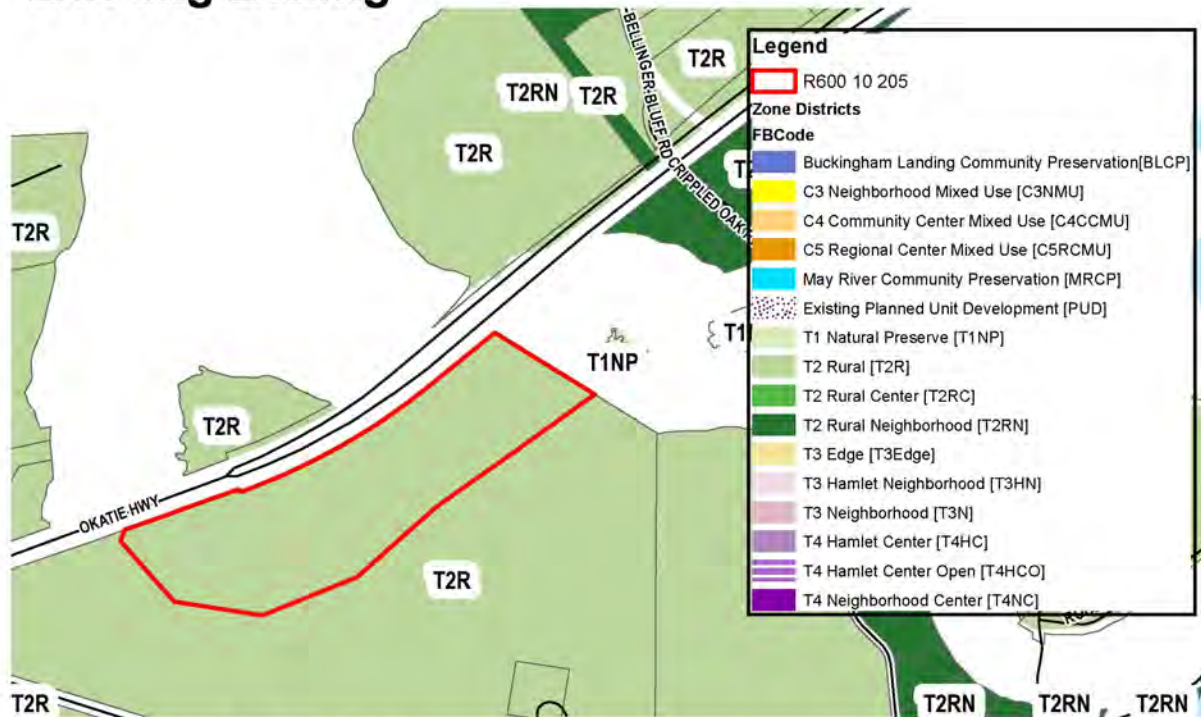


Proposed Zoning



Manigault Neck Corridor

Existing Zoning

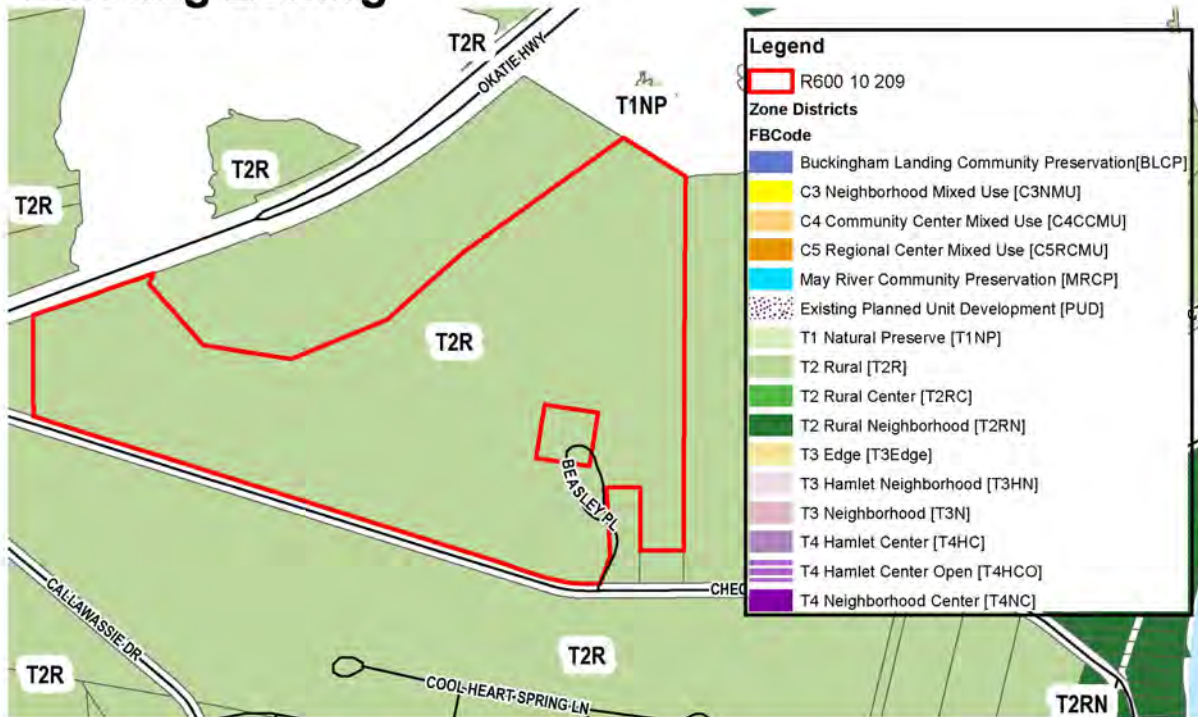


Proposed Zoning

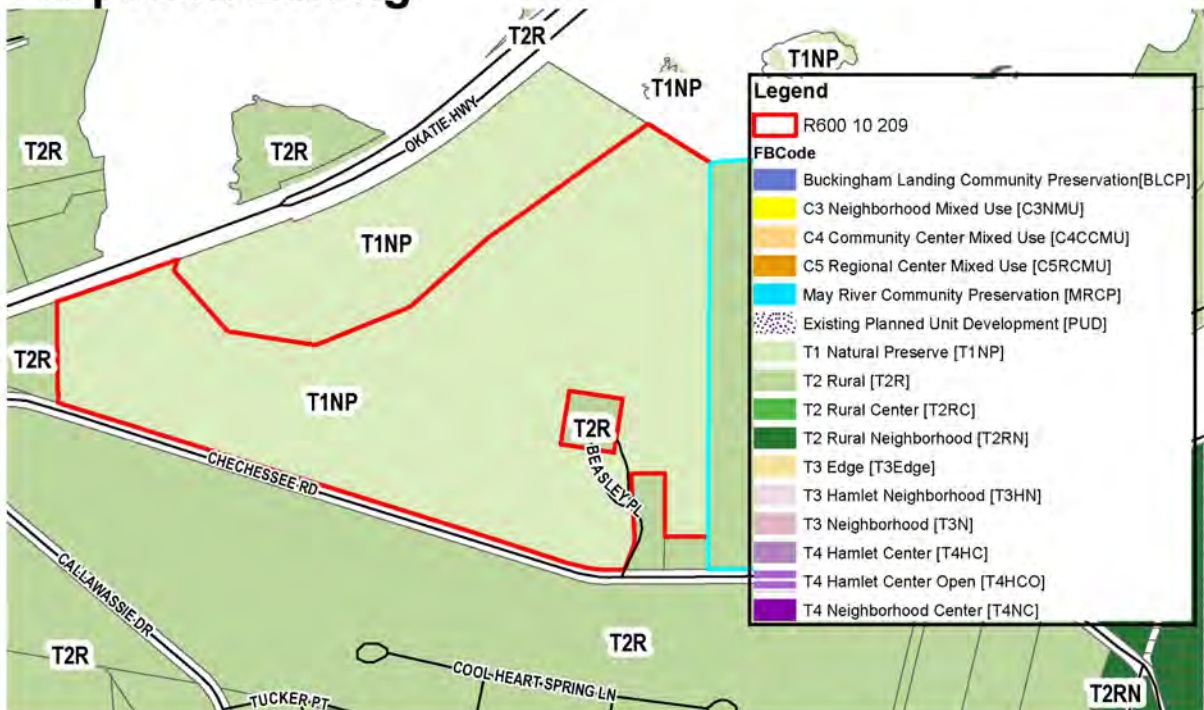


Manigault Neck Corridor continued

Existing Zoning

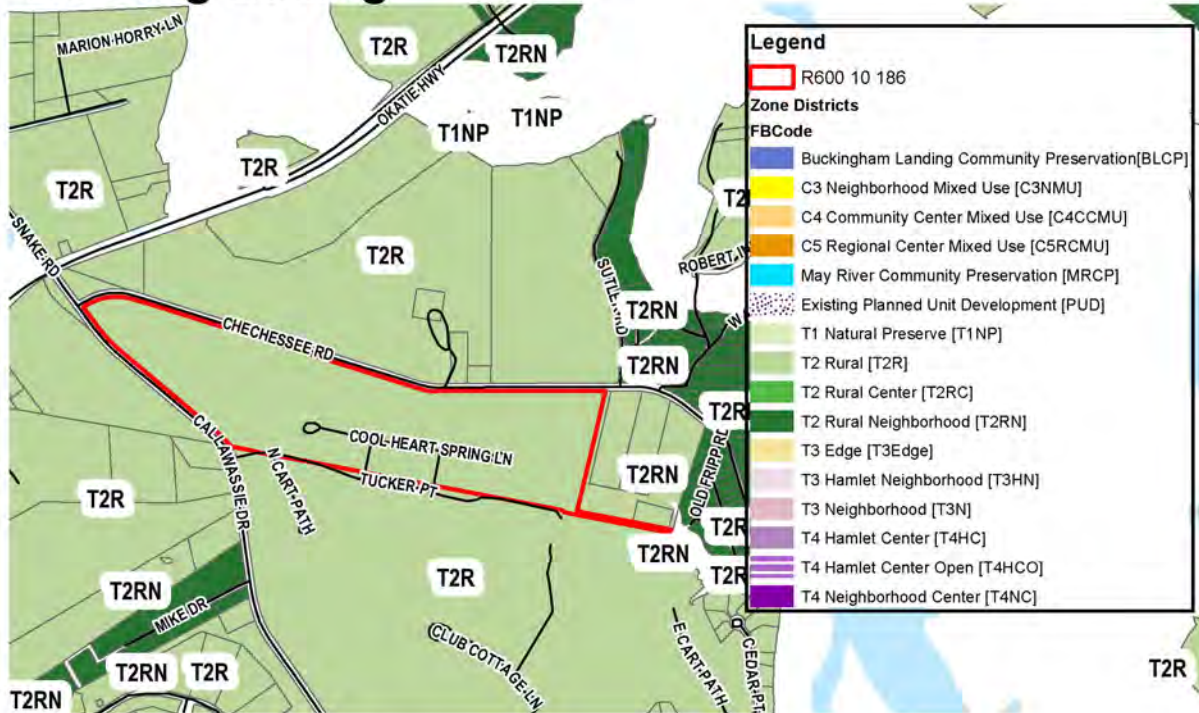


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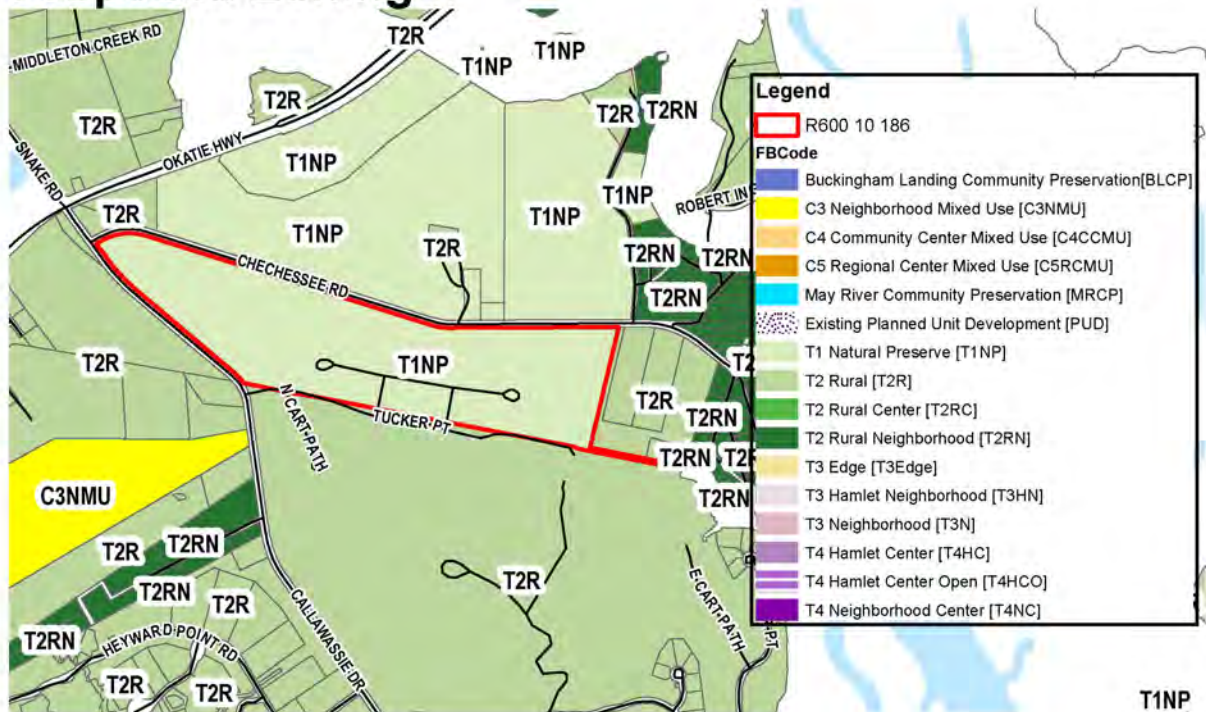


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Existing Zoning

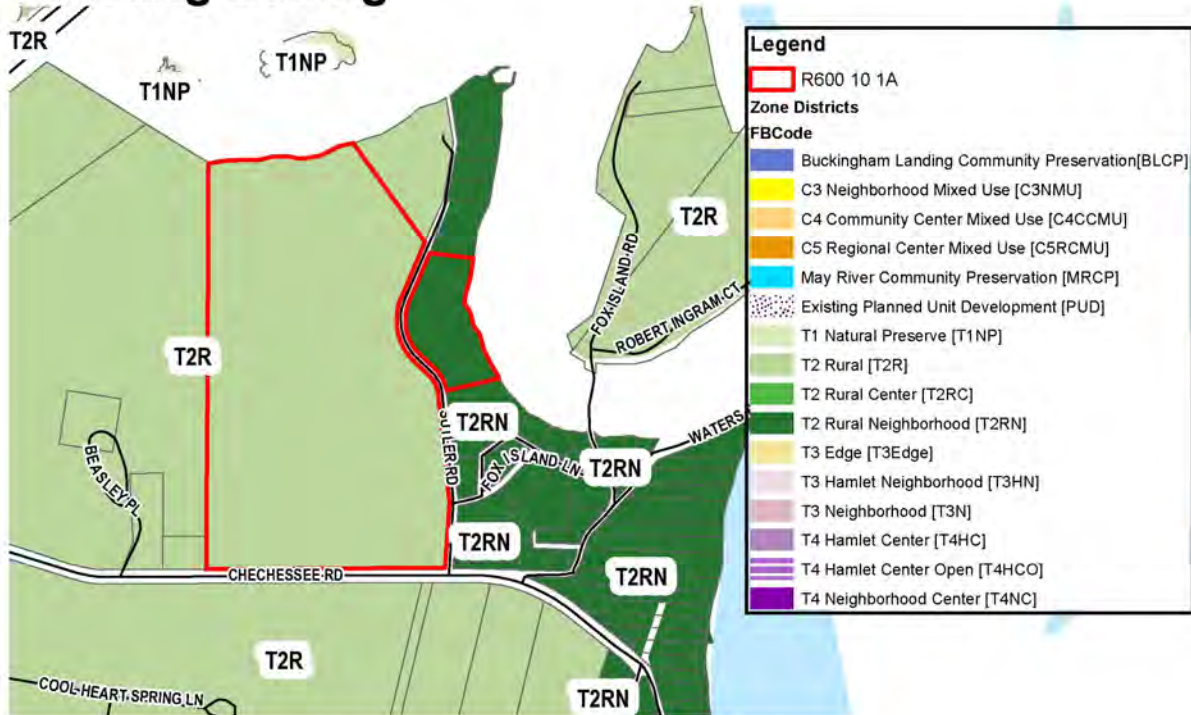


Proposed Zoning

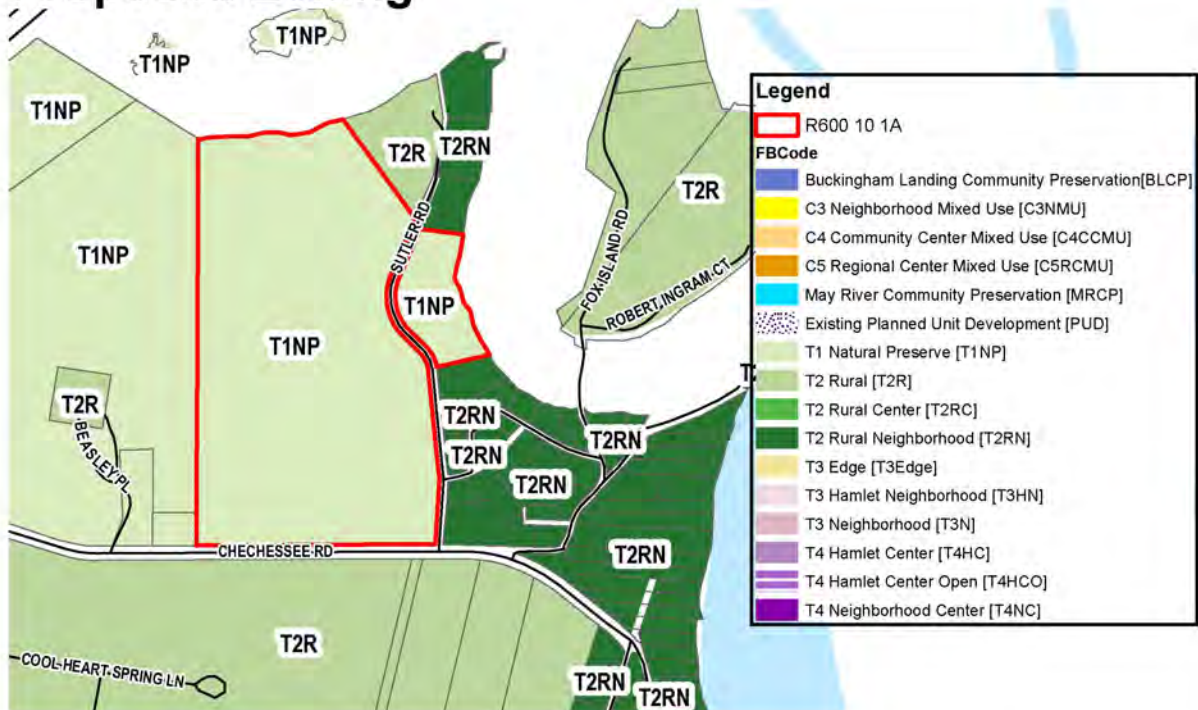


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Existing Zoning

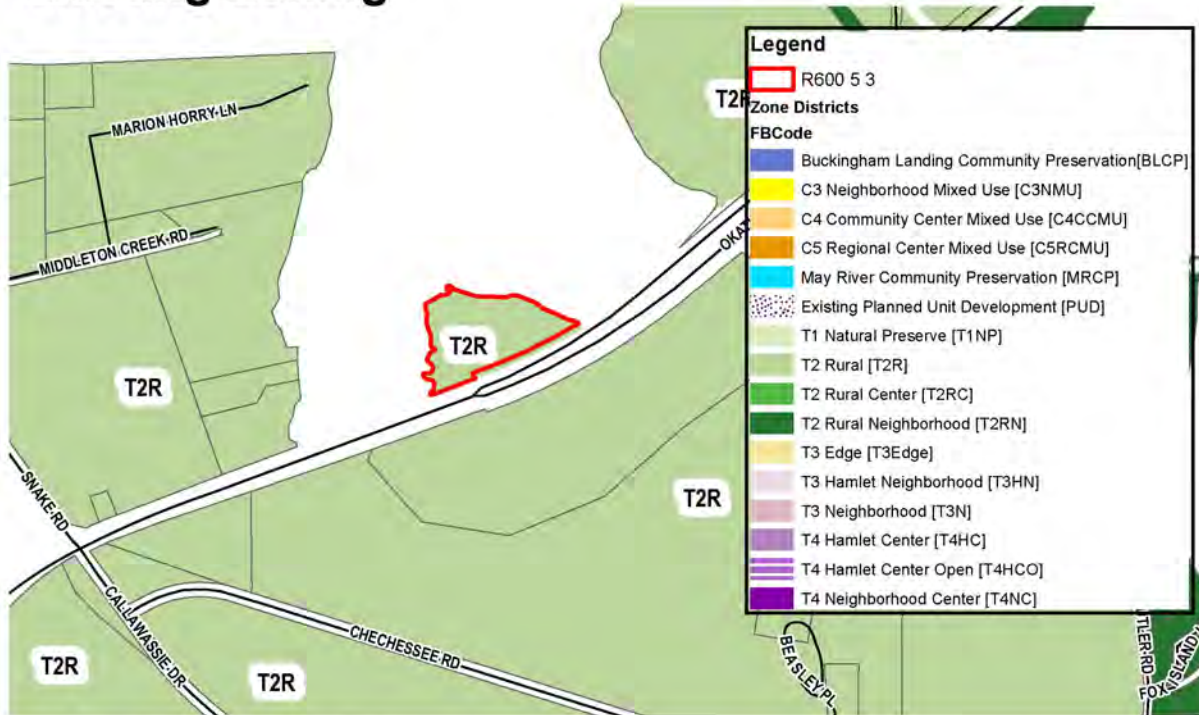


Proposed Zoning

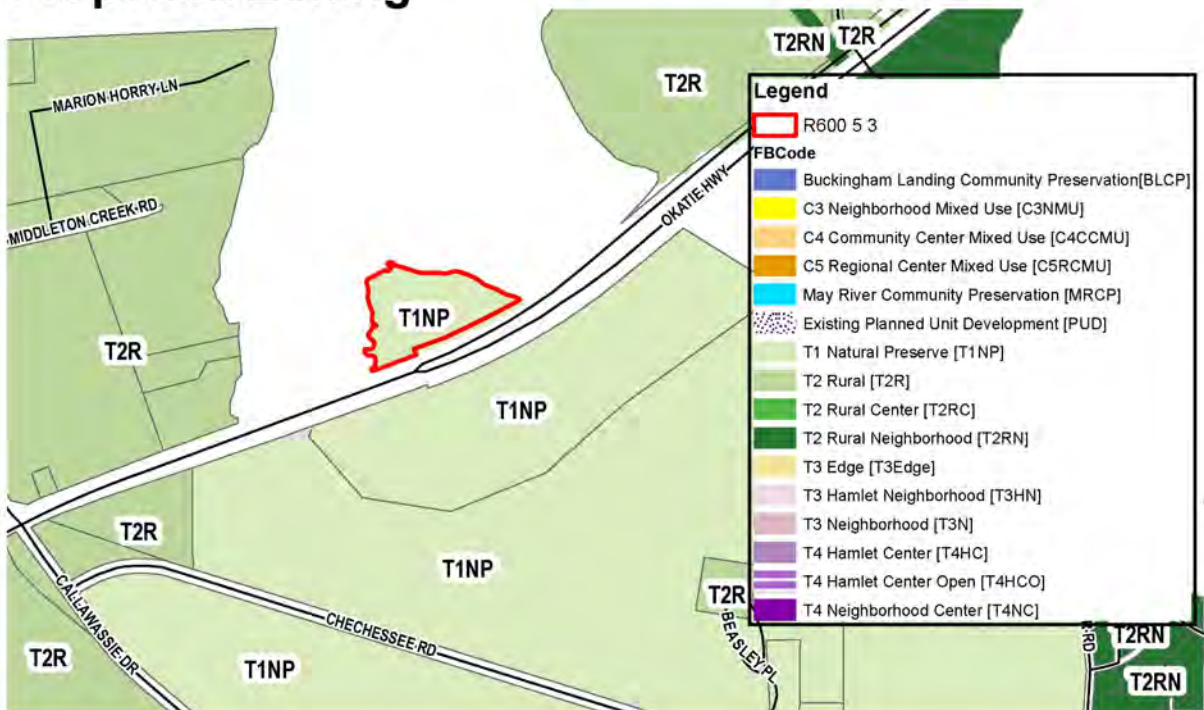


Manigault Neck Corridor continued

Existing Zoning

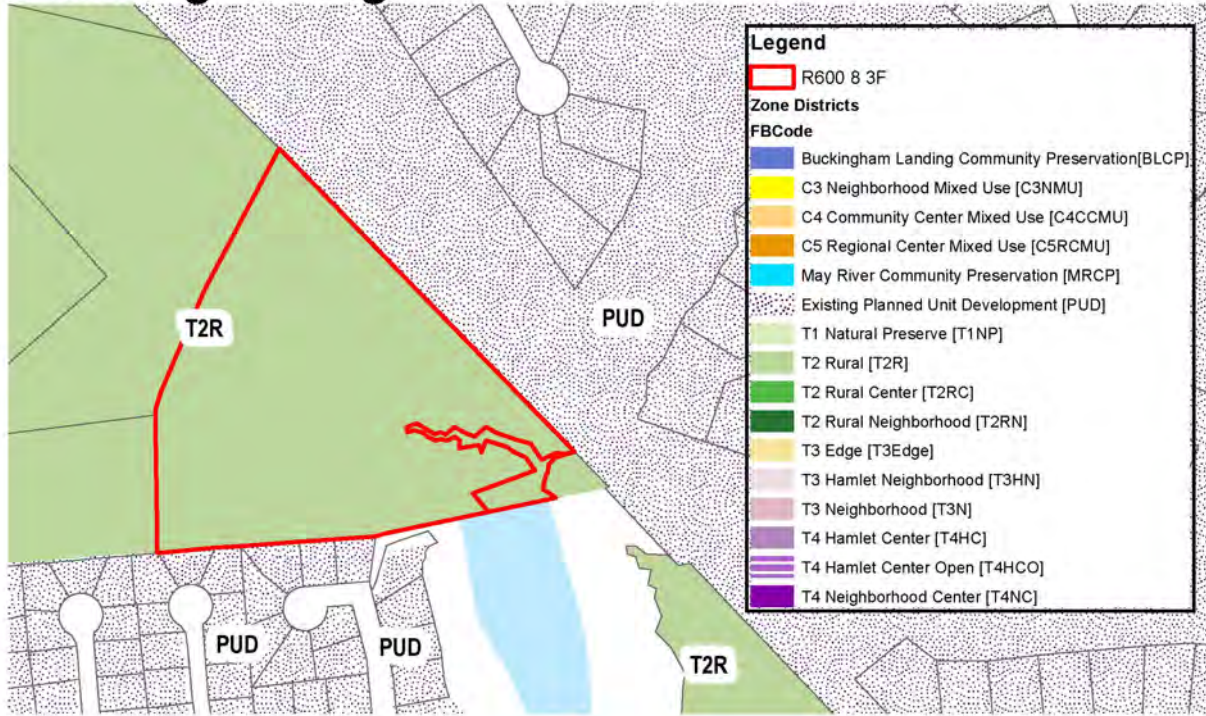


Proposed Zoning

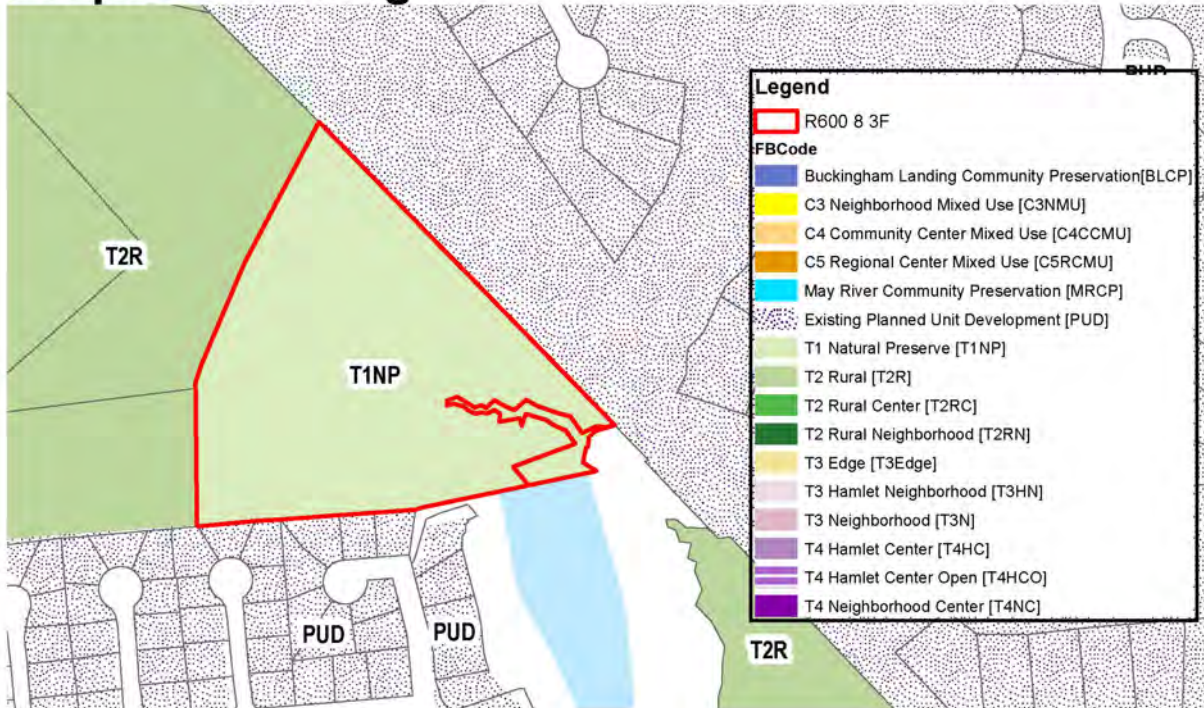


Okatie Marsh Preserve

Existing Zoning

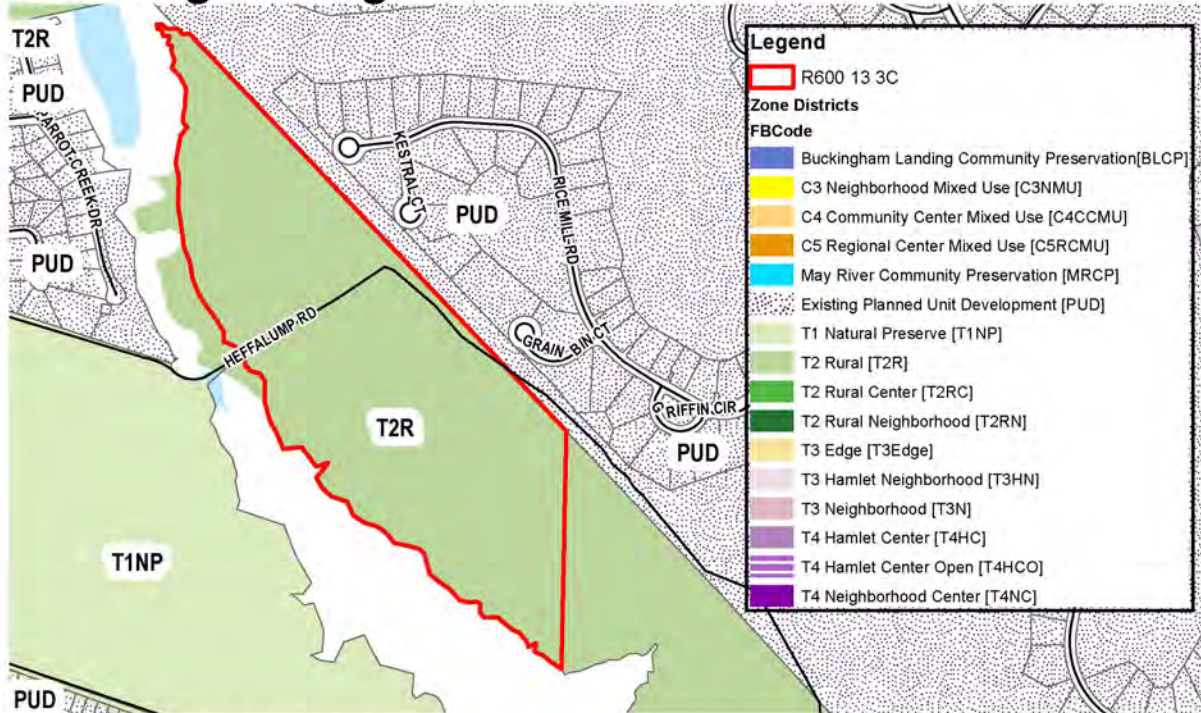


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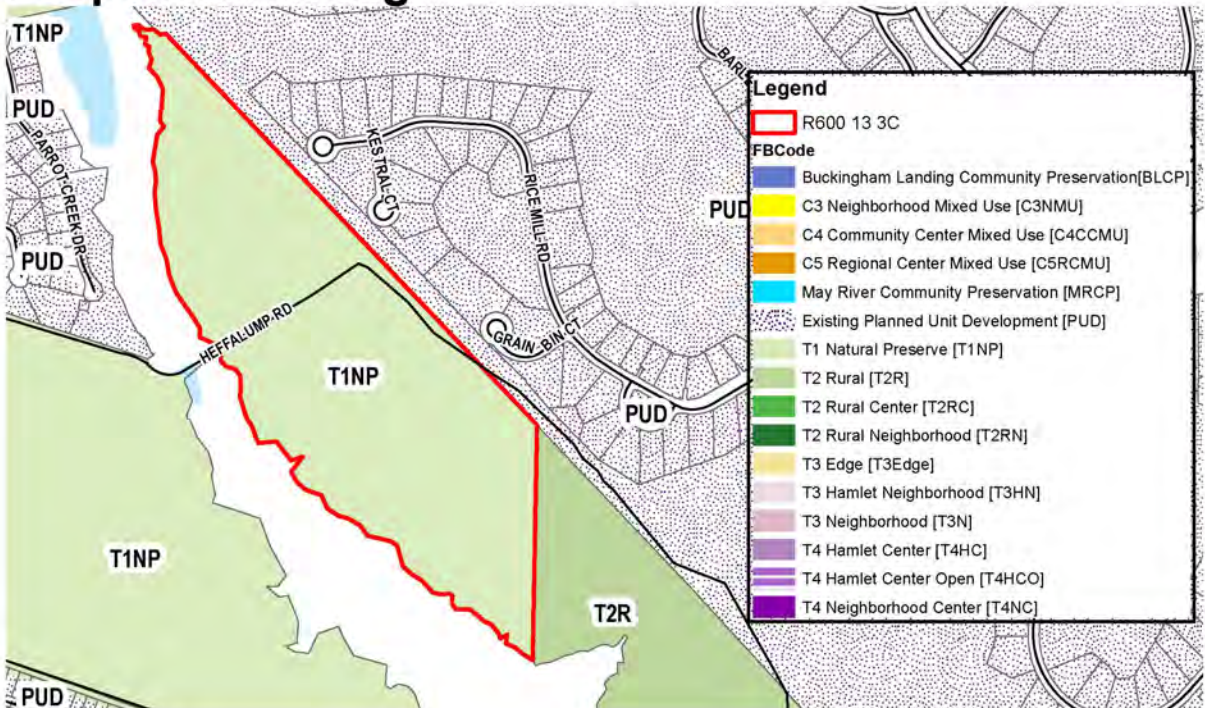


Okatie Marsh Preserve continued

Existing Zoning

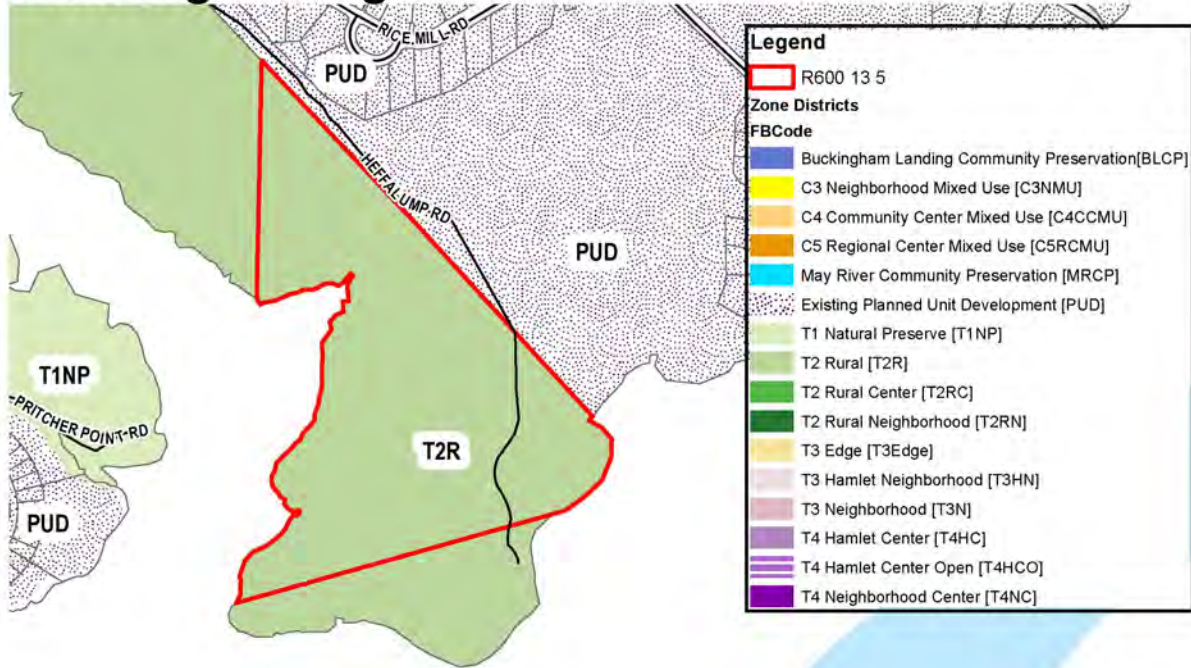


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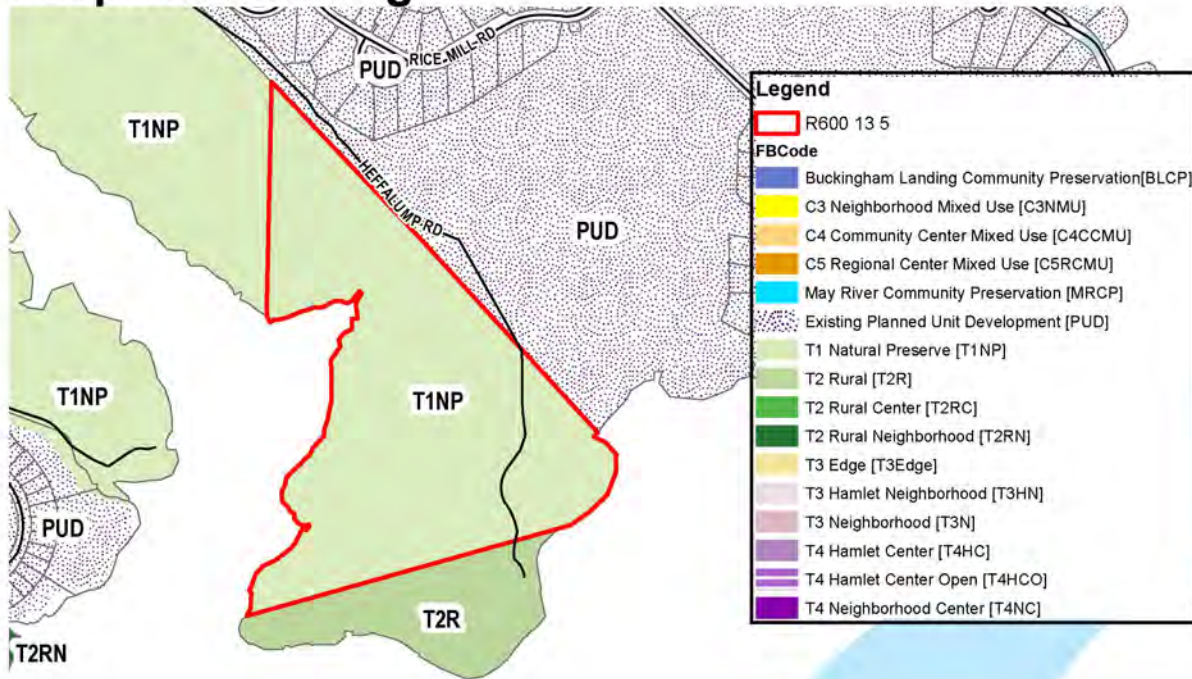


Okatie Marsh Preserve continued

Existing Zoning

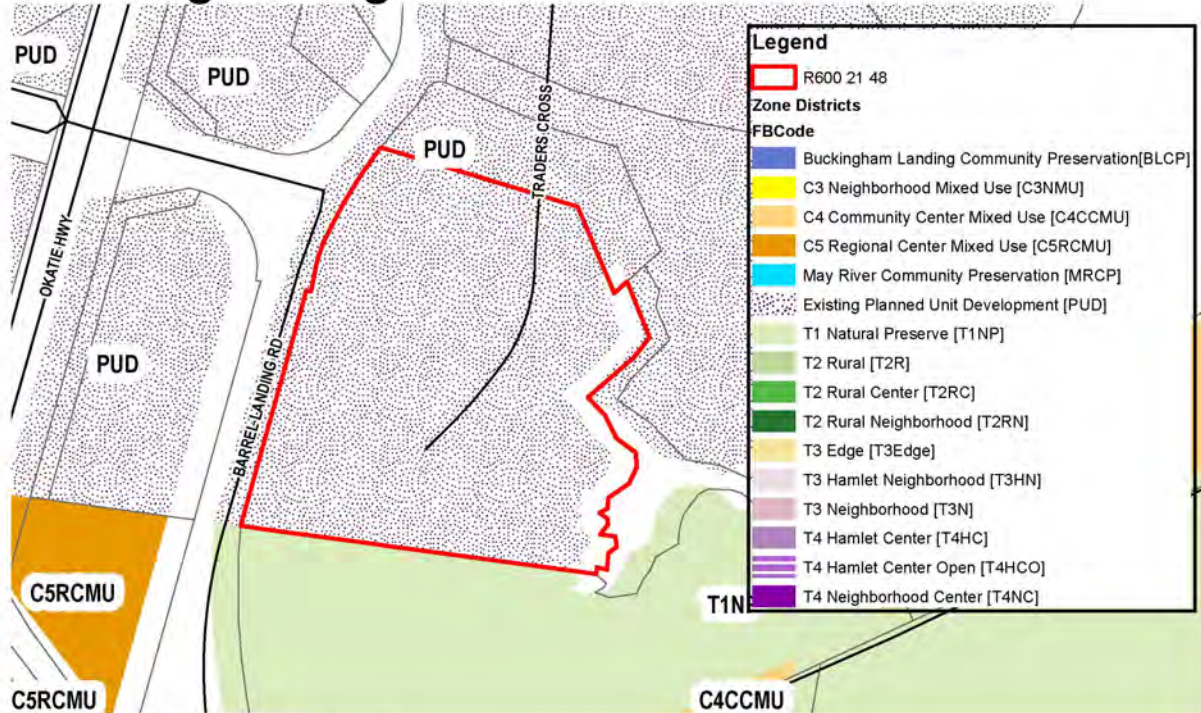


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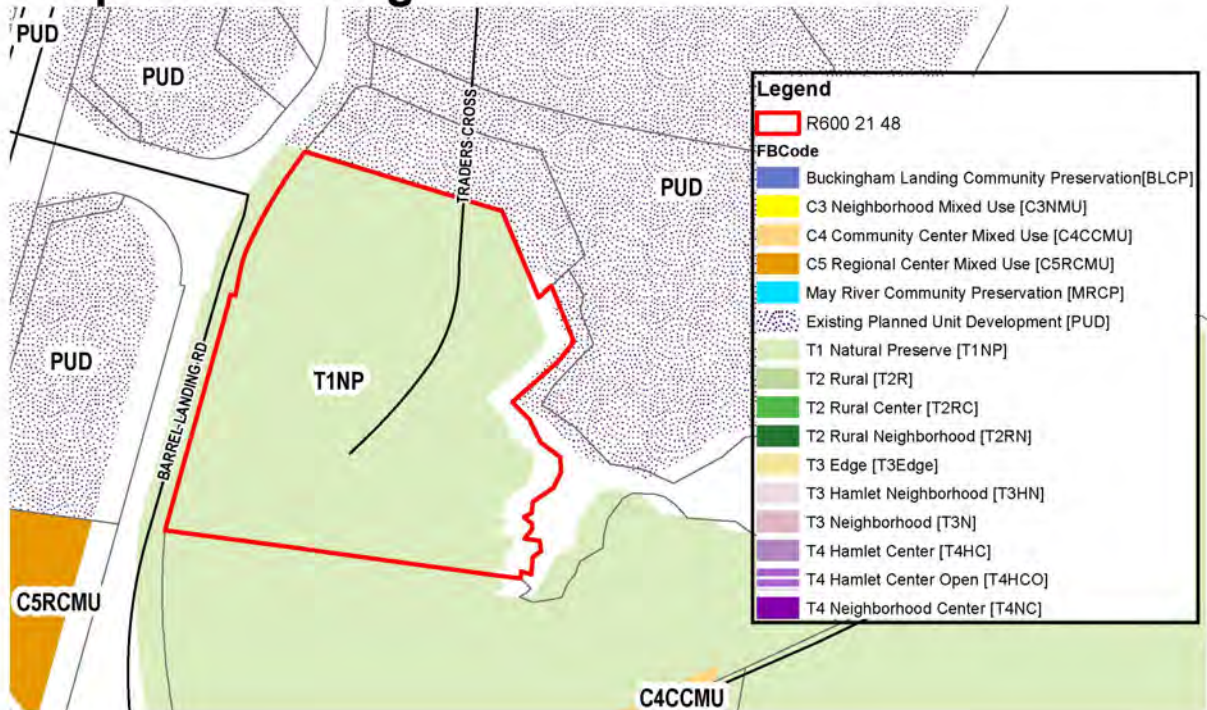


Barrel Landing

Existing Zoning

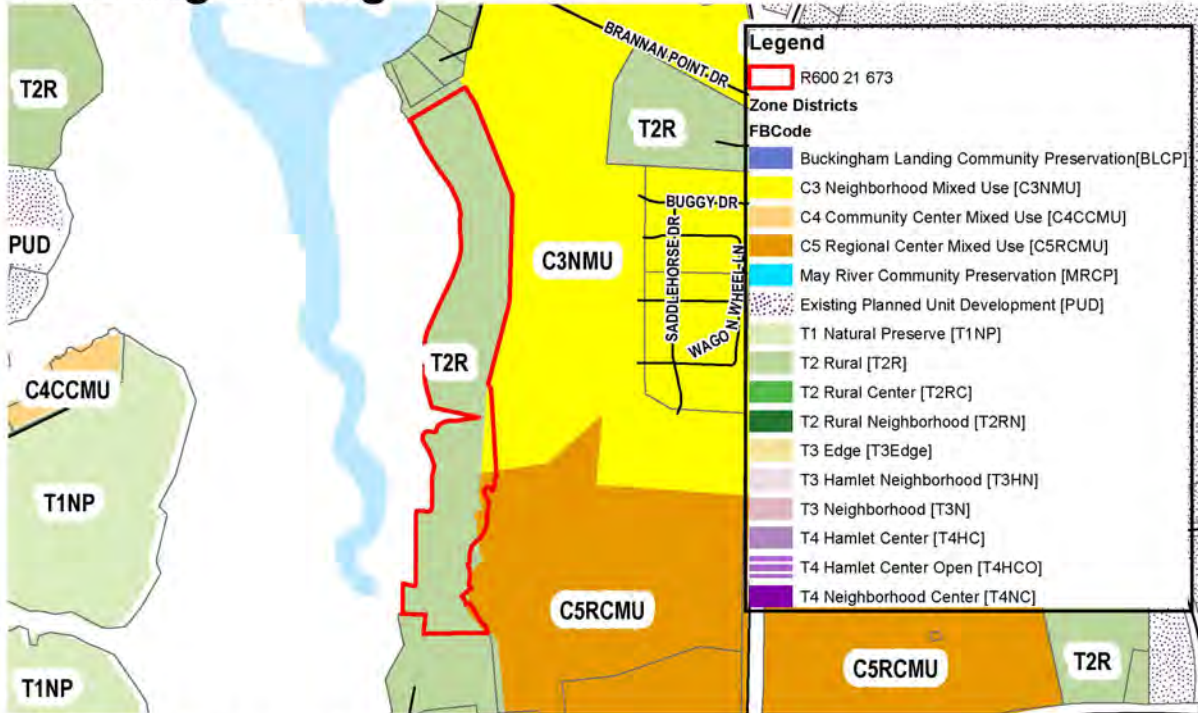


Proposed Zoning

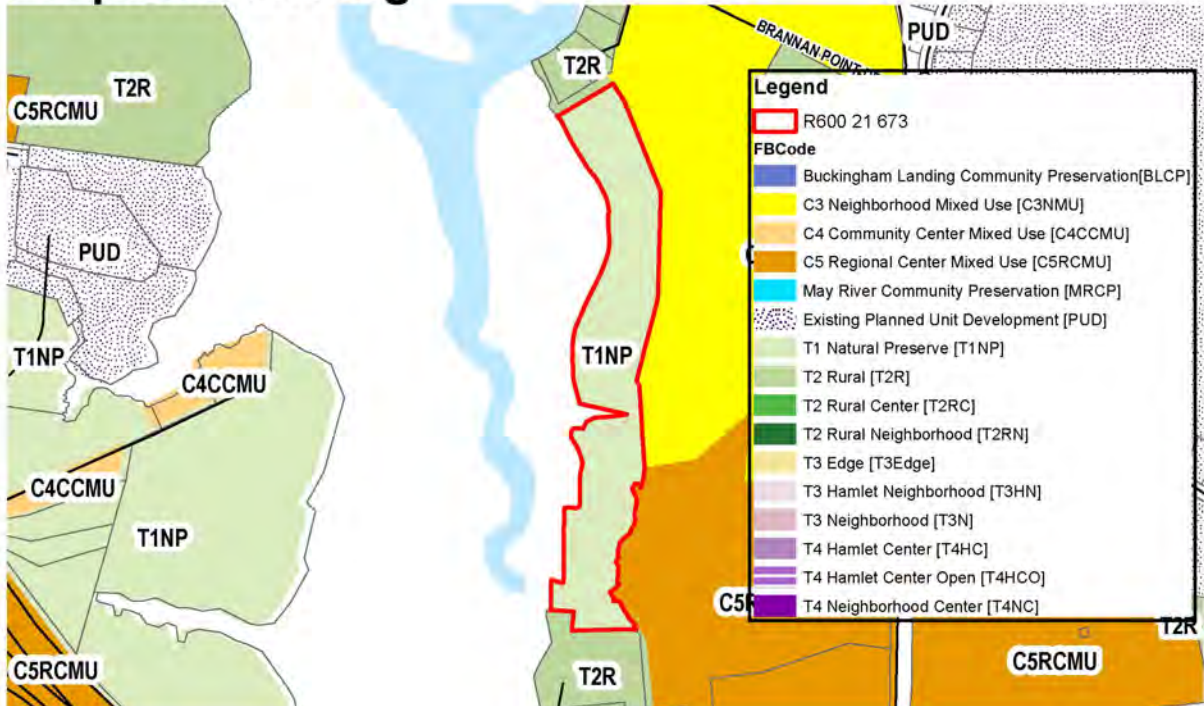


Okatie River Park

Existing Zoning

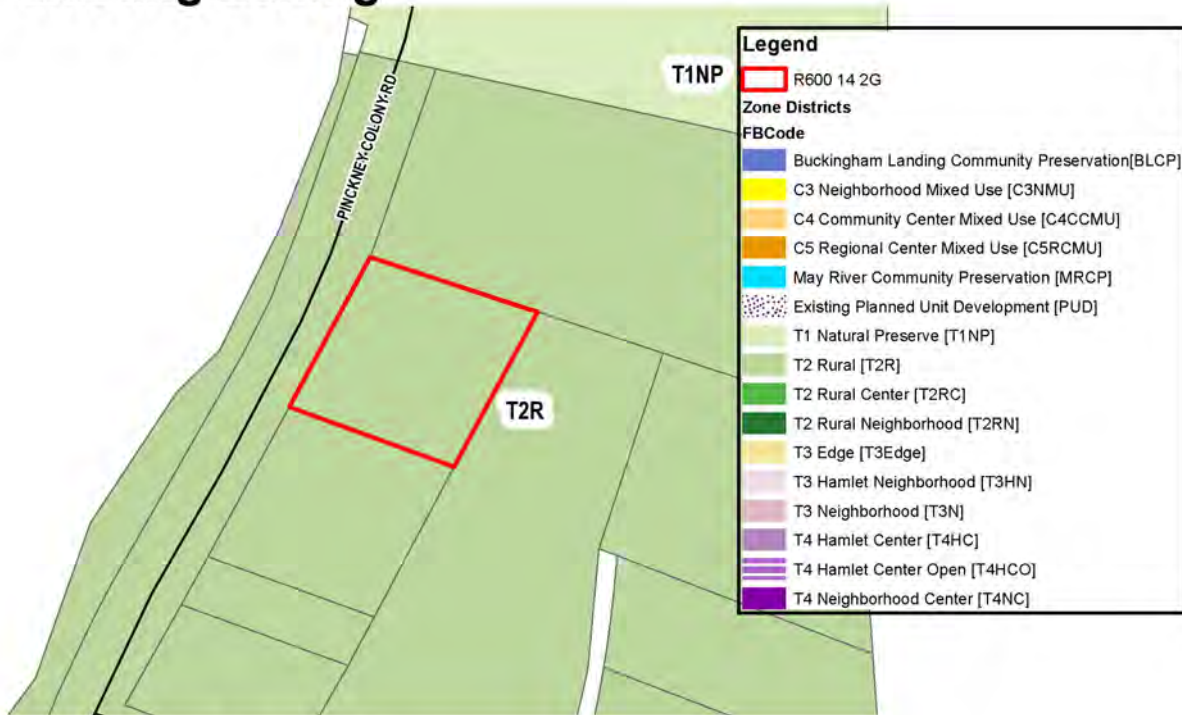


Proposed Zoning

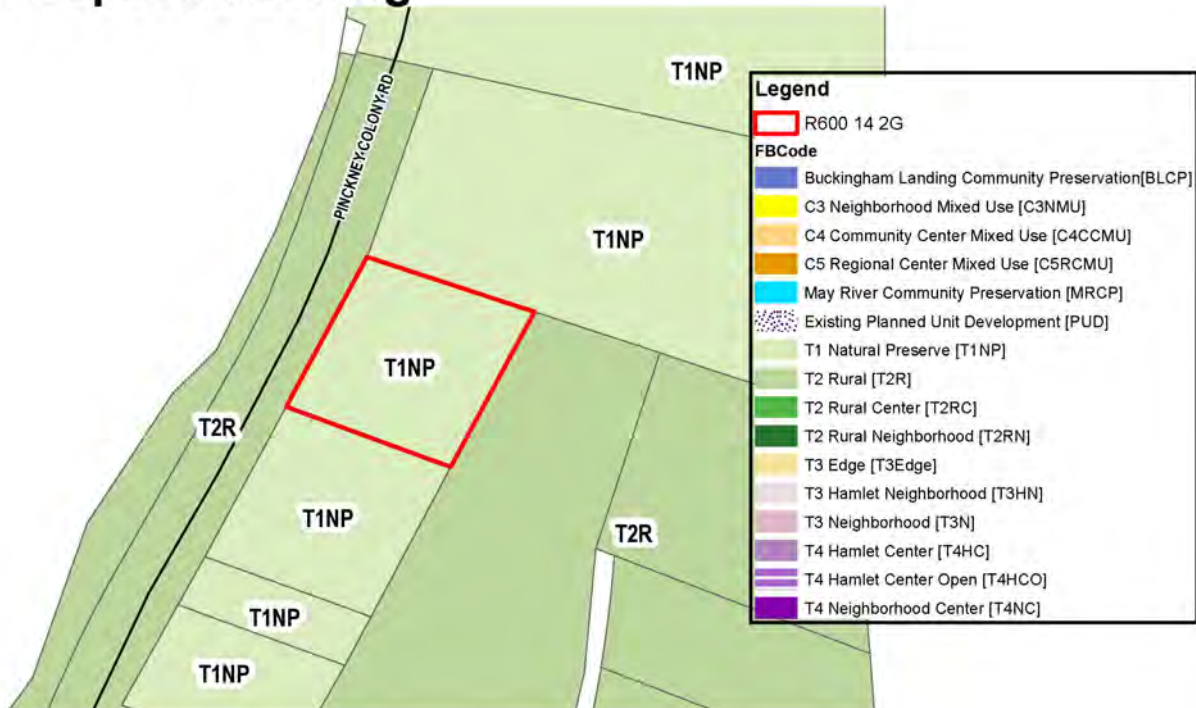


Pinckney Point Preserve

Existing Zoning

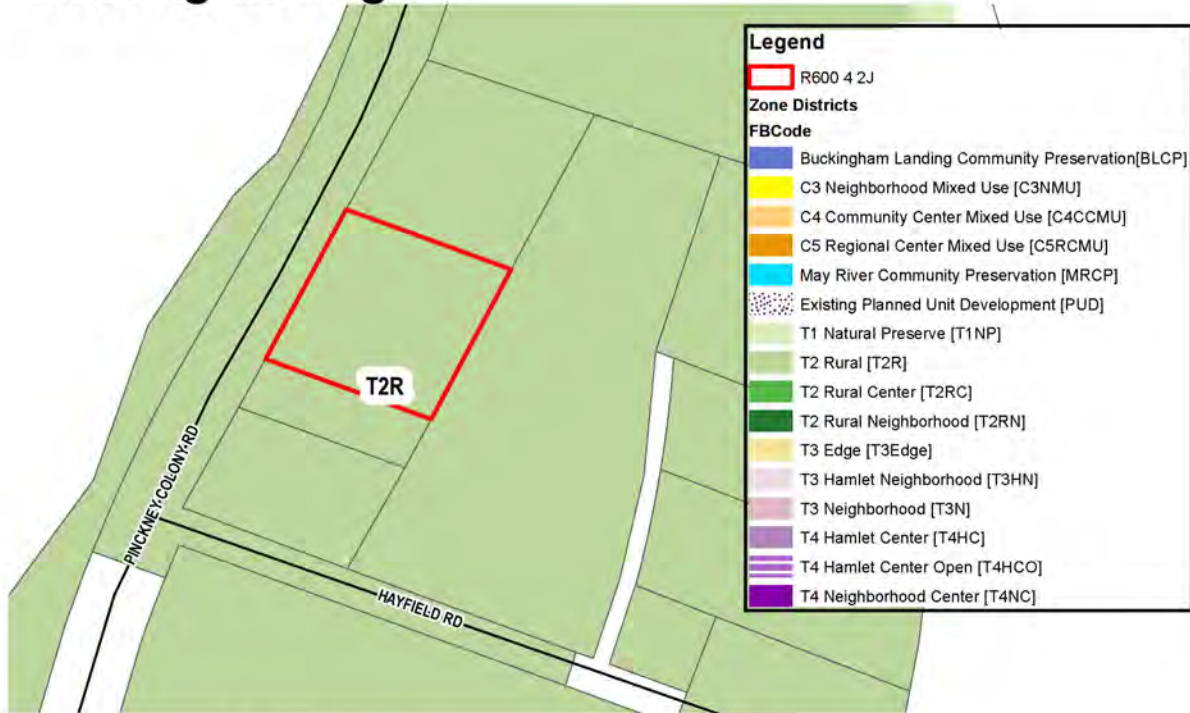


Proposed Zoning

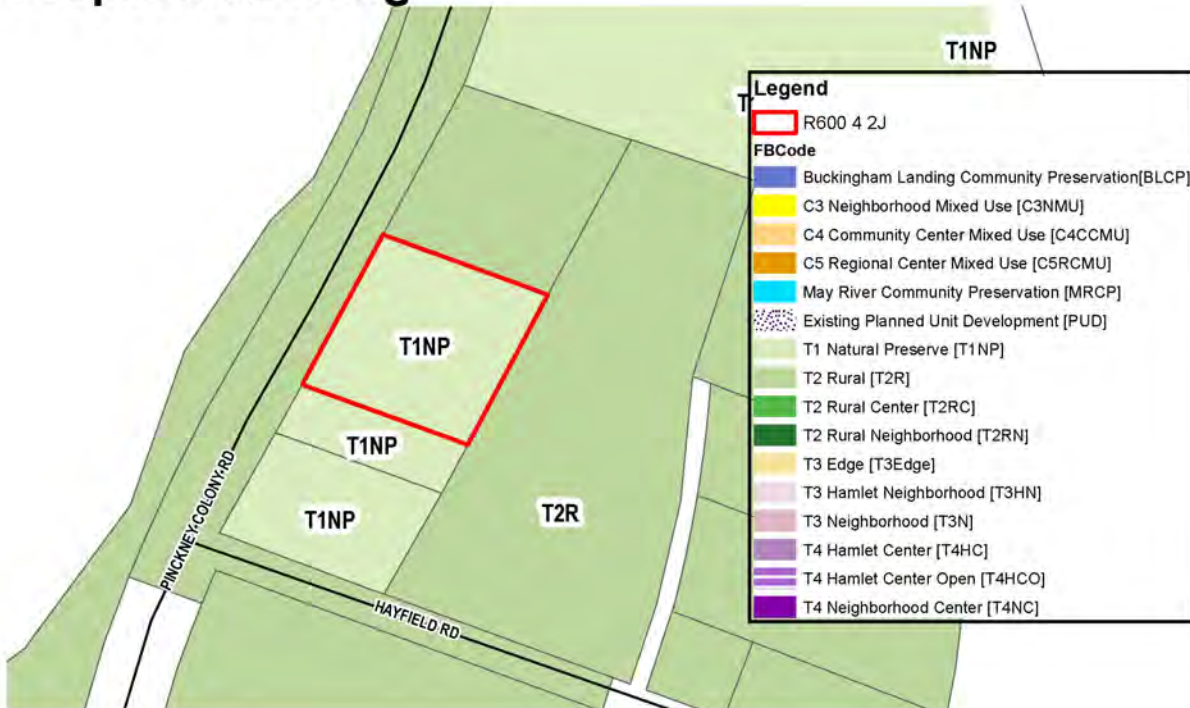


Pinckney Point Preserve continued

Existing Zoning

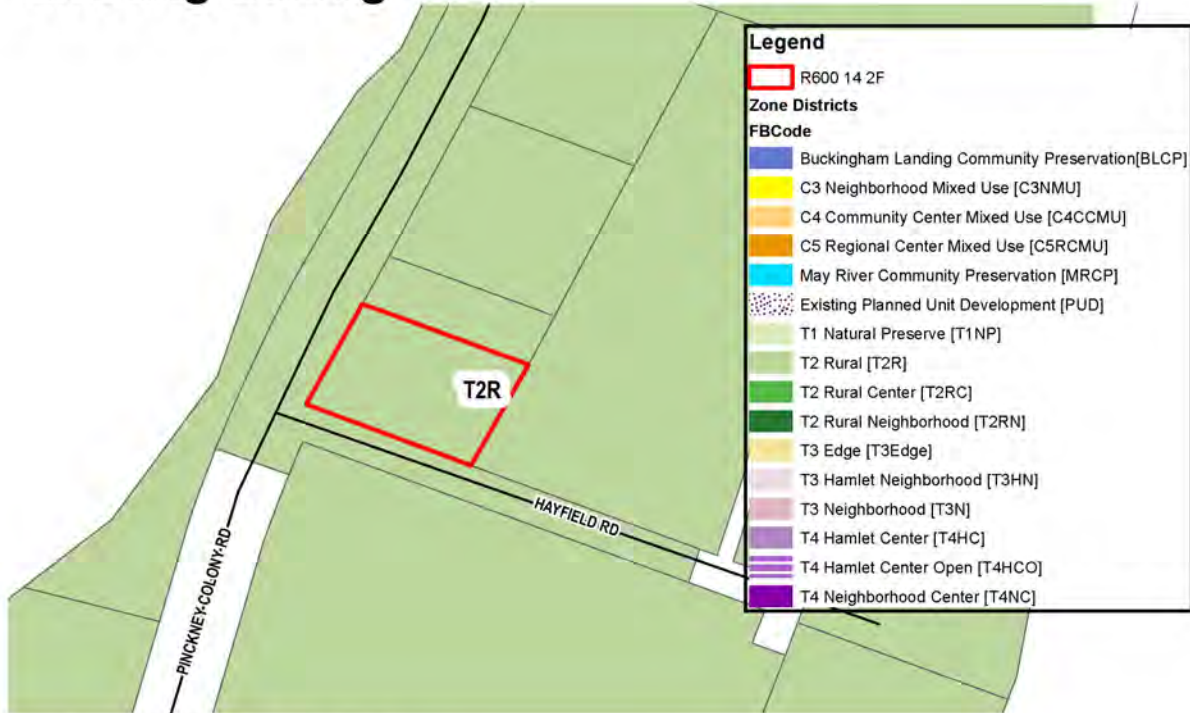


Proposed Zoning

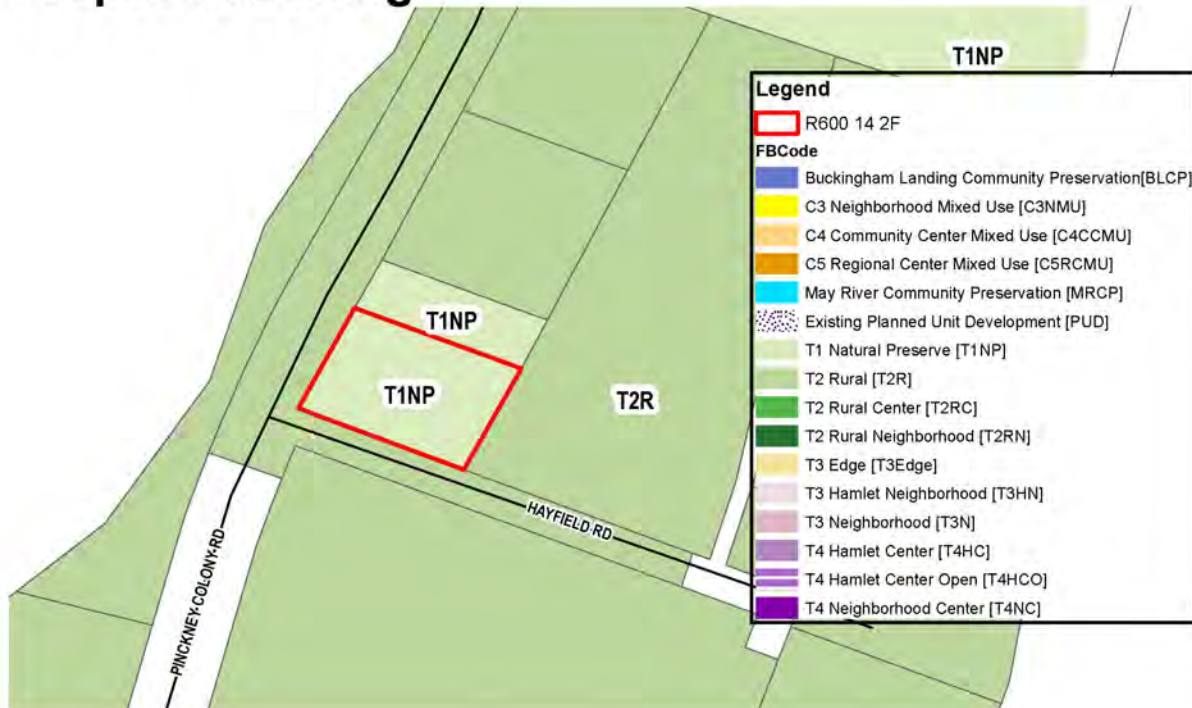


Pinckney Point Preserve continued

Existing Zoning



Proposed Zoning



Pinckney Point Preserve continued

Existing Zoning



Proposed Zoning

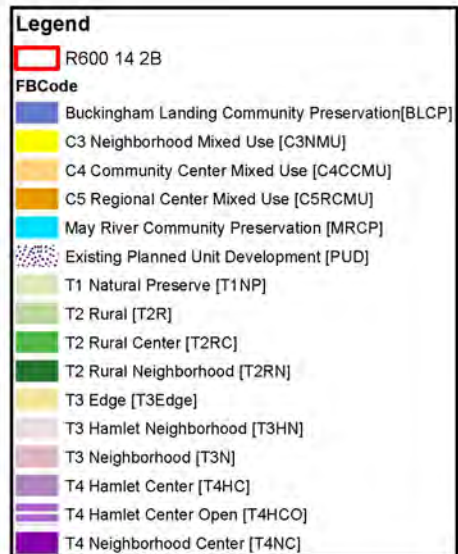
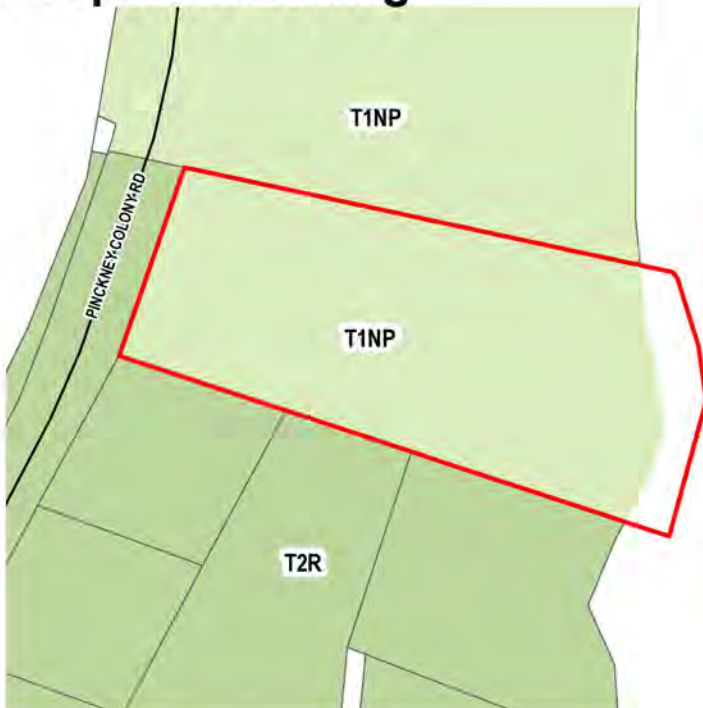


Pinckney Point Preserve continued

Existing Zoning

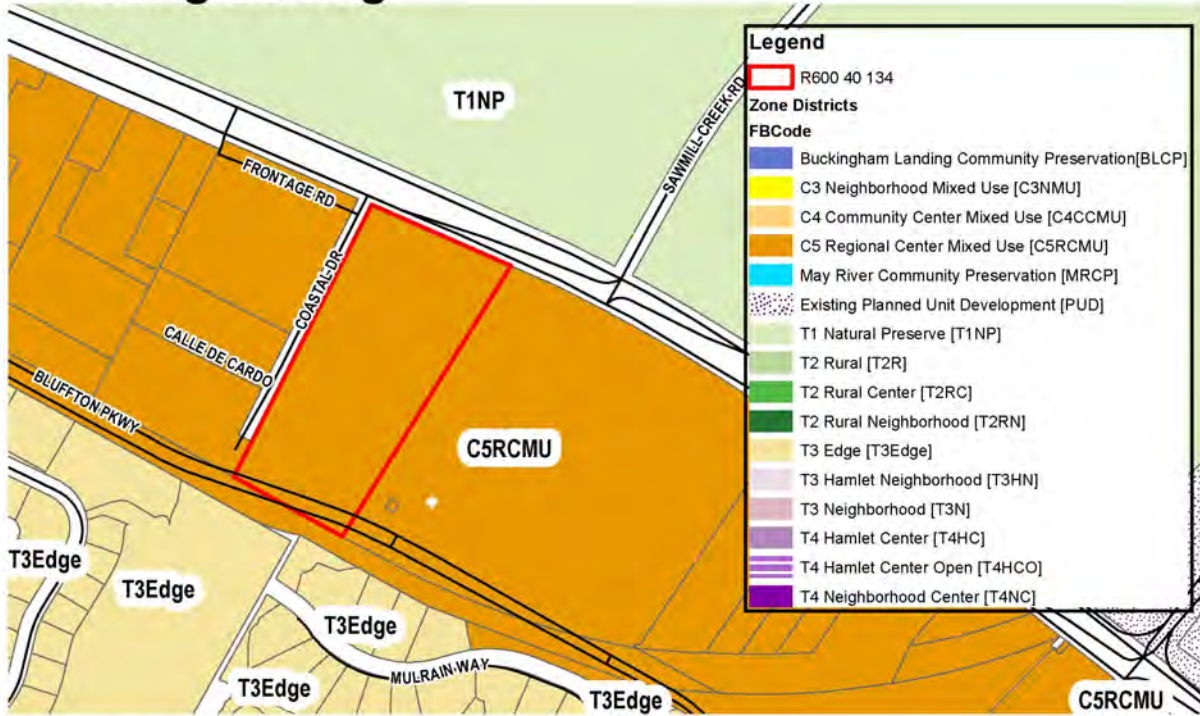


Proposed Zoning

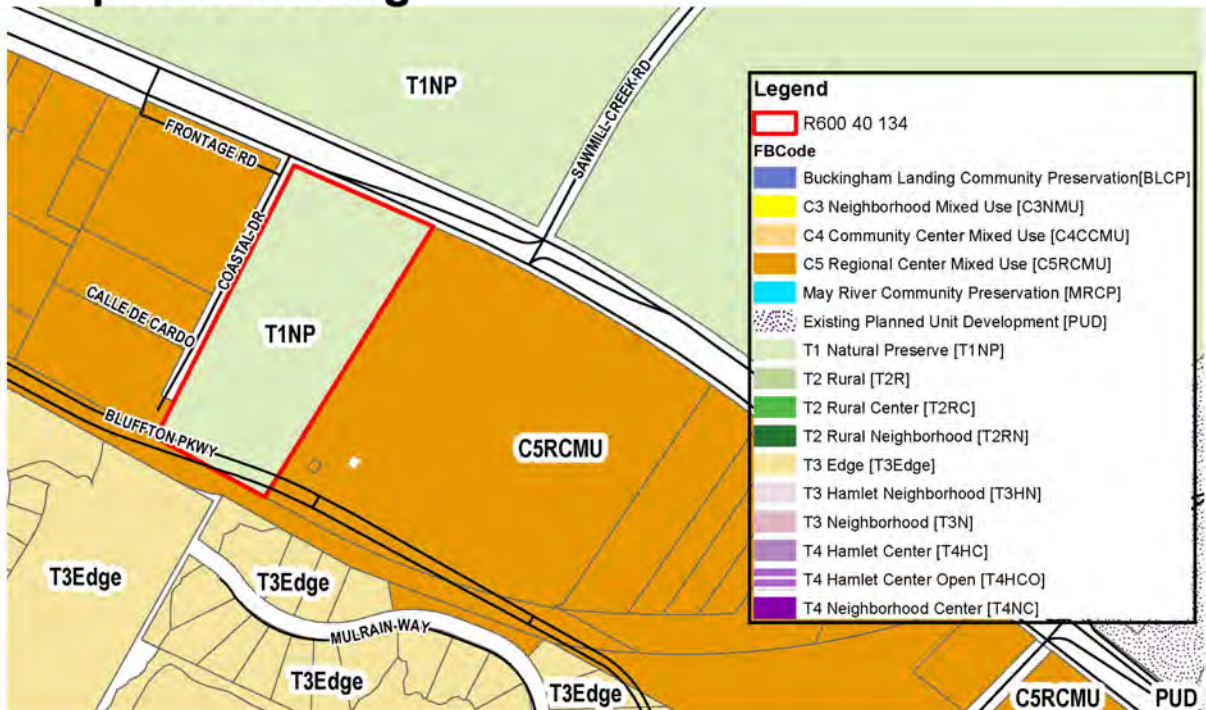


Forby Stormwater

Existing Zoning

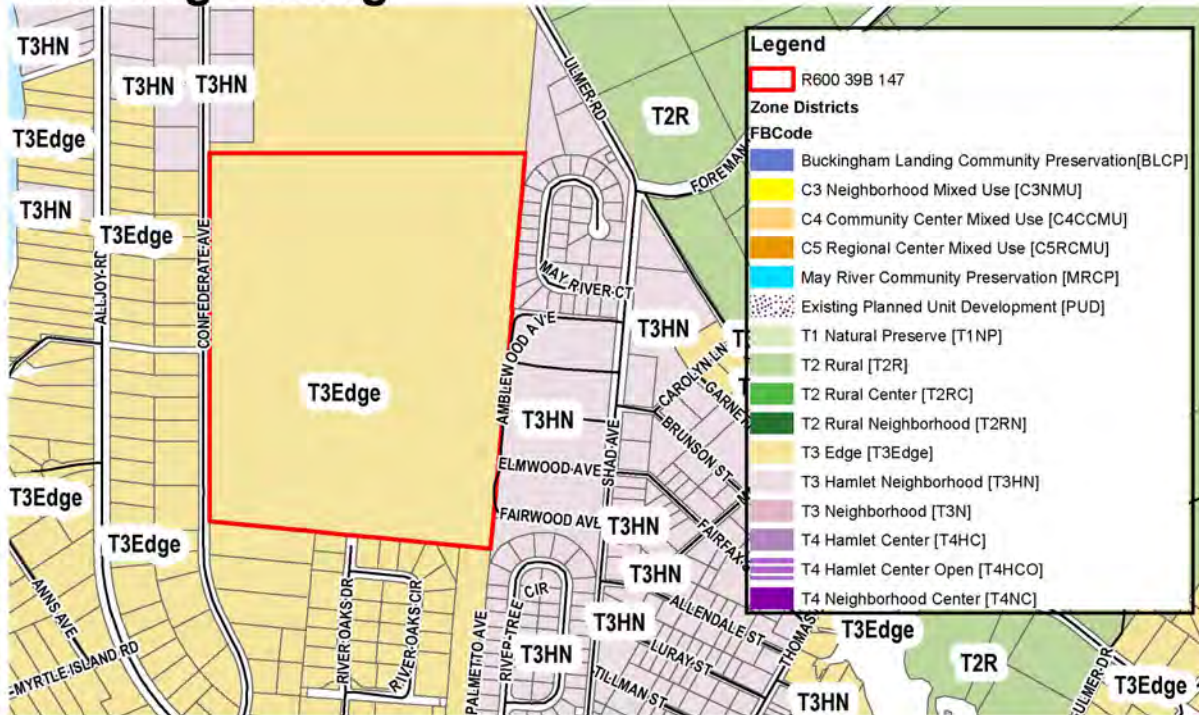


Proposed Zoning

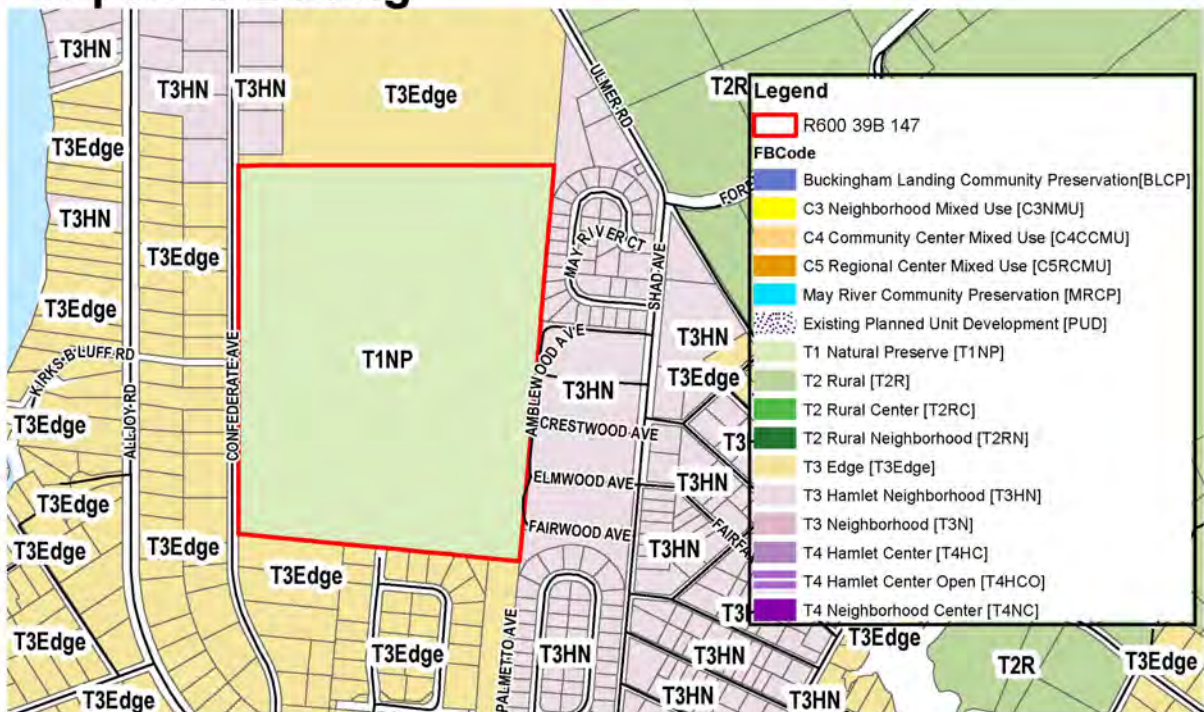


Bailey Memorial Park

Existing Zoning



Proposed Zoning





MEMORANDUM

TO: Natural Resources Committee

FROM: Juliana Smith, Beaufort County Planning and Zoning Department

DATE: February 7, 2022

SUBJECT: Zoning Map Amendment/Rezoning Request for nineteen (19) Rural and Critical Lands Preservation Program properties from various zoning districts to T1 Natural Preserve (T1NP); Staff Initiated

STAFF REPORT:

A. BACKGROUND: Since 2000, Beaufort County has preserved over 25,000 acres of land through the Rural and Critical Lands Preservation program for conservation, parks, buffers, scenic vistas, and for preservation of valuable economic and natural resources. Despite their acquisition through the Rural and Critical Lands Preservation Program, many of these properties still hold zoning districts that are no longer appropriate for the future intended conservation uses of the land.

B. SUMMARY OF REQUEST: In order to provide the greatest possible zoning protection on the nineteen County-owned passive parks properties, staff has initiated a rezoning request in order to convert them from their current zoning districts to the most protective zoning district, T1 Natural Preserve. The nineteen properties' current zoning districts include T2 Rural, T3 Edge, T3 Hamlet Neighborhood, T3 Neighborhood, T4 Hamlet Center Open, C5 Regional Center Mixed Use, S1 Industrial, Lady's Island Community Preservation, and Planned Unit Development, all of which are no longer appropriate. The requested rezoning will ensure continued and future conservation and passive recreation.

The affected Rural and Critical Preservation Program properties can be reviewed at the link below.
<https://www.beaufortcountysc.gov/planning/rural-and-critical-lands-preservation.html>

C. STAFF RECOMMENDATION: Staff recommends approval.

D. BEAUFORT COUNTY PLANNING COMMISSION: At the January 3, 2022 meeting of the Beaufort County Planning Commission, the Commission voted unanimously to recommend approval of the proposed zoning amendments.



Celebrating 50 Years of Land Protection

Beaufort County Planning Commission
100 Ribaut Road,
Beaufort, SC 29902

January 3, 2022

Chairman Pappas and Beaufort County Planning Commission

Please accept the following letter of support from the Open Land Trust on agenda items 9 and 10 as stated below. We offer the following comments relying on experience from our role as contractor for the Rural and Critical Lands Preservation Program, however, we are not speaking for the Rural and Critical Lands Board members.

9. ADOPTION OF THE 2020 BEAUFORT COUNTY GREENPRINT PLAN AS AN APPENDIX TO THE "ENVISION BEAUFORT COUNTY 2040 COMPREHENSIVE PLAN"

10. ZONING MAP AMENDMENT/REZONING REQUESTS FOR 19 RURAL AND CRITICAL LANDS PROPERTIES FROM VARIOUS ZONINGS TO T1 NATURAL PRESERVE (T1NP)

With respect to item 9, we fully support the inclusion of the 2020 Beaufort County Greenprint Plan as an appendix to the Envision Beaufort 2040 Comprehensive Plan and believe it offers helpful perspective – both qualitative and quantitative – on the natural resources in Beaufort County. When used as a complement to the Comprehensive Plan, the Greenprint will offer important information on the best places to protect land, to continue to develop, and the ways to strike the appropriate balance with future zoning changes and regulations should that be necessary. The Greenprint plan provides appropriate context – whether its consideration for critical habitat, future sea level rise, and/or proximately to public access - for those decisions and a greater degree of predictability for all parties involved.

The Rural and Critical Lands Preservation Program board formed a subcommittee to review the Greenprint text and maps in early 2021 and endorsed the plan. We use it regularly when reviewing applications or planning proactively. The habitat data employed in the plan is also used by several conservation partners, including South Carolina Department of Natural Resources. The details with respect to marsh migration and resilience will become increasingly important in all planning efforts and further complement the new Resilience element of the 2040 Comprehensive Plan.

The Board of Directors: Terry Murray *President*, Dean Moss *Vice President*, Al Segars *Secretary*, Katie C. Phifer *Treasurer*
Colden R. Battey, Jr., Patricia A. Denkler, Vernita F. Dore, Ashley Rhodes, Al Stokes, Thomas Tayloe, Beekman Webb
Executive Director: Kristin Williams **Founding Trustees:** Marguerite Broz, John M. Trask, Jr., Betty Waskiewicz



Given the value of the Greenprint individually, the connected nature of natural resource protection to land planning, in addition to the numerous existing references, we encourage adoption of the 2020 Greenprint as an appendix to the 2040 Comprehensive Plan.

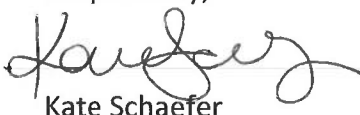
With respect to item 10, we fully support the rezoning requests for 19 Rural and Critical Lands properties to T1 Natural Preserve. This is another example of an appropriate and important action and we commend the Planning Department for spearheading this effort. We encourage its swift adoption.

The Rural and Critical Lands Preservation Program protects land in two ways: by purchase of development rights using a conservation easement, or by fee purchase. When protected by conservation easements, accredited land trusts like the Open Land Trust, hold and enforce the easements in perpetuity. When protected by fee purchase, the County owns the property and the property becomes part of the Passive Parks program and may be opened to the public for use in that manner. Passive park properties purchased with Rural and Critical Land program dollars carry conservation value in addition to their value as a potential passive park so some form of protection is prudent and necessary. To accomplish this in 2019, the County Planning Department created covenants and restrictions for Bailey Memorial Park, based on their professional knowledge and community input. While not perpetual like an easement, these covenants and restrictions are important for the property today and telling for its future, signaling to future Councils and stewards about the conservation values of the property.

Rezoning Passive Park properties to T1 Nature Preserve is another way to align their zoning and future land use with their intended use today and their passive park value. Several of these properties, including North Williman Island, the Highway 170 hummocks, and Station Creek on St Helena already represent what this zoning would allow – research lands managed for maritime forest and marsh migration, scenic vistas that provide critical habitat, and places for water access. Others like Crystal Lake Park, Brewer Memorial, Bailey Memorial and Pineview are existing or planned passive parks where current use and future enjoyment will not be hindered by this rezoning. T1 Nature Preserve zoning does not bind future councils but does signal that the best use for the 19 properties considered before you is as a passive park. This helps ensure these important properties exist as passive parks in the years to come, continuing to provide water access, passive recreation, and conservation value for current and future generations. We fully support this rezoning and encourage you to do the same.

Thank you for the opportunity to provide comments this evening and for beginning a new year with these important successes.

Respectfully,



Kate Schaefer



January 3, 2022

Beaufort County Planning Commission
 Robert Smalls Complex
 100 Ribaut Road
 Beaufort, South Carolina 29902

Dear Beaufort County Planning Commissioners,

Thank you for the opportunity to share comments on behalf of the Coastal Conservation League regarding the proposed rezoning of 11.66 acres on Rawstrom Drive from T2 Rural to T2 Rural Neighborhood. We respectfully ask the commission to deny this request for rezoning.

As laid out in the staff report, the request is not consistent with Beaufort County's 2040 Comprehensive Plan, which designates this portion of the County as remaining rural in nature with a density of one dwelling unit per three acres. The rezoning request would amount to a three-fold increase in density from what is permitted under current zoning.

Also as clearly articulated in the staff report, the rezoning request is in direct conflict with the County's Development Code and the intent of the T2 Rural Neighborhood zoning district, which is expressly intended for existing clustered communities in rural areas and not to promote tract development or rezonings. Moreover, rezoning this individual parcel could open the door to subsequent rezonings on any T2R properties in the County, which could erode and further strain the rural character of those areas, induce sprawl development, and threaten critical natural resources.

If allowed, the requested rezoning would completely undermine the purpose and intent of the T2 Rural Neighborhood zoning district. The Comprehensive Plan and Development Code intentionally designate this area as rural to minimize strain on schools and emergency services and to help protect water quality in the Okatie and Colleton Rivers. The current zoning and future land use designation is correct, and we agree with planning staff that it should remain in place and that the rezoning should be denied.

Lastly, we fully support the adoption of the Greenprint Plan as an appendix to the County's Comprehensive Plan, as well as the downzoning requests for Rural and Critical Lands properties to T1 Natural Preserve.

Thank you for your time and consideration.

Respectfully,

Jessie White
 South Coast Office Director
 843.522.1800 | jesssiew@sccl.org



BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

ITEM TITLE:
<i>Zoning Map Amendment Request for 6.26 Acres (R100 027 000 0387 0000) 186 Cherokee Farms Road from T2 Rural to T4 Hamlet Center Open.</i>
MEETING NAME AND DATE:
<i>Natural Resources Committee Meeting, February 7, 2022</i>
PRESENTER INFORMATION:
<i>Robert Merchant, AICP, Director, Beaufort County Planning and Zoning (10 minutes needed for item discussion)</i>
ITEM BACKGROUND:
<i>This rezoning application went before the Beaufort County Planning Commission at their November 1, 2022 meeting. At that time, a motion to recommend approval of the rezoning failed to pass with two voting for and three voting against. The item went before the Metropolitan Planning Commission at their December 20, 2021 meeting who unanimously recommended approval.</i>
PROJECT / ITEM NARRATIVE:
<i>The applicant is requesting to rezone approximately 6.26 acres of land located on Port Royal Island on the south side of Cherokee Farms Road 600 feet east of Habersham from T2 Rural to T4 Hamlet Center Open.</i>
FISCAL IMPACT:
<i>Not applicable</i>
STAFF RECOMMENDATIONS TO COUNCIL:
<i>Staff recommends approval. This parcel has the potential to serve the Habersham/Cherokee Farms community with supporting businesses that may not be appropriate in the existing Market Street main street commercial district.</i>
OPTIONS FOR COUNCIL MOTION:
<i>To approve or deny the zoning amendment for 186 Cherokee Farms Road from T2 Rural to T4 Hamlet Center Open.</i>



MEMORANDUM

TO: Mr. Robert Merchant
FROM: Josh K. Tiller, PLA, ASLA
DATE: December 14, 2021
SUBJ: 186 Cherokee Farms Road re-zoning

Mr. Merchant,

The attached emails include additional discussions regarding the zoning for 186 Cherokee Farms Road. We felt it would be important that this information be shared with the Metropolitan Planning Commission.

Email #1 HABERSHAM COMPANIES SUPPORT FOR T4 HAMLET CENTER OPEN ZONING: “FW: 186 Cherokee Farms” (September 9, 2021):

This email from Mr. Robert Turner and Patrick Kelly (of The Habersham Companies) outlines their initial support for the T4NC zoning. Following this email, in subsequent meeting with you and representatives of The Habersham Companies, it was determined that we would settle on the T4 Hamlet Center Open zoning.

Email #2 MCAS SUPPORT FOR T4 HAMLET CENTER OPEN- CONCEPT PLAN A-2: “FW: Rezoning – 186 Cherokee Farms” (November 3, 2021):

This email from Mr. David J. Trail, Community Plans and Liaison Offices MCAS, outlines his support for the T4 Hamlet Center Open if it excludes the assisted living use. It should be noted that this use would be severely limited with the AICUZ overlay district’s restrictions. In addition, Mr. Trail is working on a memorandum of understanding that would show our commitment to cooperating with any use opposed by the MCAS.

(End of Memo)

181 Bluffton Road

Voice: 843.815.4800

Suite F203

jktiller@jktiller.com

Bluffton, South Carolina 29910

Fax: 843.815.4802

From: [Randy Mikals](#)
To: [Josh Tiller](#)
Subject: FW: 186 Cherokee Farms
Date: Thursday, September 9, 2021 1:54:40 PM

From: Robert Turner [mailto:rturner@habershams.com]
Sent: Thursday, September 9, 2021 12:56 PM
To: Jennifer Keenan <jennifer@dancingdolphinproperties.com>
Cc: Patrick Kelly <pkelly@habershams.com>; Randym@greenlineforest.com Mikals <randym@greenlineforest.com>
Subject: Re: 186 Cherokee Farms

Jennifer did you find out if you were required to have a 50' Buffer on the Cherokee farms side. Also if you can come up with the type uses you think would go on the site that would be helpful. We will talk with the architects about next week.



Robert Turner
President & Broker
The Habersham Companies
22 Market - Beaufort, SC 29906
(877) 542-2377 / HabershamSC.com

On Thu, Sep 9, 2021 at 12:06 PM Jennifer Keenan <jennifer@dancingdolphinproperties.com> wrote:

Good morning Patrick,

Thank you. How are plans coming for the charette that was proposed when we met? Randy and I would love to get together and talk with both teams early next week if that works for you? Please let me have a date and time that works and I'll reach out to Josh Tiller & Jeff Ackerman. We are on a bit of a time constraint due to the county meetings and potential traffic study.

Kind regards,
Jennifer

On Sep 8, 2021, at 11:08 AM, Patrick Kelly <pkelly@habershams.com> wrote:

Thank you Jennifer. Our support primarily is for a project with good planning and good architecture. Knowing that the T4NC encourages that is a positive thing in our view. We're ok with the email and appreciate you sending it to us

for review.

-Patrick

On Wed, Sep 8, 2021 at 7:58 AM Jennifer Keenan
<jennifer@dancingdolphinproperties.com> wrote:

Good morning Bob & Patrick,

Thank you for taking the time to meet with us yesterday. We enjoyed meeting you both and look forward to developing a project we all can be proud of on the land at 186 Cherokee Farms Road, Below is the email we plan on sending Rob Merchant & Eric Greenway as discussed:-

Good morning Eric & Robert,

Per your suggestion Randy and I had an informative and productive introductory meeting with Bob Turner & Patrick Kelly at their offices in Habersham this afternoon. We discussed our desire to rezone 186 Cherokee Farms Road to T4NC and were delighted to receive their support in this endeavor. We discussed working closely with their Design and Review Board to align the project aesthetically with Habersham and to provide a development to service, support and enhance the lifestyle of the residents of Habersham and the surrounding communities. Bob and Patrick offered to host a round table discussion and brainstorming session with their architects and integral team members and us and our team including Josh Tiller of Tiller & Associates. & Jeff Ackerman of Carolina Engineering. We expect this meeting will take place within the next few days. Some initial ideas discussed today include an Assisted Living Facility, Animal Medical Services, Specialty Grocery store, Home Health Care, and a Brewery and/or Distillery.

Thank you again for the suggestion. If you have any questions please let us know.

Kind regards,
Jennifer & Randy Mikals

jennifer@dancingdolphinproperties.com
(843) 540 1449

From: [Trail CIV David J](#)
To: randym@greenlineforest.com
Subject: FW: Rezoning - 186 Cherokee Farms
Date: Wednesday, November 3, 2021 9:26:08 AM

Good Morning Sir,

It was a pleasure to meet you on Monday night. Below is the e-mail that was mentioned at the Planning Meeting. I wanted to make sure you have a copy so we're all on the same page. As discussed, I'll start working on an agreement that will sufficiently protect the Marine Corps' interests so that we can remove our objection from the rezoning. Please don't hesitate to reach out in the meantime.

Very Respectfully,

Dave

David J. Trail
 Director, Government and External Relations (S-7) |
 Community Plans and Liaison Officer
 Marine Corps Air Station Beaufort, South Carolina
 W: (843) 228-7119
 C: (774) 509-3940
david.j.trail@usmc.mil

From: Trail CIV David J
Sent: Monday, November 1, 2021 3:24 PM
To: Merchant, Robert <robm@bcgov.net>
Cc: Krieger CIV Mary R <mary.krieger@usmc.mil>
Subject: RE: Rezoning - 186 Cherokee Farms

Good Afternoon Sir,

Thanks for the notification on the rezoning proposal. The facts regarding the development proposal for 186 Cherokee Farms Rd (R100 027 000 0387 0000), as MCAS Beaufort knows them, are as follows:

The Property is:

- 6.26 acres (based on Beaufort County Property data),
- Currently zoned as T2 Rural Neighborhood (T2RN)
- in the MCAS Overlay District, and
- in the 65-70 decibel (dB) Day-Night Average Sound Level (DNL) noise contour

Request: Rezone the parcel as T4 Hamlet Center Open (T4HC-O). Based on the application, there are two conceptual plans for the Property, however those plans simply envision how the property *could* be used, and do not actually identify how the property will be used.

- According to the Beaufort County zone standards, the Hamlet Center (T4HC) Zone is intended to integrate appropriate, medium-density residential building types, such as duplexes, townhouses, small courtyard housing, and mansion apartments in an environment conducive to walking and bicycling. The T4 Hamlet Center is appropriate for more rural areas, implementing the Comprehensive Plan goals of creating areas of

medium intensity residential in portions of Beaufort County, the City of Beaufort and Town of Port Royal. The intent of the T4HC-O (Open) Sub-Zone is to provide neighborhoods with a broader amount of retail and service uses in the scale and character of the T4HC zone.

- In the interest of efficiency, we have analyzed the conceptual plans. If either of those plans end up being the final plan, without any changes, then the following analysis is valid. If the plans change in any way, then MCAS Beaufort objects until we have had sufficient time to review the plans and conduct analysis.

Concept Plan A-2

- o Medical Services Building (15,000SF)
- o Veterinary Clinic (7,500SF)
- o Retail (4,000SF)
- o Brewery (Repurposed Building, 12,000SF?)
- o Beer Garden
- o Tasting Room (4,000SF)

OR

Concept Plan B

- o Medical Services Building (15,000SF)
- o Veterinary Clinic (7,500SF)
- o Retail (4,000SF)
- o Retail (4,000SF)
- o Medical/Assisted Living (35,000SF)

In determining whether or not the proposal is compatible with MCAS Beaufort's mission and operations, the proposal was evaluated with regards to airfield operations, noise standards, and potential compatibility problems as well as reviewed in the context of the following references:

- Air Installations Compatible Use Zone (AICUZ) Study, Marine Corps Air Station (MCAS) Beaufort, 2013
- Department of Defense Instruction 4165.57
- Chief of Naval Operations and the Commandant of the Marine Corps OPNAVINST 11010.36C/MCO 11010.16 (Joint Instruction)
- Standard Land Use Coding Manual; and
- Beaufort County Community Development Code.

Based on this review and information provided, MCAS Beaufort has determined the following:

- Concept Plan A-2 – MCAS Beaufort does not object, with the following two caveats: (1) as long as noise mitigation measures are implemented and demonstrated prior to construction and (2) the plan does not deviate from this conceptual plan.
 - Brewery: compatible.
 - Beer Garden: compatible.
 - Tasting Room: compatible.
 - Medical Services: compatible; measures to achieve noise level reduction (NLR) of 25 must be incorporated into design and construction of structure.
 - Veterinary Clinic: compatible; measures to achieve NLR of 25 must be incorporated into design and construction of structure.
 - Retail (exact type undetermined): compatible.
- Concept Plan B - MCAS Beaufort Objects.
 - **Assisted Living Facility: Incompatible.**
 - Medical Services: compatible; measures to achieve noise level reduction (NLR) of 25 must be incorporated into design and construction of structure.
 - Veterinary Clinic: compatible; measures to achieve NLR of 25 must be incorporated into design and construction of structure.
 - Retail (exact type undetermined): compatible.

Beaufort County Community Development Code. The Code requires measures to achieve noise level reduction (NLR) of 25 be incorporated into design and construction of structures within this zone.

Concept Plan A-2 – Based on the review and information provided, MCAS Beaufort does not object to the proposal to rezone the Tax parcel R100 027 000 0387 0000 from T2 Rural Neighborhood to T4 Hamlet Center Open, determined using the referenced Concept Plan A-2 with the caveat that the requirements listed are met. If any additional changes occur to the proposal and conceptual plans, please let us know. We may need to re-evaluate our analysis.

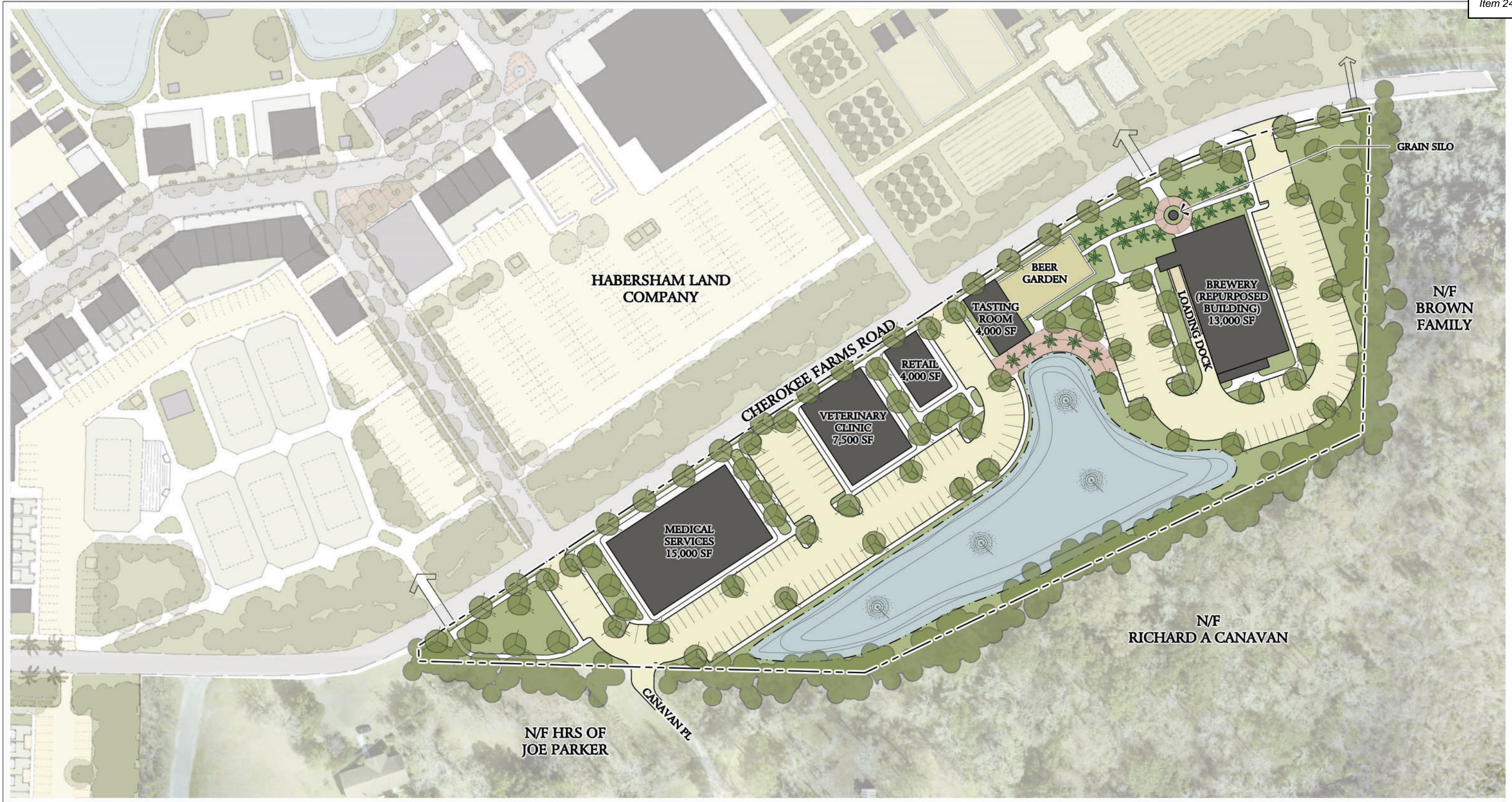
Concept Plan B – Based on the review and information provided, MCAS Beaufort objects to the proposal to rezone the Tax parcel R100 027 000 0387 0000 from T2 Rural Neighborhood to T4 Hamlet Center Open, determined using the referenced Concept Plan B.

If you have any further questions please let me know.

Thank you!

David J. Trail
Director, Government and External Relations (S-7) |
Community Plans and Liaison Officer
Marine Corps Air Station Beaufort, South Carolina
W: (843) 228-7119
C: (774) 509-3940
david.j.trail@usmc.mil

From: Merchant, Robert <robm@bcgov.net>
Sent: Wednesday, October 27, 2021 11:50 AM
To: Krieger CIV Mary R <mary.krieger@usmc.mil>
Cc: Trail CIV David J <david.j.trail@usmc.mil>
Subject: [Non-DoD Source] RE: Rezoning - 186 Cherokee Farms



PREPARED FOR:
FTB REAL ESTATE CO LLC

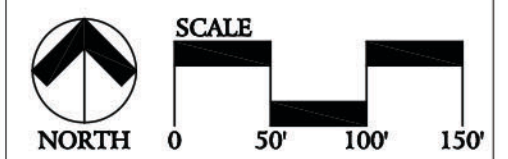
PREPARED BY:
J. K. TILLER ASSOCIATES, INC.
LAND PLANNING LANDSCAPE ARCHITECTURE
181 BLUFFTON ROAD, SUITE F303 BLUFFTON, SC 29910
Voice 843.815.4000 Fax 843.815.4002

186 CHEROKEE FARMS RD

T4 HAMLET CENTER OPEN CONCEPT PLAN A-2

BEAUFORT COUNTY, SOUTH CAROLINA

SEPTEMBER 24, 2021



THIS IS A CONCEPTUAL PLAN AND IS SUBJECT TO CHANGE. ALL SURVEY INFORMATION AND SITE BOUNDARIES WERE COMPILED FROM A VARIETY OF UNVERIFIED SOURCES AT VARIOUS TIMES AND AS SUCH ARE INTENDED TO BE USED ONLY AS A GUIDE. ALL PROPERTY LINES, TRACT DIMENSIONS AND NARRATIVE DESCRIPTIONS ARE FOR GRAPHIC REPRESENTATION ONLY, AS AN AID TO SITE LOCATION AND POTENTIAL LAND USE, AND ARE NOT LEGAL REPRESENTATIONS AS TO FUTURE USES OR LOCATIONS. J. K. TILLER ASSOCIATES, INC. ASSUMES NO LIABILITY FOR ITS ACCURACY OR STATE OF COMPLETION, OR FOR ANY DECISIONS (REQUIRING ACCURACY) WHICH THE USER MAY MAKE BASED ON THIS INFORMATION.

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ORDINANCE 2022/_____

AN ORDINANCE TO AMEND THE ZONING MAP OF BEAUFORT COUNTY TO CHANGE PARCEL ID NUMBER R100 027 000 0387 0000 FROM T2 RURAL TO T4 HAMLET CENTER OPEN

WHEREAS, parcel ID number R100 027 000 0387 0000 is currently zoned as T2 Rural; and

WHEREAS, the owner of the parcel has requested to change the zoning from T2 Rural to T4 Hamlet Center Open; and

WHEREAS, the Beaufort County Planning Commission considered the request on November 1, 2021, and failed to pass a motion to recommend approval of the rezoning; and

WHEREAS, the Metropolitan Planning Commission considered the request on December 20, 2021 and recommend approval of the rezoning; and

WHEREAS, County Council now wishes to amend the zoning map to change the parcel’s zoning from T2 Rural to T4 Hamlet Center Open.

NOW, THEREFORE be it ordained by County Council in meeting duly assembled as follows:

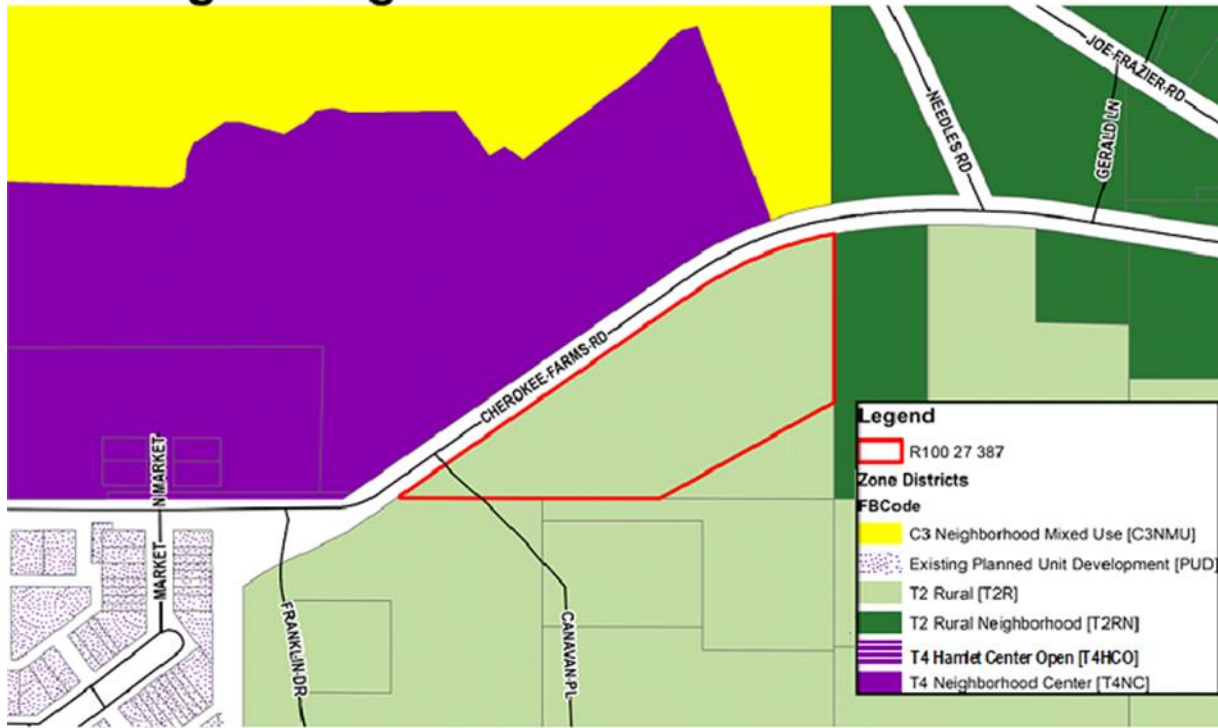
1. The zoning map of the County is hereby amended to reflect the zoning of Parcel ID Number R100 027 000 0387 0000 as T4 Hamlet Center Open.
2. Staff is directed to make the changes to the zoning map and to report to all persons necessary or helpful that the zoning has so changed.

Ordained this ____ day of _____, 2022

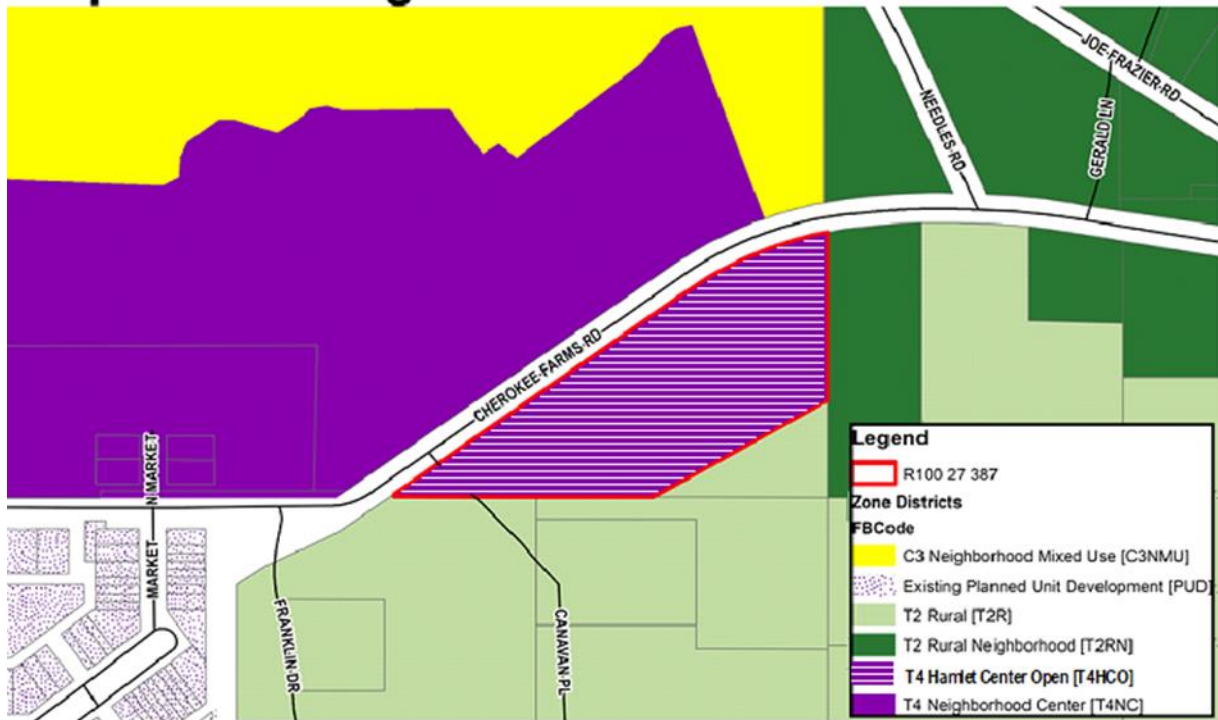
Joseph Passiment, Chairman

Sarah Brock, Clerk to Council

Existing Zoning



Proposed Zoning





MEMORANDUM

TO: Natural Resources Committee of County Council

FROM: Robert Merchant, AICP, Director, Beaufort County Planning and Zoning Department

DATE: January 21, 2022

SUBJECT: Zoning Map Amendment Request for 6.26 Acres (R100 027 000 0387 0000) 186 Cherokee Farms Road from T2 Rural to T4 Hamlet Center Open; Applicant: Randall R. Mikals.

A. BACKGROUND:

Case No. ZMA-2021-06

Applicant/Owner: FTB Real Estate Company, LLC (Randall R. Mikals)

Property Location: Located on Port Royal Island on the south side of Cherokee Farms Road approximately 600 feet from the entrance to Habersham.

District/Map/Parcel: R100 027 000 0387 0000

Property Size: 6.26 acres

Future Land Use Designation: Urban Mixed Use and Air Installation Compatible Use Zone (AICUZ)

Current Zoning District: T2 Rural

Proposed Zoning District: T4 Hamlet Center Open

B. SUMMARY OF REQUEST:

The applicant is requesting to rezone approximately 6.26 acres of land located on Port Royal Island on the south side of Cherokee Farms Road 600 feet east of Habersham from T2 Rural to T4 Hamlet Center Open (See Attachment A). The property fronts approximately 1,100 feet along Cherokee Farms Road and contains a 12,000 square foot building that as recent as 2016 housed a landscaping business. The current property owner is interested in developing the site in a manner that is similar to neighboring Habersham and Cherokee Farms. The existing T2 Rural zoning limits residential development to 1 dwelling unit per three acres and allows for some limited non-residential uses, such as agricultural support services, meeting facilities and places of worship.

Habersham/Cherokee Farms Community: The proposed rezoning adjoins the Habersham/Cherokee Farms community, a 427 acre traditional neighborhood development approved for 1,437 residential units and 228,000 square feet of commercial (See Attachment B). At the center of the community is a main street business district made up of approximately 110,000 square feet of mixed use (retail, office, residential) along Market Street. This business district has the capacity to expand north of Cherokee Farms Road with an additional 150,000 square feet of commercial space approved as part of the Cherokee Farms development. This existing and future business district is thoroughly defined in the Habersham and Cherokee Farms master plans.

Zoning Request Change: The item was originally scheduled for the September 9 Beaufort County Planning Commission meeting. The applicant requested to pull the item from the agenda in order to have time to coordinate with the Habersham Land Company on a shared vision for the 6.26 acre parcel. The applicant met with Habersham on September 15 where they agreed to modify their request from T4 Neighborhood Center to T4 Hamlet Center Open. The main difference between the two districts is that T4NC allows 4 story buildings with no limitation on total square footage. T4HCO allows 2 ½ story buildings with a maximum square footage of 50,000 square feet per building. The applicant has provided two conceptual plans to show how the property could be developed with the T4HCO zoning (see attached). The applicant and Habersham also agreed that development along the 6.26 acre parcel should not compete with, but complement the existing Habersham “main street” along Market Street. Therefore, the concept plans show a mix of uses (large scale brewery and beer garden, medical office buildings, animal services) that may not be appropriate in a main street setting.

MCAS Airport Overlay District: The entire property is located within the MCAS Airport Overlay District (MCAS-AO). The overlay includes all lands underlying the noise zones of 65 DNL (day-night average sound level) and above, and accident potential zones as designated in the most recent Air Installations Compatible Use Zones (AICUZ) Report for MCAS-Beaufort as authorized for use by the Department of the Navy, and as adopted by the County Council of Beaufort County. This property’s location within noise zone 2a (65 to 70 DNL) limits gross residential density to 2 dwelling units per acre. MCAS Beaufort responded to the original zoning request to state that without a specific development proposal, they were unable to adequately evaluate the proposed zoning amendment. MCAS Beaufort has provided their official response in Appendix E of this report.

C. **ANALYSIS:** Section 7.3.40 of the Community Development Code states that a zoning map amendment may be approved if the proposed amendment:

1. ***Is consistent with and furthers the goals and policies of the Comprehensive Plan and the purposes of this Development Code.***

The future land use plan of the Comprehensive Plan designates this property as Urban Mixed-Use which is anticipated to be similar to the type and mix of land use currently found in the municipalities. Commercial uses providing neighborhood retail and services are limited to collectors and arterials and within master planned mixed-use developments. This rezoning of this property to a mixed-use district meets the broader goals of the future land use plan, but it is important that any development on this property not compete with the existing Habersham/Cherokee Farms main street which has the capacity to grow by an additional 150,000 square feet.

2. ***Is not in conflict with any provision of this Development Code, or the Code of Ordinances.***

This is addressed in the response to question 1.

3. ***Addresses a demonstrated community need.***

This parcel has the potential to serve the Habersham/Cherokee Farms community with supporting businesses that may not be appropriate in the existing Market Street main street commercial district. This would be better achieved with a less-intense mixed-use zoning district, such as T2 Rural Center.

4. ***Is required by changing conditions.***

Not applicable

5. ***Is compatible with existing and proposed uses surrounding the land subject to the application, and is the appropriate zone and uses for the land.***

North of the site is the Cherokee Farms community which is compatible with this rezoning, with the exception of the issues stated in question 1. To the south and east of the property is a rural residential community that is not comparable to the requested T4HCO district.

6. *Would not adversely impact nearby lands.*

There is a rural residential community centered around Caravan Road and Franklin Drive that adjoin this site to the south and west. These communities have the potential to be adversely impacted by future development on this site, especially if it is built out at full capacity.

7. *Would result in a logical and orderly development pattern.*

See discussion under items 5 and 6.

8. *Would not result in adverse impacts on the natural environment – including, but not limited to, water, air, noise, storm water management, wildlife, vegetation, wetlands, and the natural functioning of the environment.*

Environmental impacts are minimal. The proposed rezoning affects 6.26 acres, of which roughly 40% is already disturbed. Any future development would need meet the County’s natural resources protection and stormwater requirements.

9. *Would result in development that is adequately served by public facilities (e.g. streets, potable water, sewerage, storm water management, solid waste collection and disposal, schools, parks, police, and fire and emergency facilities)*

The site is currently served by public sewer and water. The Burton Fire District Station #5 is located nearby at the entrance to Habersham. Since residential density is limited to two dwelling units per acre, impacts on the school district are minimal.

D. STAFF RECOMMENDATION:

Staff recommends approval. This parcel has the potential to serve the Habersham/Cherokee Farms community with supporting businesses that may not be appropriate in the existing Market Street main street commercial district.

E. BEAUFORT COUNTY PLANNING COMMISSION RECOMMENDATION:

The Beaufort County Planning Commission reviewed this rezoning at their November 1 meeting. At that time, a motion to recommend approval of the rezoning failed to pass with two voting for and three voting against.

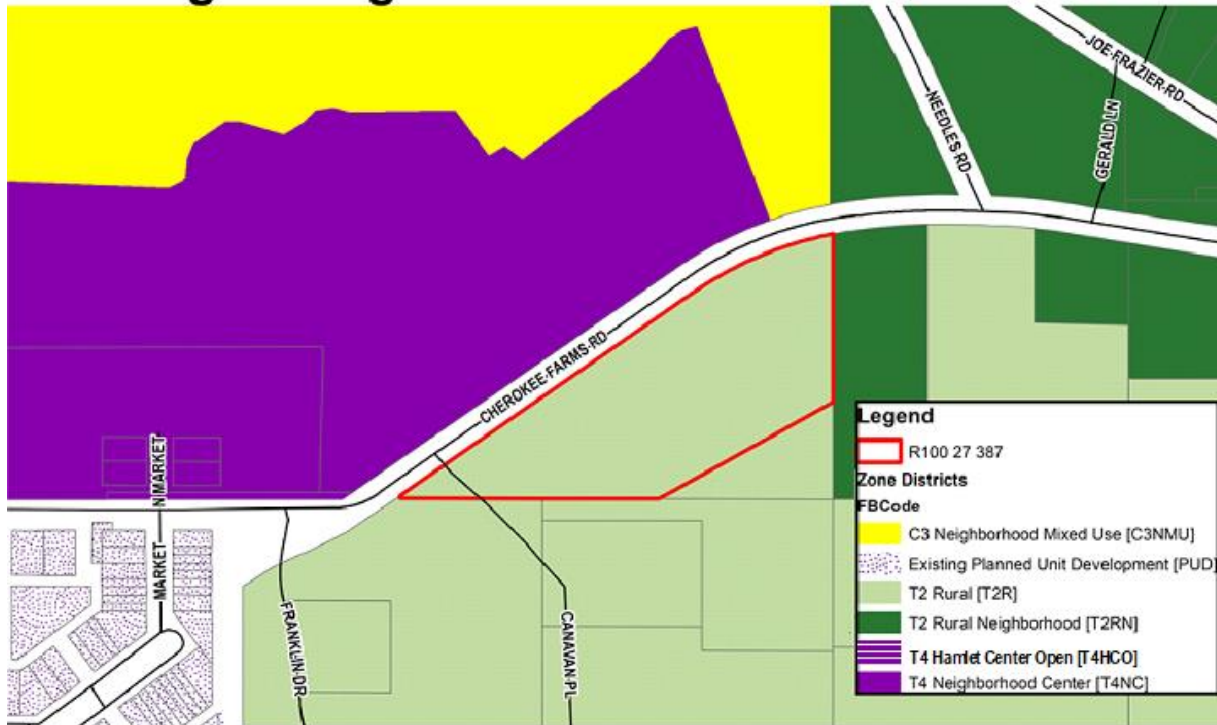
F. METROPOLITAN PLANNING COMMISSION RECOMMENDATION:

The Metropolitan Planning Commission reviewed this rezoning at their December 20 meeting. At that time they unanimously recommended approval of this rezoning.

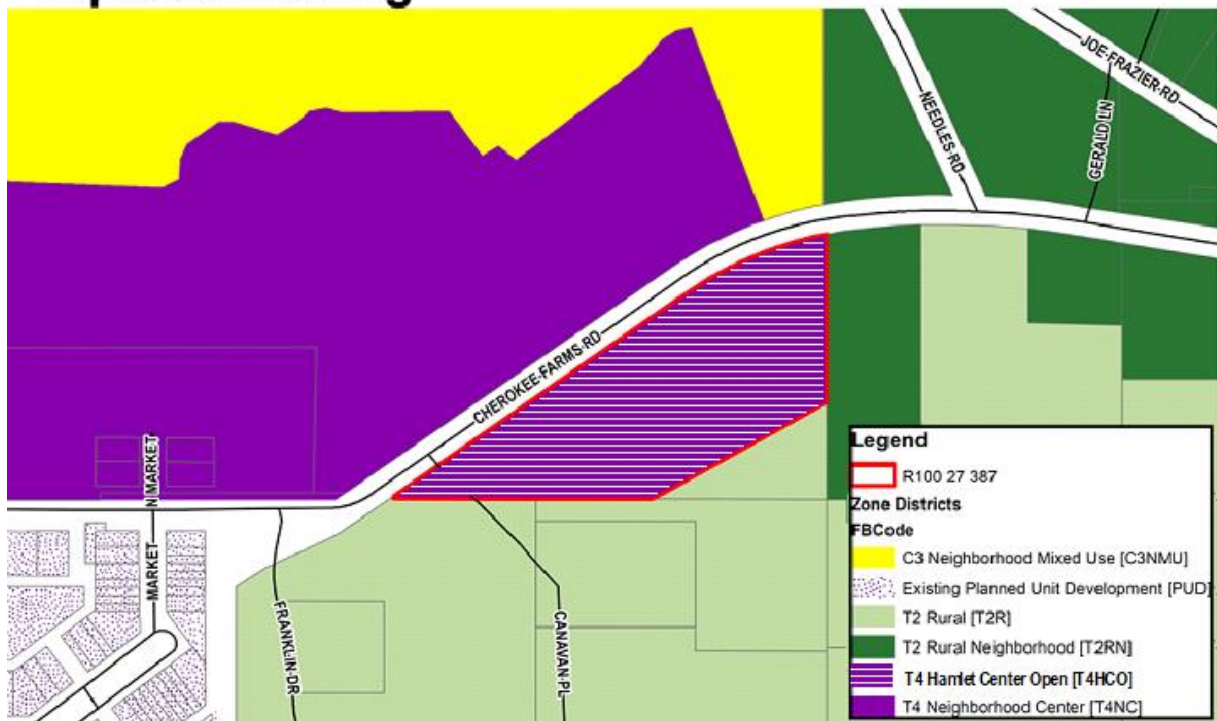
G. ATTACHMENTS:

- Attachment A: Existing and Proposed Zoning Map (ZDSO)
- Attachment B: Habersham/Cherokee Farms Community
- Attachment C: Concept Plan A
- Attachment D: Concept Plan B
- Attachment E: MCAS Beaufort Letter

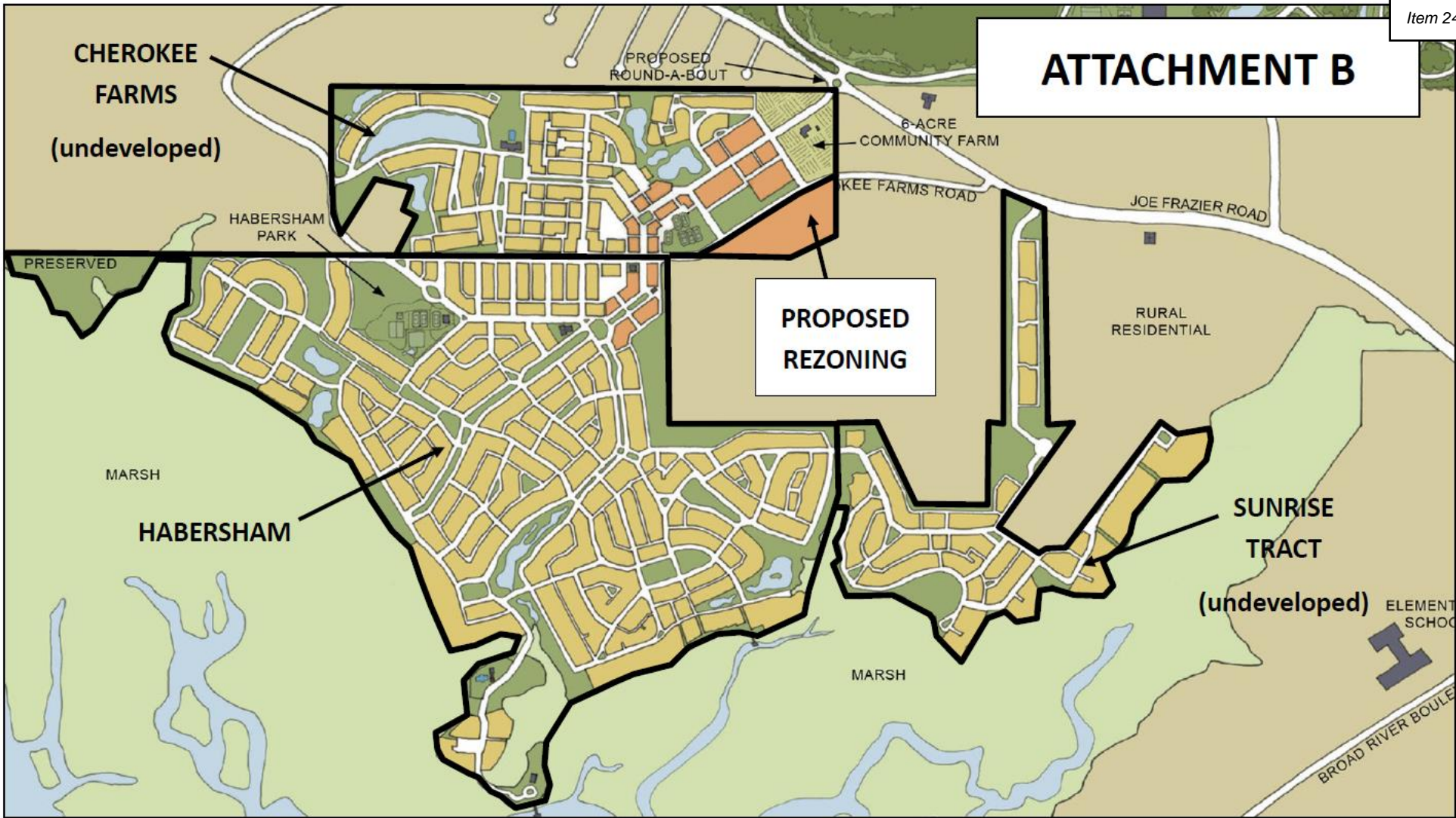
Existing Zoning



Proposed Zoning

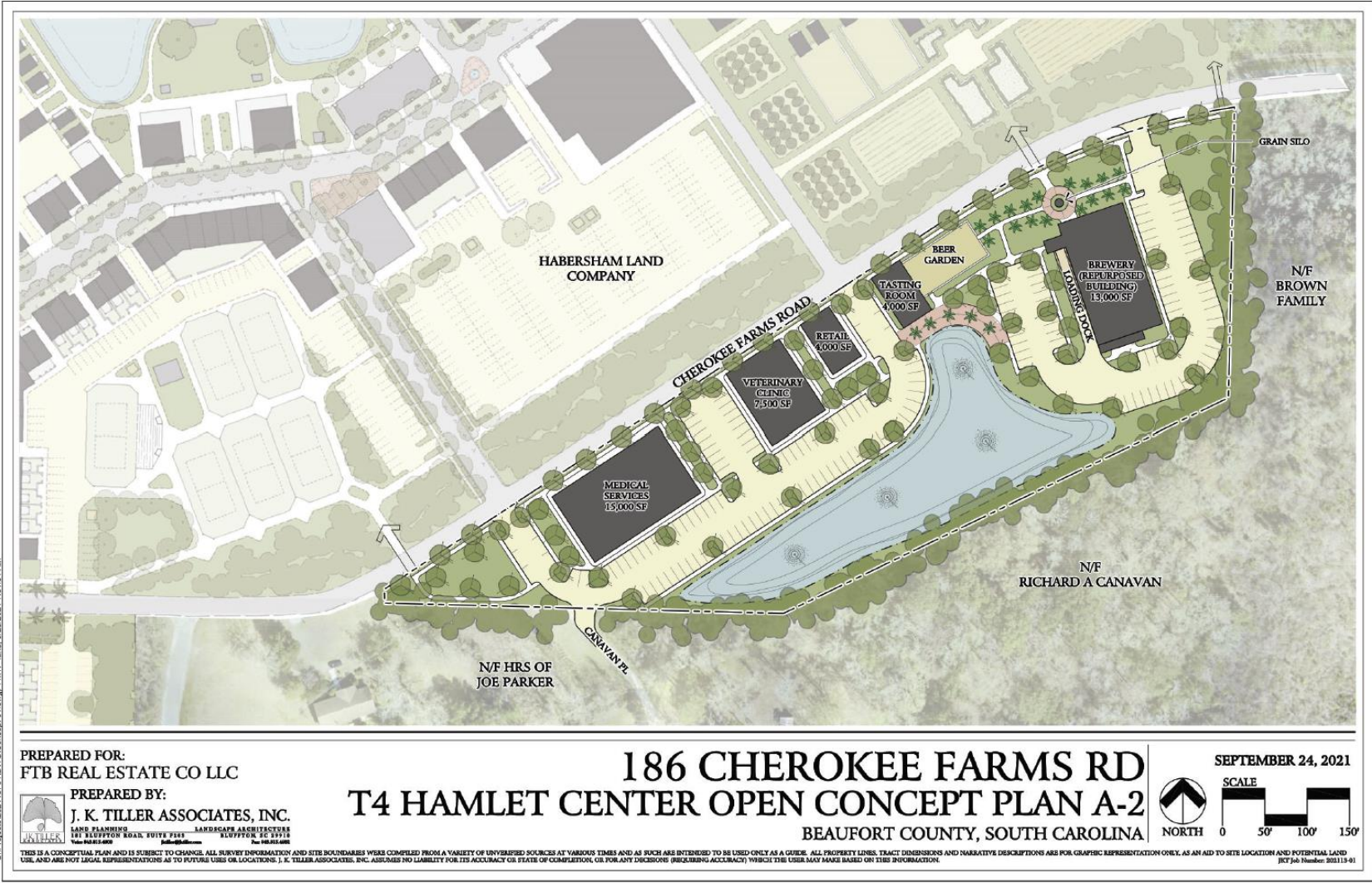


ATTACHMENT B

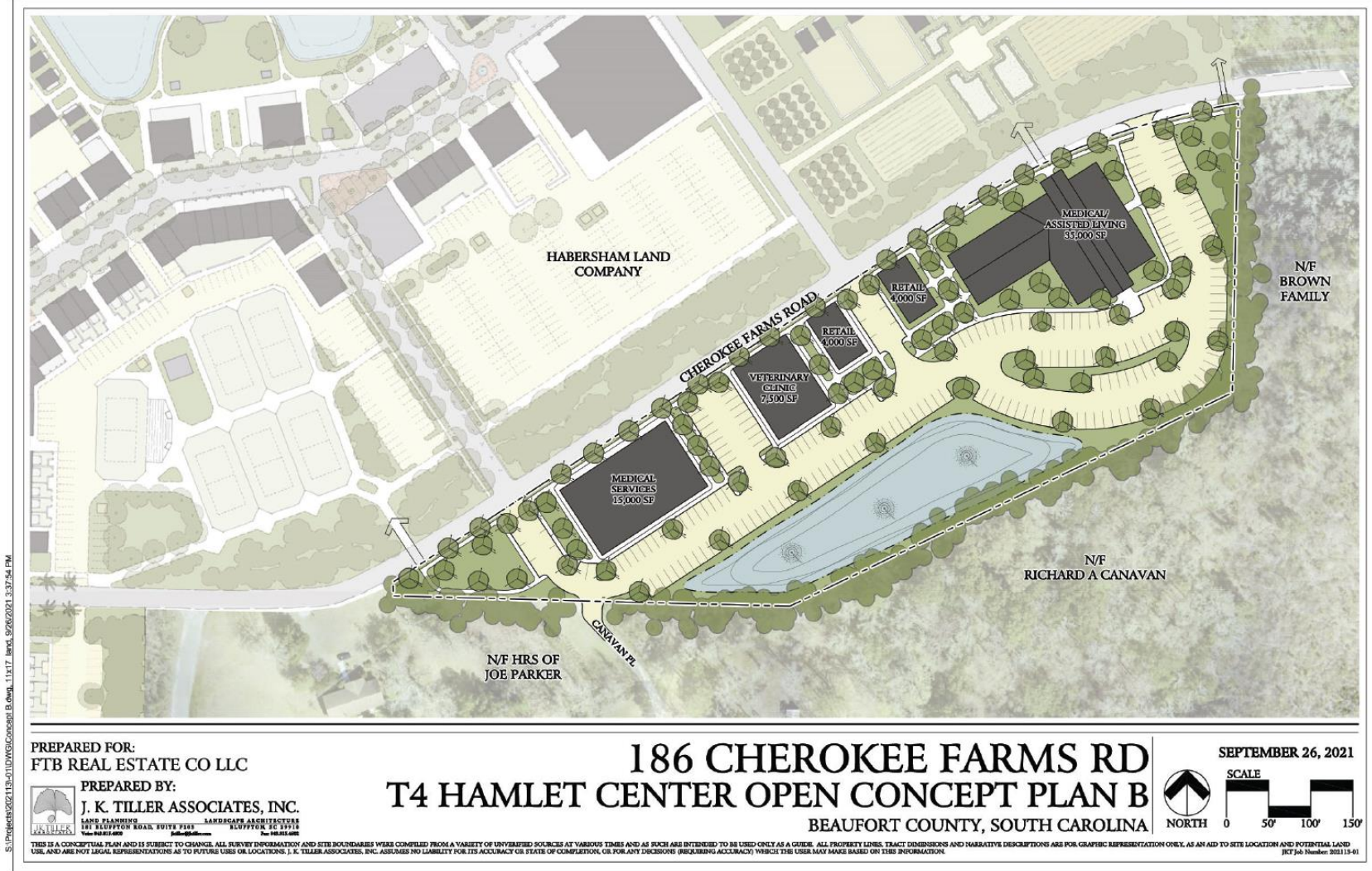


Development	Development Type	Area	Residential Units	Commercial SF
Habersham	Planned Unit Development (PUD) approved in 1996.	275 acres	1000	78,000
Sunrise Tract	Amendment to Habersham PUD approved in 2005.	47 acres	131	0
Cherokee Farms	Traditional Neighborhood Development approved under the ZDSO. Commercial portion rezoned to T4NC in 2015 to allow light industrial uses.	105 acres	306	150,000

ATTACHMENT C



ATTACHMENT D



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From: Trail CIV David J <david.j.trail@usmc.mil>
Sent: Monday, November 1, 2021 3:24 PM
To: Merchant, Robert
Cc: Krieger CIV Mary R
Subject: RE: Rezoning - 186 Cherokee Farms

Good Afternoon Sir,

Thanks for the notification on the rezoning proposal. The facts regarding the development proposal for 186 Cherokee Farms Rd (R100 027 000 0387 0000), as MCAS Beaufort knows them, are as follows:

The Property is:

- 6.26 acres (based on Beaufort County Property data),
- Currently zoned as T2 Rural Neighborhood (T2RN)
- in the MCAS Overlay District, and
- in the 65-70 decibel (dB) Day-Night Average Sound Level (DNL) noise contour

Request: Rezone the parcel as T4 Hamlet Center Open (T4HC-O). Based on the application, there are two conceptual plans for the Property, however those plans simply envision how the property *could* be used, and do not actually identify how the property will be used.

- According to the Beaufort County zone standards, the Hamlet Center (T4HC) Zone is intended to integrate appropriate, medium-density residential building types, such as duplexes, townhouses, small courtyard housing, and mansion apartments in an environment conducive to walking and bicycling. The T4 Hamlet Center is appropriate for more rural areas, implementing the Comprehensive Plan goals of creating areas of medium intensity residential in portions of Beaufort County, the City of Beaufort and Town of Port Royal. The intent of the T4HC-O (Open) Sub-Zone is to provide neighborhoods with a broader amount of retail and service uses in the scale and character of the T4HC zone.
- In the interest of efficiency, we have analyzed the conceptual plans. If either of those plans end up being the final plan, without any changes, then the following analysis is valid. If the plans change in any way, then MCAS Beaufort objects until we have had sufficient time to review the plans and conduct analysis.

- Concept Plan A-2
 - o Medical Services Building (15,000SF)
 - o Veterinary Clinic (7,500SF)
 - o Retail (4,000SF)
 - o Brewery (Repurposed Building, 12,000SF?)
 - o Beer Garden
 - o Tasting Room (4,000SF)

OR

- Concept Plan B
 - o Medical Services Building (15,000SF)
 - o Veterinary Clinic (7,500SF)
 - o Retail (4,000SF)
 - o Retail (4,000SF)
 - o Medical/Assisted Living (35,000SF)

In determining whether or not the proposal is compatible with MCAS Beaufort's mission and operations, the proposal was evaluated with regards to airfield operations, noise standards, and potential compatibility problems as well as reviewed in the context of the following references:

- Air Installations Compatible Use Zone (AICUZ) Study, Marine Corps Air Station (MCAS) Beaufort, 2013
- Department of Defense Instruction 4165.57
- Chief of Naval Operations and the Commandant of the Marine Corps OPNAVINST 11010.36C/MCO 11010.16 (Joint Instruction)
- Standard Land Use Coding Manual; and

- Beaufort County Community Development Code.

Based on this review and information provided, MCAS Beaufort has determined the following:

- Concept Plan A-2 – MCAS Beaufort does not object, with the following two caveats: (1) as long as noise mitigation measures are implemented and demonstrated prior to construction and (2) the plan does not deviate from this conceptual plan.
 - Brewery: compatible.
 - Beer Garden: compatible.
 - Tasting Room: compatible.
 - Medical Services: compatible; measures to achieve noise level reduction (NLR) of 25 must be incorporated into design and construction of structure.
 - Veterinary Clinic: compatible; measures to achieve NLR of 25 must be incorporated into design and construction of structure.
 - Retail (exact type undetermined): compatible.
- Concept Plan B - MCAS Beaufort Objects.
 - **Assisted Living Facility: Incompatible.**
 - Medical Services: compatible; measures to achieve noise level reduction (NLR) of 25 must be incorporated into design and construction of structure.
 - Veterinary Clinic: compatible; measures to achieve NLR of 25 must be incorporated into design and construction of structure.
 - Retail (exact type undetermined): compatible.

Beaufort County Community Development Code. The Code requires measures to achieve noise level reduction (NLR) of 25 be incorporated into design and construction of structures within this zone.

Concept Plan A-2 – Based on the review and information provided, MCAS Beaufort does not object to the proposal to rezone the Tax parcel R100 027 000 0387 0000 from T2 Rural Neighborhood to T4 Hamlet Center Open, determined using the referenced Concept Plan A-2 with the caveat that the requirements listed are met. If any additional changes occur to the proposal and conceptual plans, please let us know. We may need to re-evaluate our analysis.

Concept Plan B – Based on the review and information provided, MCAS Beaufort objects to the proposal to rezone the Tax parcel R100 027 000 0387 0000 from T2 Rural Neighborhood to T4 Hamlet Center Open, determined using the referenced Concept Plan B.

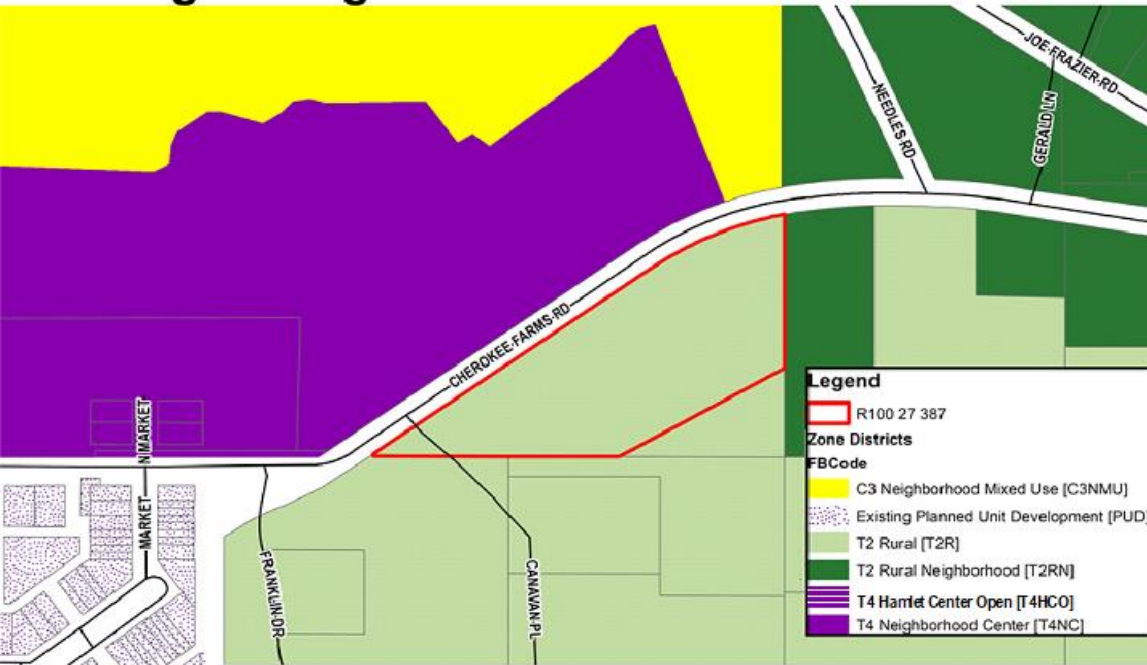
If you have any further questions please let me know.

Thank you!

David J. Trail
 Director, Government and External Relations (S-7) |
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 W: (843) 228-7119
 C: (774) 509-3940
david.j.trail@usmc.mil

Agenda Item 8 – Cherokee Farms Rezoning

Existing Zoning

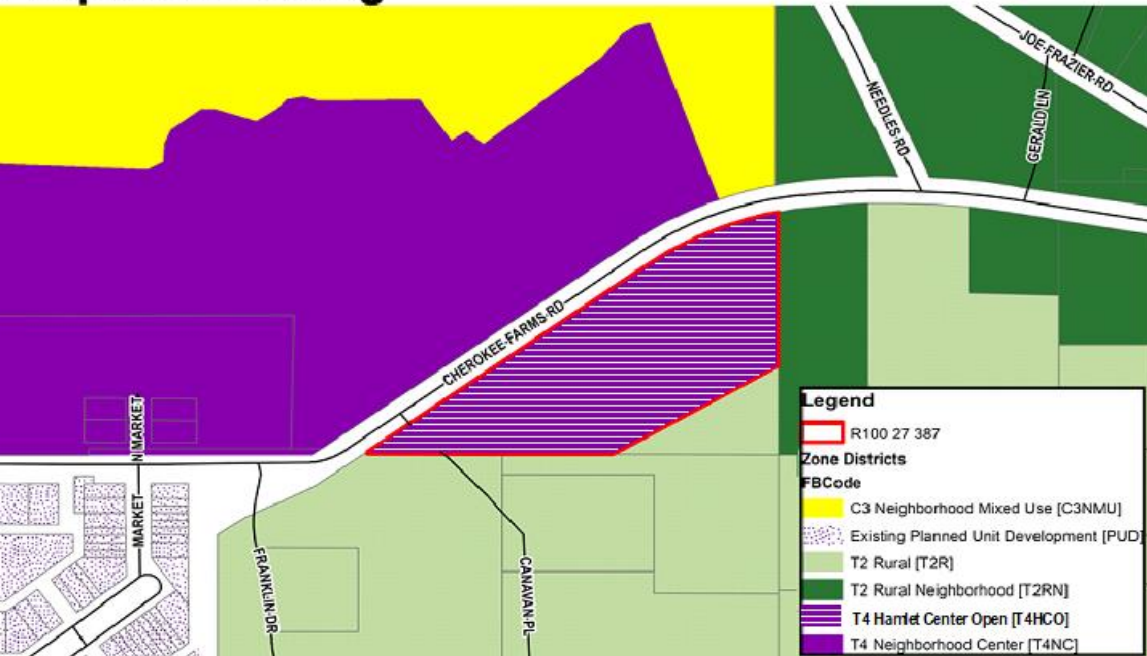


Zoning Map Amendment Request for 6.26 Acres (R100 027 000 0387 0000) 186 Cherokee Farms Road from T2 Rural to T4 Neighborhood Center

Owner/Applicant:
Property Location:

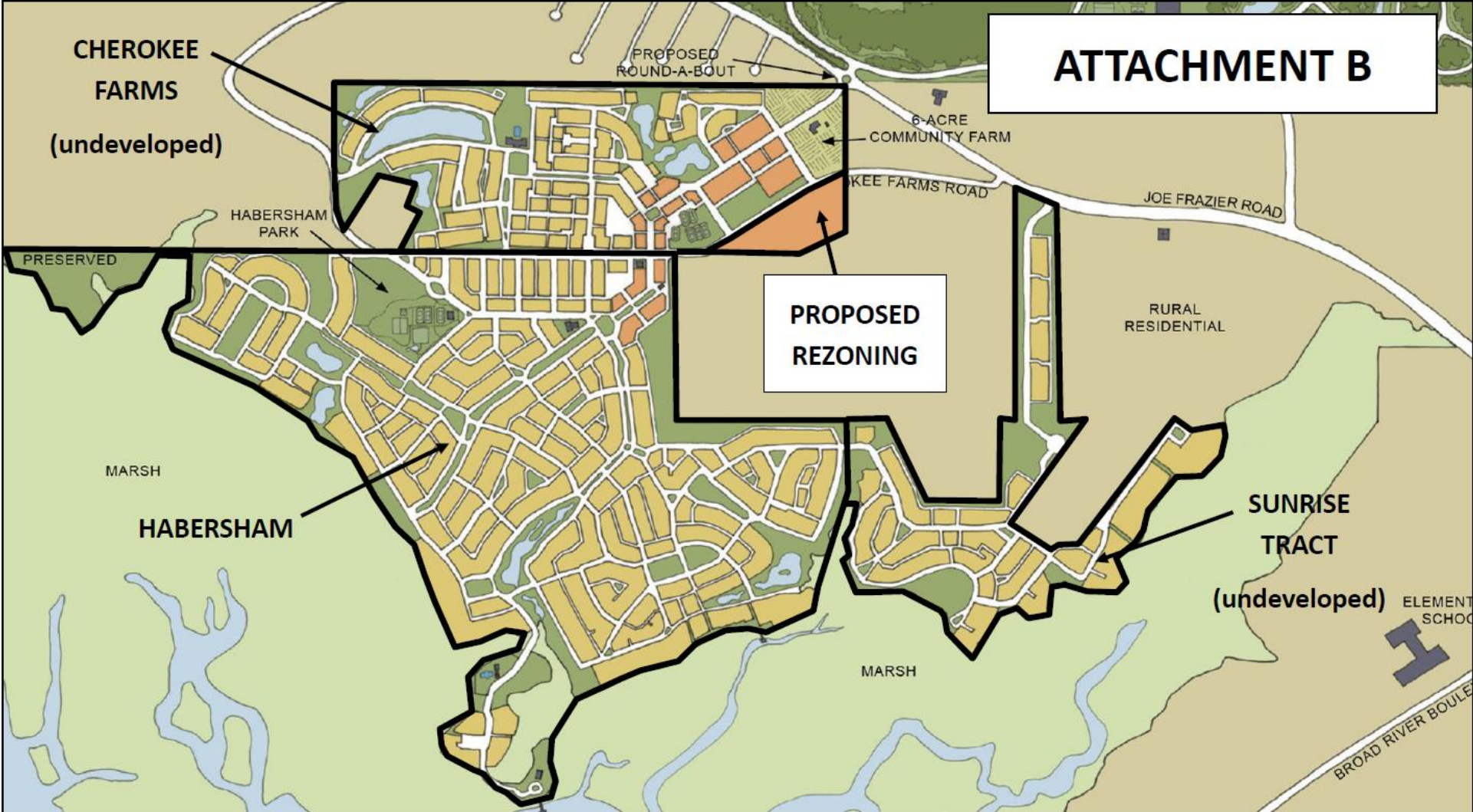
FTB Real Estate Co, LLC
Cherokee Farms Road approx. 600 feet from the entrance of Habersham

Proposed Zoning



District/Map/Parcel:
Property Size:
Current Future Land Use Designation:
Current Zoning District:
Proposed Zoning District:

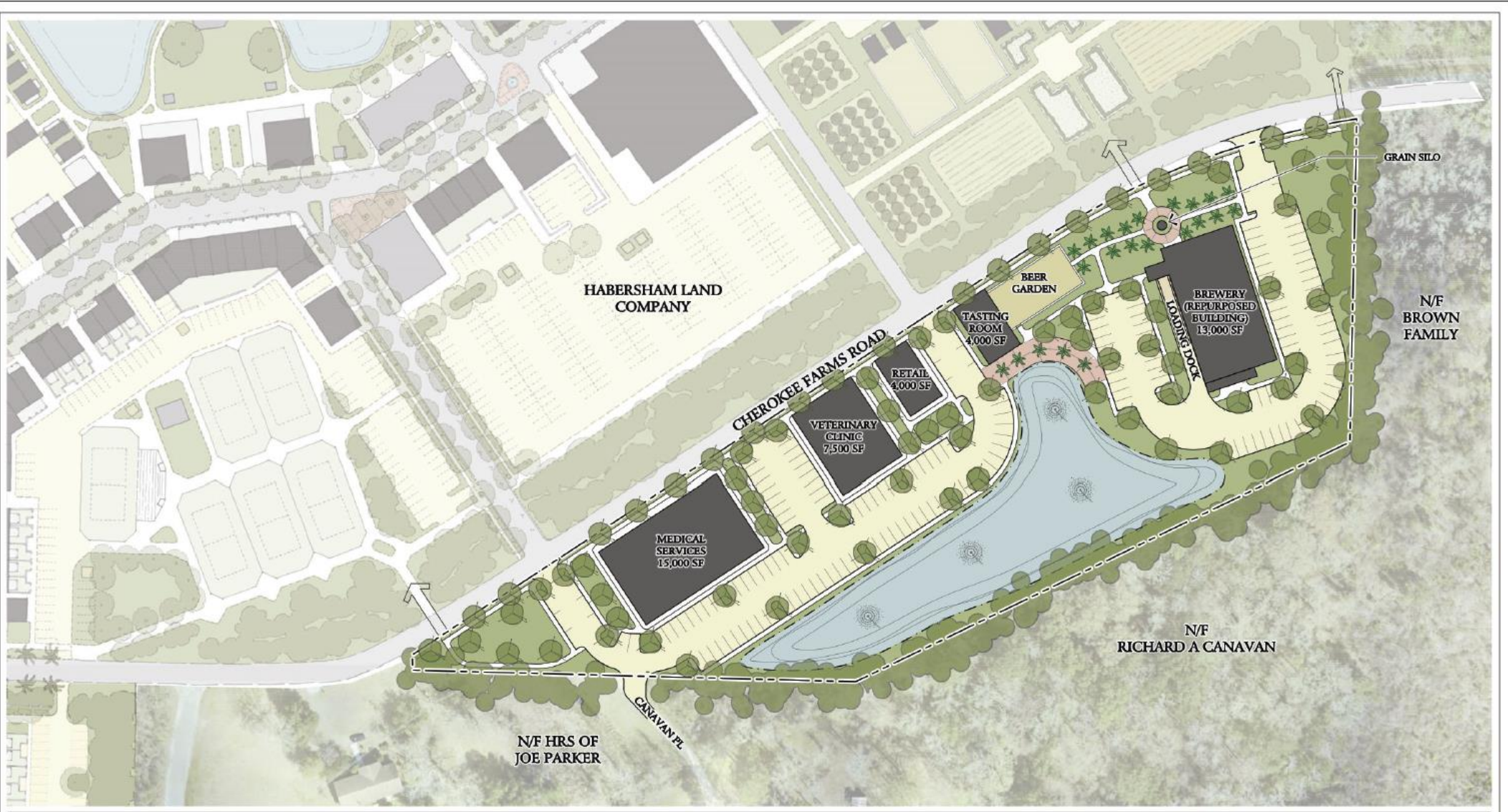
R100 027 000 0387 0000
6.26 acres
Urban Mixed-Use and AICUZ
T2 Rural
T4 Neighborhood Center (request changed by applicant to T4 Hamlet Center Open)



ATTACHMENT B

PROPOSED REZONING

Development	Development Type	Area	Residential Units	Commercial SF
Habersham	Planned Unit Development (PUD) approved in 1996.	275 acres	1000	78,000
Sunrise Tract	Amendment to Habersham PUD approved in 2005.	47 acres	131	0
Cherokee Farms	Traditional Neighborhood Development approved under the ZDSO. Commercial portion rezoned to T4NC in 2015 to allow light industrial uses.	105 acres	306	150,000



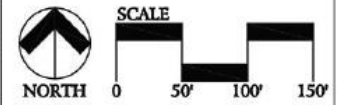
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PREPARED FOR:
FTB REAL ESTATE CO LLC

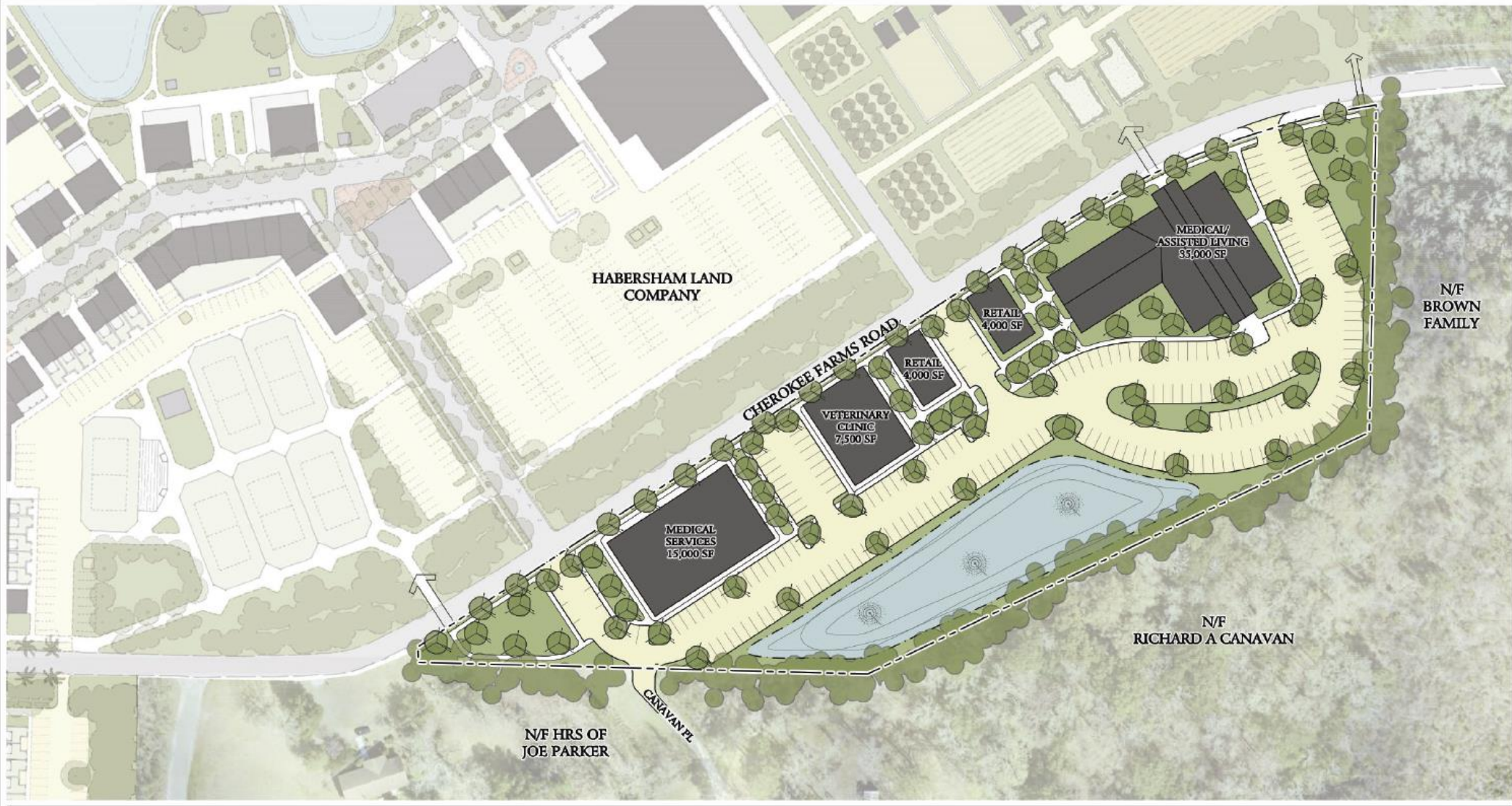
PREPARED BY:
J. K. TILLER ASSOCIATES, INC.
 LAND PLANNING LANDSCAPE ARCHITECTURE
 181 BLUFFTON ROAD, SUITE 200 BLUFFTON, SC 29918
 Phone 843.815.4800 jkt@jkt.com Fax 843.815.4805

186 CHEROKEE FARMS RD
T4 HAMLET CENTER OPEN CONCEPT PLAN A-2
 BEAUFORT COUNTY, SOUTH CAROLINA

SEPTEMBER 24, 2021



THIS IS A CONCEPTUAL PLAN AND IS SUBJECT TO CHANGE. ALL SURVEY INFORMATION AND SITE BOUNDARIES WERE COMPILED FROM A VARIETY OF UNVERIFIED SOURCES AT VARIOUS TIMES AND AS SUCH ARE INTENDED TO BE USED ONLY AS A GUIDE. ALL PROPERTY LINES, TRACT DIMENSIONS AND NARRATIVE DESCRIPTIONS ARE FOR GRAPHIC REPRESENTATION ONLY, AS AN AID TO SITE LOCATION AND POTENTIAL LAND USE, AND ARE NOT LEGAL REPRESENTATIONS AS TO FUTURE USES OR LOCATIONS. J. K. TILLER ASSOCIATES, INC. ASSUMES NO LIABILITY FOR ITS ACCURACY OR STATE OF COMPLETION, OR FOR ANY DECISIONS (REQUIRING ACCURACY) WHICH THE USER MAY MAKE BASED ON THIS INFORMATION. JKT Job Number: 2021119-01



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PREPARED FOR:
FTB REAL ESTATE CO LLC

PREPARED BY:

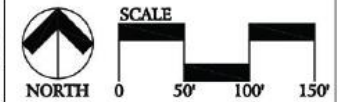
J. K. TILLER ASSOCIATES, INC.
 LAND PLANNING LANDSCAPE ARCHITECTURE
 181 SLUPTON ROAD, SUITE 214S SLUPTON, SC 29918
 Phone 803.815.4800 Fax 803.815.4800

186 CHEROKEE FARMS RD

T4 HAMLET CENTER OPEN CONCEPT PLAN B

BEAUFORT COUNTY, SOUTH CAROLINA

SEPTEMBER 26, 2021

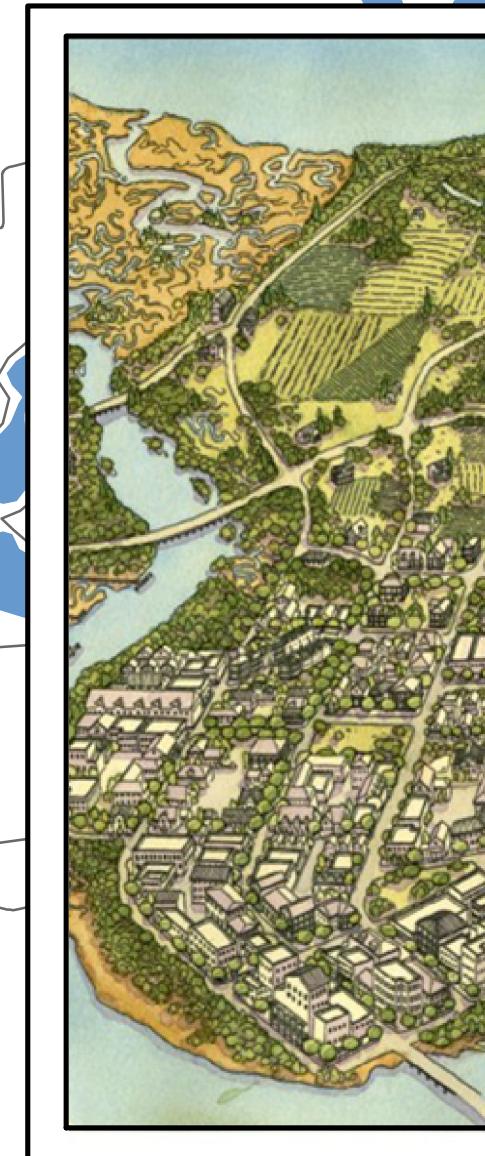


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BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

ITEM TITLE:
<i>Text Amendment to the Community Development Code (CDC): Sections A.2.40 (Permitted Activities), A.4.40 (Permitted Activities), and A.5.40 (Permitted Activities) to revise the Lady's Island Community Preservation, Lady's Island Neighborhood Activity Center, and Lady's Island Professional Office districts to include short-term rentals as a special use.</i>
MEETING NAME AND DATE:
<i>Natural Resources Committee Meeting, February 7, 2022</i>
PRESENTER INFORMATION:
<i>Robert Merchant, AICP, Director, Beaufort County Planning and Zoning (10 minutes needed for item discussion)</i>
ITEM BACKGROUND:
<i>This text amendment to the Lady's Island Community Preservation (LICP) district was considered by the Lady's Island Community Preservation Committee at their November 15, 2021 meeting. At that time, the Committee was not opposed to the amendment.</i>
<i>At their December 6, 2021 meeting, the Beaufort County Planning Commission voted seven (7) to two (2) to recommend approval of adding short-term rentals as a special use to the LICP, as well as adding the short-term rental special use to the two remaining Lady's Island CP districts, Lady's Island Neighborhood Activity Center (LINAC) and Lady's Island Professional Office (LIPO).</i>
PROJECT / ITEM NARRATIVE:
<i>The applicant seeks to revise the LICP, a Community Preservation district, to include short-term rentals as an allowable special use. The applicant owns 2 Blythewood Road, located in the LICP, and wishes to establish a short-term rental on the property. The property is currently residential.</i>
FISCAL IMPACT:
<i>Not applicable</i>
STAFF RECOMMENDATIONS TO COUNCIL:
<i>Staff recommends approval. Staff additionally recommends adding the short-term rental special use to the two remaining Lady's Island CP districts: LINAC and LIPO</i>
OPTIONS FOR COUNCIL MOTION:
<i>To approve or deny the proposed amendment to the Community Development Code (CDC): Sections A.2.40 (Permitted Activities), A.4.40 (Permitted Activities), and A.5.40 (Permitted Activities) to revise the Lady's Island Community Preservation, Lady's Island Neighborhood Activity Center, and Lady's Island Professional Office districts to include short-term rentals as a special use.</i>







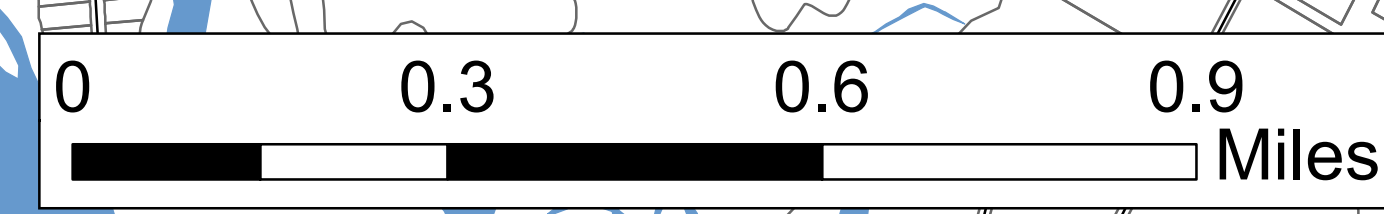
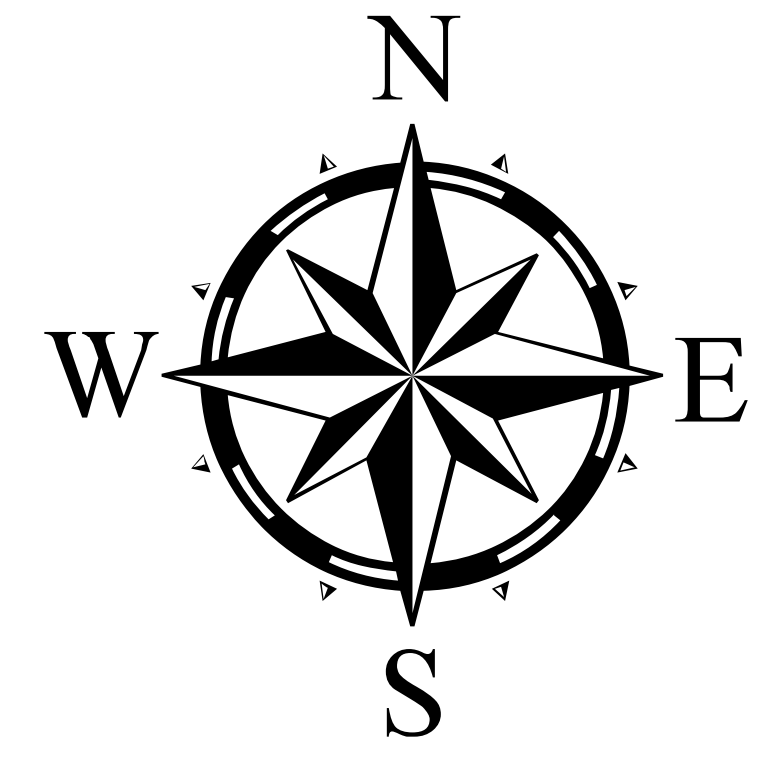
Beaufort County Development Code
Adopted December 8, 2014

Lady's Island Zoning Map

Prepared by Beaufort County GIS Division
Map Generated January 5, 2021

Zoning Districts
FBCode

	Lady's Is. Community Preservation District [LICPD]
	Lady's Is. Expanded Home Business District [LIEHBD]
	Lady's Is. Neighborhood Activity Center [LINAC]
	Lady's Is. Professional Office District [LIPOD]



The information and images contained on this map are for viewing and informational purposes only. Although much of the data is compiled from official sources, it is not intended to be used as such. Please contact the Beaufort County Planning Office for official information.



To: Beaufort County Natural Resources Committee

From: Juliana Smith, Long Range Planner, Planning and Zoning Department

Subject: Text Amendment to the Community Development Code (CDC): Sections A.2.40 (Permitted Activities), A.4.40 (Permitted Activities), and A.5.40 (Permitted Activities) to revise the Lady’s Island Community Preservation, Lady’s Island Neighborhood Activity Center, and Lady’s Island Professional Office districts to include short-term rentals as a special use.

Date: February 7, 2022

STAFF REPORT:

Case No. CDPA-000015-2021

Owner/Applicant: Ralph McCarter

Proposed Text Change: Text Amendment to the Community Development Code (CDC): Section A.2.40 (Permitted Activities) to revise the Lady’s Island Community Preservation district to include short-term rentals as a special use.

A. SUMMARY OF APPLICANT’S REQUEST: The applicant seeks to revise the Lady’s Island Community Preservation (LICP) district to include short-term rentals as an allowable special use. The applicant owns 2 Blythewood Road, located in the LICP, and wishes to establish a short-term rental on the property. The property is currently residential with a single-family detached dwelling on site.

B. SUMMARY OF STAFF’S ADDITION: During, the December 6, 2021 Beaufort County Planning Commission meeting, staff recommended short-term rentals also be added as a special use to the two remaining Lady’s Island Community Preservation districts: Lady’s Island Neighborhood Activity Center (LINAC) and the Lady’s Island Professional Office (LIPO). The LINAC and LIPO districts are the two least restrictive and most intensive Lady’s Island Community Preservation districts. Staff feels it is appropriate to add short-term rentals as a special use to these two additional districts if short-term rentals are added as a special use to the LIEHB and the LICP, which are the most restrictive Lady’s Island Community Preservation districts.

C. SUMMARY OF PROPOSED AMENDMENT: The applicant’s proposed amendment currently under consideration would permit short-term rentals as a special use in the LICP, LINAC, and LIPO. The purpose of the LICP, a residential district, is to maintain or improve the livability and character of existing residential neighborhoods. It is the express purpose of this district to exclude all commercial buildings and structures, whether operated for profit or otherwise, except home uses specifically provided for, if they conform with the provisions

provided in Section A.2.40, or commercial uses permitted in Traditional Community Plans. Currently, two lodging uses are allowed within Traditional Community Plans in the LICP: Bed and Breakfast (5 rooms or less) and Inn (up to 24 rooms).

The LICP is located only on Lady’s Island covering largely residential areas and neighborhoods including, but not limited to, Burckmeyer Beach, Captain Blythewood Landings, Tradewinds Plantation, the waterfront on Sunset Boulevard, Celadon, Brindlewood, Academy Estates, Magnolia Court, Deer Run, Royal Pines, Telfair, Christine Place, and Spanish Moss (see attached map). Current conditions in the LICP are primarily residential with the exception of the Beaufort Yacht Club, a veterinary clinic, Marsh Harbor Boat Works, and several home occupation businesses.

Per Ordinance 2020-32, robust short-term rental standards were established in the Community Development Code. At the time of adoption, the short-term rental use was added as a special use to all transect zones except T1 Natural Preserve. It is a permitted use in conventional zones except C3 Neighborhood Mixed Use, where it is a special use. It is not allowed in S1 Industrial. The special use was not added to any of the Community Preservation districts; however, it is being considered for the Lady’s Island Expanded Home Business District (LIEHB). The LICP district is similar to primarily residential transect zone districts, like T3 Edge, T3 Hamlet Neighborhood, and T3 Neighborhood, that allow short-term rentals.

Considering the intent of the LICP and its consistency with primarily residential transect zones that allow short-term rentals as a special use, the addition of a short-term rental special use to the LICP is appropriate.

During their November 15, 2021 meeting, the Lady’s Island Community Preservation Committee reviewed the proposed amendment to the LICP to include short-term rentals as a special use and were not opposed. If adopted, any property owner in the LICP seeking to use the short-term rental use will have to apply to the Zoning Board of Appeals for approval.

D. TEXT AMENDMENT REVIEW STANDARDS: In determining whether to adopt or deny a proposed Text Amendment, the County Council shall weigh the relevance of and consider whether, and the extent to which, the proposed amendment:

1. Is consistent with the goals, objectives, and policies of the Comprehensive Plan;

The proposed text amendment is consistent with the Comprehensive Plan, which envisions this district’s area to be Neighborhood Mixed Use.

2. Is not in conflict with any provision of this Development Code, or the Code of Ordinances;

The LICP is primarily a residential district with intentions of maintaining or improving the livability and character of existing residential neighborhoods, encouraging infill of available lands, providing a choice of housing types, and accommodating housing types which relate well with existing neighborhood character, scale, and density. Commercial buildings and structures are expressly excluded, except for some select home uses and for Traditional Community Plans. Only limited non-residential uses are allowed and are generally subject to the special use process. If adopted, the short-term rental use would only be allowed through a special use process.

3. Is required by changed conditions;

Per Ordinance 2020-32, short-term rental standards were established as a special use in

the Community Development Code within transect and conventional zones. These standards were not added to Community Preservation Districts, though the Lady’s Island Expanded Home Business District is currently being considered for inclusion of the short-term rental use.

4. Addresses a demonstrated community need;

N/A

5. Is consistent with the purpose and intent of the zones in this Development Code, or would improve compatibility among uses and ensure efficient development within the County;

See 2 above.

6. Would result in logical and orderly development pattern;

As a special use, each applicant seeking to establish a short-term rental property in the LICP will be required to apply to the Zoning Board of Appeals for approval. Upon application, their property will be posted and neighboring property owners will be notified of the application so they may weigh in. In addition to typical considerations, the Zoning Board of Appeals (ZBOA) may also establish an appropriate rental limit as a condition of approval after conducting the public hearing and finding that conditions exist making such a limitation necessary for short-term rental applications.

7. Would not result in adverse impacts on the natural environment, including but not limited to water, air, noise, stormwater management, wildlife, vegetation, wetlands, and the natural functioning of the environment;

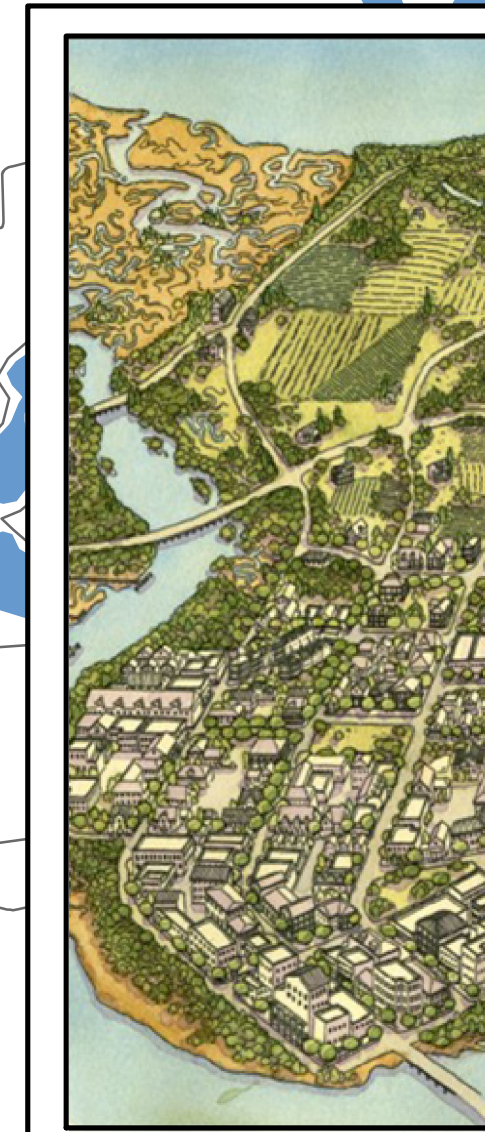
See 6 above.

E. RECOMMENDATION: Staff recommends approval. Staff also recommends that short-term rentals be added as a special use to the two remaining Lady’s Island Community Preservation districts, which are both mixed-use districts and are consistent with transect zones that already include the use: Lady’s Island Neighborhood Activity Center and Lady’s Island Professional Office

F. BEAUFORT COUNTY PLANNING COMMISSION RECOMMENDATION: At the December 6, 2021 meeting of the Beaufort County Planning Commission, the Commission voted seven (7) to two (2) to recommend approval of adding short-term rentals as a special use to the Lady’s Island Community Preservation, Lady’s Island Neighborhood Activity Center, and Lady’s Island Professional Office districts.

G. ATTACHMENTS:

- Map of LICP, LINAC, LIPO districts.
- Revised LICP, LINAC, LIPO district use tables.







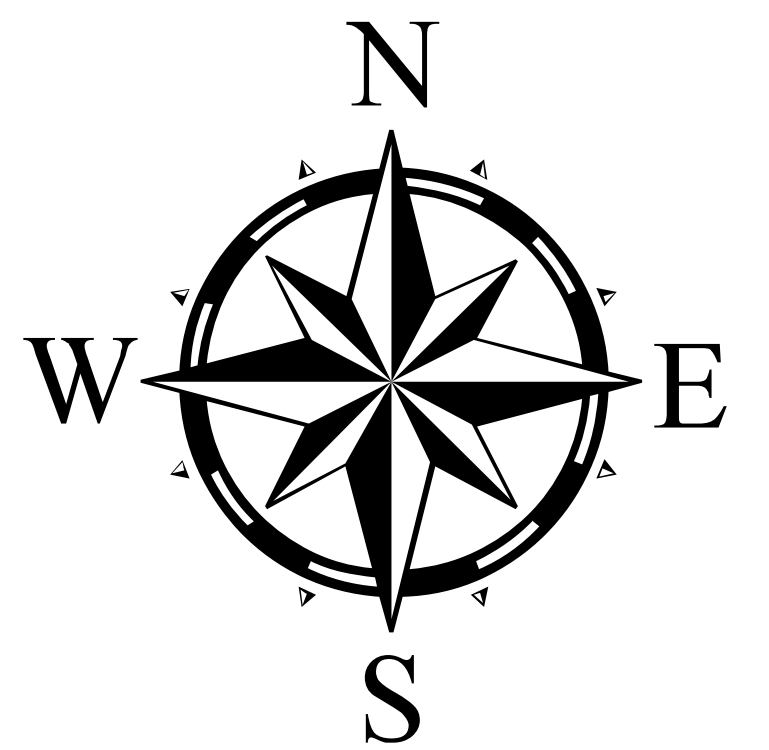
Beaufort County Development Code
Adopted December 8, 2014

Lady's Island Zoning Map

Prepared by Beaufort County GIS Division
Map Generated January 5, 2021

Zoning Districts
FBCode

	Lady's Is. Community Preservation District [LICPD]
	Lady's Is. Expanded Home Business District [LIEHBD]
	Lady's Is. Neighborhood Activity Center [LINAC]
	Lady's Is. Professional Office District [LIPOD]



The information and images contained on this map are for viewing and informational purposes only. Although much of the data is compiled from official sources, it is not intended to be used as such. Please contact the Beaufort County Planning Office for official information.

A.2.40 - Permitted Activities

The permitted uses are primarily residential. Limited nonresidential uses are allowed generally subject to the special use process. Uses not listed are prohibited. The following are descriptions of permitted uses, permitted accessory uses and structures for the LICP District:

Table A.2.40.A: Lady's Island Community Preservation Land Uses		
Land Use	Use Definition	Use Permission
Residential		
Single-family detached	Detached dwelling unit intended for only one family. Includes any one family dwelling unit, which complies with the Beaufort County Building Code.	C
Single-family cluster	Two or more single-family detached residential uses in a subdivision, or on an individual lot that include, as part of the subdivision or lot design, significant common open space that meets the standards in Article 2, Division 2.8.	C
Traditional Community Plan	See Article 2, Division 2.3 (Traditional Community Plans)	C
Multifamily	A building containing two or more dwelling units, specifically permitting duplexes, mansion apartments, and apartment houses.	C
Accessory dwelling unit	A second dwelling unit, clearly subordinate to the principal unit, either in or added to an existing single-family detached dwelling, or in a separate accessory structure on the same lot as the main dwelling, for use as a complete independent living facility. Maximum building size shall not exceed 50% of the principal unit's floor area.	C
Family compound	Form of traditional rural development which provides affordable housing for family members allowing additional family dwelling units on, and/or subdivisions of, a single lot owned by the same family for at least 50 years (see Article 2, Section 2.7.40).	C
Group home	Residential facility for nine or fewer mentally or physically handicapped persons providing care on a 24-hour basis and licensed by a state agency or department, or is under contract with a state agency or department, for that purpose.	C
Home occupation	A business, profession, occupation or trade located entirely within a residential dwelling, which does not change the essential character of the residential use.	C
Home business	A business operated out of a single-family residence and accessory structures that permits the employment of up to three unrelated individuals. This includes independent contractors operating from the facility. Farm workers are not included. Uses shall be limited to office and service types, carpentry, upholstery, woodworking, potteries, glasswork and other similar uses; wholesale or retail sales are prohibited on-premises.	C

Community Residence (dorms, convents, assisted living, temporary shelters)	See definition in Article 8, Table 3.1.70	S
Offices and Services		
Day care, family	A facility in a private home that is operated by one or more persons duly licensed or qualified to be licensed by the state for the purpose of providing child day care for one to not more than eight children at any one time, who are not relatives of the day care provider. (NAICS 62441)	P
Lodging: Short-Term Housing Rental (STHR)	A property with a residential dwelling where lodging is offered, advertised, or provided to Short-Term Rental Tenants (excluding family members) for a fee or any form of compensation with individual rental terms not exceeding 29 consecutive days. See specific use regulations in Article 4.1.360	S
Recreation, Education, Safety, Public Assembly		
Public services	These uses include emergency service, buildings, or garages, (e.g., ambulance, fire, police, rescue, and public works) or other garages or areas where vehicles are stored and dispatched. (NAICS 62191, 92212, 92216, see "Office" uses, below)	P
Religious establishments (large)	Establishments engaged in operating religious organizations, such as churches, religious temples and /or establishments primarily engaged in administering an organized religion or promoting religious activities with or without schools (except Sunday schools occupying no more than 50% of the floor area) as part of the complex and having 15,000 or greater square feet of floor area (NAICS 813110).	S
Religious establishments (small)	Establishments engaged in operating religious organizations, such as churches, religious temples and /or establishments primarily engaged in administering an organized religion or promoting religious activities with no schools (except Sunday schools occupying no more than 50% of the floor area) as part of the complex and having less than 15,000 square feet of floor area.	S
Local utility	Utility substations or transmission and local distribution facilities, including telephone, and all government-owned utilities. Not included are generation facilities, storage of combustibles, regional facilities, and landfills or mining operations. (NAICS 221122, 22121)	S
Outdoor recreation	<ol style="list-style-type: none"> Active recreational activities and supporting services including, but not limited to: jogging, cycling, tot lots, playing fields, playgrounds, outdoor swimming pools, and tennis courts (NAICS 7113); fishing clubs; marinas. Passive recreational uses including, but not limited to: arboretums, wildlife sanctuaries, forests, areas for hiking, nature areas, and other passive recreation-oriented parks Picnic areas, garden plots, and beaches. 	C
Schools, neighborhood (elementary and middle school) and community (high schools)	Institutions of learning or instruction primarily catering to minors, whether public or private, which are licensed by either the county or the State of South Carolina. The definition includes nursery schools, kindergarten, elementary schools, middle schools, senior high schools or any special institution of learning under the jurisdiction of the state	S

	department of education catering to those age groups. This does not include charm schools, dancing schools, music schools or similar limited schools. (NAICS 6111)	
Infrastructure, Transportation, Communications		
Commercial communications towers	A tower, pole or similar structure, which supports a telecommunications antenna, operated for commercial purposes above ground in a fixed location, freestanding or guyed, or atop a structure. This does not include television antennas or satellite dishes. Towers for radio or television station use are regulated as regional utilities.	S
Temporary Uses		
Construction staging or plant	A concrete or asphalt batch plant, or metal forming and cutting facility assembled on the site or located no more than one mile from the site where the construction of a particular road, infrastructure or building is to take place. Such facilities shall be removed within one year.	S
Contractor's office	Security guard buildings and structures, construction equipment sheds, contractor's trailers and similar uses incidental to a construction project. Limited sleeping and/or cooking facilities may also be permitted.	P
Model homes sales office	A dwelling unit or modular unit in a subdivision used as a sales office for that subdivision.	P
Traditional Community Plan Uses		
Single-Family attached	A structure containing one dwelling unit on a single lot and connected along a property line to another dwelling unit on an adjoining lot by a common wall or other integral part of the principal building such as a breezeway or carport.	TCP
Live/Work	An integrated housing unit and working space, occupied and utilized by a single household in a structure that has been designed or structurally modified to accommodate joint residential occupancy and work activity, and which includes: complete kitchen, living, and sleeping space and sanitary facilities in compliance with the Building Code, and working space reserved for and regularly used by one or more occupants of the unit. Workspace is limited to a maximum fifty percent (50%) of the structure and located on the first floor with living space located to the rear or above. Activities are limited to those uses permitted in the underlying Zone in which the Live/Work unit is located.	TCP
General Retail 3,500 SF or less	Stores and shops that sell and/or rent goods and merchandise to the general public. This category does not include "Open Air Retail," "Vehicle Sales and Rental," or "Gas Stations/Fuel Sales."	TCP
Gas Stations/Fuel Sales	An establishment where petroleum products are dispensed for retail sale. This use may include a retail convenience store and/or a single bay carwash. It does not include towing, vehicle body or engine repair (see "Vehicle Services"), or overnight vehicle storage.	TCP
Restaurant, Café, Coffee Shop	A retail business selling ready-to-eat food and/or beverages for on- or off-premise consumption. These include eating establishments where customers are served from a walk-up ordering counter for either on- or off-premise consumption; and establishments	TCP

	where customers are served food at their tables for on-premise consumption, which may also provide food for take-out, but does not include drive-through services, which are separately defined and regulated. This use includes all mobile kitchens.	
General Offices & Services: 3,500 SF or less	<ol style="list-style-type: none"> 1. Bank/Financial Services. Financial institutions, including, but not limited to: banks, credit agencies, investment companies, security and commodity exchanges, ATM facilities. 2. Business Services. Establishments providing direct services to consumers, including, but not limited to: employment agencies, insurance agent offices, real estate offices, travel agencies, landscaping and tree removal companies, exterminators, carpet cleaners, and contractors' offices without exterior storage. 3. Business Support Services. Establishments providing services to other businesses, including, but not limited to: computer rental and repair, copying, quick printing, mailing and mailbox services. 4. Personal Services. Establishments providing non-medical services to individuals, including, but not limited to: barber and beauty shops, dry cleaners, small appliance repair, laundromats, massage therapists, pet grooming with no boarding, shoe repair shops, tanning salons, funeral homes. These uses may include incidental retail sales related to the services they provide. 5. Professional and Administrative Services. Office-type facilities occupied by businesses or agencies that provide professional or government services, or are engaged in the production of intellectual property. 	TCP
Animal Services: Clinic/Hospital	An establishment used by a veterinarian where animals are treated. This use may include boarding and grooming as accessory uses.	TCP
Day Care: Commercial Center (9 or more clients)	A state-licensed facility that provides non-medical care and supervision for more than 8 adults or children, typically for periods of less than 24 hours per day for any client. Facilities include, but are not limited to: nursery schools, preschools, after-school care facilities, and daycare centers.	TCP
Lodging: Bed & Breakfast (5 rooms or less)	The use of a single residential structure for commercial lodging purposes, with up to 5 guest rooms used for the lodging of transient guests and in which meals may be prepared for them, provided that no meals may be sold to persons other than such guests, and where the owner resides on the property as his/her principal place of residence.	TCP
Lodging: Bed & Breakfast (5 rooms or less)	The use of a single residential structure for commercial lodging purposes, with up to 5 guest rooms used for the purpose of lodging transient guests and in which meals may be prepared for them, provided that no meals may be sold to persons other than such guests, and where the owner resides on the property as his/her principal place of residence.	TCP
Lodging: Inn (up to 24 rooms)	A building or group of buildings used as a commercial lodging establishment having up to 24 guest rooms providing lodging accommodations to the general public. This includes the use of any dwelling unit for lodging accommodations on a daily or weekly rate to the general public.	TCP
Medical Service: Clinics/Offices	See definition in Article 8, Table 3.1.70	TCP

<p>Community Oriented Cultural Facility (less than 15,000 SF)</p>	<p>Public or non-profit facilities that provide educational and cultural experiences for the general public, examples of which include: aquariums, arboretums, art galleries, botanical gardens, libraries, museums, planetariums, civic centers and theaters predominantly used for live performances, and zoos. May also include accessory retail uses such as a gift/book shop, restaurant, etc.</p>	<p>TCP</p>
<p>Community Residence (dorms, convents, assisted living, temporary shelters)</p>	<p>See definition in Article 8, Table 3.1.70</p>	<p>TCP</p>
<p>"P" indicates a Use that is Permitted By Right. "C" indicates a Use that is Permitted with Conditions. "S" indicates a Use that is Permitted as a Special Use. "TCP" indicates a Use that is permitted only as part of a Traditional Community Plan under the requirements in Division 2.3</p>		

Lady's Island Neighborhood Activity Center District

A.4.40 - Permitted Activities

The permitted uses are listed in Table A.3.40. A use not listed in Table A.3.40 may be permitted by the Director provided it is determined to be substantially similar to a listed use and complies with the purpose established for the LINAC District. All other uses are prohibited.

Table A.4.40.A: Lady's Island Neighborhood Activity Center Land Uses		
Land Use	Use Definition	Use Permission
Residential		
Commercial Apartment	One to four dwelling units located above a nonresidential structure on the same lot.	P
Live/Work Unit	An integrated housing unit and working space, occupies by a single household. Commercial activities are limited to those listed in this table.	P
Retail & Restaurants		
General Retail	Stores and shops that sell and/or rent goods and merchandise to the general public. Outdoor sales as a principal use is not permitted.	P
Delicatessens and restaurants	Establishment that serves food and beverages to persons seated within the building. Outside terrace or sidewalk seating is permitted subject to all other required codes. This use is limited to a seating capacity of 40 and does not include drive through service. Restaurants may have outdoor cafes on sidewalks or in courtyards.	C
Food stores	Establishments primarily engaged in retailing a general line of food, such as canned and frozen food; fresh fruits and vegetables; and fresh and prepared meats, fish, and poultry. Food stores are limited to 20,000 square feet.	C
Gas-convenience marts with no repair bays or facilities	There is no towing, vehicle body, engine repair, painting, or exterior overnight vehicle storage permitted with this use. Single-bay car washes associated with a gas convenience mart are permitted (NAICS 811191, 811192).	C
Retail plant nurseries	Establishments primarily engaged in retailing nursery and garden products, such as trees, shrubs, plants, seeds, bulbs, and sod that are predominantly grown elsewhere. These establishments may sell a limited amount of products they grow themselves. Outside storage is limited to plants (NAICS 444220).	P
Offices & Services		
Animal Services	Establishments primarily engaged in providing grooming, boarding, and veterinarian services.	P
Banks	Establishments primarily engaged in accepting demand and other deposits and making commercial, industrial, and consumer loans.	P

Business and Professional services	This use encompasses activities, without outdoor storage needs, that provide office and service functions to customers and other businesses.	P
Day care, commercial	All day care facilities not classified as "day care, family" and including more than eight children (NAICS 62441).	P
Lodging: Short-Term Housing Rental (STHR)	A property with a residential dwelling where lodging is offered, advertised, or provided to Short-Term Rental Tenants (excluding family members) for a fee or any form of compensation with individual rental terms not exceeding 29 consecutive days. See specific use regulations in Article 4.1.360.	S
Dry-cleaning and laundry services	Establishments primarily engaged in operating facilities with coin operated or similar self-service laundry and dry-cleaning equipment or establishments engaged in providing dry-cleaning services, except linen, uniform, carpets and upholstery (NAICS 812310 and 812320).	P
Personal service establishments	Establishments such as barber and beauty shops that provide appearance care services to individuals (NAICS 8121).	P
Quick service oil, tune-up, brake and muffler shops	Where maintenance repairs are made in fully enclosed bays, and where such repairs are typically completed in less than two hours.	C
Recreation, Education, Safety, Public Assembly		
Residential storage facility	A building or buildings consisting of individual, small, self-contained units that are leased or owned for the storage of household goods.	C
Government offices	This use is comprised of establishments primarily engaged in law enforcement, traffic safety, and fire protection (NAICS 92215 and 92216).	P
Religious establishments (small)	Establishments engaged in operating religious organizations, such as churches, religious temples and /or establishments primarily engaged in administering an organized religion or promoting religious activities with no schools (except Sunday schools occupying no more than 50% of the floor area) as part of the complex and having less than 15,000 square feet of floor area.	C
Industrial		
Boat storage	This use is comprised of establishments primarily engaged in renting or leasing outdoor space for boat storage. These establishments provide secure space where clients can store and retrieve their boats.	C
Business storage	Any land or structure used for storage and holding of commercial business supplies, materials, equipment and products, that are necessary for conducting that business.	C
Light manufacturing, processing and packaging	A facility accommodating the assembly, fabrication, and conversion of already processed raw materials into products. Examples include artisan/craft product manufacturing, clothing and	C

	fabric product manufacturing, furniture and fixtures manufacturing, cabinet shops, media production, printing and publishing, and food preparation and packing.	
<p>"P" indicates a Use that is Permitted By Right. "C" indicates a Use that is Permitted with Conditions. "S" indicates a Use that is Permitted as a Special Use.</p>		

A.5.40 - Permitted Activities

The permitted uses are restricted to professional office, services, institutional and limited business uses. Uses not listed are prohibited. The following are descriptions of permitted uses, permitted accessory uses and structures for LIPO:

Table A.5.40: Lady's Island Professional Office District Land Use		
Land Use	Use Definition	Use Permission
Residential		
Family compound	Form of traditional rural development which provides affordable housing for family members allowing additional family dwelling units on, and/or subdivisions of, a single lot owned by the same family for at least 50 years.	P
Accessory dwelling unit	A second dwelling unit, clearly subordinate to the principal unit, either in or added to an existing single-family detached dwelling, or in a separate accessory structure on the same lot as the main dwelling, for use as a complete, independent living facility. Maximum building size shall not exceed 50% of the principal unit's floor area.	C
Offices and Services		
Office	<p>Building or buildings wherein operations are predominantly administrative, professional or clerical, and includes the following:</p> <ol style="list-style-type: none"> 1. Finance, banks, trusts, savings and lending. (NAICS 521, 522, 525, 533) 2. Security, commodity brokers and investment services. (NAICS 523) 3. Insurance carriers, agents, brokers, and services. (NAICS 524) 4. Real estate services. (NAICS 531) 5. Professional and technical services. (NAICS 5411-5419) 6. Business services. (NAICS 55, 5611-5616, 5619, 8139) 7. Health services. (NAICS 621) 8. Social services. (NAICS 624) (except care facilities) 9. Educational services, such as business schools (NAICS 6114), technological, and trade schools (excluding public and private schools defined as institutional). 10. Civic and social organizations. (NAICS 8132-34) 11. Agricultural support and services (offices only). (NAICS 115) 12. Governmental offices (NAICS 92 excluding public service). 13. Contractor's office without exterior storage. 	P
Services	<p>A wide variety of personal and commercial services including the following:</p> <ol style="list-style-type: none"> 1. Educational services. (NAICS 611 except 611512, 61162) 2. Social assistance. (NAICS 624) 3. Hospitals and medical laboratories (NAICS 339116, 62151, 62211, 62221, 62231), including general medical and surgical hospitals, and specialty hospitals, except alcoholism, drug, rehabilitation. 4. Kennel service and domestic veterinary clinics. (NAICS 11521) 5. Postal service buildings, except regional distribution centers, couriers and messengers. (NAICS 491, 492) 6. Miscellaneous repair services and shops. (NAICS 44311, 8112, 8113, 8114) 	P

	<p>7. Health and exercise clubs; dance studios. (NAICS 71394, 71399)</p> <p>8. Funeral homes. (NAICS 81221)</p> <p>9. Laundry services. (NAICS 8123)</p> <p>10. Personal services. (NAICS 8121, 8129)</p>	
Day care, commercial	All day care facilities not classified as "day care, family" and including more than eight children. (NAICS 62441)	P
Lodging: Short-Term Housing Rental (STHR)	A property with a residential dwelling where lodging is offered, advertised, or provided to Short-Term Rental Tenants (excluding family members) for a fee or any form of compensation with individual rental terms not exceeding 29 consecutive days. See specific use regulations in Article 4.1.360.	S
General auto repair & gasoline service stations w/ repair bays or facilities	Facilities where most types of servicing and repair can be performed on-site. Hand car wash/detailing businesses are permitted as part of, or separate from this use.	C
Government office	County, state, or federal office buildings or other facilities that are primarily devoted to public office uses or services. (NAICS 921, 92211, 92213, 923)	P
Quick service oil, tune-up, brake and muffler shops	Where maintenance repairs are made in fully enclosed bays, and where such repairs are typically completed in less than two hours.	C
Recreation, Education, Safety, Public Assembly		
Institutional Residential	<p>1. Convents or monasteries.</p> <p>2. Skilled nursing facility. Twenty-four hour care to ill persons in a controlled setting providing daily and medical care. Residents often have limited or no mobility. Requires licensing.</p> <p>3. Assisted living facility. Residential care facility catering to the frail elderly who require assistance with daily activities. Requires licensing.</p> <p>4. Independent living facility. Facility catering to more mobile, healthy senior adults. Individual living units may contain kitchens, while common dining is available. Planned recreation, housekeeping, transportation, etc may also be provided. Does not require licensing.</p> <p>5. Sheltered care facilities or group living facilities where the residents live in an institutional environment and are generally under the care or control of staff. All sheltered care, group care, and group homes, except emergency shelters and residential substance abuse facilities where total occupancy is more than eight, shall be considered institutional residential use. These residents would be members of an institution, have institutional care, or would be treated by staff in an institutional setting rather than living independently. (NAICS 623, 62422, 62423)</p> <p>6. Institutional housing where there is commercial rental or condominium ownership combined with any of the following: common food service, nursing, or health care. Assisted living facilities shall also be included. (NAISC 623311, 6239, 624229)</p> <p>7. Dormitories, fraternities, or sororities.</p> <p>8. Schools with live-in facilities on site, other than universities, colleges or preparatory schools. (NAICS 61111)</p>	C

Religious establishments (small)	Establishments engaged in operating religious organizations, such as churches, religious temples and /or establishments primarily engaged in administering an organized religion or promoting religious activities with no schools (except Sunday schools occupying no more than 50% of the floor area) as part of the complex and having less than 15,000 square feet of floor area.	P
Religious establishments (large)	Establishments engaged in operating religious organizations, such as churches, religious temples and /or establishments primarily engaged in administering an organized religion or promoting religious activities with or without schools (except Sunday schools occupying no more than 50% of the floor area) as part of the complex and having 15,000 or greater square feet of floor area. (NAICS 813110)	S
Recreational institutional	Nonprofit organizations chartered to provide community-based recreational services.	P
Commercial amusement, indoor	Includes, but is not limited to: bowling alleys, indoor sports arenas, movie theaters, performing arts companies, indoor skating rinks (ice or roller), amusement game machine complex, pool halls, and shooting arcades. (NAICS 512131, 7111, 7112 part, 7113, 712 part, 713 part)	C
Colleges and professional schools	Colleges, universities, and professional schools; other advanced education. (NAICS 6112, 6113)	C
Schools, neighborhood (elementary and middle school)	Institutions of learning or instruction primarily catering to minors, whether public or private, which are licensed by either the county or the State of South Carolina. The definition includes nursery schools, kindergarten, elementary schools, middle schools or any special institution of learning under the jurisdiction of the State Department of Education catering to those age groups. This does not include charm schools, dancing schools, music schools or similar limited schools.	C
Public services	These uses include emergency service, buildings, or garages, (e.g., ambulance, fire, police, rescue, and public works) or other garages or areas where vehicles are stored and dispatched. (NAICS 62191, 92212, 92216, see "Office" uses, below)	P
Infrastructure, Transportation, Communications		
Local utility	Utility substations or transmission and local distribution facilities, including telephone, and all government-owned utilities. Not included are generation facilities, storage of combustibles, regional facilities, and landfills or mining operations. (NAICS 221122, 22121)	C
Temporary Uses		
Construction staging or plant	A concrete or asphalt batch plant, or metal forming and cutting facility assembled on the site or located no more than mile from the site where the construction of a particular road, infrastructure or building is to take place. Such facilities shall be removed within one year.	S
Contractor's office	Security guard buildings and structures, construction equipment sheds, contractor's trailers and similar uses incidental to a construction project. Limited sleeping and/or cooking facilities may also be permitted.	P

Roadside stands	Temporary structure used in the sale of agricultural produce, flowers or seafood. More than one vendor may sell at a single stand. All roadside stands must comply with the standards in Article 4, Section 4.3.100	C
<p>"P" indicates a Use that is Permitted By Right. "C" indicates a Use that is Permitted with Conditions. "S" indicates a Use that is Permitted as a Special Use.</p>		

ORDINANCE 2022/ _____

TEXT AMENDMENT TO THE COMMUNITY DEVELOPMENT CODE (CDC): SECTIONS A.2.40 (PERMITTED ACTIVITIES), A.4.40 (PERMITTED ACTIVITIES), A.5.40 (PERMITTED ACTIVITIES) TO REVISE THE LADY’S ISLAND COMMUNITY PRESERVATION, LADY’S ISLAND NEIGHBORHOOD ACTIVITY CENTER, AND LADY’S ISLAND PROFESSIONAL OFFICE DISTRICTS TO INCLUDE SHORT-TERM RENTALS AS A SPECIAL USE.

WHEREAS, the Lady’s Island Community Preservation District, the Lady’s Island Neighborhood Activity Center, and the Lady’s Island Professional Office District currently do not permit short-term rentals; and

WHEREAS, an applicant requested that the Lady’s Island Community Preservation District should allow short-term rentals as a special use; and staff recommended allowing short-term rentals as a special use in the Lady’s Island Neighborhood Activity Center and the Lady’s Island Professional Office District as well; and

WHEREAS, the Beaufort County Planning Commission considered the proposed amendments on December 6, 2021, voting to recommend that County Council approve the proposed amendments; and

WHEREAS, County Council now wishes to amend the Community Development Code to allow short-term rentals as a special use in the Lady’s Island Community Preservation District, the Lady’s Island Neighborhood Activity Center, and the Lady’s Island Professional Office District;

NOW, THEREFORE be it ordained by County Council in meeting duly assembled as follows:

1. The Community Development Code is amended to to allow short-term rentals as a special use in the Lady’s Island Community Preservation District, the Lady’s Island Neighborhood Activity Center, and the Lady’s Island Professional Office District;
2. Staff is directed to make the changes to the Community Development Code and to report to all persons necessary or helpful that the zoning has so changed.

Ordained this ___ day of _____, 2022

Joseph Passiment, Chairman

Sarah Brock, Clerk to Council

A.2.40 - Permitted Activities

The permitted uses are primarily residential. Limited nonresidential uses are allowed generally subject to the special use process. Uses not listed are prohibited. The following are descriptions of permitted uses, permitted accessory uses and structures for the LICP District:

Table A.2.40.A: Lady's Island Community Preservation Land Uses		
Land Use	Use Definition	Use Permission
Residential		
Single-family detached	Detached dwelling unit intended for only one family. Includes any one family dwelling unit, which complies with the Beaufort County Building Code.	C
Single-family cluster	Two or more single-family detached residential uses in a subdivision, or on an individual lot that include, as part of the subdivision or lot design, significant common open space that meets the standards in Article 2, Division 2.8.	C
Traditional Community Plan	See Article 2, Division 2.3 (Traditional Community Plans)	C
Multifamily	A building containing two or more dwelling units, specifically permitting duplexes, mansion apartments, and apartment houses.	C
Accessory dwelling unit	A second dwelling unit, clearly subordinate to the principal unit, either in or added to an existing single-family detached dwelling, or in a separate accessory structure on the same lot as the main dwelling, for use as a complete independent living facility. Maximum building size shall not exceed 50% of the principal unit's floor area.	C
Family compound	Form of traditional rural development which provides affordable housing for family members allowing additional family dwelling units on, and/or subdivisions of, a single lot owned by the same family for at least 50 years (see Article 2, Section 2.7.40).	C
Group home	Residential facility for nine or fewer mentally or physically handicapped persons providing care on a 24-hour basis and licensed by a state agency or department, or is under contract with a state agency or department, for that purpose.	C
Home occupation	A business, profession, occupation or trade located entirely within a residential dwelling, which does not change the essential character of the residential use.	C
Home business	A business operated out of a single-family residence and accessory structures that permits the employment of up to three unrelated individuals. This includes independent contractors operating from the facility. Farm workers are not included. Uses shall be limited to office and service types, carpentry, upholstery, woodworking, potteries, glasswork and other similar uses; wholesale or retail sales are prohibited on-premises.	C

Community Residence (dorms, convents, assisted living, temporary shelters)	See definition in Article 8, Table 3.1.70	S
Offices and Services		
Day care, family	A facility in a private home that is operated by one or more persons duly licensed or qualified to be licensed by the state for the purpose of providing child day care for one to not more than eight children at any one time, who are not relatives of the day care provider. (NAICS 62441)	P
Lodging: Short-Term Housing Rental (STHR)	A property with a residential dwelling where lodging is offered, advertised, or provided to Short-Term Rental Tenants (excluding family members) for a fee or any form of compensation with individual rental terms not exceeding 29 consecutive days. See specific use regulations in Article 4.1.360	S
Recreation, Education, Safety, Public Assembly		
Public services	These uses include emergency service, buildings, or garages, (e.g., ambulance, fire, police, rescue, and public works) or other garages or areas where vehicles are stored and dispatched. (NAICS 62191, 92212, 92216, see "Office" uses, below)	P
Religious establishments (large)	Establishments engaged in operating religious organizations, such as churches, religious temples and /or establishments primarily engaged in administering an organized religion or promoting religious activities with or without schools (except Sunday schools occupying no more than 50% of the floor area) as part of the complex and having 15,000 or greater square feet of floor area (NAICS 813110).	S
Religious establishments (small)	Establishments engaged in operating religious organizations, such as churches, religious temples and /or establishments primarily engaged in administering an organized religion or promoting religious activities with no schools (except Sunday schools occupying no more than 50% of the floor area) as part of the complex and having less than 15,000 square feet of floor area.	S
Local utility	Utility substations or transmission and local distribution facilities, including telephone, and all government-owned utilities. Not included are generation facilities, storage of combustibles, regional facilities, and landfills or mining operations. (NAICS 221122, 22121)	S
Outdoor recreation	1. Active recreational activities and supporting services including, but not limited to: jogging, cycling, tot lots, playing fields, playgrounds, outdoor swimming pools, and tennis courts (NAICS 7113); fishing clubs; marinas. 2. Passive recreational uses including, but not limited to: arboretums, wildlife sanctuaries, forests, areas for hiking, nature areas, and other passive recreation-oriented parks 3. Picnic areas, garden plots, and beaches.	C
Schools, neighborhood (elementary and middle school) and community (high schools)	Institutions of learning or instruction primarily catering to minors, whether public or private, which are licensed by either the county or the State of South Carolina. The definition includes nursery schools, kindergarten, elementary schools, middle schools, senior high schools or any special institution of learning under the jurisdiction of the state	S

	department of education catering to those age groups. This does not include charm schools, dancing schools, music schools or similar limited schools. (NAICS 6111)	
Infrastructure, Transportation, Communications		
Commercial communications towers	A tower, pole or similar structure, which supports a telecommunications antenna, operated for commercial purposes above ground in a fixed location, freestanding or guyed, or atop a structure. This does not include television antennas or satellite dishes. Towers for radio or television station use are regulated as regional utilities.	S
Temporary Uses		
Construction staging or plant	A concrete or asphalt batch plant, or metal forming and cutting facility assembled on the site or located no more than one mile from the site where the construction of a particular road, infrastructure or building is to take place. Such facilities shall be removed within one year.	S
Contractor's office	Security guard buildings and structures, construction equipment sheds, contractor's trailers and similar uses incidental to a construction project. Limited sleeping and/or cooking facilities may also be permitted.	P
Model homes sales office	A dwelling unit or modular unit in a subdivision used as a sales office for that subdivision.	P
Traditional Community Plan Uses		
Single-Family attached	A structure containing one dwelling unit on a single lot and connected along a property line to another dwelling unit on an adjoining lot by a common wall or other integral part of the principal building such as a breezeway or carport.	TCP
Live/Work	An integrated housing unit and working space, occupied and utilized by a single household in a structure that has been designed or structurally modified to accommodate joint residential occupancy and work activity, and which includes: complete kitchen, living, and sleeping space and sanitary facilities in compliance with the Building Code, and working space reserved for and regularly used by one or more occupants of the unit. Workspace is limited to a maximum fifty percent (50%) of the structure and located on the first floor with living space located to the rear or above. Activities are limited to those uses permitted in the underlying Zone in which the Live/Work unit is located.	TCP
General Retail 3,500 SF or less	Stores and shops that sell and/or rent goods and merchandise to the general public. This category does not include "Open Air Retail," "Vehicle Sales and Rental," or "Gas Stations/Fuel Sales."	TCP
Gas Stations/Fuel Sales	An establishment where petroleum products are dispensed for retail sale. This use may include a retail convenience store and/or a single bay carwash. It does not include towing, vehicle body or engine repair (see "Vehicle Services"), or overnight vehicle storage.	TCP
Restaurant, Café, Coffee Shop	A retail business selling ready-to-eat food and/or beverages for on- or off-premise consumption. These include eating establishments where customers are served from a walk-up ordering counter for either on- or off-premise consumption; and establishments	TCP

	where customers are served food at their tables for on-premise consumption, which may also provide food for take-out, but does not include drive-through services, which are separately defined and regulated. This use includes all mobile kitchens.	
General Offices & Services: 3,500 SF or less	<ol style="list-style-type: none"> 1. Bank/Financial Services. Financial institutions, including, but not limited to: banks, credit agencies, investment companies, security and commodity exchanges, ATM facilities. 2. Business Services. Establishments providing direct services to consumers, including, but not limited to: employment agencies, insurance agent offices, real estate offices, travel agencies, landscaping and tree removal companies, exterminators, carpet cleaners, and contractors' offices without exterior storage. 3. Business Support Services. Establishments providing services to other businesses, including, but not limited to: computer rental and repair, copying, quick printing, mailing and mailbox services. 4. Personal Services. Establishments providing non-medical services to individuals, including, but not limited to: barber and beauty shops, dry cleaners, small appliance repair, laundromats, massage therapists, pet grooming with no boarding, shoe repair shops, tanning salons, funeral homes. These uses may include incidental retail sales related to the services they provide. 5. Professional and Administrative Services. Office-type facilities occupied by businesses or agencies that provide professional or government services, or are engaged in the production of intellectual property. 	TCP
Animal Services: Clinic/Hospital	An establishment used by a veterinarian where animals are treated. This use may include boarding and grooming as accessory uses.	TCP
Day Care: Commercial Center (9 or more clients)	A state-licensed facility that provides non-medical care and supervision for more than 8 adults or children, typically for periods of less than 24 hours per day for any client. Facilities include, but are not limited to: nursery schools, preschools, after-school care facilities, and daycare centers.	TCP
Lodging: Bed & Breakfast (5 rooms or less)	The use of a single residential structure for commercial lodging purposes, with up to 5 guest rooms used for the lodging of transient guests and in which meals may be prepared for them, provided that no meals may be sold to persons other than such guests, and where the owner resides on the property as his/her principal place of residence.	TCP
Lodging: Bed & Breakfast (5 rooms or less)	The use of a single residential structure for commercial lodging purposes, with up to 5 guest rooms used for the purpose of lodging transient guests and in which meals may be prepared for them, provided that no meals may be sold to persons other than such guests, and where the owner resides on the property as his/her principal place of residence.	TCP
Lodging: Inn (up to 24 rooms)	A building or group of buildings used as a commercial lodging establishment having up to 24 guest rooms providing lodging accommodations to the general public. This includes the use of any dwelling unit for lodging accommodations on a daily or weekly rate to the general public.	TCP
Medical Service: Clinics/Offices	See definition in Article 8, Table 3.1.70	TCP

Community Oriented Cultural Facility (less than 15,000 SF)	Public or non-profit facilities that provide educational and cultural experiences for the general public, examples of which include: aquariums, arboretums, art galleries, botanical gardens, libraries, museums, planetariums, civic centers and theaters predominantly used for live performances, and zoos. May also include accessory retail uses such as a gift/book shop, restaurant, etc.	TCP
Community Residence (dorms, convents, assisted living, temporary shelters)	See definition in Article 8, Table 3.1.70	TCP
<p>"P" indicates a Use that is Permitted By Right. "C" indicates a Use that is Permitted with Conditions. "S" indicates a Use that is Permitted as a Special Use. "TCP" indicates a Use that is permitted only as part of a Traditional Community Plan under the requirements in Division 2.3</p>		

A.4.40 - Permitted Activities

The permitted uses are listed in Table A.3.40. A use not listed in Table A.3.40 may be permitted by the Director provided it is determined to be substantially similar to a listed use and complies with the purpose established for the LINAC District. All other uses are prohibited.

Table A.4.40.A: Lady's Island Neighborhood Activity Center Land Uses		
Land Use	Use Definition	Use Permission
Residential		
Commercial Apartment	One to four dwelling units located above a nonresidential structure on the same lot.	P
Live/Work Unit	An integrated housing unit and working space, occupies by a single household. Commercial activities are limited to those listed in this table.	P
Retail & Restaurants		
General Retail	Stores and shops that sell and/or rent goods and merchandise to the general public. Outdoor sales as a principal use is not permitted.	P
Delicatessens and restaurants	Establishment that serves food and beverages to persons seated within the building. Outside terrace or sidewalk seating is permitted subject to all other required codes. This use is limited to a seating capacity of 40 and does not include drive through service. Restaurants may have outdoor cafes on sidewalks or in courtyards.	C
Food stores	Establishments primarily engaged in retailing a general line of food, such as canned and frozen food; fresh fruits and vegetables; and fresh and prepared meats, fish, and poultry. Food stores are limited to 20,000 square feet.	C
Gas-convenience marts with no repair bays or facilities	There is no towing, vehicle body, engine repair, painting, or exterior overnight vehicle storage permitted with this use. Single-bay car washes associated with a gas convenience mart are permitted (NAICS 811191, 811192).	C
Retail plant nurseries	Establishments primarily engaged in retailing nursery and garden products, such as trees, shrubs, plants, seeds, bulbs, and sod that are predominantly grown elsewhere. These establishments may sell a limited amount of products they grow themselves. Outside storage is limited to plants (NAICS 444220).	P
Offices & Services		
Animal Services	Establishments primarily engaged in providing grooming, boarding, and veterinarian services.	P
Banks	Establishments primarily engaged in accepting demand and other deposits and making commercial, industrial, and consumer loans.	P

Business and Professional services	This use encompasses activities, without outdoor storage needs, that provide office and service functions to customers and other businesses.	P
Day care, commercial	All day care facilities not classified as "day care, family" and including more than eight children (NAICS 62441).	P
Lodging: Short-Term Housing Rental (STHR)	A property with a residential dwelling where lodging is offered, advertised, or provided to Short-Term Rental Tenants (excluding family members) for a fee or any form of compensation with individual rental terms not exceeding 29 consecutive days. See specific use regulations in Article 4.1.360.	S
Dry-cleaning and laundry services	Establishments primarily engaged in operating facilities with coin operated or similar self-service laundry and dry-cleaning equipment or establishments engaged in providing dry-cleaning services, except linen, uniform, carpets and upholstery (NAICS 812310 and 812320).	P
Personal service establishments	Establishments such as barber and beauty shops that provide appearance care services to individuals (NAICS 8121).	P
Quick service oil, tune-up, brake and muffler shops	Where maintenance repairs are made in fully enclosed bays, and where such repairs are typically completed in less than two hours.	C
Recreation, Education, Safety, Public Assembly		
Residential storage facility	A building or buildings consisting of individual, small, self-contained units that are leased or owned for the storage of household goods.	C
Government offices	This use is comprised of establishments primarily engaged in law enforcement, traffic safety, and fire protection (NAICS 92215 and 92216).	P
Religious establishments (small)	Establishments engaged in operating religious organizations, such as churches, religious temples and /or establishments primarily engaged in administering an organized religion or promoting religious activities with no schools (except Sunday schools occupying no more than 50% of the floor area) as part of the complex and having less than 15,000 square feet of floor area.	C
Industrial		
Boat storage	This use is comprised of establishments primarily engaged in renting or leasing outdoor space for boat storage. These establishments provide secure space where clients can store and retrieve their boats.	C
Business storage	Any land or structure used for storage and holding of commercial business supplies, materials, equipment and products, that are necessary for conducting that business.	C
Light manufacturing, processing and packaging	A facility accommodating the assembly, fabrication, and conversion of already processed raw materials into products. Examples include artisan/craft product manufacturing, clothing and	C

	fabric product manufacturing, furniture and fixtures manufacturing, cabinet shops, media production, printing and publishing, and food preparation and packing.	
<p>"P" indicates a Use that is Permitted By Right. "C" indicates a Use that is Permitted with Conditions. "S" indicates a Use that is Permitted as a Special Use.</p>		

A.5.40 - Permitted Activities

The permitted uses are restricted to professional office, services, institutional and limited business uses. Uses not listed are prohibited. The following are descriptions of permitted uses, permitted accessory uses and structures for LIPO:

Table A.5.40: Lady's Island Professional Office District Land Use		
Land Use	Use Definition	Use Permission
Residential		
Family compound	Form of traditional rural development which provides affordable housing for family members allowing additional family dwelling units on, and/or subdivisions of, a single lot owned by the same family for at least 50 years.	P
Accessory dwelling unit	A second dwelling unit, clearly subordinate to the principal unit, either in or added to an existing single-family detached dwelling, or in a separate accessory structure on the same lot as the main dwelling, for use as a complete, independent living facility. Maximum building size shall not exceed 50% of the principal unit's floor area.	C
Offices and Services		
Office	<p>Building or buildings wherein operations are predominantly administrative, professional or clerical, and includes the following:</p> <ol style="list-style-type: none"> 1. Finance, banks, trusts, savings and lending. (NAICS 521, 522, 525, 533) 2. Security, commodity brokers and investment services. (NAICS 523) 3. Insurance carriers, agents, brokers, and services. (NAICS 524) 4. Real estate services. (NAICS 531) 5. Professional and technical services. (NAICS 5411-5419) 6. Business services. (NAICS 55, 5611-5616, 5619, 8139) 7. Health services. (NAICS 621) 8. Social services. (NAICS 624) (except care facilities) 9. Educational services, such as business schools (NAICS 6114), technological, and trade schools (excluding public and private schools defined as institutional). 10. Civic and social organizations. (NAICS 8132-34) 11. Agricultural support and services (offices only). (NAICS 115) 12. Governmental offices (NAICS 92 excluding public service). 13. Contractor's office without exterior storage. 	P
Services	<p>A wide variety of personal and commercial services including the following:</p> <ol style="list-style-type: none"> 1. Educational services. (NAICS 611 except 611512, 61162) 2. Social assistance. (NAICS 624) 3. Hospitals and medical laboratories (NAICS 339116, 62151, 62211, 62221, 62231), including general medical and surgical hospitals, and specialty hospitals, except alcoholism, drug, rehabilitation. 4. Kennel service and domestic veterinary clinics. (NAICS 11521) 5. Postal service buildings, except regional distribution centers, couriers and messengers. (NAICS 491, 492) 6. Miscellaneous repair services and shops. (NAICS 44311, 8112, 8113, 8114) 	P

	<p>7. Health and exercise clubs; dance studios. (NAICS 71394, 71399)</p> <p>8. Funeral homes. (NAICS 81221)</p> <p>9. Laundry services. (NAICS 8123)</p> <p>10. Personal services. (NAICS 8121, 8129)</p>	
Day care, commercial	All day care facilities not classified as "day care, family" and including more than eight children. (NAICS 62441)	P
Lodging: Short-Term Housing Rental (STHR)	A property with a residential dwelling where lodging is offered, advertised, or provided to Short-Term Rental Tenants (excluding family members) for a fee or any form of compensation with individual rental terms not exceeding 29 consecutive days. See specific use regulations in Article 4.1.360.	S
General auto repair & gasoline service stations w/ repair bays or facilities	Facilities where most types of servicing and repair can be performed on-site. Hand car wash/detailing businesses are permitted as part of, or separate from this use.	C
Government office	County, state, or federal office buildings or other facilities that are primarily devoted to public office uses or services. (NAICS 921, 92211, 92213, 923)	P
Quick service oil, tune-up, brake and muffler shops	Where maintenance repairs are made in fully enclosed bays, and where such repairs are typically completed in less than two hours.	C
Recreation, Education, Safety, Public Assembly		
Institutional Residential	<p>1. Convents or monasteries.</p> <p>2. Skilled nursing facility. Twenty-four hour care to ill persons in a controlled setting providing daily and medical care. Residents often have limited or no mobility. Requires licensing.</p> <p>3. Assisted living facility. Residential care facility catering to the frail elderly who require assistance with daily activities. Requires licensing.</p> <p>4. Independent living facility. Facility catering to more mobile, healthy senior adults. Individual living units may contain kitchens, while common dining is available. Planned recreation, housekeeping, transportation, etc may also be provided. Does not require licensing.</p> <p>5. Sheltered care facilities or group living facilities where the residents live in an institutional environment and are generally under the care or control of staff. All sheltered care, group care, and group homes, except emergency shelters and residential substance abuse facilities where total occupancy is more than eight, shall be considered institutional residential use. These residents would be members of an institution, have institutional care, or would be treated by staff in an institutional setting rather than living independently. (NAICS 623, 62422, 62423)</p> <p>6. Institutional housing where there is commercial rental or condominium ownership combined with any of the following: common food service, nursing, or health care. Assisted living facilities shall also be included. (NAISC 623311, 6239, 624229)</p> <p>7. Dormitories, fraternities, or sororities.</p> <p>8. Schools with live-in facilities on site, other than universities, colleges or preparatory schools. (NAICS 61111)</p>	C

Religious establishments (small)	Establishments engaged in operating religious organizations, such as churches, religious temples and /or establishments primarily engaged in administering an organized religion or promoting religious activities with no schools (except Sunday schools occupying no more than 50% of the floor area) as part of the complex and having less than 15,000 square feet of floor area.	P
Religious establishments (large)	Establishments engaged in operating religious organizations, such as churches, religious temples and /or establishments primarily engaged in administering an organized religion or promoting religious activities with or without schools (except Sunday schools occupying no more than 50% of the floor area) as part of the complex and having 15,000 or greater square feet of floor area. (NAICS 813110)	S
Recreational institutional	Nonprofit organizations chartered to provide community-based recreational services.	P
Commercial amusement, indoor	Includes, but is not limited to: bowling alleys, indoor sports arenas, movie theaters, performing arts companies, indoor skating rinks (ice or roller), amusement game machine complex, pool halls, and shooting arcades. (NAICS 512131, 7111, 7112 part, 7113, 712 part, 713 part)	C
Colleges and professional schools	Colleges, universities, and professional schools; other advanced education. (NAICS 6112, 6113)	C
Schools, neighborhood (elementary and middle school)	Institutions of learning or instruction primarily catering to minors, whether public or private, which are licensed by either the county or the State of South Carolina. The definition includes nursery schools, kindergarten, elementary schools, middle schools or any special institution of learning under the jurisdiction of the State Department of Education catering to those age groups. This does not include charm schools, dancing schools, music schools or similar limited schools.	C
Public services	These uses include emergency service, buildings, or garages, (e.g., ambulance, fire, police, rescue, and public works) or other garages or areas where vehicles are stored and dispatched. (NAICS 62191, 92212, 92216, see "Office" uses, below)	P
Infrastructure, Transportation, Communications		
Local utility	Utility substations or transmission and local distribution facilities, including telephone, and all government-owned utilities. Not included are generation facilities, storage of combustibles, regional facilities, and landfills or mining operations. (NAICS 221122, 22121)	C
Temporary Uses		
Construction staging or plant	A concrete or asphalt batch plant, or metal forming and cutting facility assembled on the site or located no more than mile from the site where the construction of a particular road, infrastructure or building is to take place. Such facilities shall be removed within one year.	S
Contractor's office	Security guard buildings and structures, construction equipment sheds, contractor's trailers and similar uses incidental to a construction project. Limited sleeping and/or cooking facilities may also be permitted.	P

Roadside stands	Temporary structure used in the sale of agricultural produce, flowers or seafood. More than one vendor may sell at a single stand. All roadside stands must comply with the standards in Article 4, Section 4.3.100	C
<p>"P" indicates a Use that is Permitted By Right. "C" indicates a Use that is Permitted with Conditions. "S" indicates a Use that is Permitted as a Special Use.</p>		



BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

ITEM TITLE:
<i>Zoning Map Amendment/Rezoning Request for 6.55 acres (R600 041 000 0172 0000) at 28 Buckingham Plantation Drive from T4 Hamlet Center Open to T4 Neighborhood Center</i>
MEETING NAME AND DATE:
<i>Natural Resources Committee Meeting, February 7, 2022</i>
PRESENTER INFORMATION:
<i>Robert Merchant, AICP, Director, Beaufort County Planning and Zoning (10 minutes needed for item discussion)</i>
ITEM BACKGROUND:
<i>This rezoning application went before the Beaufort County Planning Commission at their December 6, 2021 meeting. At that time the Commission voted seven (7) to two (2) to recommend approval of the proposed amendment to County Council.</i>
PROJECT / ITEM NARRATIVE:
<i>The applicant seeks to change the zoning of a 6.55-acre lot at 28 Buckingham Plantation Drive from T4 Hamlet Center Open (T4HC-O) to T4 Neighborhood Center (T4NC) (see attached map). The property is undeveloped. The applicant also owns the adjacent property to the west, which is zoned T4NC. The applicant plans to develop a mixed-use community using both properties and is seeking consistent zoning to avoid a split-zoning.</i>
FISCAL IMPACT:
<i>Not applicable</i>
STAFF RECOMMENDATIONS TO COUNCIL:
<i>Staff recommends approval.</i>
OPTIONS FOR COUNCIL MOTION:
<i>To approve or deny the zoning amendment for 28 Buckingham Plantation Drive from T4 Hamlet Center Open to T4 Neighborhood Center.</i>



MEMORANDUM

TO: Beaufort County Natural Resources Committee

FROM: Juliana Smith, Long Range Planner, Planning and Zoning Department

DATE: February 7, 2022

SUBJECT: Zoning Map Amendment/Rezoning Request for 6.55 acres (R600 041 000 0172 0000) at 28 Buckingham Plantation Drive from T4 Hamlet Center Open (T4HC-O) to T4 Neighborhood Center (T4NC); Applicant: Carmen Mihai

STAFF REPORT:

A. BACKGROUND:

Case No. CDPA-000016-2021

Owner/Applicant: Carmen Mihai

Property Location: Located at 28 Buckingham Plantation Drive

District/Map/Parcel: R600 041 000 0172 0000

Property Size: 6.55 acres

Current Future Land Use Designation: Urban Mixed Use

Current Zoning District: T4 Hamlet Center Open

Proposed Zoning District: T4 Neighborhood Center

B. SUMMARY OF REQUEST: The applicant seeks to change the zoning of a 6.55-acre lot at 28 Buckingham Plantation Drive from T4 Hamlet Center Open (T4HC-O) to T4 Neighborhood Center (T4NC) (see attached map). The property is undeveloped and fronts Bluffton Parkway. The applicant also owns the neighboring 5.44-acre property (R600 040 000 0825 0000) to the northwest, which is zoned T4 Neighborhood Center. The applicant plans to develop a mixed-use community using both parcels and is seeking consistent zoning to avoid a split-zoning.

C. EXISTING ZONING: The lot is currently zoned T4HC-O, which is a Sub-Zone of T4 Hamlet Center. T4 Hamlet Center is intended to integrate appropriate, medium-density residential building types in an environment conducive to walking and bicycling. It is a zoning district that is appropriate for more rural areas. The T4HC-O Sub-Zone provides for neighborhoods with a broader amount of retail and service uses in the scale and character of the T4 Hamlet Center zone.

D. PROPOSED ZONING: The T4NC district is intended to integrate vibrant main-street commercial and retail environments into neighborhoods, providing access to day-to-day amenities within walking distance, creating potential for a transit stop, and serving as a focal point for the neighborhood. This district is intended to create areas of higher intensity residential and commercial uses.

E. COMPREHENSIVE PLAN FUTURE LAND USE MAP: This 6.55-acre lot is designated Urban Mixed Use on the Future Land Use Map. The Comprehensive Plan states that future development in Urban Mixed Use should be compatible with the type and mix of land use currently found in the municipalities with an emphasis on infill and redevelopment, as well as walkable, mixed-use communities. Gross residential densities are between two and four dwelling units per acre with some denser pockets of development.

F. ZONING MAP AMENDMENT REVIEW STANDARDS: In determining whether to adopt or deny a proposed Zoning Map Amendment, the County Council shall weigh the relevance of and consider whether and the extent to which the proposed amendment:

- 1. **Is consistent with and furthers the goals and policies of the Comprehensive Plan, and the purposes of this Development Code;**

The 2040 Comprehensive Plan designates this area as Urban Mixed Use. The development concept proposed is consistent with this designation and achieves the comprehensive plan goal of infill and redevelopment within Urban Mixed Use areas.

- 2. **Is not in conflict with any provision of this Development Code, or the Code of Ordinances;**

The proposed rezoning is consistent with the neighboring parcel to the west, which is zoned T4 Neighborhood Center. The rezoning request is not in conflict with the Development Code or the Code of Ordinances.

- 3. **Addresses a demonstrated community need;**

N/A.

- 4. **Is required by changed conditions;**

N/A.

- 5. **Is compatible with existing and proposed uses surrounding the land subject to the application, and is the appropriate zone and uses for the land;**

Overall, this portion of the Bluffton Parkway corridor is a mixed-use corridor including multifamily and commercial uses on the northern side of Bluffton parkway, and undeveloped land abutting the Old South PUD on the southern side of Bluffton parkway. The property to the south of the applicant’s property is the Old South golf course included in an existing PUD. The properties directly across Bluffton Parkway are primarily comprised of the Edgewater apartment complex, zoned T4 Hamlet Center Open. On either side of Edgewater are C5 Regional Center Mixed-Use zoning districts comprised of commercial uses such as Tanger Outlets to the west and

a variety of shops, restaurants, and services uses to the east. The proposed rezoning is consistent with the surrounding land.

6. Would not adversely affect nearby lands;

This rezoning would be consistent with the character of nearby lands and would not adversely affect them.

7. Would result in a logical and orderly development pattern;

See 5 and 6 above.

8. Would not result in adverse impacts on the natural environment – including, but not limited to, water, air, noise, stormwater management, wildlife, vegetation, wetlands, and the natural functioning of the environment:

Any development on the site would be required to adhere to the natural resource protection, tree protection, wetland protection, and stormwater standards in the Community Development Code and the Stormwater BMP Manual.

9. Would result in development that is adequately served by public facilities (e.g. streets, potable water, sewerage, stormwater management, solid waste collection and disposal, schools, parks, police, and fire and emergency medical facilities):

Water and sewer are available to service the property. Per the applicant’s narrative, the property will initially be served by septic systems with the intention to connect into sewer at “a future date to be determined.” However, the applicant reported during the December 6, 2021 Planning Commission meeting that the property would be directly connected to sewer without the use of septic systems. EMS and Fire facilities are located within a half-mile of the site.

G. STAFF RECOMMENDATION: The proposed zoning change from T4HCO to T4NC is consistent with the Future Land Uses laid out in the 2040 Comprehensive Plan and the surrounding character of the area. Staff recommends approval.

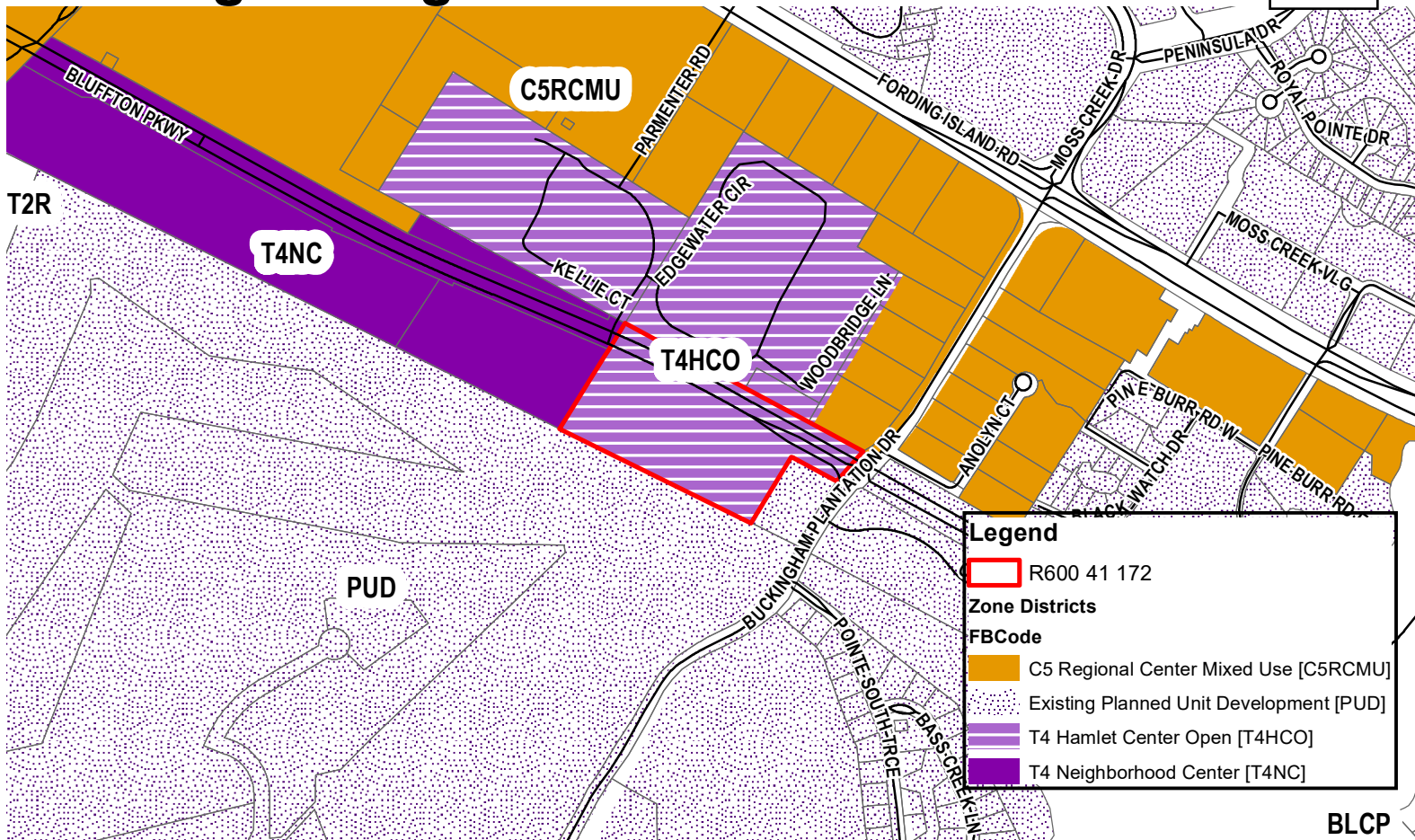
H. BEAUFORT COUNTY PLANNING COMMISSION: At the December 6, 2021 meeting of the Beaufort County Planning Commission, the Commission voted seven (7) to two (2) to recommend approval of the proposed zoning amendment.

I. ATTACHMENTS

- Zoning Map (existing and proposed)
- Location Map

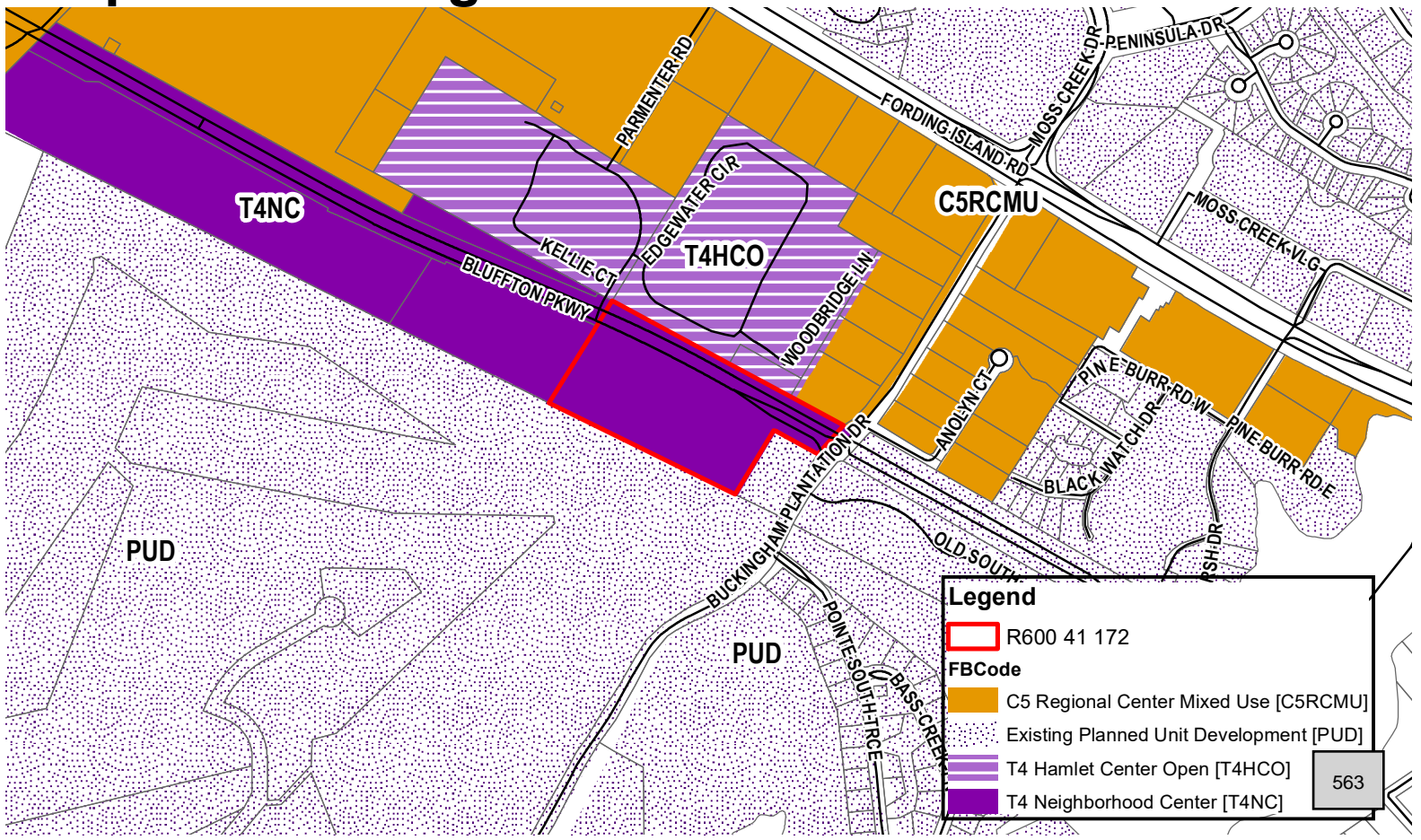
Existing Zoning

Item 26.



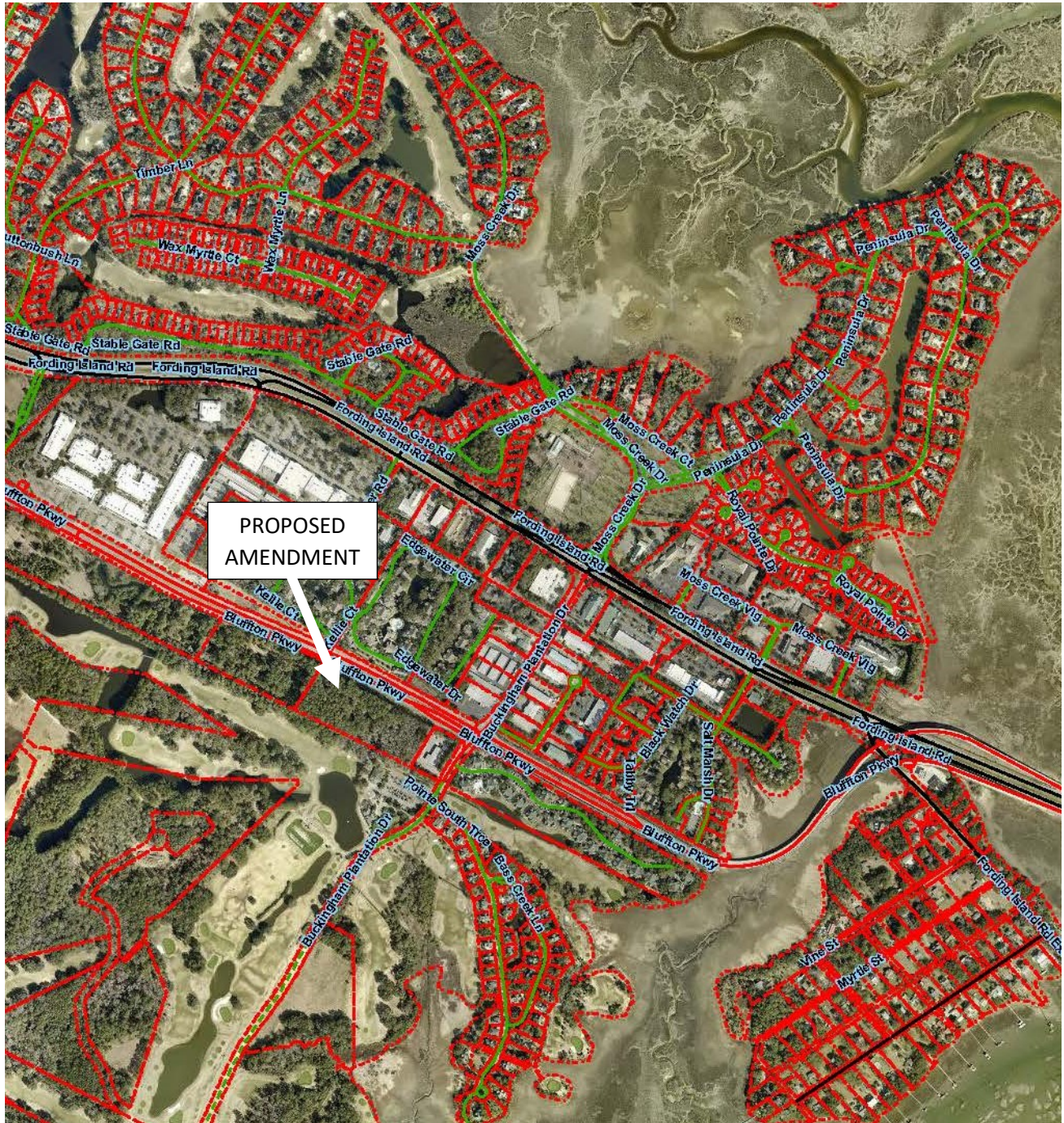
BLCP

Proposed Zoning



563

Location Map for 28 Buckingham Plantation Drive



ORDINANCE 2022/_____

ZONING MAP AMENDMENT/REZONING REQUEST FOR 6.55 ACRES (R600 041 000 0172 0000) AT 28 BUCKINGHAM PLANTATION DRIVE FROM T4 HAMLET CENTER OPEN TO T4 NEIGHBORHOOD CENTER.

WHEREAS, parcel ID number R600 041 000 0172 0000 is currently zoned as T4 Hamlet Center Open; and

WHEREAS, the owner of the parcel has requested to change the zoning from T4 Hamlet Center Open to T4 Neighborhood Center; and

WHEREAS, the Beaufort County Planning Commission considered the request on December 6, 2021, voting to recommend that County Council deny the request; and

WHEREAS, County Council now wishes to amend the zoning map to change the parcel’s zoning from T4 Hamlet Center Open to T4 Neighborhood Center.

NOW, THEREFORE be it ordained by County Council in meeting duly assembled as follows:

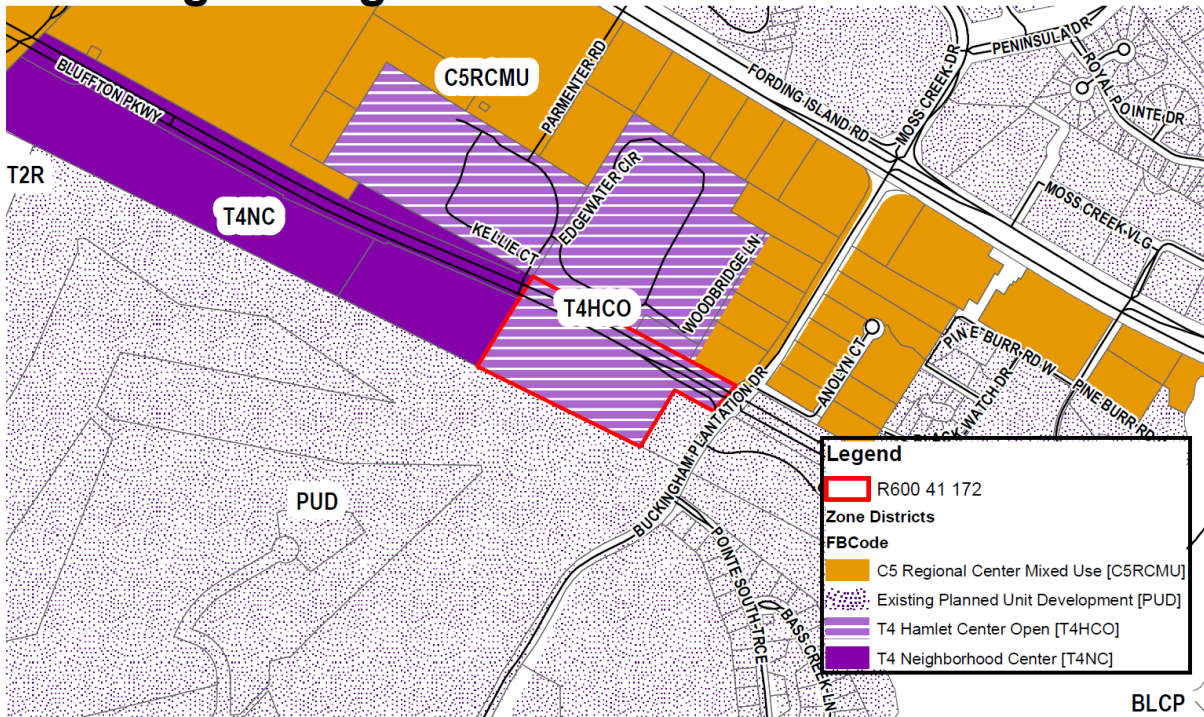
1. The zoning map of the County is hereby amended to reflect the zoning of Parcel ID Number R600 041 000 0172 0000 as T4 Neighborhood Center
2. Staff is directed to make the changes to the zoning map and to report to all persons necessary or helpful that the zoning has so changed.

Ordained this ___ day of _____, 2022

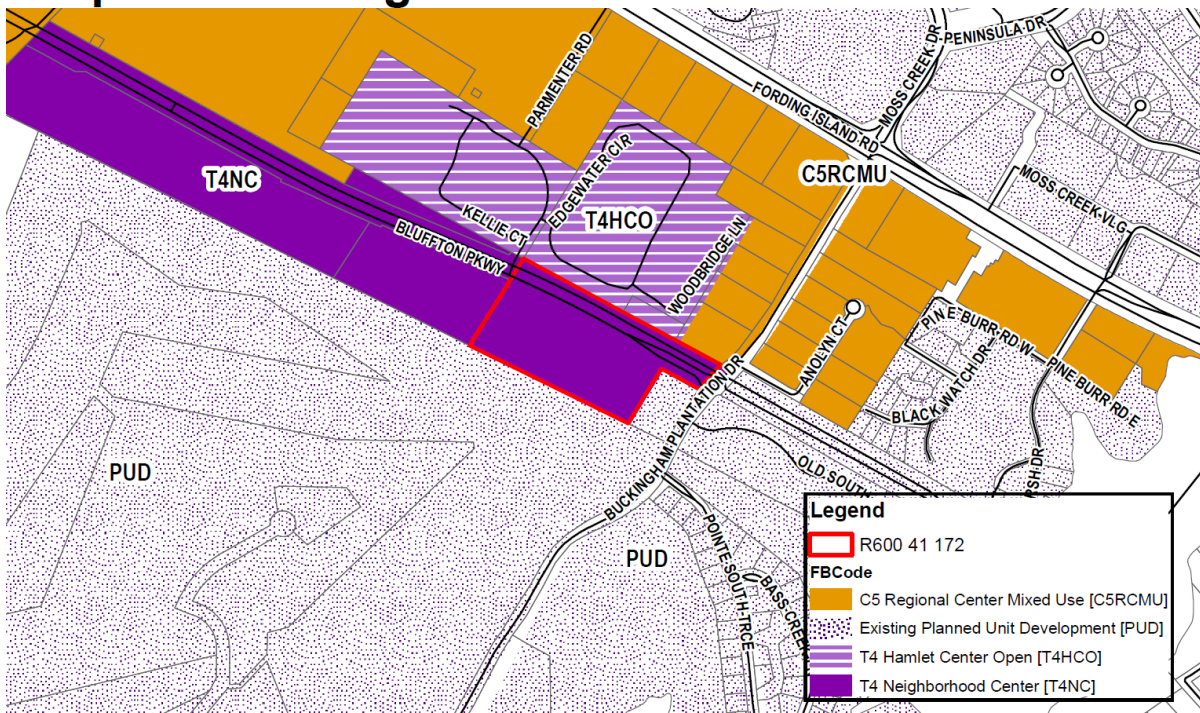
Joseph Passiment, Chairman

Sarah Brock, Clerk to Council

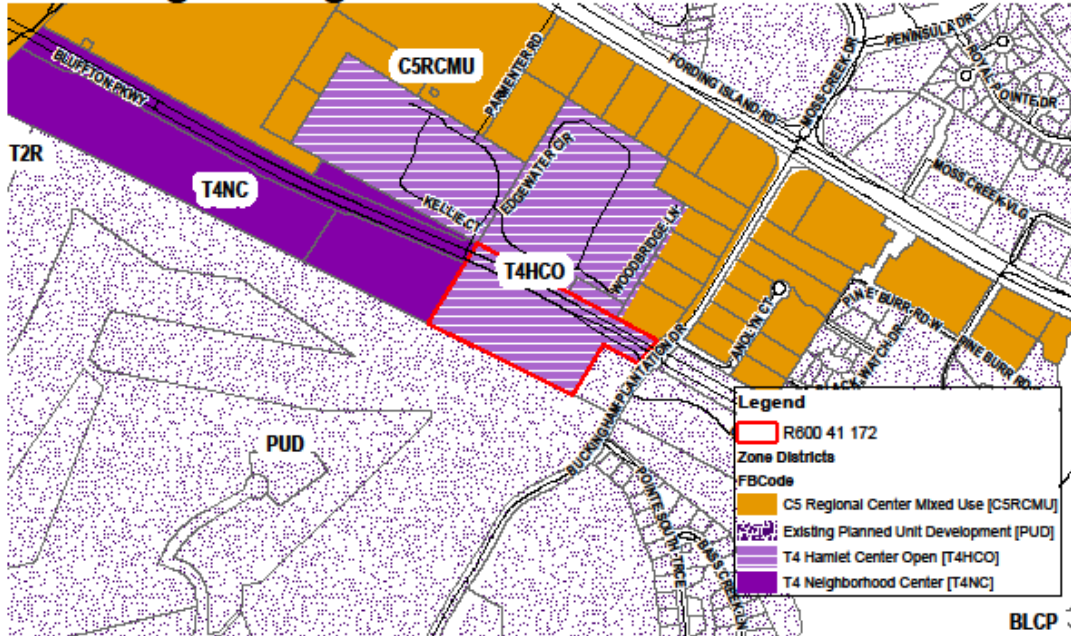
Existing Zoning



Proposed Zoning

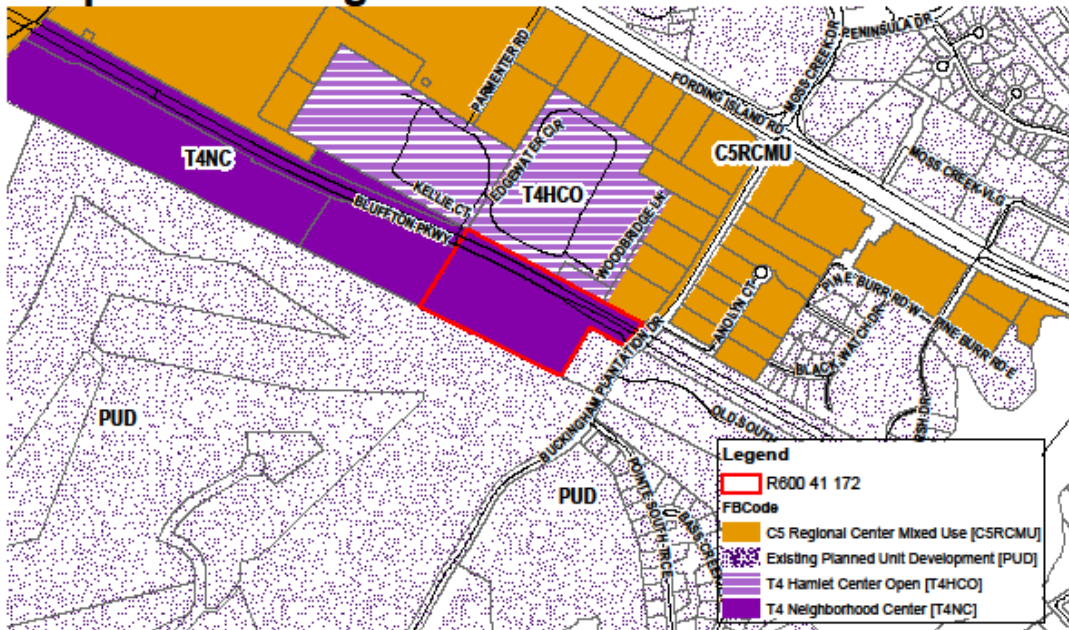


Existing Zoning

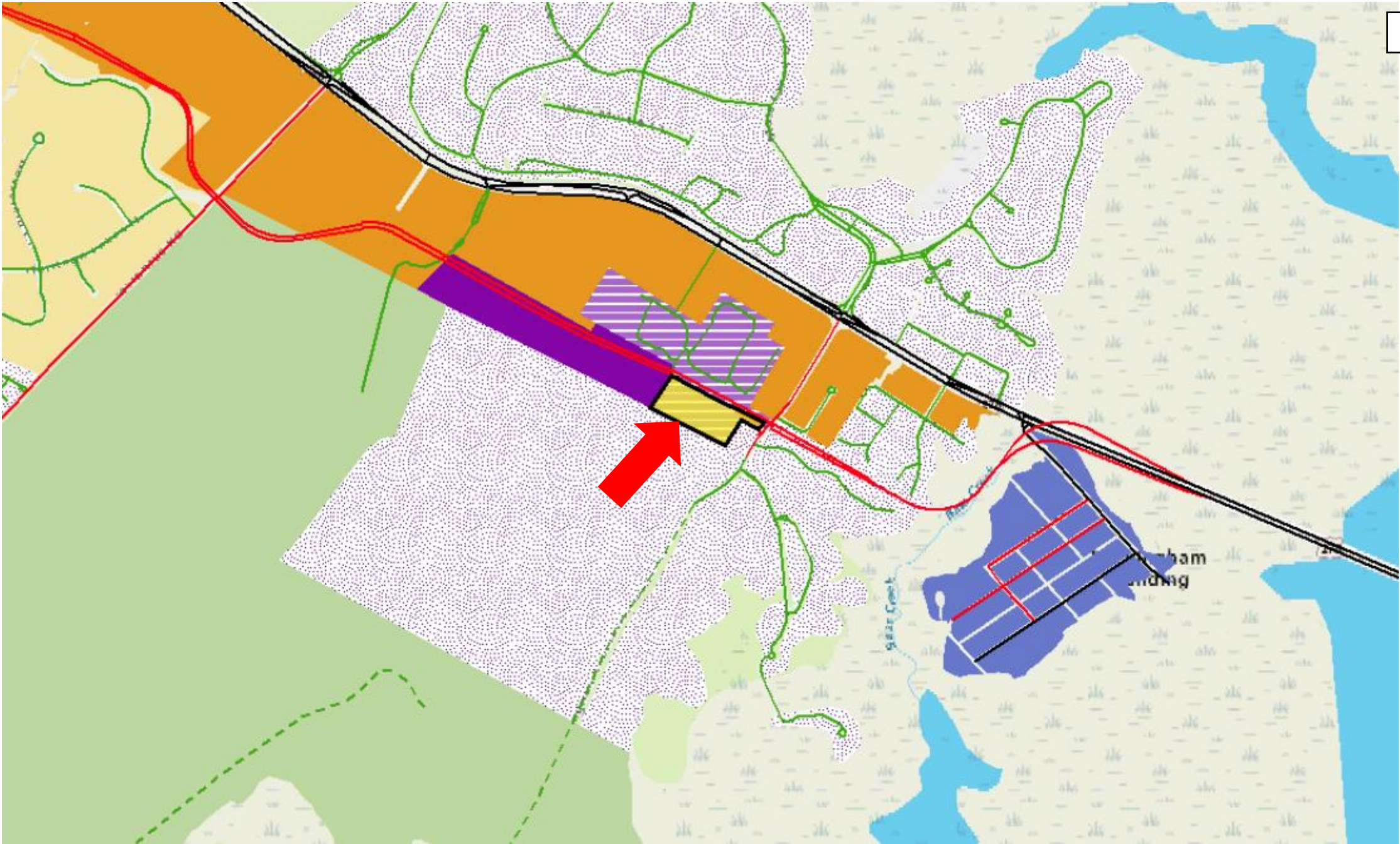


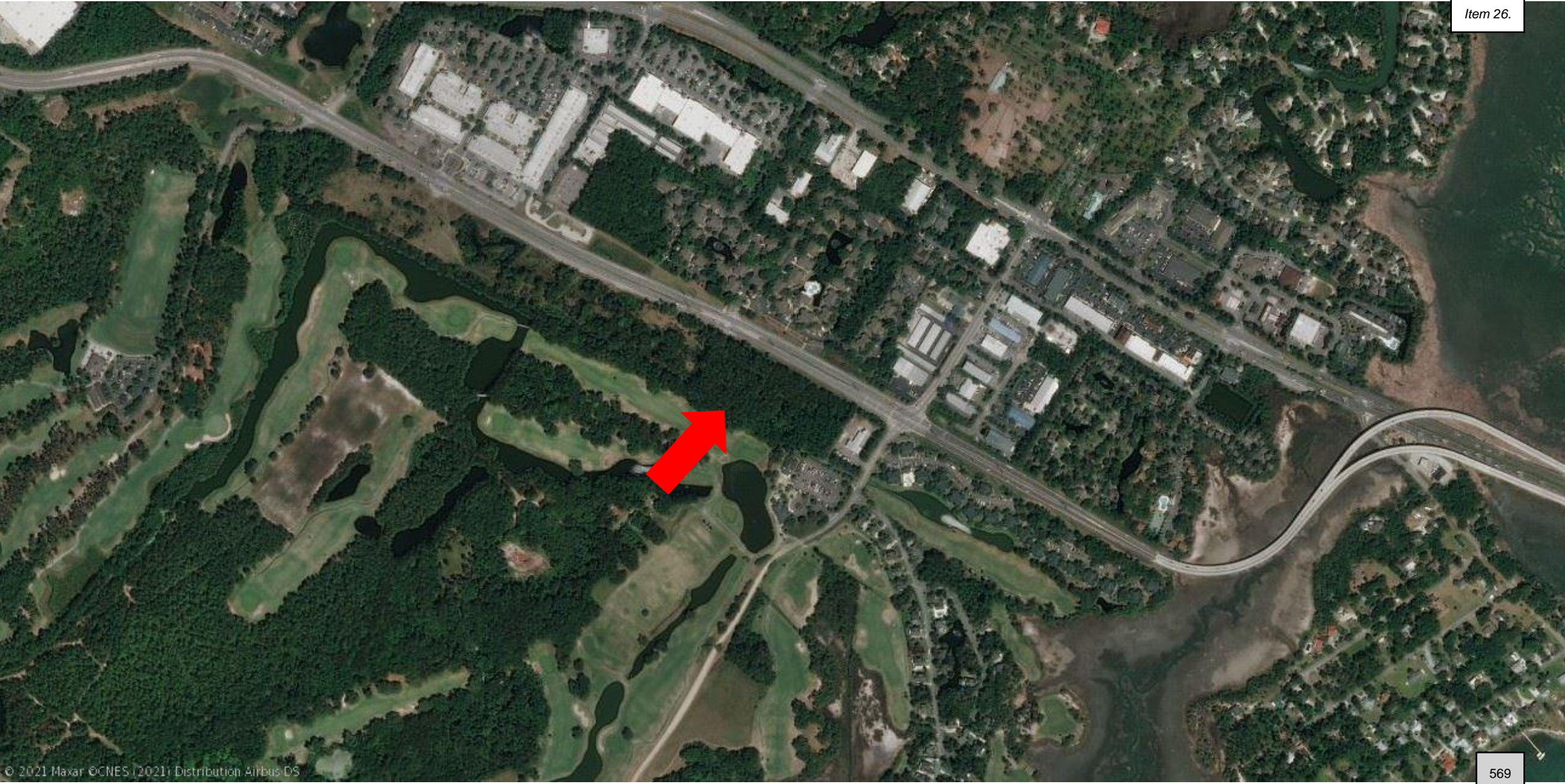
Zoning Map Amendment/Rezoning Request for 6.55 acres (R600 041 000 0172 0000) at 28 Buckingham Plantation Drive from T4 Hamlet Center Open to T4 Neighborhood Center

Proposed Zoning



Owner/Applicant: Carmen Mihai
Property Location: 28 Buckingham Plantation Drive
District/Map/Parcel: R600 041 000 0172 0000
Property Size: 6.55 acres
Current Future Land Use Designation: Urban Mixed Use
Current Zoning District: T4 Hamlet Center Open
Proposed Zoning District: T4 Neighborhood Center
Planning Commission: Recommends Approval









BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

ITEM TITLE:
AN ORDINANCE AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE THE NECESSARY DOCUMENTS TO CONVEY A PORTION OF PROPERTY OWNED BY BEAUFORT COUNTY WITH TMS NO. R200 010 000 0170 0000
MEETING NAME AND DATE:
Natural Resource Committee, February 7, 2022
PRESENTER INFORMATION:
Stefanie M. Nagid, Passive Parks Manager and Brittany Ward, Deputy County Attorney (5 minutes)
ITEM BACKGROUND:
New item for consideration
PROJECT / ITEM NARRATIVE:
At the time of acquisition, the Pineview property and the adjacent vacant private residence were sharing the entry access drive. In 2021, the private residence was purchased by a new homeowner, who has requested to purchase the entry access drive from the County. County staff are in favor of this request to minimize private/public user conflicts and due to the planned relocation of the public access drive for the passive park.
FISCAL IMPACT:
Revenue to the County to be determined based on survey of entry access drive.
STAFF RECOMMENDATIONS TO COUNCIL:
Approve the ordinance
OPTIONS FOR COUNCIL MOTION:
Motion to approve the ordinance as written. Motion to amend the ordinance. Motion to deny the ordinance.

AN ORDINANCE AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE THE NECESSARY DOCUMENTS TO CONVEY A PORTION OF PROPERTY OWNED BY BEAUFORT COUNTY WITH TMS NO. R200 010 000 0170 0000

WHEREAS, Beaufort County (“County”) purchased real property and is the current fee simple owner of the real property known as Pineview Preserve with TMS No. R200 010 000 0170 0000 and being recorded in the Office of the Register of Deeds for Beaufort County, South Carolina on February 7, 2020, in Book 3835 Pages 926-935; hereinafter referred to as the “Property”; and

WHEREAS, the County purchased the Property through the Rural and Critical Lands Preservation Program for \$27,613.05 per acre and intends to develop a public passive park on the Property; and

WHEREAS, adjacent to the Property is the real property with TMS No. R200 010 000 0172 0000 and is currently owned by David and Anne Bukovich (“Residents”); hereinafter the “Adjacent Property”; and

WHEREAS, the County and Residents have been sharing an entry access drive, which is solely located on the Property, to both the Property and Adjacent Property; and

WHEREAS, the County desires to provide the citizens and visitors of Beaufort County with public access to the Property in the most direct and accessible manner possible with no potential user conflicts; and

WHEREAS, the Residents desire to purchase a portion of the Property to retain their existing private residence access to the Adjacent Property in the most direct and accessible manner possible with no potential user conflicts; and

WHEREAS, the Residents understand a survey will be used to determine the acreage of said entry access drive and the sale price will be proportional to the original per acre purchase price the County paid for the Property; and

WHEREAS, the County desires to convey the entry access drive to the Residents and retain temporary staff access until such time as the passive park is developed.

NOW, THEREFORE BE IT ORDAINED BY BEAUFORT COUNTY COUNCIL, duly assembled, does hereby authorize the County Administrator to execute the necessary documents to convey a portion of property owned by Beaufort County with TMS No. R200 010 000 0170 0000 to David and Anne Bukovich, of which the proceeds will be returned to the Rural and Critical Lands Preservation Program land acquisition fund.

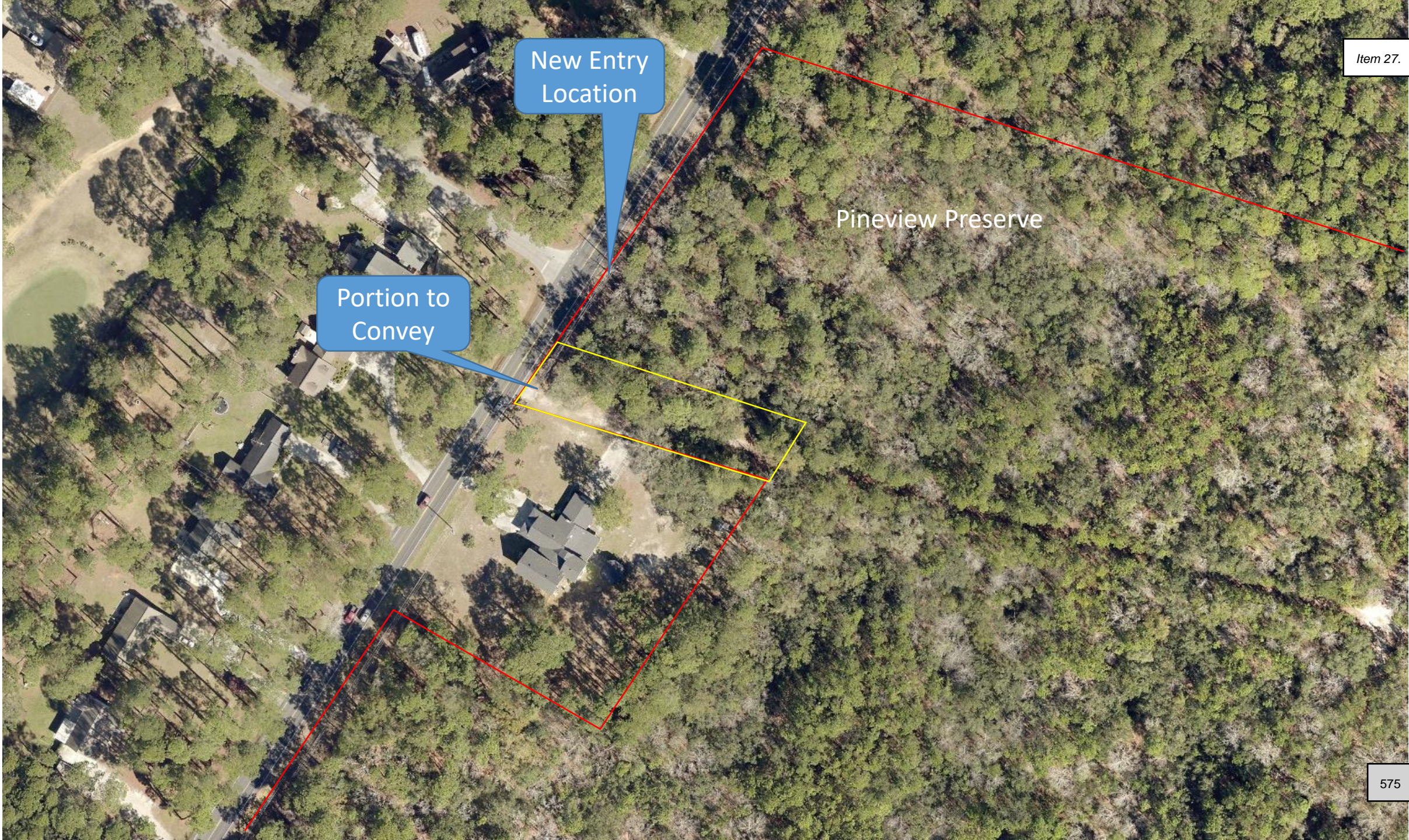
Adopted this ____ day of _____, 2022.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
Joseph Passiment, Chairman

ATTEST:

Sarah Brock, Clerk to Council



New Entry Location

Portion to Convey

Pineview Preserve

ORDINANCE 2022/____

AN ORDINANCE TO AMEND BEAUFORT COUNTY ORDINANCE 2021/____ FOR THE FISCAL YEAR 2021-22 BEAUFORT COUNTY BUDGET TO PROVIDE FOR ADDITIONAL REVENUES AND APPROPRIATIONS FROM THE AMERICAN RESCUE PLAN ACT

WHEREAS, on June 30, 2021, Beaufort County Council adopted Ordinance No. 2021/____ which sets the County's FY 2021-2022 budget and associated expenditures; and

WHEREAS, the Federal government has allocated funding to each state (the “Funds”) under the American Rescue Plan Act (the “Act”); and

WHEREAS, Beaufort County received \$37,317,446 under the Act; and

WHEREAS, the Federal government has provided guidance on eligible uses of the Funds and within specified time frames for expenditure of the Funds; and

WHEREAS, Beaufort County seeks to expend the Funds according to these provisions; and

WHEREAS, Beaufort County identified numerous categories for appropriate expenditure of the Funds; and

WHEREAS, Beaufort County acknowledges some of the expenditures may need to be revised based on feasibility studies and the availability of items; and

WHEREAS, in the interest of good accounting practices and transparency in the budget process it is beneficial and necessary to amend the budget to reflect the receipt and appropriation of the Funds;

NOW, THEREFORE be it ordained by Beaufort County Council, in meeting duly assembled, that the FY 2021-2022 Beaufort County Budget Ordinance (Ordinance 2021/____) is hereby amended as follows:

1. Beaufort County adopts a multi-year budget for the Funds in the amount of \$37,317,446 to be expended through fiscal year 2027 according to expenditure categories identified in Exhibit “A”.
2. The County Administrator is authorized to make revisions between categories as projects or capital outlays become infeasible, unavailable or it otherwise is beneficial to change.

DONE this _____ day of March, 2022.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
Joseph Passiment, Chairman

ATTEST:

Sarah Brock, Clerk to Council

First Reading:
Second Reading:
Public Hearing:
Third Reading

Exhibit "A"

Beaufort County ARPA Expenditures:

Personnel	\$	3,557,446.00
Professional Services	\$	1,340,000.00
Interagency	\$	4,900,000.00
Infrastructure	\$	13,150,000.00
Equipment	\$	920,000.00
Buildings & Improvements	\$	13,450,000.00
Total	\$	37,317,446.00

Workforce	Item	Budget Retreat	Revisions	Recommendation	Budget Category	Notes	BC Totals
	1 Loan Payoff	1,000,000		1,000,000	Inter agency		Inter agency 4,900,000
	2 Recruitment	500,000		500,000	Inter agency		Blids & Improvs 13,450,000
	3 Nursing Pilot	700,000		700,000	Inter agency		Infrastructure 13,150,000
	4 SOLO Housing	1,200,000		1,200,000	Inter agency		Equipment 920,000
	5 Headhunter	200,000	(200,000)	-		Per EG, GF budget	Prof Svcs 1,340,000
	6 Cybersecurity	500,000		500,000	Buildings & Improvements		Personnel 3,557,446
				3,900,000			
EMA	1 Station Alerting	2,500,000		2,500,000	Buildings & Improvements		37,317,446
				2,500,000			
Good Neighbor	1 Muni's	3,000,000	(1,500,000)	1,500,000	Inter agency		
				1,500,000			
Recreation	1 Splash Pad	1,250,000	(1,250,000)	-			
	2 New Riverside	1,000,000		1,000,000	Infrastructure		
	3 Burton Wells	1,000,000		1,000,000	Buildings & Improvements		
	4 Recon Era Ntnl Park	350,000		350,000	Infrastructure		
	5 St Helena		1,000,000	1,000,000	Buildings & Improvements		
				3,350,000			
Innovation	1 Broadband	500,000		500,000	Infrastructure		
	2 Starlink	200,000		200,000	Professional Services		
	3 EV's	1,200,000	(500,000)	700,000	Equipment		
				1,400,000			
Public Health	1 Health Clinic-Garden's Corner	1,000,000		1,000,000	Buildings & Improvements		
	2 Health Clinic - St Helena	1,000,000		1,000,000	Buildings & Improvements		
	3 Health Clinic - DI	1,000,000		1,000,000	Buildings & Improvements		
	4 Tele-health	1,000,000		1,000,000	Professional Services		
	5 PPE Supplies		25,000	25,000	Equipment		
				4,025,000			
Infrastructure	1 General	8,000,000	(200,000)	7,800,000	Infrastructure		
	2 Water & Sewer	3,000,000		3,000,000	Infrastructure		
	3 IT Data Center	400,000		400,000	Buildings & Improvements		
	4 Ferry	500,000		500,000	Infrastructure		
				11,700,000			
Enterprise & Capital	1 Airport	2,000,000	(500,000)	1,500,000	Buildings & Improvements		
	2 Solid Waste & Recycling	2,000,000		2,000,000	Buildings & Improvements		
	3 Garage	1,000,000		1,000,000	Buildings & Improvements		
	4 DI Improvements	300,000		300,000	Buildings & Improvements		
	5 Farmer's Co-Op		250,000	250,000	Buildings & Improvements		
				5,050,000			
TP's & Staff	1 Consultant	125,000		125,000	Prof Services		
	2 Project Mgr	520,000		520,000	Personnel		
	3 Fiscal Mgr	260,000		260,000	Personnel		
	4 COVID Pay		2,537,446	2,537,446	Personnel		
	5 Health Services Coordinator		240,000	240,000	Personnel		
				3,682,446			
Already done but not above	1 Motorgrader		195,000	195,000	Equipment		
	2 Consultant - Lobeco Site		15,000	15,000	Prof Services		
				210,000			
Total		37,205,000	112,446	37,317,446			



BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

ITEM TITLE:
An Ordinance for FY2022 Local Accommodations & Local Hospitality Tax Grant Awards
MEETING NAME AND DATE:
Finance Committee, February 22, 2022
PRESENTER INFORMATION:
Shannon Milroy, Grants Accountant 10 minutes
ITEM BACKGROUND:
Beaufort County started the Local Accommodation Tax and Local Hospitality Tax application process in October of 2021, with the closing of applications on December 31, 2021. The applications were reviewed by the Local Accommodation Tax and Local Hospitality Tax Committee for compliance with the Local Statutes and their individual need and merit. Attached are the Committee's recommendations along with the Ordinance to disburse FY2022's allocations.
PROJECT / ITEM NARRATIVE:
The Local Accommodation Tax Fund budgeted \$2,579,920 to award, and Local Hospitality Tax Fund budgeted \$2,396,736 to award for combined total of \$4,976,656 available to award for 2022
FISCAL IMPACT:
Recommendations of \$2,149,808 to be provided out the Local Accommodations Tax Fund and the Local Hospitality Tax Fund
STAFF RECOMMENDATIONS TO COUNCIL:
Staff recommends approval of recommendations & move to full Council for approval
OPTIONS FOR COUNCIL MOTION:
Approve the motion for First Reading at the next County Council meeting. or Deny the motion.

ORDINANCE NO. 2022/ ____

AN ORDINANCE TO APPROPRIATE GRANT AWARDS TO LOCAL ENTITIES FROM THE COUNTY'S LOCAL (3%) ACCOMMODATIONS TAX AND LOCAL HOSPITALITY TAX COLLECTIONS FOR THE YEAR ENDING JUNE 30, 2022.

WHEREAS, Beaufort County Council ("County Council") is authorized to utilize Local Accommodations Tax ("Local A-Tax") Funds for limited tourism-based purposes described in Beaufort County Code Ordinance Sec. 66-44; and

WHEREAS, Beaufort County Ordinance Sec. 66-534 describes permitted uses of the hospitality tax fund

WHEREAS, Beaufort County Code Ordinance Sec. 66-44(b) states "authorization to utilize any funds from the 'County of Beaufort, South Carolina, Local Accommodations Tax Account' shall be by ordinance duly adopted by the County Council; and

WHEREAS, Section 66-534(b) states "authorization to utilize any funds from the "County of Beaufort, South Carolina Hospitality Tax Account," shall be by ordinance duly adopted by the county council; and

WHEREAS, Beaufort County started the Local Accommodation Tax and Local Hospitality Tax application process in October of 2021, with the closing of applications on December 31, 2021. The applications were reviewed by the Local Accommodation Tax and Local Hospitality Tax Committee for compliance with the Local Statutes and their individual need and merit; and

WHEREAS, County Council finds that it is in the best interest of its citizens, residents, visitors and tourists to provide the recommended funds to local entities and projects as set forth in the attached "Exhibit A" which is incorporated herein by reference.

NOW, THEREFORE, BE IT ORDAINED BY BEAUFORT COUNTY COUNCIL, that appropriations shall be made in the form of grant awards to local entities from Beaufort County's Local Accommodations Tax Funds and Hospitality Tax Funds as set forth in the attached Exhibit A.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: _____

Joseph Passiment, Jr.

ATTEST:

Sarah Brock, Clerk to Council

Chronology:

Third and Final Reading: _____

Public Hearing: _____

Second Reading: _____

First Reading: _____

BEAUFORT COUNTY LOCAL ACCOMMODATIONS AND HOSPITALITY TAX GRANT APPLICANTS

2021-2022

Organization	Event/Project	Amount Requested	Amount Recommended	Awarded % of Ask	Notes
1 Beaufort Co. Passive Parks	Whitehall Park Construction	\$ 560,478	\$ 560,478	100.0%	Partial Funding; Applicant should also pursue Beaufort County State ATAX funds
2 Beaufort Co. Passive Parks	Okatie River Park Construction	\$ 615,562	\$ -	0.0%	Project deemed not enough of a tourist draw to fund.
3 Beaufort Co. Public Works	Annual Boat Landing Maintenance	\$ 200,000	\$ 200,000	100.0%	Full Award for Maintenance/Infrastructure Costs
4 Beaufort Co. Parks & Recreation	Burton Wells Pickleball	\$ 560,000	\$ 200,000	35.7%	Partial Award; \$617,400 was budget submitted, \$140,000 awarded by State ATAX, balance is \$477,400. Allocation for approximately half of balance.
5 Beaufort County	Daufuskie Island Beach Access	\$ 250,000	\$ 250,000	100.0%	Full Award. Daufuskie Island is a tourist draw and better infrastructure is needed to support those visiting and accessing the island.
6 Friends of the Spanish Moss Trail	Ribaut Road Crossing	\$ 125,000	\$ 125,000	100.0%	Full Award; SMT is County owned and this portion of the project lies within County jurisdiction with the exception of a small portion of asphalt paving.
7 Friends of Beaufort County Library	Annual Book Sale	\$ 15,000	\$ -	0.0%	Installation on a facility owned by another entity was questionable. FOBL should pursue funding from the City of Beaufort.
8 Penn Center	Phase II	\$ 1,200,000	\$ -	0.0%	Funds from 2019 Award unspent; ineligible for further funding at this time.
9 Beaufort Executive Airport	Terminal Exterior Rejuvenation	\$ 75,000	\$ 75,000	100.0%	Full Award for exterior renovations
10 Beaufort Co. Facility Management	Public Boat Landings Study	\$ 162,966	\$ -	0.0%	Funding a study deemed outside the scope of allowable ATAX/HTAX allocations
11 Hilton Head Island Airport	Air Service Marketing	\$ 30,000	\$ 30,000	100.0%	Full Award for marketing expenses; Funds must be used as part of the airport's match for their larger grant application.
12 Beaufort Co. Engineering	Broad River Fishing Pier - Phase II	\$ 230,000	\$ 230,000	100.0%	Full Award to complete Phase II of this project. Phase I was funded with ATAX funds.
13 Friends of Beaufort County Library	StoryWalk	\$ 10,000	\$ -	0.0%	All signs will be installed within the City of Beaufort; final sites not yet determined. City of Beaufort has not been approached for ATAX funding.
14 Friends of Port Royal Cypress Wetlands	Trail Map Brochure_Birthday for the Birds 2022	\$ 2,060	\$ 1,375	66.7%	Partial Award for marketing funds; other items in budget unallowable.
15 HHI St. Pat's Parade Foundation	2022 St. Patrick's Day Parade	\$ 10,000	\$ 10,000	100.0%	Full award; Conditional based on detailed budget being submitted and costs being allowable.
16 Daufuskie Island Foundation	Daufuskie Day Celebration	\$ 15,000	\$ 12,600	84.0%	Full Award for marketing expenses; Allocation based on revised budget submitted with reduced ask.
17 Beaufort Co. Black Chamber of Commerce	Kentucky Derby 2022	\$ 34,700	\$ -	0.0%	Reporting incomplete, previous awards unspent; Ineligible for Further Awards
18 Beaufort Co. Black Chamber of Commerce	Travel Professionals of Color Conference	\$ 33,645	\$ -	0.0%	Reporting incomplete, previous awards unspent; Ineligible for Further Awards
19 Beaufort Co. Black Chamber of Commerce	Southeast Business Summit	\$ 30,500	\$ -	0.0%	Reporting incomplete, previous awards unspent; Ineligible for Further Awards
20 Beaufort Co. Black Chamber of Commerce	Black Moses Freedom Festival	\$ 44,500	\$ -	0.0%	Reporting incomplete, previous awards unspent; Ineligible for Further Awards
21 Beaufort Co. Black Chamber of Commerce	Art for Art's Sake	\$ 17,000	\$ -	0.0%	Reporting incomplete, previous awards unspent; Ineligible for Further Awards
22 Port Royal Sound Foundation	Port Royal Sound Foundation Research Campus	\$ 442,000	\$ -	0.0%	Reporting incomplete, previous awards unspent; Ineligible for Further Awards
23 Sea Turtle Patrol HHI	Sea Turtle Hospitality Event	\$ 5,000	\$ 5,000	100.0%	Full award for marketing expenses
24 Beaufort Area Hospitality Association	2023 Beaufort Oyster Festival	\$ 20,000	\$ 20,000	100.0%	Full award for marketing, police, fire and security costs. City of Beaufort co-sponsors event and contributes in-kind services.
25 Pat Conroy Literacy Center	Pat Conroy Literacy Center	\$ 294,375	\$ 134,000	45.5%	Partial award; Allocation is the only allowable cost included in application budget. City of Beaufort has not been previously approached for ATAX funds.
26 Gullah Museum of HHI	Gullah Museum Migrant House Renovation Project	\$ 50,000	\$ 36,875	73.8%	Partial Award; Full request not justified in application. Allocation encompasses the expense outlaid in submitted budget.
27 First African Baptist Church of Beaufort	Repair and Preservation of Church	\$ 272,300	\$ 259,480	95.3%	Partial Award; amount reduced by \$12,820 due to unallowable expenses of fiscal agent and grant manager. Church congregation has donated all previous funding.
28 Tabernacle Baptist Church	Completion of the Harriet Tubman Monument	\$ 297,000	\$ -	0.0%	No Funding; project doesn't fit scope but once completed, ATAX funds could be awarded for marketing at that time.
29 Beaufort Co. Engineering	Wimbee Creek Fishing Pier	\$ 800,000	\$ -	0.0%	Demolition on its own is not an allowable expense.
Total Applications: 29		\$ 6,402,086	\$ 2,149,808	33.6%	
TOTAL AVAILABLE (ATAX & HTAX):		\$ 4,976,656			
Recommended Awards Total:		\$ (2,149,808)			
Total Amount Remaining in Both Funds:		\$ 2,826,848			

Item 29.



BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

ITEM TITLE:
<i>Adoption of an Impact Fee Ordinance for Emergency Medical Services</i>
MEETING NAME AND DATE:
Finance Committee – February 22, 2022
PRESENTER INFORMATION:
<i>Eric Greenway, Beaufort County Administrator</i> <i>20 minutes needed for presentation.</i>
ITEM BACKGROUND:
<i>Beaufort County contracted with the firm Tischler Bise to assist them in updating their impact fee ordinance, which was originally adopted in 1999. The original impact fee ordinance addresses parks and recreation facilities, library facilities, roads, and fire facilities. Tischler Bise was asked to add EMS services. This ordinance applies to all of Beaufort County except for the Town of Hilton Head Island.</i>
PROJECT / ITEM NARRATIVE:
<i>The attached impact fee ordinance address Emergency Medical Services. Parks, libraries, and fire impact fees are covered under a separate ordinance on this meeting's agenda. County Engineering staff are currently refining the road facilities impact fee ordinance for both north and south of the Broad River and will present these revisions to the Finance Committee at a future meeting.</i>
FISCAL IMPACT:
<i>Over the next 10 years the impact fee is projected to produce \$4,190,284 in revenue.</i>
STAFF RECOMMENDATIONS TO COUNCIL:
<i>Staff recommends approval.</i>
OPTIONS FOR COUNCIL MOTION:
<i>To approve or deny the Impact Fee Ordinance for Emergency Medical Services</i>

ORDINANCE 2022/ _____

AN ORDINANCE OF THE COUNTY COUNCIL OF BEAUFORT COUNTY, SOUTH CAROLINA ("COUNCIL") ESTABLISHING AND ADOPTING AN EMERGENCY MEDICAL SERVICES ("EMS") DEVELOPMENT IMPACT FEE ("IMPACT FEE") TO BE IMPOSED ON ALL NEW DEVELOPMENT IN THE COUNTY EXCEPT FOR NEW DEVELOPMENT IN THE TOWN OF HILTON HEAD ISLAND; TO ENSURE THAT EMS FACILITIES (EMS STATIONS AND EMERGENCY VEHICLES) WILL BE AVAILABLE AND ADEQUATE TO ACCOMMODATE THE NEED EXPECTED TO BE GENERATED FROM NEW DEVELOPMENT IN THE COUNTY (EXCEPT WITHIN HILTON HEAD ISLAND) BASED ON THE COUNTY'S LEVEL OF SERVICE STANDARDS FOR EMS FACILITIES AND CAPITAL IMPROVMENTS PLAN (CIP), AND TO ASSIGN THE COSTS OF SUCH EMS FACILITIES ON A PROPORTIONATE SHARE BASIS TO NEW DEVELOPMENT;

WHEREAS, Beaufort County ("County") has experienced population growth and development for the past 30 years, and projections indicate that population growth and development will continue at a reasonable rate into the future; and

WHEREAS, the County has experienced the impacts on public facilities resulting from this population growth and development; and **WHEREAS**, population and growth estimates for the County over the next 10 years indicate there will be a need for additional Emergency Medical Services ("EMS") facility system improvements (EMS stations and emergency vehicles) due to population growth and development; and

WHEREAS, the County has defined a level of service standard for EMS facilities (EMS stations and ambulances); and

WHEREAS, this level of service standard and the projected population growth and development identifies these EMS facility system improvement needs in a capital improvement (CIP) over the next 10 years; and

WHEREAS, the cost of these EMS facility system improvement needs is significant and expensive; and

WHEREAS, if property taxes, or bonds (backed only by property taxes,) are used to finance the new EMS facility system improvements (EMS stations and emergency vehicles) needed to accommodate the demand generated by new development in the County (excluding Hilton Head Island), they would be largely paid for by existing residents and businesses that have already paid for much of the EMS facility system improvements that they utilize; and

WHEREAS, the County Council finds that it is fair and equitable for new development in the County (excluding Hilton Head Island) to fund new EMS facility system improvements, in part, through a proportionate share EMS development impact fee; and

WHEREAS, the County Council finds the EMS development impact fee will be imposed uniformly on all similar residential and nonresidential use types, regardless of the location of the development; and

WHEREAS, the County Council has given ample consideration to the provision and financing of EMS facility system improvements, it hereby finds and declares that the establishment and adoption of the EMS development impact fee imposed on new development is proportionate, and based on a CIP that is based on the EMS facility system improvements needed to provide EMS facilities to accommodate new development in the County; and

WHEREAS, because the County (within the unincorporated County) the cities and towns within the County are authorized to impose and collect EMS development impact fees within their respective jurisdictions; and

WHEREAS, the County and municipalities which have entered into intergovernmental agreements with the County (“participating municipalities”) have taken or may take appropriate action to impose the EMS development impact fee in their jurisdictions, and coordinate the imposition and collection of the fee with the County through intergovernmental agreements, which they are authorized to execute; and

WHEREAS, the intergovernmental agreements, this Ordinance, and the impact fee procedures in Section 82-21 et seq., of the County Code, will ensure that the EMS development impact fee funds collected are spent for EMS facility system improvements identified in the CIP that are designed to serve new development in the service area in which they are located; and

WHEREAS, the County Council deems it advisable to adopt this EMS development impact fee.

NOW, THEREFORE, BE IT ORDAINED by the County Council of Beaufort County, South Carolina that:

ARTICLE IX. EMERGENCY MEDICAL SERVICES FACILITIES

SECTION 82-300. ADOPTION AND IMPOSITION OF EMS IMPACT FEES.

Pursuant to Ordinance No. 2022/ ___ and the impact fee procedures in Section 82-21 et seq., of the County Code, this EMS development impact fee shall be adopted and imposed on all new development in the unincorporated area and within participating municipalities, in accordance with the procedures and requirements of this Ordinance and the intergovernmental agreements the County has entered into with these municipalities.

SECTION 82-301 ESTABLISHMENT OF SERVICE AREA.

There is one service area for EMS development impact fees. The service area includes the entire County (except for the Town of Hilton Head Island) and is known as the “EMS Service Area”.

SECTION 82-302. INCORPORATION OF SUPPORT STUDY.

The County and the participating municipalities rely on the level of service standard, land use assumptions, methodologies, service units, system improvement costs, formula, and analyses for EMS development impact fees, and the capital improvement plan (CIP) for EMS facility system improvements set out in Capital Improvement Plan and Development Impact Fee Study prepared by TischlerBise, dated July 27, 2020 (hereinafter “EMS development impact fee study and CIP”). The EMS development impact fee study and CIP are incorporated herein by reference. The EMS development impact fee study and CIP sets forth a reasonable level of service standard, land use assumptions, methodologies, service units, system improvement costs, and formulas for determining the impacts of new development on EMS facility system improvement needs.

SECTION 82-303. IMPOSITION OF EMS IMPACT FEES.

- (a) The EMS development impact fee shall be imposed on all new development in the unincorporated County and within the participating municipalities, unless the development is exempted, or an exception or waiver is granted pursuant to Sec. 82-32(b), Development Not Subject to Development Impact Fees, or Sec. 82-33 (3)c, of the County Code.
- (b) The EMS development impact fee shall be paid prior to issuance of a building permit, or if a building permit is not required, prior to construction of the dwelling unit, or prior to issuance of a development permit for the dwelling unit, as appropriate.

SECTION 82-304. EMS DEVELOPMENT IMPACT FEE SCHEDULE.

- (a) Pursuant to this Ordinance and the intergovernmental agreements between the County and the participating municipalities, and in accordance with the impact fee procedures in Section 82-21 et seq., of the County Code, the State Development Impact Fee Act, and the EMS development impact fee study and CIP, EMS impact development fees shall be imposed in the EMS Service Area referenced above.
- (b) The following general procedure shall be followed upon receipt of an application for a building permit for new development:
 - 1) Determine if any of the dwelling units qualify for a discount as “affordable housing” in accordance with Sec. 82-33 (3)c, of the County Code, and if so the number of those dwelling units and the amount of the discount;
 - 2) Determine whether the applicant has applied for an Individual Assessment of Development Impact in accordance with Sec. 82-86.
 - 3) If an Individual Assessment of Development Impact is not approved, or not applied for:

- i) For residential development, identify the number of dwelling units and the square feet in size of each dwelling unit and calculate the fee based on Table 1: EMS Development Impact Fee Schedule; and
 - ii) For nonresidential development, identify the type of nonresidential development and the square feet of the nonresidential development, then apply the fee schedule in Table 1: EMS Development Impact Fee Schedule. or
- 4) If an Individual Assessment of Development Impact is accepted, pay the fee based on the approved Individual Assessment of Development Impact.

TABLE 1: EMS Development Impact Fee Schedule	
Residential Development	
Housing Unit Size	Development Impact Fee per Unit
1,000 sf or less	\$95
1,001 to 1,250 sf	\$118
1,251 to 1,500 sf	\$138
1,501 to 1,750 sf	\$155
1,751 to 2,000 sf	\$169
2,001 to 2,500 sf	\$193
2,501 to 3,000 sf	\$213
3,001 to 3,500 sf	\$230
3,501 to 4,000 sf	\$245
4,001 or more sf	\$258
Nonresidential Development	
Development Type	Development Impact Fee per 1,000 square feet
Retail	\$373
Office/Service	\$127
Industrial	\$51
Institutional	\$139

SECTION 82-305. INDIVIDUAL ASSESSMENT OF DEVELOPMENT IMPACT.

- (a) In-lieu of calculating the EMS development impact fees by reference to the fee schedule in Table 1: EMS Development Impact Fee Schedule, a feepayer may request that the amount of the required EMS development impact fees be determined by reference to an Individual Assessment of Development Impact for the proposed development.

- (b) If a feepayer requests the use of an Individual Assessment of Development Impact, the feepayer shall be responsible for retaining a qualified professional to prepare the Individual Assessment of Development Impact that complies with the requirements of this section, at the feepayer's expense.
- (c) Each Individual Assessment of Development Impact shall be based on the level of service standard and the same system improvement costs for EMS facility system improvements used in the EMS development impact fee study and CIP, shall use the formula for calculating the development impact fee used in the EMS development impact fee study and CIP, and shall document the relevant methodologies and assumptions used (no adjustments in the assumption of credits shall be made). The burden shall be on the feepayer requesting the Individual Assessment of Development Impact to demonstrate by competent evidence that the data and assumptions used in the EMS development impact fee study and CIP and reflected in Table 1: EMS Development Impact Fee Schedule, is less accurate than the results of the Individual Assessment of Development Impact.
- (d) Each Individual Assessment of Development Impact shall be submitted to the Director or a designee, and may be accepted, rejected, or accepted with modifications by the Director or a designee as the basis for calculating EMS development impact fees. If an Individual Assessment of Development Impact is accepted or accepted with modifications by the Director or a designee as a more accurate measure of the demand for EMS facility system improvements created by the proposed new development than the applicable fees in Table 1: EMS Development Impact Fee Schedule, then the development impact fees due under this Ordinance shall be calculated according to such assessment.

SECTION 82-306. CREDITS.

- (a) Any developer/feepayer obligated to pay an EMS development impact fee under this section may apply for credit against EMS development impact fees otherwise due, up to but not exceeding the full obligation for the fees proposed to be paid pursuant to the provisions of this Ordinance for any contribution or construction for EMS facility system improvements that are accepted by the County Council for EMS facility systems improvements identified in the CIP.
- (b) Valuation of Credits
- 1) Credit for land dedication for EMS facility system improvements, at the feepayer's option, shall be valued at either (a) 100 percent of the most recent assessed value for such land as shown in the records of the County Assessor, or

(b) the fair market value of the land established by a private appraiser acceptable to the County Council in an appraisal paid for by the feepayer.

- 2) Credit for construction of an EMS facility buildings shall be valued by the County Council based on construction costs estimates submitted by the feepayer. The County Council shall determine the amount of credit due based on the information submitted, or, if it determines the information is inaccurate or unreliable, then on alternative engineering or construction costs acceptable to the County Council.
- 3) Credit for contributions for EMS facility system improvements shall be based on the value of the contribution at the time it is made by the feepayer.

(c) When Credits Become Effective

- 1) Credits for land dedication for EMS facility system improvements shall become effective after the credit is approved by County Council pursuant to this section, and a Credit Agreement/Development Agreement is entered into, and (a) the land has been conveyed to the County in a form established by the County at no cost to the County, and (b) the dedication of land has been accepted by the County.
- 2) Credits for construction of EMS facility buildings shall become effective after the credit is approved by County Council pursuant to this section, (a) a Credit Agreement/Development Agreement is entered into, (b) a suitable maintenance and warranty bond has been received and approved by the County Council, and (c) all design, construction, inspection, testing, bonding, and acceptance procedures have been completed in compliance with all applicable County requirements.
- 3) Credits for contributions shall become effective after the contribution is approved by the County Council pursuant to this section, and the contribution is provided to and accepted by the County Council.
- 4) Credits for dedication of land, construction, or contributions for EMS facility system improvements shall be transferable within the same development for EMS development impact fee purposes, but shall not be transferable outside the development or used as credit against fees for other public facilities. Credit may be transferred pursuant to these terms and conditions by any written instrument that clearly identifies which credits issued under this section are to be transferred. The instrument shall be signed by both the transferor and

transferee, and the document shall be delivered to the County Council for registration.

- 5) The total amount of the credit shall not exceed the amount of the EMS development impact fees due and payable for the project.
- 6) If the offer for credit is approved, a Credit Agreement/Development Agreement shall be prepared and signed by the applicant and the County Council. The Credit Agreement/Development Agreement shall specifically outline the contribution or construction of buildings for EMS facility system improvements, the time by which they shall be completed or dedicated, and any extensions thereof, and the value (in dollars) of the credit against the EMS development impact fees the feepayer shall receive for the contribution or construction of EMS buildings.
- 7) The County Council may enter into a Capital Contribution Front-Ending Agreement with any developer/feepayer who proposes to construct EMS facility system improvements in the CIP, to the extent the fair market value of the construction of those EMS facility system improvements exceed the obligation to pay EMS development impact fees for which a credit is provided pursuant to this section. The Capital Contribution Front-Ending Agreement shall provide proportionate and fair share reimbursement linked to new growth and development's use of the EMS facility system improvements constructed.

SECTION 82-307. TRUST FUND FOR EMS DEVELOPMENT IMPACT FEES.

The County and the participating municipalities hereby establish segregated EMS Development Impact Fee Trust Fund Accounts. All EMS development impact fees collected by the County and the participating municipalities shall be placed in their respective Trust Fund Account. By November 1 of each year, the municipalities shall transfer the EMS impact fees they collect to the County. The County shall place these impact fee funds in its Trust Fund Account for EMS fees. Each Trust Fund shall be an interest-bearing account and all interest earned and accruing to the account shall become funds of the account, subject to the same limitations and restrictions on use and expenditure of funds that are applicable to EMS development impact fee funds.

SECTION 82-308. EXPENDITURE OF FEES FOR SYSTEM IMPROVMENTS.

EMS development impact fee funds shall be used by the County in accordance with the development impact fee procedures in Section 82-21 et seq., of the County Code, solely and exclusively for EMS facility system improvements as set forth in the EMS development impact fee study and CIP. System improvements generally include the following: buildings and emergency vehicles that expand the capacity of the EMS system.

SECTION 82-309. DEVELOPMENT AGREEMENT OPTION.

- (a) A developer may pay the EMS development impact fee as calculated pursuant to Section 5. Development Impact Fee Schedule, as the proposed development project's proportionate share of EMS facility system improvement costs and as full and complete payment of such obligations, or in the alternative, the developer may enter into an agreement with the County or a participating municipality pursuant to the State Local Government Development Agreement Act, and provide for dedication of land, construction of EMS facility buildings, or contributions for payments in lieu of EMS development impact fees for EMS facility system improvements.
- (b) A EMS development impact fee may not be imposed on a developer who has entered into a development agreement with the County who provides for the EMS facility system improvement needs of the developer's development project that is subject to the development agreement.
- (c) A development agreement for EMS facility system improvements in accordance with this section may only be entered into with the authorization and approval of both the County Council and the developer.

SECTION 82-310. DEVELOPER RIGHTS.

The developer, pursuant to the State Development Impact Fee Act and the county impact fee procedures in Section 82-21 et seq, of the County Code, shall have the following rights, any or all of which may be exercised only in accordance with the impact fee procedures in Section 82-21 et seq, of the County Code.

- (a) Administrative Appeal. The developer/applicant may file an administrative appeal with the County Administrator with respect to a County or municipal decision related to the imposition, calculation, collection, processing, or expenditure of an EMS development impact fee, at any time; provided, however, that such appeal must comply with the provisions and requirements of the County impact fee procedures in Section 82-21 et seq, of the County Code. If the appeal follows payment of the development impact fee, it must be made within 30 days of the date of fee payment. The filing of an appeal will immediately halt the impact fee process, unless the developer/applicant posts a bond or submits an irrevocable letter of credit for the full amount of the development impact fees as calculated by the County or municipality to be due.
- (b) Payment under Protest. The developer/applicant may pay the County-calculated or municipality calculated EMS development impact fees under protest, pursuant to the County impact fee procedures as set forth in Section 82-21 et seq, of the County Code. Payment under protest does not preclude the developer/applicant from filing an

administrative appeal, from requesting a refund, or from posting a bond or submitting an irrevocable letter of credit for the amount of the development impact fee due, all as set forth in the impact fee procedures as set forth in Section 82-21 et seq.

- (c) Mediation. The developer/applicant may request mediation by a qualified independent party, but only upon voluntary agreement by both the developer/applicant (feepayer) as well as the County (and, if applicable, municipality) and only to address a disagreement related to the EMS development impact fees, as calculated by the County or municipality, for the proposed development. Neither request for, nor participation in, mediation shall preclude the developer/applicant (feepayer) from pursuing other developer rights and/or remedies, as set forth in this Ordinance, the County impact fee procedures in Section 82-21 et seq., of the County Code, or other remedies available by law.

SECTION 82-311. COUNTY REMEDIES.

- (a) The County, pursuant to the State Development Impact Fee Act and the County impact fee procedures in Section 82-21 et seq., of the County Code, and a participating municipality, to the extent authorized pursuant to the intergovernmental agreements entered into with the County pursuant to this Ordinance, shall have all of the following remedies, which may be exercised individually or collectively, but only in accordance with the impact fee procedures in Section 82- 21 et seq, of the County Code.
- 1) Interest and Penalties. The County or participating municipality may, at its discretion, add reasonable interest and penalties for nonpayment or late payment to the amount of the calculated EMS development impact fees due, pursuant to the impact fee procedures in Section 82-21 et seq., of the County Code.
 - 2) Withholding Building or Development Permit or Development Approval or Certificate of Occupancy. The County or participating municipality may withhold a certificate of occupancy, a building or development permit, or development approval, as may be applicable, until full and complete payment has been made by the developer/applicant of the EMS development impact fees due.
 - 3) Lien. The County may impose a lien on the developer's property, pursuant to the impact fee procedures in Section 82-21 et seq., of the County Code, for failure of the developer/applicant to timely pay the required EMS development impact fees in full.
- (b) The County or participating municipality may pursue any one or all of the remedies described in subsection (a) of this section, at its discretion. The failure to pursue any

remedy or remedies, at any time, shall not be deemed to be a waiver of County or municipal rights to pursue any remedy or remedies at such other time as may be deemed appropriate.

SECTION 82-312. INTERGOVERNMENTAL AGREEMENTS.

Before or after the adoption of the EMS development impact fee pursuant to this Ordinance, the County may enter into intergovernmental agreements with participating municipalities. Intergovernmental agreements shall:

- (a) Specify the reasonable share of funding of joint system improvements for EMS facility system improvements by each governmental unit;
- (b) Provide for the collection of the EMS development impact fee by the municipality within its corporate limits and by the County within the unincorporated County;
- (c) Provide for the timely transfer of EMS development impact fee funds from the municipality to the County; and
- (d) Provide for the timely expenditure of the EMS development impact fee funds by the County, in accordance with the CIP.

SECTION 82-313. TERMINATION OF THE EMS IMPACT FEES.

The EMS development impact fees shall be terminated upon the completion/conclusion of all of the EMS development impact fee-funded facility system improvements, as set forth in the CIP, unless:

- (a) The County adopts a CIP for a subsequent time; or
- (b) The County adopts an updated EMS development impact fee pursuant to the substantive and procedural requirements of the State Development Impact Fee Act.

SECTION 82-314. EFFECTIVE DATE.

- (a) This Ordinance shall become effective on ____, 2022.
- (b) Applications for new development filed after the effective date as set forth in this section shall be subject to the EMS development impact fee.

(c) Applications for new development filed between the date of adoption of this Ordinance No. 2022/ ___ and the effective date as set forth in this section shall not be subject to the EMS development impact fee established by this Ordinance.

SECTION 82-315. LIBERAL CONSTRUCTION.

The provisions of this Ordinance shall be liberally construed to effectively carry out its purposes in the interest of furthering, promoting, and protecting the public health, safety, and welfare.

SECTION 82-816. SEVERABILITY.

(a) If any section, subsection, sentence, clause, phrase or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such section, subsection, sentence, clause, phrase or portion of this Ordinance shall be deemed to be a separate, distinct and independent provision and such holding shall not affect the validity of the remaining provisions of this Ordinance nor impair or nullify the remainder of this Ordinance, which shall continue in full force and effect.

(b) If the application of any provision of this Ordinance to any new development is declared to be invalid by a decision of any court of competent jurisdiction, the intent of County Council is that such decision shall be limited only to the specific new development expressly involved in the controversy, action or proceeding in which such decision of invalidity was rendered. Such decision shall not affect, impair, or nullify this Ordinance as a whole or the application of any provision of this Ordinance to any other new development.

ADOPTED this ___ day of ____ 2022

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
Joe Passiment, Chairman

ATTEST: _____
Sarah Block, Clerk to Council



BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

ITEM TITLE:
<i>Text Amendment to the Beaufort County Code of Ordinances, Chapter 82: Impact Fees, Article II, Development Impact Fee Procedures; Article III, Parks and Recreation Facilities: Article V, Library Facilities; and Article VI Fire Facilities</i>
MEETING NAME AND DATE:
Finance Committee – February 22, 2022
PRESENTER INFORMATION:
<i>Eric Greenway, Beaufort County Administrator 20 minutes needed for presentation.</i>
ITEM BACKGROUND:
<i>Beaufort County contracted with the firm Tischler Bise to assist them in updating their impact fee ordinance, which was originally adopted in 1999. A revised impact fee ordinance is attached that addresses parks and recreation facilities, library facilities and fire facilities.</i>
PROJECT / ITEM NARRATIVE:
<i>The attached impact fee ordinance revisions address updates to parks and recreation, library and fire facility impact fees. Impact fees for Emergency Medical Services are covered under a separate ordinance on this meeting's agenda. County Engineering staff are currently refining the road facilities impact fee ordinance for both north and south of the Broad River and will present these revisions to the Finance Committee at a future meeting.</i>
FISCAL IMPACT:
<i>Over the next 10 years the impact fee revisions will result in the following revenue projections:</i> <ul style="list-style-type: none">• <i>Parks and Recreation (North of the Broad): \$4,243,418</i>• <i>Parks and Recreation (South of the Broad): \$3,638,828</i>• <i>Libraries (North of the Broad): \$3,580,784</i>• <i>Libraries (South of the Broad): \$3,360,712</i>• <i>Fire (North of the Broad): 6,316,028</i>• <i>Fire (Bluffton): \$10,195,965</i>
STAFF RECOMMENDATIONS TO COUNCIL:
<i>Staff recommends approval.</i>
OPTIONS FOR COUNCIL MOTION:
<i>To approve or deny proposed amendments the Beaufort County Code of Ordinances, Chapter 82: Impact Fees, Article II, Development Impact Fee Procedures; Article III, Parks and Recreation Facilities: Article V, Library Facilities; and Article VI Fire Facilities.</i>

ORDINANCE 2022/ ____**TEXT AMENDMENTS TO THE BEAUFORT COUNTY CODE OF ORDINANCES, CHAPTER 82: IMPACT FEES, ARTICLE I, IN GENERAL; ARTICLE II, DEVELOPMENT IMPACT FEE PROCEDURES; ARTICLE III, PARKS AND RECREATION FACILITIES; ARTICLE V, LIBRARY FACILITIES; ARTICLE VI, FIRE FACILITIES; AND EFFECTIVE DATES.**

NOW, THEREFORE, BE IT ORDAINED by the County Council of Beaufort County, South Carolina that:

SECTION 1. TEXT AMENDMENTS TO ARTICLE I, IN GENERAL

The Beaufort County Code of Ordinances, Chapter 82: Impact Fees, Article I, In General, is amended as set forth in Exhibit A, which is attached hereto and incorporated herein by reference. Added text is underscored and deleted text is ~~struck through~~.

SECTION 2. TEXT AMENDMENTS TO ARTICLE II, DEVELOPMENT IMPACT FEE PROCEDURES

The Beaufort County Code of Ordinances, Chapter 82: Impact Fees, Article II, Development Impact Fee Procedures, is amended as set forth in Exhibit B, which is attached hereto and incorporated herein by reference. Added text is underscored and deleted text is ~~struck through~~.

SECTION 3. TEXT AMENDMENTS TO ARTICLE III, PARKS AND RECREATION FACILITIES

The Beaufort County Code of Ordinances, Chapter 82: Impact Fees, Article III, Parks and Recreation Facilities, is amended as set forth in Exhibit C, which is attached hereto and incorporated herein by reference. Added text is underscored and deleted text is ~~struck through~~.

SECTION 4. TEXT AMENDMENTS TO ARTICLE V, LIBRARY FACILITIES

The Beaufort County Code of Ordinances, Chapter 82: Impact Fees, Article V, Library Facilities, is amended as set forth in Exhibit E, which is attached hereto and incorporated herein by reference. Added text is underscored and deleted text is ~~struck through~~.

SECTION 5. TEXT AMENDMENTS TO ARTICLE VI, FIRE FACILITIES

The Beaufort County Code of Ordinances, Chapter 82: Impact Fees, Article VI, Fire Facilities, is amended as set forth in Exhibit F, which is attached hereto and incorporated herein by reference. Added text is underscored and deleted text is ~~struck through~~.

SECTION 6. EFFECTIVE DATES

- (a) This Ordinance shall become effective on , 2022,
- (b) Applications for new development filed after the effective date as set forth in this section shall be subject to the parks and recreation development impact fee as amended by Section 3 of this Ordinance, the fire development impact fee as amended by Section 5 of this Ordinance, and the library development impact fee as amended by Section 4 of this Ordinance.
- (c) Applications for new development filed between the date of adoption of this Ordinance and the effective date as set forth in this section shall be subject to the parks and recreation development

impact fee, the road development impact fee, the fire development impact fee, and the library development impact fee in effect prior to the effective date.

ADOPTED this ___ day of _____ 2022

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
Joseph F. Passiment, Chairman

ATTEST:

Sarah Brock, Clerk to Council

EXHIBIT A

ARTICLE I. – IN GENERAL

Sec. 82-1. Adoption of Development Impact Fees

For the reasons set forth in this Chapter 82, the Beaufort County Council finds it appropriate to adopt certain development impact fees as permitted by and in accordance with the State Development Impact Fee Act, S.C. Code 1976, §§ 6-1-910—6-1-2010.

Secs. ~~82-21~~—82-20. - Reserved.

EXHIBIT B**ARTICLE II. - DEVELOPMENT IMPACT FEE PROCEDURES****Sec. 82-21. - Adoption.**

~~On and after September 27, 1999, the development impact fee procedures for the~~The imposition, calculation, collection, expenditure and administration of all County development impact fees shall be consistent with, and administered pursuant to, the County Development Impact Fee Procedures Ordinance as set forth in this article.

Sec. 82-22. - Title.

This article shall be known and may be referred to as the County Development Impact Fee Procedures Ordinance.

Sec. 82-23. - Purpose and Intent.

The purpose and intent of this article are as follows:

- (a) To establish uniform and consistent procedures for the development, implementation, imposition, calculation, collection, deposit, expenditure and administration of all development impact fees adopted by the County, pursuant to the State Development Impact Fee Act, S.C. Code 1976, §§ 6-1-910—6-1-2010.
- (b) To be consistent with, and to facilitate the implementation of, the goals, objectives and policies of the adopted County Comprehensive Plan, and all elements thereof relating to the provision of public facilities needed to meet the demands created by new growth and development, and relating to appropriate, fair and equitable cost sharing of such public facilities.
- (c) To ensure that new development pays, at the time of development approval or issuance of a building permit or development permit, as appropriate, a proportionate share of the cost of system improvements needed to serve the projected new development.
- (d) To ensure that all applicable legal standards and criteria are properly incorporated and will be met by the County, with specific reference to the State Development Impact Fee Act, S.C. Code 1976, §§ 6-1-910—6-1-2010.

Sec. 82-24. - Definitions.

- (a) The words, terms and phrases used in this article shall have the meanings prescribed in the State Development Impact Fee Act, S.C. Code 1976, § 6-1-920.
- (b) To the extent that the definitions of such words, terms or phrases as prescribed in S.C. Code 1976, § 6-1-920, conflict with the definition of such words, terms or phrases as may be defined in this Code, the County land development regulations or other adopted County ordinances, plans or documents, the former shall control.
- (c) The following are applicable definitions pursuant to S.C. Code 1976, § 6-1-920:

Affordable Housing means housing affordable to families whose incomes do not exceed 80 percent of the median income for the service area or areas within the jurisdiction of the county.

Capital Improvements mean improvements with a useful life of five years or more, by new construction or other action, which increaseincreases or increased the service capacity of a public facility.

Capital Improvements Plan means a plan that identifies capital improvements for which development impact fees may be used as a funding source.

Connection Charges and *Hookup Charges* mean charges for the actual cost of connecting a property to a public water or public sewer system, limited to labor and materials involved in making pipe connections, installation of water meters, and other actual costs.

Developer means an individual or corporation, partnership, or other entity undertaking development.

Development means construction or installation of a new building or structure, or a change in use of a building or structure, any of which creates additional demand and need for public facilities. A building or structure shall include, but not be limited to, modular buildings and manufactured housing. The term "development" does not include alterations made to existing single-family homes.

Development Approval means a document from a governmental entity which authorizes the commencement of a development.

Development Impact Fee or Impact Fee means a payment of money imposed as a condition of development approval to pay a proportionate share of the cost of system improvements needed to serve the people utilizing the improvements. The term does not include:

- (1) A charge or fee to pay the administrative, plan ~~review, review~~ or inspection costs associated with permits required for development.
- (2) Connection or hookup charges.
- (3) Amounts collected from a developer in a transaction in which the governmental entity has incurred expenses in constructing capital improvements for the development if the owner or developer has agreed to be financially responsible for the construction or installation of the capital improvements.
- (4) Fees authorized by S.C. Code 1976, § 6-1-300 et seq.

Development Permit means a permit issued for construction on or development of land when no subsequent building permit issued pursuant to S.C. Code 1976, title 6, ch. 9, is required.

Fee Payor means the individual or legal entity that pays or is required to pay a development impact fee.

Governmental Entity means a county, as provided in S.C. Code 1976, title 4, ch. 9, and a municipality, as defined in S.C. Code 1976, § 5-1-20.

Incidental Benefits are benefits which accrue to a property as a secondary result or as a minor consequence of the provision of public facilities to another property.

Land Use Assumptions mean a description of the service area and projections of land uses, densities, intensities and population in the service area over at least a ten-year period.

Level of Service means a measure of the relationship between service capacity and service demand for public facilities.

Local Planning Commission means the entity created pursuant to S.C. Code 1976, title 6, ch. 29, art.-1.

Project means a particular development on an identified parcel of land.

Proportionate Share means that portion of the cost of system improvements determined pursuant to S.C. Code 1976, § ~~6-1-9906-1-990~~, which reasonably relates to the service demands and needs of the project.

Public Facilities means:

- ~~(1) Water supply production, treatment, laboratory, engineering, administration, storage and transmission facilities.~~
- ~~(2) Wastewater collection, treatment, laboratory, engineering, administration and disposal facilities.~~
- ~~(3) Solid waste and recycling collection, treatment and disposal facilities.~~
- ~~(4) Roads, streets and bridges, including, but not limited to, rights-of way and traffic signals.~~
- ~~(5) Stormwater transmission, retention, detention, treatment and disposal facilities and flood control facilities.~~

- ~~(6) Public safety facilities, including law enforcement, fire, emergency medical and rescue, and street lighting facilities.~~
- ~~(7) Capital equipment and vehicles, with an individual unit purchase price of not less than \$1,000.00 including, but not limited to, equipment and vehicles used in the delivery of public safety services, emergency preparedness services, collection and disposal of solid waste, and stormwater management and control.~~
- ~~(8) Parks, libraries and recreational facilities.~~
- (1) Water supply production, treatment, laboratory, engineering, administration, storage and transmission facilities;
- (2) Wastewater collection, treatment, laboratory, engineering, administration and disposal facilities;
- (3) Solid waste and recycling collection, treatment and disposal facilities;
- (4) Roads, streets and bridges, including, but not limited to, rights-of-way and traffic signals;
- (5) Stormwater transmission, retention, detention, treatment, and disposal facilities and flood control facilities;
- (6) Public safety facilities, including law enforcement, fire, emergency medical and rescue, and street lighting facilities;
- (7) Capital equipment and vehicles, with an individual unit purchase price of not less than \$100,000.00 including, but not limited to, equipment and vehicles used in the delivery of public safety services, emergency preparedness services, collection and disposal of solid waste, and stormwater management and control;
- (8) Parks, libraries and recreational facilities;
- (9) Public education facilities for grades K-12 including, but not limited to, schools, offices, classrooms, parking areas, playgrounds, libraries, cafeterias, gymnasiums, health and music rooms, computer and science laboratories, and other facilities considered necessary for the proper public education of the state's children.

Service Area means, based on sound planning or engineering principles, or both, a defined geographic area in which specific public facilities provide service to development within the area defined. Provided, however, that no provision ~~in~~ of this article may be interpreted to alter, ~~enlarge, enlarge~~ or reduce the service area or boundaries of a county or other political subdivision which is authorized or set by law.

Service Unit means a standardized measure of consumption, use, generation, or discharge attributable to an individual unit of development calculated in accordance with generally accepted engineering or planning standards for a particular category of capital improvements.

System Improvements mean capital improvements to public facilities which are designed to provide service to a service area.

System Improvement Costs means costs incurred for construction or reconstruction of system improvements, including design, acquisition, engineering, and other costs attributable to the improvements, and also including the costs of providing additional public facilities needed to serve new growth and development. System improvements do not include:

- (1) Construction, ~~acquisition, acquisition~~ or expansion of public facilities other than capital improvements identified in the capital improvements plan;
- (2) Repair, ~~operation, operation~~ or maintenance of existing or new capital improvements;
- (3) Upgrading, updating, ~~expanding, expanding~~ or replacing existing capital improvements to serve existing development in order to meet stricter safety, efficiency, environmental or regulatory standards;

- (4) Upgrading, updating, ~~expanding~~ expanding, or replacing existing capital improvements to provide better service to existing development;
- (5) Administrative and operating costs of a county or a municipality participating in an impact fee program; and
- (6) Principal payments and interest or other finance charges on bonds or other indebtedness except financial obligations issued by or on behalf of a county or a non-county service provider pursuant to an intergovernmental agreement to finance capital improvements identified in the capital improvements plan.

~~System Improvements mean capital improvements to public facilities which are designed to provide service to a service area.~~

Sec. 82-25. - Exclusive Method to Impose Fees; Other Methods of Requiring Capital Improvements; Preexisting Fees.

- (a) Requirements for developers to pay, as a condition of development approval or issuance of a development permit or building permit, as appropriate, in whole or in part, for system improvements may be imposed by the County or a participating municipality only by way of development impact fees imposed pursuant to the State Development Impact Fee Act, S.C. Code 1976, §§ 6-1-910—6-1-2010, this article, this article and individual public facility development impact fee ordinances adopted by the County and participating municipalities.
- (b) Notwithstanding the provisions of the State Development Impact Fee Act or this article, the County retains its power, to the extent authorized, to impose fees, to require contributions and to require dedication of land for capital improvements.
- (c) A development impact fee adopted by the County pursuant to the law existing prior to enactment of the State Development Impact Fee Act and existing on the effective date of the Act shall not be affected by the Act until its termination. Provided, however, that any proposed change, revision to, or reenactment of such development impact fee subsequent to the effective date of the Act shall comply with the provisions of this article, any applicable individual public facility development impact fee ordinances, and the Act.

Sec. 82-26. - Conflict.

To the extent of any conflict between other County ordinances and this article, this article shall be deemed to be controlling; provided, however, that this article is not intended to amend or repeal any existing County ordinance, resolution or regulation, except as expressly set forth in the ordinance from which this article is derived.

Sec. 82-27. - Severability.

- (a) If any section, subsection, sentence, clause, phrase or portion of this article is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such section, subsection, sentence, clause, phrase or portion of this article shall be deemed to be a separate, distinct and independent provision and such holding shall not affect the validity of the remaining provisions of this article nor impair or nullify the remainder of this article, which shall continue in full force and effect.
- (b) If the application of any provision of this article to any new development is declared to be invalid by a decision of any court of competent jurisdiction, the intent of County Council is that such decision shall be limited only to the specific new development expressly involved in the controversy, action or proceeding in which such decision of invalidity was rendered. Such decision shall not affect, impair or nullify this article as a whole or the application of any provision of this article to any other new development.

Sec. 82-28. - Term.

The development impact fee procedures set forth in this article shall remain in effect unless and until repealed, amended or modified by County Council in accordance with applicable state law and County ordinances and resolutions.

Sec. 82-29. - Amendment of Development Impact Fee Act.

Upon the amendment of any provision of the State Development Impact Fee Act, [S.C. Code 1976, §§ 6-1-910—6-1-2010](#), by the State Legislature, County Council shall initiate a review of this article to determine whether it remains in full compliance with the Act; and, upon the completion of such review, County Council shall introduce any changes deemed necessary and appropriate to ensure the continued compliance of this article with the Act.

Sec. 82-30. - Annual Review and Report.

The County shall prepare and publish an annual report describing the amount of all development impact fee funds collected, appropriated and spent, by public facility and by service area, during the preceding fiscal year.

Sec. 82-31. - Affordable Housing Report.

Before adopting a development impact fee for a public facility which imposes the fee on residential units, the County shall prepare a report which estimates the effect of recovering capital costs for the public facility through [development](#) impact fees on the availability of affordable housing within the County.

Sec. 82-32. - Applicability.

- (a) *Development Subject to [Development](#) Impact Fees.* All development, both residential and nonresidential, as defined in the State Development Impact Fee Act, [S.C. Code 1976, §§ 6-1-910—6-1-2010](#), and in Section 82-24, may be subject to the imposition of one or more development impact fees for particular public facilities; provided, however, that the type and nature of the development project must create an additional demand and need for system improvements for the public facility in order to maintain the adopted level of service (LOS) standard, and is not otherwise exempt.
- (b) *Development not Subject to [Development](#) Impact Fees.* The following structures and activities, which might otherwise be construed as development as defined by the Act, are exempt from the imposition of development impact fees:
- (1) Rebuilding the same amount of floor space of a structure that was destroyed by fire or other catastrophe;
 - (2) Remodeling or repairing a structure that does not result in an increase in the number of service units;
 - (3) Replacing a residential unit, including a manufactured home, with another residential unit on the same lot, if the number of service units does not increase;
 - (4) Placing a construction trailer or office on a lot during the period of construction on the lot;
 - (5) Constructing an addition on a residential structure which does not increase the number of service units;
 - (6) Adding uses that are typically accessory to residential uses, such as a tennis court or a clubhouse, unless it is demonstrated clearly that the use creates a significant impact on the system's capacity;
 - (7) All or part of a particular development project if:
 - a. The project is determined to create affordable housing; and
 - b. That portion of the project's proportionate share of system improvements is funded through a revenue source other than development impact fees;

- (8) Any development project for which the developer has paid for the needed public facility in its entirety. However, this exemption applies only to a County development impact fees for the same category of public facility that has been provided;
 - (9) Any development project for which a valid building permit or certificate of occupancy has been issued or in which construction has commenced, before the effective date of the ordinance imposing the development impact fee, except as otherwise provided in Section 82-33(a).
- (c) *Effect of imposition and payment of development impact fees on County land development regulations.*
- (1) The payment of development impact fees shall not entitle the fee payor to development approval nor a development permit unless all other applicable requirements, ~~standards, standards~~ and conditions of the County land development regulations and all other applicable County codes, ~~ordinances ordinances~~, and/or procedures have been met. Such other requirements, ~~standards, standards~~ and conditions are independent of the requirement for payment of a development impact fee.
 - (2) Neither this article nor a specific development impact fee ordinance shall affect, in any manner, the permissible use of property, the permitted density/intensity of development, the applicable design and improvement standards, or any other applicable standards or requirements of this Code or land development regulations, which shall be operative and which shall remain in full force and effect without limitation.

Sec. 82-33. - Imposition, Calculation and Collection.

- (a) *Imposition.* A development impact fee may be imposed by the County or a participating municipality only upon development approval or issuance of a development permit ~~or building permit, as applicable~~. Unless otherwise provided in a development impact fee ordinance for a particular public facility, imposition, calculation and collection of a development impact fee shall occur at building permit issuance; provided, however, that if a building permit is not required for the proposed development project, or for other valid reasons, County Council or the elected body of the participating municipality may, at its discretion, impose, calculate and collect a development impact fee either at the time construction is authorized or at the time of issuance of a certificate of occupancy.
- (b) *Calculation.*
- (1) Upon receipt of a request for development approval or issuance of a development permit which triggers imposition of a development impact fee, as set forth in subsection (a) of this section, the County ~~or the participating municipality, as applicable~~, shall determine the following:
 - a. The applicable public facilities development impact fee or fees.
 - b. The appropriate service area.
 - c. The types of land use in the proposed development project.
 - d. The amount of development (i.e., for residential, the number of ~~and if appropriate the type~~ dwelling units; for nonresidential, the square footage of nonresidential development) in the proposed development project.
 - e. The number and type of affordable housing units in the proposed development project.
 - f. The total number of new or additional service units created by the proposed development project.
 - (2) After making the determinations set forth in subsection (b)(1) of this section in a timely manner, the County ~~or participating municipality, as applicable~~, shall multiply the number of new or additional service units by the cost per service unit as set forth in the specific public facility development impact fee ordinance, to derive a total development impact fee amount due.
 - (3) The County ~~or participating municipality, as applicable~~, in appropriate circumstances, shall deduct from the total development impact fee amount due:

- a. Appropriate credits or offsets for developer contributions of money, dedication of land, construction of system improvements, or oversizing of system improvements used for, or having excess capacity to serve, other development projects;
- b. A pro rata share of other (non-County) funding sources committed to financing system improvements for the applicable public facility, which are not required to be repaid by the County, and which were not previously considered in calculating the cost per service unit for the public facility;
- c. A discount for affordable housing units based on the table below, the following table, for "single-family units" and for "all other types of housing units":

Area Medium Income (AMI)	Impact Fee Discount
Under 60%	100%
60% to 80%	60%
Over 80%	0%

- (4) ~~Impact fees must~~Development impact fees shall be calculated in accordance with generally accepted accounting principles.
- (5) ~~Impact~~Development impact fees may be subsidized, as long as funds are available in the Beaufort County Affordable Housing Fund, up to 100 percent for housing that a person or family earning 80 percent or less of the County's median family income based on household size can afford by spending not more than 35 percent of their gross income on a case-by-case basis. Criteria approved by County Council will be used to provide guidance.
- (6) If rehabilitated property for which the impact fees have been subsidized is sold within ten years, or owner acquired/occupied property for which the impact fees have been subsidized is sold within ten years, the development impact fees that would have been collected will be paid out of the proceeds of the sale and reimbursed into the Beaufort County Affordable Housing Fund. If rental property for which the development impact fees have been subsidized is sold, resulting in units being rented at rates above that which falls in the affordable range based upon household income and size, a fee will be paid out of the proceeds of the sale at a rate equal to the amount of subsidy increased at a rate equal to two times the Consumer Price Index (CPI) for the years between the time of subsidy and the time of sale for each applicable year up to 30 years. The fee will be reimbursed into the Beaufort County Affordable Housing Fund.
- (7) For purposes of this section, the Consumer Price Index (CPI) is the U.S. Department of Labor, Bureau of Labor Statistics' index for "owners' equivalent rent of primary residence" for the South Urban Area, base period December, 1982 equal to 100 (Exhibit A, on file with the County Clerk).
- (8) All impact fees shall be adjusted annually to reflect the effects of inflation on the costs for projects set forth in the impact fee study and CIP. Prior to December 1 of each year, beginning in 2023, impact fee amounts shall be adjusted to account for inflationary increases in the costs of providing facilities using the Consumer Price Index (CPI).

(c) *Collection.*

- (1) The County or a participating municipality, as applicable, shall collect all development impact fees imposed and due prior to, and as a condition of, issuance of the applicable development approval or development permit, as set forth in this section, unless:

- a. The fee payor pays the development impact fee under protest; or
 - b. The fee payor files an administrative appeal and, at the fee payor's option, elects to post a bond or submit an irrevocable letter of credit, approved by the County, for the full amount of the development impact fees calculated to be due; or
 - ~~cb.~~ The County and the fee payor agree to mediation by a qualified independent party.
- (2) The County may, ~~at-in~~ its sole discretion, add to the development impact fee ~~amount due~~ an additional amount for reasonable interest and penalties for nonpayment or late payment.
- (d) *Enforcement.*
- (1) The County or a participating municipality, as applicable, may withhold the requested development approval or development permit, including but not limited to a certificate of occupancy, or a building permit if no certificate of occupancy is required, until the development impact fee is paid in full.
 - (2) The County may impose a lien for failure of the developer to make timely payment of a development impact fee.

Sec. 82-34. - Accounts and Expenditures.

(a) *Accounts.*

- (1) Revenues collected by the County or a participating municipality, as applicable, from all development impact fees, ~~shall~~must be deposited into, and maintained until ~~expenditure transferred or expended~~ in, a segregated, interest-bearing ~~County~~ account.
- (2) Separate accounts, and appropriate accounting records, ~~shall~~must be maintained for each public facility development impact fee (i.e., for each category of system improvements), and for each service area in which the fees are collected.
- (3) Interest earned on development impact fees ~~shall~~must be considered funds of the account on which it is earned, and must be subject to all restrictions otherwise placed on the use and expenditure of development impact fee revenues pursuant to the State Development Impact Fee Act, S.C. Code 1976, §§ 6-1-910—6-1-2010, and this article.

(b) *Expenditures.*

- (1) Expenditure of development impact fees ~~shall~~must be made only for the category of system improvements, and within or for the benefit of the service area, for which the development impact fee was imposed as shown by the relevant capital improvements plan and as authorized in the State Development Impact Fee Act.
- (2) Development impact fees may not be used for:
 - a. A purpose other than system improvement costs to create additional improvements to serve new growth;
 - b. A category of system improvements other than that for which they were collected; or
 - c. The benefit of service areas other than the area for which they were imposed.
- (3) In accordance with all other applicable requirements as set forth in this article, development impact fees may be expended for the payment of principal, ~~interest interest,~~ and other financing costs on contracts, bonds, notes or other obligations issued by or on behalf of the County or other applicable service provider, to finance system improvements.
- (4) Development impact fees may be expended only for system improvements and system improvement costs as defined in the State Development Impact Fee Act or in Section 82-24. Development impact fees may not be expended for personnel costs.

(c) *Timing of Expenditures.*

- (1) Through the use of the annual review and report, the County shall monitor the collection and expenditure of development impact fee revenues in relation to the system improvements as specified in the public facility capital improvements plans.
- (2) The County shall ensure that development impact fees will be expended within three years of the date they were scheduled in the capital improvements plan to be expended on a first-in, first-out basis.
- (3) The County shall ensure that sufficient impact fee funds are, or will be, available before proceeding with a system improvement project.

Sec. 82-35. - Refunds.

- (a) *Eligibility.* A development impact fee must be refunded to the owner of record of property on which a development impact fee has been paid if:
 - (1) The impact fee revenues collected from that property have not been expended within three years of the date they were scheduled to be expended, pursuant to the capital improvements plan, on a first-in, first-out accounting basis; or
 - (2) A building permit or permit for installation of a manufactured home on the property is subsequently denied.
- (b) *Payment.* When the right to a refund exists, as set forth in subsection (a) of this section, the County shall send the refund amount only to the owners of record of the subject property at the time the refund payment must be made.
- (c) *Timing.* The County shall send the refund amount to the owner of record of the subject property within 90 days after it is determined by the County that a refund is due.
- (d) *Amount.* All refund payments determined to be due shall include the pro rata portion of interest earned while on deposit in the interest-bearing development impact fee account.
- (e) *Standing.* A person entitled to a refund shall have standing to sue for payment of the refund by the County if there has not been a timely payment of the refund pursuant to this section and the State Development Impact Fee Act.

Sec. 82-36. - Remedies.

If the developer or fee payor disagrees with the County with respect to any aspect of a development impact fee, including, but not limited to, the amount of the fee due, the developer or fee payor shall have the following remedies:

- (a) *Administrative Appeal.* The developer or fee payor may file an administrative appeal with the County Administrator. Such appeal shall be filed with the County Clerk within 30 days of fee payment on a form made available by the County. The County Administrator shall render a decision on the appeal within 90 days after the filing of the appeal.
- (b) *Payment under Protest.*
 - (1) The developer or fee payor may pay a development impact fee under protest. Payment under protest does not preclude the developer or fee payor from filing an administrative appeal nor does it preclude receipt of a refund pursuant to Section 82-35, if applicable.
 - (2) In-lieu of paying the development impact fee under protest, the developer or fee payor may, at the developer's option, post a bond or submit an irrevocable letter of credit for the amount of the development impact fee due, pending the outcome of an appeal.
- (c) *Mediation.*
 - (1) In order to address any disagreement between the fee payor and the County relative to the imposition of a development impact fee, the County and the fee payor may, upon voluntary agreement, enter into mediation conducted by a qualified independent party.

- (2) Participation in mediation does not preclude the fee payor from pursuing any other available remedies provided in this article, in the State Development Impact Fee Act, or otherwise available by law.
- (d) *Incidental Benefit.* The receipt of incidental benefit by a third party property owner or developer within the service area resulting from the payment of a development impact fee by a fee payor or developer shall not be considered grounds for exercising the remedies set forth in this article.

Sec. 82-37. - Development Agreements.

- (a) ~~In-lieu~~^{In-lieu} of making development impact fee payments, the fee payor/developer and the County, by mutual agreement, may enter into an agreement for the provision, ~~construction, construction~~ and installation of system improvements pursuant to, and in accordance with, the requirements of the State Local Government Development Agreement Act.
- (b) The agreement may additionally provide for credits or reimbursement for costs incurred by a fee payor or developer, including interproject transfers of credits or reimbursement for project improvements which are used or shared by more than one development project.
- (c) A development impact fee for system improvements for a specific public facility category may not be imposed on a fee payor or developer who has entered into a development agreement providing for the provision of system improvements for that same public facility category. Provided, however, that development impact fees may still be imposed on the fee payor or developer for system improvements for another public facility category.
- (d) The development agreement shall include a provision addressing increases in development impact fees over the life of the development agreement as well as the applicability of subsequently adopted development impact fees for other public facilities over the life of the development agreement and the development project.

Sec. 82-38. - System Improvements Provided by Another Service Provider.

- (a) *Non-County Service Provider.* If the proposed system improvements include a public facility or facilities under the jurisdiction of, and provided by, another unit of government as described in the State Development Impact Fee Act, S.C. Code 1976, §§ 6-1-910—6-1-2010, the County and the other unit of government shall enter into an intergovernmental agreement providing for:
 - (1) Determination of the development impact fee amount in the same manner and pursuant to the same procedures and limitations as provided in this article and the State Development Impact Fee Act for all other development impact fees.
 - (2) Collection of the development impact fee by the County or a participating municipality, as applicable.
 - (3) Transfer of the development impact fee funds collected within the service area of the service provider to the service provider for expenditure at reasonable times.
 - (4) Expenditure of the development impact fee revenues by the service provider in accordance with the capital improvements plan.
- (b) *Cost Sharing of Joint Improvements.* The intergovernmental agreement between the County and the service provider or the County and the participating municipality, shall specify the reasonable share of funding by each governmental unit for jointly funded improvements. The County shall not assume more than its reasonable share of funding of joint improvements; nor may the service provider, which is not authorized to impose development impact fees, assume more than its share of funding of joint improvements, unless the expenditure is being made pursuant to a development agreement.

Sec. 82-39. - Effects of Annexation.

A County Development Impact Fee Ordinance imposed in an unincorporated area which is subsequently annexed by a municipality shall remain in full force and ~~effect effect~~, pursuant to this article

and the ~~S~~state Development Impact Fee Act, S.C. Code 1976, §§ 6-1-910—6-1-2010, until the development impact fee terminates, unless the annexing municipality:

- (1) Assumes responsibility for the provision of system improvements included in the capital improvements plan that are and to be provided, in whole or in part, via payment of development impact fees from developers in the annexed area; and
- (2) Assumes any liability which is to be paid with the impact fee revenue.

If the annexing municipality agrees to assume responsibility and liability as set forth in this section, it shall enter into an intergovernmental agreement to such effect with the County.

Secs. 82-40—82-50. - Reserved.

EXHIBIT C

ARTICLE III. – PARKS AND RECREATION FACILITIES—NORTHERN AND SOUTHERN BEAUFORT COUNTY SERVICE AREAS**~~Sec. 82-51.— Liberal Construction.~~**

~~The provisions of this article shall be liberally construed to effectively carry out its purposes in the interest of further promoting and protecting the public health, safety and welfare.~~

Sec. 82-5251. - Adoption.

~~After the effective date of this article, Pursuant to the impact fee procedures in Section 82-21 *et seq.*, this parks and recreation development impact fee for parks and recreation facilities is adopted and imposed on all new residential development in the County, imposed countywide, in accordance with the procedures and requirements of this article and the intergovernmental agreement(s) the County has entered into with the participating municipalities of _____,⁴ consistent with the requirements of the State Development Impact Fee Act, the County development impact fee procedures as set forth in Section 82-21 *et seq.* and the County's adopted parks and recreation impact fee support studies, and the parks and recreation capital improvements plan (CIP).~~

Sec. 82-5352. - Geographic Application Establishment of Service Area

~~There are two service areas for parks and recreation development impact fees. They are the South Beaufort County Parks and Recreation Service Area and the North Beaufort County Parks and Recreation Service Area. The South Beaufort County Parks and Recreation Service Area includes those parts of the County south of the Broad River. The North Beaufort County Parks and Recreation Service Area includes those parts of the County north of the Broad River. The boundaries of these services areas are identified in Figure 82-52: Beaufort County Parks and Recreation Service Areas.~~

~~Parks and recreation facility development impact fees shall be applicable countywide, including within all unincorporated areas of the County and, via intergovernmental agreements, within all incorporated municipalities in the County, including the City of Beaufort, Town of Bluffton, Town of Port Royal, the Town of Hilton Head Island and the City of Hardeeville.~~

~~Sec. 82-54.— Service Areas.~~

~~There are seven service areas established for parks and recreation facility development impact fees. They are: the Town of Hilton Head Service Area; the Daufuskie Island Service Area; the Town of Bluffton/Bluffton-Okatie Service Area; the City of Beaufort/Town of Port Royal/Port Royal Island Service Area; the Lady's Island Service Area; the St. Helena Service Area; and the Sheldon/Lobeco/Yemassee Service Area. The boundaries of the Service Areas are established in Figure 82-54: Park and Recreation Service Areas.~~

FIGURE 82-5452: PARK BEAUFORT COUNTY PARKS AND RECREATION SERVICE AREAS

Sec. 82-5553. - Incorporation of Technical Reports Support Study.

The County and the participating municipalities hereby rely on the level of service standardsstandard, land use assumptions, methodologies, service units, system improvement costs, formulaeformula, and analyses for the park parks and recreation development impact fees for parks and recreation facility system improvements set out in Capital Improvement Plan and Development Impact Fee Study prepared by TischlerBise, dated July 27, 2020 (hereinafter “parks and recreation development impact fee study and CIP”). The parks and recreation development impact fee study and CIP are incorporated herein by reference. The parks and recreation development impact fee study and CIP sets forth a reasonable level of service standard, land use assumptions, methodologies, service units, system improvement costs, and formulas for determining the impacts of new residential development on the recreation facility system improvement needs for the South Beaufort County Parks and Recreation Service Area and the North Beaufort County Parks and Recreation Service Area. each service area set out and explained in the following impact fee support studies. For the Daufuskie Island, City of Beaufort/Town of Port Royal/Port Royal, Lady’s Island, St. Helena, and Sheldon/Lobeco/Yemassee Service Areas, the Beaufort County Proportionate Share Development Impact Fee Calculation Methodology Report dated November 3, 1999, and the County adopted parks and recreation facilities capital improvements plan (CIP) referenced therein. For the Town of Hilton Head Island and Town of Bluffton/Bluffton-Okatie Service Area, the Parks and Recreation Facilities Impact Fee Support Study and CIP: Okatie/Bluffton and Hilton Head Island Service Areas dated August 2006, and the County adopted parks and recreation facilities capital improvements plan (CIP) referenced therein. Each impact fee

~~support study and CIP referenced in this section is incorporated herein by reference. Each support study and CIP sets forth reasonable level of service standards, land use assumptions, methodologies, service units, and system improvement costs for determining the impacts of new development on each service area's park and recreation facility needs.~~

Sec. 82-54. - Imposition of Parks and Recreation Development Impact Fees.

~~(a) Pursuant to this article and the appropriate intergovernmental agreement(s) between the County and municipalities, and in accordance with the County impact fee procedures set forth in Section 82-21 et seq. et seq., the State Development Impact Fee Act, and the support studies and the County adopted parks and recreation facilities capital improvements plan (CIP), incorporated in this article by reference, parks and recreation facilities development impact fees shall be imposed in the following service areas in the amounts identified in Table 82-55: Parks and Recreation Facilities Development Impact Fee Schedule, by Service Area, unless an Individual Assessment of Development Impact is accepted pursuant to Section 82-56, Individual Assessment of Development Impact.~~

~~(b) The parks and recreation development impact fee shall be imposed on all new residential development (dwelling units) in the unincorporated County and within the participating municipalities, unless the residential development is exempted, or an exception or waiver is granted pursuant to Sec. 82-32(b), Development Not Subject to Development Impact Fees, or Sec. 82-33(b)(3)c, of the County Code. A parks and recreation development impact fee shall only be imposed if a new dwelling unit is developed.;~~

~~(c) The parks and recreation development impact fee in the unincorporated County and within a participating municipality shall be paid prior to issuance of a building permit, or if a building permit is not required, prior to construction of the dwelling unit, or prior to issuance of a development permit for the dwelling unit, as appropriate.~~

Sec. 82-5655. - Parks and Recreation Development Impact Fee Schedule.

~~(a) Pursuant to this article and the appropriate intergovernmental agreements between the County and municipalities, and in accordance with the County impact fee procedures set forth in Section 82-21 et seq., the State Development Impact Fee Act, and the support studies and the County adopted parks and recreation facilities capital improvements plan (CIP), incorporated in this article by reference, parks and recreation facilities development impact fees shall be imposed in the following service areas in the amounts identified in Table 82-56: Parks and Recreation Facilities Development Impact Fee Schedule, by Service Area, unless an Individual Assessment of Development Impact is accepted pursuant to Section 82-57: Individual Assessment of Development Impact.~~

~~(ab) The following general procedure shall be followed upon receipt of an application for a building permit for new development:~~

~~(1) Identify the applicable service area (South Beaufort County Parks and Recreation Service Area or North Beaufort County Parks and Recreation Service Area) based on the development's location.;~~

~~(2) Determine if any of the dwelling units qualify for a discount as "affordable housing" in accordance with Sec. 82-33(b)(3)c, and if so the number of those dwelling units and the amount of the discount.;~~

~~(3) Determine whether the applicant has applied for an Individual Assessment of Development Impact in accordance with Sec. 82-56,~~

~~(4) If an Individual Assessment of Development Impact is not approved, or not applied for, identify the number of dwelling units, and the square feet in size of each dwelling unit, and then apply the fee schedule in Table 82-55: Parks and Recreation Development Impact Fee Schedule, by Service Area, to each dwelling unit; or~~

~~(5) If an Individual Assessment of Development Impact is accepted, pay the fee based on the approved Individual Assessment of Development Impact.~~

~~2) Identify the applicable service area (South Beaufort County Parks and Recreation Service Area or North Beaufort County Parks and Recreation Service Area) based on the development's location; and~~

~~3) Add Multiply the fee for each individual number of dwelling units by the parks and recreation development impact fee in Table 82-56: Parks and Recreation Development Impact Fee Schedule.~~

~~Following service areas in the amounts identified in Table 82-56: Parks and Recreation Facilities Development Impact Fee Schedule, by Service Area, unless an Individual Assessment of Development Impact is accepted pursuant to Section 82-57: Individual Assessment of Development Impact.~~

~~TABLE 82-56: PARKS AND RECREATION FACILITIES DEVELOPMENT IMPACT FEE SCHEDULE, BY SERVICE AREA.*~~

TABLE 82-55: PARKS AND RECREATION DEVELOPMENT IMPACT FEE SCHEDULE, BY SERVICE AREA		
<u>Housing Unit Size</u>	<u>North Beaufort County Parks and Recreation Service Area Impact Fee per Unit</u>	<u>South Beaufort County Parks and Recreation Service Area Impact Fee Per Unit</u>
<u>1,000 sf or less</u>	<u>\$486</u>	<u>\$282</u>
<u>1,001 to 1,250 sf</u>	<u>\$590</u>	<u>\$353</u>
<u>1,251 to 1,500 sf</u>	<u>\$694</u>	<u>\$423</u>
<u>1,501 to 1,750 sf</u>	<u>\$798</u>	<u>\$470</u>
<u>1,751 to 2,000 sf</u>	<u>\$868</u>	<u>\$517</u>
<u>2,001 to 2,500 sf</u>	<u>\$1,006</u>	<u>\$588</u>
<u>2,501 to 3,000 sf</u>	<u>\$1,076</u>	<u>\$658</u>
<u>3,001 to 3,500 sf</u>	<u>\$1,180</u>	<u>\$705</u>
<u>3,501 to 4,000 sf</u>	<u>\$1,249</u>	<u>\$752</u>
<u>4,001 or more sf</u>	<u>\$1,319</u>	<u>\$776</u>

	Fee per Dwelling Unit (All Types)
Service Area	For the Period 2006—2020
Town of Hilton Head	\$ 627.00
Daufuskie Island	— 0.00
Town of Bluffton; Bluffton-Okatie	1,385.00
City of Beaufort; Town of Port Royal; Port Royal Island	— 81.00
Lady's Island	— 429.00
St. Helena	— 775.00

Sheldon-Lobeco-Yemassee	—0.00
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~~* All parks and recreation facility development impact fee amounts per dwelling unit estimated. All parks and recreation facility development impact fee amounts are subject to change.~~

~~(b) The park and recreation facilities development impact fees for the Town of Hilton Head and Town of Bluffton/Bluffton-Okatie Service Areas shall be adjusted annually to reflect the effects of inflation on the costs for park and recreation facilities set forth in the Parks and Recreation Facilities Impact Fee Support Study and CIP: Bluffton-Okatie and Hilton Head Island Service areas dated August 2006. Prior to December 1, 2007, and on December 1 of each following year, the development impact fee amount set forth in Table 82-56: Parks and Recreation Facilities Development Impact Fee Schedule, by Service Area, shall be adjusted for the Town of Hilton Head and Town of Bluffton/Bluffton-Okatie Service Areas to account for inflationary increases in the costs of providing parks and recreation facilities using the Construction Cost Index calculated by the Engineering New Record (ENR). For each such adjustment, the park and recreation development impact fees shown in Table 82-56 for the Town of Hilton Head and Town of Bluffton/Bluffton-Okatie Service Areas shall be multiplied by a fraction, the numerator of which is the ENR Construction Cost Index for the most recent month for which figures are available, and the denominator of which is the ENR Construction Cost Index for the period one year prior to the period reflected in the numerator.~~

Sec. 82-5756. -- Individual Assessment of Development Impact.

(a) ~~In lieu~~In lieu of calculating the parks and recreation development impact fees by reference to the fee schedule in Table 82-5655; Parks and Recreation Facilities Development Impact Fee Schedule, by Service Area, a fee payor may request that the amount of the required parks and recreation development impact fees be determined by reference to an Individual Assessment of Development Impact for the proposed development.

(b) If a fee payor requests the use of an Individual Assessment of Development Impact, the fee payor shall be responsible for retaining a qualified professional to prepare the Individual Assessment of Development Impact that complies with the requirements of this section, at the fee payor's expense.

(c) Each Individual Assessment of Development Impact shall be based on the same level of service standards and system improvement costs for park and recreation facilities for the service areas used in the parks and recreation development impact fee study and CIP support studies, shall use the formula used for calculating the development impact fees used in the parks and recreation development impact fee study and CIP relevant support study (no adjustments in the assumption of credits shall be made), and shall document the relevant methodologies and assumptions used. The burden shall be on the fee payor requesting the Individual Assessment of Development Impact to demonstrate by competent evidence that the data and assumptions used in the parks and recreation development impact fee study and CIP appropriate support study and reflected in Table 82-56; Parks and Recreation Facilities Development Impact Fee Schedule, by Service Area, is less accurate than the results of the Individual Assessment of Development Impact.

(d) Each Individual Assessment of Development Impact shall be submitted to the Planning Director or a designee, and may be accepted, rejected, or accepted with modifications by the Planning Director or a designee based on the standards in Section 82-57(e) as the basis for calculating park and recreation development impact fees. If an Individual Assessment of Development Impact is accepted or accepted with modifications by the Director or a designee as a more accurate measure of the demand for park and recreation facility system improvements created by the proposed development than the applicable fee in Table 82-56: Parks and Recreation Development Impact Fee Schedule, by Service Area, then the park and recreation development impact fees due under this Ordinance shall be calculated according to such assessment.

~~(e) The standards for acceptance, acceptance with modifications, or rejection of the Individual Assessment of Development Impact is whether the Individual Assessment of Development Impact complies with all the requirements of this section, and if so, whether it demonstrates by competent~~

~~evidence, that an alternative parks and recreation development impact fee amount more accurately reflects the demands for park and recreation facilities than the applicable fees in Table 82-56, Parks and Recreation Facilities Development Impact Fee Schedule.~~

~~(f) If an Individual Assessment of Development Impact is accepted or accepted with modifications by the Planning Director or a designee as a more accurate measure of the demand for park and recreation facilities created by the proposed development than the applicable fee in Table 82-56, then the park and recreation development impact fees due shall be calculated according to such assessment.~~

Sec. 82-5758. - ~~Imposition and Calculation Credits.~~

~~(a) Any developer/fee payor which is obligated to pay a parks and recreation development impact fee under this section may apply for credit against parks and recreation development impact fees otherwise due, up to but not exceeding the full obligation for the fees proposed to be paid pursuant to the provisions of this Ordinance for any land dedication, construction, or contribution for parks and recreation facility system improvements that are accepted by the County Council for parks and recreation facility systems improvements identified in the CIP.~~

~~(b) Valuation of Credits~~

~~(1) Credit for land dedication for park and recreation facility system improvements, at the fee payor's option, shall be valued at either (a) 100 percent of the most recent assessed value for such land as shown in the records of the County Assessor, or (b) the fair market value of the land established by a private appraiser acceptable to the County Council in an appraisal paid for by the fee payor.~~

~~(2) Credit for construction of parks and recreation facility system improvements shall be valued by the County Council based on construction costs estimates submitted by the fee payor. The County Council shall determine the amount of credit due based on the information submitted, or, if it determines the information is inaccurate or unreliable, then on alternative engineering or construction costs acceptable to the County Council.~~

~~(3) Credit for a contribution for parks and recreation facility system improvements shall be based on the value of the contribution at the time it is made by the fee payor.~~

~~(c) ~~When Credits Become Effective~~~~

~~(1) Credits for land dedication for parks and recreation facilities shall become effective after the credit is approved by County Council or applicable municipal legislative body pursuant to this section, and a Credit Agreement/Development Agreement is entered into, and (a) the land has been conveyed to the County or applicable municipality in a form established by the County or applicable municipality at no cost to the County or applicable municipality, and (b) the dedication of land has been accepted by the County or applicable municipality.~~

~~(2) Credits for construction of parks and recreation facility system improvements shall become effective after the credit is approved by County Council or applicable municipal legislative body² pursuant to this section, (a) a Credit Agreement/Development Agreement is entered into, (b) a suitable maintenance and warranty bond has been received and approved by the County Council or applicable municipal legislative body, and (c) all design, construction, inspection, testing, bonding, and acceptance procedures have been completed in compliance with all applicable County requirements (or municipal requirements, as applicable).~~

~~(3) Credits for contributions shall become effective after the contribution is approved by the County Council or applicable municipal legislative body pursuant to this section, and the contribution is provided to and accepted by the County Council or applicable municipal legislative body.~~

~~(4) Credits for land dedication, construction of parks and recreation facility system improvements, or contributions, shall be transferable within the same development for parks and recreation development~~

impact fee purposes, but shall not be transferable outside the development or used as credit against fees for other public facilities. Credit may be transferred pursuant to these terms and conditions by any written instrument that clearly identifies which credits issued under this section are to be transferred. The instrument shall be signed by both the transferor and transferee, and the document shall be delivered to the County Council or applicable municipal legislative body for registration.

(5) The total amount of the credit shall not exceed the amount of the parks and recreation development impact fees due and payable for the project.

(6) If the offer for credit is approved, a Credit Agreement/Development Agreement shall be prepared and signed by the applicant and the County Council or applicable municipal legislative body. The Credit Agreement/Development Agreement shall specifically outline the land dedication, construction, or contribution for parks and recreation facility system improvements, the time by which they shall be completed or dedicated and any extensions thereof, and the value (in dollars) of the credit against the parks and recreation development impact fees the fee payor shall receive.

(7) The County Council or applicable legislative body may enter into a Capital Contribution Front-Ending Agreement with any developer/fee payor who proposes to dedicate land or construct parks and recreation facility system improvements in the CIP, to the extent the fair market value of the land or the construction of those parks and recreation facility system improvements exceed the obligation to pay parks and recreation development impact fees for which a credit is provided pursuant to this section. The Capital Contribution Front-Ending Agreement shall provide proportionate and fair share reimbursement linked to new growth and development's use of the parks and recreation facility system improvements constructed.

~~(a) The appropriate parks and recreation facilities development impact fees, as established in this article, by service area, shall be imposed on all developers (fee payors) for which authorization of commencement of a residential development (building permit or, if no subsequent building permit is required, a development permit), is sought from the County, or from a municipality in the County, in accordance with this article and the procedures set forth in the County impact fee procedures in Section 82-21 et seq.~~

~~(b) When an application for such building permit or development permit is received by the appropriate County or municipal staff/official, the staff/official shall determine:~~

~~(1) The parks and recreation service area within which the proposed development project lies.~~

~~(2) The number of residential dwelling units proposed.~~

~~(3) Whether any of the proposed residential dwelling units qualify for a discount as "affordable housing" and, if so, the number and type of such units.~~

~~(4) Whether the applicant has applied for an Individual Assessment of Development Impact pursuant to Section 82-57.~~

~~(c) If an Individual Assessment of Development Impact is submitted, it shall be processed and reviewed pursuant to the requirements of Section 82-57, and accepted, modified, or rejected. If it is accepted or modified, the park facilities development impact fees shall be determined pursuant to Section 82-57.~~

~~(d) If an Individual Assessment of Development Impact is rejected, or not requested, the appropriate County or municipal staff/officials shall then multiply the number of proposed residential dwelling units to which the parks and recreation facilities development impact fee is applicable by the applicable fee per dwelling unit as set forth in Table 82-56, Parks and Recreation Facilities Development Impact Fee Schedule.~~

~~(e) The procedure for timely processing of building permit or development applications subject to the parks and recreation facilities development impact fee is set forth below. This procedure is intended to occur concurrently with the County's or municipality's required plans review process and to cause no~~

~~additional delay, unless developer rights (see Section 82-61) and/or County remedies (see Section 82-62) are triggered, or unless a development agreement is sought by the applicant (see Section 82-60).~~

Step Order	Major Steps	Responsible Party	Time
1.	Filing of application for development permit or development approval	Developer/applicant	Initiates process
2.	Determination of applicable service area	Building official	Concurrent with plans review
3.	Determination of amount of development [number of DUs]	Building official	Concurrent with plans review
4.	Determination of the number and type of affordable housing units, if any	Referral to Planning Department	Concurrent with plans review
5.	Developer/applicant determines whether to request an Individual Assessment of Development Impact	Developer/applicant	If request made, review occurs concurrent with plan review by Planning Director. Assessment accepted, modified, or rejected, and fee determined. Extension of time, as may be necessary
6.	If Individual Assessment of Development Impact not requested, or if rejected, multiply number of DUs by applicable parks and recreation facilities development impact fee per Table 82-56. Alternative: development agreement, if sought by applicant	Building official Planning Department	Concurrent with plan review Extension of time, as may be necessary
7.	Payment of total parks and recreation facilities development impact fee	Developer/applicant	Upon issuance of building/development permit
8.	Issue receipt for parks and recreation facilities development impact fee paid	Building official	Upon issuance of building/development permit
9.	Transfer of parks and recreation facilities development impact fee revenues collected to County Finance Department for placement in appropriate account	Building official	Following issuance of building/development permit

~~(f) If the proposed residential development includes affordable housing, the applicable parks and recreation facilities development impact fee shall be reduced in accordance with the discount schedule~~

~~set forth in subsection 82-33(b)(3)c.; provided, however, that time share dwelling units do not qualify as affordable housing and are not eligible for discounts in any circumstances.~~

~~(g) For a proposed change of use of building or structure or a renovation or rehabilitation which adds residential dwelling units, the fee is calculated as follows: Determine only the additional parks and recreation facilities demand resulting from the change of use or the additional residential dwelling units and calculate the parks and recreation facilities development impact fee due as above, but only for such additional demand, not for existing demand.~~

Sec. 82-58. - Trust Account for Parks and Recreation Development Impact Fees.

~~The County and the participating municipalities, hereby establish segregated Parks and Recreation Development Impact Fee Trust Accounts. All parks and recreation development impact fees collected by the County and the participating municipalities shall be placed in their respective Trust Account. By November 1 of each year, the participating municipalities shall transfer the parks and recreation development impact fees they collect to the County. Upon receipt, the County shall then place the funds into its Parks and Recreation Development Impact Fee Trust Account. Each Trust Account shall be interest-bearing and all interest earned and accruing to the account shall become funds of the account, subject to the same limitations and restrictions on use and expenditure of funds that are applicable to parks and recreation development impact fee funds.~~

Sec. 82-59. - Expenditure of Fees for Parks and Recreation Facility System Improvements.

~~Parks and recreation development impact fee funds shall be used by the County in accordance with the development impact fee procedures in Section 82-21 et seq., solely and exclusively for parks and recreation facility system improvements as set forth in the parks and recreation development impact fee study and CIP. System improvements generally include the following: acquisition of land for development of new parks, expansions to existing parks, and park and recreation equipment.~~

~~(a) All parks and recreation facilities development impact fees shall be used for system improvements as set forth in the County's adopted parks and recreation facilities capital improvements plan and as summarized in the Beaufort County Proportionate Share Development Impact Fee Calculation Methodology Report, dated November 3, 1999, and the Parks and Recreation Facilities Impact Fee Support Study and CIP: Bluffton-Okatie and Hilton Head Island Service Areas, dated August 2006, as appropriate.~~

~~(b) In all the service areas except the Town of Hilton Head Service Area, system improvements generally include the following:~~

~~(1) Acquisition of land for, and development of, new community and county parks, including recreational facilities;~~

~~(2) Expansions to existing community and county parks, including the addition of recreation facilities and park development; and~~

~~(3) Park and recreation equipment with a useful life of five years or more and a cost of \$100,000.00 or more.~~

~~(c) In the Town of Hilton Head Service Area, system improvements generally include the following:~~

~~(1) Development of recreational facilities and equipment for parks.~~

~~(2) Park and recreation equipment with a useful life of five years or more and a cost of \$100,000.00 or more.~~

Sec. 82-60. - Development Agreement Option.

~~(a) The developer may pay the parks and recreation facilities development impact fee, as calculated pursuant to Section 82-5582-56, as the proposed development project's proportionate share of system improvement costs and as full and complete payment of such obligations. In; or, in the alternative,~~

~~the a~~ developer may enter into an agreement with the County or a participating municipality pursuant to the State Local Government Development Agreement Act, providing and provide for dedication of land, park equipment, development of parks and recreation facilities, and/or for payments in-lieu of development impact fees for parks and recreation facilities, through a development agreement.

~~(b) The agreement may provide for the construction or installation of system improvements by the developer and for credits or reimbursements for costs incurred by the developer, including inter-project transfers of credits or reimbursement for project improvements which are used or shared by more than one proposed development project.~~

~~(be)~~ A parks and recreation development impact fee may not be imposed on a developer who has entered into a development agreement with the County that who provides for the parks and recreation facility system improvement needs of the development project that is subject to the development agreement.

~~(cd)~~ A development agreement for parks and recreation facilities may only be entered into with the authorization and approval of both the County and the developer, or the participating municipality and developer, as appropriate, ~~and after consultation with an affected municipality, if applicable.~~

Sec. 82-61. - Developer Rights.

The developer, pursuant to the State Development Impact Fee Act and the County impact fee procedures in Section 82-21 ~~et seq. et seq.~~, shall have the following rights, any or all of which may be exercised only in accordance with the impact fee procedures in Section 82-21 et seq. et seq.

(a) *Administrative Appeal.* The developer/applicant may file an administrative appeal with the County Administrator with respect to a County or municipal decision related to the imposition, calculation, collection, ~~processing-processing~~, or expenditure of a parks and recreation ~~facilities~~ development impact fee, at any time; provided, however, that such appeal must comply with the provisions and requirements of the County impact fee procedures ~~as set forth in Section 82-21 et seq. et seq.~~ If the appeal follows payment of the development impact fee, it must be made within 30 days of the date of fee payment. The filing of an appeal will immediately halt the impact fee development approval process, unless the developer/applicant posts a bond or submits an irrevocable letter of credit for the full amount of the impact fees as calculated by the County or a participating municipality to be due.

(b) *Payment under Protest.* The developer/applicant may pay the County-calculated or municipality-calculated development impact fee under protest, pursuant to the County impact fee procedures set forth in Section 82-21 et seq. et seq. Payment under protest does not preclude the developer/applicant from filing an administrative appeal, ~~nor~~ from requesting a refund, ~~nor or~~ from posting a bond or submitting an irrevocable letter of credit for the full amount of the development impact fee due due, all as set forth in the impact fee procedures in Section 82-21 et seq. et seq.

(c) *Mediation.* The developer/applicant may request mediation by a qualified independent party, but only upon voluntary agreement by both the developer/applicant (fee payor) as well as the County (and, if applicable, participating municipality) and only to address a disagreement related to the parks and recreation ~~facilities~~ development impact fee, as calculated by the County or municipality, for the proposed ~~residential~~ development. Neither request for, nor participation in, mediation shall preclude the developer/applicant (fee payor) from pursuing other developer rights and/or remedies, as set forth in this article, the County impact fee procedures in Section 82-21 et seq. or other remedies available by law.

Sec. 82-62. - County Remedies.

(a) The County and a participating municipality (to the extent authorized in the intergovernmental agreement(s) with the County), pursuant to the State Development Impact Fee Act and the County impact fee procedures in Section 82-21 et seq. et seq., ~~and the municipalities, to the extent authorized pursuant to intergovernmental agreements entered into with the County pursuant to this article~~, shall have all of the following remedies, which may be exercised individually or collectively, but only in accordance with the impact fee procedures ~~as set forth in~~ Section 82-21 et seq. et seq.

(1) *Interest and Penalties.* The County or participating municipality may, ~~at-in~~ its sole discretion, add reasonable interest and penalties for nonpayment or late payment to the amount of the calculated parks and recreation ~~facilities~~ development impact fee due, pursuant to the impact fee procedures ~~as set forth~~ in Section 82-21 et seq. et seq.

(2) *Withholding Building or Development Permit or Development Approval or Certificate of Occupancy.* The County or participating municipality may withhold a certificate of occupancy, a building or development permit, or development approval, as may be applicable, until full and complete payment has been made by the developer/applicant of the ~~County-calculated or municipality-calculated~~ parks and recreation ~~facilities~~ development impact fee due.

(3) *Lien.* The County may impose a lien on the developer's property, pursuant to the impact fee procedures set forth in Section 82-21 et seq. et seq., for failure of the developer/applicant to timely pay the required ~~County-calculated or municipality-calculated~~ parks and recreation ~~facilities~~ development impact fee in full.

(b) The County or participating municipality may pursue any one or all of the remedies described in subsection (a) of this section, at its discretion. The failure to pursue any remedy, at any time, shall not be deemed to be a waiver of County or municipality rights to pursue any remedy at such other time as may be deemed appropriate.

Sec. 82-63. – Refund of Fees.

(a) A collected parks and recreation development impact fee shall be refunded to the owner of record of property on which a parks and recreation development impact fee has been paid if:

(1) The parks and recreation development impact fee revenues collected on the property have not been expended within three years of the date they were scheduled to be expended, pursuant to the parks and recreation development impact fee study and CIP; or

(2) A building permit or permit for installation of a manufactured home on the property is subsequently denied.

(b) The amount, timing, and recipient of any refund required by this article of collected parks and recreation development impact fees shall comply with the standards of Sec. 82-35.

Sec. 82-6364. - Intergovernmental ~~Agreement~~Agreements.

Prior to ~~imposition-collection~~ of a parks and recreation ~~facilities~~ development impact fee ~~within a municipality in a participating municipality,~~ the ~~municipality will~~County shall enter into an intergovernmental ~~agreement~~ agreement with the participating municipality. ~~with as specified in this article, which~~ intergovernmental agreement shall, ~~inter alia~~:

(a) Specify the reasonable share of funding joint system improvements for parks and recreation facility system improvements by each governmental unit ~~or entity~~; and

(b) Provide for the collection of the parks and recreation ~~facilities~~ development impact fee by the municipality within its corporate limits and by the County within the unincorporated area; and

(c) Provide for the timely transfer of parks and recreation development impact fee ~~funds~~revenues from the municipality to the County; and

(d) Provide for the timely expenditure of the parks and recreation ~~facilities~~ development impact fee ~~funds~~revenues by the County, in accordance with ~~its adopted capital improvements plan~~the CIP.

Sec. 82-6465. - Termination of the Parks and Recreation Development Impact Fee.

The parks and recreation ~~facilities~~ development impact fees shall be terminated upon the completion/conclusion of all of the parks and recreation ~~facilities~~ development impact fee-funded capital improvements, as set forth in the ~~County's capital improvements plan~~CIP, unless:

(a) The County adopts a ~~capital improvements plan~~CIP for a subsequent time period; or

(b) The County adopts an updated parks and recreation facilities development impact fee pursuant to the substantive and procedural requirements of the State Development Impact Fee Act.

SECS. 82-~~6566~~—82-80. - RESERVED

EXHIBIT E**ARTICLE V. – LIBRARY FACILITIES—NORTHERN AND SOUTHERN BEAUFORT COUNTY SERVICE AREAS****~~Sec. 82-111.~~—Liberal Construction.**

~~The provisions of this article shall be liberally construed to effectively carry out its purposes in the interest of further promoting and protecting the public health, safety and welfare.~~

~~Sec. 82-~~112~~111.~~ - Adoption.

~~Pursuant to the impact fee procedures in Section 82-21 et seq. After the effective date of this article, the library development impact fee for library facilities is shall be adopted and imposed in accordance with the procedure and requirements of this article and the intergovernmental agreement(s) the County has entered into with the participating municipalities. of _____³, consistent with the requirements of the State Development Impact Fee Act, the County development impact fee procedures as set forth in Section 82-21 et seq., and the County's adopted library capital improvements plan (CIP).~~

~~Sec. 82-113.~~—Geographic Application.

~~Library facility development impact fees shall be applicable within all unincorporated areas of the County and, via intergovernmental agreements, within the incorporated municipalities of the Town of Bluffton, Town of Hilton Head Island and the City of Hardeeville. Library facility development impact fees shall not be applicable within the incorporated municipalities of the City of Beaufort and Town of Port Royal.~~

~~Sec. 82-~~114~~112.~~ — Establishment of Service Area.

~~The service area for the library facility development impact fees is all the unincorporated areas of the County, and the municipalities of the Town of Bluffton, and the Town of Hilton Head Island. There are two service areas for library development impact fees. They are the South Beaufort County Library Service Area and the North Beaufort County Library Service Area. The South Beaufort County Library Service Area includes those parts of the County south of the Broad River. The North Beaufort County Library Service Area includes those parts of the County north of the Broad River. The boundaries of these services areas are identified in Figure 82-112: Beaufort County Library Service Areas.~~

FIGURE 82-112: BEAUFORT COUNTY LIBRARY SERVICE AREAS



Sec. 82-115.113. - Incorporation of **Technical Report Support Study**.

The County and the participating municipalities (the Town of Bluffton and the Town of Hilton Head Island) hereby rely on the level of service standards standard, land use assumptions, methodologies, service units, system improvement costs, formula, and analyses for the library facilities development impact fees for library facility system improvements set out in Capital Improvement Plan and Development Impact Fee Study prepared by TischlerBise, dated July 27, 2020 (hereinafter “library development impact fee study and CIP”). The library development impact fee study and CIP are incorporated herein by reference. The library development impact fee study and CIP sets forth a reasonable level of service standard, land use assumptions, methodologies, service units, system improvement costs, and formulas for determining the impacts of new residential development on the South Beaufort County Library Service Area and the North Beaufort County Library Service Area. library facility system improvement needs set out and explained in Library Facilities Impact Fee Update Support Study and CIP dated August 2006, and the County adopted library facilities capital improvements plan (CIP) referenced therein. The support study and CIP referenced in this section is incorporated herein by reference. The support study and CIP sets forth reasonable level of service standards, land use assumptions, methodologies, service units, system improvement costs, and formula for determining the impacts of new development on library facility needs.

Sec. 82-114. – Imposition of Library Development Impact Fees

- (a) Pursuant to this article and the appropriate intergovernmental agreement(s) between the County and the participating municipalities, and in accordance with the impact fee procedures in Section 82-21 *et seq.*, the State Development Impact Fee Act, and the library development impact fee study and CIP, library development impact fees shall be imposed in the South Beaufort County Library Service Area and the North Beaufort County Library Service Area.
- (b) The library development impact fee shall be imposed on all new residential development (dwelling units) in the County, unless the residential development is exempted, or an exception or waiver is granted pursuant to Sec. 82-32(b), Development Not Subject to Development Impact Fees, or Sec. 82-33(b)(3)c. A library development impact fee shall only be imposed if a new dwelling unit is developed.
- (c) The library development impact fee in the unincorporated County and within a participating municipality shall be paid prior to issuance of a building permit, or if a building permit is not required, prior to construction of the dwelling unit, or prior to issuance of a development permit for the dwelling unit, as appropriate.

Sec. 82-116.115. – Library Impact Fee Schedule.

(a) Pursuant to this article and the appropriate intergovernmental agreement(s) between the County and participating municipalities, and in accordance with the impact fee procedures in Section 82-21 *et seq.*, the State Development Impact Fee Act, and the library impact fee study and CIP, library development impact fees shall be imposed in the South Beaufort County Library Service Area and the North Beaufort County Library Service Area.

~~a) Pursuant to this article, and in accordance with the County impact fee procedures as set forth in Section 82-21 *et seq.*, the appropriate intergovernmental agreements between the County and participating municipalities, the State Development Impact Fee Act, and the support study and the County's adopted library facilities capital improvements plan (CIP) incorporated in this article by reference, library facilities development impact fees shall be imposed on all new residential development (dwelling units) within the service area in the amounts identified in Table 82-116: Library Facilities Development Impact Fee Schedule, unless an Individual Assessment of Development Impact is accepted pursuant to Section 82-117: Individual Assessment of Development Impact.~~

TABLE	82-116:
LIBRARY	FACILITIES
IMPACT FEE SCHEDULE, *	DEVELOPMENT

Library Impact Fee per Dwelling Unit\$553.00

* All library facility development impact fee amounts are subject to the automatic annual adjustment for inflation stated in section 82-116(b).

~~(b) The library facilities development impact fees shall be adjusted annually to reflect the effects of inflation on the costs for library facilities set forth in the Library Facilities Impact Fee Update Support Study and CIP dated August 2006. Prior to December 1, 2007, and on December 1 of each following year, the development impact fee amount set forth in Table 82-116: Library Facilities Development Impact Fee Schedule, shall be adjusted to account for inflationary increases in the costs of providing library facilities using the Construction Cost Index calculated by the Engineering News Record (ENR). For each such adjustment, the library facilities development impact fees shown in Table 82-116 shall be multiplied by a fraction, the numerator of which is the ENR Construction Cost Index for the most recent month for which figures are available, and the denominator of which is the ENR Construction Cost Index for the period one year prior to the period reflected in the numerator.~~

~~(b) (b)~~ The following general procedure shall be followed upon receipt of an application for a building permit for new development:

- (1) ~~(1)~~ Identify the applicable service area (South Beaufort County Library Service Area or North Beaufort County Library Service Area) based on the development’s location;
- (2) ~~(2)~~ Determine if any of the dwelling units qualify for a discount as “affordable housing” in accordance with Sec. 82-33(b)(3)c, and if so the number of those dwelling units and the amount of the discount;
- (3) ~~(3)~~ Determine whether the applicant has applied for an Individual Assessment of Development Impact in accordance with Sec. 82-116.
- (4) ~~(4)~~ If an Individual Assessment of Development Impact is not approved, or not applied for, identify the number of dwelling units, and the square feet in size of each dwelling unit, and then apply the fee schedule in Table 82-115: Library Development Impact Fee Schedule, by Service Area, to each dwelling unit; or
- (5) ~~(5)~~ If an Individual Assessment of Development Impact is accepted, pay the fee based on the approved Individual Assessment of Development Impact.

<u>TABLE 82-115: LIBRARY DEVELOPMENT IMPACT FEE SCHEDULE, BY SERVICE AREA</u>		
<u>Housing Unit Size</u>	<u>North Beaufort County Library Service Area Impact Fee</u>	<u>South Beaufort County Library Service Area Impact Fee</u>
<u>1,000 sf or less</u>	<u>\$225</u>	<u>\$151</u>
<u>1,001 to 1,250 sf</u>	<u>\$273</u>	<u>\$189</u>
<u>1,251 to 1,500 sf</u>	<u>\$321</u>	<u>\$227</u>
<u>1,501 to 1,750 sf</u>	<u>\$369</u>	<u>\$252</u>
<u>1,751 to 2,000 sf</u>	<u>\$401</u>	<u>\$278</u>
<u>2,001 to 2,500 sf</u>	<u>\$466</u>	<u>\$316</u>
<u>2,501 to 3,000 sf</u>	<u>\$498</u>	<u>\$353</u>
<u>3,001 to 3,500 sf</u>	<u>\$546</u>	<u>\$379</u>
<u>3,501 to 4,000 sf</u>	<u>\$578</u>	<u>\$404</u>
<u>4,001 or more sf</u>	<u>\$610</u>	<u>\$417</u>

Sec. 82-~~117~~116. - Individual Assessment of Development Impact.

- (a) ~~In lieu~~In lieu of calculating the library facilities development impact fees by reference to the fee schedule in Table 82-~~115~~116, Library ~~Facilities~~-Development Impact Fee Schedule, by Service Area, a fee payor may request that the amount of the required library ~~facilities~~ development impact fees be determined by reference to an Individual Assessment of Development Impact for the proposed development.
- (b) If a fee payor requests the use of an Individual Assessment of Development Impact, the fee payor shall be responsible for retaining a qualified professional to prepare the Individual Assessment of Development Impact that complies with the requirements of this section, at the fee payor's expense.
- (c) Each Individual Assessment of Development Impact shall be based on the same level of service standards and system improvement costs for library facilities used in the library development impact

~~fee study and CIP support study, shall use the formula for calculating the development impact fees used in the library development impact fee study and CIP relevant support study, and shall document the relevant methodologies and assumptions used. The burden shall be on the fee payor requesting the Individual Assessment of Development Impact to demonstrate by competent evidence that the data and assumptions used in the appropriate support study and reflected in Table 82-115, Library Facilities Development Impact Fee Schedule, by Service Area, is less accurate than the results of the Individual Assessment of Development Impact.~~

- (d) ~~Each Individual Assessment of Development Impact shall be submitted to the Planning Director or a designee, and may be accepted, rejected, or accepted with modifications by the Planning Director or a designee based on the standards in Section 82-117(e) as the basis for calculating library facility development impact fees. If an Individual Assessment of Development Impact is accepted or accepted with modifications by the Director or a designee as a more accurate measure of the demand for library facility system improvements created by the proposed development than the applicable fee in Table 82-115: Library Development Impact Fee Schedule, by Service Area, then library development impact fees due under this Ordinance shall be calculated according to such assessment.~~(e) ~~The standards for acceptance, acceptance with modifications, or rejection of the Individual Assessment of Development Impact is whether the Individual Assessment of Development Impact complies with all the requirements of this section, and if so, whether it demonstrates by competent evidence, that an alternative library facilities development impact fee amount more accurately reflects the demands for library facilities than the applicable fees in Table 82-116, Library Facilities Development Impact Fee Schedule.~~
- (f) ~~If an Individual Assessment of Development Impact is accepted or accepted with modifications by the Planning Director or a designee as a more accurate measure of the demand for library facilities created by the proposed development than the applicable fee in Table 82-116, Library Facilities Development Impact Fee Schedule, then the library facilities development impact fees due shall be calculated according to such assessment~~

Sec. 82-117. – Credits.

- (a) ~~Any developer/fee payor which is obligated to pay a library development impact fee under this section may apply for credit against library development impact fees otherwise due, up to but not exceeding the full obligation for the fees proposed to be paid pursuant to the provisions of this Ordinance for any land dedication, construction, or contribution for library facility system improvements that are accepted by the County Council for library facility systems improvements identified in the CIP.~~
- (b) Valuation of Credits
- (1) ~~Credit for land dedication for library park and recreation facility system improvements, at the fee payor's option, shall be valued at either (a) 100 percent of the most recent assessed value for such land as shown in the records of the County Assessor, or (b) the fair market value of the land established by a private appraiser acceptable to the County Council in an appraisal paid for by the fee payor.~~
 - (2) ~~Credit for construction of library facility system improvements shall be valued by the County Council based on construction costs estimates submitted by the fee payor. The County Council shall determine the amount of credit due based on the information submitted, or, if it determines the information is inaccurate or unreliable, then on alternative engineering or construction costs acceptable to the County Council.~~
 - (3) ~~Credit for a contribution for library facility system improvements shall be based on the value of the contribution at the time it is made by the fee payor.~~
- (c) When Credits Become Effective
- (1) ~~Credits for land dedication for library facilities system improvements shall become effective after the credit is approved by the County Council or applicable municipal legislative body pursuant to this section, and a Credit Agreement/Development Agreement is entered into, and (a) the land has been conveyed to the County or applicable municipality in a form established by~~

~~the County or applicable municipality at no cost to the County or applicable municipality, and (b) the dedication of land has been accepted by the County or applicable municipality.~~

- (2) ~~Credits for construction of library facility system improvements shall become effective after the credit is approved by County Council or applicable municipal legislative body⁴ pursuant to this section, a Credit Agreement/Development Agreement is entered into, a suitable maintenance and warranty bond has been received and approved by the County Council or applicable municipal legislative body, and all design, construction, inspection, testing, bonding, and acceptance procedures have been completed in compliance with all applicable County requirements (or municipal requirements, as applicable).~~
- (3) ~~Credits for contributions shall become effective after the contribution is approved by the County Council or applicable municipal legislative body pursuant to this section, and the contribution is provided to and accepted by the County Council or applicable municipal legislative body.~~
- (4) ~~Credits for land dedication, construction of library facility system improvements, or contributions, shall be transferable within the same development for library development impact fee purposes, but shall not be transferable outside the development or used as credit against fees for other public facilities. Credit may be transferred pursuant to these terms and conditions by any written instrument that clearly identifies which credits issued under this section are to be transferred. The instrument shall be signed by both the transferor and transferee, and the document shall be delivered to the County Council or applicable municipal legislative body for registration.~~
- (5) ~~The total amount of the credit shall not exceed the amount of the library development impact fees due and payable for the project.~~
- (6) ~~If the offer for credit is approved, a Credit Agreement/Development Agreement shall be prepared and signed by the applicant and the County Council or applicable municipal legislative body. The Credit Agreement/Development Agreement shall specifically outline the land dedication, construction, or contribution for library facility system improvements, the time by which they shall be completed or dedicated and any extensions thereof, and the value (in dollars) of the credit against the library development impact fees the fee payor shall receive.~~
- (7) ~~The County Council or applicable legislative body may enter into a Capital Contribution Front-Ending Agreement with any developer/fee payor who proposes to dedicate land or construct library facility system improvements in the CIP, to the extent the fair market value of the land or the construction of those library facility system improvements exceed the obligation to pay library development impact fees for which a credit is provided pursuant to this section. The Capital Contribution Front-Ending Agreement shall provide proportionate and fair share reimbursement linked to new growth and development's use of the library facility system improvements constructed.~~

Sec. 82-118. -~~Imposition and Calculation~~Trust Account for Library Development Impact Fees.

~~The County and the participating municipalities hereby establish segregated Library Development Impact Fee Trust Accounts. All library development impact fees collected by the County and the participating municipalities shall be placed in their respective Trust Account. By November 1 of each year, the participating municipalities shall transfer the library development impact fees they collect to the County. Upon receipt, the County shall place these impact fee funds in its Library Development Impact Fee Trust Account. Each Trust Account shall be interest-bearing and all interest earned and accruing to the account shall become funds of the account, subject to the same limitations and restrictions on use and expenditure of funds that are applicable to library development impact fee funds.~~

⁴~~NOTE TO STAFF: Please provide direction on whether land dedications, construction of buildings, or contributions for park and recreation facilities within a participating municipality will be dedicated or accepted by the municipality. We have drafted the provision as if that would be the case; if that is not the case, we can make a change.~~

- ~~(a) The appropriate library facilities development impact fee, as established in this article, shall be imposed on all developers (fee payors) for which authorization of commencement of a residential development (building permit or, if no subsequent building permit is required, a development permit), is sought from the County, or from a participating municipality in the County, in accordance with this article and the procedures set forth in the County impact fee procedures in Section 82-21 et seq.~~
- ~~(b) When an application for such building permit or development permit is received by the appropriate County or municipal staff/official, the staff/official shall determine:

 - ~~(1) The number of residential dwelling units proposed.~~
 - ~~(2) Whether any of the proposed residential dwelling units qualify for a discount as affordable housing and, if so, the number and type of such units.~~
 - ~~(3) Whether the applicant has applied for an Individual Assessment of Development Impact pursuant to Section 82-117.~~~~
- ~~(c) If an Individual Assessment of Development Impact is submitted, it shall be processed and reviewed pursuant to the requirements of Section 82-117, and accepted, modified, or rejected. If it is accepted or modified, the library facilities development impact fees shall be determined pursuant to Section 82-117.~~
- ~~(d) If an Individual Assessment of Development Impact is rejected, or not requested, the appropriate County or city staff/official shall then multiply the number of proposed residential dwelling units to which the library facilities development impact fee is applicable by the applicable fee per dwelling unit as set forth in the schedule in Table 82-116: Library Facilities Development Impact Fee Schedule.~~
- ~~(e) The procedure for timely processing of building permit or development applications subject to the library facilities development impact fee is set forth below. This procedure is intended to occur concurrently with the County's or participating municipality's required plans review process and to cause no additional delay, unless developer rights (see Section 82-121) and/or county remedies (see Section 82-122) are triggered, or unless a development agreement is sought by the applicant (see Section 82-120).~~

Step Order	Major Steps	Responsible Party	Time
1.	Filing of application for development permit or development approval	Developer/applicant	Initiates process
2.	Determination of amount of development [number of DUs]	Building official	Concurrent with plans review
3.	Determination of the number and type of affordable housing units, if any	Referral to Planning Department	Concurrent with plans review
4	Developer/applicant determines whether to request an Individual Assessment of Development Impact	Developer/applicant	If request made, review occurs concurrent with plan review by Planning Director. Assessment

			accepted, modified, or rejected, and fee determined. Extension of time, as may be necessary
5.	If Individual Assessment not requested, or it is not accepted, multiply number of DUs by applicable library facilities development impact fee per Table 82-116. Alternative: development agreement, if sought by applicant	Building official Planning Department	Concurrent with plans review Extension of time, as may be necessary
6.	Payment of total library facilities development impact fee	Developer/applicant	Upon issuance of building/development permit
7.	Issue receipt for library facilities development impact fee paid	Building official	Upon issuance of building/development permit
8.	Transfer of library facilities development impact fee revenues collected to County Finance Department for placement in appropriate account	Building official	Following issuance of building/development permit

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~~(f) If the proposed residential development includes affordable housing, the applicable library facilities development impact fee shall be reduced in accordance with the discount schedule set forth in subsection 82-33(b)(3)c.; provided, however, that time share dwelling units do not qualify as affordable housing and are not eligible for discounts in any circumstances.~~

~~(g) For a proposed change of use of building or structure or a renovation or rehabilitation which adds residential dwelling units the fee is calculated as follows: Determine only the additional library facilities demand resulting from the change of use or the additional residential dwelling units and calculate the library facilities development impact fee due as above, but only for such additional demand, not for existing demand.~~

~~(h) Increase in service units or change in type of development. The County or participating municipalities may not charge a library facilities development impact fee at a higher rate, nor may it charge additional library facilities development impact fees, for a proposed residential development project, as determined above, unless the number of service units increases or the change in the type or characteristics of the proposed development project changes, thereby increasing the library facilities demand. In that event, the additional library facilities development impact fees calculated and imposed shall be limited only to the demand attributable to the additional service units or to the change in the type of residential development or scope of the proposed residential development project.~~

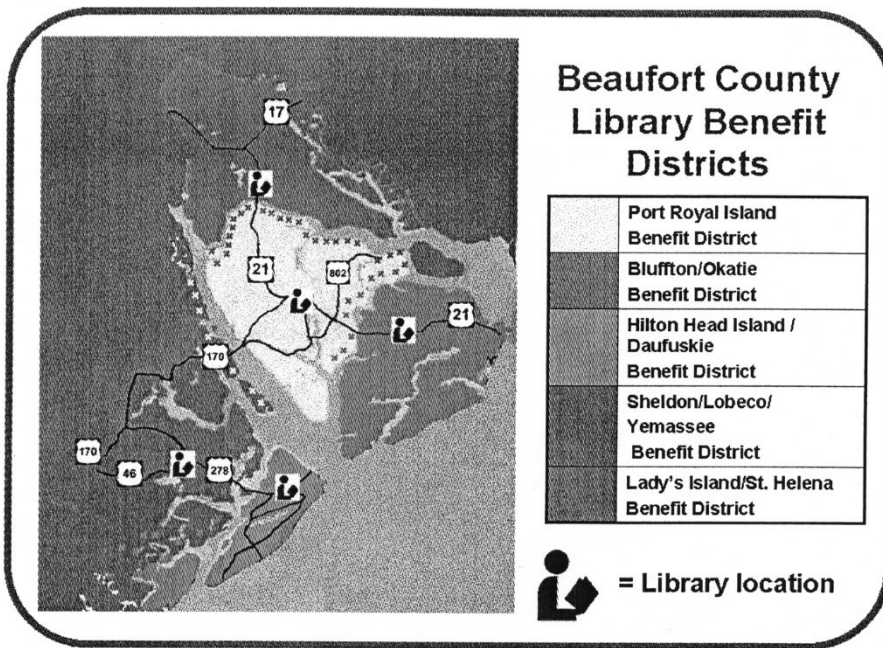
Sec. 82-119. - Expenditure of Fees for Library Facility System Improvements.

Library development impact fee funds shall be used by the County in accordance with the development impact fee procedures in Section 82-21 et seq., solely and exclusively for library facility system improvements as set forth in the library development impact fee study and CIP. System improvements generally include the following: acquisition of land for development of libraries, expansions to existing library buildings and related facilities, and other library equipment such as bookmobiles.

- ~~(a) **General Expenditures for Library Facilities.** All library facilities development impact fees shall be used for system improvements as set forth in the County's adopted library facilities capital improvements plan and as summarized in Library Facilities Impact Fee Update Support Study dated August 2006. System improvements generally include the following:

 - ~~(1) Acquisition of land for, and construction of, new library buildings;~~
 - ~~(2) Expansions to existing library buildings;~~
 - ~~(3) Furniture, capital equipment and technology with a useful life of five years or more and a cost of \$100,000.00 or more; and~~
 - ~~(4) Collection materials.~~~~
- ~~(b) **Creation of Benefit Districts for Expenditure of Fees.** To ensure fee payors in the service area receive sufficient benefit in the form of library facilities that are in close proximity to their residential units, the service area is divided into the following five benefit districts: the Hilton Head/Daufuskie Benefit District; the Bluffton/Okatie Benefit District; the Unincorporated Port Royal Benefit District; the Lady's Island/St. Helena Benefit District; and the Sheldon/Lobeco/Yemassee Benefit District. The boundaries of these benefit districts are identified in Figure 82-119(b): Library Facilities Benefit Districts.~~

~~FIGURE 82-119(b):
LIBRARY FACILITIES BENEFIT DISTRICTS~~



~~FIGURE 82-119~~

- ~~(c) **Impact Fee Expenditures Only Within Benefit District Where Collected.** Library facilities development impact fees shall only be spent within the benefit district where the fee-paying development is located.~~

Sec. 82-120. - Development Agreement Option.

- (a) The developer may pay the library ~~facilities~~ development impact fee, as calculated pursuant to Section 82-115, as the proposed development project's proportionate share of system improvement costs and as full and complete payment of such obligations; ~~or, in.~~ In the alternative, ~~the a~~ developer may enter into an development agreement with the County ~~or a participating municipality~~ pursuant to the State Local Government Development Agreement Act, ~~providing and provide~~ for dedication of land, construction of buildings and related facilities, bookmobiles, library equipment, construction of facilities and/or for payments in lieu of development impact fees for library facilities; through a development agreement.
- ~~(b) The agreement may provide for the construction or installation of system improvements by the developer and for credits or reimbursements for costs incurred by the developer, including interproject transfers of credits or reimbursement for project improvements which are used or shared by more than one proposed development project.~~
- (c) A library development impact fee may not be imposed on a developer who has entered into a development agreement with the County that who provides for the library facility system improvement needs of the developer's development project that is subject to the development agreement.
- (d) A development agreement for library facility ies system improvements may only be entered into with the authorization and approval of both the County and the developer, ~~and after consultation with an affected municipality, if applicable, or the participating municipality and developer, as appropriate.~~

Sec. 82-121. - Developer Rights.

The developer, pursuant to the State Development Impact Fee Act and the County impact fee procedures ~~as set forth~~ in Section 82-21 ~~et seq. et seq.~~, shall have the following rights, ~~any or all of which may be exercised only in accordance with the impact fee procedures as set forth in Section 82-21 et seq. et seq.~~

- (a) *Administrative Appeal.* The developer/applicant may file an administrative appeal with the County Administrator with respect to a municipal or County decision related to the imposition, calculation, collection, ~~processing~~ processing, or expenditure of a library ~~facilities~~ development impact fees, at any time; provided, however, that such appeal must comply with the provisions and requirements of the County impact fee procedures ~~as set forth~~ in Section 82-21 ~~et seq. et seq.~~ If the appeal follows payment of the development impact fee, it must be made within 30 days of the date of fee payment. The filing of an appeal will immediately halt the ~~impact fee~~ development approval process, unless the developer/applicant posts a bond or submits an irrevocable letter of credit for the full amount of the impact fees as calculated by the County or participating municipality to be due.
- (b) *Payment under Protest.* The developer/applicant may pay the County-calculated or municipality-calculated development impact fees under protest, pursuant to the County impact fee procedures ~~as set forth~~ in Section 82-21 ~~et seq. et seq.~~ Payment under protest does not preclude the developer/applicant from filing an administrative appeal nor from requesting a refund, nor from posting a bond or submitting an irrevocable letter of credit for the amount of the development impact fee due, all as set forth in the impact fee procedures in Section 82-21 ~~et seq. et seq.~~
- (c) *Mediation.* The developer/applicant may request mediation by a qualified independent party, but only upon voluntary agreement by both the developer/applicant (fee payor) as well as the County (and, if applicable, municipality) and only to address a disagreement related to the library ~~facilities~~ development impact fee, as calculated by the County or municipality, for the proposed ~~residential~~ development. Neither request for, nor participation in, mediation shall preclude the developer/applicant (fee payor) from pursuing other developer rights and/or remedies, as set forth in this article, the County impact fee procedures in Section 82-21 et seq., or other remedies available by law

Sec. 82-122. - County Remedies.

- (a) The County and a the participating municipalityies (to the extent authorized in the intergovernmental agreements with the County), pursuant to the State Development Impact Fee Act, and the County

impact fee procedures as set forth in Section 82-21 ~~et seq. et seq.~~, and municipalities, to the extent authorized pursuant to intergovernmental agreements with the County, shall have all of the following remedies, which may be exercised individually or collectively: ~~but only in accordance with the impact fee procedures as set forth in section 82-21 et seq. et seq.~~

- (1) *Interest and Penalties.* The County or participating municipality may, ~~at in~~ its sole discretion, add reasonable interest and penalties for nonpayment or late payment to the amount of the calculated library ~~facilities~~ development impact fees due, pursuant to the impact fee procedures ~~as set forth~~ in Section 82-21 ~~et seq. et seq.~~
 - (2) *Withholding Building or Development Permit or Development Approval or Certificate of Occupancy.* The County or participating municipality may withhold a certificate of occupancy, a building or development permit, or development approval, as may be applicable, until full and complete payment has been made by the developer/applicant of the ~~County-calculated or municipality-calculated~~ library ~~facilities~~ development impact fee due.
 - (3) *Lien.* The County may impose a lien on the developer's property, pursuant to the impact fee procedures ~~as set forth~~ in Section 82-21 ~~et seq. et seq.~~ for failure of the developer/applicant to timely pay the required ~~County-calculated or municipality-calculated~~ library ~~facilities~~ development impact fee in full.
- (b) The County or participating municipality may pursue any one or all of the remedies described in subsection (a) of this section, at its discretion. The failure to pursue any remedy or remedies, at any time, shall not be deemed to be a waiver of County or municipality rights to pursue any remedy or remedies at such other time as may be deemed appropriate.

Sec. 82-123. – Refund of Fees.

(a) A collected library development impact fee shall be refunded to the owner of record of property on which a library development impact fee has been paid if:

(1) The library impact fee revenues collected on the property have not been expended within three years of the date they were scheduled to be expended, pursuant to the library development impact fee study and CIP; or

(2) A building permit or permit for installation of a manufactured home on the property is subsequently denied.

(b) The amount, timing, and recipient of any refund required by this article of collected library development impact fees shall comply with the standards of Sec. 82-35.

Sec. 82-~~123~~124. - Intergovernmental Agreement Agreements.

Prior to ~~imposition-collection~~ of ~~a the~~ library ~~facilities~~ development impact fee ~~within a municipality in a participating municipality~~, the County shall ~~have entered into~~ an intergovernmental agreement ~~with the participating municipality. Each with the County, as specified in this article, which~~ intergovernmental agreement shall, ~~inter alia~~:

- (a) Specify the reasonable share of funding joint system improvements for library facility system improvements by each governmental unit ~~or entity~~; and
- (b) Provide for the collection of the library ~~facilities~~ development impact fee by the municipality within its corporate limits and by the County within the unincorporated area; and
- (c) Provide for the timely transfer of library development impact fee ~~revenues-funds~~ from the municipality to the County; and
- (d) Provide for the timely expenditure of the library ~~facilities~~ development impact fee ~~revenues-funds~~ by the County, in accordance with ~~its adopted capital improvements plan~~ the CIP.

Sec. 82-~~124~~125. - Termination of the Library Development Fee.

The library ~~facilities~~-development impact fees shall be terminated upon the completion/conclusion of all of the library ~~facilities~~-development impact fee-funded capital improvements as set forth in the ~~County's capital improvements plan~~CIP, unless:

- (a) The County adopts a ~~capital improvements plan~~CIP for a subsequent time period; or
- (b) The County adopts an updated library ~~facilities~~-development impact fee pursuant to the substantive and procedural requirements of the State Development Impact Fee Act.

Secs. 82-~~125~~126—82-130. – Reserved

EXHIBIT F**ARTICLE VI. – FIRE FACILITIES—NORTHERN AND SOUTHERN BEAUFORT COUNTY SERVICE AREAS****Sec. 82-131. - Adoption.**

Pursuant to the impact fee procedures in Section 82-21 et seq., the fire facilities development impact fee is adopted and imposed on all new development in the County, in accordance with the procedures and requirements of this article and the intergovernmental agreement(s) the County has entered into with the participating fire districts a(_____)⁵ and the participating municipalities es of _____.⁶

Sec. 82-132. - Establishment of Service Area.

There are two service areas for fire facilities development impact fees. They are the Bluffton Fire District Service Area and the North Beaufort County Fire District Service Area. The Bluffton Fire District Service Area includes the all participating fire districts south of the Broad River. The North Beaufort County Fire Service Area includes the Burton, Lady's Island St. Helena, and Sheldon fire districts all participating fire districts north of the Broad River. The boundaries of these services areas are identified in Figure 82-132: Beaufort County Fire Facilities Service Areas.

Sec. 82-133. – Incorporation of Support Study.

The County and the participating municipalities hereby rely on the level of service standard, land use assumptions, methodologies, service units, system improvement costs, formula, and analyses for fire facilities development impact fees for fire facility system improvements set out in *Capital Improvement Plan and Development Impact Fee Study* prepared by TischlerBise, dated July 27, 2020 (hereinafter “fire facilities development impact fee study and CIP”). The fire facilities development impact fee study and CIP are incorporated herein by reference. The fire facilities development impact fee study and CIP sets forth a reasonable level of service standard, land use assumptions, methodologies, service units, system improvement costs, and formulas for determining the impacts of new development on the Bluffton Fire District Service Area and the North Beaufort County Fire Service Area.

Sec. 82-134. - Imposition of Fire Facilities Development Impact Fees.

- (a) The fire facilities development impact fees shall be imposed on all new development in the service areas, unless the development is exempted, or an exception or waiver is granted pursuant to Sec. 82-32(b), Development Not Subject to Development Impact Fees, or Sec. 82-33(b)(3)c.
- (b) The fire facilities development impact fee in the unincorporated County and within a participating municipality shall be paid prior to issuance of a building permit, or if a building permit is not required prior to construction, or prior to issuance of a development permit.

Sec. 82-~~131~~1354. -- Fire Facilities Development Impact Fee Schedule~~districts development impact fee schedule.~~

- (a) Pursuant to this section article and the appropriate intergovernmental agreement(s) between the County and the participating municipalities), and in accordance with the County impact fee procedures set forth in Section 82-21 ~~et seq.~~ Beaufort County Impact Fee Procedures and the South Carolina Development Impact Fee Act, and the fire facilities development impact fee study and CIP, fire facilities development impact fees shall be imposed in the Bluffton Fire District Service Area and the North Beaufort County Fire Service Area following fire districts, pursuant to appropriate intergovernmental agreements between the county and such fire districts.
- (b) The following general procedure shall be followed upon receipt of an application for a building permit or development permit, whichever is applicable, for new development:

- (1) Identify the applicable service area (Bluffton Fire District Service Area or North Beaufort County Fire Service Area) based on the development’s location;
- (2) Determine if any of the dwelling units qualify for a discount as “affordable housing” in accordance with Sec. 82-33(b)(3)c and if so the number of those dwelling units and the amount of the discount;
- (3) Determine if any of the nonresidential development qualifies for a waiver of the fire facilities development impact fee due to the inclusion of automatic sprinklers, where otherwise not required by the applicable County fire code or fire district codes and regulations.
- (3) Determine whether the applicant has applied for an Individual Assessment of Development Impact in accordance with Sec. 82-1365.
- (4) If an Individual Assessment of Development Impact is not approved, or not applied for, calculate the fee as follows:
 - a. For residential development, identify the number of dwelling units, and the square feet in size of each dwelling unit, then apply the fee schedule in Table 82-1345a: Fire Facilities Development Impact Fee Schedule for Residential Development, by Service Area, to each dwelling unit; and

<u>TABLE 82-1354a: FIRE FACILITIES DEVELOPMENT IMPACT FEE SCHEDULE FOR RESIDENTIAL DEVELOPMENT, BY SERVICE AREA</u>		
<u>Housing Unit Size</u>	<u>Bluffton Fire District Service Area</u>	<u>North Beaufort County Fire Service Area</u>
<u>1,000 sf or less</u>	<u>\$477</u>	<u>\$601</u>
<u>1,001 to 1,250 sf</u>	<u>\$600</u>	<u>\$742</u>
<u>1,251 to 1,500 sf</u>	<u>\$715</u>	<u>\$872</u>
<u>1,501 to 1,750 sf</u>	<u>\$791</u>	<u>\$1,001</u>
<u>1,751 to 2,000 sf</u>	<u>\$877</u>	<u>\$1,084</u>
<u>2,001 to 2,500 sf</u>	<u>\$991</u>	<u>\$1,260</u>
<u>2,501 to 3,000 sf</u>	<u>\$1,115</u>	<u>\$1,343</u>
<u>3,001 to 3,500 sf</u>	<u>\$1,191</u>	<u>\$1,473</u>
<u>3,501 to 4,000 sf</u>	<u>\$1,267</u>	<u>\$1,555</u>
<u>4,001 or more sf</u>	<u>\$1,315</u>	<u>\$1,649</u>

- b. For nonresidential development, determine the fire hazard level of the development, and apply the fee schedule per 1,000 square foot of development in Table 82-134b: Fire Facilities Development Impact Fee Schedule for Nonresidential Development, assigning a fee of \$953 for each Equivalent Dwelling Unit (EDU) (or fraction thereof) in the Bluffton Fire District Service Area, and \$1,178 for each EDU (or fraction thereof) in the North Beaufort County Fire Service Area.. (For purposes of this article, Firefire hazard level means and refers to the extent to which a building or structure contributes to the demand for fire stations, facilities and apparatus, as set forth in the applicable capital improvements plan for the fire district, based on a variety of factors as set forth in Table 10-4A of the Fire Protection Handbook

~~(National Fire Protection Association, 1992) the most recently adopted fire code.⁷ Fire hazard levels are defined identified as low hazard occupancies, medium hazard occupancies, or high hazard occupancies.~~

TABLE 82-1354b: FIRE FACILITIES DEVELOPMENT IMPACT FEE SCHEDULE FOR NONRESIDENTIAL DEVELOPMENT				
Fire Hazard Level	Up to 1,000 sq ft	1,001 to 5,000 sq ft	5,001 to 10,001 sq ft	10,000 sq ft and larger
	<u>Base Minimum</u>	<u>Additional per 1,000 sq ft</u>		
<u>Low Hazard</u>	<u>1.0 EDU</u>	<u>0.8 EDU</u>	<u>0.5 EDU</u>	<u>0.1 EDU</u>
<u>Medium Hazard</u>	<u>1.5 EDU</u>	<u>1.2 EDU</u>	<u>0.75 EDU</u>	<u>0.15 EDU</u>
<u>High Hazard</u>	<u>2.0 EDU</u>	<u>1.6 EDU</u>	<u>1.0 EDU</u>	<u>0.2 EDU</u>

FIRE DISTRICT	COST PER DU/EDU
Lady's Island—St. Helena	\$ 633.00
Sheldon Township	181.00
Bluffton Township	481.00
Burton	479.00
Daufuskie Island	751.00

~~Sec. 82-132.— Imposition of fire facilities development impact fees.~~

- ~~(a) Upon the effective date of this article, the appropriate fire facilities impact fee, by district, shall be imposed on all developers (fee payers) for which authorization of commencement of a development (building permit or, if no subsequent building permit is required, a development permit), is sought from the county in accordance with this article and the procedures set forth in the Beaufort County Impact Fee Procedures Ordinance.~~
- ~~(b) When an application for such building permit or development permit is received by the appropriate county staff/official, the county shall determine:~~
 - ~~(1) Whether the development project is within one of the applicable fire districts;~~
 - ~~(2) Which fire district it is located in;~~
 - ~~(3) The number of residential dwelling units proposed;~~

- ~~(4) Whether any of the proposed residential dwelling units qualify for a discount as "affordable housing" and, if so, the number and type of such units;~~
- ~~(5) The number of square feet and type of nonresidential development proposed;~~
- ~~(6) Whether the proposed nonresidential development has a low, medium or high fire hazard level; and~~
- ~~(7) Whether the proposed nonresidential development qualifies for a waiver of the fire facilities development impact fee due to the inclusion of automatic sprinklers, where otherwise not required by the applicable county fire code or fire district codes and regulations.~~
- ~~(c) Fire hazard level means and refers to the extent to which a building or structure contributes to the demand for fire stations, facilities and apparatus, as set forth in the applicable capital improvements plan for the fire district, based on a variety of factors as set forth in Table 10-4A of the Fire Protection Handbook (National Fire Protection Association, 1992). Fire hazard levels are defined as low hazard occupancies, medium hazard occupancies or high hazard occupancies. (5) If an Individual Assessment of Development Impact is accepted, pay the fee based on the approved Individual Assessment of Development Impact. (d) The procedure for timely processing of building permit or development applications subject to the fire facilities impact fee is set forth below. This procedure is intended to occur concurrently with the county's required plans review process and to cause no additional delay, unless developer rights (see section 82-136) and/or county remedies (see section 82-137) are triggered, or unless a development agreement is sought by the applicant (see section 82-135).~~

STEP ORDER	MAJOR STEPS	RESPONSIBLE PARTY	TIME
1.	Filing of application for development permit or development approval	Developer/ applicant	Initiates process
2.	Determination of applicability of fire facilities impact fee, and district	Building official	Concurrent with plans review
3.	Amount of development [residential DU's, nonresidential square feet by type of development]	Building official	Concurrent with plans review
4.	If residential development, the number and type of affordable housing units, if any	Referral to planning department	Concurrent with plans review
5.	If nonresidential development, low, medium or high fire hazard rating; and waiver, if applicable, for automatic sprinklers	Referral to applicable fire district	Concurrent with plan review

6.	Determination of EDU total for proposed nonresidential development	Building official	Concurrent with plan review
7.	Determination of combined EDU total for residential and nonresidential portions of proposed development project	Building official	Concurrent with plan review
8.	Multiply number of EDU's by applicable DU/EDU cost per section 83-131 (Alternative: development agreement, if sought by applicant)	Building official (planning department)	Concurrent with plan review (extension of time, as may be necessary)
9.	Payment of total fire facilities impact fee	Developer/ applicant	Upon issuance of building/development permit
10.	Issue receipt for fire facilities impact fee paid	Building official	upon issuance of building/development permit

Sec. 82-133. Fire facilities development impact fee calculation methodology.

- ~~(a) Proposed residential development. Multiply number of DU's by applicable DU/EDU amount for the particular fire district as shown in section 82-131 of this article and as may be adjusted for "affordable housing" units (see subsection (b) below).~~
- ~~(b) Affordable housing. If the proposed residential development includes affordable housing, the applicable fire facilities development impact fee shall be reduced in accordance with the discount schedule set forth in section 6.B.(3)(c) of the Impact Fee Procedures Ordinance; provided, however, that "time share" dwelling units do not qualify as affordable housing and are not eligible for discounts in any circumstances.~~
- ~~(c) Proposed nonresidential development. Multiply number of EDU's (based on type and square footage of building or structure pursuant to nonresidential EDU table set forth herein) by applicable DU/EDU amount for the particular fire district as shown in section 82-131 of this article unless the fire facilities development impact fee is waived due to the inclusion by the developer of automatic sprinklers in a development project where automatic sprinklers are not required by the county fire code or by fire district code or regulation.~~
- ~~(d) Nonresidential EDU table.~~

FIRE HAZARD LEVEL	BUILDING AREA (SQUARE FEET)			
	Up to 1,000 sq. ft.	1,001 to 5,000 sq. ft.	5,001 to 10,000 sq. ft.	10,000 sq. ft. and larger

	Base Minimum	Add Per 1,000 sq. ft.	Add Per 1,000 sq. ft.	Add Per 1,000 sq. ft.
Low Hazard Occupancy	1.0 EDU	0.8 EDU	0.5 EDU	0.1 EDU
Medium Hazard Occupancy	1.5 EDU	1.2 EDU	0.75 EDU	0.15 EDU
High Hazard Occupancy	2.0 EDU	1.6 EDU	1.0 EDU	0.2 EDU

~~(e) Automatic sprinklers. If the developer of a proposed nonresidential development which is not required to be served by automatic sprinklers does, in fact, include an automatic sprinkler system approved by the appropriate fire district, the applicable fire facilities development impact fee shall be waived.~~

~~(f) Proposed mixed residential and nonresidential development. Separately determine residential DU's and nonresidential development, by type and square footage; perform the calculations specified in 3A through 3E, above, as appropriate, and combine the resultant fire facilities development impact fees to derive the total fire facilities development impact fee due for the proposed development project.~~

~~(g) Proposed change of use of building or structure; or renovation or rehabilitation which adds residential dwelling units or nonresidential square footage. Determine only the additional fire facilities demand resulting from the change of use or the additional residential DU's or nonresidential square footage, and calculate fire facilities development impact fee due as above, but only for such additional demand, not for existing demand.~~

~~(h) Increase in service units or change in type of development. The county may not charge a fire facilities development impact fee at a higher rate, nor may it charge additional fire facilities development impact fees, for a proposed development project, as determined above, unless the number of service units increases or the change in the type or characteristics of the proposed development project changes, thereby increasing the fire facilities demand. In that event, the additional fire facilities development impact fees calculated and imposed shall be limited only to the demand attributable to the additional service units or to the change in the type of development or scope of the proposed development project.~~
Sec. 82-1365. - Individual Assessment of Development Impact.

(a) In-lieu of calculating the fire facilities development impact fee by reference to the fee schedule in Table 82-134a: Fire Facilities Development Impact Fee Schedule for Residential Development, by Service Area, or Table 82-134b: Fire Facilities Development Impact Fee Schedule for Nonresidential Development, by Service Area, a fee payor may request that the amount of the required fire facilities development impact fees be determined by reference to an Individual Assessment of Development Impact for the proposed development.

(b) If a fee payor requests the use of an Individual Assessment of Development Impact, the fee payor shall be responsible for retaining a qualified professional to prepare the Individual Assessment of Development Impact that complies with the requirements of this section, at the fee payor's expense.

(c) Each Individual Assessment of Development Impact shall be based on the same level of service standard and system improvement costs for fire facilities for the service areas used in the fire facilities

development impact fee study and CIP, shall use the formula for calculating the development impact fees used in the fire facilities development impact fee study and CIP (no adjustments in the assumption of credits shall be made), and shall document the relevant methodologies and assumptions used. The burden shall be on the fee payor requesting the Individual Assessment of Development Impact to demonstrate by competent evidence that the data and assumptions used in the fire facilities development impact fee study and CIP and reflected in Table 82-134a: Fire Facilities Development Impact Fee Schedule for Residential Development, by Service Area, and/or Table 82-134b: Fire Facilities Development Impact Fee Schedule for Nonresidential Development, by Service Area, is less accurate than the results of the Individual Assessment of Development Impact.

- (d) Each Individual Assessment of Development Impact shall be submitted to the Planning Director or a designee, and may be accepted, rejected, or accepted with modifications by the Planning Director or a designee as the basis for calculating fire facilities development impact fees. If an Individual Assessment of Development Impact is accepted or accepted with modifications by the Director or a designee as a more accurate measure of the demand for fire facility system improvements created by the proposed development than the applicable fee in Table 82-134a: Fire Facilities Development Impact Fee Schedule for Residential Development, by Service Area, and/or Table 82-134b: Fire Facilities Development Impact Fee Schedule for Nonresidential Development, by Service Area, then the fire facilities development impact fees due under this article shall be calculated according to such assessment.

Sec. 82-1376. - Credits.

- (a) Any developer/fee payor which is obligated to pay a fire facilities development impact fee under this section may apply for credit against fire facilities development impact fees otherwise due, up to but not exceeding the full obligation for the fees proposed to be paid pursuant to the provisions of this Ordinance for any land dedication, construction, or contribution for fire facility system improvements that are accepted by the County Council for fire facility systems improvements identified in the CIP.

(b) Valuation of Credits

- (1) Credit for land dedication for fire facility system improvements, at the fee payor's option, shall be valued at either (a) 100 percent of the most recent assessed value for such land as shown in the records of the County Assessor, or (b) the fair market value of the land established by a private appraiser acceptable to the County Council in an appraisal paid for by the fee payor.
- (2) Credit for construction of fire facility system improvements shall be valued by the County Council based on construction costs estimates submitted by the fee payor. The County Council shall determine the amount of credit due based on the information submitted, or, if it determines the information is inaccurate or unreliable, then on alternative engineering or construction costs acceptable to the County Council.
- (3) Credit for a contribution for fire facility system improvements shall be based on the value of the contribution at the time it is made by the fee payor.

(c) When Credits Become Effective

- (1) Credits for land dedication for fire facilities shall become effective after the credit is approved by County Council pursuant to this section, and a Credit Agreement/Development Agreement is entered into, and (a) the land has been conveyed to the County or applicable Fire District in a form established by the County or applicable Fire District at no cost to the County or applicable Fire District, and (b) the dedication of land has been accepted by the County or applicable Fire District.
- (2) Credits for construction of fire facility system improvements shall become effective after the credit is approved by County Council or applicable Fire District pursuant to this section, (a) a Credit Agreement/Development Agreement is entered into, (b) a suitable maintenance and warranty bond has been received and approved by the County Council or applicable municipal legislative body, and (c) all design, construction, inspection, testing, bonding, and acceptance procedures

have been completed in compliance with all applicable County requirements (or Fire District requirements, as applicable).

- (3) Credits for contributions shall become effective after the contribution is approved by the County Council or applicable Fire District pursuant to this section, and the contribution is provided to and accepted by the County Council or applicable Fire District.
- (4) Credits for land dedication, construction of fire facility system improvements, or contributions, shall be transferable within the same development for fire facilities development impact fee purposes, but shall not be transferable outside the development or used as credit against fees for other public facilities. Credit may be transferred pursuant to these terms and conditions by any written instrument that clearly identifies which credits issued under this section are to be transferred. The instrument shall be signed by both the transferor and transferee, and the document shall be delivered to the County Council for registration.
- (5) The total amount of the credit shall not exceed the amount of the fire facilities development impact fees due and payable for the project.
- (6) If the offer for credit is approved, a Credit Agreement/Development Agreement shall be prepared and signed by the applicant and the County Council or applicable Fire District. The Credit Agreement/Development Agreement shall specifically outline the land dedication, construction, or contribution for fire facility system improvements, the time by which they shall be completed or dedicated and any extensions thereof, and the value (in dollars) of the credit against the fire facilities development impact fees the fee payor shall receive.
- (7) The County Council or applicable municipal legislative body may enter into a Capital Contribution Front-Ending Agreement with any developer/fee payor who proposes to dedicate land or construct fire facility system improvements in the CIP, to the extent the fair market value of the land or the construction of those fire facility system improvements exceed the obligation to pay fire facilities development impact fees for which a credit is provided pursuant to this section. The Capital Contribution Front-Ending Agreement shall provide proportionate and fair share reimbursement linked to new growth and development's use of the fire facility system improvements constructed.

Sec. 82-1378. - Trust Account for Fire Facilities Development Impact Fees.

The County and the participating municipalities hereby establish segregated Fire Facilities Development Impact Fee Trust Accounts. All fire facilities development impact fees collected by the County and the participating municipalities shall be placed in their respective Trust Accounts. By November 1 of each year, the participating municipalities shall transfer the fire facilities development impact fees they collect to the County. Upon receipt, the County shall place these impact fee funds in its Fire Facilities Development Impact Fee Trust Account. Each Trust Fund shall be an interest-bearing account and all interest earned and accruing to the account shall become funds of the account, subject to the same limitations and restrictions on use and expenditure of funds that are applicable to fire facilities development impact fee funds.

Sec. 82-1341398. - Expenditure of ~~fees for system improvements~~Fees for Fire Facility System Improvements.

All fireFire facilities development impact fees shall be used by the County in accordance with the development impact fee procedures in Section 82-21 et seq., solely and exclusively for fire facility system improvements as set forth in the parks and recreation development impact fee study and CIP. ~~for the system improvements as set forth in the individual fire district five-year capital improvements plans and as summarized in the Fire Facilities Development Impact Fee Proportionate Share Fee Calculation Methodology Report (September 1999).~~ System improvements generally include the following: new fire stations; fire station renovations that constitute fire station expansions; and major fire apparatus and equipment, such as pumper trucks, tanker trucks, telesquirt trucks, ladder trucks, and the like, ~~which have an individual unit purchase price of not less than \$100,000.~~

Sec. 82-~~13514039~~. - Development ~~agreement option~~ Agreement Option.

- (a) The developer may pay the fire facilities development impact fee, as calculated pursuant to ~~section~~ Section 82-~~1331354~~, as the proposed development project's proportionate share of system improvement costs and as full and complete payment of such obligations. In the alternative, the developer may enter into an agreement with the ~~county~~ County or a participating municipality pursuant to the South Carolina Local Government Development Agreement Act, and provide for dedication of land, construction of fire facility improvements (development of new or renovated fire stations that constitute expansions), contributions of major fire apparatus and equipment, or contributions for fire facility system improvements, through a development agreement providing for payments instead of impact fees for facilities and services.
- ~~(c) That agreement may provide for the construction or installation of system improvements by the developer and for credits or reimbursements for costs incurred by the developer, including inter-project transfers of credits or reimbursement for project improvements which are used or shared by more than one proposed development project.~~
- ~~(db) A fire facilities development impact fee may not be imposed on a developer who has entered into a development agreement with the county who provides for the fire facility system improvement needs of the developer's development project that is subject to the development agreement.~~
- ~~(ec) A development agreement for fire facilities may only be entered into with the authorization and approval of both the county and the developer, or the participating municipality and developer, after consultation with the applicable Fire District fire district, and with the formal approval of its governing body.~~

Sec. 82-~~1361410~~. - Developer Rightsrights.

The developer, pursuant to the ~~act~~ State Development Impact Fee Act and the County impact fee procedures in Section 82-21 *et seq.*, and the Beaufort County Impact Fee Procedures Ordinance, shall have the following rights, any or all of which may be exercised only in accordance with the ~~Impact Fee Procedures Ordinance~~ impact fee procedures in Section 82-21 *et seq.*

- (a) *Administrative appeal.* The developer/applicant may file an administrative appeal with the ~~county administrator~~ County Administrator with respect to a County or municipal ~~of any county~~ decision related to the imposition, calculation, collection, ~~processing~~ processing, or expenditure of a ~~proposed~~ fire facilities development impact fee, at any time; ~~provided, however, that, but~~ such appeal must comply with the provisions and requirements of the County impact fee procedures set forth in Section 82-21 *et seq.* Beaufort County Impact Fee Procedures Ordinance. The filing of ~~such an~~ appeal will immediately halt the ~~impact fee~~ development approval process, unless the developer/applicant posts a bond or submits an irrevocable letter of credit for the full amount of the impact fees as calculated by the ~~county~~ County or participating municipality to be due.
- (b) *Payment under protest.* The developer/applicant may pay the ~~county~~ County-calculated ~~or municipality-calculated~~ development impact fee under protest, pursuant to the County impact fee procedures in Section 82-21 *et seq.* Beaufort County Impact Fee Procedures Ordinance. Payment under protest does not preclude the developer/applicant from filing an administrative appeal, ~~nor~~ from requesting a refund, ~~nor or~~ from posting a bond or submitting an irrevocable letter of credit for the full amount of the development impact fee fees as calculated by the County or municipality to be due, all as set forth in the Impact Fee Procedures Ordinance.
- (c) *Mediation.* The developer/applicant may request mediation by a qualified independent party, but only upon voluntary agreement by both the developer/applicant (fee-payer) as well as the ~~county~~ County (and, if applicable, municipality) and the applicable fire district, and only to address a disagreement related to the fire facilities development impact fee, as calculated by the ~~county~~ County or municipality, for the proposed development. Neither request for, nor participation in, mediation shall preclude the developer/applicant (fee-payer) from pursuing other developer rights and/or remedies, as set forth ~~herein~~ in this article, the County impact fee procedures in Section 82-21 *et seq.*, or other remedies available by law.

Sec. 82-~~137~~1421. - County remedies.

- (a) The County and the participating municipalities (to the extent authorized in the intergovernmental agreements with the County) county, pursuant to the State Development Impact Fee Act and the County Impact Fee procedures in Section 82-21 et seq. Beaufort County Impact Fee Procedures Ordinance, and the fire districts, to the extent authorized pursuant to intergovernmental agreements with the county, shall have all of the following remedies, which may be exercised individually or collectively but only in accordance with the Impact Fee Procedures Ordinance.
- (1a) Interest and penalties Penalties. The county County or participating municipality may, at in its sole discretion, add to the amount of the calculated fire facilities development impact fee due, reasonable interest and penalties for nonpayment or late payment to the amount of the calculated fire facilities development impact fee due, pursuant to the impact fee procedures in Section 82-21 et seq. Impact Fee Procedures Ordinance.
- (2b) Withholding building or development permit or development approval or certificate of occupancy Building or Development Permit or Development Approval or Certificate of Occupancy. The county County or participating municipality may withhold a certificate of occupancy, a building or development permit, or development approval, as may be applicable, until full and complete payment has been made by the developer/applicant of the county-calculated fire facilities development impact fee due.
- (3e) Withholding of utility Utility service Service. The county County or participating municipality may withhold the provision of utility services to a proposed development project until the required county-calculated fire facilities development impact fee has been paid in full, in accordance with the procedures set forth in the impact fee procedures in Section 82-21 et seq. Impact Fee Procedures Ordinance.
- (4d) Lien. The county County may impose a lien on the developer's property, pursuant to the impact fee procedures in Section 82-21 et seq. Impact Fee Procedures Ordinance, for failure of the developer/applicant to timely pay the required county-calculated fire facilities development impact fee in full.
- (e) The County or participating municipality may pursue any one, two or all of the remedies described above in subsection (a) of this section, at its discretion. The failure to pursue any remedy or remedies, at any time, shall not be deemed to be a waiver of county County or municipal rights to pursue any remedy or remedies at such other time as may be deemed appropriate.

Sec. 82-1432. – Refund of Fees.

(a) A collected fire facilities development impact fee shall be refunded to the owner of record of property on which a fire facilities development impact fee has been paid if:

(1) The fire facilities development impact fee revenues collected on the property have not been expended within three years of the date they were scheduled to be expended, pursuant to the fire facilities development impact fee study and CIP; or

(2) A building permit or permit for installation of a manufactured home on the property is subsequently denied.

(b) The amount, timing, and recipient of any refund required by this article of fire facilities development impact fees shall comply with the standards of Sec. 82-35.

Sec. 82-~~138~~1443. - Intergovernmental agreement Agreements.

Prior to imposition-collection of a fire facilities development impact fee in a fire district pursuant to this article, the County and the fire district shall enter into an intergovernmental agreement, and the County and the participating municipalities in the relevant fire district service area shall enter into intergovernmental agreements. in a fire district, the county shall have entered into an intergovernmental agreement with that fire district, as specified herein, The Each intergovernmental agreement between the County and participating municipality shall, inter alia:

- (a) Specify the reasonable share of funding of joint system improvements for fire facility system improvements by each governmental unit or entity; and
- (b) Provide for the collection of the fire facilities development impact fee by the municipality within its corporate limits and by the County within the unincorporated County; and
- (c) Provide for the timely transfer of fire facilities development impact fee revenues from the municipality to the County, and then the transfer of the fees collected by the participating municipalities and the County to the fire district; and
- (~~ed~~) Provide for the timely expenditure of the fire facilities development impact fee revenues by the applicable fire district, in accordance with ~~its adopted capital improvements plan~~ the CIP.

Sec. ~~82-139~~1454. - Termination of the ~~fee~~Fire Facilities Development Impact Fee.

The fire facilities development impact fee ~~for each fire district~~ shall ~~be terminated~~terminate upon the completion/~~conclusion~~ of all of the fire facilities development impact fee-funded capital improvements, as set forth in the CIP as set forth in the fire district's current, adopted five-year capital improvements plan, unless:

- (a) ~~The fire district adopts a capital improvements plan for the subsequent 5-year period;~~County, in conjunction with the fire districts, adopts a CIP for a subsequent time period; and
- (b) ~~The county~~County adopts an updated fire facilities development impact fee for the fire district service areas, pursuant to the substantive and procedural requirements of the ~~act~~State Development Impact Fee Act; and
- (c) ~~The county and the fire district reenact or reaffirm the intergovernmental agreement, with appropriate revisions as may be necessary.~~

~~Sec. 82-140. - Liberal construction.~~

~~The provisions of this article shall be liberally construed to effectively carry out its purposes in the interest of further promoting and protecting the public health, safety and welfare.~~

Secs. ~~82-141~~1465—~~82-150~~170. - Reserved.

ORDINANCE 2022 / __

**TEXT AMENDMENT TO THE COMMUNITY DEVELOPMENT CODE (CDC):
SECTION 4.1.70 (DRIVE-THOROUGH FACILITIES) TO CLARIFY THE STANDARDS
FOR DRIVE-THROUGHS IN TRANSECT ZONES.**

WHEREAS, added text is highlighted in yellow and underlined, and deleted text is struck through.

Adopted this ____ day of _____ 2022.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
Joseph Passiment, Chairman

ATTEST:

Sarah W. Brock, JD, Clerk to Council

4.1.70 Drive-Through Facilities

Drive-through facilities ~~in conventional zones~~ shall comply with the following:

- A.** **Access.** For locations on corner lots, drive-through access shall occur from the side street. Where possible, rear alley/service lanes shall be used for either the drive-through entrance or exit.
- A.B.** **Drive-through Configuration Service Window Location.** Drive-throughs service windows shall be located to the side or at the rear of the building, and shall be designed so that pedestrian safety is ensured. In no instance shall the drive-through window be located on the side of a building facing a street.
- B.** **Location on Corner Lot.** Drive-throughs serving a building located on a corner lot shall be located to the rear or interior side. In no instance shall the drive-through be located on the side of a building facing a street.
- C.** **Drive-Through Lane Location.** In the T4HCO and T4NC zones, drive-through lanes shall not be located between the front of the building and the primary street; i.e., drive-through lanes shall not circulate around or through the building.
 - 1.** In the T4HCO and T4NC zones, drive-through lanes shall not be visible from any primary street. Where the lot configuration makes it impossible to screen the drive-through lane from the primary street with the building, opaque fencing or vegetation may be permitted to fulfill this requirement.
- E.D.** **Stacking Lane Requirements.** Stacking lanes shall be a minimum of 12 feet in width and provide for the stacking of at least five vehicles. One bypass lane, a minimum of 10 feet in width, shall be provided.
 - 1.** For uses that will generate over 50 peak-hour trips, a Traffic Impact Analysis shall be submitted in conjunction with Land Development Plan review or Special Use Development Plan review as appropriate; uses generating fewer trips shall provide an evaluation of the site plan by a traffic engineer.
 - 2.** Pedestrian pathways that cross stacking lanes shall be made prominent using raised pavement, pavement markings, and/or signage, to ensure pedestrian visibility and safety.
- E.** **Parking.** In the T4HCO and T4NC zones, parking shall not be located between the front of the building and the primary street.
- C.F.** **Roof.** If covered, the roof over the drive-through shall be of a complementary architectural design as the design covering the primary portion of the structure.
- D.G.** **Talk Boxes.** Talk boxes at drive-through facilities shall be screened by a sound barrier such as landscaping, a fence or a masonry wall.



MEMORANDUM

To: Natural Resources Committee

From: Rob Merchant, AICP, Director, Planning and Zoning Department

Subject: Text Amendment to the Community Development Code (CDC): Section 4.1.70 (Drive-Through Facilities) to clarify the standards for drive-throughs in Transect zones.

Date: January 3, 2022

A. BACKGROUND: The Zoning Board of Appeals recently considered applications for a Variance and Special Use permit for a restaurant with a drive-through. The discussion surrounding those applications revealed that the standards for drive-through facilities in Transect zones should be clarified.

B. EXISTING STANDARDS: Currently, uses with drive-through facilities are permitted in the T2RC, T4HCO, and T4NC Transect zones. “General Offices & Services: with Drive-Through Facilities” are permitted as Conditional uses in the T2RC, T4HCO, and T4NC zones. “General Retail with Drive-Through Facilities” are permitted as Conditional uses in the T4NC Zone. “Restaurant, Cafe, and Coffee Shop with Drive-Through Facilities” are permitted by Special Use in the T4HCO and T4NC zones.

Section 4.1.70 of the Community Development Code sets out the conditions for Drive-Through Facilities. As currently written, Section 4.1.70 reads that the listed standards apply to drive-through facilities in conventional zones--there are no standards set out for facilities in Transect zones. Staff and the Zoning Board of Appeals have applied standards for drive-throughs in Transect zones by “working backward” from standards such as Building Placement, Parking Location, and Allowed Frontage Types; however, additional clarity is warranted. In Transect zones, existing standards require that new buildings are brought forward on the lot, close to the street, and that parking is located behind the building. Drive-through facilities add site-planning requirements for vehicle access to the drive-through window and for vehicle stacking in the drive-through lanes. It is important that the code provide clear guidance on development standards for drive-throughs. To that end, staff is proposing to revise Section 4.1.70 to add specific standards for drive-through facilities in Transect zones.

C. SUMMARY OF PROPOSED AMENDMENT: Staff is proposing to add a new paragraph to Section 4.1.70 that specifically addresses drive-through facilities in Transect zones. The standards mirror requirements the City of Beaufort has in place for drive-throughs. Staff researched other ordinances; however, using the City’s standards as a template makes sense in an effort to coordinate development in areas where there is a mix of City and County jurisdiction.

The proposed amendment sets out specific standards for the location of service windows (not permitted on the front of the building) and drive-through lanes (not allowed between the building and the street), and adds requirements for stacking, parking, and provisions for menu boards.

D. STAFF RECOMMENDATION: Staff recommends approval.

E. BEAUFORT COUNTY PLANNING COMMISSION RECOMMENDATION: The Beaufort County Planning Commission considered this ordinance amendment at their meeting on December 6, 2021. At that meeting, the Planning Commission asked that the ordinance be revised to add access standards for corner lots and for lots with alley access. The Commission voted to recommend approval of the revised text amendment on a vote of seven (7) to two (2).

F. ATTACHMENTS:

- Proposed revisions to Section 4.1.70

4.1.70 Drive-Through Facilities

Drive-through facilities ~~in conventional zones~~ shall comply with the following:

- A.** **Access.** For locations on corner lots, drive-through access shall occur from the side street. Where possible, rear alley/service lanes shall be used for either the drive-through entrance or exit.
- A.B.** **Drive-through Configuration Service Window Location.** Drive-throughs service windows shall be located to the side or at the rear of the building, and shall be designed so that pedestrian safety is ensured. In no instance shall the drive-through window be located on the side of a building facing a street.
- B.** **Location on Corner Lot.** Drive-throughs serving a building located on a corner lot shall be located to the rear or interior side. In no instance shall the drive-through be located on the side of a building facing a street.
- C.** **Drive-Through Lane Location.** In the T4HCO and T4NC zones, drive-through lanes shall not be located between the front of the building and the primary street; i.e., drive-through lanes shall not circulate around or through the building.
- 1.** In the T4HCO and T4NC zones, drive-through lanes shall not be visible from any primary street. Where the lot configuration makes it impossible to screen the drive-through lane from the primary street with the building, opaque fencing or vegetation may be permitted to fulfill this requirement.
- E.D.** **Stacking Lane Requirements.** Stacking lanes shall be a minimum of 12 feet in width and provide for the stacking of at least five vehicles. One bypass lane, a minimum of 10 feet in width, shall be provided.
- 1.** For uses that will generate over 50 peak-hour trips, a Traffic Impact Analysis shall be submitted in conjunction with Land Development Plan review or Special Use Development Plan review as appropriate; uses generating fewer trips shall provide an evaluation of the site plan by a traffic engineer.
 - 2.** Pedestrian pathways that cross stacking lanes shall be made prominent using raised pavement, pavement markings, and/or signage, to ensure pedestrian visibility and safety.
- E.** **Parking.** In the T4HCO and T4NC zones, parking shall not be located between the front of the building and the primary street.
- C.F.** **Roof.** If covered, the roof over the drive-through shall be of a complementary architectural design as the design covering the primary portion of the structure.
- D.G.** **Talk Boxes.** Talk boxes at drive-through facilities shall be screened by a sound barrier such as landscaping, a fence or a masonry wall.

ORDINANCE 2022 / __

TEXT AMENDMENT TO THE COMMUNITY DEVELOPMENT CODE (CDC): SECTION 4.1.70 (DRIVE-THOROUGH FACILITIES) TO CLARIFY THE STANDARDS FOR DRIVE-THROUGHS IN TRANSECT ZONES AND TO ADD/AMEND STANDARDS TO MANAGE THE DEVELOPMENT OF DRIVE-THROUGHS IN BOTH THE TRANSECT AND CONVENTIONAL ZONES.

WHEREAS, the Community Development Code permits drive-through facilities in both the Conventional zones and Transect zones; and

WHEREAS, Section 4.1.70 of the Community Development Code sets out the development standards for Drive-Through Facilities that apply to drive-throughs in Conventional zones without addressing standards in Transect zones; and

WHEREAS, it is necessary for the Community Development Code to provide clear guidance on development standards to achieve orderly development of drive-through facilities; and

WHEREAS, the Beaufort County Planning Commission considered the ordinance amendments on December 6, 2021, voting to recommend that County Council approve the proposed amendments with revisions addressing access standards for corner lots and lots with alley access; and

WHEREAS, County Council expressed concerns of vehicle stacking interrupting road function on primary streets, directing staff to further address access management to discourage access from primary streets and require drive-throughs to provide access from a secondary street or service alley.

Adopted this ___ day of _____ 2022.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
Joseph Passiment, Chairman

ATTEST:

Sarah W. Brock, JD, Clerk to Council

4.1.70 Drive-Through Facilities

Drive-through facilities in conventional zones shall comply with the following:

- A. Vehicular Access Standards for Restaurant, Café, Coffee Shop with Drive-Through Facilities.** Drive-throughs shall provide access from a secondary street and/or rear alley/service lane. The secondary access will serve as the drive-throughs primary entrance and/or exit and provide a direct vehicular connection to an adjacent parcel and/or street. Self-contained rear alley/service lanes proposed within a development site shall not count toward meeting this requirement. Developments that do not propose access along the primary street and only take access from a secondary street or rear alley/service lane are preferred.
- A.B. Drive-through Configuration Service Window Location.** Drive-throughs service windows shall be located to the side or at the rear of the building, and shall be designed so that pedestrian safety is ensured. In no instance shall the drive-through window be located on the side of a building facing a street.
- B. Location on Corner Lot.** Drive-throughs serving a building located on a corner lot shall be located to the rear or interior side. In no instance shall the drive-through be located on the side of a building facing a street.
- C. Drive-Through Lane Location.** In the T4HCO and T4NC zones, drive-through lanes shall not be located between the front of the building and the primary street; i.e., drive-through lanes shall not circulate around or through the building.
- 1.** In the T4HCO and T4NC zones, drive-through lanes shall not be visible from any primary street. Where the lot configuration makes it impossible to screen the drive-through lane from the primary street with the building, opaque fencing or vegetation may be permitted to fulfill this requirement.
- E.D. Stacking Lane Requirements.** Stacking lanes shall be a minimum of 12 feet in width and provide for the stacking of at least five vehicles measured from the order board/talk box location. One bypass lane, a minimum of 10 feet in width, shall be provided.
- 1.** For uses that will generate over 50 peak-hour trips, a Traffic Impact Analysis shall be submitted in conjunction with Land Development Plan review or Special Use Development Plan review as appropriate; uses generating fewer trips shall provide an evaluation of the site plan by a traffic engineer.
 - 2.** Pedestrian pathways that cross stacking lanes shall be made prominent using raised pavement, pavement markings, and/or signage, to ensure pedestrian visibility and safety.
- E. Parking.**
- 1.** A parking reduction of up to 30% can be considered by staff if the business operation provides supporting documentation showing the ratio of drive-through customers compared to inside patronage warrants less onsite parking. The ratio of reduced parking to additional stacking shall be 1:1. An example, if 4 parking spaces are removed, 4

additional stacking spaces are required. The intent is to provide alternatives for uses that generate higher vehicle stacking demand while minimizing additional impervious surfaces and land disturbance.

2. In the T4HCO and T4NC zones, parking shall not be located between the front of the building and the primary street.

€.F. Roof. If covered, the roof over the drive-through shall be of a complementary architectural design as the design covering the primary portion of the structure.

Đ.G. Talk Boxes. Talk boxes at drive-through facilities shall be screened by a sound barrier such as landscaping, a fence or a masonry wall.



BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

ITEM TITLE:
Resolution Authorizing the County Administrator to Accept American Rescue Plan Act 2021 (ARPA) Grant funds for Hilton Head Island Airport (<i>Fiscal impact: Incoming Grant Funds - \$1,995,069</i>)
MEETING NAME AND DATE:
<i>Public Facilities Committee – February 22, 2022</i>
PRESENTER INFORMATION:
<i>Jared Fralix, Assistant County Administrator – Engineering Jon Rembold, Airports Director - Alternate (5 minutes)</i>
ITEM BACKGROUND:
On June 22, 2021, Hilton Head Island Airport became eligible for funds under the American Rescue Plan Act 2021 (Public Law 117-2) (ARPA). The purpose of these funds is to provide economic relief to airports in response to the COVID-19 pandemic. Hilton Head Island Airport has two grant opportunities: <ul style="list-style-type: none">➤ Airport Operations -\$1,900,312➤ Concessionaire Relief -\$94,757
PROJECT / ITEM NARRATIVE:
These funds are to be used for costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport, and other similar costs. These projects mentioned above will be 100% funded by these grants.
FISCAL IMPACT:
<i>The airport will receive grant funds in the amount of \$1,995,069 which fully fund both projects.</i>
STAFF RECOMMENDATIONS TO COMMITTEE:
<i>Approve Resolution Authorizing County Administrator to Accept the American Rescue Plan Act 2021 (ARPA) grant funds.</i>
OPTIONS FOR COMMITTEE MOTION:
<i>Motion to approve /deny the Resolution Authorizing the American Rescue Plan Act 2021 (ARPA) grant funds. (Next step: County Council Meeting – February 14, 2022)</i>

RESOLUTION _____

**A RESOLUTION PROVIDING AUTHORITY TO THE COUNTY
ADMINISTRATOR TO EXECUTE SPECIFIED GRANTS FROM THE U.S.
DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION
ADMINISTRATION**

WHEREAS, the Congress of the United States adopted, and the President of the United States on March 11, 2021 signed into law, the American Rescue Plan Act which includes nearly \$8 billion in funds to be awarded as economic assistance to eligible U.S. airports to prevent, prepare for, and respond to the corona-virus disease 2019 (COVID-19) pandemic; and

WHEREAS, to distribute these funds, the Federal Aviation Administration (FAA) has established the Airport Rescue Grants Program (ARPA) the purpose of which is to make grants available to all airports that are part of the national airport system, including all commercial service airports, all reliever airports, and some public-owned general aviation airports affected by the COVID-19 pandemic; and

WHEREAS, Beaufort County has submitted to the FAA, and the FAA has granted, the following ARPA applications:

1. ARPA Grant Number 3-45-0030-051-2022 in the amount of \$1,900,312;
2. ARPA Grant Number 3-45-0030-052-2022 in the amount of \$94,757;
(Small Airport KZ2022) \$75,806 (Large Airport KY2022) \$18,951; and

WHEREAS, the FAA's grant offer specifically provides that the governing body must provide authority to execute the grant to the individual signing the grant (i.e., the entity's authorized representative).

NOW THEREFORE, IT IS HEREBY ORDAINED, at a duly called meeting of Beaufort County Council, that the County Administrator is hereby provided the authority necessary to execute the aforementioned ARPA grants.

Adopted this _____ day of _____, 2022.

COUNTY COUNCIL OF BEAUFORT COUNTY

Joseph Passiment, Chairman

Clerk to Council

Sarah Brock



U.S. Department
of Transportation
Federal Aviation
Administration

Airports Division
Southern Region
Georgia, Puerto Rico, South Carolina, Virgin
Islands

FAA ASO-600
Atlanta Airports District
1701 Columbia Ave
Suite 220
College Park, GA 30337

Airport Rescue Grant Transmittal Letter

December 27, 2021

Mr. Eric Greenway
County Administrator
Post Office Drawer 1228
Beaufort, SC 29901

Dear Mr. Greenway:

Please find the following electronic Airport Rescue Grant Offer, Grant No. 3-45-0030-051-2022 for Hilton Head Airport. This letter outlines expectations for success. Please read and follow the instructions carefully.

To properly enter into this agreement, you must do the following:

- a. The governing body must provide authority to execute the grant to the individual signing the grant; i.e. the sponsor's authorized representative.
- b. The sponsor's authorized representative must execute the grant, followed by the attorney's certification, no later than **January 14, 2022** in order for the grant to be valid.
- c. You may not make any modification to the text, terms or conditions of the grant offer.
- d. The grant offer must be digitally signed by the sponsor's legal signatory authority and then routed via email to the sponsor's attorney. Once the attorney has digitally attested to the grant, an email with the executed grant will be sent to all parties.

Subject to the requirements in 2 CFR §200.305, each payment request for reimbursement under this grant must be made electronically via the Delphi eInvoicing System. Please see the attached Grant Agreement for more information regarding the use of this System. The terms and conditions of this agreement require you draw down and expend these funds within four years.

An airport sponsor may use these funds for costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport, and debt service payments. Please refer to the [Airport Rescue Grants Frequently Asked Questions](#) for further information.

With each payment request you are required to upload an invoice summary directly to Delphi. The invoice summary should include enough detail to permit FAA to verify compliance with the American Rescue Plan Act (Public Law 117-2). Additional details or invoices may be requested by FAA during the review of your payment requests.

As part of your final payment request, you are required to include in Delphi:

- A signed SF-425, *Federal Financial Report*
- A signed closeout report (a sample report is available [here](#)).

Until the grant is completed and closed, you are responsible for submitting a signed and dated SF-425 annually, due 90 days after the end of each Federal fiscal year in which this grant is open (due December 31 of each year this grant is open).

As a condition of receiving Federal assistance under this award, you must comply with audit requirements as established under 2 CFR part 200. Subpart F requires non-Federal entities that expend \$750,000 or more in Federal awards to conduct a single or program specific audit for that year. Note that this includes Federal expenditures made under other Federal-assistance programs. Please take appropriate and necessary action to assure your organization will comply with applicable audit requirements and standards.

I am readily available to assist you and your designated representative with the requirements stated herein. The FAA sincerely values your cooperation in these efforts.

Sincerely,

Parks Preston

[Parks Preston \(Dec 27, 2021 14:55 EST\)](#)

Parks Preston
Acting Manager



U.S. Department
of Transportation
Federal Aviation
Administration

AIRPORT RESCUE GRANT

GRANT AGREEMENT

Part I - Offer

Federal Award Offer Date December 27, 2021

Airport/Planning Area Hilton Head Airport

Airport Rescue Grant No. 3-45-0030-051-2022

Unique Entity Identifier 141608690

TO: County of Beaufort
(herein called the "Sponsor")

FROM: The United States of America (acting through the Federal Aviation Administration, herein called the "FAA")

WHEREAS, the Sponsor has submitted to the FAA an Airport Rescue Grant Application dated November 19, 2021, for a grant of Federal funds at or associated with the Hilton Head Airport, which is included as part of this Airport Rescue Grant Agreement;

WHEREAS, the Sponsor has accepted the terms of FAA's Airport Rescue Grant offer;

WHEREAS, in consideration of the promises, representations and assurances provided by the Sponsor, the FAA has approved the Airport Rescue Grant Application for the Hilton Head Airport, (herein called the "Grant" or "Airport Rescue Grant") consisting of the following:

WHEREAS, this Airport Rescue Grant is provided in accordance with the American Rescue Plan Act ("ARP Act", or "the Act"), Public Law 117-2, as described below, to provide eligible Sponsors with funding for costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport, and debt service payments. Airport Rescue Grant amounts to specific airports are derived by legislative formula (See Section 7102 of the Act).

WHEREAS, the purpose of this Airport Rescue Grant is to prevent, prepare for, and respond to the coronavirus pandemic. Funds provided under this Airport Rescue Grant Agreement must be used only for purposes directly related to the airport. Such purposes can include the reimbursement of an airport's operational expenses or debt service payments in accordance with the limitations prescribed in the Act.

Airport Rescue Grants may be used to reimburse airport operational expenses directly related to Hilton Head incurred no earlier than January 20, 2020.

Airport Rescue Grants also may be used to reimburse a Sponsor's payment of debt service where such payments occur on or after March 11, 2021. Funds provided under this Airport Rescue Grant Agreement will be governed by the same principles that govern "airport revenue." New airport development projects not directly related to combating the spread of pathogens may not be funded with this Grant. Funding under this Grant for airport development projects to combat the spread of pathogens will be reallocated using an addendum to this Agreement for identified and approved projects.

NOW THEREFORE, in accordance with the applicable provisions of the ARP Act, Public Law 117-2, the representations contained in the Grant Application, and in consideration of (a) the Sponsor's acceptance of this Offer; and, (b) the benefits to accrue to the United States and the public from the accomplishment of the Grant and in compliance with the conditions as herein provided,

THE FEDERAL AVIATION ADMINISTRATION, FOR AND ON BEHALF OF THE UNITED STATES, HEREBY OFFERS AND AGREES to pay 100% percent of the allowable costs incurred as a result of and in accordance with this Grant Agreement.

Assistance Listings Number (Formerly CFDA Number): 20.106

This Offer is made on and **SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:**

CONDITIONS

1. **Maximum Obligation.** The maximum obligation of the United States payable under this Offer is \$1,900,312, allocated as follows:
\$1,900,312 ARPA KV2022
2. **Grant Performance.** This Airport Rescue Grant Agreement is subject to the following Federal award requirements:
 - a. The Period of Performance:
 1. Shall start on the date the Sponsor formally accepts this agreement, and is the date signed by the last Sponsor signatory to the agreement. The end date of the period of performance is 4 years (1,460 calendar days) from the date of acceptance. The period of performance end date shall not affect, relieve, or reduce Sponsor obligations and assurances that extend beyond the closeout of this Grant Agreement.
 2. Means the total estimated time interval between the start of an initial Federal award and the planned end date, which may include one or more funded portions, or budget periods. (2 Code of Federal Regulations (CFR) § 200.1)
 - b. The Budget Period:
 1. For this Airport Rescue Grant is 4 years (1,460 calendar days). Pursuant to 2 CFR § 200.403(h), the Sponsor may charge to the Grant only allowable costs incurred during the budget period.
 2. Means the time interval from the start date of a funded portion of an award to the end date of that funded portion during which the Sponsor is authorized to expend the funds awarded, including any funds carried forward or other revisions pursuant to § 200.308.
 - c. Close out and Termination.

1. Unless the FAA authorizes a written extension, the Sponsor must submit all Grant closeout documentation and liquidate (pay-off) all obligations incurred under this award no later than 120 calendar days after the end date of the period of performance. If the Sponsor does not submit all required closeout documentation within this time period, the FAA will proceed to close out the Grant within one year of the period of performance end date with the information available at the end of 120 days. (2 CFR § 200.344)
2. The FAA may terminate this Airport Rescue Grant, in whole or in part, in accordance with the conditions set forth in 2 CFR § 200.340, or other Federal regulatory or statutory authorities as applicable.
3. **Unallowable Costs.** The Sponsor shall not seek reimbursement for any costs that the FAA has determined to be unallowable under the ARP Act.
4. **Indirect Costs - Sponsor.** The Sponsor may charge indirect costs under this award by applying the indirect cost rate identified in the Grant Application as accepted by the FAA, to allowable costs for Sponsor direct salaries and wages only.
5. **Final Federal Share of Costs.** The United States' share of allowable Grant costs is 100%.
6. **Completing the Grant without Delay and in Conformance with Requirements.** The Sponsor must carry out and complete the Grant without undue delays and in accordance with this Airport Rescue Grant Agreement, the ARP Act, and the regulations, policies, standards, and procedures of the Secretary of Transportation ("Secretary"). Pursuant to 2 CFR § 200.308, the Sponsor agrees to report to the FAA any disengagement from funding eligible expenses under the Grant that exceeds three months or a 25 percent reduction in time devoted to the Grant, and request prior approval from FAA. The report must include a reason for the stoppage. The Sponsor agrees to comply with the attached assurances, which are part of this agreement and any addendum that may be attached hereto at a later date by mutual consent.
7. **Amendments or Withdrawals before Grant Acceptance.** The FAA reserves the right to amend or withdraw this offer at any time prior to its acceptance by the Sponsor.
8. **Offer Expiration Date.** This offer will expire and the United States will not be obligated to pay any part of the costs unless this offer has been accepted by the Sponsor on or before **January 14, 2022**, or such subsequent date as may be prescribed in writing by the FAA.
9. **Improper Use of Federal Funds.** The Sponsor must take all steps, including litigation if necessary, to recover Federal funds spent fraudulently, wastefully, or in violation of Federal antitrust statutes, or misused in any other manner, including uses that violate this Airport Rescue Grant Agreement, the ARP Act, or other provision of applicable law. For the purposes of this Airport Rescue Grant Agreement, the term "Federal funds" means funds however used or dispersed by the Sponsor that were originally paid pursuant to this or any other Federal grant agreement(s). The Sponsor must return the recovered Federal share, including funds recovered by settlement, order, or judgment, to the Secretary. The Sponsor must furnish to the Secretary, upon request, all documents and records pertaining to the determination of the amount of the Federal share or to any settlement, litigation, negotiation, or other efforts taken to recover such funds. All settlements or other final positions of the Sponsor, in court or otherwise, involving the recovery of such Federal share require advance approval by the Secretary.
10. **United States Not Liable for Damage or Injury.** The United States is not responsible or liable for damage to property or injury to persons which may arise from, or relate to this Airport Rescue

Grant Agreement, including, but not limited to, any action taken by a Sponsor related to or arising from, directly or indirectly, this Airport Rescue Grant Agreement.

11. System for Award Management (SAM) Registration and Unique Entity Identifier (UEI).

- a. Requirement for System for Award Management (SAM): Unless the Sponsor is exempted from this requirement under 2 CFR 25.110, the Sponsor must maintain the currency of its information in SAM until the Sponsor submits the final financial report required under this Grant, or receives the final payment, whichever is later. This requires that the Sponsor review and update the information at least annually after the initial registration and more frequently if required by changes in information or another award term. Additional information about registration procedures may be found at the SAM website (currently at <http://www.sam.gov>).
- b. Unique entity identifier (UEI) means a 12-character alpha-numeric value used to identify a specific commercial, nonprofit or governmental entity. A UEI may be obtained from SAM.gov at <https://sam.gov/SAM/pages/public/index.jsf>.

12. **Electronic Grant Payment(s).** Unless otherwise directed by the FAA, the Sponsor must make each payment request under this agreement electronically via the Delphi eInvoicing System for Department of Transportation (DOT) Financial Assistance Awardees.

13. **Air and Water Quality.** The Sponsor is required to comply with all applicable air and water quality standards for all projects in this grant. If the Sponsor fails to comply with this requirement, the FAA may suspend, cancel, or terminate this Agreement.

14. **Financial Reporting and Payment Requirements.** The Sponsor will comply with all Federal financial reporting requirements and payment requirements, including submittal of timely and accurate reports.

15. **Buy American.** Unless otherwise approved in advance by the FAA, in accordance with 49 United States Code (U.S.C.) § 50101, the Sponsor will not acquire or permit any contractor or subcontractor to acquire any steel or manufactured goods produced outside the United States to be used for any project for which funds are provided under this grant. The Sponsor will include a provision implementing Buy American in every contract.

16. Audits for Sponsors.

PUBLIC SPONSORS. The Sponsor must provide for a Single Audit or program-specific audit in accordance with 2 CFR Part 200. The Sponsor must submit the audit reporting package to the Federal Audit Clearinghouse on the Federal Audit Clearinghouse's Internet Data Entry System at <http://harvester.census.gov/facweb/>. Upon request of the FAA, the Sponsor shall provide one copy of the completed audit to the FAA.

17. **Suspension or Debarment.** When entering into a "covered transaction" as defined by 2 CFR § 180.200, the Sponsor must:

- a. Verify the non-Federal entity is eligible to participate in this Federal program by:
 1. Checking the excluded parties list system (EPLS) as maintained within the System for Award Management (SAM) to determine if the non-Federal entity is excluded or disqualified; or
 2. Collecting a certification statement from the non-Federal entity attesting the entity is not excluded or disqualified from participating; or

3. Adding a clause or condition to covered transactions attesting the individual or firm is not excluded or disqualified from participating.
- b. Require prime contractors to comply with 2 CFR § 180.330 when entering into lower-tier transactions (e.g., subcontracts).
- c. Immediately disclose to the FAA whenever the Sponsor (1) learns the Sponsor has entered into a covered transaction with an ineligible entity, or (2) suspends or debars a contractor, person, or entity.

18. Ban on Texting While Driving.

- a. In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving, October 1, 2009, and DOT Order 3902.10, Text Messaging While Driving, December 30, 2009, the Sponsor is encouraged to:
 1. Adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers, including policies to ban text messaging while driving when performing any work for, or on behalf of, the Federal government, including work relating to this Airport Rescue Grant or subgrant funded by this Grant.
 2. Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as:
 - A. Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and
 - B. Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.
- b. The Sponsor must insert the substance of this clause on banning texting while driving in all subgrants, contracts, and subcontracts funded by this Airport Rescue Grant.

19. Trafficking in Persons.

- a. You as the recipient, your employees, subrecipients under this Airport Rescue Grant, and subrecipients' employees may not –
 1. Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
 2. Procure a commercial sex act during the period of time that the award is in effect; or
 3. Use forced labor in the performance of the award or subawards under the Airport Rescue Grant.
- b. The FAA as the Federal awarding agency may unilaterally terminate this award, without penalty, if you or a subrecipient that is a private entity –
 1. Is determined to have violated a prohibition in paragraph a. of this Airport Rescue Grant Agreement term; or
 2. Has an employee who is determined by the agency official authorized to terminate the Airport Rescue Grant Agreement to have violated a prohibition in paragraph a. of this Airport Rescue Grant term through conduct that is either –
 - A. Associated with performance under this Airport Rescue Grant; or

- B. Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR Part 180, “OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Nonprocurement),” as implemented by the FAA at 2 CFR Part 1200.
- c. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph a. of this Grant condition during this Airport Rescue Grant Agreement.
- d. Our right to terminate unilaterally that is described in paragraph a. of this Grant condition:
 - 1. Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. § 7104(g)), and
 - 2. Is in addition to all other remedies for noncompliance that are available to the FAA under this Airport Rescue Grant.

20. Employee Protection from Reprisal.

- a. Prohibition of Reprisals —
 - 1. In accordance with 41 U.S.C. § 4712, an employee of a grantee or subgrantee may not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing to a person or body described in sub-paragraph (a)(2) of this Grant condition, information that the employee reasonably believes is evidence of:
 - a. Gross mismanagement of a Federal grant;
 - b. Gross waste of Federal funds;
 - c. An abuse of authority relating to implementation or use of Federal funds;
 - d. A substantial and specific danger to public health or safety; or
 - e. A violation of law, rule, or regulation related to a Federal grant.
 - 2. Persons and bodies covered: The persons and bodies to which a disclosure by an employee is covered are as follows:
 - a. A member of Congress or a representative of a committee of Congress;
 - b. An Inspector General;
 - c. The Government Accountability Office;
 - d. A Federal employee responsible for oversight or management of a grant program at the relevant agency;
 - e. A court or grand jury;
 - f. A management official or other employee of the Sponsor, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct; or
 - g. An authorized official of the Department of Justice or other law enforcement agency.
 - 3. Submission of Complaint — A person who believes that they have been subjected to a reprisal prohibited by paragraph a. of this Airport Rescue Grant Agreement may submit a complaint regarding the reprisal to the Office of Inspector General (OIG) for the U.S. Department of Transportation.
 - 4. Time Limitation for Submittal of a Complaint — A complaint may not be brought under this subsection more than three years after the date on which the alleged reprisal took place.

5. Required Actions of the Inspector General — Actions, limitations, and exceptions of the Inspector General’s office are established under 41 U.S.C. § 4712(b).
 6. Assumption of Rights to Civil Remedy — Upon receipt of an explanation of a decision not to conduct or continue an investigation by the Office of Inspector General, the person submitting a complaint assumes the right to a civil remedy under 41 U.S.C. § 4712(c).
21. **Limitations.** Nothing provided herein shall be construed to limit, cancel, annul, or modify the terms of any Federal grant agreement(s), including all terms and assurances related thereto, that have been entered into by the Sponsor and the FAA prior to the date of this Airport Rescue Grant Agreement.
22. **Face Coverings Policy.** The sponsor agrees to implement a face-covering (mask) policy to combat the spread of pathogens. This policy must include a requirement that all persons wear a mask, in accordance with Centers for Disease Control (CDC) and Transportation Security Administration (TSA) requirements, as applicable, at all times while in all public areas of the airport property, except to the extent exempted under those requirements. This special condition requires the airport sponsor continue to require masks until [Executive Order 13998, Promoting COVID-19 Safety in Domestic and International Travel](#), is no longer effective.

SPECIAL CONDITIONS FOR USE OF AIRPORT RESCUE GRANT FUNDS

CONDITIONS FOR EQUIPMENT -

1. **Equipment or Vehicle Replacement.** The Sponsor agrees that when using funds provided by this Grant to replace equipment, the proceeds from the trade-in or sale of such replaced equipment shall be classified and used as airport revenue.
2. **Equipment Acquisition.** The Sponsor agrees that for any equipment acquired with funds provided by this Grant, such equipment shall be used solely for purposes directly related to combating the spread of pathogens at the airport.
3. **Low Emission Systems.** The Sponsor agrees that vehicles and equipment acquired with funds provided in this Grant:
 - a. Will be maintained and used at the airport for which they were purchased; and
 - b. Will not be transferred, relocated, or used at another airport without the advance consent of the FAA.

The Sponsor further agrees that it will maintain annual records on individual vehicles and equipment, project expenditures, cost effectiveness, and emission reductions.

CONDITIONS FOR UTILITIES AND LAND -

4. **Utilities Proration.** For purposes of computing the United States’ share of the allowable airport operations and maintenance costs, the allowable cost of utilities incurred by the Sponsor to operate and maintain airport(s) included in the Grant must not exceed the percent attributable to the capital or operating costs of the airport.
5. **Utility Relocation in Grant.** The Sponsor understands and agrees that:
 - a. The United States will not participate in the cost of any utility relocation unless and until the Sponsor has submitted evidence satisfactory to the FAA that the Sponsor is legally responsible for payment of such costs;

- b. FAA participation is limited to those utilities located on-airport or off-airport only where the Sponsor has an easement for the utility; and
- c. The utilities must serve a purpose directly related to the Airport.

The Sponsor's acceptance of this Offer and ratification and adoption of the Airport Rescue Grant Application incorporated herein shall be evidenced by execution of this instrument by the Sponsor. The Offer and Acceptance shall comprise an Airport Rescue Grant Agreement, as provided by the ARP Act, constituting the contractual obligations and rights of the United States and the Sponsor with respect to this Grant. The effective date of this Airport Rescue Grant Agreement is the date of the Sponsor's acceptance of this Offer.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

Dated December 27, 2021

**UNITED STATES OF AMERICA
FEDERAL AVIATION ADMINISTRATION**

Parks Preston

Parks Preston (Dec 27, 2021 14:55 EST)

(Signature)

Parks Preston

(Typed Name)

Assistant Manager, ATL-ADO

(Title of FAA Official)

Part II - Acceptance

The Sponsor does hereby ratify and adopt all assurances, statements, representations, warranties, covenants, and agreements contained in the Airport Rescue Grant Application and incorporated materials referred to in the foregoing Offer under Part I of this Airport Rescue Grant Agreement, and does hereby accept this Offer and by such acceptance agrees to comply with all of the terms and conditions in this Offer and in the Airport Rescue Grant Application and all applicable terms and conditions provided for in the ARP Act and other applicable provisions of Federal law.

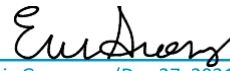
Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct. ¹

Dated December 27, 2021

County of Beaufort

(Name of Sponsor)



Eric Greenway (Dec 27, 2021 21:04 EST)

(Signature of Sponsor's Designative Official/Representative)

By: Eric Greenway

(Type Name of Sponsor's Designative Official/Representative)

Title: County Administrator

(Title of Sponsor's Designative Official/Representative)

¹ Knowingly and willfully providing false information to the Federal government is a violation of 18 U.S.C. Section 1001 (False Statements) and could subject you to fines, imprisonment, or both.

CERTIFICATE OF SPONSOR'S ATTORNEY

I, W. Kurt Taylor, acting as Attorney for the Sponsor do hereby certify:

That in my opinion the Sponsor is empowered to enter into the foregoing Grant Agreement under the laws of the State of South Carolina. Further, I have examined the foregoing Grant Agreement and the actions taken by said Sponsor and Sponsor's official representative has been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the said State and the ARP Act. The Sponsor understands funding made available under this Grant Agreement may only be used for costs related to operations, personnel, cleaning, sanitization, janitorial services, and combating the spread of pathogens at the airport incurred on or after January 20, 2020, or for debt service payments that are due on or after March 11, 2021. Further, it is my opinion the foregoing Grant Agreement constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

Dated at December 28, 2021

By: W. Kurt Taylor

W. Kurt Taylor (Dec 28, 2021 13:23 EST)

(Signature of Sponsor's Attorney)

AIRPORT RESCUE GRANT ASSURANCES

AIRPORT SPONSORS

A. General.

1. These Airport Rescue Grant Assurances are required to be submitted as part of the application by sponsors requesting funds under the provisions of the American Rescue Plan Act of 2021 (“ARP Act,” or “the Act”), Public Law 117-2. As used herein, the term “public agency sponsor” means a public agency with control of a public-use airport; the term “private sponsor” means a private owner of a public-use airport; and the term “sponsor” includes both public agency sponsors and private sponsors.
2. Upon acceptance of this Airport Rescue Grant offer by the sponsor, these assurances are incorporated into and become part of this Airport Rescue Grant Agreement.

B. Sponsor Certification.

The sponsor hereby assures and certifies, with respect to this Airport Rescue Grant that:

It will comply with all applicable Federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance, and use of Federal funds for this Airport Rescue Grant including but not limited to the following:

FEDERAL LEGISLATION

- a. 49 U.S.C. Chapter 471, as applicable
- b. Davis-Bacon Act — 40 U.S.C. 276(a), et. seq.
- c. Federal Fair Labor Standards Act — 29 U.S.C. 201, et. seq.
- d. Hatch Act — 5 U.S.C. 1501, et. seq.²
- e. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 Title 42 U.S.C. 4601, et. seq.
- f. National Historic Preservation Act of 1966 — Section 106 — 16 U.S.C. 470(f).
- g. Archeological and Historic Preservation Act of 1974 — 16 U.S.C. 469 through 469c.
- h. Native Americans Grave Repatriation Act — 25 U.S.C. Section 3001, et. seq.
- i. Clean Air Act, P.L. 90-148, as amended.
- j. Coastal Zone Management Act, P.L. 93-205, as amended.
- k. Flood Disaster Protection Act of 1973 — Section 102(a) — 42 U.S.C. 4012a.
- l. Title 49, U.S.C., Section 303, (formerly known as Section 4(f)).
- m. Rehabilitation Act of 1973 — 29 U.S.C. 794.
- n. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252) (prohibits discrimination on the basis of race, color, national origin).
- o. Americans with Disabilities Act of 1990, as amended, (42 U.S.C. § 12101 et seq.), prohibits discrimination on the basis of disability).
- p. Age Discrimination Act of 1975 — 42 U.S.C. 6101, et. seq.

- q. American Indian Religious Freedom Act, P.L. 95-341, as amended.
- r. Architectural Barriers Act of 1968 — 42 U.S.C. 4151, et. seq.
- s. Power plant and Industrial Fuel Use Act of 1978 — Section 403- 2 U.S.C. 8373.
- t. Contract Work Hours and Safety Standards Act — 40 U.S.C. 327, et. seq.
- u. Copeland Anti-kickback Act — 18 U.S.C. 874.1.
- v. National Environmental Policy Act of 1969 — 42 U.S.C. 4321, et. seq.
- w. Wild and Scenic Rivers Act, P.L. 90-542, as amended.
- x. Single Audit Act of 1984 — 31 U.S.C. 7501, et. seq.²
- y. Drug-Free Workplace Act of 1988 — 41 U.S.C. 702 through 706.
- z. The Federal Funding Accountability and Transparency Act of 2006, as amended (Pub. L. 109-282, as amended by section 6202 of Pub. L. 110-252).

EXECUTIVE ORDERS

- a. Executive Order 11246 – Equal Employment Opportunity
- b. Executive Order 11990 – Protection of Wetlands
- c. Executive Order 11998 – Flood Plain Management
- d. Executive Order 12372 – Intergovernmental Review of Federal Programs
- e. Executive Order 12699 – Seismic Safety of Federal and Federally Assisted New Building Construction
- f. Executive Order 12898 – Environmental Justice
- g. Executive Order 14005 – Ensuring the Future Is Made in All of America by All of America's Workers.

FEDERAL REGULATIONS

- a. 2 CFR Part 180 – OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement).
- b. 2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.^{3,4}
- c. 2 CFR Part 1200 – Nonprocurement Suspension and Debarment.
- d. 28 CFR Part 35 – Discrimination on the Basis of Disability in State and Local Government Services.
- e. 28 CFR § 50.3 – U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964.
- f. 29 CFR Part 1 – Procedures for predetermination of wage rates.¹
- g. 29 CFR Part 3 – Contractors and subcontractors on public building or public work financed in whole or part by loans or grants from the United States.¹

- h. 29 CFR Part 5 – Labor standards provisions applicable to contracts covering Federally financed and assisted construction (also labor standards provisions applicable to non-construction contracts subject to the Contract Work Hours and Safety Standards Act).¹
- i. 41 CFR Part 60 – Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and Federally assisted contracting requirements).¹
- j. 49 CFR Part 20 – New restrictions on lobbying.
- k. 49 CFR Part 21 – Nondiscrimination in Federally-assisted programs of the Department of Transportation - effectuation of Title VI of the Civil Rights Act of 1964.
- l. 49 CFR Part 23 – Participation by Disadvantage Business Enterprise in Airport Concessions.
- m. 49 CFR Part 26 – Participation by Disadvantaged Business Enterprises in Department of Transportation Program.
- n. 49 CFR Part 27 – Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefiting from Federal Financial Assistance.¹
- o. 49 CFR Part 28 – Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities conducted by the Department of Transportation.
- p. 49 CFR Part 30 – Denial of public works contracts to suppliers of goods and services of countries that deny procurement market access to U.S. contractors.
- q. 49 CFR Part 32 – Government-wide Requirements for Drug-Free Workplace (Financial Assistance).
- r. 49 CFR Part 37 – Transportation Services for Individuals with Disabilities (ADA).
- s. 49 CFR Part 41 – Seismic safety of Federal and Federally assisted or regulated new building construction.

FOOTNOTES TO AIRPORT RESCUE GRANT ASSURANCE B

¹These laws do not apply to airport planning sponsors.

²These laws do not apply to private sponsors.

³Cost principles established in 2 CFR Part 200 subpart E must be used as guidelines for determining the eligibility of specific types of expenses.

⁴Audit requirements established in 2 CFR Part 200 subpart F are the guidelines for audits.

SPECIFIC ASSURANCES

Specific assurances required to be included in grant agreements by any of the above laws, regulations, or circulars are incorporated by reference in this Grant Agreement.

1. Purpose Directly Related to the Airport

It certifies that the reimbursement sought is for a purpose directly related to the airport.

2. Responsibility and Authority of the Sponsor.

a. Public Agency Sponsor:

It has legal authority to apply for this Grant, and to finance and carry out the proposed grant; that an official decision has been made by the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directing

and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

b. **Private Sponsor:**

It has legal authority to apply for this Grant and to finance and carry out the proposed Grant and comply with all terms, conditions, and assurances of this Grant Agreement. It shall designate an official representative and shall in writing direct and authorize that person to file this application, including all understandings and assurances contained therein; to act in connection with this application; and to provide such additional information as may be required.

3. Good Title.

It, a public agency or the Federal government, holds good title, satisfactory to the Secretary, to the landing area of the airport or site thereof, or will give assurance satisfactory to the Secretary that good title will be acquired.

4. Preserving Rights and Powers.

- a. It will not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms, conditions, and assurances in this Grant Agreement without the written approval of the Secretary, and will act promptly to acquire, extinguish, or modify any outstanding rights or claims of right of others which would interfere with such performance by the sponsor. This shall be done in a manner acceptable to the Secretary.
- b. If the sponsor is a private sponsor, it will take steps satisfactory to the Secretary to ensure that the airport will continue to function as a public-use airport in accordance with this Grant Agreement.
- c. If an arrangement is made for management and operation of the airport by any agency or person other than the sponsor or an employee of the sponsor, the sponsor will reserve sufficient rights and authority to insure that the airport will be operated and maintained in accordance Title 49, United States Code, the regulations, and the terms and conditions of this Grant Agreement.

5. Consistency with Local Plans.

Any project undertaken by this Grant Agreement is reasonably consistent with plans (existing at the time of submission of the Airport Rescue Grant application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

6. Consideration of Local Interest.

It has given fair consideration to the interest of communities in or near where any project undertaken by this Grant Agreement may be located.

7. Consultation with Users.

In making a decision to undertake any airport development project undertaken by this Grant Agreement, it has undertaken reasonable consultations with affected parties using the airport at which project is proposed.

8. Pavement Preventative Maintenance.

With respect to a project undertaken by this Grant Agreement for the replacement or reconstruction of pavement at the airport, it assures or certifies that it has implemented an effective airport pavement maintenance-management program and it assures that it will use such program for the useful life of any pavement constructed, reconstructed, or repaired with Federal financial assistance at the airport, including Airport Rescue Grant funds provided under this Grant Agreement. It will provide such reports on pavement condition and pavement management programs as the Secretary determines may be useful.

9. Accounting System, Audit, and Record Keeping Requirements.

- a. It shall keep all Grant accounts and records which fully disclose the amount and disposition by the recipient of the proceeds of this Grant, the total cost of the Grant in connection with which this Grant is given or used, and the amount or nature of that portion of the cost of the Grant supplied by other sources, and such other financial records pertinent to the Grant. The accounts and records shall be kept in accordance with an accounting system that will facilitate an effective audit in accordance with the Single Audit Act of 1984.
- b. It shall make available to the Secretary and the Comptroller General of the United States, or any of their duly authorized representatives, for the purpose of audit and examination, any books, documents, papers, and records of the recipient that are pertinent to this Grant. The Secretary may require that an appropriate audit be conducted by a recipient. In any case in which an independent audit is made of the accounts of a sponsor relating to the disposition of the proceeds of a Grant or relating to the Grant in connection with which this Grant was given or used, it shall file a certified copy of such audit with the Comptroller General of the United States not later than six (6) months following the close of the fiscal year for which the audit was made.

10. Minimum Wage Rates.

It shall include, in all contracts in excess of \$2,000 for work on the airport funded under this Grant Agreement which involve labor, provisions establishing minimum rates of wages, to be predetermined by the Secretary of Labor, in accordance with the Davis-Bacon Act, as amended (40 U.S.C. 276a-276a-5), which contractors shall pay to skilled and unskilled labor, and such minimum rates shall be stated in the invitation for bids and shall be included in proposals or bids for the work.

11. Veteran's Preference.

It shall include in all contracts for work on any airport development project funded under this Grant Agreement which involve labor, such provisions as are necessary to insure that, in the employment of labor (except in executive, administrative, and supervisory positions), preference shall be given to Vietnam-era veterans, Persian Gulf veterans, Afghanistan-Iraq war veterans, disabled veterans, and small business concerns owned and controlled by disabled veterans as defined in Section 47112 of Title 49, United States Code. However, this preference shall apply only where the individuals are available and qualified to perform the work to which the employment relates.

12. Operation and Maintenance.

- a. The airport and all facilities which are necessary to serve the aeronautical users of the airport, other than facilities owned or controlled by the United States, shall be operated at all times in a safe and serviceable condition and in accordance with the minimum standards as may be required or prescribed by applicable Federal, State and local agencies for maintenance and

operation. It will not cause or permit any activity or action thereon which would interfere with its use for airport purposes. It will suitably operate and maintain the airport and all facilities thereon or connected therewith, with due regard to climatic and flood conditions. Any proposal to temporarily close the airport for non-aeronautical purposes must first be approved by the Secretary. In furtherance of this assurance, the sponsor will have in effect arrangements for:

1. Operating the airport's aeronautical facilities whenever required;
 2. Promptly marking and lighting hazards resulting from airport conditions, including temporary conditions; and
 3. Promptly notifying airmen of any condition affecting aeronautical use of the airport. Nothing contained herein shall be construed to require that the airport be operated for aeronautical use during temporary periods when snow, flood or other climatic conditions interfere with such operation and maintenance. Further, nothing herein shall be construed as requiring the maintenance, repair, restoration, or replacement of any structure or facility which is substantially damaged or destroyed due to an act of God or other condition or circumstance beyond the control of the sponsor.
- b. It will suitably operate and maintain noise compatibility program items that it owns or controls upon which Federal funds have been expended.

13. Hazard Removal and Mitigation.

It will take appropriate action to assure that such terminal airspace as is required to protect instrument and visual operations to the airport (including established minimum flight altitudes) will be adequately cleared and protected by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards.

14. Compatible Land Use.

It will take appropriate action, to the extent reasonable, including the adoption of zoning laws, to restrict the use of land adjacent to or in the immediate vicinity of the airport to activities and purposes compatible with normal airport operations, including landing and takeoff of aircraft.

15. Exclusive Rights.

The sponsor shall not grant an exclusive right to use an air navigation facility on which this Grant has been expended. However, providing services at an airport by only one fixed-based operator is not an exclusive right if—

- a. it is unreasonably costly, burdensome, or impractical for more than one fixed-based operator to provide the services; and
- b. allowing more than one fixed-based operator to provide the services requires a reduction in space leased under an agreement existing on September 3, 1982, between the operator and the airport.

16. Airport Revenues.

- a. This Grant shall be available for any purpose for which airport revenues may lawfully be used to prevent, prepare for, and respond to coronavirus. Funds provided under this Airport Rescue Grant Agreement will only be expended for the capital or operating costs of the airport; the local airport system; or other local facilities which are owned or operated by the owner or operator of the airport(s) subject to this agreement and all applicable addendums for costs

related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport, and debt service payments as prescribed in the Act.

- b. For airport development, 49 U.S.C. § 47133 applies.

17. Reports and Inspections.

It will:

- a. submit to the Secretary such annual or special financial and operations reports as the Secretary may reasonably request and make such reports available to the public; make available to the public at reasonable times and places a report of the airport budget in a format prescribed by the Secretary;
- b. in a format and time prescribed by the Secretary, provide to the Secretary and make available to the public following each of its fiscal years, an annual report listing in detail:
 1. all amounts paid by the airport to any other unit of government and the purposes for which each such payment was made; and
 2. all services and property provided by the airport to other units of government and the amount of compensation received for provision of each such service and property.

18. Land for Federal Facilities.

It will furnish without cost to the Federal Government for use in connection with any air traffic control or air navigation activities, or weather-reporting and communication activities related to air traffic control, any areas of land or water, or estate therein, or rights in buildings of the sponsor as the Secretary considers necessary or desirable for construction, operation, and maintenance at Federal expense of space or facilities for such purposes. Such areas or any portion thereof will be made available as provided herein within four months after receipt of a written request from the Secretary.

19. Airport Layout Plan.

- a. Subject to the FAA Reauthorization Act of 2018, Public Law 115-254, Section 163, it will keep up to date at all times an airport layout plan of the airport showing:
 1. boundaries of the airport and all proposed additions thereto, together with the boundaries of all offsite areas owned or controlled by the sponsor for airport purposes and proposed additions thereto;
 2. the location and nature of all existing and proposed airport facilities and structures (such as runways, taxiways, aprons, terminal buildings, hangars and roads), including all proposed extensions and reductions of existing airport facilities;
 3. the location of all existing and proposed non-aviation areas and of all existing improvements thereon; and
 4. all proposed and existing access points used to taxi aircraft across the airport's property boundary. Such airport layout plans and each amendment, revision, or modification thereof, shall be subject to the approval of the Secretary which approval shall be evidenced by the signature of a duly authorized representative of the Secretary on the face of the airport layout plan. The sponsor will not make or permit any changes or alterations in the airport or any of its facilities which are not in conformity with the airport layout plan

as approved by the Secretary and which might, in the opinion of the Secretary, adversely affect the safety, utility or efficiency of the airport.

- b. Subject to the FAA Reauthorization Act of 2018, Public Law 115-254, Section 163, if a change or alteration in the airport or the facilities is made which the Secretary determines adversely affects the safety, utility, or efficiency of any federally owned, leased, or funded property on or off the airport and which is not in conformity with the airport layout plan as approved by the Secretary, the owner or operator will, if requested, by the Secretary (1) eliminate such adverse effect in a manner approved by the Secretary; or (2) bear all costs of relocating such property (or replacement thereof) to a site acceptable to the Secretary and all costs of restoring such property (or replacement thereof) to the level of safety, utility, efficiency, and cost of operation existing before the unapproved change in the airport or its facilities except in the case of a relocation or replacement of an existing airport facility due to a change in the Secretary's design standards beyond the control of the airport sponsor.

20. Civil Rights.

It will promptly take any measures necessary to ensure that no person in the United States shall, on the grounds of race, creed, color, national origin, sex, age, or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in any activity conducted with, or benefiting from, funds received from this Grant.

- a. Using the definitions of activity, facility, and program as found and defined in §§ 21.23 (b) and 21.23 (e) of 49 CFR Part 21, the sponsor will facilitate all programs, operate all facilities, or conduct all programs in compliance with all non-discrimination requirements imposed by or pursuant to these assurances.
- b. Applicability
 1. Programs and Activities. If the sponsor has received a grant (or other Federal assistance) for any of the sponsor's program or activities, these requirements extend to all of the sponsor's programs and activities.
 2. Facilities. Where it receives a grant or other Federal financial assistance to construct, expand, renovate, remodel, alter, or acquire a facility, or part of a facility, the assurance extends to the entire facility and facilities operated in connection therewith.
 3. Real Property. Where the sponsor receives a grant or other Federal financial assistance in the form of, or for the acquisition of, real property or an interest in real property, the assurance will extend to rights to space on, over, or under such property.

- c. Duration

The sponsor agrees that it is obligated to this assurance for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the assurance obligates the sponsor, or any transferee for the longer of the following periods:

1. So long as the airport is used as an airport, or for another purpose involving the provision of similar services or benefits; or
2. So long as the sponsor retains ownership or possession of the property.

- d. Required Solicitation Language

It will include the following notification in all solicitations for bids, Requests for Proposals for work, or material under this Grant and in all proposals for agreements, including airport concessions, regardless of funding source:

“The **County of Beaufort**, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, disadvantaged business enterprises and airport concession disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.”

e. Required Contract Provisions.

1. It will insert the non-discrimination contract clauses requiring compliance with the acts and regulations relative to non-discrimination in Federally-assisted programs of the DOT, and incorporating the acts and regulations into the contracts by reference in every contract or agreement subject to the non-discrimination in Federally-assisted programs of the DOT Acts and regulations.
2. It will include a list of the pertinent non-discrimination authorities in every contract that is subject to the non-discrimination acts and regulations.
3. It will insert non-discrimination contract clauses as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a sponsor.
4. It will insert non-discrimination contract clauses prohibiting discrimination on the basis of race, color, national origin, creed, sex, age, or handicap as a covenant running with the land, in any future deeds, leases, license, permits, or similar instruments entered into by the sponsor with other parties:
 - A. For the subsequent transfer of real property acquired or improved under the applicable activity, grant, or program; and
 - B. For the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, grant, or program.
 - C. It will provide for such methods of administration for the program as are found by the Secretary to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the acts, the regulations, and this assurance.
 - D. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the acts, the regulations, and this assurance.

21. Foreign Market Restrictions.

It will not allow funds provided under this Grant to be used to fund any activity that uses any product or service of a foreign country during the period in which such foreign country is listed by the United States Trade Representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.

22. Policies, Standards and Specifications.

It will carry out any project funded under an Airport Rescue Grant in accordance with policies, standards, and specifications approved by the Secretary including, but not limited to, current FAA Advisory Circulars for AIP projects, as of November 19, 2021.

23. Access By Intercity Buses.

The airport owner or operator will permit, to the maximum extent practicable, intercity buses or other modes of transportation to have access to the airport; however, it has no obligation to fund special facilities for intercity buses or for other modes of transportation.

24. Disadvantaged Business Enterprises.

The sponsor shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any DOT-assisted contract covered by 49 CFR Part 26, or in the award and performance of any concession activity contract covered by 49 CFR Part 23. In addition, the sponsor shall not discriminate on the basis of race, color, national origin or sex in the administration of its Disadvantaged Business Enterprise (DBE) and Airport Concessions Disadvantaged Business Enterprise (ACDBE) programs or the requirements of 49 CFR Parts 23 and 26. The sponsor shall take all necessary and reasonable steps under 49 CFR Parts 23 and 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts, and/or concession contracts. The sponsor's DBE and ACDBE programs, as required by 49 CFR Parts 26 and 23, and as approved by DOT, are incorporated by reference in this agreement. Implementation of these programs is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the sponsor of its failure to carry out its approved program, the Department may impose sanctions as provided for under Parts 26 and 23 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1936 (31 U.S.C. 3801).

25. Acquisition Thresholds.

The FAA deems equipment to mean tangible personal property having a useful life greater than one year and a per-unit acquisition cost equal to or greater than \$5,000. Procurements by micro-purchase means the acquisition of goods or services for which the aggregate dollar amount does not exceed \$10,000, unless authorized in accordance with 2 CFR § 200.320. Procurement by small purchase procedures means those relatively simple and informal procurement methods for securing goods or services that do not exceed the \$250,000 threshold for simplified acquisitions.

Current FAA Advisory Circulars Required for Use in AIP Funded and PFC Approved Projects

View the most current Series 150 Advisory Circulars (ACs) for Airport Projects at
http://www.faa.gov/airports/resources/advisory_circulars and
http://www.faa.gov/regulations_policies/advisory_circulars



U.S. Department
of Transportation
Federal Aviation
Administration

Airports Division
Southern Region
Georgia, Puerto Rico, South Carolina, Virgin
Islands

FAA ASO-600
Atlanta Airports District
1701 Columbia Ave
Suite 220
College Park, GA 30337

Concessions Rent Relief Airport Rescue Grant Agreement Transmittal Letter

December 27, 2021

Mr. Eric Greenway
County Administrator
Post Office Drawer 1228
Beaufort, SC 29901

Dear Mr. Greenway:

Please find the following electronic Concessions Rent Relief Airport Rescue Grant Offer, Grant No. 3-45-0030-052-2022 for Hilton Head Airport. This letter outlines expectations for success. Please read and follow the instructions carefully.

To properly enter into this agreement, you must do the following:

- a. The governing body must provide authority to execute the grant to the individual signing the grant; i.e. the sponsor's authorized representative.
- b. The sponsor's authorized representative must execute the grant, followed by the attorney's certification, no later than **January 14, 2022** in order for the grant to be valid.
- c. You may not make any modification to the text, terms, or conditions of the grant offer.
- d. The grant offer must be digitally signed by the sponsor's legal signatory authority and then routed via email to the sponsor's attorney. Once the attorney has digitally attested to the grant, an email with the executed grant will be sent to all parties.

Subject to the requirements in 2 CFR §200.305, each Concessions Rent Relief Airport Rescue Plan Reimbursement under this grant must be made electronically via the Delphi invoicing System. The terms and conditions of this agreement require you draw down and expend these funds within four years.

An airport sponsor may use these funds to provide rent relief to its in-terminal concessions. Please refer to the [Airport Rescue Grants Frequently Asked Questions](#) for further information.

To receive reimbursement of your Concessions Rent Relief Airport Rescue Grant funds, upload a Concessions Rent Relief Airport Rescue Plan into Delphi. The Concessions Rent Relief Airport Rescue Plan should include enough detail to permit FAA to verify compliance with the American Rescue Plan Act (Public Law 117-2).

As part of your final reimbursement request, you are required to include in Delphi:

- A signed SF-425, *Federal Financial Report*
- A signed close-out report (a sample report is available [here](#)).

Until the grant is completed and closed, you are responsible for submitting a signed and dated SF-425 annually, due 90 days after the end of each Federal fiscal year in which this grant is open (due December 31 of each year this grant is open).

I am readily available to assist you and your designated representative with the requirements stated herein. The FAA sincerely values your cooperation in these efforts.

Sincerely,

Parks Preston

[Parks Preston \(Dec 27, 2021 14:48 EST\)](#)

Parks Preston
Acting Manager

Enclosure



U.S. Department
of Transportation
Federal Aviation
Administration

CONCESSIONS RENT RELIEF AIRPORT RESCUE GRANT AGREEMENT

PART I – OFFER

Federal Award Offer Date	<u>{{DateTime_es_:signer1:calc(now()):format(date," mmmm d, yyyy")}}</u>
Airport/Planning Area	<u>Hilton Head Airport</u>
Concessions Rent Relief Airport Rescue Grant Number	<u>3-45-0030-052-2022</u>
Unique Entity Identifier	<u>141608690</u>
TO:	<u>County of Beaufort</u> (herein called the "Sponsor")

FROM: **The United States of America** (acting through the Federal Aviation Administration, herein called the "FAA")

WHEREAS, the Sponsor has submitted to the FAA a Concessions Rent Relief Airport Rescue Grant Application dated November 19, 2021 for a grant of Federal funds to reimburse the Sponsor for providing relief from rent and minimum annual guarantees (MAG) to each eligible in-terminal airport concession at Hilton Head Airport, in accordance with the American Rescue Plan Act ("ARP Act"), Public Law 117-2, Section 7102;

WHEREAS, the Sponsor has accepted the terms of this Concessions Rent Relief Airport Rescue Grant Offer (the "Offer");

WHEREAS, in consideration of the promises, representations, and assurances provided by the Sponsor, the FAA has approved the Grant Application for the Hilton Head Airport, consisting of the following;

WHEREAS, this Concessions Rent Relief Airport Rescue Grant Agreement (the "Grant" or "Agreement") is provided in accordance with the ARP Act to provide certain amounts of grant assistance, as described below, to eligible sponsors in amounts to specific airports derived by legislative formula (See Section 7102 of the Act);

WHEREAS, this Grant hereby obligates \$75,806 to in-terminal Small Airport Concessions per the ARP Act, and \$18,951 to in-terminal Large Airport Concessions per the ARP Act. The obligations are to provide relief from rent and MAG obligations, as applicable, to each eligible in-terminal airport concession in an amount that reflects each eligible in-terminal airport concession's proportional share of the total amount of the rent and MAG at Hilton Head Airport by legislatively prescribed category (Small

or Large Airport Concession), as further defined herein, for relief provided no earlier than March 11, 2021, in accordance with an FAA-approved Concessions Rent Relief Airport Rescue Plan (herein called “the Plan”), until the funds have been fully expended;

NOW THEREFORE, in accordance with the applicable provisions of the ARP Act, Public Law 117-2, Section 7102, the representations contained in the Concessions Rent Relief Airport Rescue Grant Application, and in consideration of, (a) the Sponsor’s acceptance of this Offer for a Grant, the terms, conditions, and assurances of this Grant Agreement (“Grant Agreement” or “Agreement”); and, (b) the benefits to accrue to the United States and the public from the accomplishment of the Grant, and in compliance with the conditions and requirements as herein provided.

THE FEDERAL AVIATION ADMINISTRATION, FOR AND ON BEHALF OF THE UNITED STATES, HEREBY OFFERS AND AGREES to pay 100% of the allowable concessions rent and MAG relief as a result of and in accordance with this Grant Agreement.

Assistance Listings Number (Formerly CFDA Number): 20.106

This offer is made on and SUBJECT TO THE FOLLOWING ADDITIONAL TERMS AND CONDITIONS:

CONDITIONS

1. **Maximum Obligation.** The maximum obligation of the United States payable under this Offer is **\$94,757**, allocated as follows:

Small Airport Concessions Set-Aside - \$75,806	ARPA	KZ2022
Large Airport Concessions Set-Aside - \$18,951	ARPA	KY2022

2. **Grant Performance.** This Grant Agreement is subject to the following Federal award requirements:

a. The Period of Performance:

1. Shall start on the date the Sponsor formally accepts this Grant and is the date signed by the last Sponsor signatory to the Grant Agreement. The end date of the Period of Performance is 4 years (1,460 calendar days) from the date of acceptance. The Period of Performance end date shall not affect, relieve, or reduce Sponsor obligations and assurances that extend beyond the closeout of this Grant.
2. Means the total estimated time interval between the start of an initial Federal award and the planned end date, which may include one or more funded portions, or budget periods. (2 Code of Federal Regulations (CFR) § 200.1)

b. The Budget Period:

1. The Budget Period for this Grant is 4 years (1,460 calendar days). Pursuant to 2 CFR § 200.403(h), the Sponsor may charge to the Grant only allowable costs incurred during the Budget Period.
2. Means the time interval from the start date of a funded portion of an award to the end date of that funded portion during which the Sponsor is authorized to expend the funds awarded, including any funds carried forward or other revisions pursuant to § 200.308.

c. Closeout and Termination.

1. Unless the FAA authorizes a written extension, the Sponsor must submit all Grant closeout documentation and liquidate (payoff) all obligations incurred under this award no later than

120 calendar days after the end date of the Period of Performance. If the Sponsor does not submit all required closeout documentation within this time period, the FAA will proceed to close out the Grant within one year of the Period of Performance end date with the information available at the end of 120 days. (2 CFR § 200.344)

2. The FAA may terminate this Grant, in whole or in part, in accordance with the conditions set forth in 2 CFR § 200.340 or other Federal regulatory or statutory authorities as applicable.
3. **Unallowable Reimbursable Rent Relief.** The Sponsor shall not seek reimbursement for any concessions rent and MAG relief that the FAA has determined to be unallowable under the ARP Act.
4. **Final Federal Share of Reimbursable Rent Relief.** The United States' share of allowable Grant concessions rent relief is 100%.
5. **Completing the Grant without Delay and in Conformance with Requirements.** The Sponsor must carry out and provide the concessions rent and MAG relief without undue delays and in accordance with this Grant Agreement, the ARP Act, and the regulations, policies, standards, and procedures of the Secretary of Transportation ("Secretary"). Pursuant to 2 CFR § 200.308, the Sponsor agrees to report to the FAA any disengagement from the project eligible under the Grant that exceeds three months or a 25% reduction in time devoted to the Grant, and request prior approval from FAA. The report must include a reason for the stoppage. The Sponsor agrees to comply with the attached assurances, which are part of this Agreement and any addendum that may be attached hereto at a later date by mutual consent.
6. **Amendments or Withdrawals before Grant Acceptance.** The FAA reserves the right to amend or withdraw this Offer at any time prior to its acceptance by the Sponsor.
7. **Offer Expiration Date.** This Offer will expire and the United States will not be obligated to pay any part of the costs unless this Offer has been accepted by the Sponsor on or before **January 14, 2022**, or such subsequent date as may be prescribed in writing by the FAA.
8. **Improper Use of Federal Funds.** The Sponsor must take all steps, including litigation if necessary, to recover Federal funds spent fraudulently, wastefully, or in violation of Federal antitrust statutes, or misused in any other manner, including uses that violate this Grant Agreement, the ARP Act, or other provision of applicable law. For the purposes of this Grant Agreement, the term "Federal funds" means funds however used or dispersed by the Sponsor that were originally paid pursuant to this or any other Federal grant agreement(s). The Sponsor must return the recovered Federal share, including funds recovered by settlement, order, or judgment, to the Secretary. The Sponsor must furnish to the Secretary, upon request, all documents and records pertaining to the determination of the amount of the Federal share or to any settlement, litigation, negotiation, or other efforts taken to recover such funds. All settlements or other final positions of the Sponsor, in court or otherwise, involving the recovery of such Federal share require advance approval by the Secretary.
9. **United States Not Liable for Damage or Injury.** The United States is not responsible or liable for damage to property or injury to persons that may arise from, or relate to, this Grant Agreement, including, but not limited to, any action taken by a Sponsor related to or arising from, directly or indirectly, this Grant Agreement.
10. **System for Award Management (SAM) Registration and Unique Entity Identifier (UEI).**
 - a. Requirement for System for Award Management (SAM): Unless the Sponsor is exempted from this requirement under 2 CFR 25.110, the Sponsor must maintain the currency of its information in SAM until the Sponsor submits the final financial report required under this Grant, or receives

the final payment, whichever is later. This requires that the Sponsor review and update the information at least annually after the initial registration and more frequently if required by changes in information or another award term. Additional information about registration procedures may be found at the SAM website (currently at <http://www.sam.gov>).

- b. Unique entity identifier (UEI) means a 12-character alpha-numeric value used to identify a specific commercial, nonprofit, or governmental entity. A UEI may be obtained from SAM.gov at <https://sam.gov/SAM/pages/public/index.jsf>.
11. **Electronic Grant Payment(s).** Unless otherwise directed by the FAA, the Sponsor must make each payment request under this agreement electronically via the Delphi invoicing System for Department of Transportation (DOT) Financial Assistance Awardees.
12. **Air and Water Quality.** The Sponsor is required to comply with all applicable air and water quality standards for all concessions rent and MAG relief provided under this Grant. If the Sponsor fails to comply with this requirement, the FAA may suspend, cancel, or terminate this Grant Agreement.
13. **Financial Reporting and Payment Requirements.** The Sponsor will comply with all Federal financial reporting requirements and payment requirements, including submittal of timely and accurate reports.
14. **Buy American.** Unless otherwise approved in advance by the FAA, in accordance with 49 United States Code (U.S.C.) § 50101, the Sponsor will not acquire or permit any contractor or subcontractor to acquire any steel or manufactured goods produced outside the United States to be used for any project for which funds are provided under this Grant. The Sponsor will include a provision implementing Buy American in every contract.

15. Audits for Sponsors.

PUBLIC SPONSORS. The Sponsor must provide for a Single Audit or program-specific audit in accordance with 2 CFR Part 200. The Sponsor must submit the audit reporting package to the Federal Audit Clearinghouse on the Federal Audit Clearinghouse's Internet Data Entry System at <http://harvester.census.gov/facweb/>. Upon request of the FAA, the Sponsor shall provide one copy of the completed audit to the FAA. Sponsors that expend less than \$750,000 in Federal awards and are exempt from Federal audit requirements must make records available for review or audit by the appropriate Federal agency officials, State, and Government Accountability Office. The FAA and other appropriate Federal agencies may request additional information to meet all Federal audit requirements.

16. **Suspension or Debarment.** When entering into a "covered transaction" as defined by 2 CFR § 180.200, the Sponsor must:
 - a. Verify the non-Federal entity is eligible to participate in this Federal program by:
 1. Checking the excluded parties list system (EPLS) as maintained within the System for Award Management (SAM) to determine if the non-Federal entity is excluded or disqualified; or
 2. Collecting a certification statement from the non-Federal entity attesting the entity is not excluded or disqualified from participating; or
 3. Adding a clause or condition to covered transactions attesting the individual or firm is not excluded or disqualified from participating.
 - b. Require prime contractors to comply with 2 CFR § 180.330 when entering into lower-tier transactions (e.g., subcontracts).

- c. Immediately disclose to the FAA whenever the Sponsor (1) learns the Sponsor has entered into a covered transaction with an ineligible entity, or (2) suspends or debars a contractor, person, or entity.

17. Ban on Texting While Driving.

- a. In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving, October 1, 2009, and DOT Order 3902.10, Text Messaging While Driving, December 30, 2009, the Sponsor is encouraged to:
 1. Adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers, including policies to ban text messaging while driving when performing any work for, or on behalf of, the Federal government, including work relating to this Grant or subgrant funded by this Grant.
 2. Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as:
 - A. Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and
 - B. Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.
- b. The Sponsor must insert the substance of this clause on banning texting while driving in all subgrants, contracts, and subcontracts funded by this Grant.

18. Trafficking in Persons.

- a. You as the recipient, your employees, subrecipients under this Grant, and subrecipients' employees may not –
 1. Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
 2. Procure a commercial sex act during the period of time that the award is in effect; or
 3. Use forced labor in the performance of the award or subawards under this Grant.
- b. The FAA as the Federal awarding agency may unilaterally terminate this award, without penalty, if you or a subrecipient that is a private entity –
 1. Is determined to have violated a prohibition in paragraph a. of this condition; or
 2. Has an employee who is determined by the agency official authorized to terminate the Grant Agreement to have violated a prohibition in paragraph a. of this condition through conduct that is either –
 - A. Associated with performance under this Grant Agreement; or
 - B. Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR Part 180, "OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Nonprocurement)," as implemented by the FAA at 2 CFR Part 1200.
- c. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph a. of this condition during this Grant Agreement.

- d. Our right to terminate unilaterally that is described in paragraph a. of this condition:
1. Implements section 106(g) of the Trafficking Victims Protection Act of 2000, as amended (22 U.S.C. § 7104(g)), and
 2. Is in addition to all other remedies for noncompliance that are available to the FAA under this Grant Agreement.

19. Employee Protection from Reprisal.

- a. Prohibition of Reprisals —
1. In accordance with 41 U.S.C. § 4712, an employee of a grantee or subgrantee may not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing to a person or body described in sub-paragraph a2. of this condition, information that the employee reasonably believes is evidence of:
 - A. Gross mismanagement of a Federal grant;
 - B. Gross waste of Federal funds;
 - C. An abuse of authority relating to implementation or use of Federal funds;
 - D. A substantial and specific danger to public health or safety; or
 - E. A violation of law, rule, or regulation related to a Federal grant.
 2. Persons and bodies covered: The persons and bodies to which a disclosure by an employee is covered are as follows:
 - A. A member of Congress or a representative of a committee of Congress;
 - B. An Inspector General;
 - C. The Government Accountability Office;
 - D. A Federal employee responsible for oversight or management of a grant program at the relevant agency;
 - E. A court or grand jury;
 - F. A management official or other employee of the Sponsor, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct; or
 - G. An authorized official of the Department of Justice or other law enforcement agency.
 3. Submission of Complaint — A person who believes that they have been subjected to a reprisal prohibited by paragraph a. of this section may submit a complaint regarding the reprisal to the Office of Inspector General (OIG) for the U.S. Department of Transportation.
 4. Time Limitation for Submittal of a Complaint — A complaint may not be brought under this subsection more than three years after the date on which the alleged reprisal took place.
 5. Required Actions of the Inspector General — Actions, limitations, and exceptions of the Inspector General's office are established under 41 U.S.C. § 4712(b).
 6. Assumption of Rights to Civil Remedy — Upon receipt of an explanation of a decision not to conduct or continue an investigation by the Office of Inspector General, the person submitting a complaint assumes the right to a civil remedy under 41 U.S.C. § 4712(c).

20. **Co-Sponsor.** The Co-Sponsors understand and agree that they jointly and severally adopt and ratify the representations and assurances contained and attached herein and that the word "Sponsor" as used in the application and other assurances is deemed to include all co-sponsors.

21. **Limitations.** Nothing provided herein shall be construed to limit, cancel, annul, or modify the terms of any Federal grant agreement(s), including all terms and assurances related thereto, that have been entered into by the Sponsor and the FAA prior to the date of this Grant Agreement.
22. **Face Coverings Policy.** The Sponsor agrees to implement a face-covering (mask) policy to combat the spread of pathogens. This policy must include a requirement that all persons wear a mask, in accordance with Centers for Disease Control (CDC) and Transportation Security Administration (TSA) requirements, as applicable, at all times while in all public areas of the airport property, except to the extent exempted under those requirements. This special condition requires the Sponsor continue to require masks until [Executive Order 13998, Promoting COVID-19 Safety in Domestic and International Travel](#) is no longer effective.
23. **Small and Large Concessions Rent Relief Set-Asides.** The Sponsor agrees that funds under this Grant are available for the Sponsor to provide relief from rent and MAG to eligible in-terminal Small Airport Concessions, per the Act, in the amount listed in condition 1 above, and for the Sponsor to provide relief from rent and MAG to eligible in-terminal Large Airport Concessions, per the Act, in the amount listed in condition 1 above. The Sponsor shall provide relief from rent and MAG from March 11, 2021, until the Sponsor has provided relief equaling the total grant amount, to the extent practicable and to the extent permissible under State laws, local laws, and applicable trust indentures.
24. **Concessions Rent Relief Airport Rescue Plan.** The Sponsor agrees to submit to the FAA a Concessions Rent Relief Airport Rescue Plan (“the Plan”) identifying the in-terminal Small and Large Airport Concessions, as defined in 49 CFR § 23.3, eligible to receive proportional funding under this Grant, in accordance with the ARP Act. The Sponsor agrees that the FAA will reimburse the Sponsor after the FAA accepts the Plan submitted by the Sponsor. The Sponsor agrees the Plan will include all elements as prescribed by the FAA to facilitate review of reimbursement payments that comply with the ARP Act.
25. **Small Airport Concessions Rent Relief Set-Aside.** The Sponsor’s Plan must specify relief from rent and MAG obligations to eligible in-terminal Small Airport Concession, meaning a small concession business with gross receipts, averaged over the previous three fiscal years, of less than \$56,420,000; or joint ventures as defined in 49 CFR § 23.3. The Sponsor agrees that relief provided to eligible in-terminal Small Airport Concessions will be a proportional share based on rent and MAG collected during a baseline time-period.
26. **Large Airport Concessions Rent Relief Set-Aside.** The Sponsor’s Plan must specify relief from rent and MAG obligations to eligible in-terminal Large Airport Concessions, meaning a concession as defined in 49 CFR § 23.3, that has gross receipts, averaged over the previous three fiscal years, of more than \$56,420,000. The Sponsor agrees that relief provided to eligible in-terminal Large Airport Concessions will be a proportional share based on rent and MAG collected during a baseline time-period.
27. **Adjustments to Proportionality among Airport Concessions.**
 - a. **Adjustments to Proportionality within Concession Set-Aside.** The Sponsor agrees that the FAA may approve reimbursement under the Act for rent and MAG relief provided to eligible in-terminal Airport Concessions on a proportional share based on rent and MAG collected during a baseline time-period. Adjustments from this proportionality amongst Airport Concessions within a respective Small or Large Concession Set-Aside are limited; must be supported by evidence and specific circumstances; and must be approved by the FAA prior to reimbursement. The

Sponsor agrees the Plan will include all elements as prescribed by the FAA to facilitate review of reimbursement payments that comply with the ARP Act.

- b. **Adjustments between Small and Large Concession Set-Asides.** The Sponsor agrees that the FAA may approve reimbursement under the Act for concessions rent and MAG relief provided to eligible in-terminal Airport Concessions on a proportional share based on rent and MAG collected during a baseline time-period. Adjustments from this proportionality between Small and Large Concession Set-Asides are limited, must be supported by evidence and specific circumstances, and must be approved by the FAA prior to reimbursement. The Sponsor agrees the Plan will include all elements as prescribed by the FAA to facilitate review of reimbursement payments that comply with ARP Act.
28. **Sponsor Certification of Reimbursement Request.** To be reimbursed, the Sponsor shall provide the FAA with the Plan, and reporting data as requested, in lieu of invoices, and shall certify all information submitted is true and correct. The Sponsor may not use funds allocated herein for other airport purposes.
29. **Concession's Certification of Relief Funds.** Each airport concession to be provided relief with Grant funds shall certify to the Sponsor, prior to the Sponsor submitting a Plan, it has not and will not apply for other Federal assistance for the purpose of receiving rent and MAG relief on or after March 11, 2021.

The Sponsor's acceptance of this Offer and ratification and adoption of the Grant Application incorporated herein shall be evidenced by execution of this instrument by the Sponsor, as hereinafter provided, and this Offer and acceptance shall comprise a Grant, as provided by the ARP Act, constituting the contractual obligations and rights of the United States and the Sponsor with respect to the accomplishment of the purpose of the ARP Act and compliance with the conditions as provided herein. Further, this Grant, inclusive of all terms, conditions, and assurances provided there, and become effective upon the Sponsor's acceptance of this Offer.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

Dated December 27, 2021

—

**UNITED STATES OF AMERICA
FEDERAL AVIATION ADMINISTRATION**

Parks Preston

Parks Preston (Dec 27, 2021 14:48 EST)

(Signature)

Parks Preston

(Typed Name)

Assistant Manager, ATL-ADO

(Title of FAA Official)

PART II - ACCEPTANCE

The Sponsor does hereby ratify and adopt all assurances, statements, representations, warranties, covenants, and agreements contained in the Grant Application and incorporated materials referred to in the foregoing Offer under Part I of this Grant Agreement, and does hereby accept this Offer and by such acceptance agrees to comply with all of the terms and conditions in this Offer and in the Grant Application and all applicable terms and conditions provided for in the ARP Act and other applicable provisions of Federal law.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct.¹

Dated December 27, 2021

County of Beaufort

(Name of Sponsor)



Eric Greenway (Dec 27, 2021 21:01 EST)

(Signature of Sponsor's Designative Official/Representative)

By: Eric Greenway

(Type Name of Sponsor's Designative Official/Representative)

Title: County Administrator

(Title of Sponsor's Designative Official/Representative)

¹ Knowingly and willfully providing false information to the Federal government is a violation of 18 U.S.C. Section 1001 (False Statements) and could subject you to fines, imprisonment, or both.

CERTIFICATE OF SPONSOR'S ATTORNEY

I, W. Kurt Taylor, acting as Attorney for the Sponsor do hereby certify:

That in my opinion the Sponsor is empowered to enter into the foregoing Grant Agreement under the laws of the State of South Carolina. Further, I have examined the foregoing Grant Agreement and the actions taken by said Sponsor and Sponsor's official representative has been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the said State and the ARP Act. The Sponsor understands funding made available under this Grant Agreement may only be used for concessions rent and MAG relief. Further, it is my opinion the foregoing Grant Agreement constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

Dated at December 28, 2021

By: W. Kurt Taylor

[W. Kurt Taylor \(Dec 28, 2021 13:24 EST\)](#)

(Signature of Sponsor's Attorney)

CONCESSIONS RENT RELIEF AIRPORT RESCUE GRANT ASSURANCES

AIRPORT SPONSORS

A. General.

1. These Concessions Rent Relief Airport Rescue Grant Assurances are required to be submitted as part of the application by sponsors requesting funds under the provisions of the American Rescue Plan Act of 2021 (“ARP Act,” or “the Act”), Public Law 117-2. As used herein, the term “public agency sponsor” means a public agency with control of a public-use airport; the term “private sponsor” means a private owner of a public-use airport; and the term “sponsor” includes both public agency sponsors and private sponsors.
2. Upon acceptance of this Grant Offer by the sponsor, these assurances are incorporated into and become part of this Concessions Rent Relief Airport Rescue Grant Agreement.

B. Sponsor Certification.

The sponsor hereby assures and certifies, with respect to this Grant, that:

It will comply with all applicable Federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance, and use of Federal funds for this Grant including, but not limited to, the following:

FEDERAL LEGISLATION

- a. 49 U.S.C. Chapter 471, as applicable
- b. Davis-Bacon Act — 40 U.S.C. 276(a), et. seq.
- c. Federal Fair Labor Standards Act — 29 U.S.C. 201, et. seq.
- d. Hatch Act — 5 U.S.C. 1501, et. seq.²
- e. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 Title 42 U.S.C. 4601, et. seq.
- f. National Historic Preservation Act of 1966 — Section 106 — 16 U.S.C. 470(f).
- g. Archeological and Historic Preservation Act of 1974 — 16 U.S.C. 469 through 469c.
- h. Native Americans Grave Repatriation Act — 25 U.S.C. Section 3001, et. seq.
- i. Clean Air Act, P.L. 90-148, as amended.
- j. Coastal Zone Management Act, P.L. 93-205, as amended.
- k. Flood Disaster Protection Act of 1973 — Section 102(a) — 42 U.S.C. 4012a.
- l. Title 49, U.S.C., Section 303, (formerly known as Section 4(f)).
- m. Rehabilitation Act of 1973 — 29 U.S.C. 794.
- n. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat.252) (prohibits discrimination on the basis of race, color, national origin).
- o. Americans with Disabilities Act of 1990, as amended, (42 U.S.C. § 12101 et seq.), prohibits discrimination on the basis of disability).
- p. Age Discrimination Act of 1975 — 42 U.S.C. 6101, et. seq.
- q. American Indian Religious Freedom Act, P.L. 95-341, as amended.

- r. Architectural Barriers Act of 1968 — 42 U.S.C. 4151, et. seq.
- s. Power plant and Industrial Fuel Use Act of 1978 — Section 403- 2 U.S.C. 8373.
- t. Contract Work Hours and Safety Standards Act — 40 U.S.C. 327, et. seq.
- u. Copeland Anti-kickback Act — 18 U.S.C. 874.1.
- v. National Environmental Policy Act of 1969 — 42 U.S.C. 4321, et. seq.
- w. Wild and Scenic Rivers Act, P.L. 90-542, as amended.
- x. Single Audit Act of 1984 — 31 U.S.C. 7501, et. seq.²
- y. Drug-Free Workplace Act of 1988 — 41 U.S.C. 702 through 706.
- z. The Federal Funding Accountability and Transparency Act of 2006, as amended (Pub. L. 109-282, as amended by section 6202 of Pub. L. 110-252).

EXECUTIVE ORDERS

- a. Executive Order 11246 – Equal Employment Opportunity
- b. Executive Order 11990 – Protection of Wetlands
- c. Executive Order 11998 – Flood Plain Management
- d. Executive Order 12372 – Intergovernmental Review of Federal Programs
- e. Executive Order 12699 – Seismic Safety of Federal and Federally Assisted New Building Construction
- f. Executive Order 12898 – Environmental Justice
- g. Executive Order 14005 – Ensuring the Future Is Made in All of America by All of America's Workers.

FEDERAL REGULATIONS

- a. 2 CFR Part 180 – OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement).
- b. 2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.^{3,4}
- c. 2 CFR Part 1200 – Nonprocurement Suspension and Debarment.
- d. 28 CFR Part 35 – Discrimination on the Basis of Disability in State and Local Government Services.
- e. 28 CFR § 50.3 – U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964.
- f. 29 CFR Part 1 – Procedures for predetermination of wage rates.¹
- g. 29 CFR Part 3 – Contractors and subcontractors on public building or public work financed in whole or part by loans or grants from the United States.¹
- h. 29 CFR Part 5 – Labor standards provisions applicable to contracts covering Federally financed and assisted construction (also labor standards provisions applicable to non-construction contracts subject to the Contract Work Hours and Safety Standards Act).¹

- i. 41 CFR Part 60 – Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and Federally assisted contracting requirements).¹
- j. 49 CFR Part 20 – New restrictions on lobbying.
- k. 49 CFR Part 21 – Nondiscrimination in Federally-assisted programs of the Department of Transportation - effectuation of Title VI of the Civil Rights Act of 1964.
- l. 49 CFR Part 23 – Participation by Disadvantage Business Enterprise in Airport Concessions.
- m. 49 CFR Part 26 – Participation by Disadvantaged Business Enterprises in Department of Transportation Program.
- n. 49 CFR Part 27 – Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefiting from Federal Financial Assistance.¹
- o. 49 CFR Part 28 – Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities conducted by the Department of Transportation.
- p. 49 CFR Part 30 – Denial of public works contracts to suppliers of goods and services of countries that deny procurement market access to U.S. contractors.
- q. 49 CFR Part 32 – Government-wide Requirements for Drug-Free Workplace (Financial Assistance).
- r. 49 CFR Part 37 – Transportation Services for Individuals with Disabilities (ADA).
- s. 49 CFR Part 41 – Seismic safety of Federal and Federally assisted or regulated new building construction.

FOOTNOTES TO CONCESSIONS RENT RELIEF AIRPORT RESCUE GRANT ASSURANCE B

¹These laws do not apply to airport planning sponsors.

²These laws do not apply to private sponsors.

³Cost principles established in 2 CFR Part 200 subpart E must be used as guidelines for determining the eligibility of specific types of expenses.

⁴Audit requirements established in 2 CFR Part 200 subpart F are the guidelines for audits.

SPECIFIC ASSURANCES

Specific assurances required to be included in grant agreements by any of the above laws, regulations, or circulars are incorporated by reference in this Grant Agreement.

1. Purpose Directly Related to the Airport.

It certifies that the reimbursement sought is for a purpose directly related to the airport.

2. Responsibility and Authority of the Sponsor.

a. Public Agency Sponsor:

It has legal authority to apply for this Grant, and to finance and carry out the proposed grant; that an official decision has been made by the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

b. Private Sponsor:

It has legal authority to apply for this Grant and to finance and carry out the proposed Grant and comply with all terms, conditions, and assurances of this Grant Agreement. It shall designate an

official representative and shall in writing direct and authorize that person to file this application, including all understandings and assurances contained therein; to act in connection with this application; and to provide such additional information as may be required.

3. Good Title.

It, a public agency or the Federal government, holds good title, satisfactory to the Secretary, to the landing area of the airport or site thereof, or will give assurance satisfactory to the Secretary that good title will be acquired.

4. Preserving Rights and Powers.

- a. It will not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms, conditions, and assurances in this Grant Agreement without the written approval of the Secretary, and will act promptly to acquire, extinguish, or modify any outstanding rights or claims of right of others which would interfere with such performance by the sponsor. This shall be done in a manner acceptable to the Secretary.
- b. If the sponsor is a private sponsor, it will take steps satisfactory to the Secretary to ensure that the airport will continue to function as a public-use airport in accordance with this Grant Agreement.
- c. If an arrangement is made for management and operation of the airport by any agency or person other than the sponsor or an employee of the sponsor, the sponsor will reserve sufficient rights and authority to insure that the airport will be operated and maintained in accordance Title 49, United States Code, the regulations, and the terms and conditions of this Grant Agreement.

5. Accounting System, Audit, and Record Keeping Requirements.

- a. It shall keep all Grant accounts and records which fully disclose the amount and disposition by the recipient of the proceeds of this Grant, the total cost of the Grant in connection with which this Grant is given or used, and the amount or nature of that portion of the cost of the Grant supplied by other sources, and such other financial records pertinent to the Grant. The accounts and records shall be kept in accordance with an accounting system that will facilitate an effective audit in accordance with the Single Audit Act of 1984.
- b. It shall make available to the Secretary and the Comptroller General of the United States, or any of their duly authorized representatives, for the purpose of audit and examination, any books, documents, papers, and records of the recipient that are pertinent to this Grant. The Secretary may require that an appropriate audit be conducted by a recipient. In any case in which an independent audit is made of the accounts of a sponsor relating to the disposition of the proceeds of a Grant or relating to the Grant in connection with which this Grant was given or used, it shall file a certified copy of such audit with the Comptroller General of the United States not later than six (6) months following the close of the fiscal year for which the audit was made.

6. Exclusive Rights.

The sponsor shall not grant an exclusive right to use an air navigation facility on which this Grant has been expended. However, providing services at an airport by only one fixed-based operator is not an exclusive right if—

- a. It is unreasonably costly, burdensome, or impractical for more than one fixed-based operator to provide the services; and
- b. Allowing more than one fixed-based operator to provide the services requires a reduction in space leased under an agreement existing on September 3, 1982, between the operator and the airport.

7. Airport Revenues.

The Sponsor agrees that funds under this Grant are available for the Sponsor to provide relief from rent and MAG to eligible in-terminal Airport Concessions, per the ARP Act. Apart from this relief, in no event shall airport revenue or grant reimbursement proceeds be used for any purpose beyond the capital or operating costs of the airport; the local airport system; or other local facilities which are owned or operated by the owner or operator of the airport(s).

8. Reports and Inspections.

It will:

- a. submit to the Secretary such annual or special financial and operations reports as the Secretary may reasonably request and make such reports available to the public; make available to the public at reasonable times and places a report of the airport budget in a format prescribed by the Secretary;
- b. in a format and time prescribed by the Secretary, provide to the Secretary and make available to the public following each of its fiscal years, an annual report listing in detail:
 1. All amounts paid by the airport to any other unit of government and the purposes for which each such payment was made; and
 2. All services and property provided by the airport to other units of government and the amount of compensation received for provision of each such service and property.

9. Civil Rights.

It will promptly take any measures necessary to ensure that no person in the United States shall, on the grounds of race, creed, color, national origin, sex, age, or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in any activity conducted with, or benefiting from, funds received from this Grant.

- a. Using the definitions of activity, facility, and program as found and defined in §§ 21.23 (b) and 21.23 (e) of 49 CFR Part 21, the sponsor will facilitate all programs, operate all facilities, or conduct all programs in compliance with all non-discrimination requirements imposed by or pursuant to these assurances.
- b. Applicability
 1. Programs and Activities. If the sponsor has received a grant (or other Federal assistance) for any of the sponsor's program or activities, these requirements extend to all of the sponsor's programs and activities.
 2. Facilities. Where it receives a grant or other Federal financial assistance to construct, expand, renovate, remodel, alter, or acquire a facility, or part of a facility, the assurance extends to the entire facility and facilities operated in connection therewith.

3. Real Property. Where the sponsor receives a grant or other Federal financial assistance in the form of, or for the acquisition of, real property or an interest in real property, the assurance will extend to rights to space on, over, or under such property.

c. Duration

The sponsor agrees that it is obligated to this assurance for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the assurance obligates the sponsor, or any transferee for the longer of the following periods:

1. So long as the airport is used as an airport, or for another purpose involving the provision of similar services or benefits; or
2. So long as the sponsor retains ownership or possession of the property.

d. Required Solicitation Language

It will include the following notification in all solicitations for bids, Requests for Proposals for work, or material under this Grant and in all proposals for agreements, including airport concessions, regardless of funding source:

“The **County of Beaufort**, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, disadvantaged business enterprises and airport concession disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.”

e. Required Contract Provisions.

1. It will insert the non-discrimination contract clauses requiring compliance with the acts and regulations relative to non-discrimination in federally assisted programs of the DOT, and incorporating the acts and regulations into the contracts by reference in every contract or agreement subject to the non-discrimination in federally assisted programs of the DOT Acts and regulations.
2. It will include a list of the pertinent non-discrimination authorities in every contract that is subject to the non-discrimination acts and regulations.
3. It will insert non-discrimination contract clauses as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a sponsor.
4. It will insert non-discrimination contract clauses prohibiting discrimination on the basis of race, color, national origin, creed, sex, age, or handicap as a covenant running with the land, in any future deeds, leases, license, permits, or similar instruments entered into by the sponsor with other parties:
 - A. For the subsequent transfer of real property acquired or improved under the applicable activity, grant, or program; and
 - B. For the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, grant, or program.

- C. It will provide for such methods of administration for the program as are found by the Secretary to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the acts, the regulations, and this assurance.
- D. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the acts, the regulations, and this assurance.

10. Foreign Market Restrictions.

It will not allow funds provided under this Grant to be used to fund any activity that uses any product or service of a foreign country during the period in which such foreign country is listed by the United States Trade Representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.

11. Disadvantaged Business Enterprises.

The sponsor shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any DOT-assisted contract covered by 49 CFR Part 26, or in the award and performance of any concession activity contract covered by 49 CFR Part 23. In addition, the sponsor shall not discriminate on the basis of race, color, national origin or sex in the administration of its Disadvantaged Business Enterprise (DBE) and Airport Concessions Disadvantaged Business Enterprise (ACDBE) programs or the requirements of 49 CFR Parts 23 and 26. The sponsor shall take all necessary and reasonable steps under 49 CFR Parts 23 and 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts, and/or concession contracts. The sponsor's DBE and ACDBE programs, as required by 49 CFR Parts 26 and 23, and as approved by DOT, are incorporated by reference in this agreement. Implementation of these programs is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the sponsor of its failure to carry out its approved program, the Department may impose sanctions as provided for under Parts 26 and 23 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1936 (31 U.S.C. 3801).



BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

ITEM TITLE:
Resolution Authorizing the County Administrator to Accept American Rescue Plan Act 2021 (ARPA) Grant funds for Beaufort Executive Airport (ARW) - for the <i>(Fiscal impact: Incoming Grant Funds - \$32,000)</i>
MEETING NAME AND DATE:
<i>Public Facilities Committee – February 22, 2022</i>
PRESENTER INFORMATION:
<i>Jared Fralix, Assistant County Administrator – Engineering Jon Rembold, Airports Director - Alternate (5 minutes)</i>
ITEM BACKGROUND:
On June 22, 2021, Beaufort Executive Airport (ARW) became eligible for funds under the American Rescue Plan Act 2021 (Public Law 117-2) (ARPA). The purpose of these funds is to provide economic relief to airports in response to the COVID-19 pandemic. Beaufort Executive Airport has one grant opportunity: <ul style="list-style-type: none">➤ Airport Operations -\$32,000
PROJECT / ITEM NARRATIVE:
These funds are to be used for costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport, and other similar costs. This project mentioned above will be 100% funded by this grant.
FISCAL IMPACT:
The airport will receive grant funds in the amount of \$32,000.
STAFF RECOMMENDATIONS TO COMMITTEE:
Approve Resolution Authorizing County Administrator to Accept the American Rescue Plan Act 2021 (ARPA) grant funds.
OPTIONS FOR COMMITTEE MOTION:
Motion to approve /deny the Resolution Authorizing <i>the</i> American Rescue Plan Act 2021 (ARPA) grant funds. <i>(Next step: County Council Meeting – March 14, 2022)</i>

RESOLUTION _____

A RESOLUTION PROVIDING AUTHORITY TO THE COUNTY ADMINISTRATOR TO EXECUTE SPECIFIED GRANTS FROM THE U.S. DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION

WHEREAS, the Congress of the United States adopted, and the President of the United States on March 11, 2021 signed into law, the American Rescue Plan Act which includes nearly \$8 billion in funds to be awarded as economic assistance to eligible U.S. airports to prevent, prepare for, and respond to the corona-virus disease 2019 (COVID-19) pandemic; and

WHEREAS, to distribute these funds, the Federal Aviation Administration (FAA) has established the Airport Rescue Grants Program (ARPA) the purpose of which is to make grants available to all airports that are part of the national airport system, including all commercial service airports, all reliever airports, and some public-owned general aviation airports affected by the COVID-19 pandemic; and

WHEREAS, Beaufort County has submitted to the FAA, and the FAA has granted, the following ARPA application:

1. ARPA Grant Number 3-45-0008-018-2022 in the amount of \$32,000; and

WHEREAS, the FAA's grant offer specifically provides that the governing body must provide authority to execute the grant to the individual signing the grant (i.e., the entity's authorized representative).

NOW THEREFORE, IT IS HEREBY ORDAINED, at a duly called meeting of Beaufort County Council, that the County Administrator is hereby provided the authority necessary to execute the aforementioned ARPA grants.

Adopted this _____ day of _____, 2022.

COUNTY COUNCIL OF BEAUFORT COUNTY

Joseph Passiment, Chairman

Clerk to Council

Sarah Brock



U.S. Department
of Transportation
Federal Aviation
Administration

Airports Division
Southern Region
Georgia, Puerto Rico, South Carolina, Virgin
Islands

FAA ASO-600
Atlanta Airports District
Office:
1701 Columbia Ave., Suite
220
College Park, GA 30337

Airport Rescue Grant Transmittal Letter

January 25, 2022

Mr. Eric Greenway, County Administrator
County of Beaufort
Post Office Drawer 1228
Beaufort, SC 29901

Dear Mr. Greenway:

Please find the following electronic Airport Rescue Grant Offer, Grant No. 3-45-0008-018-2022 for Beaufort Exec Airport. This letter outlines expectations for success. Please read and follow the instructions carefully.

To properly enter into this agreement, you must do the following:

- a. The governing body must provide authority to execute the grant to the individual signing the grant; i.e. the sponsor's authorized representative.
- b. The sponsor's authorized representative must execute the grant, followed by the attorney's certification, no later than **February 25, 2022** in order for the grant to be valid.
- c. You may not make any modification to the text, terms or conditions of the grant offer.
- d. The grant offer must be digitally signed by the sponsor's legal signatory authority and then routed via email to the sponsor's attorney. Once the attorney has digitally attested to the grant, an email with the executed grant will be sent to all parties.

Subject to the requirements in 2 CFR §200.305, each payment request for reimbursement under this grant must be made electronically via the Delphi eInvoicing System. Please see the attached Grant Agreement for more information regarding the use of this System. The terms and conditions of this agreement require you draw down and expend these funds within four years.

An airport sponsor may use these funds for costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport, and debt service payments. Please refer to the [Airport Rescue Grants Frequently Asked Questions](#) for further information.

With each payment request you are required to upload an invoice summary directly to Delphi. The invoice summary should include enough detail to permit FAA to verify compliance with the American Rescue Plan Act (Public Law 117-2). Additional details or invoices may be requested by FAA during the review of your payment requests.

As part of your final payment request, you are required to include in Delphi:

- A signed SF-425, *Federal Financial Report*
- A signed closeout report (a sample report is available [here](#)).

Until the grant is completed and closed, you are responsible for submitting a signed and dated SF-425 annually, due 90 days after the end of each Federal fiscal year in which this grant is open (due December 31 of each year this grant is open).

As a condition of receiving Federal assistance under this award, you must comply with audit requirements as established under 2 CFR part 200. Subpart F requires non-Federal entities that expend \$750,000 or more in Federal awards to conduct a single or program specific audit for that year. Note that this includes Federal expenditures made under other Federal-assistance programs. Please take appropriate and necessary action to assure your organization will comply with applicable audit requirements and standards.

I am readily available to assist you and your designated representative with the requirements stated herein. The FAA sincerely values your cooperation in these efforts.

Sincerely,

A handwritten signature in cursive script that reads "Larry F. Clark".

Larry F. Clark
Manager



U.S. Department
of Transportation
Federal Aviation
Administration

AIRPORT RESCUE GRANT GRANT AGREEMENT

Part I - Offer

Federal Award Offer Date January 25, 2022

Airport/Planning Area Beaufort Exec Airport

Airport Rescue Grant No. 3-45-0008-018-2022

Unique Entity Identifier 141608690

TO: County of Beaufort
(herein called the "Sponsor")

FROM: The United States of America (acting through the Federal Aviation Administration, herein called the "FAA")

WHEREAS, the Sponsor has submitted to the FAA an Airport Rescue Grant Application dated November 19, 2021, for a grant of Federal funds at or associated with the Beaufort Exec Airport, which is included as part of this Airport Rescue Grant Agreement;

WHEREAS, the Sponsor has accepted the terms of FAA's Airport Rescue Grant offer;

WHEREAS, in consideration of the promises, representations and assurances provided by the Sponsor, the FAA has approved the Airport Rescue Grant Application for the Beaufort Exec Airport, (herein called the "Grant" or "Airport Rescue Grant") consisting of the following:

WHEREAS, this Airport Rescue Grant is provided in accordance with the American Rescue Plan Act ("ARP Act", or "the Act"), Public Law 117-2, as described below, to provide eligible Sponsors with funding for costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport, and debt service payments. Airport Rescue Grant amounts to specific airports are derived by legislative formula (See Section 7102 of the Act).

WHEREAS, the purpose of this Airport Rescue Grant is to prevent, prepare for, and respond to the coronavirus pandemic. Funds provided under this Airport Rescue Grant Agreement must be used only for purposes directly related to the airport. Such purposes can include the reimbursement of an airport's operational expenses or debt service payments in accordance with the limitations prescribed in the Act.

Airport Rescue Grants may be used to reimburse airport operational expenses directly related to Beaufort Exec incurred no earlier than January 20, 2020.

Airport Rescue Grants also may be used to reimburse a Sponsor's payment of debt service where such payments occur on or after March 11, 2021. Funds provided under this Airport Rescue Grant Agreement will be governed by the same principles that govern "airport revenue." New airport development projects not directly related to combating the spread of pathogens may not be funded with this Grant. Funding under this Grant for airport development projects to combat the spread of pathogens will be reallocated using an addendum to this Agreement for identified and approved projects.

NOW THEREFORE, in accordance with the applicable provisions of the ARP Act, Public Law 117-2, the representations contained in the Grant Application, and in consideration of (a) the Sponsor's acceptance of this Offer; and, (b) the benefits to accrue to the United States and the public from the accomplishment of the Grant and in compliance with the conditions as herein provided,

THE FEDERAL AVIATION ADMINISTRATION, FOR AND ON BEHALF OF THE UNITED STATES, HEREBY OFFERS AND AGREES to pay 100% percent of the allowable costs incurred as a result of and in accordance with this Grant Agreement.

Assistance Listings Number (Formerly CFDA Number): 20.106

This Offer is made on and **SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:**

CONDITIONS

1. **Maximum Obligation.** The maximum obligation of the United States payable under this Offer is **\$32,000**, allocated as follows:
 - \$32,000 ARPA KW2022**
2. **Grant Performance.** This Airport Rescue Grant Agreement is subject to the following Federal award requirements:
 - a. The Period of Performance:
 1. Shall start on the date the Sponsor formally accepts this agreement, and is the date signed by the last Sponsor signatory to the agreement. The end date of the period of performance is 4 years (1,460 calendar days) from the date of acceptance. The period of performance end date shall not affect, relieve, or reduce Sponsor obligations and assurances that extend beyond the closeout of this Grant Agreement.
 2. Means the total estimated time interval between the start of an initial Federal award and the planned end date, which may include one or more funded portions, or budget periods. (2 Code of Federal Regulations (CFR) § 200.1)
 - b. The Budget Period:
 1. For this Airport Rescue Grant is 4 years (1,460 calendar days). Pursuant to 2 CFR § 200.403(h), the Sponsor may charge to the Grant only allowable costs incurred during the budget period.
 2. Means the time interval from the start date of a funded portion of an award to the end date of that funded portion during which the Sponsor is authorized to expend the funds awarded, including any funds carried forward or other revisions pursuant to § 200.308.
 - c. Close out and Termination.

1. Unless the FAA authorizes a written extension, the Sponsor must submit all Grant closeout documentation and liquidate (pay-off) all obligations incurred under this award no later than 120 calendar days after the end date of the period of performance. If the Sponsor does not submit all required closeout documentation within this time period, the FAA will proceed to close out the Grant within one year of the period of performance end date with the information available at the end of 120 days. (2 CFR § 200.344)
2. The FAA may terminate this Airport Rescue Grant, in whole or in part, in accordance with the conditions set forth in 2 CFR § 200.340, or other Federal regulatory or statutory authorities as applicable.
3. **Unallowable Costs.** The Sponsor shall not seek reimbursement for any costs that the FAA has determined to be unallowable under the ARP Act.
4. **Indirect Costs - Sponsor.** The Sponsor may charge indirect costs under this award by applying the indirect cost rate identified in the Grant Application as accepted by the FAA, to allowable costs for Sponsor direct salaries and wages only.
5. **Final Federal Share of Costs.** The United States' share of allowable Grant costs is 100%.
6. **Completing the Grant without Delay and in Conformance with Requirements.** The Sponsor must carry out and complete the Grant without undue delays and in accordance with this Airport Rescue Grant Agreement, the ARP Act, and the regulations, policies, standards, and procedures of the Secretary of Transportation ("Secretary"). Pursuant to 2 CFR § 200.308, the Sponsor agrees to report to the FAA any disengagement from funding eligible expenses under the Grant that exceeds three months or a 25 percent reduction in time devoted to the Grant, and request prior approval from FAA. The report must include a reason for the stoppage. The Sponsor agrees to comply with the attached assurances, which are part of this agreement and any addendum that may be attached hereto at a later date by mutual consent.
7. **Amendments or Withdrawals before Grant Acceptance.** The FAA reserves the right to amend or withdraw this offer at any time prior to its acceptance by the Sponsor.
8. **Offer Expiration Date.** This offer will expire and the United States will not be obligated to pay any part of the costs unless this offer has been accepted by the Sponsor **on or before February 25, 2022**, or such subsequent date as may be prescribed in writing by the FAA.
9. **Improper Use of Federal Funds.** The Sponsor must take all steps, including litigation if necessary, to recover Federal funds spent fraudulently, wastefully, or in violation of Federal antitrust statutes, or misused in any other manner, including uses that violate this Airport Rescue Grant Agreement, the ARP Act, or other provision of applicable law. For the purposes of this Airport Rescue Grant Agreement, the term "Federal funds" means funds however used or dispersed by the Sponsor that were originally paid pursuant to this or any other Federal grant agreement(s). The Sponsor must return the recovered Federal share, including funds recovered by settlement, order, or judgment, to the Secretary. The Sponsor must furnish to the Secretary, upon request, all documents and records pertaining to the determination of the amount of the Federal share or to any settlement, litigation, negotiation, or other efforts taken to recover such funds. All settlements or other final positions of the Sponsor, in court or otherwise, involving the recovery of such Federal share require advance approval by the Secretary.
10. **United States Not Liable for Damage or Injury.** The United States is not responsible or liable for damage to property or injury to persons which may arise from, or relate to this Airport Rescue

Grant Agreement, including, but not limited to, any action taken by a Sponsor related to or arising from, directly or indirectly, this Airport Rescue Grant Agreement.

11. System for Award Management (SAM) Registration and Unique Entity Identifier (UEI).

- a. Requirement for System for Award Management (SAM): Unless the Sponsor is exempted from this requirement under 2 CFR 25.110, the Sponsor must maintain the currency of its information in SAM until the Sponsor submits the final financial report required under this Grant, or receives the final payment, whichever is later. This requires that the Sponsor review and update the information at least annually after the initial registration and more frequently if required by changes in information or another award term. Additional information about registration procedures may be found at the SAM website (currently at <http://www.sam.gov>).
- b. Unique entity identifier (UEI) means a 12-character alpha-numeric value used to identify a specific commercial, nonprofit or governmental entity. A UEI may be obtained from SAM.gov at <https://sam.gov/SAM/pages/public/index.jsf>.

12. **Electronic Grant Payment(s).** Unless otherwise directed by the FAA, the Sponsor must make each payment request under this agreement electronically via the Delphi eInvoicing System for Department of Transportation (DOT) Financial Assistance Awardees.

13. **Air and Water Quality.** The Sponsor is required to comply with all applicable air and water quality standards for all projects in this grant. If the Sponsor fails to comply with this requirement, the FAA may suspend, cancel, or terminate this Agreement.

14. **Financial Reporting and Payment Requirements.** The Sponsor will comply with all Federal financial reporting requirements and payment requirements, including submittal of timely and accurate reports.

15. **Buy American.** Unless otherwise approved in advance by the FAA, in accordance with 49 United States Code (U.S.C.) § 50101, the Sponsor will not acquire or permit any contractor or subcontractor to acquire any steel or manufactured goods produced outside the United States to be used for any project for which funds are provided under this grant. The Sponsor will include a provision implementing Buy American in every contract.

16. Audits for Sponsors.

PUBLIC SPONSORS. The Sponsor must provide for a Single Audit or program-specific audit in accordance with 2 CFR Part 200. The Sponsor must submit the audit reporting package to the Federal Audit Clearinghouse on the Federal Audit Clearinghouse's Internet Data Entry System at <http://harvester.census.gov/facweb/>. Upon request of the FAA, the Sponsor shall provide one copy of the completed audit to the FAA.

17. **Suspension or Debarment.** When entering into a "covered transaction" as defined by 2 CFR § 180.200, the Sponsor must:

- a. Verify the non-Federal entity is eligible to participate in this Federal program by:
 1. Checking the excluded parties list system (EPLS) as maintained within the System for Award Management (SAM) to determine if the non-Federal entity is excluded or disqualified; or
 2. Collecting a certification statement from the non-Federal entity attesting the entity is not excluded or disqualified from participating; or

3. Adding a clause or condition to covered transactions attesting the individual or firm is not excluded or disqualified from participating.
- b. Require prime contractors to comply with 2 CFR § 180.330 when entering into lower-tier transactions (e.g., subcontracts).
- c. Immediately disclose to the FAA whenever the Sponsor (1) learns the Sponsor has entered into a covered transaction with an ineligible entity, or (2) suspends or debars a contractor, person, or entity.

18. Ban on Texting While Driving.

- a. In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving, October 1, 2009, and DOT Order 3902.10, Text Messaging While Driving, December 30, 2009, the Sponsor is encouraged to:
 1. Adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers, including policies to ban text messaging while driving when performing any work for, or on behalf of, the Federal government, including work relating to this Airport Rescue Grant or subgrant funded by this Grant.
 2. Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as:
 - A. Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and
 - B. Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.
- b. The Sponsor must insert the substance of this clause on banning texting while driving in all subgrants, contracts, and subcontracts funded by this Airport Rescue Grant.

19. Trafficking in Persons.

- a. You as the recipient, your employees, subrecipients under this Airport Rescue Grant, and subrecipients' employees may not –
 1. Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
 2. Procure a commercial sex act during the period of time that the award is in effect; or
 3. Use forced labor in the performance of the award or subawards under the Airport Rescue Grant.
- b. The FAA as the Federal awarding agency may unilaterally terminate this award, without penalty, if you or a subrecipient that is a private entity –
 1. Is determined to have violated a prohibition in paragraph a. of this Airport Rescue Grant Agreement term; or
 2. Has an employee who is determined by the agency official authorized to terminate the Airport Rescue Grant Agreement to have violated a prohibition in paragraph a. of this Airport Rescue Grant term through conduct that is either –
 - A. Associated with performance under this Airport Rescue Grant; or

- B. Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR Part 180, “OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Nonprocurement),” as implemented by the FAA at 2 CFR Part 1200.
- c. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph a. of this Grant condition during this Airport Rescue Grant Agreement.
- d. Our right to terminate unilaterally that is described in paragraph a. of this Grant condition:
 - 1. Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. § 7104(g)), and
 - 2. Is in addition to all other remedies for noncompliance that are available to the FAA under this Airport Rescue Grant.

20. Employee Protection from Reprisal.

- a. Prohibition of Reprisals —
 - 1. In accordance with 41 U.S.C. § 4712, an employee of a grantee or subgrantee may not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing to a person or body described in sub-paragraph (a)(2) of this Grant condition, information that the employee reasonably believes is evidence of:
 - a. Gross mismanagement of a Federal grant;
 - b. Gross waste of Federal funds;
 - c. An abuse of authority relating to implementation or use of Federal funds;
 - d. A substantial and specific danger to public health or safety; or
 - e. A violation of law, rule, or regulation related to a Federal grant.
 - 2. Persons and bodies covered: The persons and bodies to which a disclosure by an employee is covered are as follows:
 - a. A member of Congress or a representative of a committee of Congress;
 - b. An Inspector General;
 - c. The Government Accountability Office;
 - d. A Federal employee responsible for oversight or management of a grant program at the relevant agency;
 - e. A court or grand jury;
 - f. A management official or other employee of the Sponsor, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct; or
 - g. An authorized official of the Department of Justice or other law enforcement agency.
 - 3. Submission of Complaint — A person who believes that they have been subjected to a reprisal prohibited by paragraph a. of this Airport Rescue Grant Agreement may submit a complaint regarding the reprisal to the Office of Inspector General (OIG) for the U.S. Department of Transportation.
 - 4. Time Limitation for Submittal of a Complaint — A complaint may not be brought under this subsection more than three years after the date on which the alleged reprisal took place.

5. Required Actions of the Inspector General — Actions, limitations, and exceptions of the Inspector General’s office are established under 41 U.S.C. § 4712(b).
 6. Assumption of Rights to Civil Remedy — Upon receipt of an explanation of a decision not to conduct or continue an investigation by the Office of Inspector General, the person submitting a complaint assumes the right to a civil remedy under 41 U.S.C. § 4712(c).
21. **Limitations.** Nothing provided herein shall be construed to limit, cancel, annul, or modify the terms of any Federal grant agreement(s), including all terms and assurances related thereto, that have been entered into by the Sponsor and the FAA prior to the date of this Airport Rescue Grant Agreement.
 22. **Face Coverings Policy.** The sponsor agrees to implement a face-covering (mask) policy to combat the spread of pathogens. This policy must include a requirement that all persons wear a mask, in accordance with Centers for Disease Control (CDC) and Transportation Security Administration (TSA) requirements, as applicable, at all times while in all public areas of the airport property, except to the extent exempted under those requirements. This special condition requires the airport sponsor continue to require masks until [Executive Order 13998, Promoting COVID-19 Safety in Domestic and International Travel](#), is no longer effective.

SPECIAL CONDITIONS FOR USE OF AIRPORT RESCUE GRANT FUNDS

CONDITIONS FOR EQUIPMENT -

1. **Equipment or Vehicle Replacement.** The Sponsor agrees that when using funds provided by this Grant to replace equipment, the proceeds from the trade-in or sale of such replaced equipment shall be classified and used as airport revenue.
2. **Equipment Acquisition.** The Sponsor agrees that for any equipment acquired with funds provided by this Grant, such equipment shall be used solely for purposes directly related to combating the spread of pathogens at the airport.
3. **Low Emission Systems.** The Sponsor agrees that vehicles and equipment acquired with funds provided in this Grant:
 - a. Will be maintained and used at the airport for which they were purchased; and
 - b. Will not be transferred, relocated, or used at another airport without the advance consent of the FAA.

The Sponsor further agrees that it will maintain annual records on individual vehicles and equipment, project expenditures, cost effectiveness, and emission reductions.

CONDITIONS FOR UTILITIES AND LAND -

4. **Utilities Proration.** For purposes of computing the United States’ share of the allowable airport operations and maintenance costs, the allowable cost of utilities incurred by the Sponsor to operate and maintain airport(s) included in the Grant must not exceed the percent attributable to the capital or operating costs of the airport.
5. **Utility Relocation in Grant.** The Sponsor understands and agrees that:
 - a. The United States will not participate in the cost of any utility relocation unless and until the Sponsor has submitted evidence satisfactory to the FAA that the Sponsor is legally responsible for payment of such costs;

- b. FAA participation is limited to those utilities located on-airport or off-airport only where the Sponsor has an easement for the utility; and
- c. The utilities must serve a purpose directly related to the Airport.

The Sponsor's acceptance of this Offer and ratification and adoption of the Airport Rescue Grant Application incorporated herein shall be evidenced by execution of this instrument by the Sponsor. The Offer and Acceptance shall comprise an Airport Rescue Grant Agreement, as provided by the ARP Act, constituting the contractual obligations and rights of the United States and the Sponsor with respect to this Grant. The effective date of this Airport Rescue Grant Agreement is the date of the Sponsor's acceptance of this Offer.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

Dated January 25, 2022

**UNITED STATES OF AMERICA
FEDERAL AVIATION ADMINISTRATION**



(Signature)

Larry F. Clark

(Typed Name)

Manager, ATL-ADO

(Title of FAA Official)

Part II - Acceptance

The Sponsor does hereby ratify and adopt all assurances, statements, representations, warranties, covenants, and agreements contained in the Airport Rescue Grant Application and incorporated materials referred to in the foregoing Offer under Part I of this Airport Rescue Grant Agreement, and does hereby accept this Offer and by such acceptance agrees to comply with all of the terms and conditions in this Offer and in the Airport Rescue Grant Application and all applicable terms and conditions provided for in the ARP Act and other applicable provisions of Federal law.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct. ¹

Dated January 25, 2022

County of Beaufort

(Name of Sponsor)

Eric L. Greenway

[Eric L. Greenway \(Jan 25, 2022 14:30 EST\)](#)

(Signature of Sponsor's Designative Official/Representative)

By: Eric L. Greenway

(Type Name of Sponsor's Designative Official/Representative)

Title: County Administrator

(Title of Sponsor's Designative Official/Representative)

¹ Knowingly and willfully providing false information to the Federal government is a violation of 18 U.S.C. Section 1001 (False Statements) and could subject you to fines, imprisonment, or both.

CERTIFICATE OF SPONSOR'S ATTORNEY

I, W. Kurt Taylor, acting as Attorney for the Sponsor do hereby certify:

That in my opinion the Sponsor is empowered to enter into the foregoing Grant Agreement under the laws of the State of South Carolina. Further, I have examined the foregoing Grant Agreement and the actions taken by said Sponsor and Sponsor's official representative has been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the said State and the ARP Act. The Sponsor understands funding made available under this Grant Agreement may only be used for costs related to operations, personnel, cleaning, sanitization, janitorial services, and combating the spread of pathogens at the airport incurred on or after January 20, 2020, or for debt service payments that are due on or after March 11, 2021. Further, it is my opinion the foregoing Grant Agreement constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

Dated at January 25, 2022

By: W. Kurt Taylor
W. Kurt Taylor (Jan 25, 2022 14:46 EST)

(Signature of Sponsor's Attorney)

AIRPORT RESCUE GRANT ASSURANCES

AIRPORT SPONSORS

A. General.

1. These Airport Rescue Grant Assurances are required to be submitted as part of the application by sponsors requesting funds under the provisions of the American Rescue Plan Act of 2021 (“ARP Act,” or “the Act”), Public Law 117-2. As used herein, the term “public agency sponsor” means a public agency with control of a public-use airport; the term “private sponsor” means a private owner of a public-use airport; and the term “sponsor” includes both public agency sponsors and private sponsors.
2. Upon acceptance of this Airport Rescue Grant offer by the sponsor, these assurances are incorporated into and become part of this Airport Rescue Grant Agreement.

B. Sponsor Certification.

The sponsor hereby assures and certifies, with respect to this Airport Rescue Grant that:

It will comply with all applicable Federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance, and use of Federal funds for this Airport Rescue Grant including but not limited to the following:

FEDERAL LEGISLATION

- a. 49 U.S.C. Chapter 471, as applicable
- b. Davis-Bacon Act — 40 U.S.C. 276(a), et. seq.
- c. Federal Fair Labor Standards Act — 29 U.S.C. 201, et. seq.
- d. Hatch Act — 5 U.S.C. 1501, et. seq.²
- e. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 Title 42 U.S.C. 4601, et. seq.
- f. National Historic Preservation Act of 1966 — Section 106 — 16 U.S.C. 470(f).
- g. Archeological and Historic Preservation Act of 1974 — 16 U.S.C. 469 through 469c.
- h. Native Americans Grave Repatriation Act — 25 U.S.C. Section 3001, et. seq.
- i. Clean Air Act, P.L. 90-148, as amended.
- j. Coastal Zone Management Act, P.L. 93-205, as amended.
- k. Flood Disaster Protection Act of 1973 — Section 102(a) — 42 U.S.C. 4012a.
- l. Title 49, U.S.C., Section 303, (formerly known as Section 4(f)).
- m. Rehabilitation Act of 1973 — 29 U.S.C. 794.
- n. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252) (prohibits discrimination on the basis of race, color, national origin).
- o. Americans with Disabilities Act of 1990, as amended, (42 U.S.C. § 12101 et seq.), prohibits discrimination on the basis of disability).
- p. Age Discrimination Act of 1975 — 42 U.S.C. 6101, et. seq.

- q. American Indian Religious Freedom Act, P.L. 95-341, as amended.
- r. Architectural Barriers Act of 1968 — 42 U.S.C. 4151, et. seq.
- s. Power plant and Industrial Fuel Use Act of 1978 — Section 403- 2 U.S.C. 8373.
- t. Contract Work Hours and Safety Standards Act — 40 U.S.C. 327, et. seq.
- u. Copeland Anti-kickback Act — 18 U.S.C. 874.1.
- v. National Environmental Policy Act of 1969 — 42 U.S.C. 4321, et. seq.
- w. Wild and Scenic Rivers Act, P.L. 90-542, as amended.
- x. Single Audit Act of 1984 — 31 U.S.C. 7501, et. seq.²
- y. Drug-Free Workplace Act of 1988 — 41 U.S.C. 702 through 706.
- z. The Federal Funding Accountability and Transparency Act of 2006, as amended (Pub. L. 109-282, as amended by section 6202 of Pub. L. 110-252).

EXECUTIVE ORDERS

- a. Executive Order 11246 – Equal Employment Opportunity
- b. Executive Order 11990 – Protection of Wetlands
- c. Executive Order 11998 – Flood Plain Management
- d. Executive Order 12372 – Intergovernmental Review of Federal Programs
- e. Executive Order 12699 – Seismic Safety of Federal and Federally Assisted New Building Construction
- f. Executive Order 12898 – Environmental Justice
- g. Executive Order 14005 – Ensuring the Future Is Made in All of America by All of America's Workers.

FEDERAL REGULATIONS

- a. 2 CFR Part 180 – OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement).
- b. 2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.^{3,4}
- c. 2 CFR Part 1200 – Nonprocurement Suspension and Debarment.
- d. 28 CFR Part 35 – Discrimination on the Basis of Disability in State and Local Government Services.
- e. 28 CFR § 50.3 – U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964.
- f. 29 CFR Part 1 – Procedures for predetermination of wage rates.¹
- g. 29 CFR Part 3 – Contractors and subcontractors on public building or public work financed in whole or part by loans or grants from the United States.¹

- h. 29 CFR Part 5 – Labor standards provisions applicable to contracts covering Federally financed and assisted construction (also labor standards provisions applicable to non-construction contracts subject to the Contract Work Hours and Safety Standards Act).¹
- i. 41 CFR Part 60 – Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and Federally assisted contracting requirements).¹
- j. 49 CFR Part 20 – New restrictions on lobbying.
- k. 49 CFR Part 21 – Nondiscrimination in Federally-assisted programs of the Department of Transportation - effectuation of Title VI of the Civil Rights Act of 1964.
- l. 49 CFR Part 23 – Participation by Disadvantage Business Enterprise in Airport Concessions.
- m. 49 CFR Part 26 – Participation by Disadvantaged Business Enterprises in Department of Transportation Program.
- n. 49 CFR Part 27 – Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefiting from Federal Financial Assistance.¹
- o. 49 CFR Part 28 – Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities conducted by the Department of Transportation.
- p. 49 CFR Part 30 – Denial of public works contracts to suppliers of goods and services of countries that deny procurement market access to U.S. contractors.
- q. 49 CFR Part 32 – Government-wide Requirements for Drug-Free Workplace (Financial Assistance).
- r. 49 CFR Part 37 – Transportation Services for Individuals with Disabilities (ADA).
- s. 49 CFR Part 41 – Seismic safety of Federal and Federally assisted or regulated new building construction.

FOOTNOTES TO AIRPORT RESCUE GRANT ASSURANCE B

¹These laws do not apply to airport planning sponsors.

²These laws do not apply to private sponsors.

³Cost principles established in 2 CFR Part 200 subpart E must be used as guidelines for determining the eligibility of specific types of expenses.

⁴Audit requirements established in 2 CFR Part 200 subpart F are the guidelines for audits.

SPECIFIC ASSURANCES

Specific assurances required to be included in grant agreements by any of the above laws, regulations, or circulars are incorporated by reference in this Grant Agreement.

1. Purpose Directly Related to the Airport

It certifies that the reimbursement sought is for a purpose directly related to the airport.

2. Responsibility and Authority of the Sponsor.

a. Public Agency Sponsor:

It has legal authority to apply for this Grant, and to finance and carry out the proposed grant; that an official decision has been made by the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directing

and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

b. Private Sponsor:

It has legal authority to apply for this Grant and to finance and carry out the proposed Grant and comply with all terms, conditions, and assurances of this Grant Agreement. It shall designate an official representative and shall in writing direct and authorize that person to file this application, including all understandings and assurances contained therein; to act in connection with this application; and to provide such additional information as may be required.

3. Good Title.

It, a public agency or the Federal government, holds good title, satisfactory to the Secretary, to the landing area of the airport or site thereof, or will give assurance satisfactory to the Secretary that good title will be acquired.

4. Preserving Rights and Powers.

- a. It will not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms, conditions, and assurances in this Grant Agreement without the written approval of the Secretary, and will act promptly to acquire, extinguish, or modify any outstanding rights or claims of right of others which would interfere with such performance by the sponsor. This shall be done in a manner acceptable to the Secretary.
- b. If the sponsor is a private sponsor, it will take steps satisfactory to the Secretary to ensure that the airport will continue to function as a public-use airport in accordance with this Grant Agreement.
- c. If an arrangement is made for management and operation of the airport by any agency or person other than the sponsor or an employee of the sponsor, the sponsor will reserve sufficient rights and authority to insure that the airport will be operated and maintained in accordance Title 49, United States Code, the regulations, and the terms and conditions of this Grant Agreement.

5. Consistency with Local Plans.

Any project undertaken by this Grant Agreement is reasonably consistent with plans (existing at the time of submission of the Airport Rescue Grant application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

6. Consideration of Local Interest.

It has given fair consideration to the interest of communities in or near where any project undertaken by this Grant Agreement may be located.

7. Consultation with Users.

In making a decision to undertake any airport development project undertaken by this Grant Agreement, it has undertaken reasonable consultations with affected parties using the airport at which project is proposed.

8. Pavement Preventative Maintenance.

With respect to a project undertaken by this Grant Agreement for the replacement or reconstruction of pavement at the airport, it assures or certifies that it has implemented an effective airport pavement maintenance-management program and it assures that it will use such program for the useful life of any pavement constructed, reconstructed, or repaired with Federal financial assistance at the airport, including Airport Rescue Grant funds provided under this Grant Agreement. It will provide such reports on pavement condition and pavement management programs as the Secretary determines may be useful.

9. Accounting System, Audit, and Record Keeping Requirements.

- a. It shall keep all Grant accounts and records which fully disclose the amount and disposition by the recipient of the proceeds of this Grant, the total cost of the Grant in connection with which this Grant is given or used, and the amount or nature of that portion of the cost of the Grant supplied by other sources, and such other financial records pertinent to the Grant. The accounts and records shall be kept in accordance with an accounting system that will facilitate an effective audit in accordance with the Single Audit Act of 1984.
- b. It shall make available to the Secretary and the Comptroller General of the United States, or any of their duly authorized representatives, for the purpose of audit and examination, any books, documents, papers, and records of the recipient that are pertinent to this Grant. The Secretary may require that an appropriate audit be conducted by a recipient. In any case in which an independent audit is made of the accounts of a sponsor relating to the disposition of the proceeds of a Grant or relating to the Grant in connection with which this Grant was given or used, it shall file a certified copy of such audit with the Comptroller General of the United States not later than six (6) months following the close of the fiscal year for which the audit was made.

10. Minimum Wage Rates.

It shall include, in all contracts in excess of \$2,000 for work on the airport funded under this Grant Agreement which involve labor, provisions establishing minimum rates of wages, to be predetermined by the Secretary of Labor, in accordance with the Davis-Bacon Act, as amended (40 U.S.C. 276a-276a-5), which contractors shall pay to skilled and unskilled labor, and such minimum rates shall be stated in the invitation for bids and shall be included in proposals or bids for the work.

11. Veteran's Preference.

It shall include in all contracts for work on any airport development project funded under this Grant Agreement which involve labor, such provisions as are necessary to insure that, in the employment of labor (except in executive, administrative, and supervisory positions), preference shall be given to Vietnam-era veterans, Persian Gulf veterans, Afghanistan-Iraq war veterans, disabled veterans, and small business concerns owned and controlled by disabled veterans as defined in Section 47112 of Title 49, United States Code. However, this preference shall apply only where the individuals are available and qualified to perform the work to which the employment relates.

12. Operation and Maintenance.

- a. The airport and all facilities which are necessary to serve the aeronautical users of the airport, other than facilities owned or controlled by the United States, shall be operated at all times in a safe and serviceable condition and in accordance with the minimum standards as may be required or prescribed by applicable Federal, State and local agencies for maintenance and

operation. It will not cause or permit any activity or action thereon which would interfere with its use for airport purposes. It will suitably operate and maintain the airport and all facilities thereon or connected therewith, with due regard to climatic and flood conditions. Any proposal to temporarily close the airport for non-aeronautical purposes must first be approved by the Secretary. In furtherance of this assurance, the sponsor will have in effect arrangements for:

1. Operating the airport's aeronautical facilities whenever required;
 2. Promptly marking and lighting hazards resulting from airport conditions, including temporary conditions; and
 3. Promptly notifying airmen of any condition affecting aeronautical use of the airport. Nothing contained herein shall be construed to require that the airport be operated for aeronautical use during temporary periods when snow, flood or other climatic conditions interfere with such operation and maintenance. Further, nothing herein shall be construed as requiring the maintenance, repair, restoration, or replacement of any structure or facility which is substantially damaged or destroyed due to an act of God or other condition or circumstance beyond the control of the sponsor.
- b. It will suitably operate and maintain noise compatibility program items that it owns or controls upon which Federal funds have been expended.

13. Hazard Removal and Mitigation.

It will take appropriate action to assure that such terminal airspace as is required to protect instrument and visual operations to the airport (including established minimum flight altitudes) will be adequately cleared and protected by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards.

14. Compatible Land Use.

It will take appropriate action, to the extent reasonable, including the adoption of zoning laws, to restrict the use of land adjacent to or in the immediate vicinity of the airport to activities and purposes compatible with normal airport operations, including landing and takeoff of aircraft.

15. Exclusive Rights.

The sponsor shall not grant an exclusive right to use an air navigation facility on which this Grant has been expended. However, providing services at an airport by only one fixed-based operator is not an exclusive right if—

- a. it is unreasonably costly, burdensome, or impractical for more than one fixed-based operator to provide the services; and
- b. allowing more than one fixed-based operator to provide the services requires a reduction in space leased under an agreement existing on September 3, 1982, between the operator and the airport.

16. Airport Revenues.

- a. This Grant shall be available for any purpose for which airport revenues may lawfully be used to prevent, prepare for, and respond to coronavirus. Funds provided under this Airport Rescue Grant Agreement will only be expended for the capital or operating costs of the airport; the local airport system; or other local facilities which are owned or operated by the owner or operator of the airport(s) subject to this agreement and all applicable addendums for costs

related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport, and debt service payments as prescribed in the Act.

- b. For airport development, 49 U.S.C. § 47133 applies.

17. Reports and Inspections.

It will:

- a. submit to the Secretary such annual or special financial and operations reports as the Secretary may reasonably request and make such reports available to the public; make available to the public at reasonable times and places a report of the airport budget in a format prescribed by the Secretary;
- b. in a format and time prescribed by the Secretary, provide to the Secretary and make available to the public following each of its fiscal years, an annual report listing in detail:
 1. all amounts paid by the airport to any other unit of government and the purposes for which each such payment was made; and
 2. all services and property provided by the airport to other units of government and the amount of compensation received for provision of each such service and property.

18. Land for Federal Facilities.

It will furnish without cost to the Federal Government for use in connection with any air traffic control or air navigation activities, or weather-reporting and communication activities related to air traffic control, any areas of land or water, or estate therein, or rights in buildings of the sponsor as the Secretary considers necessary or desirable for construction, operation, and maintenance at Federal expense of space or facilities for such purposes. Such areas or any portion thereof will be made available as provided herein within four months after receipt of a written request from the Secretary.

19. Airport Layout Plan.

- a. Subject to the FAA Reauthorization Act of 2018, Public Law 115-254, Section 163, it will keep up to date at all times an airport layout plan of the airport showing:
 1. boundaries of the airport and all proposed additions thereto, together with the boundaries of all offsite areas owned or controlled by the sponsor for airport purposes and proposed additions thereto;
 2. the location and nature of all existing and proposed airport facilities and structures (such as runways, taxiways, aprons, terminal buildings, hangars and roads), including all proposed extensions and reductions of existing airport facilities;
 3. the location of all existing and proposed non-aviation areas and of all existing improvements thereon; and
 4. all proposed and existing access points used to taxi aircraft across the airport's property boundary. Such airport layout plans and each amendment, revision, or modification thereof, shall be subject to the approval of the Secretary which approval shall be evidenced by the signature of a duly authorized representative of the Secretary on the face of the airport layout plan. The sponsor will not make or permit any changes or alterations in the airport or any of its facilities which are not in conformity with the airport layout plan

as approved by the Secretary and which might, in the opinion of the Secretary, adversely affect the safety, utility or efficiency of the airport.

- b. Subject to the FAA Reauthorization Act of 2018, Public Law 115-254, Section 163, if a change or alteration in the airport or the facilities is made which the Secretary determines adversely affects the safety, utility, or efficiency of any federally owned, leased, or funded property on or off the airport and which is not in conformity with the airport layout plan as approved by the Secretary, the owner or operator will, if requested, by the Secretary (1) eliminate such adverse effect in a manner approved by the Secretary; or (2) bear all costs of relocating such property (or replacement thereof) to a site acceptable to the Secretary and all costs of restoring such property (or replacement thereof) to the level of safety, utility, efficiency, and cost of operation existing before the unapproved change in the airport or its facilities except in the case of a relocation or replacement of an existing airport facility due to a change in the Secretary's design standards beyond the control of the airport sponsor.

20. Civil Rights.

It will promptly take any measures necessary to ensure that no person in the United States shall, on the grounds of race, creed, color, national origin, sex, age, or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in any activity conducted with, or benefiting from, funds received from this Grant.

- a. Using the definitions of activity, facility, and program as found and defined in §§ 21.23 (b) and 21.23 (e) of 49 CFR Part 21, the sponsor will facilitate all programs, operate all facilities, or conduct all programs in compliance with all non-discrimination requirements imposed by or pursuant to these assurances.
- b. Applicability
1. Programs and Activities. If the sponsor has received a grant (or other Federal assistance) for any of the sponsor's program or activities, these requirements extend to all of the sponsor's programs and activities.
 2. Facilities. Where it receives a grant or other Federal financial assistance to construct, expand, renovate, remodel, alter, or acquire a facility, or part of a facility, the assurance extends to the entire facility and facilities operated in connection therewith.
 3. Real Property. Where the sponsor receives a grant or other Federal financial assistance in the form of, or for the acquisition of, real property or an interest in real property, the assurance will extend to rights to space on, over, or under such property.

c. Duration

The sponsor agrees that it is obligated to this assurance for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the assurance obligates the sponsor, or any transferee for the longer of the following periods:

1. So long as the airport is used as an airport, or for another purpose involving the provision of similar services or benefits; or
2. So long as the sponsor retains ownership or possession of the property.

d. Required Solicitation Language

It will include the following notification in all solicitations for bids, Requests for Proposals for work, or material under this Grant and in all proposals for agreements, including airport concessions, regardless of funding source:

“The **County of Beaufort**, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, disadvantaged business enterprises and airport concession disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.”

e. Required Contract Provisions.

1. It will insert the non-discrimination contract clauses requiring compliance with the acts and regulations relative to non-discrimination in Federally-assisted programs of the DOT, and incorporating the acts and regulations into the contracts by reference in every contract or agreement subject to the non-discrimination in Federally-assisted programs of the DOT Acts and regulations.
2. It will include a list of the pertinent non-discrimination authorities in every contract that is subject to the non-discrimination acts and regulations.
3. It will insert non-discrimination contract clauses as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a sponsor.
4. It will insert non-discrimination contract clauses prohibiting discrimination on the basis of race, color, national origin, creed, sex, age, or handicap as a covenant running with the land, in any future deeds, leases, license, permits, or similar instruments entered into by the sponsor with other parties:
 - A. For the subsequent transfer of real property acquired or improved under the applicable activity, grant, or program; and
 - B. For the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, grant, or program.
 - C. It will provide for such methods of administration for the program as are found by the Secretary to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the acts, the regulations, and this assurance.
 - D. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the acts, the regulations, and this assurance.

21. Foreign Market Restrictions.

It will not allow funds provided under this Grant to be used to fund any activity that uses any product or service of a foreign country during the period in which such foreign country is listed by the United States Trade Representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.

22. Policies, Standards and Specifications.

It will carry out any project funded under an Airport Rescue Grant in accordance with policies, standards, and specifications approved by the Secretary including, but not limited to, current FAA Advisory Circulars for AIP projects, as of November 19, 2021.

23. Access By Intercity Buses.

The airport owner or operator will permit, to the maximum extent practicable, intercity buses or other modes of transportation to have access to the airport; however, it has no obligation to fund special facilities for intercity buses or for other modes of transportation.

24. Disadvantaged Business Enterprises.

The sponsor shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any DOT-assisted contract covered by 49 CFR Part 26, or in the award and performance of any concession activity contract covered by 49 CFR Part 23. In addition, the sponsor shall not discriminate on the basis of race, color, national origin or sex in the administration of its Disadvantaged Business Enterprise (DBE) and Airport Concessions Disadvantaged Business Enterprise (ACDBE) programs or the requirements of 49 CFR Parts 23 and 26. The sponsor shall take all necessary and reasonable steps under 49 CFR Parts 23 and 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts, and/or concession contracts. The sponsor's DBE and ACDBE programs, as required by 49 CFR Parts 26 and 23, and as approved by DOT, are incorporated by reference in this agreement. Implementation of these programs is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the sponsor of its failure to carry out its approved program, the Department may impose sanctions as provided for under Parts 26 and 23 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1936 (31 U.S.C. 3801).

25. Acquisition Thresholds.

The FAA deems equipment to mean tangible personal property having a useful life greater than one year and a per-unit acquisition cost equal to or greater than \$5,000. Procurements by micro-purchase means the acquisition of goods or services for which the aggregate dollar amount does not exceed \$10,000, unless authorized in accordance with 2 CFR § 200.320. Procurement by small purchase procedures means those relatively simple and informal procurement methods for securing goods or services that do not exceed the \$250,000 threshold for simplified acquisitions.

Current FAA Advisory Circulars Required for Use in AIP Funded and PFC Approved Projects

View the most current Series 150 Advisory Circulars (ACs) for Airport Projects at
http://www.faa.gov/airports/resources/advisory_circulars and
http://www.faa.gov/regulations_policies/advisory_circulars



BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

ITEM TITLE:
Resolution authorizing the County Administrator to 25k will be applied to a multi-day planning charette to develop design drawings and standards for the development/redevelopment of Lady's Island .
MEETING NAME AND DATE:
Natural Resources Committee on February 7 th , 2022
PRESENTER INFORMATION:
County Administrator, Eric Greenway (10-15 min)
ITEM BACKGROUND:
IN 2019 the City and the County completed a land-use plan for Lady's Island that involved an extensive public input and engagement process that established growth management tools that will ensure Lady's Island develops appropriately if those tools are implemented and maintained in the future. This 2018 plan enhanced the previous investment that the County made into transportation planning for the island through two transportation studies conducted by Stantec. Recently, the Northern Regional Plan Implementation Committee has given ear to two individuals attempting to go around the County Administration to get more funding for another consultant and study for Lady's Island.
PROJECT / ITEM NARRATIVE:
The County Administrator requests that the Natural Resources Committee and the County Council support a resolution that will send a clear message that no more than an additional 25K will be allocated by the County. The 25k will be applied to a multi-day planning charette to develop design drawings and standards for the development/redevelopment of Lady's Island.
FISCAL IMPACT:
The proposed cost for the additional study will range from 25-50K depending on the level of participation from the City of Beaufort should this latest initiative be funded.
STAFF RECOMMENDATIONS TO COUNCIL:
Approve the resolution authorizing the County Administrator to approve 25k for a multi-day planning charette to develop design drawings and standards for the development/redevelopment of Lady's Island.
OPTIONS FOR COUNCIL MOTION:
Motion to approve the resolution authorizing the County Administrator to approve 25k for a multi-day planning charette to develop design drawings and standards for the development/redevelopment of Lady's Island. Move forward to Council on February 14 th , 2022.

RESOLUTION 2022 / __

RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO LIMIT FUNDING REQUESTS FOR ADDITIONAL PLANNING INITIATIVES FOR LADY’S ISLAND.

WHEREAS, in 2019 the City and the County completed an area plan for Lady’s Island that involved an extensive public input and engagement process that established growth management tools that will ensure Lady’s Island develops appropriately if those tools are implemented and maintained in the future; and

WHEREAS, the Lady’s Island Plan incorporated an impact fee funded traffic study conducted by Stantec that was completed in 2017 and updated in 2021; and

WHEREAS, a capital projects sales tax referendum was approved by voters in 2018 allocates \$30 million in transportation projects that implement the Lady’s Island Plan; and

WHEREAS, both Beaufort County and the City of Beaufort have form-based codes that create the appropriate regulatory environment to implement the vision for the Lady’s Island Village Center;

NOW, THEREFORE LET IT BE RESOLVED, the County Administrator is hereby authorized to provide funding not to exceed \$25,000 for a design planning charrette to develop design criteria and drawings to enhance the implementation of the Lady’s Island Plan.

Adopted this ____ day of _____ 2022.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
Joseph Passiment, Chairman

ATTEST:

Sarah W. Brock, JD, Clerk to Council



BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

ITEM TITLE:
Resolution to accept 2022 Palmetto Pride Litter Prevention Grant Award
MEETING NAME AND DATE:
Public Facilities Committee – February 22, 2022
PRESENTER INFORMATION:
Jared Fralix, ACA-Engineering Cindy Carter, Solid Waste and Recycling Director (Alternate) (Time Needed for Item Discussion = 5 minutes)
ITEM BACKGROUND:
Beaufort County’s Solid Waste and Recycling Department applied for the 2022 Palmetto Pride Litter Prevention Grant on December 13, 2021, after County Council’s permission to apply (October 11, 2021). The grant was offered to eligible applicants (city or county governments) for anti-litter programs, including participation in a Great American Clean-Up event.
PROJECT / ITEM NARRATIVE:
The 2022 Palmetto Pride Litter Prevention Grant was awarded to Beaufort County on January 27, 2022.
FISCAL IMPACT:
All funds (\$5,000) will be spent in the calendar year 2022 toward litter removal.
STAFF RECOMMENDATIONS TO COUNCIL:
Staff recommendation is to accept the award.
OPTIONS FOR COUNCIL MOTION:
Motion to approve /deny the recommendation of award for the 2022 Palmetto Pride Litter Prevention Grant for \$5,000.

RESOLUTION 2022 /

A RESOLUTION TO ACCEPT THE 2022 PALMETTO PRIDE LITTER PREVENTION GRANT OF \$5,000 TO DEVELOP SUCCESSFUL ANTI-LITTER PROGRAMS AND SUPPORT THE EXISTING SOLID WASTE AND RECYCLING DEPARTMENT LITTER PROGRAM ACTIVITIES.

WHEREAS, Beaufort County Council is in good standing with Palmetto Pride [South Carolina Keep America Beautiful Affiliate] and passed APPROVAL TO APPLY for the 2022 Palmetto Pride Litter Prevention Grant application on October 11, 2021. The Department of Solid Waste and Recycling applied and was awarded the grant on January 27, 2022. This award is to be used for developing successful anti-litter programs and to enhance the Beaufort County Litter staff's removal of roadside litter in the County.

WHEREAS, the Department of Solid Waste and Recycling staff will execute the grant's requirements during the calendar year 2022 and complete all applicable reporting deadlines that are specified in the award.

NOW, THEREFORE, BE IT RESOLVED by the County Council of Beaufort County, South Carolina that:

County Council hereby approves the acceptance of the 2022 Palmetto Pride Litter Prevention Grant Award in the amount of \$5,000.

Adopted this ___ day of _____, 2022.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
Joseph Passiment, Chairman

ATTEST:

Sarah W. Brock, Clerk to Council



BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

ITEM TITLE:
Resolution to accept 2022 Palmetto Pride Keep SC Beautiful Affiliate Support Grant Award
MEETING NAME AND DATE:
Public Facilities Committee – February 22, 2022
PRESENTER INFORMATION:
Jared Fralix, ACA-Engineering Cindy Carter, Solid Waste and Recycling Director (Alternate) (Time Needed for Item Discussion = 5 minutes)
ITEM BACKGROUND:
Beaufort County’s Solid Waste and Recycling Department applied for the 2022 Palmetto Pride Keep SC Beautiful Affiliate Support Grant on November 4, 2021, after County Council’s permission to apply (October 11, 2021). The grant was offered to eligible applicants (city or county governments) for creating and maintaining successful litter reduction, waste reduction, and beautification efforts in South Carolina.
PROJECT / ITEM NARRATIVE:
The 2022 Palmetto Pride Keep SC Beautiful Affiliate Support Grant was awarded to Beaufort County on February 10, 2022.
FISCAL IMPACT:
All funds (\$5,000) will be spent in the calendar year 2022 toward the support of AAH volunteers and other litter removal efforts.
STAFF RECOMMENDATIONS TO COUNCIL:
Staff recommendation is to accept the award.
OPTIONS FOR COUNCIL MOTION:
Motion to approve /deny the recommendation of award for the 2022 Palmetto Pride Keep SC Beautiful Affiliate Support Grant for \$5,000.

RESOLUTION 2022 /

A RESOLUTION TO ACCEPT THE 2022 PALMETTO PRIDE KEEP SOUTH CAROLINA BEAUTIFUL AFFILIATE SUPPORT GRANT OF \$5,000 FOR CREATING AND MAINTAINING SUCCESSFUL LITTER REDUCTION, WASTE REDUCTION AND BEAUTIFICATION EFFORTS IN SOUTH CAROLINA.

WHEREAS, Beaufort County Council is in good standing with Palmetto Pride [South Carolina Keep America Beautiful Affiliate] and passed APPROVAL TO APPLY for the 2022 Palmetto Pride Affiliate Support Grant application on October 11, 2021. The Department of Solid Waste and Recycling applied and was awarded the grant on February 10, 2022. This award is to be used for creating and maintaining successful litter reduction, waste reduction, and beautification efforts in South Carolina.

WHEREAS, the Department of Solid Waste and Recycling staff will execute the grant’s requirements during the calendar year 2022 and complete all applicable reporting deadlines that are specified in the award.

NOW, THEREFORE, BE IT RESOLVED by the County Council of Beaufort County, South Carolina that:

County Council hereby approves the acceptance of the 2022 Palmetto Pride Keep South Carolina Beautiful Affiliate Support Grant Award in the amount of \$5,000.

Adopted this ___ day of _____, 2022.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
Joseph Passiment, Chairman

ATTEST:

Sarah W. Brock, Clerk to Council



BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

ITEM TITLE:
Recommendation for eminent domain for a portion of parcels R600 039 000 130A and R600 039 000 1704 to install the 2018 One Cent Sales Tax project Bluffton Parkway Pathway Extension.
MEETING NAME AND DATE:
Public Facilities Committee – February 22, 2022
PRESENTER INFORMATION:
Jared Fralix, Assistant County Administrator – Engineering Brittane Fields, CIP Coordinator (Alternate) (5 mins)
ITEM BACKGROUND:
Bluffton Parkway Pathway Extension is an 8’ shared use path connecting existing pathway on Bluffton Parkway to the existing sidewalk on Bluffton Road. As per the Intergovernmental Agreement with SCDOT, the 2018 Sales Tax Program has complied with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (Public Law 91-646), as amended, and S.C. Code of Laws Titles 57 and 28, as amended, to obtain right of way to install the pathway.
PROJECT / ITEM NARRATIVE:
The owner of the parcels requested \$226,568 for property value and \$130,000-\$150,000 for fill dirt and subsurface drainage totaling up to \$379,568. The County obtained appraisals for parcel R600 039 000 130A from A.R. Martin for permanent right of way with permissions for a total of \$34,600. The appraisal was revised to covert the permissions to temporary right of way and retain the permanent right of way for \$40,100. The County’s offer for parcel R600 039 000 1704 is to comply with the original development agreement since a portion of the pathway resides on this tract and connect to it. The offer is to receive credit against their open space requirements with no monetary compensation. The owner of the parcels has declined all offers and is not willing to counter-offer or coordinate further. He has instructed all further communication to be with his attorney and go through the eminent domain process unless another offer is provided which would be more acceptable.
FISCAL IMPACT:
All expenses associated with eminent domain will be funded from the 2018 One Cent Sales Tax Sidewalks and Multi-Use Pathways account 47050011-54510.
STAFF RECOMMENDATIONS TO COUNCIL:
Staff recommends eminent domain for a portion of parcels R600 039 000 130A and R600 039 000 1704 to install the 2018 One Cent Sales Tax project Bluffton Parkway Pathway Extension.
OPTIONS FOR COUNCIL MOTION:
Motion to approve/deny eminent domain for a portion of parcels R600 039 000 130A and R600 039 000 1704 to install the 2018 One Cent Sales Tax project Bluffton Parkway Pathway Extension.
Next Step: Move forward to County Council for approval.

MEMORANDUM

February 3, 2022

To: Jared Fralix, PE
Beaufort County
Assistant County Administrator

From: Jennifer Bragg, PE
One Cent Sales Tax Program
Program Manager

Re: Bluffton Parkway Pathway R/W Acquisitions
Tract 1 - Bluffton Tremont LLC
Tract 2 – Bluffton Parkway Holdings LLC

We have coordinated with the property owner, Mr. Geoff Block – Bluffton Tremont LLC (Tract 1) and Bluffton Parkway Holdings LLC (Tract 2), for the right of way and permissions on Tract 1 and connection through an easement to existing pathway for Tract 2. At the property owner’s request, we also coordinated with the lessee, Hargray, to accommodate the existing property use, and the plans have been revised based on this coordination.

Mr. Geoff Block submitted an offer prepared by Witmer Jones Keefer Ltd, dated October 21, 2021. In this offer he is requesting: \$229,568 for property value plus \$130,000-\$150,000 for fill dirt and subsurface drainage for a total of \$359,568-\$379,568 for both tracts.

For Tract 1, the County’s original offer based on the A.R. Martin appraisal for permanent right of way with permissions on Tract 1 is \$34,600. This appraisal was revised to convert the permissions to temporary right of way and retain the permanent right of way. The revised offer based on the A.R. Martin appraisal is \$40,100 for the permanent and temporary right of way.

For Tract 2, the County’s offer is to comply with the original development agreement since a portion of the pathway resides on this tract and connect to it. The offer is to receive credit against their open space requirements with no monetary compensation for Tract 2 based on a development agreement which allowed for the construction of the pathway in an easement.

He has declined the offers nor is he willing to counter-offer or coordinate further. He has instructed all further communication to be with his attorney and go through the eminent domain process unless another offer is provided which would be more acceptable.

We recommend proceeding into the eminent domain process for Tract 1 and Tract 2 based on the difference between the offers. Additional information is attached.

Recommendation for Eminent Domain:

By: *Jennifer L Bragg*
Jennifer L. Bragg, PE, Beaufort County Program Manager

Recommendation for Eminent Domain:

By: *Jared Fralix*
Jared Fralix, PE, Beaufort County Assistant County Administrator

Approved for Eminent Domain:

By: _____
Joseph Passiment, Beaufort County Council, Chairman

Encl:

- Letter prepared by Witmer Jones Keefer Ltd, dated October 21, 2021
- Letter prepared by Jennifer Bragg dated October 28, 2021 – Tract 1
- Letter prepared by Jennifer Bragg dated October 28, 2021 – Tract 2
- A.R. Martin Co. Appraisal Report (revised)



October 21, 2021

Geoff Block

RE: 111 Bluffton Road – Bluffton Parkway acquisition

Dear Mr. Block,

We received the proposed plans to add a pathway along the northern property line fronting the Bluffton Parkway. The pathway encroaches on to the property at 111 Bluffton Road (PIN R600 039 000 130A 0000) and the property to the east fronting the Bluffton Parkway (PIN R600 039 000 1704 0000).

Following are comments related to the proposed right-of-way acquisition.

1. The proposed acquisition from 111 Bluffton road and adjacent property will reduce the buildable acreage by 7000-10,000 SF based on the adjusted right-of-way and proposed drainage conditions. Proposed building(s) will need to push back within the site and reduce the overall developable acreage. The transfer of 10,000 square foot of land valued at \$1,000,000 per acre results in a loss of \$229,568.00 in property value.
2. The elevation of the proposed pathway creates a steep slope from the interior edge of the walkway onto the property. When the site is developed, additional fill dirt and subsurface drainage will be needed based on the County zoning requirements to locate buildings closer to the street. This is an estimated additional \$130,000 - \$150,000 for fill dirt and subsurface drainage.
3. There is an established streetscape along this section of Bluffton Parkway within the Right-of-Way. Recommend that the plan should include lighting, street trees and landscape to complement the adjacent properties.
4. Plan or agreement should include proposed future vehicular access points across the pathway.

Sincerely,

A handwritten signature in black ink that reads "Daniel P. Keefer".

Daniel P. Keefer

23 Promenade St., Suite 201
Bluffton, SC 29910
Tel: 843.757.7411

October 28, 2021

Geoff Block
Bluffton Tremont LLC
8 Anson Park Rd E
Bluffton, SC 29910

RE: Bluffton Parkway Pathway Project Right of Way Acquisition
Tract 1 - 111 Bluffton Rd
Response to Letter Dated October 21, 2021

Dear Mr. Block,

Thank you for submitting your comments and allowing us to coordinate with Mr. Alex Ferda, Hargray. This letter is in response to the letter prepared by Witmer Jones Keefer Ltd, dated October 21, 2021, and addresses the right of way (R/W) acquisition for Tract 1 – 111 Bluffton Road, R600-039-000-130A-0000. This is a summary of items that have been addressed, a response to the comments for Tract 1, and an offer for the R/W.

Summary of Items

The proposed R/W acquisition area has been coordinated with the lessee, Hargray’s representative, Mr. Alex Ferda, based on a request from you through communication between yourself and Mr. Christopher Murphy, Esquire, Resnick & Louis, PC. This coordination with Hargray was conducted by Ms. Jennifer Bragg, PE, Beaufort County Program Manager, and Mr. Michael Meetze, PE, Beaufort County Assistant Program Manager. An onsite meeting was conducted on Thursday, August 26, 2021, between Ms. Bragg and Mr. Ferda, and a TEAMS meeting on Wednesday, September 8, 2021 with Ms. Bragg, Mr. Meetze, and Mr. Ferda. Additional coordination was conducted by e-mail with Mr. Ferda and you. The following is a summary of the items, addressed for Hargray, as stated in an email dated September 16, 2021:

- **Site Drainage**
An existing ditch is located adjacent to the present right of way and conveys stormwater for this site which was confirmed by Mr. Ferda as the overall site is extremely flat. He also provided a CADD file with contours for this site to better define the drainage area flowing to the ditch.

The original plans proposed acquiring new right of way to reconstruct the ditch; however, the ditch does not serve the roadway. It was determined to reduce the proposed R/W to accommodate only the proposed pathway and reconstruct the ditch as permission.



The drainage was further revised to minimize impacts to the site as a new pipe “stubout” is shown at approximate station 10+60 to collect water draining towards the roundabout. This revision retains existing sheds.

- Internal Access

A portion of the existing gravel driveway will be reconstructed and the gate will be reset to accommodate the reconstruction of the ditch.

- Security Requirements

The existing fence will be reset. A note was added to accommodate Hargray’s security requirements: “Chain link fence with barbed wire must be maintained at all times. Temporary fence may be required.”

The associated stormwater/drainage revisions allow for flexibility in current and future site development. The original plan (acquisition area = 10,800 SF) included the reconstructed ditch inside the new R/W which allows for the current conditions to continue draining into it; however, future conditions would have to comply with County zoning requirements, including stormwater. By reconstructing the ditch as permission and reducing the new R/W (acquisition area = 3,731.60 SF), 7,068.40 SF is retained with the property for future development needs. The revisions are shown on the plan sheets.

Other coordination involved a request for two access points. One access location is associated with this tract and a right-in/right-out (RIRO) driveway is allowed 150+ feet from the outside diameter of the roundabout on Bluffton Parkway. The driveway access is required to comply with the County’s standards as well as submittal of an encroachment permit with site plan for access. Dependent on the redevelopment, a traffic impact analysis may be required.

Response to the Comments

The attached letter prepared by Witmer Jones Keefer LTD contained four comments pertaining to Tracts 1 and 2, and the following is a response specifically associated for Tract 1:

1. *The proposed acquisition from 111 Bluffton road and adjacent property will reduce the buildable acreage by 7000-10,000 SF based on the adjusted right-of-way and proposed drainage conditions. Proposed building(s) will need to push back within the site and reduce the overall developable acreage. The transfer of 10,000 square foot of land valued at \$1,000,000 per acre results in a loss of \$229,568.00 in property value.*

This comment addresses assumed acquisition areas for Tracts 1 (111 Bluffton Road) and 2 (adjacent property), with Tract 2 addressed separately. The new R/W acquisition for Tract 1 is





3,731.60 SF (0.09 Ac). It was revised to accommodate existing stormwater conditions as the ditch collects stormwater from this site. By reducing the new R/W to not incorporate the reconstructed ditch, it provides flexibility for future redevelopment as the proposed site could continue to utilize and improve the ditch to accommodate its needs for stormwater or it could be modified for the proposed development should other stormwater design(s) be more conducive for the proposed plan.

The revised plans show a new 31' R/W (31' offset from the construction centerline) which is a linear strip approximately 7-ft width.

- The elevation of the proposed pathway creates a steep slope from the interior edge of the walkway onto the property. When the site is developed, additional fill dirt and subsurface drainage will be needed based on the County zoning requirements to locate buildings closer to the street. This is an estimated additional \$130,000 - \$150,000 for fill dirt and subsurface drainage.*

The proposed condition mimics the existing condition with the exception of the proposed condition constructing a facility for bicyclists and pedestrians. If and when this site is redeveloped, it would be required to meet current County zoning requirements in place at the time of the development. The improvements outside of the existing and new R/W area are not applicable to the R/W acquisition as the developer/property owner is responsible for complying with current County zoning requirements regardless of whether this pathway is constructed.

- There is an established streetscape along this section of Bluffton Parkway within the Right-of-Way. Recommend that the plan should include lighting, street trees and landscape to complement the adjacent properties.*

The plans have been reviewed by County staff. Lighting is included with the project.

- Plan or agreement should include proposed future vehicular access points across the pathway.*

The email dated October 5, 2021 documents the request for future access.

Offer for the R/W

The County is proposing two different offers for the R/W acquisition area for Tract 1 – 111 Bluffton Road, R600-039-000-130A-0000. The area of obtain is 3,731.60 SF (0.09 Ac) and permissions are required to construct slopes beyond the R/W, reconstruct the ditch, relocate the fences and gate, relocate a portion of gravel driveway, and install erosion control items:





- Fee Simple Acquisition

The Value of Acquisition is \$34,600.00 for 3,731.60 SF (0.09 Ac) based on the appraisal report prepared by A.R. Martin Co, and permissions are required as stated above.

or

- R/W Easement

The area of acquisition for 3,731.60 SF (0.09 Ac) can be dedicated as a R/W Easement 'gratis' complying with the Myrtle Plantation development, and receive credit for the open space requirements. This also includes the permissions as stated above.

The County appreciates your attention to this offer and looks forward completing this acquisition so the project may proceed to construction. Please contact us at 803-513-3777 or jbragg@jbraggconsulting.com.

Sincerely,

Beaufort County Sales Tax Program

Jennifer L. Bragg, PE
Program Manager

Encl:

- Letter prepared by Witmer Jones Keefer Ltd, dated October 21, 2021
- Email Dated October 5, 2021 chain with September 16, 2021 including attachments
- Plan Sheets: Original Plan and Revised Plan
- A.R. Martin Co. Appraisal Report

October 28, 2021

Geoff Block
Bluffton Parkway Holdings LLC
8 Anson Park Rd E
Bluffton, SC 29910

RE: Bluffton Parkway Pathway Project Right of Way Acquisition
Tract 2 – Bluffton Parkway
Response to Letter Dated October 21, 2021

Dear Mr. Block,

Thank you for submitting your comments for Tracts 1 and 2, and this letter is in response to the letter prepared by Witmer Jones Keefer Ltd, dated October 21, 2021, and addresses the pathway improvements for Tract 2 – Bluffton Parkway, R600-039-000-1704-0000. Tract 1 -111 Bluffton Road, R600-039-000-130A-0000, is addressed separately.

While the letter addresses right of way acquisition and offsite improvements for Tracts 1 and 2, Tract 2 – Bluffton Parkway, R600-039-000-1704-0000, is a portion of Myrtle Plantation development. For this development, owners agreed to provide easement and dedicate in fee simple to the County sufficient areas for the County to install at its expense an interconnecting system of pedestrian paths/sidewalks and bike paths, and owners shall receive credit against their open space requirements for the areas of their properties so encumbered with these easements or dedicated to the county. Offsite improvements are not applicable to the pathway improvements as they would be the developer/property owner’s responsibility for complying with current County zoning requirements regardless of whether this pathway is constructed.

Another comment involved streetscaping and lighting. Lighting is included with the project.

The letter also commented on future vehicular access point and this was addressed in an email dated October 5, 2021.



ONE CENT SALES TAX PROGRAM

Change is Coming



The pathway improvement is complying with this agreement and connecting to the existing pathway. The County appreciates your attention to this offer and looks forward completing this acquisition so the project may proceed to construction. Please contact us at 803-513-3777 or jbragg@jbraggconsulting.com.

Sincerely,

Beaufort County Sales Tax Program

Jennifer L. Bragg, PE
Program Manager

Encl:

- Letter prepared by Witmer Jones Keefer Ltd, dated October 21, 2021
- Email dated October 5, 2021

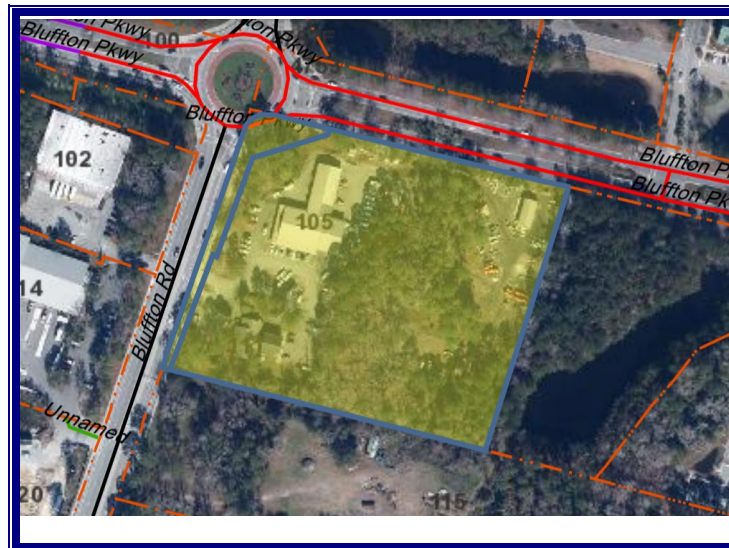


A.R. Martin Co.

APPRAISAL REPORT OF:

0.086 ACRE EASEMENT ACQUISITION FROM 6.750 ACRE PARCEL

Client Project Identifier:	Bluffton Tremont, LLC vs Beaufort County
Owner:	Bluffton Tremont, LLC
Subject Street:	111 Bluffton Road
Subject City:	Bluffton
Subject County:	Beaufort
Subject State:	SC
Zip:	29910



PREPARED FOR:

Christopher L. Murphy, Esquire
 Resnick & Louis, P.C.
 164 Fairchild Street, Suite 130
 Charleston, SC 29492

DATE OF VALUE:
 January 7, 2022

DATE OF REPORT:
 January 21, 2022

APPRAISED BY:

Anthony R. (Tony) Martin, MAI
 A.R. Martin Company
 100-F Old Cherokee Road, Box 326
 Lexington, SC 29072
 803-359-4398-Office 803-960-4531-Cell
tmartin@armartin.com

January 21, 2022

Christopher L. Murphy, Esquire
Resnick & Louis, P.C.
164 Fairchild Street, Suite 130
Charleston, SC 29492

Client Assignment:	Bluffton Tremont, LLC vs Beaufort County
Owner:	Bluffton Tremont, LLC
Subject Street:	111 Bluffton Road
Subject City, County, State:	Bluffton, Beaufort County, SC 29910
Report Type:	Appraisal – Before and After Valuation

Mr. Murphy:

Thank you so much for the opportunity to work with you and Resnick & Louis, P.C.. I greatly appreciate you contacting the A.R. Martin Company for this appraisal assignment.

As requested, I have written an appraisal to determine the value of the acquisition from the subject property. The subject parcel totals approximately 6.750 acres and is located in a rather densely developed commercial area in Bluffton, SC. The subject is improved with several buildings, none of which are impacted by the acquisition, as such, the building improvements are not part of this analysis and the valuation includes only land.

As you are aware, the acquisition from the subject was previously appraised by me. An original appraisal was completed on March 24, 2021. The acquisition was revised and another appraisal with the same date of value was completed on April 29, 2021. Since those appraisals, the acquisition has been revised again and this appraisal considers the revised acquisition, which now also includes a temporary construction easement. As the previous reports were completed almost one year prior, the subject and acquisition area were reinspected for this valuation. This appraisal reflects the value the acquisition as of the date of the most recent inspection, which is January 7, 2022.

Valuation Methodology

The subject land is valued before the acquisition via a sales comparison approach. The impact of the acquisition on the subject is then considered.

It is my understanding this acquisition is for an easement that will allow for construction of a sidewalk/multi-use path. Because the easement is for the surface use of the

easement area, the easement results in almost 100% utility loss for the owner. This area could have been used for such things as parking and/or open storage before the acquisition, but now the easement prevents these uses. As I mentioned to you, the SCDOT requires any easements acquired for their use to be valued at 100% of fee value. This easement is somewhat similar to a road right of way easement and as such the value loss applied to the easement area is -95.00%. In addition to the permanent easement, an 8,339 SF temporary construction easement is also being acquired. The TCE is valued based on an estimated market rent for the TCE area using a rental term of 6 months.

For the after analysis, the land is valued using the same sales and adjustments as in the before but the -95.00% adjustment is applied to the value of the new easement area. Within the valuation of the land after the acquisition, the TCE must also be considered. The total value of the subject is then reconciled for an after value. Finally, the before value of the subject is compared to the after value of the subject and the difference in the two values is the value of the acquisition.

The value of the acquisition is noted below. Please note, all analyses and conclusions derived in this report are subject to the Assumptions and Limiting Conditions, the definition of *market value*, and other premises stipulated within this report. As a result of my analysis of the market data gathered during my investigation as well as my judgment and experience, the value of the acquisition as of January 7, 2022, is determined to be:

\$40,100

Calculated as follows:

Value of Acquisition	
Market Value Before.....	\$3,037,500
Market Value After.....	\$2,997,400
Value of Acquisition.....	\$40,100

Respectfully submitted,

A.R. Martin Company
Real Estate Valuation and Consulting



Anthony R. Martin, MAI
S.C. Appraisal License No. CG 1729

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CERTIFICATION

I certify that, to the best of my knowledge and belief,

- The statements of fact contained in this report are true and correct.
- The reported analyses, opinions, and conclusions are limited only by the reported assumptions and limiting conditions, and are my personal, impartial, and unbiased professional analyses, opinions, and conclusions.
- I have no present or prospective interest in the property that is the subject of this report, nor any personal interest with respect to the parties involved.
- I have performed no other services (unless specified), as an appraiser or in any other capacity, regarding the property that is the subject of this report within the three-year period immediately preceding acceptance of this assignment.
- I have no bias with respect to the property that is the subject of this report or to the parties involved with this assignment.
- My engagement in this assignment was not contingent upon developing or reporting predetermined results.
- My compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal.
- The reported analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the Uniform Standards of Professional Appraisal Practice and in conformity with the requirements of the Code of Professional Ethics & Standards of Professional Appraisal Practice of the Appraisal Institute.
- The use of this report is subject to the requirements of the Appraisal Institute relating to the review by its duly authorized representatives.
- I, Anthony R. Martin, made a personal inspection of the property that is the subject of this report.
- No one provided significant professional assistance to the person signing this report.

Date: January 21, 2022



Anthony R. Martin, MAI
South Carolina State Certified General
Real Estate Appraiser#1729

SUMMARY OF MAJOR CONCLUSIONS

PROPERTY LOCATION	111 Bluffton Road, Bluffton, SC 29910
PROPERTY OWNER(S)	Bluffton Tremont, LLC
TAX MAP NUMBER	R600-039-000-130A-0000
LAND SIZE	
BEFORE:	6.750 acre(s) or 294,030 SF
ACQUISITION:	0.086 acre(s) or 3,732 SF
AFTER:	6.664 acre(s) or 290,298 SF
ZONING	Hamlet Center Open T4HCO
HIGHEST AND BEST USE	
BEFORE: Vacant	commercial development
As Improved	not analyzed
AFTER: Vacant	same as before
As Improved	not analyzed
ASSESSOR VALUE: LAND / IMP.	\$1,043,600 land / \$1,756,400 imp. = \$2,800,000 total Assessor \$ / Acre: \$154,607
<u>VALUATION:</u>	
Value Before:	\$3,037,500 (\$450,000 per acre)
Value After:	\$2,997,400
Difference:	\$40,100
Value of Acquisition	\$40,100
DATE OF VALUATION	January 7, 2022
DATE OF APPRAISAL REPORT	January 21, 2022

PREMISES OF THE APPRAISAL

All analyses and conclusions in this appraisal are based on the Assumptions and Limiting Conditions, Definitions and Concepts, and Identification of the Subject Property stated within this report. Recognizing the premises of the appraisal is vital to this appraisal assignment and to the analyses and conclusions that grow out of these premises. A list of the several standard Assumptions and Limiting Conditions are located at the end of the report. Special assumptions and conditions are listed here as well, for emphasis.

Special Assumptions and Limiting Conditions

This appraisal is made subject to the following Special Limiting Conditions:

- None.

Appraisal Report Statements

The analyses and conclusions in this report are based on the following definitions and concepts.

Client and Intended User

The client is Christopher L. Murphy, Esquire, of Resnick & Louis, P.C.. The client is also the intended user of this report and would include others affiliated with the Resnick & Louis, P.C. acting on behalf of the acquisition authority.

Intended Use/Purpose of Report

The report is intended for use as an aid in an eminent domain acquisition by the client so real estate rights can be acquired for the purpose of constructing a public project.

Property Rights Appraised

The property rights appraised in the before and after analyses are the fee simple estate, defined by the *Dictionary of Real Estate Appraisal, Fifth Edition*, as follows:

Absolute ownership unencumbered by any other interest or estate, subject only to the limitations imposed by the governmental powers of taxation, eminent domain, police power, and escheat.

The difference in the before and after values of the fee simple estate reflects the value of the easement interest acquisition, that is the purpose of this report.

Type and Definition of Value

This appraisal is to provide an opinion of the market value. *Market Value*¹ as used in this report is defined by the most widely accepted components of the definition of market value as follows:

The most probable price that the specified property interest should sell for in a competitive market after a reasonable exposure time, as of a specified date, in cash, or in terms equivalent to cash, under all conditions requisite to a fair sale, with the buyer and seller each acting prudently, knowledgeably, for self-interest, and assuming that neither is under duress.

¹ The Dictionary of Real Estate Appraisal, Fifth Edition, Appraisal Institute

Date of Value

The date of the value opinion for the property is January 7, 2022.

Reasonable Exposure Time

Exposure time is defined as: *“The estimated length of time the property interest being appraised would have been offered on the market prior to the hypothetical consummation of a sale at market value on the effective date of the appraisal; a retrospective estimate based on an analysis of past events assuming a competitive and open market.”*²

Exposure time is indicated to be 6-12 months had the subject been offered for sale at the appraised value.

Reasonable Marketing Time

Reasonable marketing time: *“an opinion of the amount of time it might take to sell a real or personal property interest at the concluded market value level during the period immediately after the effective date of an appraisal. Marketing time differs from exposure time, which is always presumed to precede the effective date of an appraisal.”*³

There has been little change in the market over the past year and a reasonable marketing time is indicated to be the same as the exposure time at 6-12 months.

Appraiser’s Competency

I, Anthony R. Martin, have a good understanding of the subject’s property type and am familiar with the appropriate methodologies to appraise it. I also have a good understanding of the subject’s geographic area and market.

² USPAP, as reprinted by the Appraisal Institute

³ USPAP (Advisory Opinion 7), as reprinted by the Appraisal Institute.

Scope of Work

Listed below is a summary of the scope of work performed for this analysis. This summary will hopefully give the client a picture of the work performed in analyzing the market value of the interest appraised in the subject property. The scope outlines the actual work performed in determining value which has included gathering more data than what is only presented in this report.

- Identified the appraisal problem as: determine the fee simple market value of the subject property before and after the acquisition.
- Observed the surrounding neighborhood of the subject and noted the uses of neighboring properties, condition of neighborhood, development activity and any “for sale” or “for lease” signs.
- Utilized sales data within my files as well as paid data services (CoStar, Realquest) and local real estate professionals to identify recent and comparable sales of properties that would be most applicable to determine the before and after values of the subject property.
- Visited the county deed office and/or online county website to copy deeds of sale transfers to identify exactly what was included in the sales price of the comps.
- Made a study of the current market trends. This is an ongoing process and includes discussions with other real estate professionals, reading various news sources and using fee-based sources for demographic and market information. These paid sources include CoStar, CoreLogic, Appraisal Institute data and CCIM data.
- Within this written report, I have summarized the pertinent market data and performed the sales comparison approach to value the land.
- After analyzing the data and adjusting the values of the comparable sales for their superiority or inferiority to the subject property, I reconciled a market value of the subject property before the acquisition and have presented this analysis in this report.

- I have analyzed and discussed the acquisition from the subject and considered the positive and negative impacts of the acquisition on the subject's market value.
- I have performed a sales comparison analysis of the value of the subject after the acquisition and presented this within the report.
- I compared the before and after values of the subject to determine the value of the acquisition.

IDENTIFICATION OF THE SUBJECT PROPERTY

Location

The subject property is located at 111 Bluffton Road, Bluffton, Beaufort County, SC 29910. It is also identified as tax parcel numbers R600-039-000-130A-0000.

Ownership

Bluffton Tremont, LLC
8 Anson Park Road E.
Bluffton, SC 29910

History of Property

Online public information indicates the subject has been under the same ownership since 2016.

Present Use

The subject is improved with several buildings that are primarily used as office for a local telecommunications company.

Current Listing or Contract

I am not aware of any current listing or contract for the subject.

SUBJECT AREA

Area Analysis

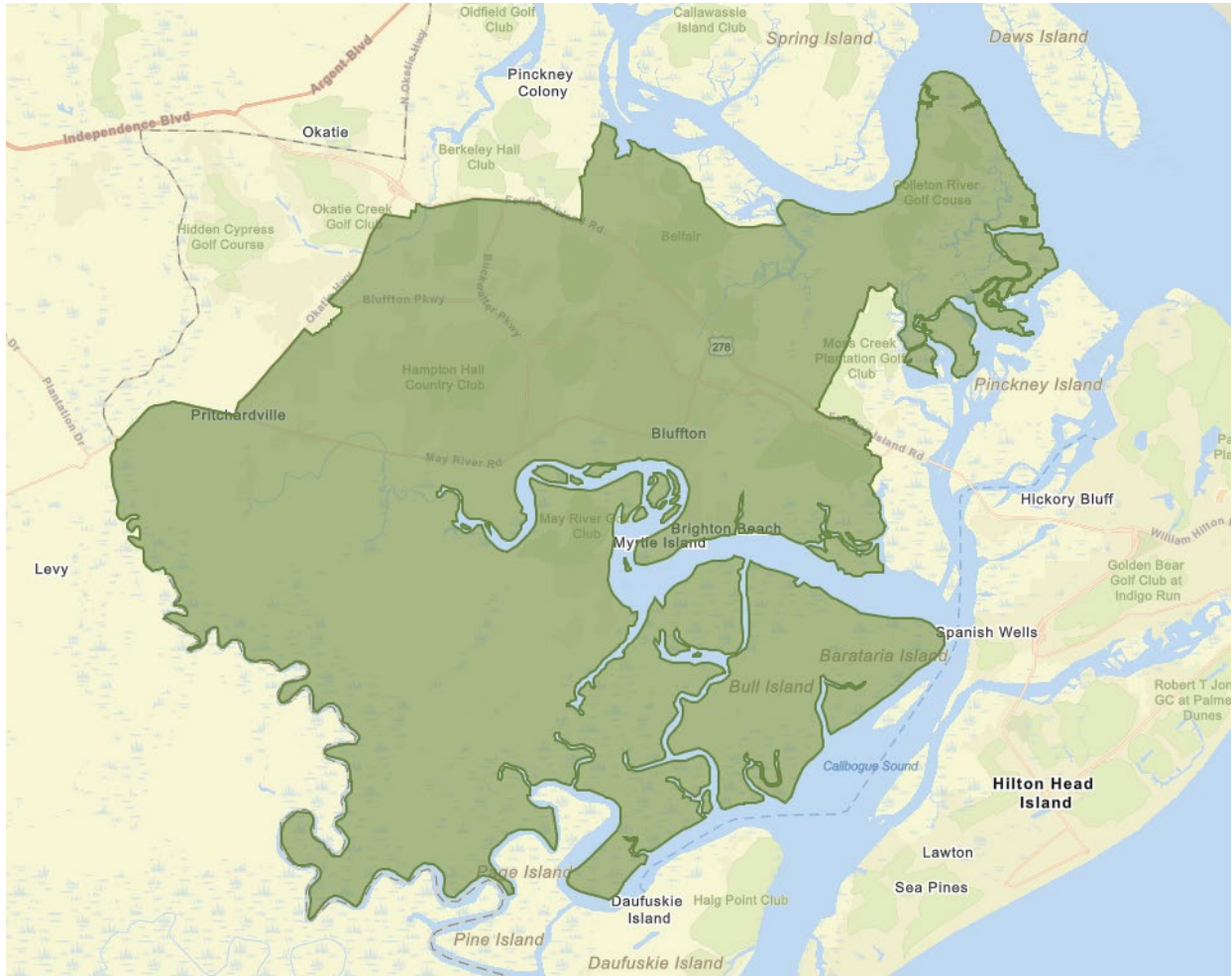
The subject property is located in Bluffton, SC in the county of Beaufort. As the client is familiar with the subject area, the following information is intended to highlight and summarize some of the factors that impact the subject market.

The subject is located on Bluffton Parkway, which is one of the two primary commercial corridors in Bluffton, the other being Fording Island Road (Highway 278). Bluffton Parkway is a four lane road with medians and sidewalks that was built in phases over several years 10-15 years ago. One of the primary reasons for the building of Bluffton Parkway was to alleviate traffic along Fording Island Road, which, prior to the Bluffton Parkway, was the only route from the Okatie area, which is west of Bluffton, to Hilton Head Island. Bluffton Parkway appears to have been a success as traffic is heavy on Bluffton Parkway, and traffic remains heavy on Fording Island Road as well.

Fording Island Road has significantly more commercial development than Bluffton Parkway and a different character of commercial properties. Fording Island Road includes national chain big box retailers in power centers as well as numerous neighborhood retail centers, fast food, sit down restaurants and office parks. Bluffton Parkway is still developing but tends to have development that includes more local business uses of retail, office and light industrial. Both Fording Island Road and Bluffton Parkway have significant single family and multifamily development as well.

Specific data is presented on the following pages to highlight the current market conditions in the subject area. This demographic data is obtained from Site To Do Business (stdb.com). STDB utilizes information from ESRI (Environmental Systems Research Institute) and the US Census. Additional market data is obtained from Costar.

The area of influence on the subject property can be generally defined as that area shaded on the map below. The shaded area is the 29910 zip code.



A demographic profile of this area reflects some of the following demographic information.

Population

The population, projected population and projected population growth rate of the area is shown below. A comparison of the growth rate of the area to the remainder of the county, the state and the nation's growth rate is also shown.

Variable	29910 (Bluffton)	Beaufort County, SC	South Carolina	USA
2020 Total Population	46,978	193,186	5,282,232	333,793,107
2025 Total Population	53,306	211,036	5,629,430	346,021,282
2020-2025 Population: Annual Growth Rate	2.56%	1.78%	1.28%	0.72%

Beaufort County is one of the fastest growing counties in South Carolina and South Carolina is one of the fastest growing states in the country. The population growth in the subject area is expected to be significantly higher than Beaufort County overall and the state overall. This type of population growth is a significant positive influence on future real estate values.

Income

The median household income of the area and its comparison to the income in the remainder of the county, state and nation are shown below.

Variable	29910 (Bluffton)	Beaufort County, SC	South Carolina	USA
2020 Median Household Income	\$69,781	\$64,979	\$53,366	\$62,203
2025 Median Household Income	\$77,205	\$70,446	\$56,881	\$67,325

Median household income for the area is higher than the median for the county overall and also significantly higher than the state median HH income. Higher household income for an area is a positive influence for both commercial and residential real estate.

Median Home Value

Median home value for the subject area and its comparison to the overall county and state are shown below.

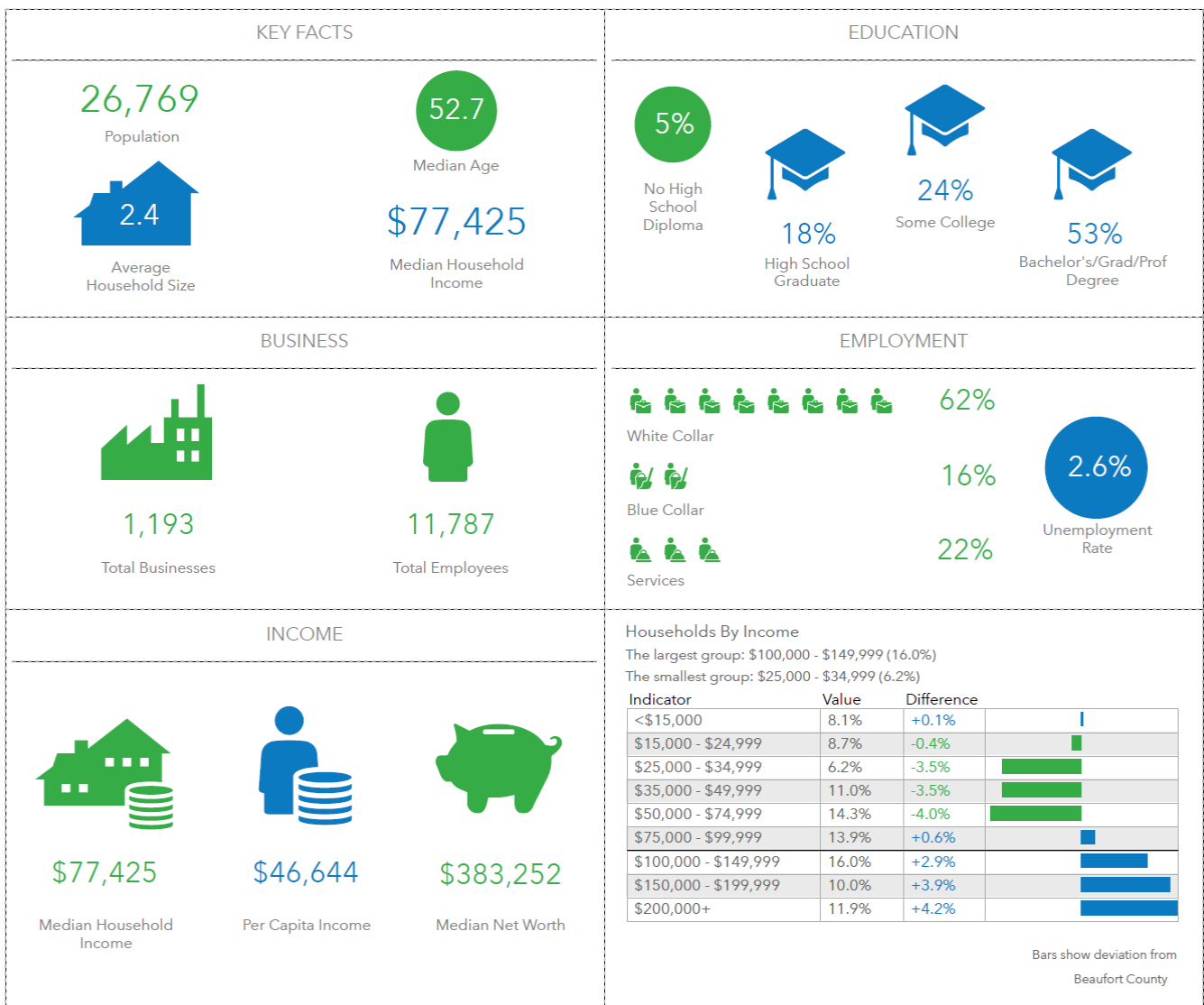
Variable	29910 (Bluffton)	Beaufort County, SC	South Carolina	USA
2020 Median Home Value	\$306,885	\$323,263	\$178,921	\$235,127
2025 Median Home Value	\$324,956	\$343,921	\$194,839	\$265,524

Median home value in the subject area is slightly below the county overall but significantly higher than the state overall. The median home value is significantly higher than what would be expected given the median household income for the area. The

likely reason for this is due to the high number of homes that are owned by retirees who have rather low fixed income but tend to have significant assets (i.e. homes with no mortgage). In addition, there are also many homes owned by non-residents of the area which are second homes and income is not included in the census numbers. The high home values of the area are a positive influence on commercial real estate values as businesses and developers prefer to locate in the areas with the greatest amount of discretionary income.

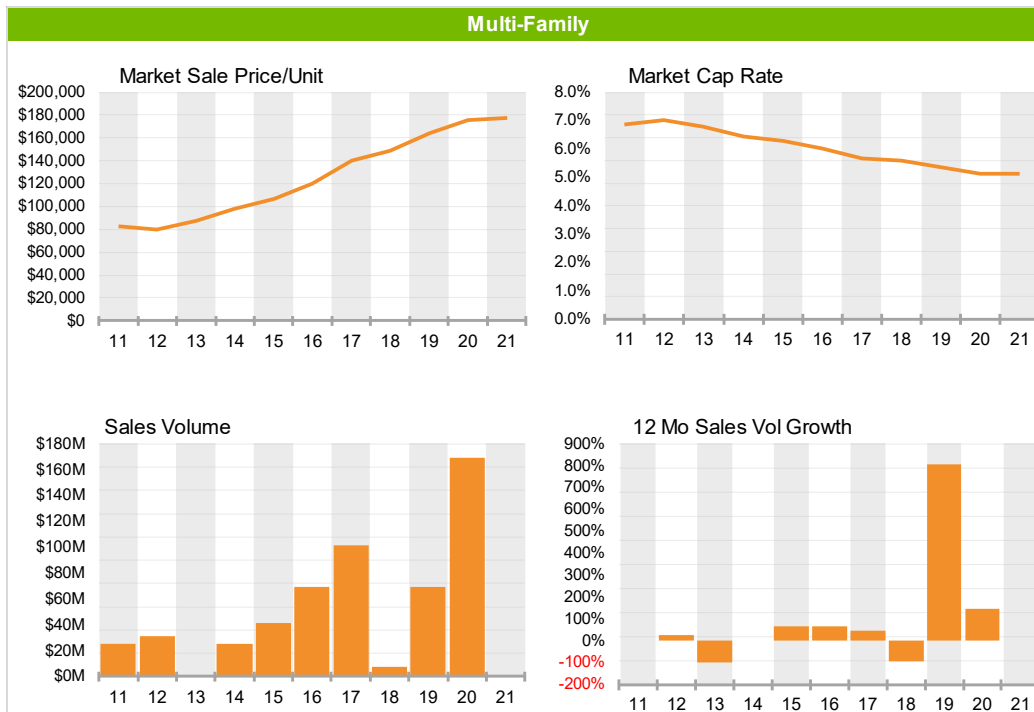
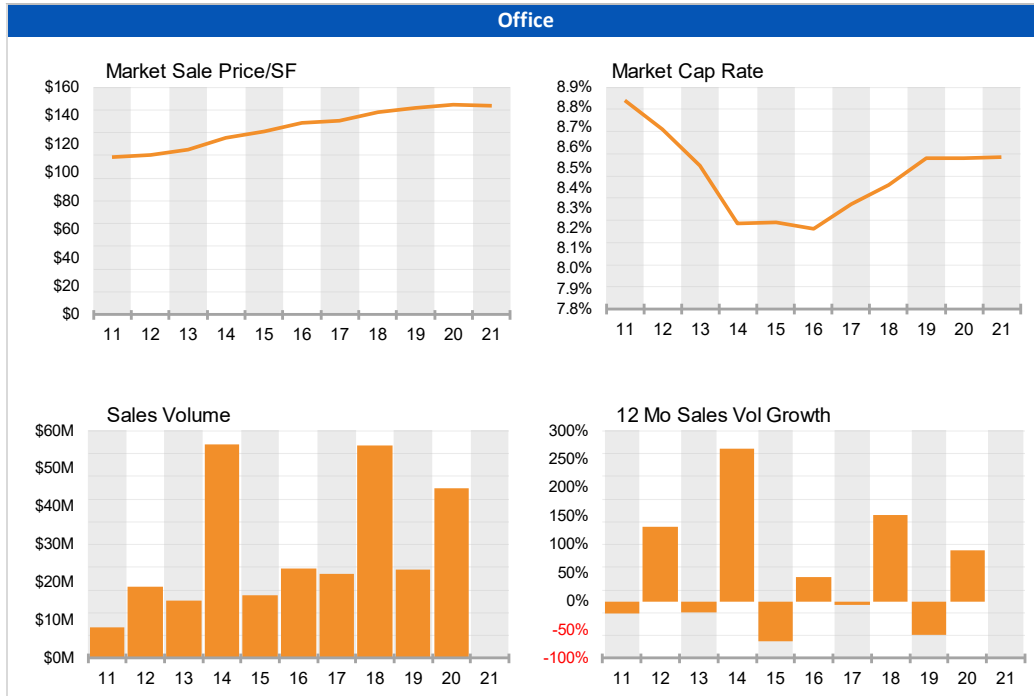
Shown below is an infographic of the area that includes some of the same demographic data just presented, but in a more easily readable form.

Infographic of Area

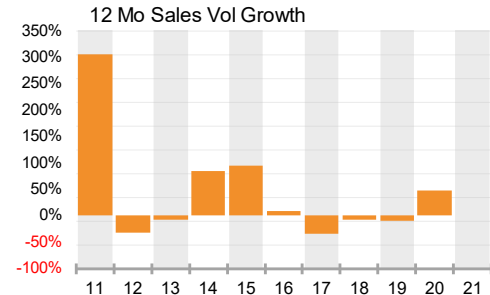
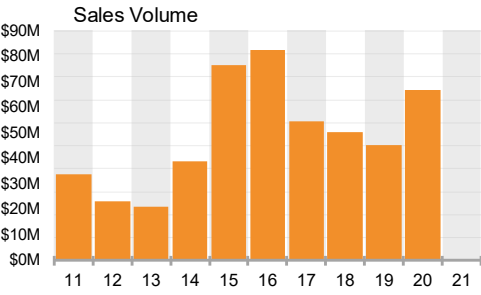
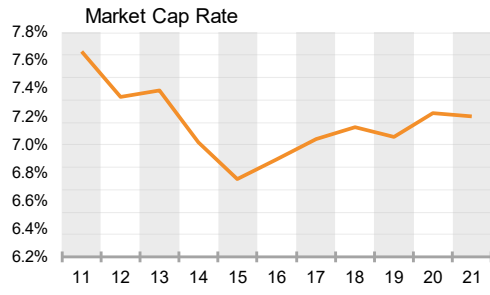
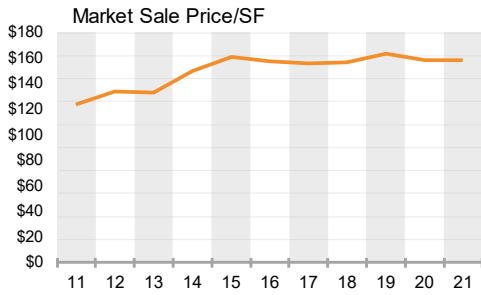


Market Conditions

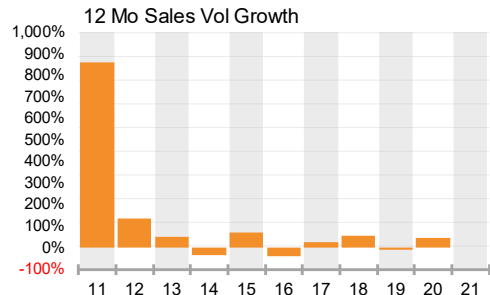
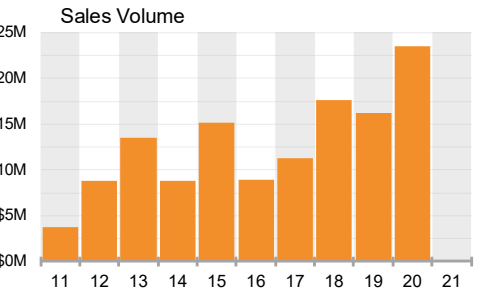
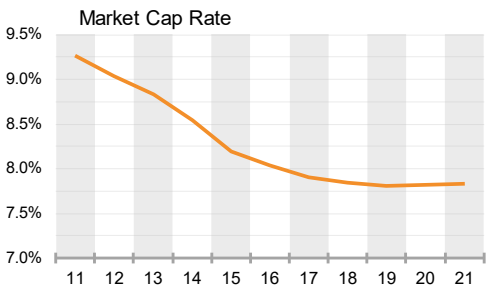
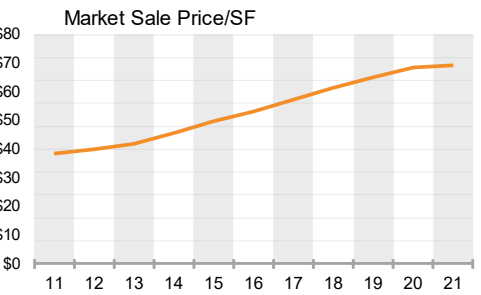
Shown below is market data on various commercial property types in the Bluffton and Hilton Head Island market. Information is via Costar.



Retail



Industrial



The demographic and market data presented, indicate a very strong real estate market in the subject area. Current economic conditions both locally and nationally indicate these conditions should be expected to continue for the near term.

Utilities in Subject Area

Public water and sewer are available throughout the neighborhood area.

Zoning and Land Use in Subject Area

The zoning in the area is under the jurisdiction of the town of Bluffton and Beaufort County. The zoning in the neighborhood area tends to be mostly commercial with most all uses along Bluffton Parkway and Bluffton Road near the subject being commercial.

PROPERTY DESCRIPTION**THE LAND****Physical Features**

Land Area	6.750 acres or 294,030 SF total site
Configuration/Shape	Regular, mostly square
Topography / Elevation	Level, on grade with roads
Drainage	Drainage appears adequate
Flood Zone	Subject is indicated to be outside flood zone
Vegetation/Landscaping	Partially wooded parcel

Environmental Hazards

Environmental evaluation is beyond my scope of expertise. For a professional analysis of any environmental issues a qualified engineer should be consulted on this matter, however no obvious hazardous materials or conditions were observed during my inspection.

Ground Stability

I was not furnished a soil analysis to review but assume that the soil's load bearing capacity is sufficient to support structures similar to those found on the neighboring parcels. I did not observe any evidence to the contrary during my inspection of the property.

Streets, Access, Frontage

Street	Bluffton Parkway	Bluffton Road
Frontage	520'+-	440'+-
Access	No drive access	Full access drive
Traffic Lanes	4	4 with median lane
Traffic Control	Traffic circle at intersection	Traffic circle at intersection
Traffic Level	Heavy	Heavy
Sidewalk	Partial	Yes
Condition of Road	Good	Good

Utilities

Public Water:	Yes
Public Sewer:	Yes
Gas:	Not known
Well:	n/a
Septic Tank:	n/a

Zoning

Zoning: Hamlet Center Open T4HCO by Beaufort County

Permitted Uses

Per Beaufort County Zoning Ordinance:

The intent of the T4HC-O Sub-Zone is to provide neighborhoods with a broader amount of retail and service uses in the scale and character of the T4HC zone.

Uses permitted include general retail of 50,000 SF or less and general office of 10,000 SF or less, along with single family and multi-family uses.

Setbacks

- Front 10'
- Side 10' on side street, 0' on interior side
- Rear 5'

Minimum Lot Size None indicated

Parking Requirements

Will depend on approved development.

TAX MAP



SUBJECT PHOTOS



A: View of subject from Bluffton Road



B: View of subject from Bluffton Road



C: View of subject from Bluffton Parkway



D: View of subject from Bluffton Parkway



E: Office building on subject



F: Office building on subject

SUBJECT PHOTOS



G: View along Bluffton Parkway



H: View along Bluffton Parkway



I: View along Bluffton Road



J: View along acquisition



K: View along acquisition



L: View along acquisition

HIGHEST AND BEST USE – Before Acquisition

Process

Before an opinion of value can be developed, the highest and best use of the property must be determined for both the subject site as though vacant, and for the property as currently improved (if applicable). The highest and best use must be:

- Legally permissible under the zoning laws and other restrictions that apply to the site.
- Physically possible for the site.
- Economically feasible.
- Capable of producing the highest net return on investment (i.e., highest value) from among the possible, permissible, and economically feasible uses.

As Though Vacant

Legally Possible

The subject parcel is zoned Hamlet Center Open T4HCO. The zoning allows for a variety of uses including retail and office.

Physically Possible

The parcel is of adequate size and shape to support a variety of residential or commercial uses, as well as mixed use of commercial and residential.

Financially Feasible

The subject parcel is located in a growing commercial area. Recent sales and ongoing development indicate that commercial development of the parcel is financially feasible.

Maximally Productive

Based on my analysis of the subject and market, my opinion of the highest and best use of the subject land, as vacant and available for development, is: commercial development.

Timing and Probable Buyer/User

As Vacant	commercial development
Timing	Current
Probable Buyer / User	Most likely buyer is commercial developer

As Improved

The building improvements on site are not impacted by the acquisition and are not a part of this analysis. It is noted however that the land value of the subject and the condition and quality of the building improvements as well as a discussion with a local commercial broker, indicate the existing building improvements may not be the highest and best use of the subject as improved. It is possible the current building improvements have no contributing value to the land, however this possibility has not been analyzed in this report as it is beyond the scope of this assignment.

Valuation Analysis

Valuation Methodology

The traditional methods of processing market data into a value indication include:

- Cost Approach
- Income Approach
- Sales Comparison Approach

The cost approach assumes that the informed purchaser would pay no more than the cost of producing a substitute property with the same utility. This approach is particularly applicable when the improvements being appraised are relatively new and represent the highest and best use of the land, or when the property has unique or specialized improvements for which there is little or no sales data from comparable properties.

The sales comparison approach assumes that an informed purchaser would pay no more for a property than the cost of acquiring another existing property with the same utility. This approach is especially appropriate when an active market provides sufficient reliable data that can be verified from authoritative sources. The sales comparison approach is less reliable in an inactive market, or when estimating the value of properties for which no real comparable sales data is available. It is also questionable when sales data cannot be verified with principals to the transaction.

The income capitalization approach reflects the market's perception of a relationship between a property's potential income and its market value, a relationship expressed as a capitalization rate. This approach converts the anticipated benefits (dollar income or amenities) to be derived from the ownership of property into a value indication through capitalization. This approach is widely applied when appraising income-producing properties.

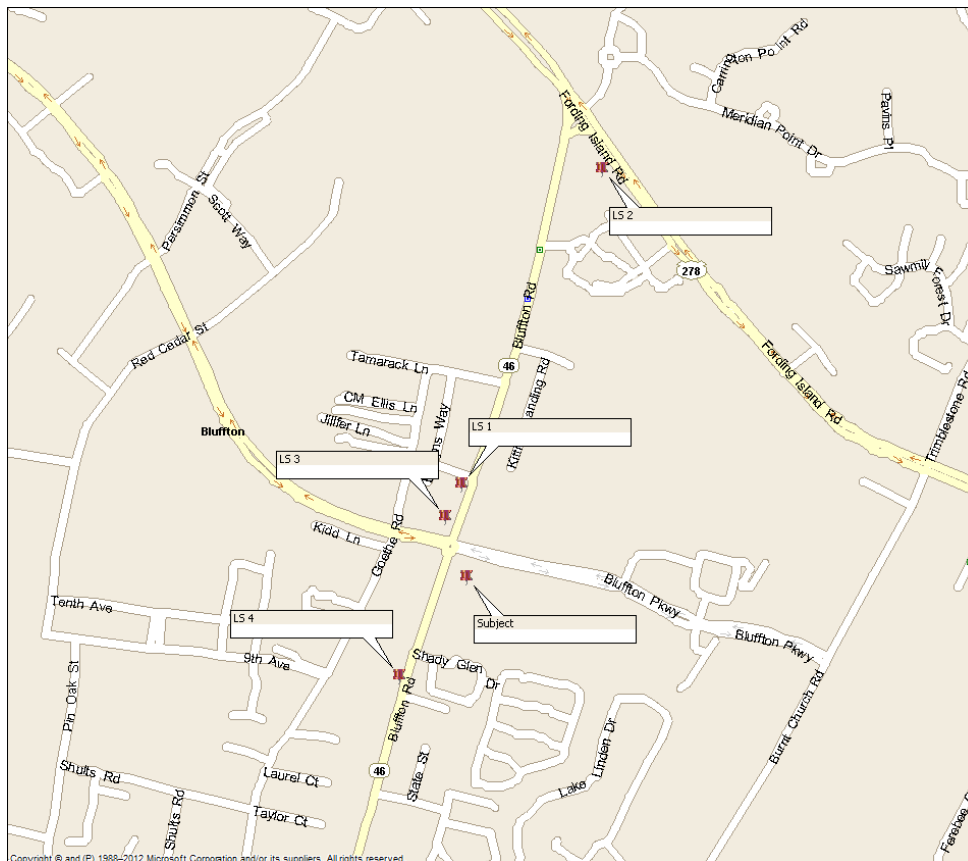
******The sales comparison approach has been applied to value the subject land. The cost and income approaches are not applicable for this analysis.**

Land Valuation – Before Acquisition

Shown below is a table of sales that will be used in this sales comparison analysis. These sales will be used to determine the value of the subject land.

LAND SALES CHART						
Sale No	Property	Sale Date	Total Area (Ac.)	Effective Sale Price	Price/Acre	Price/SF
1	4 Godfrey Place, Bluffton	03/19/20	1.961	\$837,500	\$427,078	\$9.80
2	1000 Fording Island Rd, Bluffton	06/18/18	3.655	\$1,850,000	\$506,156	\$11.62
3	94 Bluffton Rd, Bluffton	08/25/21	1.030	\$520,000	\$504,854	\$11.59
4	132 Bluffton Rd, Bluffton	02/26/21	1.059	\$750,000	\$708,215	\$16.26

Sales Map



Land Sale 1

Name**Location**

Street Address: 4 Godfrey Place
 County: Beaufort
 City, State, Zip: Bluffton, SC 29910
 Tax Map #: R600 031 000 0086 0000

Land Info:

Gross Land: 1.961 acres
 Net Land: 1.961 acres
 Topo / Shape: Level
 Corner / Int: Interior
 Road Frontage: Typical for size
 Zoning: Community Center Mixed Use
 Water / Sewer: Both available
 VPD: 11,251

Transaction Info:

Sale Status: Closed
Sale Price: \$837,500
 Sale Date: 03-19-20
 Deed: 3848 / 385
 Grantor: William J. Godfrey
 Grantee: Piedmont Companies, Inc.
 Sale Type: Fee Simple
 Financing: Cash to seller
Price / Acre: \$427,078
Price / SF: \$9.80

Remarks:

This sale was brokered by Tom Demint of SVN. Mr. Demint stated the buyer intends to develop the site with a Goodwill store.



Land Sale 2

Name**Location**

Street Address: 1000 Fording Island Road
 County: Beaufort
 City, State, Zip: Bluffton, SC 29910
 Tax Map #: R601 031 000 0031 0000

Land Info:

Gross Land: 3.655 acres
 Net Land: 3.655 acres
 Topo / Shape: Level
 Corner / Int: Partial corner
 Road Frontage: Typical for size
 Zoning: Regional Center Mixed Use
 Water / Sewer: Both available
 VPD: 58,654

Transaction Info:

Sale Status: Closed
Sale Price: \$1,850,000
 Sale Date: 06-18-18
 Deed: 3677 / 2829
 Grantor: Kenneth Malcom Johnson, etal
 Grantee: Bluffton Land Partners, LLC
 Sale Type: Fee Simple
 Financing: Cash to seller
Price / Acre: \$506,156
Price / SF: \$11.62

Remarks:

Costar info confirms this as a market sale to a developer. The developer did not indicate the development plans.



Land Sale 3

NameLocation

Street Address: 120 Bluffton Road
 County: Beaufort
 City, State, Zip: Bluffton, SC 29910
 Tax Map #: R600 039 000 0279 0000

Land Info:

Gross Land: 1.03 acres
 Net Land: 1.03 acres
 Topo / Shape: Level
 Corner / Int: Interior
 Road Frontage: Typical for size
 Zoning: Community Center Mixed Use
 Water / Sewer: Both available
 VPD: 11,251

Transaction Info:

Sale Status: Closed
 Sale Price: **\$520,000**
 Sale Date: 05-25-21
 Deed: 4065 / 967
 Grantor: William J. Godfrey
 Grantee: Superior Holding Group, LLC
 Sale Type: Fee Simple
 Financing: Cash to seller
 Price / Acre: **\$504,854**
 Price / SF: **\$11.59**

Remarks:

This sale was brokered by Tom Demint of SVN. The parcel is indicated to have been on the market for only 17 days.



Land Sale 4

Name/Location

Street Address: 132 Bluffton Road
 County: Beaufort
 City, State, Zip: Bluffton, SC 29910
 Tax Map #: R600 039 000 0215 0000

Land Info:

Gross Land: 1.059 acres
 Net Land: 1.059 acres
 Topo / Shape: Level
 Corner / Int: Interior
 Road Frontage: Typical for size
 Zoning: Community Center Mixed Use
 Water / Sewer: Both available
 VPD: 14,561

Transaction Info:

Sale Status: Closed
Sale Price: \$750,000
 Sale Date: 02-26-21
 Deed: 3977 / 1072
 Grantor: Robin G. Fornari
 Grantee: 132 Bluffton Road, LLC
 Sale Type: Fee Simple
 Financing: Cash to seller
Price / Acre: \$708,215
Price / SF: \$16.26

Remarks:

The listing agent for this sale was Baker Wilkins of NAI Carolina Charter. This parcel included a 1,674 SF mobile unit used as a doctor's office along with paved parking. The parcel is indicated to have sold for land value only.



LAND SALES GRID						
Subject			1	2	3	4
Location			4 Godfrey Place, Bluffton	1000 Fording Island Rd, Bluffton	94 Bluffton Rd, Bluffton	132 Bluffton Rd, Bluffton
Sale Date			03/19/20	06/18/18	08/25/21	02/26/21
Sale Price			\$837,500	\$1,850,000	\$520,000	\$750,000
Size (Acre) Acre 6.750			1.961	3.655	1.030	1.059
Price Per Acre			\$427,078	\$506,156	\$504,854	\$708,215
Property Rights			-	-	-	-
Adj. Price			\$427,078	\$506,156	\$504,854	\$708,215
Financing			-	-	-	-
Adj. Price			\$427,078	\$506,156	\$504,854	\$708,215
Conditions of Sale			-	-	-	-
Adj. Price			\$427,078	\$506,156	\$504,854	\$708,215
Expenditures After Purchase			-	-	-	-
Adj. Price			\$427,078	\$506,156	\$504,854	\$708,215
Months of Change			22	43	5	11
Annual % Change 7.00%			12.81%	25.26%	2.63%	6.13%
Market Conditions \$			\$54,725	\$127,847	\$13,252	\$43,378
Adj. Price			\$481,803	\$634,003	\$518,107	\$751,593
Price Per: Acre			\$481,803	\$634,003	\$518,107	\$751,593
ADJUSTMENTS FOR FEATURES						
Location						
Dollar Adj.			96,360.66	(126,800.50)	103,621.36	150,318.70
Percentage Adj.			20.00%	-20.00%	20.00%	20.00%
Size (Acre) 6.750			1.961	3.655	1.030	1.059
Dollar Adj.			(144,541.00)	(63,400.25)	(181,337.38)	(375,796.74)
Percentage Adj.			-30.00%	-10.00%	-35.00%	-50.00%
Topo, shape, frontage, access						
Dollar Adj.			-	-	-	-
Percentage Adj.			0.00%	0.00%	0.00%	0.00%
Utilities						
Dollar Adj.			-	-	-	-
Percentage Adj.			0.00%	0.00%	0.00%	0.00%
Other / Zoning						
Dollar Adj.			-	-	-	-
Percentage Adj.			0.00%	0.00%	0.00%	0.00%
NET ADJ. TOTAL			(48,180.33)	(190,200.75)	(77,716.02)	(225,478.05)
Net Adj. %			-10.00%	-30.00%	-15.00%	-30.00%
ADJ. PRICE Acre			\$433,623	\$443,802	\$440,391	\$526,115
ADJ. PRICE SF			\$9.95	\$10.19	\$10.11	\$12.08
GROSS ADJ.			240,901.66	190,200.75	284,958.74	526,115.44
Gross Adj. %			50.0%	30.0%	55.0%	70.0%

Explanation and Support of Adjustments:

Analysis and Adjustment of Sales

The adjustment process is typically applied through either quantitative or qualitative analysis, or a combination of the two. Quantitative adjustments are often developed as dollar or percentage amounts and are most credible when there is sufficient data to perform a paired sales or statistical analysis. Qualitative adjustments are developed through relative comparisons (e.g., superior, inferior, etc.) and are often a realistic way to reflect the thought process of market participants when only limited data is available.

Adjustments are based on my rating of each comparable sale in relation to the subject. If the comparable is rated superior to the subject, the sale price is adjusted downward to reflect the subject's relative inferiority; if the comparable is rated inferior, its price is adjusted upward. Adjustments were considered under the elements of comparison discussed below.

Real Property Rights Conveyed

This adjustment is generally applied to reflect the transfer of property rights different from those being appraised, such as differences between properties owned in fee simple and in leased fee.

In this analysis, no adjustments were required.

Financing Terms

This adjustment is generally applied to a property that transfers with atypical financing, such as having assumed an existing mortgage at a favorable interest rate. Conversely, a property may be encumbered with an above-market mortgage which has no prepayment clause or a very costly prepayment clause. Such atypical financing often plays a role in the negotiated sale price.

In this analysis, no adjustments were required.

Conditions of Sale

This adjustment category reflects extraordinary motivations of the buyer or the seller to complete the sale. Examples include a purchase for assemblage involving anticipated incremental value or a quick sale for cash. This adjustment

category may also reflect a distress-related sale or a corporation recording at non-market price.

In this analysis, no adjustments were required.

Expenditures Immediately After Purchase

This adjustment is appropriate in situations where the sale price has been influenced by expenditures that the buyer intended to make immediately after purchase. Examples include buyer-paid sales commissions, buyer-paid back taxes, and costs to demolish obsolete structures to clear a site for redevelopment.

In this analysis, no adjustments were required.

The previous adjustments, if required, have been applied sequentially in the order discussed.

Time - Market Conditions

Real estate values normally change over time. The rate of this change fluctuates due to investors' perceptions of prevailing market conditions. This adjustment category reflects market differences occurring between the effective date of the appraisal and the sales date of a comparable, when values have appreciated or depreciated.

In this analysis, a market conditions adjustment of 7.0% per year is applied. The market is indicated to be very good and a comparison of the sale price per unit of comps 1 and 4 indicates a 7% annual upward adjustment for the last two years or so is reasonable.

The Time - Market Conditions adjustments were applied after the previous adjustments but before any of the following adjustments.

Location

Location has a great impact on property values. This adjustment category considers general market area influences as well as a property's visibility from a main thoroughfare.

In this analysis, the subject is located at the intersection of Bluffton Parkway and Bluffton Road. Traffic count on Bluffton Parkway is indicated to be 19,160. Considering traffic counts at the comps relative to the subject, the subject is

indicated to have a superior location to comps 1, 3 and 4 and an inferior location to comp 2. When considering the difference in sale price per unit between comps 2 and 3, the adjustment up of 20% to comps 1, 3 and 4 is reasonable and the adjustment down of 20% to comp 2 is reasonable.

Size

The comps are being adjusted on the basis of price per acre/SF. Larger parcels tend to sell for less per unit than smaller parcels with all other factors being equal.

In this analysis, the comps were adjusted for size difference relative to the subject. It was difficult to locate a recent sale in the subject area of similar size to the subject parcel, as such some of the comps required somewhat significant adjustments for smaller size.

Physical: Topography, Shape, Frontage, Access

This adjustment category is added to reflect differences in physical characteristics that affect appeal and development potential. For instance, a poor topography increases the cost of development and decreases the appeal and development potential of a site. Superior road frontage increases exposure for commercial tracts and also allows for rural tracts to be efficiently subdivided into residential lots along road frontage, thereby increasing appeal and lowering development costs in each case. Convenient and quick access increases utility for more commercial uses, while a parcel's shape can negatively impact its utility or sometimes create areas on a site which have limited value.

In this analysis, the subject is located at an intersection, but the subject does not have access along both roads, as such the positive influence of the subject's corner location is diminished. Comp 2 has a corner influence somewhat similar to the subject; considering the adjusted value per unit of comp 2 relative to the other comps, no adjustment is indicated for the subject's corner location.

Utilities

The availability of water and sewer increases the development potential for a site. Public water availability is an important factor when considering the development potential of sites, especially commercial or industrial sites in rural areas. In addition, lack of either public water or sewer requires a portion of the

site be devoted to well or septic and therefore reduces the amount of the site that can be developed with building or parking improvements.

In this analysis, no adjustment is required.

Other / Zoning

This adjustment category is added to consider any difference between the subject and the comps which could not be appropriately reflected in the other adjustment categories.

In this analysis, no adjustments were required.

Reconciliation of Land Value

The sales in the adjustment grid reflected a range of values as noted below.

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>
\$ / Acre	\$433,623	\$443,802	\$440,391	\$526,115
\$ / SF	\$9.95	\$10.19	\$10.11	\$12.08
Gross Adj.	50.0%	30.0%	55.0%	70.0%

CONCLUSIONS		
Value Range	Acre	SF
Minimum	\$433,623	\$9.95
Maximum	\$526,115	\$12.08
Average	\$460,983	\$10.58
Median	\$442,096	\$10.15

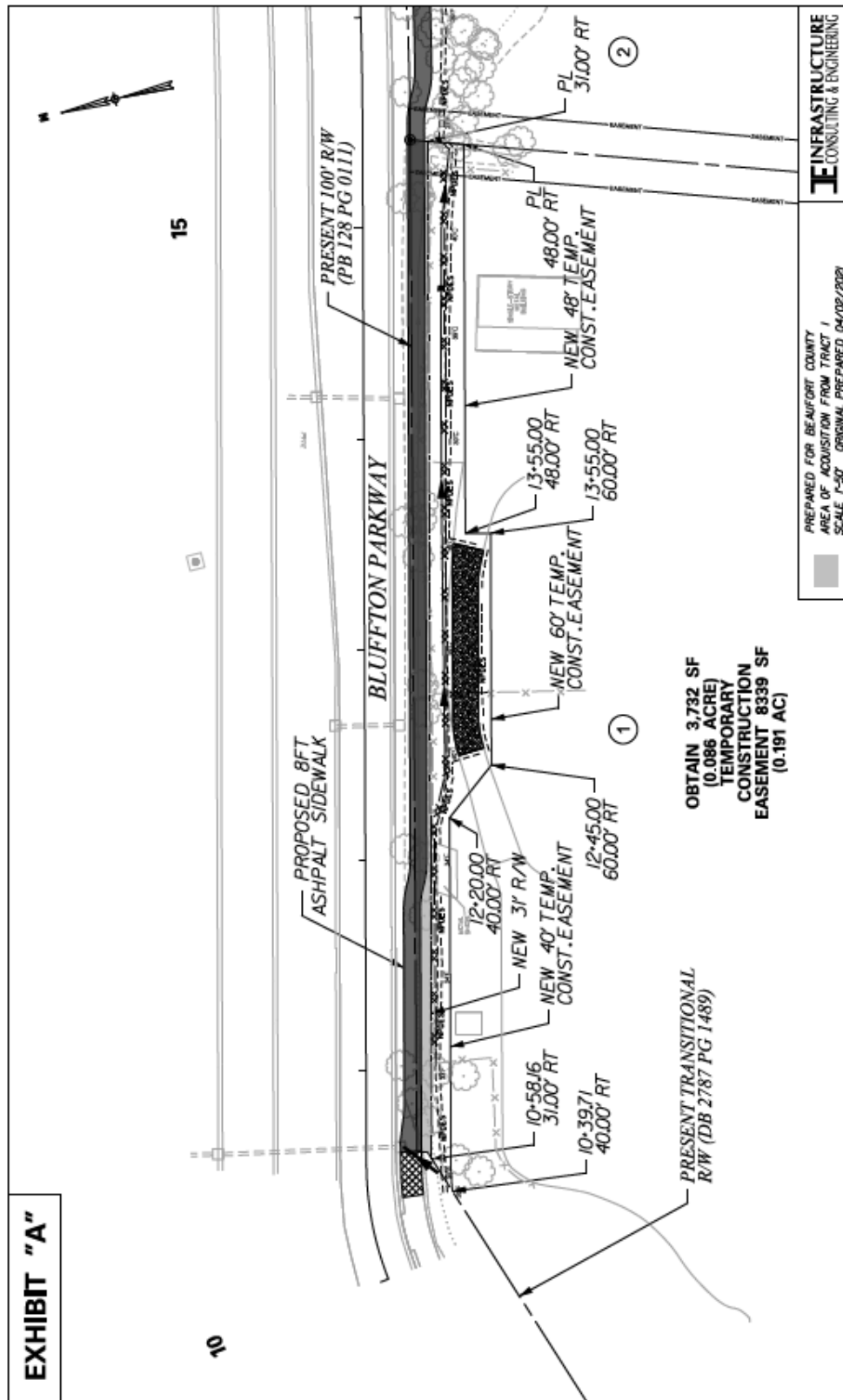
The comps as a group give a good indication into the value of the subject. I have reconciled the value of the subject land near the mean and median of the range at \$450,000 per acre. This reflects a value per SF of \$10.331.

Reconciliation of Land Value – Before Acquisition

The total value of the subject land is calculated as follows:

Market Value Before				
Area	Size (Acres)	Size (SF)	\$ / Acre	Value
Land Area - Unencumbered	6.750	294,030	\$450,000	\$3,037,500
Other	0.000	0	\$0	\$0
Other	0.000	0	\$0	\$0
Total	6.750	294,030		\$3,037,500
			Rounded	\$3,037,500

Acquisition Exhibit



Description of the Acquisition

The acquisition is generally described as a strip acquisition along the subject's Bluffton Parkway frontage. The strip is indicated to be about 8' in width. The exhibit indicates there are no improvements within the permanent easement acquisition; the chain link fence is indicated to be outside the permanent easement acquisition.

The TCE being acquisition is a variable width strip located behind the permanent easement acquisition. A section of chain link fencing is within the TCE. The chain link fencing will be reset after the TCE is abandoned.

Description of Subject After Acquisition

After the acquisition, the subject will be similar to before the acquisition except an easement will encumber a strip of area of the subject along the subject's frontage with Bluffton Parkway. The subject parcel will be the same size, but the easement will allow for construction of a sidewalk within the easement area.

Because the easement will be for the utilization of the surface area of the subject, the easement essentially prevents the use of the easement area by the owner for uses such as parking lot or open storage. This effectively results in a near 100% utility loss of the area from the before.

HIGHEST AND BEST USE – After Acquisition

The highest and best use of the subject after the acquisition is unchanged and is the same as the before.

Land Valuation – After Acquisition

The same sales and adjustments used to value the subject land before the acquisition are used to value the subject in the after. The value of the land within the permanent easement area requires a -95.00% adjustment due to the encumbrance of the new easement. This results in a value of the unencumbered area of the subject being \$450,000 per acre and the value of the new permanent easement area being \$22,500 per acre.

As a temporary construction easement is also being acquired, the value of the temporary construction easement must be considered in the after value. The value of the temporary construction easement is shown below.

TCE Value Estimate:

The temporary construction easement has an irregular shape and small size and locating comparable land rents is not feasible. As an alternative, since the value of the land is known, a reasonable capitalization rate can be applied to the land value to reflect a reasonable rental rate for the land.

Temporary Easement:	8,339 SF
x Unit Value	<u>\$10.331 /SF</u>
	\$ 86,147 Fee Simple Value
x Cap Rate:	<u>8.00%</u>
	\$ 6,892 Annual Rent (NNN basis)
	\$ 574 Monthly Rent
Temp. Ease. Value	\$ 3,446 6 Months TCE
	\$ 3,500 Rounded

Site Improvements Acquired: None indicated

Applying the values noted above to the after size reflects the after value of the subject.

Market Value After				
Area	Size (Acres)	Size (SF)	\$ / Acre	Value
Land Area - Unencumbered	6.664	290,298	\$450,000	\$2,998,946
Easement Area	0.086	3,732	\$22,500	\$1,928
Other	0.000	0	\$0	\$0
Total	6.750	294,030		\$3,000,874
			Site Imp. Acq.	\$0
			Temp. Cons. Easement	-\$3,500
				\$2,997,374
			rounded	\$2,997,400

Value of Acquisition

The before value established in this report will be compared to the after value established in this report and the difference in the two values reflects the value of the acquisition. This is shown as follows:

Value of Acquisition	
Market Value Before.....	\$3,037,500
Market Value After.....	\$2,997,400
Value of Acquisition.....	\$40,100

The value of the acquisition from the subject property, as of the date of value, is:

\$40,100

PREMISES OF THE APPRAISAL

All analyses and conclusions in this appraisal are based on the following Assumptions and Limiting Conditions, Definitions and Concepts, and Identification of the Subject Property. Recognizing the premises of the appraisal is vital to this appraisal assignment and to the analyses and conclusions that grow out of these premises. In conducting this appraisal, it is assumed, except as otherwise noted in the report, as follows:

Assumptions and Limiting Conditions

1. The title is marketable and free and clear of all liens, encumbrances, encroachments, easements and restrictions. The property is under responsible ownership and competent management and is available for its highest and best use.
2. There are no existing judgments or pending or threatened litigation that could affect the value of the property.
3. There are no hidden or undisclosed conditions of the land or of the improvements that would render the property more or less valuable. Furthermore, there is no asbestos in the property.
4. The revenue stamps placed on any deed referenced herein to indicate the sale price are in correct relation to the actual dollar amount of the transaction.
5. The property is in compliance with all applicable building, environmental, zoning, and other federal, state and local laws, regulations and codes.
6. The information furnished by others is believed to be reliable, but no warranty is given for its accuracy.

Our appraisal report is subject to the following limiting conditions, except as otherwise noted in our report.

7. An appraisal is inherently subjective and represents our opinion as to the value of the property appraised.
8. The conclusions stated in our appraisal apply only as of the effective date of the appraisal, and no representation is made as to the effect of subsequent events.
9. No changes in any federal, state or local laws, regulations or codes (including, without limitation, the Internal Revenue Code) are anticipated.
10. No environmental impact studies were either requested or made in conjunction with this appraisal, and we reserve the right to revise or rescind any of the value opinions based upon any subsequent environmental impact studies. If any environmental impact statement is required by law, the appraisal assumes that such statement will be favorable and will be approved by the appropriate regulatory bodies.
11. We are not required to give testimony or to be in attendance in court or any government or other hearing with reference to the property without written

contractual arrangements having been made relative to such additional employment.

12. We have made no survey of the property and assume no responsibility in connection with such matters. Any sketch or survey of the property included in this report is for illustrative purposes only and should not be considered to be scaled accurately for size. The appraisal covers the property as described in this report, and the areas and dimensions set forth are assumed to be correct.
13. No opinion is expressed as to the value of subsurface oil, gas or mineral rights, if any, and we have assumed that the property is not subject to surface entry for the exploration or removal of such materials, unless otherwise noted in our appraisal.
14. We accept no responsibility for considerations requiring expertise in other fields. Such considerations include, but are not limited to, legal descriptions and other legal matters, geologic considerations, such as soils and seismic stability, and civil, mechanical, electrical, structural and other engineering and environmental matters.
15. The distribution of the total valuation in this report between land and improvements applies only under the reported highest and best use of the property. The allocations of value for land and improvements must not be used in conjunction with any other appraisal and are invalid if so used. This appraisal report shall be considered only in its entirety. No part of this appraisal report shall be utilized separately or out of context.
16. Neither all nor any part of the contents of this report (especially any conclusions as to value, the identity of the appraisers, or any reference to the A.R. Martin Company) shall be disseminated through advertising media, public relations media, news media or any other means of communication (including without limitation prospectuses, private offering memoranda and other offering material provided to prospective investors) without prior written consent from the A.R. Martin Company.
17. Information, estimates and opinions contained in this report, obtained from sources outside of the office of the undersigned, are assumed to be reliable and have not been independently verified.
18. Any income and expense estimates contained in this appraisal report are used only for the purpose of estimating value and do not constitute predictions of future operating results.
19. If the property is subject to one or more leases, any estimate of residual value contained in the appraisal may be particularly affected by significant changes in the condition of the economy, of the real estate industry, or of the appraised property at the time these leases expire or otherwise terminate.
20. No consideration has been given to personal property located on the premises or to the cost of moving or relocating such personal property; only the real property has been considered.
21. The current purchasing power of the dollar is the basis for the value stated in our appraisal; we have assumed that no extreme fluctuations in economic cycles will occur.

22. The value found herein is subject to these and to any other assumptions or conditions set forth in the body of this report but which may have been omitted from this list of Assumptions and Limiting Conditions.
23. The analyses contained in this report necessarily incorporate numerous estimates and assumptions regarding property performance, general and local business and economic conditions, the absence of material changes in the competitive environment and other matters. Some estimates or assumptions, however, inevitably will not materialize, and unanticipated events and circumstances may occur; therefore, actual results achieved during the period covered by our analysis will vary from our estimates, and the variations may be material.
24. The *Americans with Disabilities Act (ADA)* became effective January 26, 1992. We have not made a specific survey or analysis of this property to determine whether the physical aspects of the improvements meet the *ADA* accessibility guidelines. In as much as compliance matches each owner's financial ability with the cost to cure the non-conforming physical characteristics of a property, we cannot comment on compliance to *ADA*. Given that compliance can change with each owner's financial ability to cure non-accessibility, the value of the subject does not consider possible non-compliance. Specific study of both the owner's financial ability and the cost to cure any deficiencies would be needed for the Department of Justice to determine compliance.
25. This appraisal report has been prepared for the exclusive benefit of the client referenced in this report. It may not be used or relied upon by any other party. All parties who use or rely upon any information in this report without our written consent do so at their own risk.
26. No studies have been provided to us indicating the presence or absence of hazardous materials on the site or in the improvements, and our valuation is predicated upon the property being free and clear of any environment hazards.
27. We have not been provided with any evidence or documentation as to the presence or location of any floodplain areas and/or wetlands. Wetlands generally include swamps, marshes, bogs, and similar areas. We are not qualified to detect such areas. The presence of floodplain areas and/or wetlands may affect the value of the property, and the value conclusion is predicated on the assumption that wetlands are non-existent or minimal, unless otherwise noted in the report.

ADDENDUM

Appraiser Qualifications

ANTHONY R. MARTIN, MAI

A.R. Martin Company
100-F Old Cherokee Road, # 326, Lexington, SC 29072
803-359-4398 office – 803-960-4531 cell - tmartin@armartin.com

EXPERIENCE

A real estate appraiser since 1993, Mr. Martin has appraised commercial, residential and special use properties with extensive experience in eminent domain appraisal work. Mr. Martin has appraised a variety of public works projects for government agencies and has served as an expert witness testifying in numerous counties throughout South Carolina.

TYPES OF PROPERTIES APPRAISED

<u>Commercial:</u>	retail, retail strip, office, restaurant
<u>Special Purpose:</u>	church, convenience store, self-storage, auto service, trucking facility, golf course
<u>Industrial:</u>	office warehouse, warehouse, manufacturing
<u>Residential:</u>	apartment community, mobile home park, subdivision development
<u>Land:</u>	all property types and sizes

Sample Assignments: Various valuation assignments include:

Commercial Lending:	A variety of commercial property types appraised for financial institutions.
Road Projects:	Appraisal of numerous road right-of-way projects which include road widening projects, new road corridor projects and dirt road paving projects. Sample of major road projects include: I-73/Dillon County, Bluffton Parkway/Beaufort County, Hwy 378/Florence County, Aynor Overpass/Horry County, I-520/Aiken County, Hwy 1/Richland County, Hwy 68 Hampton County, Hwy 17 Colleton County, Hwy 501/Marion County, Hwy 302/Lexington County, Hwy 101/Spartanburg County, Hwy 521/Clarendon County, Carolina Bays Prkwy/Horry County.
Utility Projects:	Appraisal work in new sewer line right-of-way, new water line right-of-way and new power line right-of-way has been performed in numerous counties throughout the state.
Litigation:	Mr. Martin has testified as an expert witness at trial under cross examination more than 15 times, testified in judge decision hearings more than 20 times and has been deposed and written appraisals for litigation dozens of times, all in various counties.

EDUCATION

Bachelor of Science in Business Administration - Finance Minor, Winthrop University.

Appraisal Institute Courses:	110 – Appraisal Principles, 120 – Appraisal Procedures, 310 Basic Income Capitalization, 320 General Applications, USPAP, 510 – Advanced Income Capitalization, 520 – Highest and Best Use and Market Analysis, 530 – Advanced Sales Comparison and Cost Approach, 540 – Report Writing and Valuation Analysis, 550 – Advanced Applications, various seminars.
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APPRAISAL LICENSE AND PROFESSIONAL AFFILIATIONS

South Carolina Certified General Real Estate Appraiser #1729; MAI (Member of the Appraisal Institute)

SAMPLE OF CLIENTS

National banks, community banks, South Carolina state government, various city governments, various county governments, cooperative utilities, attorneys and private individuals.

Appraisal License

State of South Carolina **BCD1265094**
Department of Labor, Licensing and Regulation
Real Estate Appraisers Board
ANTHONY RAY MARTIN
Is hereby entitled in practice as a:
Certified General Appraiser
License Number: 1729
Expiration Date: 06/30/2022
OFFICE COPY



Laura L. Smith
Administrator

ANTHONY R. (TONY) MARTIN – APPRAISAL EXPERIENCE IN LITIGATION

Year	Event	Description
2020	Trial	Expert testimony and cross examination for condemnation on Clearwater Road Widening Project. Aiken County
2020	Deposition	Deposed regarding appraisal for Clements Ferry Road Project. Berkeley County
2019	Deposition	Deposed regarding appraisal for Port Access Road Project. Charleston County
2019	Trial	Expert testimony and cross examination for condemnation on Atlas Road Widening Project. Richland County
2019	Deposition	Deposed regarding appraisal for Atlas Road Widening Project. Richland County
2017	Trial	Expert testimony and cross examination in reduced access condemnation case for Boundary Street project. Beaufort County, SC
2017	Deposition	Deposed regarding appraisal for Boundary Street project. Beaufort County, SC
2017	Deposition	Deposed regarding appraisal for Boundary Street project. Beaufort County, SC
2015	Deposition	Deposed regarding appraisals for Boundary Street project. Beaufort County, SC
2014	Deposition	Deposed regarding appraisal for Aynor Overpass project. Horry County
2014	Trial	Expert testimony and cross examination for Aynor Overpass project. Horry County
2014	Trial	Expert testimony and cross examination in condemnation case for Interstate 73 project. Dillon County
2012	Trial	Expert testimony and cross examination in condemnation case for Bluffton Parkway project. Beaufort County, SC
2012	Trial	Expert testimony and cross examination in condemnation case for City of Columbia ditch improvement project. Richland County
2011	Deposition	Deposed regarding appraisal for Bluffton Parkway project. Beaufort County, SC
2011	Deposition	Deposed regarding appraisals of 26 single family homes for lawsuit due to flooding of homes not in flood zone. Charleston County, SC
2011	Deposition	Deposed regarding a ground contamination case involving a Pizza Hut. Kershaw County, SC
2011	Trial	Expert testimony and cross examination in case of 26 single family homes which flooded but were not in flood zone. Charleston County, SC
2010	Deposition	Deposed regarding appraisal for Bluffton Parkway project. Beaufort County, SC
2010	Trial	Expert testimony and cross examination in condemnation of a golf

		course impacted by Bluffton Parkway project. Beaufort County, SC
2009	Deposition	Deposed regarding appraisal for Hungry Neck Blvd. project. Charleston County, SC
2009	Trial	Expert testimony and cross examination in condemnation case for Hwy 501/Hwy 38 project. Marion County, SC
2008	Trial	Expert testimony and cross examination in condemnation case for land impacted by Aynor Overpass project. Horry County, SC
2008	Deposition	Deposed regarding appraisal of subdivision impacted by new transmission power line right of way. Hampton County, SC
2008	Trial	Expert testimony and cross examination in condemnation of acquisition needed for Hwy 68 project. Hampton County, SC
2007	Trial	Expert testimony and cross examination in condemnation case. Beaufort County, SC
2007	Deposition	Deposed regarding appraisal of parcel impacted by new Interstate 520 project. Aiken County, SC
2007	Mitigation	Appraised and participated in mitigation for acquisition of land being acquired for transmission power line right of way. Florence County, SC
2007	Deposition	Deposed regarding appraisals of parcels impacted by Aynor Bypass road project. Horry County, SC.
2007	Deposition	Deposed regarding appraisal of single-family home impacted by flooding but which was not in flood zone. Richland County, SC
2006	Trial	Expert testimony and cross examination in condemnation of acquisition needed for Hwy 101 project. Spartanburg County, SC
2005	Trial	Expert testimony and cross examination in condemnation of acquisition for Hwy 521 project. Williamsburg County, SC
2004	Hearing	Expert testimony in a leasehold interest case. Richland County, SC
2003	Trial	Expert testimony and cross examination in condemnation of acquisition for Hwy 1 project. Richland County, SC
2002	Trial	Expert testimony and cross examination in condemnation of acquisition needed for Hwy project. Chesterfield County, SC

In addition to the items noted above, there have been more than 20 appearances at court hearings to testify to value for condemnation cases involving cloudy titles. Also, dozens of appraisals have been written for litigation in which a settlement was achieved without deposition or trial.

The A.R. Martin Company
Real Estate Valuation and Consulting

A.R. Martin Company

The A.R. Martin Company is a real estate appraisal and real estate consulting company centrally located in South Carolina just outside of Columbia. Established in 2002, the president and owner (Tony Martin) has been appraising real estate since 1993 and holds the MAI designation from the Appraisal Institute. The company's primary work involves performing commercial real estate appraisals for lending institutions and eminent domain appraisals for government clients as well as private individuals and corporations impacted by eminent domain acquisitions.

The company performs appraisals statewide throughout South Carolina. In addition to a variety of bank assignments in various counties, the company has appraised numerous road widening and new road corridor projects, as well as power-line right-of-way and water/sewer line right-of-way projects. Anthony (Tony) Martin is on the approved appraiser list for all major banks in South Carolina, as well as the approved appraiser list for the South Carolina Department of Transportation, and has performed appraisals for numerous local government entities and utilities throughout the state. A sample of recent major road projects appraised include: Interstate 73 (Dillon County), Palmetto Parkway / Interstate 520 (Aiken County), Bluffton Parkway (Beaufort County), Carolina Bays Parkway (Horry County), Hungry Neck Blvd. (Charleston County), US Highway 17 widening (Colleton County), US Highway 501 / 38 (Marion County), US Highway 378 widening (Florence County), Boundary Street widening (city of Beaufort), Sweetgrass Basket Parkway (Town of Mt. Pleasant), Leesburg Road widening (Richland County), US 1 widening (Lexington County), Clearwater Road widening (Aiken County), Port Access Road (Charleston County).

The A.R. Martin Company also provides real estate appraisal and consulting work for litigation purposes. Mr. Martin has been qualified as an expert witness in numerous counties throughout the state and has extensive experience testifying in condemnation cases as well as lawsuits between private companies and individuals. Appraisal review work is also offered.

100-F Old Cherokee Road • #326 • Lexington, SC 29072
Office: 803-359-4398 • Cell: 803-960-4531 • tmartin@armartin.com

End of Report

RESOLUTION NO. 2022/_____

A RESOLUTION REGARDING THE USE OF EMINENT DOMAIN FOR THE ACQUISITION OF PORTIONS OF PARCEL ID NUMBERS R600 039 000 130A AND R600 039 000 1704

WHEREAS, the Bluffton Parkway Pathway Extension is an 8' shared use path connecting the existing pathway on Bluffton Parkway to the existing sidewalk on Bluffton Road.; and

WHEREAS, as per the Intergovernmental Agreement with SCDOT, the County's 2018 Sales Tax Program has complied with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (Public Law 91-646), as amended, and S.C. Code of Laws Titles 57 and 28, as amended, to obtain right of way to install the pathway; and

WHEREAS, the County obtained appraisals for parcel R600 039 000 130A; and

WHEREAS, the County's offer for parcel R600 039 000 1704 is to comply with the original development agreement since a portion of the pathway resides on this tract and connect to it. The offer is to receive credit against their open space requirements with no monetary compensation; and

WHEREAS, the owner of the parcels has demanded significantly higher compensation for both parcels, has declined all offers and is not willing to counter-offer or coordinate further; and

WHEREAS, Council finds that these portions of the parcels are necessary for the project, and that acquisition through eminent domain is necessary and proper;

NOW, THEREFORE, be it resolved by Beaufort County Council, in meeting duly assembled as follows:

1. County Council authorizes the County Administrator to initiate and prosecute eminent domain actions for the acquisition of the properties described above.
2. All expenses associated with eminent domain will be funded from the 2018 One Cent Sales Tax Sidewalks and Multi-Use Pathways account 47050011-54510.

SO RESOLVED, this _ day of __February, 2022.

Attest:

Joseph Passiment, Jr., Council Chair

Sarah Brock, Clerk to Council



BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

ITEM TITLE:
<i>Acceptance of a Grant Award from the SC Department of Transportation for the Daufuskie Island Ferry</i>
MEETING NAME AND DATE:
<i>Finance Committee, February 22, 2022</i>
PRESENTER INFORMATION:
<i>Pinky Harriott, Budget Director</i> <i>5 minutes</i>
ITEM BACKGROUND:
<i>Each year, the South Carolina Department of Transportation allocates \$80,000 from their discretionary funds to Beaufort County as matching funds for the operation of the Daufuskie Island Ferry.</i> <i>A copy of the unsigned grant agreement is attached.</i>
PROJECT / ITEM NARRATIVE:
<i>Beaufort County has been awarded their annual \$80,000 allocation from SCDOT for the operation of the Daufuskie Island Ferry. These funds are to be used during FY2022.</i>
FISCAL IMPACT:
<i>The \$80,000 award helps offset the cost of the ferry service; \$292,000 was budgeted in the general fund for FY22 Daufuskie Ferry Transportation expenses.</i>
STAFF RECOMMENDATIONS TO COUNCIL:
<i>Staff recommendation is to approve acceptance of the grant award.</i>
OPTIONS FOR COUNCIL MOTION:
<i>Approve the Motion and move forward to County Council's meeting on February 28, 2022.</i> <i>Deny the Motion</i>

RESOLUTION

WHEREAS, Beaufort County has an opportunity to accept a Grant offer of \$80,000.00 from the South Carolina Department of Transportation (SCDOT) for the Daufuskie Island Transportation Service and

WHEREAS, the Grant would assist in providing ferry services for the residents of Daufuskie Island; and

NOW, THEREFORE, BE IT RESOLVED, by the County Council of Beaufort County, South Carolina, that:

1. County Council hereby authorizes the application and acceptance for the SCDOT annual grant of \$80,000.
2. The County Administrator is authorized to accept the aforementioned Grant from the SCDOT to assist in the providing transportation services for residents of Daufuskie Island.

Adopted this ____ day of _____, 2022.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
Joseph Passiment, Chairman

ATTEST:

Sarah Brock, Clerk to Council

SCDOT: PT-22G699-08
FAIN / GRANT#: SMTF OTHER
FEDERAL AWARD DATE:
Award R&D: No
Indirect Cost: No
SFY: 2021-2022

SUBRECIPIENT GRANT AGREEMENT BETWEEN
THE SOUTH CAROLINA DEPARTMENT OF
TRANSPORTATION
AND

COUNTY COUNCIL OF BEAUFORT COUNTY SOUTH CAROLINA

SECTION I. GENERAL RECITALS

THIS SUBRECIPIENT GRANT AGREEMENT, made and entered into this 1st day of July, 2021 by and between the South Carolina Department of Transportation, Columbia, South Carolina, hereinafter referred to as "SCDOT", and County Council of Beaufort County, a local government agency, organized and existing under and by virtue of the laws of the State of South Carolina, with its principal offices in Beaufort, South Carolina, located at 100 Ribaut Road, hereinafter referred to as "Subrecipient".

WITNESSETH:

WHEREAS, SCDOT and Subrecipient agree to work together in the development of the project as hereinafter more particularly described, and

WHEREAS, the Subrecipient shall perform the tasks as specified in the detailed Project Description and Scope of Service, hereinafter referred to as "ATTACHMENT A", for the contract period July 1, 2021 through June 30, 2022. The Subrecipient shall undertake and provide the services as described in "ATTACHMENT A" which reflects the Subrecipient's grant application on file with the SCDOT; and

WHEREAS, the Subrecipient has represented to SCDOT, through its application, that the Subrecipient is authorized, experienced and qualified to provide the services contemplated by this agreement and the SCDOT has relied upon such representation; and

WHEREAS, Section 57-3-110 of the Code of Laws for South Carolina authorizes SCDOT to enter into this agreement for such services.

NOW, THEREFORE, in consideration of these premises and of the mutual covenants herein set forth, it is agreed by and between the parties hereto as follows:

SECTION II. SCOPE OF SERVICES REQUIRED OF SUBRECIPIENT

The Subrecipient shall provide public transportation service in the rural area of Beaufort County, using state funds for operations assistance. A detailed project description and scope of services is attached hereto as “ATTACHMENT A” and specifically made a part of this agreement.

This award does not include funds for research and/or development activities. This award does not include an indirect cost rate.

SECTION III. CERTIFICATIONS AND ASSURANCES

The Subrecipient shall submit to SCDOT all required certifications and assurances, including guarantees and declarations, as may be requested in the annual program announcement.

SECTION IV. SCHEDULE (TIME OF PERFORMANCE)

The effective date of this agreement will be the date of execution as shown in Section I above. The period covered under this agreement is from July 1, 2021 through June 30, 2022. The Subrecipient shall begin work upon receipt of the SCDOT's written notice to proceed.

SECTION V. FEE AND COSTS

A. Compensation: For the services covered under this agreement, the Subrecipient shall be compensated by SCDOT as follows:

<u>CFDA #:</u>	<u>Federal Transit Administration (FTA): funds obligated</u>	
20.509	Rural Program (Section 5311)	\$
20.513	Elderly Program (Section 5310)	\$
20.526	Capital Earmark (Section 5339)	\$
20.507	Urban Program (Section 5307)	\$
20.521	New Freedom Program (Section 5317)	\$
20.516	Job Access Reverse Commute (Section 5316)	\$
20.515	Statewide Planning Funds (Section 5304)	\$
	Total Federal current obligation and award committed	\$
	<u>State Mass Transit (SMTF) Program:</u>	
	Match for Rural Program	\$
	Match for Urban Program	\$
	Funds for Special Projects (Daufauskie Island)	\$80,000.00
	Maximum Funding Available through SCDOT	\$80,000.00

B. Funding Summary. (The maximum amount of federal funds obligated and awarded is \$0.00.) The amount of compensation set forth in “ATTACHMENT B, FUNDING SUMMARY”, attached hereto and specifically made a part of this agreement, represents a detailed funding summary for the project.

SECTION VI. MODE OF PAYMENT

Payment for all authorized and approved services and other items covered under this agreement shall begin with this executed agreement and an OPT Signature Authorization Form with the Office of Public Transit. A monthly request for payments shall be submitted on forms provided through the Virtual Transit e-forms (VTe) electronic request for payment system.

SECTION VII. CLOSEOUT PROCEDURES

SCDOT/OPT has the right to unilaterally initiate agreement close out in cases where approved funds have been substantially disbursed or the Subrecipient has done little to complete activities as outlined in the agreement. SCDOT will notify Subrecipients by letter that the agreement has been closed; indicating that the project is complete and no further charges will apply to this grant agreement.

Upon completion of this project, the Subrecipient shall submit the following within 30 days after the agreement ending date:

- A final Request for Payment invoice to request payment for any remaining eligible expenses, if appropriate;
- A check made payable to SCDOT for over requested funds;
- Copies of any technical studies or other documents produced as a result of the agreement, if not already submitted; and
- Any other reports required as a condition of the agreement.

SECTION VIII. GENERAL PROVISIONS

The SCDOT and the Subrecipient mutually agree as follows:

- A. Master Agreement. The Federal Transit Administration Master Agreement, included herein by reference and made a part hereof, shall be followed subject to any additions, revisions or modifications required by the Federal Transit Administration, SCDOT and/or State of South Carolina. Any violation of a requirement in the Master Agreement applicable to the Subrecipient or this project may result in penalties to the violating party. Requirements that do not apply to Subrecipients or this project will not be enforced.

B. Annual Certifications and Assurances. The Annual Certifications and Assurances must be completed and submitted with grant application. It is included herein by reference and made a part hereof, shall be followed subject to any additions, revisions or modifications required by the Federal Transit Administration, SCDOT and/or State of South Carolina. Any violation of a requirement in the Certifications and Assurances applicable to the Subrecipient or this project may result in penalties to the violating party. Requirements that do not apply to Subrecipients or this project will not be enforced.

C. Drug-Free Workplace Certification. By execution of this agreement, Subrecipient certifies that it will comply with all applicable provisions of The Drug-Free Workplace Act, Title 44, Chapter 107 of the South Carolina Code of Laws, as amended.

D. South Carolina Illegal Immigration Reform Act. By execution of this agreement, Subrecipient certifies that it will comply with all applicable provisions of the S.C. Illegal Immigration Reform Act, Section 8-14-10, et seq. of the South Carolina Code of Laws.

E. Successors and Assigns. SCDOT OPT and Subrecipient each binds itself, its successors, and assigns to the other party, with respect to these requirements.

F. Third-Party Contracts. Because the project activities performed by a third-party contractor must be carried out in accordance with SCDOT, state and federal requirements, the Subrecipient agrees to include appropriate federal clauses for each third-party contract.

G. Reports and Deliverables. The Subrecipient shall submit to SCDOT reports, completed surveys and invoices in a timely manner. Failure on the part of the Subrecipient to comply with this requirement may result in suspension of expense reimbursements.

<u>Deliverable</u>	<u>Due Date</u>
Monthly Invoice	15 th of each month
Monthly Subrecipient Activity Report	15 th of each month
Operational Statistics report	Annually – Aug. 30 th
Final Invoice	30 days after end of contract period

H. OPT Audit Requirements. Subrecipients who receive SCDOT OPT administered funding must comply with Chapter 6 of the State Management Plan (and as amended) which incorporates the Uniform Guidance: 2 CFR 200.500 series (and as amended), State of South Carolina Office of the State Auditor audit requirements and SCDOT OPT audit/review requirements. Audit reports must be submitted within the earlier of nine months after the Subrecipient’s fiscal year end or within thirty days of receipt of the audit report. Subrecipients must comply with the following:

SCDOT Audit/Review Requirements:

1. Single/Program Specific Audit

In compliance with the single audit threshold established 2 CFR 200.501 of the Uniform Guidance, agencies who expended \$750,000 or more in federal assistance in the fiscal year under audit must submit a single audit or program-specific audits.

2. Financial Statement/Program-Specific Audit

- a. Agencies not meeting the scope of an A-133 audit but who expended State Mass Transit Funds (SMTF) administered by SCDOT OPT in the fiscal year under audit must submit a financial statement or program-specific audit in compliance with the State of South Carolina Office of the State Auditor.
 - b. Agencies not meeting the scope of 1 or 2(a) above but who expended \$100,000 or more in federal funds administered by SCDOT OPT in the fiscal year under audit must submit a financial statement audit or a program-specific review for OPT administered program funds.
- 3. No Audit / Review Submission Required**
Agencies not meeting requirements of 1 or 2 above are not required to submit an audit report to SCDOT.
- 4. Schedule of Budget to Actual**
Regardless of the type of audit (program specific review) required to be submitted, sub-recipients are to include a “*Schedule of Budget to Actual*” for each SCDOT OPT contract in which funds were expended, to include RTAP funds. The schedule shall:
- a. Identify Sub-recipient name, contract number, contract period and program period.
 - b. Identify line item expenses by category (Administration, Operations, Capital Assistance etc.) for Federal and State awards received and Local funds used to pay expenses.
 - c. For SCDOT OPT contracts that cross multiple agency fiscal years, in addition to (a) and (b), schedules are to identify prior period and current period expenses.
 - d. Include notes to describe significant accounting policies used in preparing the “*Schedule of Budget to Actual*” (cash or accrual basis of accounting) in either the schedule or notes to the schedule.
 - e. Examples of schedules are attached hereto and specifically made a part of this agreement as “Attachment C”.

Audit Report Submission Requirements:

1. Copy of the audit report that includes the SCDOT OPT required Schedule of Budget to Actual. Two copies if sub-recipient also receive U. S. Department of Transportation Highway funds from other SCDOT Departments.
2. Copy of the Data Collection Form (SF-SAC) for A-133 audits, as required.
3. Copy of the letter in which the auditor “**noted certain matters to management in a separate letter**”.
4. Copy of the agency’s response to the letter to management identified in #3.
5. Copy of the agency’s response to audit findings if not included in the report.

I. Changes or Modifications. All changes or modifications to this agreement must be in writing and signed by both parties.

J. Disadvantaged Business Enterprise. By execution of this agreement, the Subrecipient agrees to facilitate DBEs participation under the project specified herein this agreement. Subrecipient must also ensure that each third-party contractor at any tier of the project is required to comply with this provision. SCDOT OPT has established a three and half percent (3.5%) DBE Goal to be achieved through race-neutral means. In order for contracts/subcontracts with DBEs to be counted toward the goal, the firm must be certified by the South Carolina Unified

Certification Program which is administered by the South Carolina Department of Transportation Office of Business Development and Special Programs.

K Compliance and Oversight. This agreement permits SCDOT or its designee access to the subrecipient's records and financial statements as may be necessary to meet federal requirements.

L. Entire Agreement. This agreement, with the referenced attachments, constitutes the entire agreement between the parties and, except for modifications prepared in accordance with provisions hereof, there are no collateral contracts or agreements between the parties relating to this work. This agreement is to be interpreted under the laws of the State of South Carolina.

M NOTICES. All notices required to be given hereunder, except as otherwise provided in this Agreement, shall be deemed effective when received by the other party, through certified mail, registered mail, personal delivery, or courier delivery. All such notices shall be addressed to the parties as follows:

1. As to SCDOT:
South Carolina Department of Transportation
955 Park Street
Post Office Box 191
Columbia, South Carolina 29202-0191
Attn.: Director, Office of Public Transit
2. As to Subrecipient:
County Council of Beaufort County
100 Ribaut Road
Beaufort, SC 29902
Attn: County Administrator

IN WITNESS WHEREOF, the parties hereto have hereunder set their hands and seals the day and year first above written.

Signed, sealed and executed for the Subrecipient:

COUNTY COUNCIL OF BEAUFORT COUNTY
SOUTH CAROLINA

WITNESS:

_____ By: _____
(Signature) (Date)

Fed. ID #57-6000311
DUNS # 08-0775331

Title: _____

Signed, sealed and executed for SCDOT:

SOUTH CAROLINA DEPARTMENT
OF TRANSPORTATION

WITNESS:

APPROVED BY:

_____ Director, Office of Public Transit Date

RECOMMENDED BY:

_____ Grants Manager Date

ATTACHMENT A**PROJECT DESCRIPTION/SCOPE OF SERVICES**

The County Council of Beaufort County, in partnership with SCDOT, has provided limited ferry service for residents of Daufuskie Island for more than 20 years. The ferry service will be provided via contract with a vendor, primarily for residents and property owners. The project will be the primary source of transportation for the vast majority of property owners and residents of Daufuskie Island to and from Hilton Head Island. The current ferry service contract provides four (4) round trips daily to residents and property owners.

ATTACHMENT B
FUNDING SUMMARY

**ATTACHMENT "B"
FUNDING SUMMARY**

II. Operating

<u>Codes</u>	<u>Amount</u>
501.01 Operating & Wages	\$0
501.01 Operations Overtime	\$0
502.01 Operations Fringe Benefit	\$0
503.01 Management Service Fee	\$0
503.02 Advertising Fees	\$0
503.03 Professional & Technical Serv.	\$0
503.05 Contract Maintenance Services	\$0
503.06 Custodial Service	\$0
503.99 Other Services	\$0
504.01 Fuel & Lubricants	\$0
504.02 Tires & Tubes	\$0
504.99 Other Materials & Supplies	\$0
505 Utilities	\$0
506 Casualty and Liability	\$0
507.04 Vehicle Leasing & Fees	\$0
509 Miscellaneous	\$80,000
A. Common Cost Distribution	\$0
B.	\$0
C.	\$0
D.	\$0
E.	\$0
	\$0
	\$0
512 Leases and Rentals	
Building Payment	\$0

Subtotal Operations **\$80,000**

TOTAL AMOUNT: **\$80,000**

	Contract Amount	Federal Share	SCDOT Share	Local Share	Total Budget
Project Administration	\$0	\$0	\$0	\$0	\$0
Operating	\$80,000	\$0	\$80,000	\$0	\$80,000
Non-ADA Capital (80% fed)	\$0	\$0	\$0	\$0	\$0
ADA-Capital (85% fed)	\$0	\$0	\$0	\$0	\$0
Technical Assistance	\$0	\$0	\$0	\$0	\$0
TOTAL:	\$80,000	\$0	\$80,000	\$0	\$80,000

Estimated Net Project Cost

Total Approved Grant	\$ 80,000.00
SCDOT Share	\$ 80,000.00
Federal Share	\$ -
Estimated Project Cost	\$80,000
Local Share	\$ -

MAXIMUM PERCENTAGE OF FEDERAL PARTICIPATION:	
Project Administration, Non- ADA Capital, Technical Assistance	80%
ADA Capital Assistance	85%
Operating Assistance	50%
Purchase of Service	80%

IV. Technical Assistance

<u>Codes</u>	<u>Amount</u>
41.20.01 Personnel	\$0
41.20.02 Fringe Benefits	\$0
41.20.03 Travel	\$0
41.20.04 Equipment	\$0
41.20.05 Supplies	\$0
41.20.06 Contractual	\$0
41.20.07 Other	\$0
A.	\$0
B.	\$0
C.	\$0
509 Miscellaneous:	
A.	\$0
B.	\$0
C.	\$0
509 Miscellaneous INDIRECT (Describe):	
	\$0

Subtotal Technical Assistance **\$0**

Projected Payout

\$80,000

ATTACHMENT C

SAMPLE SCHEDULE OF BUDGETED TO ACTUAL COSTS

SCHEDULE OF BUDGETED TO ACTUAL COSTS

- 1 Schedule requirement first started with the 2008-2009 contract period.

- 2 The schedules are intended to be used as examples. Agencies have the discretion to use their own format as long as the required info is presented.

- 3 Schedules are required for all OPT administered program agreements.

- 4 **SECTION 5311**
 - a. Includes Federal, State and Local funds

- 5 **SECTION 5311(f) - Intercity Bus**
 - Includes Federal and Local funds

- 6 **Section 5311 (b)(3) RTAP**
 - Uses federal funds only to assist with training expenses.
 - OPT also reimburses hosting expenses using SCDOT form 608. Hosting expenses are OPT expenses related to OPT funded training at various venues. Subrecipients do not include reimbursements for hosting fees, OPT reports the expenses.

- 7 **SECTION 5310**
 - For purchase of vehicles or purchase of services. Includes Federal and Local Funds.

- 8 **SECTION 5339 Discretionary Funds**
 - Used to purchase revenue vehicles. Includes Federal, usually includes State funds, and sometimes requires local funds.

AGENCY NAME
SCHEDULE OF BUDGETED TO ACTUAL COSTS
For the Year Ended June 30, 2XXX

Schedule 1

OPT Contract #
 Contract period:

Performance period:

ADMINISTRATION

	Budget	Section 5311	SMTF*	Local	Variance
Personnel	195,672	153,538	19,567	19,567	3,000
Fringe Benefits	41,566	33,253	4,157	4,157	(1)
Professional Serv	8,725	6,212	777	777	959
Custodial Fees	2,500	1,800	225	225	250
Supplies	2,026	1,621	203	203	(1)
Utilities	12,081	9,665	1,208	1,208	-
Insurance					
Caualty & Liab.	5,667	4,534	567	567	(1)
Bond	7,497	5,998	750	750	(1)
Lease & Rental					
Office	26,640	21,312	2,664	2,664	-
EuiPMENT	7,027	5,622	703	703	(1)
Total Admin	309,401	243,555	30,821	30,821	4,204

OPERATIONS

Personnel	178,652	89,326	44,663	44,663	-
Fringe Benefits	34,884	17,442	8,721	8,721	-
Contract Serv - Maint	76,396	30,558	15,279	15,279	15,280
Fuel & Lube	98,731	54,302	27,151	27,151	(9,873)
Miscellaneous					
Uniforms	1,890	945	473	473	(1)
Profes. Due & Sub	1,450	725	363	363	(1)
Total Ops.	392,003	193,298	96,650	96,650	5,405

CAPITAL

30 ft. Bus	165,000	132,000	16,500	16,500	-
Van	40,000	32,000	4,000	4,000	-
Maint. Bldg	97,000	77,600	9,700	9,700	-
Maint. Equipment	12,500	9,000	1,125	1,125	1,250
Software	12,000	5,760	720	720	4,800
Total Cap.	326,500	256,360	32,045	32,045	6,050
Total program	1,027,904	693,213	159,516	159,516	15,659

Approved Budget	1,027,904
TI Federal Costs	693,213
TI State Costs*	159,516
TI Local Costs	159,516
Budget Balance	15,659

*State and required local match do not have to be identical due to subrecipient flexibility in using SMTF.

AGENCY NAME
SCHEDULE OF BUDGETED TO ACTUAL COSTS
For the Year Ended September 30, 2XXX

Schedule 1

OPT Contract #
 Contract period:

PT- 09XXX - 87								
July 1, 2XXX - June 30, 2XXX								
Contract Budget	Section 5311		SMTF*		Local		Total Program Variance	
	Current	Prior Period	Current	Prior Period	Current	Prior Period		
Jul 08 - Jun 09	Oct 09- Jun 10	Jul - Sept 09	Oct 09 - Jun 10	Jul - Sept 09	Oct 09 - Jun 10	Jul - Sept 09		
ADMINISTRATION								
Personnel	195,672	117,403	36,135	14,676	4,891	14,676	4,891	3,000
Fringe Benefits	41,566	24,940	8,313	3,118	1,039	3,118	1,039	(1)
Professional Serv	8,725	3,979	2,233	498	279	498	279	959
Custodial Fees	2,500	1,500	300	188	37	188	37	250
Supplies	2,026	1,410	211	177	26	177	26	(1)
Utilities	12,081	7,249	2,416	906	302	906	302	-
Insurance								
Caualty & Liab.	5,667	4,534	-	567	-	567	-	(1)
Bond	7,497	5,998	-	750	-	750	-	(1)
Lease & Rental								
Office	26,640	15,984	5,328	1,998	666	1,998	666	-
Equipment	7,027	4,216	1,406	527	176	527	176	(1)
Total Admin	309,401	187,213	56,342	23,405	7,416	23,405	7,416	4,204
OPERATIONS								
Personnel	178,652	66,995	22,331	33,498	11,165	33,498	11,165	-
Fringe Benefits	34,884	13,082	4,360	6,541	2,180	6,541	2,180	-
Contract Serv - Maint	76,396	21,391	9,167	10,696	4,583	10,696	4,583	15,280
Fuel & Lube	98,731	48,872	5,430	24,436	2,715	24,436	2,715	(9,873)
Miscellaneous								
Uniforms	1,890	756	189	378	95	378	95	(1)
Profes. Due & Sub	1,450	653	72	327	36	327	36	(1)
Total Ops.	392,003	151,749	41,549	75,876	20,774	75,876	20,774	5,405
CAPITAL								
30 ft. Bus	165,000		132,000		16,500		16,500	-
Van	40,000		32,000		4,000		4,000	-
Maint. Bldg	97,000	40,352	37,248	5,044	4,656	5,044	4,656	-
Maint. Equipment	12,500	6,000	3,000	750	375	750	375	1,250
Software	12,000	3,840	1,920	480	240	480	240	4,800
Total Cap.	326,500	50,192	206,168	6,274	25,771	6,274	25,771	6,050
Total program	1,027,904	389,154	304,059	105,555	53,961	105,555	53,961	15,659

Approved Budget	1,027,904
TI Federal Costs	693,213
TI State Costs*	159,516
TI Local Costs	159,516

*State and required local match do not have to be identical due to subrecipient flexibility in using SMTF.

Budget over Actual
 or Actual over Budget **15,659**

AGENCY NAME
SCHEDULE OF BUDGETED TO ACTUAL COSTS
For the Year Ended September 30, 2XXX

Schedule 2

DMT Contract #
 Contract period:

	MT- 10XXX - 87				
	July 1, 2010 - June 30, 2011				
	Budget	Section 5311	SMTF*	Local	Budget Bal.
Performance period:	Jul - Sept 2010				
ADMINISTRATION					
Personnel	195,672	36,135	4,891	4,891	149,755
Fringe Benefits	41,566	8,313	1,039	1,039	31,175
Professional Serv	8,725	2,233	279	279	5,934
Custodial Fees	2,500	300	37	37	2,126
Supplies	2,026	211	26	26	1,763
Utilities	12,081	2,416	302	302	9,061
Insurance					
Caualty & Liab.	5,667	-	-	-	5,667
Bond	7,497	-	-	-	7,497
Lease & Rental					
Office	26,640	5,328	666	666	19,980
Equipent	7,027	1,406	176	176	5,269
Total Admin	309,401	56,342	7,416	7,416	238,227
OPERATIONS					
Personnel	178,652	22,331	11,165	11,165	133,991
Fringe Benefits	34,884	4,360	2,180	2,180	26,164
Contract Serv - Maint	76,396	9,167	4,583	4,583	58,063
Fuel & Lube	98,731	5,430	2,715	2,715	87,871
Miscellaneous					
Uniforms	1,890	189	95	95	1,511
Profes. Due & Sub	1,450	72	36	36	1,306
Total Ops.	392,003	41,549	20,774	20,774	308,906
CAPITAL					
30 ft. Bus	165,000	132,000	16,500	16,500	-
Van	40,000	32,000	4,000	4,000	-
Maint. Bldg	97,000	37,248	4,656	4,656	50,440
Maint. Equipment	12,500	3,000	375	375	8,750
Software	12,000	1,920	240	240	9,600
Total Cap.	326,500	206,168	25,771	25,771	68,790
Total program	1,027,904	304,059	53,961	53,961	615,923

Approved Budget
 TI Federal Costs
 TI State Costs*
 TI Local Costs

1,027,904
304,059
53,961
53,961

*State and required local match do not have to be identical due to subrecipient flexibility in using SMTF.

Budget Balance

615,923

AGENCY NAME
SCHEDULE OF BUDGETED TO ACTUAL COSTS
For the Year Ended September 30, 2XXX

NOTE

Agencies with fiscal years ending September will need to present schedules as follows:

- 1 **Audit period ending September 30, 2009** will present one schedule per DMT administered programs:
 - a. July 1, 2009 - June 30, 2010 contract period reporting expenses for July1 - Sept 30, 2009 as current period

- 2 **Audit period ending September 30, 2010** will present two schedules per DMT administered programs:
 - a. July 1, 2009 - June 30, 2010 contract period reporting expenses for Oct 1, 2009 - June 30, 2010 as current period and identifying July 1 - Sept 30, 2009 expenses as prior period

 - b. July 1, 2010 - June 30, 2011 contract period reporting expenses for July 1 - Sept 30, 2010 as current period

AGENCY NAME
SCHEDULE OF BUDGETED TO ACTUAL COSTS
For the Year Ended December 31, 2XXX

Schedule 1

OPT Contract #
 Contract period:

PT- 08XXX - 87								
July 1, 2XXX - June 30, 2XXX								
Total Budget	Section 5311		SMTF*		Local		Total Program Variance	
	Current	Prior Period	Current	Prior	Current	Prior		
	Jan - Jun 10	Jul - Dec 09	Jan - Jun 10	Jul - Dec 09	Jan - Jun 10	Jul - Dec 09		
ADMINISTRATION								
Personnel	195,672	36,135	117,403	4,891	14,676	4,891	14,676	3,000
Fringe Benefits	41,566	8,313	24,940	1,039	3,118	1,039	3,118	(1)
Professional Serv	8,725	2,233	3,979	279	498	279	498	959
Custodial Fees	2,500	300	1,500	37	188	37	188	250
Supplies	2,026	211	1,410	26	177	26	177	(1)
Utilities	12,081	2,416	7,249	302	906	302	906	-
Insurance								
Caualty & Liab.	5,667	-	4,534	-	567	-	567	(1)
Bond	7,497	-	5,998	-	750	-	750	(1)
Lease & Rental								
Office	26,640	5,328	15,984	666	1,998	666	1,998	-
Eupiment	7,027	1,406	4,216	176	527	176	527	(1)
Total Admin	309,401	56,342	187,213	7,416	23,405	7,416	23,405	4,204
OPERATIONS								
Personnel	178,652	22,331	66,995	11,165	33,498	11,165	33,498	-
Fringe Benefits	34,884	4,360	13,082	2,180	6,541	2,180	6,541	-
Contract Serv - Maint	76,396	9,167	21,391	4,583	10,696	4,583	10,696	15,280
Fuel & Lube	98,731	5,430	48,872	2,715	24,436	2,715	24,436	(9,873)
Miscellaneous								
Uniforms	1,890	189	756	95	378	95	378	(1)
Profes. Due & Sub	1,450	72	653	36	327	36	327	(1)
Total Ops.	392,003	41,549	151,749	20,774	75,876	20,774	75,876	5,405
CAPITAL								
30 ft. Bus	165,000	132,000		16,500		16,500		-
Van	40,000	32,000		4,000		4,000		-
Maint. Bldg	97,000	37,248	40,352	4,656	5,044	4,656	5,044	-
Maint. Equipment	12,500	3,000	6,000	375	750	375	750	1,250
Software	12,000	1,920	3,840	240	480	240	480	4,800
Total Cap.	326,500	206,168	50,192	25,771	6,274	25,771	6,274	6,050
Total program	1,027,904	304,059	389,154	53,961	105,555	53,961	105,555	15,659

Approved Budget	1,027,904
TI Federal Costs	693,213
TI State Costs*	159,516
TI Local Costs	159,516

*State and required local match do not have to be identical due to subrecipient flexibility in using SMTF.

Budget over Actual
 or Actual over Budget **15,659**

AGENCY NAME
SCHEDULE OF BUDGETED TO ACTUAL COSTS
For the Year Ended December 31, 2XXX

Schedule 2

DMT Contract #
 Contract period:

	MT- 09XXX - 87				
	July 1, 2010- June 30, 2011				
	Budget	5311	SMTF*	Local	Budget Bal.
Performance period:	July - Dec 2010				
ADMINISTRATION					
Personnel	195,672	117,403	14,676	14,676	48,917
Fringe Benefits	41,566	24,940	3,118	3,118	10,390
Professional Serv	8,725	3,979	498	498	3,750
Custodial Fees	2,500	1,500	188	188	624
Supplies	2,026	1,410	177	177	262
Utilities	12,081	7,249	906	906	3,020
Insurance					
Caualty & Liab.	5,667	4,534	567	567	(1)
Bond	7,497	5,998	750	750	(1)
Lease & Rental					
Office	26,640	15,984	1,998	1,998	6,660
Eupiment	7,027	4,216	527	527	1,757
Total Admin	309,401	187,213	23,405	23,405	75,378
OPERATIONS					
Personnel	178,652	66,995	33,498	33,498	44,661
Fringe Benefits	34,884	13,082	6,541	6,541	8,720
Contract Serv - Maint	76,396	21,391	10,696	10,696	33,613
Fuel & Lube	98,731	48,872	24,436	24,436	987
Miscellaneous					
Uniforms	1,890	756	378	378	378
Profes. Due & Sub	1,450	653	327	327	143
Total Ops.	392,003	151,749	75,876	75,876	88,502
CAPITAL					
30 ft. Bus	165,000				165,000
Van	40,000				40,000
Maint. Bldg	97,000	40,352	5,044	5,044	46,560
Maint. Equipment	12,500	6,000	750	750	5,000
Software	12,000	3,840	480	480	7,200
Total Cap.	326,500	50,192	6,274	6,274	263,760
Total program	1,027,904	389,154	105,555	105,555	427,640

Approved Budget
 TI Federal Costs
 TI State Costs*
 TI Local Costs

1,027,904
389,154
105,555
105,555

*State and required local match do not have to be identical due to subrecipient flexibility in using SMTF.

Budget Balance

427,640

AGENCY NAME
SCHEDULE OF BUDGETED TO ACTUAL COSTS
For the Year Ended December 31, 2XXX

NOTE

Agencies with fiscal years ending December will need to present schedules as follows:

- 1 **Audit period ending December 31, 2009** will present one schedule per DMT administered programs
 - a. July 1, 2009 - June 31, 2010 contract period reporting expenses for
July 1 - Dec 31, 2009 as current expenses

- 2 **Audit period ending December 31, 2010** will present two schedules per DMT administered programs
 - a. July 1, 2009 - June 30, 2010 contract period reporting expenses for
Jan - June 30, 2010 as current period and identifying
July 1 - Dec 31, 2009 expenses as prior period

 - b. July 1, 2010 - June 30, 2011 contract period reporting expenses for
July 1 - Dec 31, 2010 as current period

AGENCY NAME
SCHEDULE OF BUDGETED TO ACTUAL COSTS
RURAL TRANSPORTATION ASSISTANCE PROGRAM 5311 (b)(3)
For the Year Ended June 30, 2XXX

Contract period:		July 1, 2XXX- June 30, 2XXX					
OPT RTAP Authorization		RTAP Reimbursement Request					
OPT RTAP Number	Authorized Event	Total Authorization Amount	Registration Expenses	Lodging Expenses	Meal Expenses	OPT Reimbursement	Amount Charged to Other OPT Funds
19R008-01						-	
19R008-02						-	
19R008-03						-	
19R008-04						-	
T19R008-01						-	
T19R008-02						-	
T19R008-03						-	
T19R008-04						-	
						-	
TOTAL		-	-	-	-	-	-



BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

Item 1.

ITEM TITLE:
Recommendation to Approve Change Order 2 to Myrtle Park Commercial Site Development (IFB 021121E)
MEETING NAME AND DATE:
Executive Committee – February 7, 2022
PRESENTER INFORMATION:
Jared Fralix, Assistant County Administrator – Engineering Dave Wilhelm, Capital Projects Director (Alternate) (5 mins)
ITEM BACKGROUND:
On January 16, 2021 Beaufort County entered into an incentive agreement with CSD Myrtle Park, LLC to invest up to \$577,000 toward site development and utilities for Myrtle Park. On April 26, 2021 Beaufort County Council approved a contract award to JS Construction Service for IFB#021121E Earthwork & Site Utilities at Myrtle Business Park Commercial Development for \$334,147 with a 10% contingency totaling \$367,561.70.
PROJECT / ITEM NARRATIVE:
In addition to the original contract scope, asphalt paving is needed for improvement of the site. Negotiations with JS Construction Services have yielded a package providing: a 6-8” rock base, 2” binder asphalt course, and 1670 linear feet of concrete curbing, for a total of \$180,000. Time to complete the work will be extended from 105 days to 135 days.
FISCAL IMPACT:
The original contract minus contingency totals \$334,147. Change order 1 was a total of \$25,223.16 bringing the contract total to \$359,370.16. Change Order 2 will increase JS Construction Service’s contract by \$180,000 to a total of \$539,370.16. A 3% contingency is requested of \$16,181.10 to bring the total to \$555,551.26. This will be funded from utility tax credits account 48070011-54430 with an available balance of \$208,417.84.
STAFF RECOMMENDATIONS TO COUNCIL:
Staff recommends approval of Change Order 2 to Myrtle Park Commercial Site Development to JS Construction.
OPTIONS FOR COUNCIL MOTION:
Motion to approve/deny Change Order 2 for Myrtle Park Commercial Site Development (IFB 021121E). <i>Next Step: Move forward to County Council approval of the Change Order to IFB 021121E.</i>

Date of Issuance: December 29, 2021		Effective Date: _____	
Owner: County of Beaufort-SC		Owner's Contract No.: IFB 02112E	
Contractor: JS Construction Services, Inc		Contractor's Project No.: 21-35	
Engineer: Ward / Edwards		Engineer's Project No.: 190255	
Project Name: Myrtle Park Commercial Site Development		Contract Name: Exhibit G Revised Earthwork and Site Utilities	

The Contract Documents are modified as follows upon execution of this Change Order:

- Description:**
- A. Increase price resulting in additional site development scope of work as requested.
 - B. Increase contract time duration by 30-days due to increase in the scope of work.
 - C. JS Construction proposes the following:
 - a. Provide 6/8" rock base under design of HD Paving sections
 - b. Placing 2" binder asphalt course
 - c. No Surface finish asphalt performed
 - d. Install 1670 LF concrete curbing
 - e. Compliance with General Conditions, Mobilization, Insurance, Overhead/Profit

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: Earthwork + Site Utilities Price = \$334,147.00	Original Contract Times: √ Calendar Days Substantial completion days = 75d
Increase / Decrease from previously approved Change Orders No. 01, Price= \$ 25,223.16	Increase / Decrease from previously approved Change Orders: 30d
Contract Price prior to this Change Order: Price = \$359,370.16	Contract Times prior to this Change Order: Substantial completion days 105d
Increase / Decrease of this Change Order: Price = \$180,000.00	Increase of this Change Order: = 30d
Contract Price incorporating this Change: Price = \$539,370.16	Contract Time Duration with this Change: 135d

ACCEPTED:	ACCEPTED:
By Owner:	By Contractor:
(Authorized Signature)	(Authorized Signature)
Date:	Date: 12/29/21



BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

ITEM TITLE:
Recommendation for Contract Award for External Auditing Services RFP 120121 for Beaufort County to Mauldin & Jenkins, Savannah, GA
MEETING NAME AND DATE:
Finance Committee Meeting February 22, 2022
PRESENTER INFORMATION:
Dave Thomas, CPPO, CPPB, Procurement Services Director (10 minutes needed for discussion)
ITEM BACKGROUND:
Procurement Services received proposals on December 1, 2021, from qualified CPA firms to provide for External Audit Services, including a required Single Audit of federal expenditures, agreed upon procedures for the Beaufort County Disabilities and Special Needs Department and a Passenger Facility Charge (PFC) Audit for Hilton Head Island Airport for three consecutive fiscal years beginning with the fiscal year ending June 30, 2022 and ending with the fiscal year ending June 30, 2024. The selected firm shall work with the County Administrator or designated staff to provide the services not to exceed three years, with one two-year extensions, not to exceed five years, subject to approval by County Council and appropriation of funds.
PROJECT / ITEM NARRATIVE:
Beaufort County received one qualified and responsible response to the RFP on December 1, 2021 from Mauldin & Jenkins, Savannah, GA. The solicitation was advertised for 30 days on our County Website, Vendor Registry, SC Business Opportunities Magazine, and our local paper. We had 389 views on Vendor Registry and 45 downloads, but only one firm responded to the RFP. The lack of responses is not unusual due to COVID and the type of work required for this type of audit. Mauldin & Jenkins is our current Auditor and we have used them for the past seven years and are satisfied with their work. Mauldin & Jenkins price proposal is fair and reasonable and their response supports the required scope of work. Staff does not recommend rebidding the solicitation at this time and recommends Mauldin Jenkins for the contract award. Mauldin Jenkins total cost for each year which includes the audit, DSN, and HHI Airport: FY2022- \$83,500, FY2023-\$87,000, FY2024-90,000. Total cost for three years: \$260,500.
FISCAL IMPACT:
<i>Contract request is \$260,500 for the three-year contract approval. The fees will be split between DSN, Hilton Head Island Airport and Finance based on the breakdown of the fees from the proposal on a yearly basis.</i>
STAFF RECOMMENDATIONS TO COUNCIL:
Approve the contract award to Mauldin & Jenkins.
OPTIONS FOR COUNCIL MOTION:
<i>The Finance Committee approve the contract recommendation for award and send to the next County Council meeting for final approval.</i>



BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

ITEM TITLE:
Recommendation to Award RFQ#083121E Burnt Church Road Improvements Design and Engineering Services to Parrish and Partners, LLC.
MEETING NAME AND DATE:
Public Facilities Committee – February 22, 2022
PRESENTER INFORMATION:
Jared Fralix, Assistant County Administrator – Engineering Andrea Atherton, Transportation Engineering Director (Alternate) (3 mins)
ITEM BACKGROUND:
On August 31, 2021, Beaufort County received 10 submissions to RFQ#083121E Burnt Church Road Improvements Design and Engineering Services. A committee of 2 Beaufort County staff and 1 Town of Bluffton staff evaluated the submissions and determined Parrish and Partners, LLC as the most qualified firm.
PROJECT / ITEM NARRATIVE:
Engineering design and construction support services for corridor improvements to Burnt Church Road, S-7-163. This includes corridor improvements to approximately 1.3 miles along Burnt Church Road (S-7-163) from Bluffton Parkway to the intersection of Bridge St/Alljoy Road (S-7-13) extending approximately 250 feet down each intersecting route. A Shared-Use Path is planned throughout the project corridor. Widening the roadway from 2 lanes to 3 lanes is planned from Bluffton Parkway to Bridge St/Alljoy Road. Additionally, intersection improvements are planned at Bruin Road (S-7-120) to improve safety and traffic flow
FISCAL IMPACT:
The contract fee is based on time and materials for the scope of work totaling \$1,411,333.91 which is within the engineers estimate of \$1,500,000. The contract will be funded from Bluffton Road Impact Fees account 23020011-51160 with a balance of \$4,075,828.14.
STAFF RECOMMENDATIONS TO COUNCIL:
Staff recommends awarding RFQ#083121E Burnt Church Road Improvements to Parrish and Partners, LLC.
OPTIONS FOR COUNCIL MOTION:
Motion to approve/deny awarding RFQ#083121E Burnt Church Road Improvements to Parrish and Partners, LLC. <i>Next Step: Move forward to County Council recommending awarding RFQ#083121E Burnt Church Road Improvements to Parrish and Partners, LLC.</i>

Burnt Church Road improvements Design and Engineering Services										
RFQ 083121E										
Summary Score Sheet										
Evaluators	Name of Company	Name of Company	Name of Company	Name of Company	Name of Company	Name of Company	Name of Company	Name of Company	Name of Company	Name of Company
	AECOM	Davis & Floyd	Goodwyn Mills Cawood	HDR	ICE	J. Bragg	Michael Baker International	Parrish and Partners	SEPI	WSP USA
Atherton	90	88	83	90	94	92	87	97	92	84
Clarkson	88	97	91	95	98	82	92	95	91	81
Fields	89	82	80	88	92	92	81	95	89	85
TOTALS:	267	267	254	273	284	266	260	287	272	250
1. Parrish & Partners	287									
2. ICE	284									
3. HDR	273									



BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

ITEM TITLE:
Recommendation to Award IFB #011322E Year 5 Resurfacing to APAC-Atlantic, Inc.
MEETING NAME AND DATE:
Public Facilities Committee – February 22, 2022
PRESENTER INFORMATION:
Jared Fralix, Assistant County Administrator – Engineering Andrea Atherton, Transportation Engineering Director (Alternate) (5 mins)
ITEM BACKGROUND:
A pavement condition report was prepared by F&ME Consultants dated July 19, 2017, which serves as a basis for evaluating pavement maintenance and preservation methods for Beaufort County roadway network. On January 13, 2022, Beaufort County received 1 submission to IFB #011322E Year 5 Resurfacing. <i>This award was approved by County Transportation Committee at the January 19, 2022 meeting.</i>
PROJECT / ITEM NARRATIVE:
Analysis of the bid submitted revealed APAC Atlantic, Inc. as a responsive bidder.
FISCAL IMPACT:
APAC Atlantic, Inc. total of \$2,220,051 with a 10% contingency of \$222,000 for FDP Allowance and an Allowance of \$50,000 for Goethe Road repair/resurfacing for a total project cost of \$2,492,052 The funding for this project is Beaufort County Transportation C Funds Road Improvement account #23430011-54500 with a current balance of \$3,173,766.00.
STAFF RECOMMENDATIONS TO COUNCIL:
Staff recommends approval to award IFB#011322E Year 5 Resurfacing to APAC Atlantic, Inc.
OPTIONS FOR COUNCIL MOTION:
Motion to approve/deny recommendation to award IFB #011322E Year 5 Resurfacing to APAC Atlantic, Inc. <i>Next Step: Move forward to County Council to award IFB #011322E Year 5 Resurfacing to APAC Atlantic, Inc.</i>

PRELIMINARY BID TABULATION
PURCHASING DEPARTMENT

Item 10.



Project Name:	Beaufort County Road Resurfacing - Year 5
Project Number:	IFB 011322E
Project Budget:	
Bid Opening Date:	23-Nov-21
Time:	3:00PM
Location:	Beaufort County Purchasing Department
Bid Administrator:	Dave Thomas
Bid Recorder:	Victoria Moyer

The following bids were received for the above referenced project:

BIDDER	BID FORM	BID BOND	ALL ADDENDA	SCH OF VALUES	SUB LISTING	SMBE DOCS	Grand Total Price	
APAC-Atlantic, Inc.	X	X	X	X	X	X	\$ 1,236,149.50	Beaufort County Roads
							\$ 1,260,051.50	State Secondary Roads
							\$ -	
							\$ -	

Beaufort County posts PRELIMINARY bid tabulation information within 2 business days of the advertised bid opening. Information on the PRELIMINARY bid tabulation is posted as it was read during the bid opening. Beaufort County makes no guarantees as to the accuracy of any information on the PRELIMINARY tabulation. The bid results indicated here do not necessarily represent the final compliance review by Beaufort County and are subject to change. After the review, the final award will be made by Beaufort County Council and a certified bid tab will be posted online.

David Thomas

Bid Administrator Signature

Victoria Moyer

Bid Recorder

Schedule of Prices

Bidder: <u>APAC-Atlantic, Inc.</u>		Date: <u>January 13, 2022</u>				
IFB #011322E - Beaufort County Roads Resurfacing - Year 5 - revised addendum #3						
ROAD NAME	Approx Length	TERMINI DESCRIPTION	TREATMENT TYPE	QTY	UNIT	COST
MILL AND HMA OVERLAY						
Cardinal Road	0.42	Beach City - Mathews Dr.	1.5" mill / 200 #/SY Surface C	614	Tons	\$ 100,696.00
Broadland Cir	<u>0.26</u>	Hollowtail Dr. - Willowtrace Ln	1" mill / 150 #/SY Surface C	304	Tons	\$ 50,600.00
	0.68					
			Total HMA (tons)	918	Tons	NA
			Total Area of resurfacing (SY)	10,188	SY	NA
			6" FDP Allowance 5% of SY Total	510	SY	\$ 35,700.00
			TOTAL MILL & HMA Overlay (Total Includes FDP Allowance)			\$ 186,996.00 -
HMA OVERLAY						
Quarter Horse Rd	0.19	Clydesdale Cir - Palomino Rd	150 #/SY Surface C	182	Tons	\$ 77,408.00
Cherry Point Rd	0.22	Okatie Hwy - Unsurfaced	125 #/SY Surface D	228	Tons	\$ 34,656.00
Jonesvilled Rd	1.24	Spanish Wells Rd - Terminus	125 #/SY Surface D	1,219	Tons	\$ 165,682.00
Palmetto Parkway	0.37	William Hilton Pkwy - Mathews Dr	125 #/SY Surface D	437	Tons	\$ 55,824.00
Barberry Ln	0.02	Baywood Dr - Terminus	150 #/SY Surface C	39	Tons	\$ 8,687.00
Forest Field Rd	0.18	Parris Island Gtwy - Clydesdale Cir	150 #/SY Surface C	187	Tons	\$ 24,860.00
Shetland Ln	<u>0.06</u>	Clydesdale Cir - Clydesdale Cir	150 #/SY Surface C	58	Tons	\$ 8,404.00
	2.28					
			Total HMA (Tons)	2,350	Tons	NA
			Total Area of resurfacing (SY)	36,298	SY	NA
			6" FDP Allowance 5% of SY Total	1,815	SY	\$ 127,050.00
			TOTAL HMA Overlay (Total Includes FDP Allowance)			\$ 502,571.00 -
CMRB AND HMA Overlay						
Prince William Dr	0.16	Azalea Dr - Terminus	CMRB / 165 #/SY Surface C	179	Tons	\$ 91,098.00
Cedar Crest Cir	<u>0.30</u>	Sams Point Rd - Sams Point Rd	CMRB / 165 #/SY Surface C	277	Tons	\$ 124,024.00
	0.46					
			TOTAL CMRB And Overlay			\$ 215,122.00 -

Schedule of Prices

Bidder: <u>APAC-Atlantic, Inc.</u>		Date: <u>January 13, 2022</u>				
IFB #011322E - Beaufort County Roads Resurfacing - Year 5 - revised addendum #3						
ROAD NAME	Approx Length	TERMINI DESCRIPTION	TREATMENT TYPE	QTY	UNIT	COST
Microsurfacing						
Gardner Dr	0.90	278 - Leg-O-Mutton	Microsurfacing	11,706	SY	\$ 105,354.00
Willowtrace Ln	0.11	Lakepoint Dr - Broadland Cir	Microsurfacing	1,727	SY	\$ 9,498.50
Cardinal Court	0.06	Cardinal Rd - Terminus	Microsurfacing	1,269	SY	\$ 6,979.50
Sandy Pointe Dr	0.32	Skylark Dr - Sunny Glen Dr	Microsurfacing	4,624	SY	\$ 24,276.00
Knightsbridge Rd	0.81	Terminus - Terminus	Microsurfacing	11,725	SY	\$ 58,625.00
Sandy Beach Tr	0.10	Burkes Beach Trail - start of brick pavers	Microsurfacing	1,198	SY	\$ 6,589.00
Soperton Dr	0.27	Parking Lot - Terminus	Microsurfacing	4,185	SY	\$ 23,436.00
Ann Smith Dr	0.55	Burnt Church Rd - Soperton Dr	Microsurfacing	8,092	SY	\$ 46,529.00
Professional Village Cir	0.06	Terminate 300' from Sea Island Pkwy	Microsurfacing	1,365	SY	\$ 8,053.50
Prescott Rd	0.76	Old Sheldon Church - Terminus	Microsurfacing	7,800	SY	\$ 42,120.00
	3.94					
			Total Area (SY)	53,691	SY	NA
						TOTAL MICROSURFACING \$ 331,460.50
						GRAND TOTAL (Includes All Allowances) \$ \$1,236,149.50 -
UNIT PRICES						
		Leveling - SCDOT Surface D or E		\$ 145.00	Per Ton	
		6" FDP - SCDOT Intermediate C		\$ 70.00	Per SY	

Schedule of Prices

Bidder: <u>APAC-Atlantic, Inc.</u>		Date: <u>January 13, 2022</u>					
IFB #011322E - State Secondary Roads Resurfacing - Year 5 - Revised Addendum #2							
ROAD NAME	Approx Length	Termini Description	TREATMENT TYPE	QTY	UNIT	COST	
HMA OVERLAY							
S-258	Pleasant Point Dr	0.85	Brickyard Point N to End State Maint.	225 #/SY Surface C	1,268	Tons \$ 222,464.00	
S-392, 162, 462	Azalea Dr	0.65	Ivy Lane to Westvine Dr	175 #/SY Surface C	752	Tons \$ 103,056.00	
S-825	Marsh Hawk	<u>0.95</u>	Springfield Rd to Gadwall Dr	150 #/SY Surface C	942	Tons \$ 131,817.00	
		2.45					
			Total HMA (Tons)	2,962	Tons	NA	
			Total Area of resurfacing (SY)	32,406	SY	NA	
			6" FDP Allowance 5% of SY Total	1,620	SY	\$ 113,400.00	
			TOTAL HMA Overlay (Total Includes FDP Allowance)			\$ 570,737.00	-
CMRB AND HMA OVERLAY							
S-597	Stanley Farm Rd	0.15	Laurel Bay to Roseida	CMRB & 165 #/SY Surface C	182	Tons \$ 123,200.00	
S-75	Fripp Point Rd	<u>1.55</u>	Sea Island Pkwy to End State Maint.	CMRB & 165 #/SY Surface C	1,538	Tons \$ 549,614.50	
		1.70					
			TOTAL CMRB And Overlay			\$ 672,814.50	-
MISCELLANEOUS							
S-251	Center Drive E	0.73	Pine Ct. N. to Mossy Oaks Rd	Crack Seal		\$ 16,500.00	
			TOTAL Crack Seal			\$ 16,500.00	-
		4.88					
			GRAND TOTAL (Includes All Allowances)			\$ 1,260,051.50	-
UNIT PRICES							
	Leveling - SCDOT Surface D or E			\$ 145.00	Per Ton		
	6" FDP - SCDOT Intermediate C			\$ 70.00	Per SY		
	Portland Cement (CMRB Application)			\$ 197.00	Per Ton		



BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

ITEM TITLE:
Approval to Apply – SC DHEC FY23 Grants: Solid Waste (General Recycling and Organics Recovery), Used Oil, and Waste Tire
MEETING NAME AND DATE:
Public Facilities Committee – February 22, 2022
PRESENTER INFORMATION:
Jared Fralix, ACA-Engineering Cindy Carter, Solid Waste and Recycling Director (Alternate) (Time Needed for Item Discussion = 5 minutes)
ITEM BACKGROUND:
Beaufort County’s Solid Waste and Recycling Department has historically submitted applications and been awarded grants annually through SC DHEC. Four grants are now available: Solid Waste (General Recycling and Organics Recovery), Used Oil, and Waste Tire. The maximum award for the Solid Waste Grant is \$110,000 for the recovery and recycling of organics. There is a second component award of up to \$15,000 for general recycling and outreach. The Used Oil Grant supports our Collection Center oil program is awarded based on the need of supplies, with one component of professional development opportunity. Waste Tire Grants are intended for the removal or contracting related to waste tire recycling. None of the applications require matching funds and all are reimbursable grants.
PROJECT / ITEM NARRATIVE:
The South Carolina Department of Health and Environmental Control applications open on February 7, 2022, and close on April 1, 2022.
FISCAL IMPACT:
There are no matching funds required from Beaufort County.
STAFF RECOMMENDATIONS TO COUNCIL:
Approve the Solid Waste and Recycling Department to apply for FY23 SC DHEC grant opportunities for Solid Waste (General Recycling and Organics Recovery), Used Oil and Waste Tire.
OPTIONS FOR COUNCIL MOTION:
Motion to approve the submittal of grant applications for the 2023 SC DHEC grant cycle. Motion to deny the submittal of grant applications for the 2023 SC DHEC grant cycle.



Office of Solid Waste Reduction and Recycling FY2023 Waste Tire Grant Grant Proposal Instructions

DHEC's Office of Solid Waste Reduction and Recycling (Office) is accepting proposals from South Carolina local governments and regions for the implementation and continued operation of waste tire recycling programs.

A local government is a county, municipality, or any other political subdivision located wholly or partly within the county when such political subdivision provides solid waste management services. A region is a group of counties that has submitted a regional solid waste management plan to the department.

Submittal Instructions

Requests should be submitted electronically. If electronic submission presents a problem, please contact the Office for other submission options.

Requests will be accepted starting Monday, February 7, 2022 through 5:00 p.m. (EDT) on Friday, April 1, 2022.

Requests should be submitted in PDF or Microsoft Word format (.doc or .docx).

Requests received after the deadline will not be considered.

Incomplete submissions will not be considered. All questions must be thoroughly answered.

Faxed copies will not be considered.

Use this application only. Applications from prior years will not be accepted.

Electronic submissions **should be emailed to** swgrants@dhec.sc.gov

Please refer to Grant Guidelines for eligibility requirements.

For additional information, please contact Stefanie Vandiver at 803-898-1354 or Richard Chesley at 803-898-1327 or email swgrants@dhec.sc.gov

NOTE: *This offering does not commit DHEC to award a grant, to pay any cost incurred in the preparation of the application, or to procure or contract for articles of goods or services. DHEC reserves the right to accept or reject any or all proposals received as a result of this offering, or to cancel in part or in its entirety this offering if it is in the best interest of the State to do so.*

FY2023 Waste Tire Grant Program

Grant Purpose: Waste Tire Grants are to assist local governments in their responsibilities for the proper collection, transportation, management, and recycling of waste tires.

Uses for Waste Tire Grant Funding: Grant funds are intended for the removal or contracting for the removal of waste tires for processing and/or recycling, public education to promote recycling, and professional development related to waste tire recycling.

Waste Tire Grant Priorities: Grant awards will be prioritized based upon the following tiers as funding is available:

- 1: Stockpiles: Removal and recycling of waste tire stockpiles as approved and prioritized by DHEC
- 2: Contractor Costs: Recycling costs for current generation tires up to allowable shortfall limits
- 3: Public Education: Outreach activities to promote recycling of waste tires and promote reporting of illegal tire piles using the "See it, Report it" campaign
- 4: Professional Development: Travel and/or training for recycling professionals
- 5: Other Direct Costs: Material and/or equipment related to waste tire collection, transportation, and/or storage

Each county receives funding from the State Treasurer's Office on a quarterly basis for the management of waste tires. Grant funding for contractor costs is limited to the shortfall realized upon depletion of Treasurer's Office funding. Anticipated contractor costs will be calculated based on the Tire Fee Worksheet and historical data.

Proposal Frequency: Waste Tire Grant requests will be considered annually. As funding allows, quarterly proposals will be considered for the management of newly identified stockpiles or for unanticipated shortfalls in county funding for the management of current generation tires.

Review and Award Process: Grant proposals will be reviewed and assigned points based on responses to the questions in the proposal instructions. Funding recommendations will be made to the State Waste Tire Committee (WTC), which will submit recommendations to the State Solid Waste Advisory Council (SWAC) for final approval. Grant offers will be made in writing to the applicants. All grant awards will have an ending date of June 30, 2023.

Guidelines

FY2023 Waste Tire Grant Program

1. The Office will accept electronic requests starting Monday, February 7, 2022 through 5:00 p.m. (EDT) on Friday, April 1, 2022. Proposals received after the deadline will not be considered. Faxed or incomplete grant proposals will not be considered. If electronic submission presents a problem, please contact the Office for other available options.
2. Waste Tire Grants are made available to any local government or region in the State of South Carolina that provides solid waste services; any region that has submitted to DHEC a regional solid waste management plan; or, any eligible local government that applies on behalf of an informal region comprised of eligible local governments provided they include a signed Memorandum of Agreement between the local governments designating them to administer the funds.
3. Grants shall not be provided to any local government or region that does not demonstrate a good faith effort to meet the requirements of the S.C. Solid Waste Policy and Management Act of 1991.
4. Local governments must have submitted the appropriate reports as required by the S.C. Solid Waste Policy and Management Act of 1991, to include a complete Solid Waste Management Plan, an annual solid waste management progress report and full cost disclosure documentation.
5. Grants will not be provided for projects that are not consistent with the state or local solid waste management plan.
6. Grant proposals will be reviewed and assigned points based on responses to the questions in the proposal instructions. Funding recommendations will be made to the WTC, which will submit recommendations to the SWAC for final approval. Grant offers will be made in writing to the applicants.
7. Within thirty (30) days of notification by the SWAC as to the disposition of a party's grant proposal, the party may submit a written request to the SWAC for a review of the original grant decision. Within forty-five (45) days of the original grant decision, the Office will inform the appealing party of the hearing date, place, and time. Within sixty (60) days of the original decision, the SWAC will render a final decision.
8. All grants awarded will have an ending date of June 30, 2023.
9. The applicant must be able to provide documentation of ownership or present a signed lease agreement for any land that may be used in conjunction with the project proposed.
10. Activities undertaken to fulfill the requirements of the grant must be performed in compliance with all federal, state and local regulations.
11. The Grantee shall not provide any DHEC grant funds to private sector recycling programs unless specifically contracting for goods or services.
12. All grants shall be construed and enforced in accordance with the laws of the State of South Carolina.
13. Tires managed under the grant program may include tires accepted from verified automobile dismantlers. Transportation costs for the delivery of automobile dismantler tires to the county's approved facility will not be paid with grant funds.
14. The Waste Tire Grant funds are intended for the removal of or contracting for the removal of waste tires for processing or recycling. Specific items that may be requested include:

- a. Contract costs for the collection, transportation, processing, and/or recycling of waste tires. Awards are limited to the funding shortfall as calculated using the Tire Fee Worksheet. Municipalities will not be awarded contract costs except as approved for stockpile remediation or as specifically approved by DHEC.
 - b. Public education funding to promote recycling of waste tires. Award amounts are limited by population.
 - c. Up to \$750 may be requested for the recycling coordinator or other solid waste management personnel to attend conferences or seminars related to waste tire recycling. State limits are imposed for hotel costs, meals, and mileage.
 - d. Other direct costs associated with the collection, transportation, processing, and/or recycling of waste tires. Other direct cost items will not be considered if not fully described in the proposal.
15. All equipment purchases or facility construction projects will be reviewed on a cost-per-unit basis. Grantees must document:
- a. All costs associated with the project,
 - b. Estimates of the number of tires associated with the project, and
 - c. An evaluation of these costs over the life of the project.
16. Grantees shall ensure that all waste tires hauled to or from their facilities are hauled only by registered waste tire haulers, and that all waste tires hauled from their facilities are delivered only to DHEC approved or permitted waste tire recycling facilities.
17. Grant funds for the cleanup of stockpiles on private property will be considered only after other remediation efforts have been exhausted and as approved by DHEC. Stockpiled tires must be clearly documented on site maps and submitted with the proposal. Estimates of the number of tires must be included.
18. The evaluation of Waste Tire Grant proposals will include a review of the status of all county tire fee receipts. Documentation of all tire fee receipts should be made available to the Office with the proposal form. This is to include the current balance of the State Treasurer's Office quarterly tire distribution fund, past expenditures from that fund, planned expenditures from that fund, and any tire fees collected by the Applicant at landfills or other collection points.
19. Grant awards will be prioritized based upon the following tiers as funding is available:
- a. Removal of illegally stockpiled tires as approved by DHEC.
 - b. Contractor costs for the removal and recycling of tires accepted from county residents, businesses, and automobile dismantlers as verified by DHEC. Municipalities are not eligible for contractor costs under the grant. A list of verified dismantlers is available from the Office.
 - c. Public education to promote recycling of waste tires.
 - d. Professional development of county/city staff.
 - e. Other direct costs.
20. No person shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination in relation to, activities carried out under this grant program on the grounds of race, age, health status, handicap, color, sex, religion, or national origin.
21. DHEC reserves the right to offer funding in the grant instrument for goods or services that differ from the description provided in the grant request.

FY2023 Waste Tire Grant Proposal

Proposal Requirements

Responses to the items below will be used to assign point values to all proposals. Grant recommendations will be made based on a ranking by point value. Responses must be numbered 1 through 17 and addressed in numerical order. Incomplete proposals will not be considered.

Regions must answer on behalf of each individual county.

General Information (Questions 1- 2)

1. Provide local government name.
2. Provide names, addresses, phone numbers, and email addresses for the project manager, finance director, and authorized representative (i.e. county manager or administrator).

Education/Outreach Description (Questions 3 – 4)

Point Value: 0 to 10

3. Detail your education/outreach activities to promote waste tire recycling.
 - a. Provide an overview of the education/outreach activities that will be used to promote recycling of waste tires in your service area.
 - b. Specify amount requested for public education, not to exceed the maximum amounts listed below.
 - Population < 50,000: Maximum award \$2,000
 - Population 50,000 to 100,000: Maximum award \$3,000
 - Population > 100,000: Maximum award \$4,000

Reminder: DHEC will specify in the grant instrument an amount awarded for educational activities. Approval for individual items (e.g. brochures, ads, apps) will not be granted until after the grant award has been made, and must be requested in writing using the DHEC approval form, DHEC 2082. Publication, distribution and production may not be initiated until specifically approved by DHEC.

4. Specify amount requested for professional development, not to exceed \$750. Reminder: All professional development must be pre-approved prior to travel.

Program Description (Questions 5 – 10)**Point Value: 0 to 50**

5. Detail your county policy for accepting tires from county residents.
 - a. Identify the locations where tires are accepted.
 - b. Explain what fees are charged, and explain when and how fees are waived.
 - c. Provide tonnage estimates projected for FY23.
 - d. Identify where and by whom the tires will be hauled, processed and recycled.
6. Detail your county policy for accepting tires generated by in-county retailers of new tires.
 - a. Identify the locations where tires are accepted from retailers.
 - b. Explain what fees are charged, and when and how fees are waived. Describe required documentation (e.g., ST-390s, canceled checks, etc.).
 - c. Provide tonnage estimates projected for FY23.
 - d. Identify where and by whom the tires will be hauled, processed and recycled.
7. Detail your county policy for accepting tires generated by in-county automobile dismantlers.
 - a. Identify the locations where tires are accepted from auto dismantlers.
 - b. Explain what fees are charged, and when and how fees are waived. Describe required documentation (e.g., AD forms 1 and 2, etc.).
 - c. Provide tonnage estimates projected for FY23.
 - d. Identify where and by whom the tires will be hauled, processed, and recycled.
8. Detail your county policy for accepting tires generated by used tire dealers.
 - a. Identify the locations where tires are accepted.
 - b. Explain what fees are charged, and when and how fees are waived.
 - c. Provide tonnage estimates projected for FY23.
 - d. Identify where and by whom the tires will be hauled, processed, and recycled.
9. Detail your county policy for accepting tires generated by other entities, including those generated outside of the county.
 - a. Identify the locations where tires are accepted.
 - b. Explain what fees are charged, and when and how fees are waived.
 - c. Provide tonnage estimates projected for FY23.
 - d. Identify where and by whom the tires will be hauled, processed, and recycled.
10. Please indicate source(s) of County fee and tire acceptance policies (e.g., Public Works Division Internal Policy, county Solid Waste Management Plan, county ordinance, etc.). **Include a copy of your county's tire acceptance policy with this application.**

Stockpile Prevention (Question 11)**Point Value: 0 to 15**

11. Describe your county policies and practices for preventing, identifying, and managing illegal tire stockpiles.

Budget/Cost Justification (Questions 11-16)**Point Value: 0 to 20**

12. Describe your current contract(s) for recycling waste tires, or if no contract is in place, provide a description of how a contract would be solicited and awarded. Please include name of vendor and contract rate for each type of tire.
13. If transportation is handled separately from recycling, provide a description of your current contract(s) for transportation of waste tires; if no contract is in place, provide a description of how a contract would be solicited and awarded.

14. Specify amount requested for contractor costs to manage current generation tires, as calculated using the attached Tire Fee Worksheet. Contract costs will not be considered if the worksheet is not completed and provided with the funding request. "Current generation" tires are those generated by county residents or businesses on an ongoing basis. Current generation expenses may be requested by county governments only.
15. Specify amount requested for stockpile remediation (prior referral needed).
16. Specify amount requested for other direct costs. Include a detailed description of all goods and services requested. Requests lacking a clear detailed description will not be funded. Include descriptive literature and/or photos as applicable. (The Office does not anticipate awarding other direct costs in the fy2023 grant cycle.)

Budget/Cost Justification (Question 17)**Point Value: 0 to 5**

17. Provide a detailed budget with individual costs detailed for each item requested above.

**TIRE FEE WORKSHEET
(COUNTY GOVERNMENTS ONLY)**

Applicant:		Tire Hauler:		
Tons passenger tires managed annually:		Tire Recycler:		
Tons commercial truck/bus tires managed annually:				
Current balance of state Treasurer's Office quarterly tire disbursement fund:				
		FY21 Actual	FY22 Anticipated	FY23 Anticipated
Current Generation:	A.) Total tons managed			
	B.) Contracted rate/ton for removal/recycling	\$	\$	\$
	C.) Total Cost (A x B)	\$	\$	\$
Stockpile Clean-ups:	D.) Total tons managed			
	E.) Contracted rate/ton for removal/recycling	\$	\$	\$
	F.) Total Cost (D x E)	\$	\$	\$
Automobile Dismantler:	G.) Total tons managed			
	H.) Contracted rate/ton for removal/recycling	\$	\$	\$
	I.) Total Cost (G x H)	\$	\$	\$
Revenues:	J.) Treasurer's Office Disbursement	\$	\$	\$
	K.) Tipping Fees for Waste Tires	\$	\$	\$
	L.) Revenue from other sources	\$	\$	\$
	M.) Total Revenues (J + K + L)	\$	\$	\$
Calculate your anticipated shortfall amount using the numbers from FY23 Anticipated column above:				
Total anticipated cost for FY23 (C + F + I):				\$
Less: Total anticipated Revenues for FY23 (M):				\$
Anticipated Shortfall:				
Contractor costs requested cannot exceed this amount.				\$



Office of Solid Waste Reduction and Recycling
FY2023 Used Oil Grant
Grant Proposal Instructions

DHEC's Office of Solid Waste Reduction and Recycling (Office) is accepting proposals from South Carolina local governments and regions for the collection, transportation and recycling of used motor oil and related items accepted from do-it-yourself oil collection activities.

A local government is a county, any municipality located wholly or partly within the county, and any other political subdivision located wholly or partly within the county when such political subdivision provides solid waste management services. A region is a group of counties that has submitted a regional solid waste management plan to the department.

Submittal Instructions

Requests should be submitted electronically. If electronic submission presents a problem, please contact the Office for other submission options.

Requests will be accepted starting Monday, February 7, 2022 through 5:00 p.m. (EDT) on Friday, April 1, 2022.

Requests should be submitted in PDF or Microsoft Word format (.doc or .docx).

Requests received after the deadline will not be considered.

Incomplete submissions will not be considered. All questions must be thoroughly answered.

Faxed copies will not be considered.

Use this application only. Applications from prior years will not be accepted.

Electronic submissions **should be emailed to** swgrants@dhec.sc.gov

Please refer to the enclosed Grant Guidelines for eligibility requirements.

For additional information, please contact Woody Barnes at 803-898-1345 or Richard Chesley at 803-898-1327 or email swgrants@dhec.sc.gov

NOTE: *This offering does not commit DHEC to award a grant, to pay any cost incurred in the preparation of the application, or to procure or contract for articles of goods or services. DHEC reserves the right to accept or reject any or all proposals received as a result of this offering, or to cancel in part or in its entirety, this offering if it is in the best interest of the State to do so.*

Used Oil Grant Program

Grant Purpose: The purpose of the Used Oil Grant is to assist local governments with the collection, transportation and recycling of used motor oil and related items accepted from do-it-yourself oil collection activities. “Related items” refers to such material as motor oil bottles and used oil filters. Used Oil Grants are made available to local governments in accordance with the eligibility requirements outlined in the Grant Guidelines.

Uses for Used Oil Grant Funding: Grant funding may be requested for the establishment and continued operation of used oil collection and recycling programs that accept used motor oil and related items from household do-it-yourself oil changers. Funding priorities are outlined below.

Review and Award Process: Used Oil Grant proposals will be considered annually. Proposals are reviewed and assigned points based on responses to the questions in the proposal instructions. Grant proposals will be ranked and funding recommendations made to the State Solid Waste Advisory Council (SWAC) for final approval. Grant offers will be made in writing to the applicants. All grant awards will have an ending date of June 30, 2023.

Used Oil Grant Priorities: Grant awards will be prioritized based upon the following tiers as funding is available.

1. New oil collection centers and/or oil and oil filter recycling.

Equipment and supplies for the establishment and operation of new used oil collection centers and contract costs for oil and oil filter recycling. Examples: Tanks for the collection of used motor oil, oil/gas mixtures, and farmer oil; carport covers and pads to house collection and storage equipment; drums and drum covers or other collection containers for used oil filter and bottle collection; and, supplies such as oil dry, spill kits, socks, drum liners, signs, decals, and funnels. Used oil and oil filter collection is not to exceed the State Contract price.

2. Equipment and supplies directly related to the continued operation or the expansion of existing used oil collection centers. Examples: Replacement or supplemental tanks for the collection of used motor oil, oil/gas mixtures, and farmer oil; carport covers and pads to house collection and storage equipment; drums and drum covers or other collection containers for used oil filter and bottle collection; and, supplies such as oil dry, spill kits, socks, drum liners, signs, decals, and funnels.

3. Public education and professional development.

DHEC will specify in the grant instrument the amount awarded for educational activities. Limits for public information/education projects are based on population and are described in #4 of the Proposal Requirements. Approval for individual items (e.g. brochures, ads, apps) will only be given after the grant has been awarded, and must be requested in writing with form DHEC 2082. Publication, distribution and production may not be initiated without specific approval by DHEC. Costs for professional development activities, such as travel to trainings or conferences, may be requested up to \$750. Professional development must be for designated representatives and approved in writing by the Office prior to travel.

4. Site preparations for the establishment of new, or for the expansion of existing, recycling centers that include collection of used motor oil and related products.

Awards for site preparation are limited to $\frac{1}{3}$ of the total cost for items not directly related to collection of motor oil and related materials. Examples: Grading, paving, fencing, lighting, and attendants' buildings.

5. Other direct or indirect costs associated with the collection of used motor oil and related products. Examples: Used oil heaters, loading docks, buildings, and vehicles.

Guidelines
FY2023 Used Oil Grant Program

1. The Office will accept electronic requests starting Monday, February 5, 2022 through 5:00 p.m. (EDT) on Friday, April 1, 2022. Proposals received after the deadline will not be considered. Faxed or incomplete grant proposals will not be considered. If electronic submission presents a problem, please contact the Office for other available options.
2. Used Oil Grants are made available to any local government or region in the State of South Carolina that provides solid waste services; any region that has submitted to DHEC a regional solid waste management plan; or, any eligible local government or region that applies on behalf of an informal region comprised of eligible local governments provided they include a signed Memorandum of Agreement between the local governments designating them to administer the funds.
3. Grants shall not be provided to any local government or region that does not demonstrate a good faith effort to meet the requirements of the S.C. Solid Waste Policy and Management Act of 1991.
4. Local governments and regions must have submitted the appropriate reports as required by of the S.C. Solid Waste Policy and Management Act of 1991, to include a complete Solid Waste Management Plan, an annual solid waste management progress report, and full cost disclosure documentation.
5. Grants will not be provided for projects that are not consistent with the state or local county solid waste management plan.
6. Grant proposals will be reviewed and assigned points based on responses to the questions in the proposal instructions. Grant requests will be ranked and funding recommendations made to the SWAC for final approval. Grant offers will be made in writing to the applicants.
7. Within 30 days of notification by the SWAC as to the disposition of a party's grant proposal, the party may submit a written request to the SWAC for a review of the original grant decision. Within 45 days of the original grant decision, the Office will inform the appealing party of the hearing date, place and time. Within 60 days of the original grant decision, the SWAC shall render a final decision.
8. All grants awarded will have an ending date of June 30, 2023.
9. The applicant must be able to provide documentation of ownership or present a signed lease agreement for any land that may be used in conjunction with the project proposed.
10. Activities undertaken to fulfill the requirements of the grant must be performed in compliance with all federal, state, and local regulations.
11. The grantees shall not provide any DHEC grant funds to private sector recycling programs unless specifically contracting for goods or services.
12. All grants shall be construed and enforced in accordance with the laws of the State of South Carolina.
13. Used Oil Grant Funds are intended for the establishment, expansion, and continued operation of used motor oil collection programs for do-it-yourself oil changers. This is to include programs related to the collection of used motor oil, oil filters, oil bottles, and oil/gas mixtures.
14. The Used Oil Grant Program is a competitive grant program and award amounts will be based on need. The amount awarded for the educational component will be limited by population.

15. Grantees that own or operate used oil collection centers must ensure that their used oil is transported by transporters who have obtained an EPA identification number and a registration from DHEC. Item 11.
16. The grantee will be responsible for ensuring that used oil transported from the used oil collection centers is recycled at an approved facility. The grantee is also responsible for ensuring that used oil filters and/or oil bottles collected under this grant are recycled.
17. Grantees that own or operate used oil collection centers must comply with the generator standards in Subpart C of S.C. Regulation 61-107.279.
18. Containers and tanks used to store used oil at collection centers must be equipped with a secondary containment system capable of retaining the volumetric contents of the largest tank or container.
19. The secondary containment system must consist of, at a minimum: (a) dikes, berms, retaining walls, or similar structures and (b) a floor. The floor must cover the entire area within the dikes, berms, or retaining walls. On some tanks, the secondary containment may be a feature of the tank.
20. The entire containment system, including walls and floor, must be sufficiently impervious to used oil to prevent any used oil released into the containment system from migrating out of the system to the soil, groundwater, or surface water.
21. Oil collection tanks, containment systems, oil bottle collection containers, oil bottle drain racks, and oil filter collection containers are to be placed on a concrete pad under a cover of a size sufficient to prevent rainwater from collecting in the containment basin and to prevent any used oil from migrating into the environment.
22. Grantees that own or operate used oil collection facilities must notify DHEC in writing if they intend to cease the collection of used oil, oil/gas mixtures, oil filters, or used oil bottles.
23. No person shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination in relation to, activities carried out under this grant program on the grounds of race, age, health status, handicap, color, sex, religion, or national origin.
24. DHEC reserves the right to offer funding in the grant instrument for goods or services that differ from the description provided in the grant request.

Proposal Requirements

Responses to the items below will be used to assign point values to the proposal. Grant recommendations will be made based on a ranking by point value. Responses must be numbered 1 through 6 and addressed in numerical order. Incomplete proposals will not be considered.

Regions must answer on behalf of each individual county.

General Information (Questions 1-2)

1. Provide local government name.
2. Provide names, addresses, phone numbers, and e-mail addresses for the project manager, finance director, and authorized representative (i.e. city/county manager or administrator).

**Program Description
Point Value: (0 to 15)**

3. Describe your current motor oil collection program:
List and/or map of all sites at which used oil, farmer oil, gas/oil mixtures, oil filters, and oil bottles are collected. Include any equipment located at these sites, such as carport covers, concrete pads, bottle/filter drums, drain racks, etc. Include any proposed sites being developed.

**Education/Outreach Description
Point Value: (0 to 15)**

4. Describe the outreach and education efforts that will be used in the coming year to promote the recycling, including the recycling of used motor oil and related materials, in your service area.
 - a. Describe the activities and materials that will be used to promote oil recycling.
 - b. Specify amount requested for public education, not to exceed the maximum amounts listed below:
 Population < 50,000: Maximum award \$2,000
 Population 50,000 to 100,000: Maximum award \$3,000
 Population > 100,000: Maximum award \$4,000

Reminder: DHEC will specify in the grant instrument an amount awarded for educational activities. Approval for individual items (e.g. brochures, ads, apps) will not be granted until after the grant award has been made, and must be requested in writing using the DHEC approval form, DHEC 2082. Publication, distribution and production may not be initiated until specifically approved by DHEC.

5. Describe the funding needed to continue, expand, or improve your oil collection program; number each item according to the outline below:
- a. Describe request for equipment and supplies: (e.g., boxes, bags, cement pads, used oil collection tank, gas/oil mixture collection tank, farmer oil collection tank, oil bottle containers, oil filter containers, carport covers, oil drain pans, signs, and waste oil heaters).
 - (1) Provide a complete description of items requested.
 - (2) Specify amount requested for each piece of equipment/supplies: \$
 - (3) Identify location where equipment is to be placed.
 - (4) Attach descriptive literature, brochures, photos of equipment requested, etc.
 - b. Describe request for contract services: (used oil and/or filter collection)
 - (1) Include a complete description of the service.
 - (2) Identify the location(s) to be serviced and the number of units/pick-ups.
 - (3) Specify amount requested for contract services: \$
 - (4) If not using the State Contract, please explain your plans.
 - c. Describe request for site preparation funding: (e.g., clearing, fencing or paving for oil collection sites, or up to one-third of non-oil related site prep costs; if building a new site, include a copy of the deed or lease).
 - (1) Include a description of proposed work, including who will perform the work.
 - (2) Specify amount requested for site preparation: \$
 - (3) Identify the location of the proposed site, including a map and address for all sites.
 - (4) Describe the property ownership (leased, owned, in negotiation, etc.)
 - d. Specify amount requested for professional development: \$
Request is not to exceed \$750.00
Reminder: All professional development must be pre-approved by the Office prior to travel.
 - e. Describe request for other direct costs:
 - (1) Specify the amount being requested: \$
 - (2) Provide a detailed explanation of the item(s) or service(s) being requested. Requests lacking a clear, detailed description will not be funded.
 - (3) Provide a detailed explanation of how the item or service will enhance your used oil collection program.
 - (4) Include any appropriate literature, brochures, or photos.

Budget/Cost Justification
Point Value: (0 to 10)

6. Provide a detailed budget with individual costs detailed for each item requested in numbers 4 and 5 above. Include total dollar amount requested.



Office of Solid Waste Reduction and Recycling FY2023 Solid Waste Reduction & Recycling Grant Grant Proposal Instructions

DHEC's Office of Solid Waste Reduction and Recycling (Office) is accepting proposals from South Carolina local governments and regions for the implementation or expansion of waste reduction and/or recycling projects.

A local government is a county, municipality, or any other political subdivision located wholly or partly within the county when such political subdivision provides solid waste management services. A region is a group of counties that has submitted a regional solid waste management plan to the department.

Submittal Instructions

Requests should be submitted electronically. If electronic submission presents a problem, please contact the Office for other submission options.

Requests will be accepted starting Monday, February 7, 2022 through 5:00 p.m. (EDT) on Friday, April 1, 2022.

Requests should be submitted in PDF or Microsoft Word format (.doc or .docx).

Requests received after the deadline will not be considered.

Incomplete submissions will not be considered. All questions must be thoroughly answered.

Faxed copies will not be considered.

Use this application only. Applications from previous years will not be accepted.

Electronic submissions **should be emailed to** swgrants@dhec.sc.gov

Please refer to the enclosed Grant Guidelines for eligibility requirements.

For additional information, please contact Alex Miller at 803-898-1324 or Richard Chesley at 803-898-1327 or email swgrants@dhec.sc.gov

NOTE: *This offering does not commit DHEC to award a grant, to pay any cost incurred in the preparation of the proposal, or to procure or contract for articles of goods or services. DHEC reserves the right to accept or reject any or all proposals received as a result of this offering, or to cancel in part or in its entirety this offering if it is in the best interest of the State to do so.*

Grant Purpose:

The purpose of the Solid Waste Reduction and Recycling Grant program is to assist local governments and regions in their efforts to achieve the recommended state municipal solid waste (MSW) recycling goal of 40 percent and achieve the recommended MSW disposal goal of 3.25 lbs. or less per person per day. Grant awards are anticipated in two grant programs. Local governments may apply for one or both grant awards:

1. General Recycling Solid Waste Grant.

A general recycling and outreach/education grant is offered for residential or commercial projects that support recycling; efforts directed at decreasing contamination of residential recyclables; and/or, residential and backyard composting. The general recycling grant will have maximum awards up to \$15,000 per local government, where funds allocated for outreach/education of this total will not exceed \$5,000.

2. Organics Recovery and Recycling Grant.

A very competitive and innovative organics recovery and recycling grant will be offered. The Department will award up to two organics recovery and recycling grants based on the quality of the application. The organics recovery and recycling grant will have a maximum award of up to \$110,000 total. A maximum of two proposals may be awarded.

Grant Conditions:

- All outreach/education materials must make use of the **Recycle Right SC** or **Don't Waste Food SC educational** campaigns.
- The evaluation of general recycling grant proposals will give special consideration to new programs, new or innovative projects, or projects that expand existing programs.
- Organics recovery and recycling funds will be awarded on a competitive basis to applicants that demonstrate a plan consistent with the grant goal. The evaluation of organics recovery and recycling grant proposals will give special consideration to new or innovative projects. To be eligible, applicants must attend the Office's grants workshop.
- Recurring expenses, indirect costs, professional development, and prizes or giveaways will not be considered.

Review and Award Process:

- Grant proposals will be reviewed and assigned points based on responses to the questions in the proposal instructions.
- Grant requests will be ranked, and funding recommendations made to the State Solid Waste Advisory Council (SWAC) for final approval.
- Grant offers will be made in writing to the applicants.
- All grant awards will have an ending date of June 30, 2023.

Reminders:

- The DHEC grant instrument will specify an award amount for education materials, but approval for individual items will not be made until after the grant has been awarded.
- Specific items and materials must be requested in writing, using the DHEC 2082 approval form.
- Publication, distribution, and production of educational materials may not be initiated until specifically approved by DHEC.

Guidelines

FY2023 Solid Waste Reduction and Recycling Grant Program

Item 11.

1. The Office will accept electronic requests starting Monday, February 7, 2022 through 5:00 p.m. (EDT) on Friday, April 1, 2022. Proposals received after the deadline will not be considered. Faxed or incomplete grant proposals will not be considered. If electronic submission presents a problem, please contact the Office for other available options.
2. Solid Waste Reduction and Recycling Grants are made available to any local government in the State of South Carolina that provides solid waste services; any region that has submitted to DHEC, a regional solid waste management plan; or any eligible local government that applies on behalf of an informal region comprised of eligible local governments, provided they include a signed Memorandum of Agreement between the local governments designating them to administer funds.
3. Grants shall not be provided to any local government or region that has not demonstrated a good faith effort to meet the requirements of the S.C. Solid Waste Policy and Management Act of 1991.
4. Local governments must have submitted the appropriate reports as required by the S.C. Solid Waste Policy and Management Act of 1991, to include a complete solid waste management plan, an annual solid waste management progress report, and full-cost disclosure documentation.
5. Grants will not be provided for projects that are not consistent with the state or local county solid waste management plan.
6. Grant proposals will be reviewed and assigned points based on responses to the questions in the proposal instructions. Grant requests will be ranked, and funding recommendations made to the SWAC for final approval. Grant offers will be made in writing to the applicants.
7. Within thirty (30) days of notification by the SWAC as to the disposition of a party's grant proposal, the party may submit a written request to the SWAC for a review of the original grant decision. Within forty-five (45) days of the original grant decision, the Office will inform the appealing party of the hearing date, place, and time. Within sixty (60) days of the original grant decision, the SWAC shall render a final decision.
8. All grant awards will have an ending date of June 30, 2023.
9. The applicant must be able to provide documentation of ownership or present a signed lease agreement for any land that may be used in conjunction with the project proposed.
10. Activities undertaken to fulfill the requirements of the grant must be performed in compliance with federal, state, and local regulations.
11. The Grantee shall not provide any DHEC grant funds to private sector recycling programs unless specifically contracting for goods or services.
12. All grants shall be construed and enforced in accordance with the laws of the State of South Carolina.
13. No person shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination in relation to, activities carried out under this grant program on the grounds of race, age, health status, handicap, color, sex, religion, or national origin.
14. DHEC reserves the right to offer funding in the grant instrument for goods or services that differ from the description provided in the grant request.

1. General Recycling Grant Proposal Instructions

Project Goal: To assist local governments and regions in their efforts to achieve the recommended state municipal solid waste (MSW) recycling goal of 40% and achieve the recommended MSW disposal goal of 3.25 lbs. or less per person per day.

Anticipated Awards: Not to exceed \$15,000 per local government, where funds allocated for outreach/education of this total will not exceed \$5,000.

Expenses Considered: The purchase of equipment, educational materials, and items necessary to support the project or activity; performance of site preparation; and development and/or implementation of promotional/educational programs to support recycling, waste reduction, and composting in schools, homes, and businesses.

Expenses Not Considered Include: Recurring expenses, such as permanent personnel costs and indirect costs; professional development; and prizes or giveaways.

Responses to the items below will be used to assign point values to all proposals. Grant recommendations will be made based on a ranking by point value. Responses must be numbered 1 through 17 and addressed in numerical order. Incomplete proposals will not be considered.

General Information

1. Provide local government name.
2. Provide names, addresses, phone numbers, and email addresses for the project manager, finance director, and authorized representative (i.e. city/county manager or administrator).

Project Description Point Value: 0 to 35

3. Describe the overall project for which grant funds are requested.
4. Identify the targeted commodity/commodities (e.g., glass, cardboard, electronics, etc.)
5. Describe the targeted source(s) of the materials (e.g., residences, schools, businesses, multi-family housing, commercial, institutions, government offices/agencies, etc.)
6. Is this project in the planning, implementation, or assessment stage?
7. Describe how the materials identified are currently being collected, transported, stored, and marketed.
8. Describe any changes to how the materials identified will be collected, transported, stored, and marketed upon full implementation of the grant project.
9. Detail the potential vendors to whom recyclables will be marketed.
10. Describe all outreach/educational activities that will be undertaken to promote the project.

Program Benefit Point Value: 0 to 40

11. Describe the amount of targeted material currently being collected from the targeted source.
12. Describe the estimated increase or improvement expected as a result of the grant.
13. Explain how you arrived at this estimate.

Regionalization Point Value: 0 to 10

14. If this is a regional application, please describe all parties and explain the activities for which each party will be responsible.
15. If this is a regional application, provide a breakdown by local government of the estimates provided in numbers 11 and 12 above.

Budget/Cost Justification Point Value: 0 to 15

16. Provide a detailed budget for the project, including cost estimates for each item for which funding is being requested. Include photos or descriptive literature as available.
17. Describe any shortfalls for which grant funding will not be adequate and explain how any additional funding will be secured. Include matching funds, in-kind contributions, and sponsored contributions/grants from other sources.

2. Organics Recovery and Recycling Grant Proposal Instructions

Item 11.

Project Goal: To increase the recovery of organic material (e.g., food waste, yard trimmings, cooking oil) through implementation of a new program or enhancement of an existing program designed to divert organics to the landfill. Any education/outreach materials associated with the project must be approved by the Office prior to production.

Expenses Considered: Construction, renovation, or expansion of facilities, equipment, and/or supplies to increase recovery of organic material; education/outreach material to promote and communicate the project to the community; first year of contractor costs.

Expenses Not Considered Include: Recurring expenses (e.g., permanent personnel costs and indirect costs, professional development, and prizes or giveaways).

Anticipated Awards: The Office anticipates awards not to exceed \$110,000 total for awarded proposals with a maximum of two proposals may be awarded.

Responses to the items below will be used to assign point values to all proposals. Grant recommendations will be made based on a ranking by point value. Responses must be numbered 1 through 14 and addressed in numerical order. Incomplete proposals will not be considered.

General Information

1. Provide local government name.
2. Provide names, addresses, phone numbers, and email addresses for the project manager, finance director, and authorized representative (i.e. county manager or administrator).

Project Description

Point Value: 0 to 50

3. Provide a detailed description of the project for which grant funding is requested.
4. Describe the specific items for which grant funding is being requested.
5. Identify the target audience and describe how the project will be communicated to the target audience (e.g., education/outreach).
6. Provide a projected implementation timeline of the project.
7. List community partners, if any, which will be involved.

Project Benefit

Point Value: 0 to 25

8. Explain how the project will benefit the community, increase the quantity of recovered organics, and/or otherwise impact the efficiencies of your program.
9. Describe how the proposed project makes use of existing infrastructure and complements or improves existing programs.
10. Describe how the project will continue beyond the grant.

Regionalization

Point Value: 0-10

11. If this is a regional application, please describe all parties and explain the activities for which each party will be responsible.
12. If this is a regional application, please explain how efficiencies will be achieved through a regional approach.

Budget/Cost Justification

Point Value: 0-15

13. Provide a detailed budget for the project, including cost estimates for each item for which funding is being requested. Include photos or descriptive literature as available.
14. Describe any shortfalls for which grant funding will not be adequate and explain how any additional funding will be secured. Include matching funds, in-kind contributions, and sponsored contributions/grants from other sources.



BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

Item 12.

ITEM TITLE:
Hilton Head Island Airport – Recommendation of approval to apply for US Department of Transportation Small Community Air Service Development Program (SCASDP) Grant <i>(Fiscal impact: \$25,000 Airport pledge (if needed and likely split over 2 years); total grant amount: \$500,000) The funds will come from the airport’s marketing budget, Line item 51000</i>
MEETING NAME AND DATE:
Public Facilities Committee – February 22, 2022
PRESENTER INFORMATION:
Jared Fralix, Assistant County Administrator – Engineering Jon Rembold, Airports Director – Alternate (5 minutes)
ITEM BACKGROUND:
The airport has applied for this grant program twice previously but has not been awarded a SCASDP Grant. The grant is available to smaller airports to support air service development in order to boost the subject airport’s ability to fulfill its role in the National Airport System.
PROJECT / ITEM NARRATIVE:
These funds are to be used for air service marketing/brand awareness and would be expended to create/increase awareness of air service directly to Hilton Head Island in key originating markets. USDOT will award up to \$17M in grants across the country in this year’s opportunity. This application is written on behalf of the island – as the destination – and will have pledge funds from community partners in the amount of \$100,000. The goal is to increase flights/passengers into the airport, generating revenue for the airport in several revenue areas. Grants like this one help substantially because the airport does not have significant funds for marketing in the large metro areas from which most visitors travel. There is constant competition for passengers and your airport competes against a very wealthy neighbor in a bordering state.
FISCAL IMPACT:
The airport will pledge a maximum of \$25,000 as needed over two years, in matching funds for a total grant application of \$500,000. This is planned in the airport’s marketing budget, line item 51000. The marketing budget for FY 23 is \$290,000
STAFF RECOMMENDATIONS TO COMMITTEE:
Approve Authorizing County Administrator to apply for US Department of Transportation Small Community Air Service Development Program (SCASDP) Grant
OPTIONS FOR COMMITTEE MOTION:
Motion to approve /deny the recommendation to apply for US Department of Transportation Small Community Air Service Development Program (SCASDP) Grant
(Next step: County Council Meeting – March 8, 2022)

Order 2022-1-8
Served: January 12, 2022



**UNITED STATES OF AMERICA
DEPARTMENT OF TRANSPORTATION
OFFICE OF THE SECRETARY
WASHINGTON, D.C.**

Issued by the U.S. Department of Transportation
on the 12th day of January, 2022

In the Matter of Grant Applications

**SMALL COMMUNITY AIR SERVICE
DEVELOPMENT PROGRAM**

under 49 U.S.C. § 41743

Docket DOT-OST-2022-0003

**ORDER SOLICITING
SMALL COMMUNITY GRANT APPLICATIONS**

By this Order, the U.S. Department of Transportation (the Department or DOT) invites applications from communities and/or consortia of communities interested in obtaining a Federal grant under the Small Community Air Service Development Program (“Small Community Program” or “SCASDP”) to address air service and airfare issues in their communities. As discussed below, the Department has up to \$17 million available for FY 2021 grant awards to carry out this program.

APPLICATION DEADLINE

To participate in this proceeding, interested communities, or consortia of communities, must submit applications of no more than 20 one-sided pages each (excluding the completed Application for Federal Domestic Assistance (SF424), Summary Information schedule, and any letters from the community or an air carrier showing support for the application). These applications, including all required information, must be submitted to www.grants.gov no later than 4:00 PM EDT on March 15, 2022.¹ Applicants are strongly encouraged to submit applications in advance of the deadline. Please be aware that applicants must complete the grants.gov registration process before submitting an application, and that this process usually

¹ Applicant communities are encouraged to include all support letters with their applications to ensure that the Department has a complete record upon which to act. To the extent practicable, each community should include all support letters in one .pdf file submitted with its application. Any support letter that a community submits after the deadline for applications has passed will be considered by the Department only to the extent practicable. Moreover, any support letter or comment received in connection with this proceeding will be posted in this Docket, along with any Department response to that submission.

takes two to four weeks to complete.² The Department will not accept late-filed applications except under limited circumstances related to technical difficulties. Additional information on applying through grants.gov is in Appendix A, including a notice regarding late-filed applications.

ORGANIZATION OF THIS ORDER SOLICITING APPLICATIONS

In accordance with the requirements of 2 CFR Part 200, this Order is organized into the following sections:

- A. Program Description
- B. Federal Award Information
- C. Eligibility Information
 - 1. Eligible Applicants
 - 2. Cost Sharing or Matching
- D. Application and Submission Information
 - 1. Address to Request Application Package
 - 2. Content and Form of Application Submission
 - 3. Dun and Bradstreet Universal Numbering System (DUNS) Number and System for Award Management (SAM)
 - 4. Submission Dates and Times
 - 5. Funding Restrictions
 - 6. Other Submission Requirements
- E. Application Review Information
 - 1. Criteria
 - a. Priority Selection Criteria
 - b. Secondary Selection Criteria
 - c. Additional Guidance
 - 2. Review and Selection Process
- F. Federal Award Administration Information
 - 1. Federal Award Notices
 - 2. Administrative and National Policy Requirements
 - 3. Reporting
- G. Federal Awarding Agency Contact
- H. Other Information
 - 1. Air Service Development Zone Designation
 - 2. Submission of Confidential Commercial Information

Appendix A – Additional Information on Applying Through www.grants.gov

Appendix B – Summary Information

Appendix C – Application Checklist

Appendix D – Confidential Commercial Information

² If an applicant experiences difficulties at any point during the registration or application process, it should contact the grants.gov support center by email (support@grants.gov) or by telephone (1-800-518-4726, available 24/7 except Federal holidays). See www.grants.gov/web/grants/support.html.

A. PROGRAM DESCRIPTION

The Small Community Program was established by the Wendell H. Ford Aviation Investment and Reform Act for the 21st Century (Pub. L. No. 106-181), reauthorized by the Vision 100-Century of Aviation Reauthorization Act (Pub. L. No. 108-176), and subsequently reauthorized by the FAA Modernization and Reform Act of 2012 (Pub. L. No. 112-95) as amended, the Disaster Tax Relief and Airport and Airway Extension Act of 2017 (Pub. L. No. 115-63), and the FAA Reauthorization Act of 2018 (Pub. L. No. 115-254) (FAA 2018). The program is codified at 49 U.S.C. § 41743. The program is designed to provide financial assistance to small communities to help them enhance their air service. The Department provides this assistance in the form of grants that are disbursed on a reimbursable basis.

The Small Community Program is authorized to receive appropriations under 49 U.S.C. § 41743(e)(2). Appropriations are provided for this program for award selection in FY 2021 pursuant to the Consolidated Appropriations Act, 2020 (Pub. L. No. 116-94), and the Consolidated Appropriations Act, 2021 (Pub. L. No. 116-260).

B. FEDERAL AWARD INFORMATION

No more than four communities or consortia of communities, or a combination thereof, from the same State may be selected to participate in the program in any fiscal year. No more than 40 communities or consortia of communities, or a combination thereof, may be selected to participate in the program in each year for which the funds are appropriated. Applications for renewal or supplementation of existing projects are not eligible to compete.

Pursuant to the authorities described above, the Department has up to \$17 million available for FY 2021 grant awards to carry out this program. There is no minimum or maximum individual award amount, and the amounts awarded will vary depending upon the features and merits of the selected applications. In past years, the Department's individual grant sizes have ranged from \$20,000 to nearly \$1.6 million. Funding amounts made available for reimbursement may be impacted by future limitations placed on the spending authority and appropriations enacted for the Department. The Department may, at its discretion, issue partial funding awards up to the level authorized and provided that the above conditions are met. Additional information on the budget process may be found in OMB A-11: <https://www.whitehouse.gov/omb/information-for-agencies/circulars/>.

C. ELIGIBILITY INFORMATION

1. Eligible Applicants

The Department determines application eligibility as part of the Eligibility Review stage. Applicants and applications deemed ineligible at this stage will be disqualified. The Department will apply the criteria under Section C.1 as part of the Eligibility Review stage.

Only public entities may apply for and serve as the legal sponsor of a grant under the Small Community Program. Private organizations cannot be the lead applicant. A community may file only one application for a grant, either individually or as part of a consortium.

Consortium Applications: Both individual communities and consortia of communities are eligible for SCASDP funds. An application from a consortium of communities must be one that seeks to facilitate the efforts of the communities working together toward one joint grant project, with one joint objective, including the establishment of one entity to ensure that the joint objective is accomplished.

Communities Without Existing Air Service: Communities that do not currently have commercial air service are eligible for SCASDP funds.

Eligible Projects: The Department is authorized to award grants under 49 U.S.C. § 41743(d) to communities that seek to provide assistance to:

- A U.S. air carrier³ to subsidize service to and from an underserved airport for a period not to exceed 3 years;
- An underserved airport to obtain service to and from the underserved airport; and/or
- An underserved airport to implement such other measures as the Secretary, in consultation with such airport, considers appropriate to improve air service both in terms of the cost of such service to consumers and the availability of such service, including improving air service through marketing and promotion of air service and enhanced utilization of airport facilities.

Eligibility Limitations:

Hub Size: In order to satisfy the hub size requirement set forth in 49 U.S.C. § 41743(c)(1)(A), the airport serving the community or consortium may not be larger than a small hub airport, as determined using the FAA’s most recently published classification effective on the Department’s set application deadline (due date).⁴

Same Project Limitation: Under 49 U.S.C. § 41743(c)(4)(B), a community or consortium may not receive a new grant to support the same project more than once in a

³ Only U.S. air carriers are eligible to receive assistance from communities under SCASDP. See 49 U.S.C. § 40102(a)(2). A particular U.S. carrier may hold authority to conduct operations as a certificated air carrier, a commuter air carrier, or an air taxi operator. Communities are encouraged to verify, at an early stage of any air carrier discussions, that the air carrier holds appropriate Department authority to conduct the proposed services. Communities may verify this authority by contacting the Department’s Air Carrier Fitness Division at (202) 366-9721.

⁴ “Small hub airport” is defined in 49 U.S.C. § 47102(23) as “a commercial service airport that has at least 0.05 percent but less than 0.25 percent of the passenger boardings.” See also http://www.faa.gov/airports/planning_capacity/passenger_allcargo_stats/categories/. For FAA passenger enplanement information to use to determine an airport’s eligibility as a small hub airport, see http://www.faa.gov/airports/planning_capacity/passenger_allcargo_stats/passenger/.

ten-year period.⁵ In assessing whether a previous recipient’s current application represents a new project, the Department will compare the goals and objectives of the previous grant, including the key components of the means by which those goals and objectives were to be achieved, to the current application. For example, if a community received an earlier grant to support a revenue guarantee for service to a particular destination or direction, a new application by that community for another revenue guarantee for service to the same destination or in the same direction would be subject to the ten-year restriction, even if the revenue guarantee were structured differently or the type of carrier were different. However, a new application by such a previous recipient for service to a new destination or direction using a revenue guarantee, or for general marketing and promotion (including advertising and public relations) of the airport and the various services it offers, would be eligible.⁶ The Department recognizes that not all revenue guarantees, marketing agreements, studies, or other activities are of the same nature, and that if a subsequent application incorporates different goals or significantly different components, it may be sufficiently different to constitute a new project under 49 U.S.C. § 41743(c).

In FAA 2018, Congress authorized limited waivers of the Ten-Year Same Project Limitation. Under Section 41743(c)(4)(C), the Secretary may waive the limitation, and thus make additional grants to a community or consortium of communities to participate in support of the same project within a 10-year period, if the Secretary determines that communities “spent little or no money on [their] previous project or encountered industry or environmental challenges, due to circumstances that were reasonably beyond [their] control....” The Department will consider such waivers as part of complete and timely applications submitted in response to this Order. Communities seeking a waiver are asked to include in their application a discussion of the facts and circumstances that the Secretary should consider in applying the statutory test to their request, e.g. a full history of the previous grant and a documented and well-supported description of any industry or environmental challenges encountered in the communities.

Concurrent Grant Limitation: A community or consortium may have only one SCASDP grant at any time. If a community or consortium applies for a subsequent SCASDP grant when its current grant has not yet expired, that community/consortium must notify the Department of its intent to terminate the current SCASDP grant, and if the community/consortium is selected for a new grant, such termination must take place prior to entering into the new grant agreement. Each beneficiary of a grant agreement under SCASDP is subject to this limitation; in other words, each airport or other government entity, including a State department of transportation, that receives a benefit from an active SCASDP grant, whether individually or part of a consortium, may not receive another SCASDP grant until the active grant is terminated. In addition, for consortium member applicants, permission must be granted from both the grant sponsor

⁵ For the purpose of this provision, the ten-year period starts on the date that the initial grant agreement was executed. Further, this limitation applies for all project elements contained in a previous grant agreement’s scope.

⁶ As noted in Section E.1.c (“Market Analysis”), target markets proposed by communities may be destination specific (e.g., service to LAX), a geographic region (e.g., northwest mountain region) or directional (e.g., hub in the southeastern United States or a point north, south, east, or west of the applicant community).

and the Department to withdraw from the current SCASDP grant before that consortium member will be deemed eligible to receive a subsequent SCASDP grant.

No Direct Benefits to Air Carriers: SCASDP provides financial assistance to eligible communities and is not intended to benefit any specific air carrier (other than through a revenue guarantee agreement or carrier-implemented marketing program). To that end, projects seeking funds to support the purchase of aircraft, the establishment of a new air carrier, or other similar direct benefits to an air carrier or a company seeking to become an air carrier are not eligible under the Small Community Program.⁷

Airport Capital Improvement Projects: Airport capital improvement projects, including, but not limited to, runway expansions and enhancements, the construction of additional aircraft gates, and other airport terminal expansions and reconfigurations are ineligible for funding under the Small Community Program. Airports seeking funding for airport capital improvement projects may want to consult with their local FAA Regional Office to discuss potential eligibility for grants under the Airport Improvement Program.

Essential Air Service Communities: Small communities that currently receive subsidized air service under the Essential Air Service (“EAS”) or Alternate Essential Air Service (“AEAS”) program will not be considered eligible for SCASDP funds. Specifically, the Department will not deem eligible for consideration a project that includes service to a subsidized EAS point (or a point receiving AEAS funding), whether it is a point of origin, an intermediate point (for example, on a one-stop service), or a destination point on the proposed service.

Finally, the EAS statute (49 U.S.C. § 41733(c)(1)(E)) includes a provision requiring that the Department consider whether an air carrier has included a marketing proposal in its proposal to provide subsidized EAS as part of the carrier selection criteria. In light of this and the scarcity of SCASDP funds, the Department will not consider awarding additional Federal support under SCASDP for the marketing of subsidized EAS air service.

2. Cost Sharing or Matching

Cost sharing or matching is not required for applications. However, applications that provide multiple levels of contributions (State, local, cash, and in-kind contributions) will be viewed more favorably. *See* Section E.1.c (“Cost sharing and Local Contributions”).

⁷ Such direct benefits would include, for example, funds to pay for the relocation of air carrier ground equipment, such as airport tugs, or other ancillary air carrier equipment. Note that start-up costs to offset some expenses of a specific service origin would be eligible for consideration.

D. APPLICATION AND SUBMISSION INFORMATION

1. Address to Request Application Package

Applications must be submitted electronically via www.grants.gov. This announcement lays out all application steps and includes all application forms or Internet addresses where such forms may be found.

2. How to Apply -- Content and Form of Application Submission

Required Steps to Apply for a Grant in this Proceeding:

- Determine the eligibility of your community;
- New grants.gov users must register with www.grants.gov (see Registration with www.grants.gov, below). Existing grants.gov users must verify existing www.grants.gov account has not expired and the Authorized Organization Representative (AOR) is current;
- A community with an active SCASDP grant must notify the Department (Office of Aviation Analysis, X-50) of its intent to terminate its existing grant in order to be eligible for selection;
- Submit an Application for Federal Domestic Assistance (SF424) via grants.gov;
- Submit a completed “Summary Information” schedule. This is your application cover sheet (see Appendix B);
- Submit a detailed application of up to 20 one-sided pages (excluding the completed SF424, Summary Information schedule, and any letters from the community or an air carrier showing support for the application), by the prescribed due date, that meets all required criteria (see Appendix C) and provides all other pertinent information, including:
 - A description of the community’s air service needs or deficiencies;
 - The driving distance, in miles, to the nearest large, medium, and small hub airports, and airport with jet service;
 - A strategic plan for meeting those needs under the Small Community Program, including a concise synopsis of the scope of the proposed grant project;
 - For service to or from a specific city or market, such as New York, Chicago, Los Angeles, or Washington, D.C., for example), a list of the airports that the applicant considers part of the market;
 - A detailed description of the funding necessary for implementation of the community's project;
 - An explanation of how the proposed project differs from any previous projects for which the community received SCASDP funds (if applicable);
 - Designation of a legal sponsor responsible for administering the program; and
 - A request for waiver of the Ten Year Same Project Limitation (if applicable) – see Appendix B.

- Attach any letters from the community or an air carrier showing support for the application, which should be addressed to Brooke Chapman, Associate Director, Small Community Air Service Development Program;⁸ and
- Provide separate submission of confidential material, if applicable (*see* Appendix D).

An application consisting of more than 20 pages will be accepted by the Department, but the content in the additional pages past page 20 will not be evaluated or considered by the Department. The Department would prefer that applicants use one-inch margins and a font size not less than 12 point type and include page numbers.

Registration with www.grants.gov: Communities must be registered with www.grants.gov in order to submit an application for funds available under this program. For consortium applications, only the legal sponsor must be registered with www.grants.gov in order to submit its application for funds available under this program. *See* Appendix A for additional information on applying through www.grants.gov.

Contents of Application: There is no set format that must be used for applications. Each application should, to the maximum extent possible, address the selection criteria set forth in Section E.1 below, including a clear description of the air service needs/deficiencies and present plans/strategies that directly address those needs/deficiencies. At a minimum, however, each application must include the following information:

- A description of the community’s air service needs or deficiencies, including information about: (1) major origin/destination markets that are not now served or are not served adequately; (2) fare levels that the community deems relevant to consideration of its application, including market analyses or studies demonstrating an understanding of local air service needs; (3) any air service developments within the past ten years that have adversely affected the community, including, but not limited to, termination of scheduled passenger service;⁹ and (4) any air service development efforts over the past three years and the results of those efforts (such as marketing and promotion, including advertising and public relations).
- A strategic plan for meeting those needs under the Small Community Program, including the community’s specific project goal(s) and detailed plan for attaining such goal(s). If the application is selected, the Department will work with the recipient to incorporate the relevant elements of the application’s strategic plan into the grant agreement’s project scope.¹⁰ Applicants should note that, once a grant agreement is signed, the agreement

⁸ *See* footnote 1, above.

⁹ For example, if a community has lost scheduled passenger air service, or other air service, or been otherwise adversely affected as a result of an airline merger, the applicant should describe the situation in detail and quantify, to the extent possible, its effects on the community.

¹⁰ If new service is proposed to or from a specific city or market served by multiple airports (such as New York, Chicago, Los Angeles, or Washington, D.C., for example), the applicant is encouraged to identify the airport(s) in that city or market the community would be targeting under its application in order to facilitate the drafting of the grant agreement’s project scope. Communities should carefully select, within a specific city or market, those airports for which it proposes service, as proposing multiple airports in a city or market could impact the ability of a

generally cannot be amended in a way that would alter the project scope. Applicants also are advised to obtain firm assurances from air carriers proposing to offer new air services if a grant is awarded. Strategic plans should:

- for applications involving new or improved service, explain how the service will become self-sufficient;
 - fully and clearly outline the goals and objectives of the project; and
 - fully and clearly summarize the actual, specific steps (in bullet form, with a proposed timeline) that the community intends to take to bring about these goals and objectives.
- If relevant, a detailed description of the funding necessary for implementation of the proposed project (including Federal and non-Federal contributions).
 - An explanation of how the proposed project differs from any previous projects for which the community received SCASDP funds within a ten-year period; applicants for which the Same Project Limitation may apply should also explain why a waiver under Section 41743(c)(4)(C) should be granted by the Secretary. *See* Section C.1 (“Same Project Limitation”).
 - Designation of a legal sponsor responsible for administering the proposed project. The legal sponsor of the proposed project must be a government entity, such as a State, county, or municipality. The legal sponsor must be legally, financially, and otherwise able to execute the grant agreement and administer the grant, including having the authority to sign the grant agreement and to assume and carry out the certifications, representations, warranties, assurances, covenants and other obligations required under the grant agreement with the Department and to ensure compliance by the grant recipient with the grant agreement and grant assurances. If the applicant is a public-private partnership, a public government member of the organization must be identified as the community’s sponsor to receive project cost reimbursements. A community may designate only one government entity as the legal sponsor, even if it is applying as a consortium that consists of two or more local government entities. Private organizations may not be designated as the legal sponsor of a grant under the Small Community Program. The community has the responsibility to ensure that the legal sponsor and grant recipient of any funding has the legal authority under State and local laws to carry out all aspects of the grant, and the Department may require an opinion of the legal sponsor’s attorney as to its legal authority to act as a sponsor and to carry out its responsibilities under the grant agreement. The applicant should also provide the name of the signatory party for the legal sponsor.

community to seek future grants involving those airports (*see* Section C.1’s description of the Same Project Limitation).

3. Dun and Bradstreet Universal Numbering System (DUNS) Number and System for Award Management (SAM)

Each applicant is required to (i) be registered in SAM before submitting its application; (ii) provide a valid DUNS number in its application; and (iii) continue to maintain an active SAM registration with current information at all times during which it has an active Federal award or an application or plan under consideration by the Department. The Department will not make any award to an applicant until the applicant has complied with all applicable DUNS and SAM requirements and, if an applicant has not fully complied with the requirements by the time the Department is ready to make an award, the Department may determine that the applicant is not qualified to receive a Federal award and use that determination as a basis for making a Federal award to another applicant. For more information on DUNS and SAM requirements for this award, *see* Appendix A.

4. Submission Dates and Times

An application will not be complete and will be deemed ineligible for a grant award until and unless all required materials, including SF424, have been submitted through www.grants.gov and time-stamped by 4:00 PM EDT on March 15, 2022 (the “Application Deadline”). *See* Appendix A, “Timely Receipt Requirements and Proof of Timely Submission” and “Experiencing Unforeseen www.grants.gov Technical Issues” for more details.

Late Application Notice: Applicants that are unable to successfully submit their application package through grants.gov prior to the Application Deadline due to technical difficulties outside their control must submit an email to SCASDPgrants@dot.gov with the information described in Appendix A.

5. Funding Restrictions

Expenditures made prior to the execution of a grant agreement, including costs associated with preparation of the grant application, will not be reimbursed. For more information, *see* Section F.1 below.

6. Other Submission Requirements

Applicants must follow the steps outlined above and in Appendix A to submit applications electronically via www.grants.gov. Additional information about submission requirements and www.grants.gov requirements is detailed in Appendix A.

E. APPLICATION REVIEW INFORMATION¹¹

1. Criteria

Applications meeting the Eligibility Review stage criteria as set forth in Section C.1 (“Eligible Applicants”) are advanced to the Technical Review stage. SCASDP grants will be awarded based on the selection criteria outlined below. There are two categories of selection criteria at the Technical Review stage: Priority Selection Criteria and Secondary Selection Criteria. Applications that align well with one or more of the Priority Selection Criteria will be viewed more favorably than those that do not align with any Priority Selection Criteria. In conducting its Technical Review, the Department will concurrently examine the application’s alignment with both the Priority and Secondary Selection Criteria.

The Technical Review determines an application’s alignment with the following factors in 49 U.S.C. § 41743(c)(1) & (2):

- The applicant community or consortium has insufficient air carrier service or unreasonably high air fares; and
- The airport serving the community presents characteristics, such as geographic diversity or unique circumstances that demonstrate the need for, and feasibility of, grant assistance from the Small Community Program.

a. Priority Selection Criteria

49 U.S.C. § 41743(c)(5) directs the Department to give priority consideration to those communities or consortia whose applications align with the following criteria:

Air fares are higher than the national average air fares for all communities. The Department will compare the local community’s air fares to the national average air fares for all similar markets. Communities with market air fares significantly higher than the national average air fares in similar markets will receive priority consideration. The Department calculates these fares using data from the Bureau of Transportation Statistics (BTS) Airline Origin and Destination Survey data. The Department evaluates all fares in all relevant markets that serve a SCASDP community and compares the SCASDP community fares to all fares in similar markets across the country. Each SCASDP applicant’s air fares are computed as a percentage above or below the national averages. The report compares a community’s air fares to the average for all other similar markets in the country that have similar density (passenger volume) and similar distance characteristics (market groupings). All calculations are based on 12-month ended periods to control for seasonal variation of fares.

The community or consortium will provide a portion of the cost of the activity from local sources other than airport revenue sources. The Department will consider whether a community or consortium proposes local funding for the proposed project. Applications

¹¹ As a part of our review of any application in this proceeding, the Department may reach out to an applicant, if necessary, to resolve a factual discrepancy or similar technical issue with that application.

providing proportionately higher levels of cash contributions from sources other than airport revenues will be viewed more favorably. Applications that provide multiple levels of contributions (State, local, cash and in-kind contributions) will also be viewed more favorably. *See* Section E.1.c (“Cost sharing and Local Contributions), for more information on the application of this selection criterion.

The community or consortium has established or will establish a public-private partnership to facilitate air carrier service to the public. The Department will consider a community’s or consortium’s commitment to facilitate air carrier service in the form of a public-private partnership. Applications that describe in detail how the partnership will actively participate in the implementation of the proposed project will be viewed more favorably.¹²

The assistance will be used to help restore scheduled passenger air service that has been terminated. The Department will consider factors including the circumstances surrounding the cessation of service, the extent to which market circumstances have now changed, warranting the restoration of service, and the reasonableness of the applicant’s plan to restore service (and, where appropriate, the length of time since the service was last operated). Applications where changed circumstances would support the viability of replacement service, and for which the community has put forth a robust plan to obtain that service, will be viewed more favorably.

The assistance will provide material benefits to a broad segment of the traveling public, including businesses, educational institutions, and other enterprises, whose access to the national air transportation system is limited. The Department will consider whether the proposed project would provide, to a broad segment of the community’s traveling public, important benefits relevant to the community. Examples include service that would offer new or additional access to a connecting hub airport, service that would provide convenient travel times for both business and leisure travelers that would help obviate the need to drive long distances, and service that would offer lower fares.

The assistance will be used in a timely manner. The Department will consider whether a proposed project provides a well-defined strategic plan and reasonable timetable for use of the grant funds. Apart from the three-year period of time that a community may subsidize air service to and from an underserved airport, the statute does not place limits on the duration for which the Department may authorize various forms of assistance under SCASDP. Beginning with the FY 2017 SCASDP Order Awarding Grants,¹³ the Department increased the duration of grant awards under the program by one year over the durations it previously awarded, resulting in durations of two years for grants only seeking to perform studies, three years for those involving marketing, and four years for those involving revenue guarantees.¹⁴ The Department found that these longer terms were warranted, as communities often requested extensions of their grant durations to achieve the goals they set in their grant applications.

¹² An air carrier may not be a participant in any public-private partnership that a community or consortium has established, or is working with, to seek a grant in this proceeding.

¹³ See Order 2018-7-10 in Docket DOT-OST-2017-0155, at p. 5–6.

¹⁴ As noted above, the three-year limitation set forth in 49 U.S.C. § 41743(d)(1) applies only to revenue guarantees, and the three-year limitation clock begins only when subsidized service commences.

In our FY 2019 Order Awarding Grants, we found that, due to the coronavirus disease 2019 (COVID-19) pandemic, then-current industry realities warranted a further one-year extension in durations for FY 2019 grants, to three years for studies, four years for marketing, and five years for revenue guarantees.¹⁵

In initiating this selection process for FY 2021 grants, we find that the present state of the industry again warrants the extended grant durations we authorized for FY 2019 grants, and therefore intend to award FY 2021 grants for three years to complete studies, four years for marketing and promotion (including advertising and public relations) of the airport, community, carrier, or destination, and five years for projects that target a revenue guarantee, subsidy, or other financial incentives.

In their grant applications, communities should describe how their projects can be accomplished within this timetable, including whether the airport and proposed air service provider have the requisite authorities and certifications necessary to carry out the proposed projects. In addition, because of this emphasis placed on timely use of funds, applicants proposing new service should describe the airport and whether it can support the proposed service, including whether the airport holds, or intends to apply for, an airport operating certificate issued under 14 CFR Part 139. Air service providers proposed for the new service must have met or be able to meet, in a reasonable period of time, all Department requirements for air service certification, including safety and economic authorities.

Multiple communities cooperate to submit a regional or multistate application to consolidate air service into one regional airport. The Department will consider whether a proposed project involves a consortium effort to consolidate air service into one regional airport. This statutory priority criterion was added pursuant to Section 429 of the FAA Modernization and Reform Act of 2012 (Pub. L. No. 112-95).

b. Secondary Selection Criteria

While applications aligning with one or more Priority Selection Criteria will be viewed more favorably than those that do not, the Department's analysis of an application's alignment with all the stated selection criteria, taken together, will inform its Technical Review.¹⁶

Innovation and Resiliency: The Department will consider the extent to which an application proposes new and creative solutions to air transportation issues facing the community or incorporates considerations of climate change and sustainability, and whether the proposed project, if successfully implemented, could serve as a working model for other communities. Examples could include:

¹⁵ See Order 2021-7-13 in Docket DOT-OST-2020-0231, at p. 6.

¹⁶ In some cases, information relating to Secondary Selection Criteria may support a determination of the extent that an application aligns with one or more Priority Selection Criterion, by demonstrating the depth or extent of the community's fulfillment of that Priority Selection Criterion.

1. Proposing to utilize or encourage intermodal or regional solutions (a) to connect passengers to the community's air service, (b) if the community cannot implement or sustain its own air services, to connect to a neighboring community's air service (e.g., cost-effective inter/intra city passenger bus service), or (c) to market intermodal surface transportation options available to air travelers, including where such initiatives could have the potential to reduce greenhouse gas emissions, promote energy efficiency, incorporate electrification or zero emission vehicle infrastructure, increase climate resilience, reduce pollution, or address environmental justice concerns; or
2. Proposing a project that could encourage air carriers serving the community to take reasonable efforts to reduce greenhouse gas emissions, including by encouraging the use of sustainable aviation fuels or electric and zero emission ground equipment and infrastructure; or
3. Proposing a study to identify the air service needs of a small community or rural region, taking into account climate change and sustainability.

Community Participation: The Department will consider whether an application has broad community participation, including:

- whether the proposed project has broad community support; and
- the community's demonstrated commitment to and participation in the proposed project.

Location: The Department will consider the location and characteristics of a community:

- the geographic location of each applicant, including the community's proximity to larger centers of air service and low-fare service alternatives;
- the population and business activity, as well as the relative size of each community; and
- whether the community's proximity to an existing or prior grant recipient could adversely affect either its application proposal or the project undertaken by the other recipient.

Other Factors: The Department will also consider:

- whether the proposed project clearly addresses the applicant's stated problems;
- the community's existing level of air service and whether that service has been increasing or decreasing;
- whether the applicant has a plan to provide any necessary continued financial support for the proposed project after the requested grant award expires;
- the grant amount requested compared with the total funds available for all communities;
- the proposed Federal grant amount requested compared with the local share offered;
- any letters of intent from airline planning departments or intermodal surface transportation providers on behalf of applications that specifically indicate intent to enlist new or expanded air service or surface transportation service in support of the air service in the community;
- whether the applicant has plans to continue with the proposed project if it is not self-sustaining after the grant award expires; and
- equitable and geographic distribution of available funds.

c. Additional Guidance

Market Analysis: Applicants requesting funds for a revenue guarantee/subsidy/financial incentive are encouraged to conduct and reference in their applications an in-depth analysis of their target markets. Target markets can be destination specific (e.g., service to LAX), a geographic region (e.g., northwest mountain region) or directional (e.g., hub in the southeastern United States or a point north, south, east, or west of the applicant community).

Complementary Marketing Commitment: Applicants requesting funds for a revenue guarantee/subsidy/financial incentive are encouraged to designate in their applications a portion of the project funds (Federal, local or in-kind) for the development and implementation of a marketing plan in support of the service sought.

Subsidies for a Carrier to Compete Against an Incumbent: The Department is reluctant to subsidize one carrier, but not others, in a competitive market. For this reason, a community that proposes to use the grant funds for service in a city-pair market that is already served by another air carrier must explain in detail why the existing service is insufficient or unsatisfactory, or provide other compelling information to support such an application proposal.

Cost Sharing and Local Contributions: Applications must clearly identify the level of Federal funding sought for the proposed project. Applications must also identify the community's cash contributions to the proposed project, in-kind contributions from the airport, and in-kind contributions from the community. Non-Federal funds will be applied proportionately to the entire scope of the project. Communities cannot use non-Federal funds selectively to fund certain components of a project (*see* Section F.2 below on Payments for more information). Cash contributions from airport revenues must be identified separately from cash contributions from other community sources. Cash contributions from the State and/or local government should be separately identified and described as well.

Types of contributions: Contributions should represent a new financial commitment or new financial resources devoted to attracting new or improved service, or addressing specific high-fare or other service issues, such as improving patronage of existing service at the airport. For communities that propose to contribute to the grant project, that contribution can be in the following forms:

Cash from non-airport revenues: A cash contribution can include funds from the State, the county or local government, and/or from local businesses, or other private organizations in the community. Because private cash contributions are to be from local community sources, the Department will not consider as a part of these non-airport revenues any funds that a community might receive from an air carrier interested in providing service under that community's application. Moreover, contributions that are comprised of intangible non-cash items, such as the value of donated advertising, are considered in-kind contributions (*see* further discussion below).

Cash from airport revenues: This includes contributions from funds generated by airport operations. Airport revenues may not be used for subsidies (including revenue

guarantees) to airlines, per 49 U.S.C. §§ 47107 and 47133. Applications that include local contributions based on airport revenues do not receive priority consideration for selection.

In-kind contributions from the airport: This can include such items as waivers of landing fees, ground handling fees, terminal rents, fuel fees, and/or vehicle parking fees.

In-kind contributions from the community: This can include such items as donated advertising from media outlets, catering services for inaugural events, or in-kind trading, such as advertising in exchange for free air travel. Travel banks and travel commitments/pledges are considered to be in-kind contributions.

Cash vs. in-kind contributions: Communities that include local contributions made in cash will be viewed more favorably.

Commencement of Proposed Air Service Prior to Award Selection: The Department will take into consideration whether air service proposed by a community is announced or begins prior to our announcement of grant awards. Air services that commence prior to grant awards would call into question the extent to which Federal funding is necessary to support the targeted service. Moreover, no reimbursement will be provided by the Department for expenses, including revenue guarantees to air carriers, incurred by a selected community prior to the effective date of that selectee's grant agreement.

Aviation Security: Communities proposing new or expanded air service under a SCASDP grant application are encouraged to contact the Transportation Security Administration (TSA) early in the process to ascertain what the security implications of such service would be with respect to the airport involved, and what measures that airport would need to take with the TSA to assure that the service would meet all applicable TSA requirements.

2. Review and Selection Process

Each application received in response to this solicitation will undergo an Eligibility Review based on the criteria outlined in Section C to determine whether that application conforms to basic eligibility standards. An application that does not satisfy all the Eligibility Review criteria will be disqualified. The Department will then conduct a Technical Review of all eligible applications based on the selection criteria outlined above in Section E.1. The Department will not assign specific numerical scores to projects based on the selection criteria. Rather, ratings of "highly recommended," "recommended," "acceptable," or "not recommended" will be assigned to applications.

The Department reserves the right to award funds for a part of the project included in an application, if a part of the project is eligible and aligns well with the selection criteria specified in this Order. In addition, as part of its review of the Secondary Selection Criterion "Other Factors," the Department will consider the geographical distribution of the applications to ensure consistency with the statutory requirement limiting awards to no more than four communities or consortia of communities, or a combination thereof, from the same State. The final selections

will be limited to no more than 40 communities or consortia of communities, or a combination thereof.¹⁷

F. FEDERAL AWARD ADMINISTRATION INFORMATION

1. Federal Award Notices

Grant awards will be made as promptly as possible so that selected communities can complete the grant agreement process and implement their plans. Given the competitive nature of the grant process, the Department will not meet with applicants regarding their applications before awards have been announced.¹⁸ All non-confidential portions of each application, all correspondence and ex-parte communications, and all orders will be posted in the above-captioned docket on www.regulations.gov.

The Department will announce its grant selections in a Selection Order that will be posted in the above-captioned docket, served on all applicants and all parties served with this Solicitation Order, and posted on the Department's SCASDP website <https://www.transportation.gov/policy/aviation-policy/small-community-rural-air-service/SCASDP>.

Grant Agreements: Communities selected to receive grants are required to execute a grant agreement with the Department before they begin to expend funds under the grant award. Applicants should not assume they have received a grant, nor should they obligate or expend local funds prior to receiving and fully executing a grant agreement with the Department. As noted above, expenditures made prior to the execution of a grant agreement, including costs associated with preparation of the grant application, will not be reimbursed.

2. Administrative and National Policy Requirements

Assurances: There are numerous assurances that grant recipients must sign and honor when Federal funds are awarded. All communities receiving a grant will be required to accept and meet the obligations created by these assurances when they execute their grant agreements. Copies of assurances are available online at <http://www.transportation.gov/policy/aviation-policy/small-community-rural-air-service/SCASDP>, (click on "SCASDP Grant Assurances").

¹⁷ As a part of its review process, prior to making a Federal award with a total amount of Federal share greater than the simplified acquisition threshold, the Department is required to review and consider any information about the applicant that is in the designated integrity and performance system accessible through the System for Award Management (SAM) (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)) (see 41 U.S.C. § 2313). An applicant, at its option, may review information in the designated integrity and performance system accessible through SAM and comment on any information about itself that a Federal awarding agency previously entered and is currently in the designated integrity and performance system accessible through SAM. The Department will consider any comments by the applicant, in addition to the other information in the designated integrity and performance system, in making a judgment about the applicant's integrity, business ethics, and record of performance under Federal awards when completing the review of risk posed by applicants as described in 2 CFR § 200.205, Federal awarding agency review of risk posed by applicants.

¹⁸ Once the Department has completed the selection process and has issued a final order in this Docket, however, Department staff is available to provide any applicant, at its request, with feedback on its application.

In connection with any program or activity conducted with or benefiting from funds awarded under this notice, recipients of funds must comply with all applicable requirements of Federal law, including, without limitation, the Constitution of the United States; statutory, regulatory, and public policy requirements, including without limitation, those protecting free speech, religious liberty, public welfare, the environment, and prohibiting discrimination; the conditions of performance, non-discrimination requirements, and other assurances made applicable to the award of funds in accordance with regulations of the Department of Transportation; and applicable Federal financial assistance and contracting principles promulgated by the Office of Management and Budget. In complying with these requirements, recipients, in particular, must ensure that no concession agreements are denied or other contracting decisions made on the basis of speech or other activities protected by the First Amendment. If the Department determines that a recipient has failed to comply with applicable Federal requirements, the Department may terminate the award of funds and disallow previously incurred costs, requiring the recipient to reimburse any expended award funds.

Payments: The Small Community Program is a reimbursable program; therefore, communities are required to make expenditures for project implementation under the program prior to seeking reimbursement from the Department. Eligible project implementation costs are reimbursable from grant funds only for services or property delivered during the grant term.¹⁹

Expenditures incurred by third parties are not directly reimbursable to such third parties under this program. The legal sponsor must have paid all costs associated with eligible invoices, including costs incurred by third parties, prior to seeking reimbursement from the Department. The sponsor may NOT seek reimbursement from the Department in any case where a third party has paid for such services instead of the sponsor.

Reimbursement rates are calculated as a percentage of the total Federal funds requested divided by the Federal funds plus the local cash contribution (which is not refundable). The percentage is determined by: $(\text{SCASDP Grant Amount}) \div (\text{SCASDP Grant Amount} + \text{Local Cash Contribution} + \text{State Cash Contribution, if applicable})$. For example, if a community requests \$500,000 in Federal funding and provides \$100,000 in local contributions, the reimbursement rate would be 83.33 percent: $((500,000) / (500,000 + 100,000)) = 83.33$. Payments/expenditures in forms other than cash (e.g., in-kind) are not reimbursable.

¹⁹ In addition, communities should be aware that the Department will not reimburse a community for any advance, up-front payments or financial guarantees made to an air carrier or other party (for example, reimbursement will not be made for a lump-sum payment made to an air carrier on the date of an inaugural flight, when the payment exceeds the cost basis of that flight). The Department will only reimburse for services actually provided; for an air carrier, that would be under a per-flight or per-operating hour post-flight accounting. Under no circumstances will the Department reimburse a community for payments it has made to an air carrier, in the form of a subsidy or other compensation for the provision of an air service, where that subsidy or compensation is not based on an actual revenue shortfall the carrier has experienced in providing that air service.

3. Reporting

Unless otherwise noted, each grant recipient must submit semi-annual reports on the progress made during the previous period in implementing its grant project. In addition, each community will be required to submit a final report on its project to the Department, and 10 percent of the grant funds will not be reimbursed to the community until such a final report is received. Additional information on award administration for selected communities will be provided in the grant agreement. If an applicant is selected for an award of greater than \$500,000 over the period of performance, the post-award reporting requirements reflected in 2 CFR Part 200 Appendix XII - Award Term and Condition for Recipient Integrity and Performance Matters will apply.

G. FEDERAL AWARDING AGENCY CONTACT

For further information concerning the technical requirements set out in this Order, please contact Brooke Chapman at Brooke.Chapman@dot.gov or (202) 366-0577. A TDD is available for individuals who are deaf or hard of hearing at (202) 366-3993. The Department may post answers to questions and other important clarifications in the above-captioned docket on www.regulations.gov and on the program website at <https://www.transportation.gov/policy/aviation-policy/small-community-rural-air-service/SCASDP>.

H. OTHER INFORMATION

1. Air Service Development Zone Designation

The statute authorizing the Small Community Program provides that the Department may designate one of the grant recipients in the program as an Air Service Development Zone (ASDZ).²⁰ Only one SCASDP grant recipient may hold an ASDZ designation at any one time. An FY 2018 SCASDP grant recipient, Grand Junction Regional Airport, in Grand Junction, CO, is a current ASDZ designee and the Department is therefore not soliciting a new ASDZ designee in this proceeding.

2. Submission of Confidential Commercial Information

Applicants may provide certain proprietary business information relevant to their applicants on a confidential basis. For additional information, *see* Appendix D.

This Order is issued under authority delegated in 49 CFR § 1.25a(b).

²⁰ See 49 U.S.C. § 41743(h).

ACCORDINGLY,

1. Applications for funding under the Small Community Air Service Development Program shall be submitted via www.grants.gov as an attachment to the SF424 by 4:00 PM EDT March 15, 2022; and
2. This Order will be posted on www.grants.gov and on www.regulations.gov, and served on the United States Conference of Mayors, the National League of Cities, the National Governors Association, the National Association of State Aviation Officials, County Executives of America, the American Association of Airport Executives, and the Airports Council International-North America.

By:

CAROL A. (ANNIE) PETSONK
Deputy Assistant Secretary
For Aviation and International Affairs

(SEAL)

*An electronic version of this document is available
online at www.regulations.gov.*

ADDITIONAL INFORMATION ON APPLYING THROUGH WWW.GRANTS.GOV

Applications must be submitted electronically through <http://www.grants.gov/web/grants/applicants/apply-for-grants.html>. **To apply for funding through www.grants.gov, applicants must be properly registered.** The Grants.gov/Apply feature includes a simple, unified application process that makes it possible for applicants to apply for grants online. There are five “Get Registered” steps for an organization to complete at Grants.gov. Complete instructions on how to register and apply can be found at <http://www.grants.gov/web/grants/applicants/organization-registration.html>. If applicants experience difficulties at any point during registration or application process, please contact the www.grants.gov Customer Support Hotline at 1-800-518-4726, or via email to support@grants.gov. The Grants.gov Support Hotline hours of operation are 24 hours a day, 7 days a week, except Federal holidays.

Registering with www.grants.gov is a one-time process; however, processing delays may occur and it can take up to several weeks for first-time registrants to receive confirmation and a user password. It is highly recommended that applicants start the registration process as early as possible to prevent delays that may preclude submitting an application by the deadlines specified. Applications must be submitted and time-stamped not later than 4:00 PM EDT on March 15, 2022 (the Application Deadline), and, as set forth below, failure to complete the registration process before the Application Deadline is not a valid reason to permit late submissions.

In order to apply for SCASDP funding through <http://www.grants.gov/web/grants/applicants/apply-for-grants.html>, all applicants are required to complete the following:

1. **DUNS Requirement.** The Office of Management and Budget requires that all businesses and nonprofit applicants for Federal funds include a Dun and Bradstreet Data Universal Numbering System (DUNS) number in their applications for a new award or renewal of an existing award. A DUNS number is a unique nine-digit sequence recognized as the universal standard for identifying and keeping track of entities receiving Federal funds. The identifier is used for tracking purposes and to validate address and point of contact information for Federal assistance applicants, recipients, and sub-recipients. The DUNS number will be used throughout the grant life cycle. The DUNS number must be included in the data entry field labeled “Organizational DUNS” on the SF-424 form. Instructions for obtaining DUNS number can be found at the following website: <http://www.grants.gov/web/grants/applicants/organization-registration/step-1-obtain-duns-number.html>.
2. **System for Award Management.** In addition to having a DUNS number, applicants applying electronically through Grants.gov must register with the Federal System for Award Management (SAM). Step-by-step instructions for registering with SAM can be found here: <http://www.grants.gov/web/grants/applicants/organization-registration/step-2-register-with-sam.html>. All applicants must register with SAM in order to apply

online. Failure to register with the SAM will result in your application being rejected by Grants.gov during the submissions process.

3. **Username and Password.** Acquire an Authorized Organization Representative (AOR) and a www.grants.gov username and password. Complete your AOR profile on www.grants.gov and create your username and password. You will need to use your organization's DUNS Number to complete this step. For more information about creating a profile on Grants.gov visit: <https://www.grants.gov/web/grants/applicants/registration.html>.
4. After creating a profile on Grants.gov, the E-Biz Point of Contact (E-Biz POC) – a representative from your organization who is the contact listed for SAM – will receive an email to grant the AOR permission to submit applications on behalf of their organization. The E-Biz POC will then log in to Grants.gov and approve an applicant as the AOR, thereby giving him or her permission to submit applications. To learn more about AOR Authorization visit: <https://www.grants.gov/web/grants/s2s/applicant/web-services/authenticate-aor.html?inheritRedirect=true>. To track an AOR status visit: <https://www.grants.gov/web/grants/applicants/track-my-application.html?inheritRedirect=true>.

Applicants are, therefore, encouraged to register early. The registration process can take up to four weeks to be completed. Thus, registration should be done in sufficient time to ensure it does not impact your ability to meet required submission deadlines. You will be able to submit your application online any time after you have approved as an AOR.

5. **Electronic Signature.** Applications submitted through Grants.gov constitute a submission as electronically signed applications. The registration and account creation with Grants.gov with E-Biz POC approval establishes an Authorized Organization Representative (AOR). When you submit the application through Grants.gov, the name of your AOR on file will be inserted into the signature line of the application. Applicants must register the individual who is able to make legally binding commitments for the applicant organization as the AOR.
6. Search for the Funding Opportunity on www.grants.gov. Please use the following identifying information when searching for the SCASDP funding opportunity on www.grants.gov. The Catalog of Federal Domestic Assistance (CFDA) number for this solicitation is 20.930, titled Payments for Small Community Air Service Development.
7. Submit an application addressing all of the requirements outlined in this funding availability announcement. Within 24–48 hours after submitting your electronic application, you should receive an email validation message from www.grants.gov. The validation message will tell you whether the application has been received and validated or rejected, with an explanation. *You are urged to submit your application at least 72 hours prior to the due date of the application to allow time to receive the validation message and to correct any problems that may have caused a rejection notification.*

8. **Timely Receipt Requirements and Proof of Timely Submission.** Proof of timely submission is automatically recorded by Grants.gov. An electronic timestamp is generated within the system when the application is successfully received by Grants.gov. The applicant will receive an acknowledgement of receipt and a tracking number from Grants.gov with successful transmission of the application. Applicants should print this receipt and save it, as a proof of timely submission.

9. Grants.gov allows applicants to download the application package, instructions and forms that are incorporated in the instructions, and work offline. In addition to forms that are part of the application instructions, there will be a series of electronic forms that are provided utilizing Adobe Reader.
 - a. **Adobe Reader.** Adobe Reader is available for free to download from the Adobe Software Compatibility page:
<http://www.grants.gov/web/grants/applicants/adobe-software-compatibility.html>.
 Adobe Reader allows applicants to read the electronic files in a form format so that they will look like any other Standard form. The Adobe Reader forms have content sensitive help. This engages the content sensitive help for each field you will need to complete on the form. The Adobe Reader forms can be downloaded and saved on your hard drive, network drive(s), or CDs.
 - b. NOTE: For the Adobe Reader, Grants.gov is compatible with versions 10 through 11, and with certain versions of Adobe Reader DC.²¹ Always refer to the Adobe Software Compatibility page for compatible versions for the operating system you are using. Please do not use lower versions of the Adobe Reader.
 - c. **Mandatory Fields in Adobe Forms.** In the Adobe Reader forms, you will note fields that will appear with a background color on the data fields to be completed. These fields are mandatory fields and they **must** be completed to successfully submit your application.

NOTE: When uploading attachments please use generally accepted formats such as .pdf, .doc, and .xls. While you may imbed picture files such as .jpg, .gif, .bmp, in your files, please do not save and submit the attachment in these formats. Additionally, the following formats will not be accepted: .com, .bat, .exe, .vbs, .cfg, .dat, .db, .dbf, .dll, .ini, .log, .ora, .sys, and .zip.

Experiencing Unforeseen www.grants.gov Technical Issues

Late Application Notice: Applicants who are unable to successfully submit their application package through grants.gov prior to the Application Deadline due to technical difficulties outside their control must submit an email to SCASDPgrants@dot.gov with the following information:

- The nature of the technical difficulties experienced in attempting to submit an application;
- A screenshot of the error;

²¹ Additional information on Adobe Reader compatibility with Grants.gov is available at:
<https://www.grants.gov/applicants/adobe-software-compatibility.html>

- The Legal Sponsor's name; and
- The Grants.Gov tracking number (e.g. GRANT12345678).

The Department will consider late applications on a case-by-case basis and reserves the right to reject late applications that do not meet the conditions outlined in the Order Soliciting Small Community Grant Applications. Late applications from applicants that do not provide the Department an email with the items specified above will not be considered.

If you experience unforeseen www.grants.gov technical issues beyond your control that prevent you from submitting your application by the Application Deadline, you must contact us at SCASDPgrants@dot.gov or Vince.Corsaro@dot.gov or (202) 366-1842 by **4:00 PM EDT March 15, 2022** (the first business day following the deadline) and request approval to submit your application after the deadline has passed. At that time, the Department's staff will require you to provide your DUNS number and your www.grants.gov Help Desk tracking number(s). After the Department's staff review all of the information submitted and contact the www.grants.gov Help Desk to validate the technical issues you reported, the Department's staff will contact you to either approve or deny your request to submit a late application through www.grants.gov. If the technical issues you reported cannot be validated, your application will be rejected as untimely.

To ensure a fair competition for limited discretionary funds, the following conditions are not valid reasons to permit late submissions: (1) failure to complete the registration process before the deadline date; (2) failure to follow www.grants.gov instructions on how to register and apply as posted on its website; (3) failure to follow all of the instructions in the funding availability notice; and (4) technical issues experienced with the applicant's computer or information technology (IT) environment.

**APPLICATION UNDER
SMALL COMMUNITY AIR SERVICE DEVELOPMENT PROGRAM
DOCKET DOT-OST-2022-0003
SUMMARY INFORMATION¹**

All applicants **must** submit this Summary Information schedule, as the application coversheet, a completed standard form SF424 and the full application proposal on www.grants.gov.

For your preparation convenience, this Summary Information schedule is located at <https://www.transportation.gov/policy/aviation-policy/small-community-rural-air-service/SCASDP>

A. PROVIDE THE LEGAL SPONSOR AND ITS DUN AND BRADSTREET (D&B) DATA UNIVERSAL NUMBERING SYSTEM (DUNS) NUMBER, INCLUDING +4.

Legal Sponsor Name:

Name of Signatory Party for Legal

Sponsor:

DUNS Number:

B. LIST THE NAME OF THE COMMUNITY OR CONSORTIUM OF COMMUNITIES APPLYING:

1. _____
2. _____
3. _____
4. _____

C. PROVIDE THE FULL AIRPORT NAME AND 3-LETTER IATA AIRPORT CODE FOR THE APPLICANT(S) AIRPORT(S) (ONLY PROVIDE CODES FOR THE AIRPORT(S) THAT ARE ACTUALLY SEEKING SERVICE).

- | | |
|----|----|
| 1. | 2. |
|----|----|

¹ Note that the Summary Information does not count against the 20-page limit of the SCASDP application.

3.

4.

IS THE AIRPORT SEEKING SERVICE NOT LARGER THAN A SMALL HUB AIRPORT UNDER FAA HUB CLASSIFICATIONS EFFECTIVE ON THE NOFO'S SET APPLICATION DUE DATE?

YES NO

Does the airport seeking service hold an airport operating certificate issued by the Federal Aviation Administration under 14 CFR Part 139? (If "No", Please explain whether the airport intends to apply for a certificate or whether an application under Part 139 is pending.)

YES NO

D. SHOW THE DRIVING DISTANCE FROM THE APPLICANT COMMUNITY TO THE NEAREST:

- 1. Large hub airport: _____
- 2. Medium hub airport: _____
- 3. Small hub airport: _____
- 4. Airport with jet service: _____

Note: Provide the airport name and distance, in miles, for each category.

E. LIST THE 2-DIGIT CONGRESSIONAL DISTRICT CODE APPLICABLE TO THE SPONSORING ORGANIZATION, AND IF A CONSORTIUM, TO EACH PARTICIPATING COMMUNITY.

1.

2.

3.

4.

F. APPLICANT INFORMATION: (CHECK ALL THAT APPLY)

- Not a Consortium Interstate Consortium Intrastate Consortium
- Community (or Consortium member) previously received a Small Community Air Service Development Program Grant

NOTE: A community that currently receives subsidized Essential Air Service funding, receives assistance under the Alternate Essential Air Service Pilot Program, or is a participant in, and has received a grant under, the Community Flexibility Pilot Program, is not eligible for SCASDP grant funds. See Section C.1. (“Essential Air Service Communities”)

If previous recipient: Provide year of grant(s): _____ ; and, the text of the grant agreement section(s) setting forth the scope of the grant project:

G. PUBLIC/PRIVATE PARTNERSHIPS: (LIST ORGANIZATION NAMES)

PUBLIC	PRIVATE
1.	1.
2.	2.
3.	3.
4.	4.
5.	5.

H. PROJECT PROPOSAL:

1a. GRANT GOALS: (CHECK ALL THAT APPLY)

- Launch New Carrier Secure Additional Service Upgrade Aircraft
- First Service New Route Service Restoration
- Regional Service Surface Transportation Professional Services²

² “Professional Services” involve a community contracting with a firm to produce a product such as a marketing plan, study, air carrier proposal, etc.

Other (explain below)

1b. GRANT GOALS: (SYNOPSIS)

CONCISELY DESCRIBE THE SCOPE OF THE PROPOSED GRANT PROJECT USING THE FORMAT/STRUCTURE USED IN THESE EXAMPLES: “REVENUE GUARANTEE TO RECRUIT, INITIATE, AND SUPPORT NEW DAILY SERVICE BETWEEN _____ AND _____;” OR “MARKETING PROGRAM TO SUPPORT EXISTING (OR NEW) SERVICE BETWEEN _____ AND _____ BY _____ AIRLINES.”)

1c. GRANT HISTORY:

DOES THIS APPLICATION SEEK TO REPEAT A PAST GRANT PROJECT OF THE COMMUNITY OR CONSORTIUM (FOR EXAMPLE, A SPECIFIC DESTINATION AIRPORT)?

YES NO

IF THE ANSWER TO THE ABOVE QUESTION IS ‘YES’:

A: WHAT YEAR WAS THE FORMER GRANT AGREEMENT SIGNED? _____

B: HAVE 10 YEARS PASSED SINCE THE PREVIOUS GRANT AGREEMENT WAS SIGNED?

YES NO

IF THE ANSWER TO ‘B’ ABOVE IS ‘NO,’ THE APPLICANT SHOULD APPLY FOR A FORMAL WAIVER OF THE TEN-YEAR SAME PROJECT LIMITATION (*SEE* SECTION C.1. “SAME PROJECT LIMITATION”). THE REQUEST FOR WAIVER SHOULD INCLUDE A) A STATEMENT THAT THE COMMUNITY OR CONSORTIUM IS REQUESTING A WAIVER OF THE LIMITATION IN ACCORDANCE WITH THE PROVISIONS OF 49 U.S.C. § 41743(C)(4)(C); AND B) INFORMATION AND EVIDENCE TO SUPPORT A FINDING THAT THE APPLICANT SPENT LITTLE OR NO MONEY ON ITS PREVIOUS PROJECT OR ENCOUNTERED INDUSTRY OR ENVIRONMENTAL CHALLENGES, DUE TO CIRCUMSTANCES THAT WERE REASONABLY BEYOND THE CONTROL OF THE COMMUNITY OR

CONSORTIUM. IF YOU HAVE ANY QUESTIONS ABOUT YOUR COMMUNITY'S PAST GRANTS, PLEASE CONTACT THE DEPARTMENT.

2. FINANCIAL TOOLS TO BE USED: (CHECK ALL THAT APPLY)

- Marketing (including Advertising):** promotion of the air service to the public
 - Start-up Cost Offset:** offsetting expenses to assist an air service provider in setting up a new station and starting new service (for example, ticket counter reconfiguration)
 - Revenue Guarantee:** an agreement with an air service provider setting forth a minimum guaranteed profit margin, a portion of which is eligible for reimbursement by the community
 - Recruitment of U.S. Air Carrier:** air service development activities to recruit new air service, including expenses for airport marketers to meet with air service providers to make the case for new air service
 - Fee Waivers:** waiver of airport fees, such as landing fees, to encourage new air service; counted as in-kind contributions only
 - Ground Handling Fee:** reimbursement of expenses for passenger, cabin, and ramp (below wing) services provided by third party ground handlers
 - Travel Bank:** travel pledges, or deposited monetary funds, from participating parties for the purchase of air travel on a U.S. air carrier, with defined procedures for the subsequent use of the pledges or the deposited funds; counted as in-kind contributions only
 - Other** (explain below)
-
-

I. EXISTING LANDING AIDS AT LOCAL AIRPORT:

- Full ILS
- Outer/Middle Marker
- Published Instrument Approach
- Localizer
- Other (specify)

J. PROJECT COST: DO NOT ENTER TEXT IN SHADED AREA

REMINDER: LOCAL CASH CONTRIBUTIONS MAY NOT BE PROVIDED BY AN AIR CARRIER (SEE “TYPES OF CONTRIBUTIONS” FOR REFERENCE).

LINE	DESCRIPTION	SUB TOTAL	TOTAL AMOUNT
1	Federal amount requested		
2	State <u>cash</u> financial contribution		
	<i>Local cash financial contribution</i>		
	3a Airport <u>cash</u> funds		
	3b Non-airport <u>cash</u> funds		
3	Total local <u>cash</u> funds (<i>3a + 3b</i>)		
4	TOTAL CASH FUNDING (<i>1+2+3</i>)		
	<i>In-Kind contribution</i>		
	5a Airport <u>In-Kind</u> contribution**		
	5b Other <u>In-Kind</u> contribution**		
5	TOTAL IN-KIND CONTRIBUTION (<i>5a + 5b</i>)		
6	TOTAL PROJECT COST (<i>4+5</i>)		

K. IN-KIND CONTRIBUTIONS**

For funds in lines 5a (Airport In-Kind contribution) and 5b (Other In-Kind contribution), please describe the source(s) of fund(s) and the value (\$) of each.

L. Is This Application Subject To Review By an Affected State Under Executive Order 12372 Process?

- a. This application was made available to the State under the Executive Order 12372 Process for review on (date) _____.
- b. Program is subject to E.O. 12372, but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

M. Is The Lead Applicant or Any Co-Applicants Delinquent On Any Federal Debt? (If “Yes”, Provide Explanation)

- No Yes (explain)
-
-

APPLICATION CHECKLIST

INCLUDED?	ITEM
<i>For Immediate Action</i>	
	Determine Eligibility
	New Grants.gov users must register with www.grants.gov . Existing Grants.gov users <i>must verify existing www.grants.gov account has not expired and the Authorized Organization Representative (AOR) is current.</i>
<i>For Submission by 4:00 PM EDT on March 15, 2022</i>	
	Communities with active SCASDP grants: notify DOT/X50 of intent to terminate existing grant in order to be eligible for selection.
	Complete Application for Federal Domestic Assistance (SF424) via www.grants.gov
	Summary Information schedule complete and used as cover sheet (<i>see Appendix B</i>)
	Application of up to 20 one-sided pages (excluding any letters from the community or an air carrier showing support for the application), to include:
	<ul style="list-style-type: none"> • A description of the community's air service needs or deficiencies.
	<ul style="list-style-type: none"> • The driving distance, in miles, to the nearest large, medium, and small hub airports, and airport with jet service.
	<ul style="list-style-type: none"> • A strategic plan for meeting those needs under the Small Community Program, including a concise synopsis of the scope of the proposed grant project.
	<ul style="list-style-type: none"> • For service to or from a specific city or market, such as New York, Chicago, Los Angeles, or Washington, D.C., for example), a list of the airports that the applicant considers part of the market.
	<ul style="list-style-type: none"> • A detailed description of the funding necessary for implementation of the community's project.
	<ul style="list-style-type: none"> • An explanation of how the proposed project differs from any previous projects for which the community received SCASDP funds (if applicable).
	<ul style="list-style-type: none"> • Designation of a legal sponsor responsible for administering the program.
	<ul style="list-style-type: none"> • A request for waiver of the Ten Year Same Project Limitation (if applicable) – <i>see Appendix B above.</i>
	<ul style="list-style-type: none"> • A motion for confidential treatment (if applicable) – <i>see Appendix D below.</i>

Confidential Commercial Information

Applicants will be able to provide certain confidential business information relevant to their application proposals on a confidential basis. Under the Department's Freedom of Information Act regulations (49 CFR § 7.17), such information is limited to commercial or financial information that, if disclosed, would either likely cause substantial harm to the competitive position of a business or enterprise or make it more difficult for the Federal Government to obtain similar information in the future.

Applicants seeking confidential treatment of a portion of their applications must segregate the confidential material in a sealed envelope marked "Confidential Submission of X (the applicant) in Docket DOT-OST-2022-0003" and include with that material a request in the form of a motion seeking confidential treatment of the material under 14 CFR § 302.12 ("Rule 12") of the Department's regulations. The applicant should submit an original and two copies of its motion and an original and two copies of the confidential material in the sealed envelope.

The confidential material should not be included with the original application that is submitted via www.grants.gov. The applicant's original submission, however, should indicate clearly where the confidential material would have been inserted. If an applicant invokes Rule 12, the confidential portion of its filing will be treated as confidential pending a final determination. All confidential material must be received by **4:00 PM EDT, March 15, 2022**, and delivered to the U.S. Department of Transportation, Office of Aviation Analysis, 8th Floor, Room W86-307, 1200 New Jersey Ave. SE, Washington, DC 20590.



BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

ITEM TITLE:
Hilton Head Island Airport – Work Authorization 2119-1803, Amendment 2 <i>(Fiscal impact: Not to exceed \$200,000; Budget Item 51160; only \$20,000 planned for current FY; Line item balance: \$227,000)</i>
MEETING NAME AND DATE:
<i>Public Facilities Committee – February 22, 2022</i>
PRESENTER INFORMATION:
<i>Jared Fralix, Assistant County Administrator – Engineering Jon Rembold, Airports Director - Alternate (5 minutes)</i>
ITEM BACKGROUND:
An amendment to an existing Work Authorization that was approved in June 2018. This amendment continues the airport financial and contract consultation that is provided by a subconsultant in the original authorization.
PROJECT / ITEM NARRATIVE:
The authorization provides for Newton and Associates, the airports' financial/contracts consultant efforts in support of the new terminal project. Previous discussions with administration and Council have provided the airport direction to (1) develop a financial plan for the terminal construction project, (2) develop a new Passenger Facility Charge program to support eligible terminal costs, (3) conduct an airlines rates and charges analysis including negotiations with the airline partners. This work authorization provides for these services.
FISCAL IMPACT:
The consulting fees under this amendment will not exceed \$200,000. Approximately 60% of this is eligible for FAA participation, but the details of the participation will be developed as the work proceeds. Budget Item 51160; \$20,000 in fees planned for FY22; Line item balance is currently \$227,000.
STAFF RECOMMENDATIONS TO COMMITTEE:
Recommend approval of Work Authorization 2119-1803, Amendment 2
OPTIONS FOR COMMITTEE MOTION:
Motion to approve /deny Work Authorization 2119-1803, Amendment 2 <i>(Next step: County Council Meeting – March 8, 2022)</i>

**HILTON HEAD ISLAND AIRPORT
HILTON HEAD ISLAND, SOUTH CAROLINA
WORK AUTHORIZATION 18-03
February 9, 2022
PROJECT NO.: TBI NO. 2119-1803**

AMENDMENT 2

It is agreed to undertake the following work in accordance with the provisions of our Contract for Professional Services.

Original Description of Work Authorized: This work authorization is to prepare an airline agreement between American Airlines and Beaufort County, as well as a commercial use permit for other airlines that may choose to provide service to HXD.

This scope of services does not include other work such as airline negotiations, rates and charges, passenger facility charges (PFC), or concession facility charges (CFC), these will be performed on an authorized basis in a separate work authorization.

Amendment 1 Description of Work Authorized: This work authorization is to continue to assist the Airport's Director in the drafting, modifying and negotiating a new agreement between Beaufort County and the airlines, which serve HXD. These "on-call" professional services may include telecommunications, internal working and airline negotiation meetings, document preparation and update, financial analysis of the Airport's financial operations, the development of cost allocations to appropriate airport cost centers, the compilation of historical and currently projected airline landed weight and enplanement activity (by airline) and the development of a compensatory airline rate setting model to support the periodic update and revision of compensatory airline rates (landing fees, terminal rental, security fees and other necessary fees) as the need arises from year to year. These professional services may also include the participation in planning of Airport expansion/renovation improvements to the extent that financial planning and cost recovery disciplines come into play.

Amendment 2 Description of Work Authorized: Prior to the preparation of Amendment 2, the TBE Team has been assisting the County and HXD with the initial phases of contract development and negotiation strategies with the airlines, which serve HXD in accordance with Amendment 1 of this work authorization. Strategic initiatives have included airline rate increases, which became effective July 1, 2019, and the initial development of a cost recovery airline rates and charges analysis to identify the extent to which the County is recovering its current costs of providing airline services and facilities at HXD. The TBE Team has also assisted in

Talbert, Bright & Ellington, Inc.

Work Authorization 2119-1803

Amendment 2

1

the preliminary financial planning for the passenger terminal expansion and renovation project.

The scope of services for Amendment 2 consists of three separate tasks:

Task 1 – Terminal Expansion Financial Planning: The TBE Team TBE Team will assist the County in the continuation of the financial planning for the Terminal Expansion and defining of a preferred plan of finance for the project. This assistance will include the strategic financial planning to maximize the use of all available, non-debt funding sources to minimize the amount of debt proceeds necessary to complete the Terminal Expansion. The TBE Team will coordinate its efforts with County and HXD representatives, as well as the County’s bond counsel and financial advisor, as may be requested.

Task 2 – Passenger Facility Charge (PFC) Application Development: The TBE Team will coordinate, prepare, negotiate, and submit a new PFC Application to the FAA for approval of the PFC eligible costs of the Terminal Expansion, which will provide an essential source of funds to pay, in part, the debt service on the Terminal Expansion. This effort will require consultation with the airlines serving HXD and the preparation of consultation information packages as required by federal regulation. The TBE Team will coordinate its efforts with County, HXD, FAA, and Airline representatives.

Task 3 – Airline Rates and Charges Analysis: The TBE Team will complete the development of the airline rates and charges analysis to enable the County to evaluate the extent to which it is recovering its costs of providing airline services and facilities at HXD. The cost impacts of the Terminal Expansion will be included in this analysis. In this effort, The TBE Team will present the findings of the analysis with the airlines serving HXD and negotiate the implementation of any airline rate adjustments the County may deem appropriate. The TBE Team will coordinate its efforts with County, HXD, FAA, and Airline representatives.

Estimated Time Schedule: Work shall be completed in accordance with the schedule established and agreed upon by the Owner and Engineer.

Cost of Services: The method of payment shall be in accordance with Article 6 of the contract. The work shall be performed in accordance with Article 1 as a lump sum of **\$116,472.00**. Special services shall be performed on a not to exceed basis with a budget of **\$175,383.05**, which includes reimbursable expenses. For a total of **\$291,855.05**.

Original Contract (June 28, 2018)	\$14,068.00
Amendment 1	\$60,000.00
Amendment 2	\$291,855.05
TOTAL	\$365,923.05

Agreed as to Scope of Services, Time Schedule and Budget:

APPROVED:
BEAUFORT COUNTY

APPROVED:
TALBERT, BRIGHT and
ELLINGTON, INC.

Title

Vice President
Title:

Date:

Date:

Witness:

Witness:

Talbert, Bright & Ellington, Inc.

Work Authorization 2119-1803

Amendment 2

MANHOUR ESTIMATE

AIRPORT FINANCIAL CONSULTING SERVICES
 HILTON HEAD ISLAND AIRPORT
 HILTON HEAD ISLAND, SOUTH CAROLINA
 AIP PROJECT NO:
 SCAC PROJECT NO:
 CLIENT PROJECT NO:
 TBE PROJECT NO: 2119-1802 - Amendment 2

February 9, 2022

DESCRIPTION	PRIN \$ 260	PM \$ 205	SP \$ 151	E5 \$ 172	E3 \$ 120	E2 \$ 105	E1 \$ 86	T5 \$ 127	T3 \$ 87	AD4 \$ 72	AD3 \$ 66
<i>PRELIMINARY PROJECT SCOPING</i>											
Develop Project Scope/Contract	4	4	0	0	0	0	0	0	0	0	0
Subconsultant Negotiation and Management	4	4	0	0	0	0	0	0	0	0	0
<i>TASK 1 - PROJECT MANAGEMENT</i>											
Project Management	32	40	0	0	0	0	0	0	0	16	0
<i>TASK 2 - TERMINAL EXPANSION PROJECT - FINANCIAL PLANNING</i>											
Meeting with Beaufort County (4)	32	32	0	0	0	0	0	0	0	0	0
Data Analysis	0	12	12	0	0	0	0	0	0	0	0
Airline Meeting (2)	16	16	0	0	0	0	0	0	0	0	0
<i>TASK 3 - PASSENGER FACILITY CHARGE APPLICATION DEVELOPMENT</i>											
Information Gathering and PFC/CIP Review	0	8	0	0	0	0	4	0	0	0	0
Review Status of Existing PFC Program and CIP Projects	0	8	0	0	0	0	0	0	0	0	0
Meeting with Airport	8	8	0	0	0	0	0	0	0	0	0
PFC Program Development – New PFC Application											
Review and Analyze CIP Funding Plan	0	8	0	0	0	0	0	0	0	0	0
Develop PFC Financial Plan (Attachment A)	0	16	0	0	0	0	0	0	0	0	2
Air Carrier Consultation and Public Notification Process											
Draft and Distribute Air Carrier Notification Letter	2	2	0	0	0	0	0	0	0	0	1
Draft and Coordinate Public Notice for Public Comment	2	2	0	0	0	0	0	0	0	0	1
Air Carrier Consultation Meeting	8	8	0	0	0	0	0	0	0	0	0
Airline Comment and Response Development	4	4	0	0	0	0	0	0	0	0	0
PFC Application Development and Submittal											
Coordinate with FAA and Other Government Agencies	0	8	0	0	0	0	0	0	0	0	0
Prepare and Submit Application	2	8	0	0	0	0	0	0	0	0	2
Draft and Distribute FAA Approval and Collection Letter to Air Carriers	2	2	0	0	0	0	0	0	0	0	2
Additional Meetings (2)	16	16	0	0	0	0	0	0	0	0	0
<i>TASK 4 - AIRLINE RATE SETTING MODEL DEVELOPMENT</i>											
Meeting with Beaufort County (4)	32	32	0	0	0	0	4	0	0	0	0
Data Analysis	0	12	12	0	0	0	16	0	0	0	0
Airline Meeting (2)	16	16	0	0	0	0	4	0	0	0	0
MANHOUR TOTAL	180	266	24	0	0	0	28	0	0	16	8

DIRECT LABOR EXPENSES:
 CLASSIFICATION

		BILL RATE	EST. MHRs	EST. COST
Principal	PRIN	\$ 260	180	\$ 46,800
Project Manager	PM	\$ 205	266	\$ 54,530
Senior Planner	SP	\$ 151	24	\$ 3,624
Engineer V	E5	\$ 172	-	\$ -
Engineer III	E3	\$ 120	-	\$ -
Engineer II	E2	\$ 105	-	\$ -
Engineer I	E1	\$ 86	28	\$ 2,408
Technician V	T5	\$ 127	-	\$ -
Technician III	T3	\$ 87	-	\$ -
Admin. Assistant IV	AD4	\$ 72	16	\$ 1,152
Admin. Assistant III	AD3	\$ 66	8	\$ 528
			Total	522
SUBTOTAL				\$ 109,042.00

MANHOOR ESTIMATE

AIRPORT FINANCIAL CONSULTING SERVICES
HILTON HEAD ISLAND AIRPORT
HILTON HEAD ISLAND, SOUTH CAROLINA
AIP PROJECT NO:
SCAC PROJECT NO:
CLIENT PROJECT NO:
TBE PROJECT NO: 2119-1802 - Amendment 2

February 9, 2022

DIRECT EXPENSES:

EXPENSE DESCRIPTION	UNIT	UNIT RATE	EST. UNITS	EST. COST
Telephone	LS	\$ 250.00	1	\$ 250
Postage	LS	\$ 500.00	1	\$ 500
Miscellaneous expenses (prints, faxes, copies)	LS	\$ 500.00	1	\$ 500
Travel/Per Diem	LS	\$ 184.00	20	\$ 3,680
Presentation Materials	LS	\$ 2,500.00	1	\$ 2,500
<i>SUBTOTAL</i>				\$ 7,430.00

SCOPE OF SUCONTRACTED SERVICES:

EXPENSE DESCRIPTION	UNIT	UNIT RATE	EST. UNITS	EST. COST
Mulford Cost Management, LLC Newton & Associates	LS	\$ 24,725	1	\$ 24,725.00
Terminal Expansion Project - Financial Planning	LS	\$ 55,782	1	\$ 55,781.90
Passenger Facility Charge Application Development	LS	\$ 43,899	1	\$ 43,898.95
Airline Rate Setting Model Development	LS	\$ 50,977	1	\$ 50,977.20
<i>SUBTOTAL</i>				\$ 175,383.05

TOTAL COST: \$ 291,855.05



BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

ITEM TITLE:
APPROVAL OF REAPPOINTMENT
MEETING NAME AND DATE:
PUBLIC FACILITIES COMMITTEE MEETING <ul style="list-style-type: none">JANUARY 18, 2022
PRESENTER INFORMATION:
COMMITTEE CHAIRMAN RODMAN
ITEM BACKGROUND:
REAPPOINTMENT OF MEMBERS FROM THE KEEP BEAUFORT COUNTY BEAUTIFUL BOARD <ul style="list-style-type: none">1. JEFF ALTHOFF2. RANDY BOEHME3. CHRISTOPHER CAMPBELL4. PAMELA FLOYD5. JEAN FRUH6. JOAN GUALDONI7. CAROL MURPHY8. DIANE VOGUE EACH SERVING 4 YEAR TERMS EXPIRING 2/2026
PROJECT / ITEM NARRATIVE:
REAPPOINTMENT TO THE KEEP BEAUFORT COUNTY BEAUTIFUL BOARD
FISCAL IMPACT:
N/A
STAFF RECOMMENDATIONS TO COUNCIL:
APPROVE, MODIFY OR REJECT
OPTIONS FOR COUNCIL MOTION:
MOTION TO (APPROVE, MODIFY, REJECT) REAPPOINTMENT OF 1. JEFF ALTHOFF, 2. RANDY BOEHME, 3. CHRISTOPHER CAMPBELL, 4. PAMELA FLOYD, 5. JEAN FRUH , 6. JOAN GUALDONI, 7. CAROL MURPHY, 8. DIANE VOGUE EACH SERVING 4 YEAR TERMS EXPIRING 2/2026 AND MOVE FORWARD TO COUNTY COUNCIL FOR FINAL APPROVAL.



October 14, 2021

Mr. Joseph Passiment, Council Chairman
Beaufort County Council
PO Drawer 1228
Beaufort, South Carolina 29901-1228

Re: Reappointment

Dear Mr. Passiment,

I hereby respectfully request that I be considered for reappointment to serve as a member of the Keep Beaufort County Beautiful Board, effective February 2022.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jeff Althoff', is written over a light blue circular stamp.

Jeff Althoff



October 14, 2021

Mr. Joseph Passiment, Council Chairman
Beaufort County Council
PO Drawer 1228
Beaufort, South Carolina 29901-1228

Re: Reappointment

Dear Mr. Passiment,

I hereby respectfully request that I be considered for reappointment to serve as a member of the Keep Beaufort County Beautiful Board, effective February 2022.

Sincerely,

Randy Boehme



October 14, 2021

Mr. Joseph Passiment, Council Chairman
Beaufort County Council
PO Drawer 1228
Beaufort, South Carolina 29901-1228

Re: Reappointment

Dear Mr. Passiment,

I hereby respectfully request that I be considered for reappointment to serve as a member of the Keep Beaufort County Beautiful Board, effective February 2022.

Sincerely,

A handwritten signature in black ink, appearing to read 'Chris Campbell', is written over a horizontal line.

Chris Campbell



October 14, 2021

Mr. Joseph Passiment, Council Chairman
Beaufort County Council
PO Drawer 1228
Beaufort, South Carolina 29901-1228

Re: Reappointment

Dear Mr. Passiment,

I hereby respectfully request that I be considered for reappointment to serve as a member of the Keep Beaufort County Beautiful Board, effective February 2022.

Sincerely,

Pam Floyd



October 14, 2021

Mr. Joseph Passiment, Council Chairman
Beaufort County Council
PO Drawer 1228
Beaufort, South Carolina 29901-1228

Re: Reappointment

Dear Mr. Passiment,

I hereby respectfully request that I be considered for reappointment to serve as a member of the Keep Beaufort County Beautiful Board, effective February 2022.

Sincerely,

Josh Fruth



October 14, 2021

Mr. Joseph Passiment, Council Chairman
Beaufort County Council
PO Drawer 1228
Beaufort, South Carolina 29901-1228

Re: Reappointment

Dear Mr. Passiment,

I hereby respectfully request that I be considered for reappointment to serve as a member of the Keep Beaufort County Beautiful Board, effective February 2022.

Sincerely,

Jean Fruh



October 14, 2021

Mr. Joseph Passiment, Council Chairman
Beaufort County Council
PO Drawer 1228
Beaufort, South Carolina 29901-1228

Re: Reappointment

Dear Mr. Passiment,

I hereby respectfully request that I be considered for reappointment to serve as a member of the Keep Beaufort County Beautiful Board, effective February 2022.

Sincerely,

Joan Gualdoni



October 14, 2021

Mr. Joseph Passiment, Council Chairman
Beaufort County Council
PO Drawer 1228
Beaufort, South Carolina 29901-1228

Re: Reappointment

Dear Mr. Passiment,

I hereby respectfully request that I be considered for reappointment to serve as a member of the Keep Beaufort County Beautiful Board, effective February 2022.

Sincerely,

A handwritten signature in black ink, reading 'Carol A. Murphy', is written in a cursive style. The signature is positioned above the printed name 'Carol Murphy'.

Carol Murphy



October 14, 2021

Mr. Joseph Passiment, Council Chairman
Beaufort County Council
PO Drawer 1228
Beaufort, South Carolina 29901-1228

Re: Reappointment

Dear Mr. Passiment,

I hereby respectfully request that I be considered for reappointment to serve as a member of the Keep Beaufort County Beautiful Board, effective February 2022.

Sincerely,

Diane Voge

Vaughn, Tithanie

From: Herrera, Katie
Sent: Tuesday, January 11, 2022 3:04 PM
To: Vaughn, Tithanie
Subject: FW: Stormwater Utility Board Letter Of Intent

Hi Tithanie,

This is from Steve Andrews.

Thank you,

Katie Herrera
Stormwater Manager
Beaufort County Stormwater
120 Shanklin Rd
Beaufort, SC 29906
Office: 843-255-2813
Cell: 843-812-2027



From: Steve Andrews <[REDACTED]>
Sent: Tuesday, January 11, 2022 1:42 PM
To: Herrera, Katie <kherrera@bcgov.net>
Subject: RE: Stormwater Utility Board Letter Of Intent

[EXTERNAL EMAIL] Please report any suspicious attachments, links, or requests for sensitive information to the Beaufort County IT Division at helpdesk@bcgov.net or to 843-255-7000.

Continue to serve.
Steve Andrews

From: Herrera, Katie <kherrera@bcgov.net>
Sent: Tuesday, January 11, 2022 1:22 PM
To: [REDACTED] Intent

Good Afternoon,

If you are in receipt of this email, Beaufort County needs you to confirm your intention to continue serving on the Stormwater Utility Board. It was just brought to my attention your appointment ends next month.

Please respond to this email as soon as possible with your intention to either a) continue to serve; or b)resign at the end of your current term.

If you would like the formal document, I am happy to provide, but our Boards and Commissions staff said an email will suffice.

Thank you for your prompt attention to this matter and for your service to the Board.

Thank you,

Katie Herrera
Stormwater Manager
Beaufort County Stormwater
120 Shanklin Rd
Beaufort, SC 29906
Office: 843-255-2813
Cell: 843-812-2027



Vaughn, Tithanie

From: Herrera, Katie
Sent: Wednesday, January 12, 2022 7:23 AM
To: Vaughn, Tithanie
Subject: FW: Stormwater Utility Board Letter Of Intent

Good Morning Tithanie,

Please see Mr. Schneider's intention to continue to serve on the Board.

Thank you,

Katie Herrera
Stormwater Manager
Beaufort County Stormwater
120 Shanklin Rd
Beaufort, SC 29906
Office: 843-255-2813
Cell: 843-812-2027



From: ALLYN <[REDACTED]>
Sent: Tuesday, January 11, 2022 4:47 PM
To: Herrera, Katie <kherrera@bcgov.net>
Subject: Re: Stormwater Utility Board Letter Of Intent

[EXTERNAL EMAIL] Please report any suspicious attachments, links, or requests for sensitive information to the Beaufort County IT Division at helpdesk@bcgov.net or to 843-255-7000.

KATIE,

I wish to continue in my position with the Stormwater Utility Board.

ALLYN

On Tue, 11 Jan 2022 18:22:04 +0000, "Herrera, Katie" <kherrera@bcgov.net> wrote:

Good Afternoon,

If you are in receipt of this email, Beaufort County needs you to confirm your intention to continue serving on the Stormwater Utility Board. It was just brought to my attention your appointment ends next month.

Please respond to this email as soon as possible with your intention to either a) continue to serve; or b)resign at the end of your current term.

If you would like the formal document, I am happy to provide, but our Boards and Commissions staff said an email will suffice.

Thank you for your prompt attention to this matter and for your service to the Board.

Thank you,

Katie Herrera

Stormwater Manager

Beaufort County Stormwater

120 Shanklin Rd

Beaufort, SC 29906

Office: 843-255-2813

Cell: 843-812-2027

